



CITY MANAGER'S REPORT

February 2023

Baldwin Public Library

Library Board

The Library Board met on February 20, 2023 for its regular meeting. The Board approved an updated Employee Handbook. The Board also voted to approve updates to the following policies: Bylaws of the Board of Directors, Idea Lab User Agreement and Purchasing Guidelines. Library Director Rebekah Craft will present the FY 2023-2024 library budget at the March 20, 2023 Board meeting in a public hearing.

Friends of the Baldwin Public Library

On February 14, 2023, the Friends of the Baldwin Public Library adopted their [new Code of Conduct](#), which works in tandem with the [Baldwin Public Library's Code of Conduct](#).

Phase 3 Construction

Construction drawings for the Phase 3 expansion and renovation have been completed. PCI Dailey, the construction management firm, is currently working with the Building Department to have the plans approved. PCI Dailey will be soliciting bids for each trade involved in the project during the month of March. We expect to have the guaranteed maximum price for the project available in early April.

Library Tour

If you'd like to learn even more about the library, join Library Director Rebekah Craft for a Behind the Scenes Tour. You'll visit staff areas, learn how items are added to the collection, and hear about new programs and services. The next tour will meet in the Library's vestibule on Tuesday, March 7 at 4:00 p.m.

Student Representative to the Library Board

We welcomed Titus Smith, III as our new student representative to the Library Board. Titus is a current Junior at Groves High School. He will be working with the board and our teen librarian Elisabeth Phou on planning and marketing some teen programs throughout the year.

Upcoming Programs

The Fire of Frederick Douglass

Tuesday, February 28 at 7:00pm

Dr. Richard Bell, Professor of History at the University of Maryland, returns to examine the visionary

contributions of Frederick Douglass. A slave who dreamed of being a senator, a great literary figure without formal schooling, a courageous freedom fighter, as well as an outspoken feminist, Douglass was a prophet who saw a better future. This is a virtual event.

College Info Series: How to Find the Right College for You
Wednesday, March 15 at 7:00pm

There are over 2,000 four-year colleges in the United States for students to consider. How can families identify those schools at which their student will be happiest and most successful? We'll share ways for attendees to evaluate the many factors that need to be considered. Teens and parents are welcome. You may attend these sessions in-person or on Zoom.

New York Times & Wall Street Journal from Home
Thursday, March 30 at 3:00pm

Learn how to access popular newspapers, including the New York Times and the Wall Street Journal with your Baldwin Public Library card.

Register for these upcoming programs and more at baldwinlib.org/calendar.

The Birmingham Museum

Museum Board Update

The Museum Board has established a Collections Subcommittee, whose role will be to consider proposed deaccessions from the museum's collection of items that are damaged, duplicates, or not in the museum's scope. The Birmingham Museum's 2020 Collections Policy specifies the conditions under which items may be removed from the collection, which begins with the Collections Subcommittee review, followed by the Museum Board's review, and, if recommended, coming to the City Commission for final review and approval. It is anticipated that the first group of deaccessions will be brought before the City Commission later this year, and will include unneeded school yearbooks that are duplicates, damaged, and/or mold/mildew compromised.

Birmingham Museum Podcast

In March, the Birmingham Museum will launch its new podcast, which will stream twice monthly with approximately 25 minute episodes that highlight some of Birmingham's colorful characters in the past two hundred years. The podcast will reach new audiences in the 12-36 age range who like to listen to podcasts while doing other things, such as driving or cooking, and are interested in local history with a fun twist. Among the planned episodes are titles like, "A Tale of Two Fishes" (featuring stories of brothers Elijah Fish, abolitionist, and Imri Fish, convicted murderer); "Prindles Go Everywhere Together" (featuring the story of the three Prindle sisters who married three of the first settlers in Birmingham); and "How to Steal a Train" (featuring the story of the colorful John Allen Bigelow, who stole a train--twice--while serving in the Union Army during the Civil War).

Birmingham Shopping District (BSD)

Retail Recruitment Strategy

The BSD continues to explore adding an incentive-based program for local realtors and properties to recruit targeted businesses researched by the BSD. A business mix analysis and tenant recruitment recommendation is in the process of being prepared. The Board will then determine whether or not a revised scope of work is needed for a retail recruiter in the future. Outreach has started with local realtors and property owners to develop relationships.

Strategic Planning Meeting

The BSD held its strategic planning meeting on February 6 with the Board, committee, City staff, BSD staff and local merchants. The plan content is being compiled for review by the Board and Committees for the next Board meeting.

Merchant Meeting

The BSD's Merchant Meeting will be held on February 15, 2023, at 9 a.m. at Zahra, one of the newest retail store additions to the district.

Spring Stroll

Spring Stroll is planned for April 15 where families, couples and friends will be encouraged to explore the businesses downtown and shop local while taking advantage of the retail promotions and free giveaways.

Restaurant Promotion

The BSD held a meeting with about 14 local restaurateurs on January 24, 2023, to discuss possible new concepts for a restaurant promotion. The Special Events Committee has since reviewed the feedback and has developed two concepts that they are now vetting with the restaurants who attended the meeting.

Bylaws

The BSD is in the process of developing bylaws that are currently being reviewed by the City Attorney and Finance Department for their respective knowledge on areas within the bylaws.

2023/24 Holiday Lighting Plan

The Maintenance and Capital Improvement Committee is working with DPS to modify the holiday lighting plan for 2023/24 in order to reduce costs yet still maintain the quality lighting throughout the district. A final determination will be presented to the Board in April.

New Businesses

The BSD welcomes the following new businesses who have opened since January's reporting period:

- Chrysalis Couture, 554 North Old Woodward Apparel
- Sugaring NYC, 34110 Woodward Avenue Salon
- RH, 320 Martin Street Home furnishings
- Via Manzoni, 239 Pierce Street Apparel
- CB2, 100 N. Old Woodward Home furnishings

2023 Dashboard Metrics

Retail Occupancy Rate - 96% (out of 1.5 million sq.ft.)

Office Occupancy - 89% (out of 2 million sq.ft.)

4 New Business Openings in 2023 (4 more in process)

Building Department

Snow and Ice Enforcement

In the months of December and January, the Building Department logged 158 snow and ice enforcements. Many of the violations were received through GovPilot. Residential and commercial property owners are asked to clear snow and ice from the sidewalks in front of their homes or businesses. When a complaint is received, Code Enforcement will inspect and place a notice on the resident's door if the sidewalk has not been cleared. The Department of Public Services is notified and will clear snow and ice from the sidewalk usually within 24 hours of the notice and bill the resident in accordance with the fee schedule.

Code Enforcement officers issued 16 tickets to contractors for failure to clear snow and ice from sidewalks in front of their sites in accordance with the City's snow ordinance.

Congratulations, Suzanne!

Suzanne Pedigo just earned her International Zoning Inspector certification. This achievement demonstrates Suzanne's excellent knowledge of zoning principles, increases her credibility and helps substantiate the professionalism of both the Building Department and the City.

Monthly Report

The [Building Department's monthly report](#) provides an update on the following construction activity: building permits issued, building inspections conducted, trades permits issued and trades inspections conducted. In January, we processed 245 online permit applications.

City Clerk's Office

General Election on November 7, 2023

Birmingham will hold a General Election on Tuesday, November 7, 2023. At this time, four Birmingham Commissioner positions for a 4 year term and three Birmingham Library Board positions for a 4-year-term will be on this ballot. The petition and candidate filing deadline for the November 7, 2023 General Election is 4:00 p.m. on July 25, 2023. For more information regarding petition and candidate filing please visit www.bhamgov.org/elections.

Michigan Association of Municipal Clerk Institute Training

Deputy Clerk Woods is scheduled to complete her second year of Municipal Clerk Institute Training the week of March 13th. City Clerk Bingham is scheduled to complete her third year and graduate from the Institute the week of March 20th.

Party & Parade in Shain Park

SAVE THE DATE: Sunday, May 21, 2023 Parade at 1:00 p.m. and party to follow in Shain Park

Planning is picking up steam for the 2023 Celebrate Birmingham Hometown Parade on Sunday, May 21 at 1:00 p.m. Community groups, local businesses, dance teams, scout troops, children and adults of all ages are encouraged to march in this year's parade. It's a great opportunity to spotlight your group!

Sponsors are welcome to join in the 2023 festivities. Being a sponsor is another way for a business, group, organization or individual to be recognized as part of this family-friendly event which reflects the hometown feel of Birmingham. The Hometown Parade is televised by Bloomfield Community Television

and is covered by traditional and social media, giving sponsors a fantastic PR opportunity. Visit www.bhamgov.org/parade for registration forms and sponsorship packages.

Greenwood Cemetery Advisory Board

The Greenwood Cemetery Advisory Board met on Friday, February 3, 2023 to get an update from Cheri Arcome of Creative Collaborations who coordinates cemetery services for the city. The board will continue to discuss strategic planning and cemetery services contract elements at the next Greenwood Cemetery Advisory Board meeting on Friday, April 14, 2023 at 8:30 a.m.

Ethics Board

The Ethics Board met on Monday, January 30, 2023 to continue their work on reviewing the city’s current Ethics Ordinance and to set a date for the Ethics Opinion Request submitted by City Manager Tom Markus. The next meeting of the Ethics Board will be on Tuesday, March 7, 2023 at 1:00 p.m.

Board Appointments

The following City of Birmingham boards and commissions have vacant positions or members with terms expiring soon. Applications are due before noon the Wednesday prior to the commission interview/ appointment date:

Board	Openings	Application Due by Noon	Interview/ Appointment at City Commission meeting 7:30 pm
Ad Hoc Environmental Sustainability Committee	9 Member terms ending 9/27/2024. Preferred qualifications/areas of professional expertise: energy, equity, civil/construction engineering, water quality, environmental engineering/consulting/law, recycling and solid waste.	3/22/23	3/27/23
Advisory Parking Committee	1 Resident shopper term ending 9/1/2025 1 Large Retail Member term ending 9/1/25	3/22/23	3/27/23
Birmingham Shopping District	1 Business Representative term ending 11/16/2026	Until Filled	
Birmingham Area Cable Board	2 Regular Member terms ending 3/30/2026 1 Regular member term ending 3/30/2024 1 Alternate Member term ending 3/30/2025	Until Filled	
Board of Building Trades Appeals	1 Regular member term ending 5/23/25 1 Regular member term ending 5/23/24	Until Filled	
Board of Review	2 alternate members terms ending 12/31/2025	Until Filled	

Board of Zoning Appeals	1 alternate members term ending 2/18/2026	Until Filled	
Brownfield Redevelopment Authority	1 regular member term ending 5/23/2024	Until filled	
Martha Baldwin Park Board	1 Regular member term ending 5/1/24	3/22/23	3/27/23
Public Arts Board	1 regular member term ending 1/28/2026, 1 alternate member term ending 1/28/2026, 1 alternate member term ending 1/28/2025	Until Filled	
Stormwater Utility Appeals Board	3 regular member terms ending 1/31/2026 2 alternate member terms ending 1/31/2025	Until Filled	
Triangle District Corridor Improvement Authority	1 regular business owner term ending 12/15/2026	Until Filled	

City Manager's Office

Communications

Around Town e-Newsletter

The communications team is working on the March edition of the Around Town e-Newsletter, which will include information about how to use the new parking structure equipment, early golf incentives, upcoming construction projects, daylight savings safety reminders and more. Follow [this link to view the February edition](#) of the Around Town e-Newsletter.

Parking Equipment Video

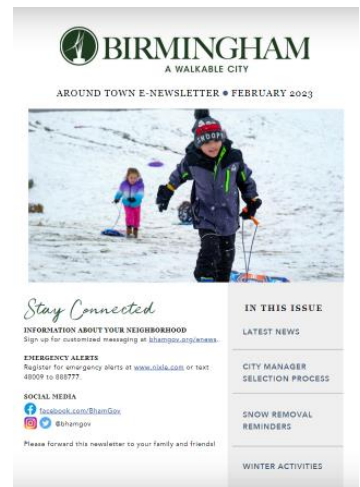
The communications team has been working on an instructional video which shows the community how to use our new and improved parking structure equipment. The video will soon be available at www.bhamgov.org/parking and in upcoming editions of the Around Town e-Newsletter.

Spring edition of The Birmingham Beat Newsletter

The team is working on the spring edition of The Birmingham Beat, which will have a fresh, modern look that is easy to read and aesthetically pleasing. Keep an eye out for it in your mailbox around April 1, 2023.

Human Resources

A top applicant for the role of Secretary A in Community Development's Building Department has been identified, and should be hired in the next week. Bill Helm is a new Streets/Sewer/Water Operator, hired into the Department of Public Services. A vacancy for a new Fleet Mechanic is actively receiving applications. Applications are being collected for the role of Assistant City Engineer, backfilling the vacancy left by Scott Zielinski's promotion. Applications for the Plumbing Inspector position continue to



be collected. Fire Marshal Al Soave is returning to his role of Battalion Chief, and an internal and external recruitment for a new Fire Marshal has opened for applications.

BIRMINGHAM CITY COMMISSION - UPCOMING AGENDA ITEMS

Topics brought up by the Commission

Meeting	Topic	Commissioner	Staff Follow Up	Dates Addressed	Status (resolved/ongoing)
In Progress					
1/9/23	Ad Hoc Senior Services Committee	M: Baller S: Longe		2/13 Commission to discuss further - no action at this time	In progress
12/5/22	Becoming Mayor	McLain	Mary	12/19 - Motion to make a workshop Workshop scheduled for March 2023	In progress
11/14/22	Renters Rights	M: Host	Mary	11/28 CC Discussion Scheduled - Voted to make a formal agenda item at the next available meeting 1/23/23 Tabled, will be brought back soon	In progress
8/15/22	Speed Bumps	M: Haig S: Host	Clemence/Brooks	8/29 - Staff report *Further study by MMTB	In progress, sent to MMTB
3/28/22	City Manager Selection Process	M: Host S: Boutros	Managers Office & HR	4/25/22 - direct to formal agenda item 5/9/22 - New Business Item 5/23/22 CM report 10/3/22 - motion for CM to conduct formal recruitment 10/25/22 - CM recruitment portfolio posted 1/9/23 - Scheduling Interviews 2/8&2/9 First round interviews 2/15 Meet & Greet	In Progress
1/10/22	Commissioner Conduct	No vote	Mary Kucharek	2/14/22 - Workshop	In progress

				2/28/22 Directed CM to prepare Code of Conduct for future agenda 7/11/22 - Initial presentation to Commission by CA 2/13/23 – Commission reviewed draft Code and will provide feedback to CM for future workshop.	
Resolved					
4/11/22	BBCC - Mental Health Workshop - More time to talk	M: Baller S: Haig	Marianne Gamboa	4/25/22 - clarify commissioners intent 5/9/22 - added time on the agenda to discuss Tom directed staff to add mental health info in city publications	Resolved
5/9/22	Pickleball	Baller, no vote	Lauren Wood	Agenda item 5/23/22	Installed on 6-3-22
1/24/22	Social Districts	M: Schafer S: Boutros	Nick Dupuis/Jana Ecker	2/14/22 - make formal item 3/9/22 - Workshop 3/14/22 - Informally brought up by Host 6/20/22 Commission and Planning Board Discussed	No formal action taken by the Commission
5/23/22	Commission Meeting Start Time	Baller	Mary Kucharek	On agenda for 6/27/22 - Mary to draft generic ordinance language and discuss in july On agenda for 7/11/22 - Commission decided not to proceed	No changes for now
8/15/22	Birmingham Country Club	M: Host S: Haig	Fairbairn, Dupuis, Clerk's Office	8/29 - CC Discussion Possibly plan to write a letter, invite bham cc and twp to	Resolved, letter sent

				meeting to collaborate *Draft a letter	
9/12/22	Banner	M: Baller S: Host	TBD	11/14 CC discussion scheduled	Completed
12/5/22	Lighting to sustainability board	Haig	Nick Dupuis	12/19 - Direction for staff to prepare list for Sustainability Board	To be explored by Sustainability Board
6/13/22	Sustainability Board	M: Schafer S: Host	Nick Dupuis	On agenda for 6/27/22 - direction for staff to draft requirements to establish board, coming back at next available meeting 10/3/22 Workshop - staff given direction to return with recommendation 1/23/23 - ad hoc board established	Resolved - Recruiting Board Members
1/10/22	Leaf Blowers	M: Baller S: Host	Nick Dupuis	1/24/22 - make formal item 10/3/22 Workshop - staff given direction to return with recommendation	Item sent to sustainability board
1/10/22	Food Trucks	M: Host S: Schafer	Nick Dupuis/Jana Ecker	1/24/22 - CC req. more info 3/9/22 - Workshop 3/14/22 - Informally brought up by Host 6/20/22 Commission and Planning Board Discussed 6/27/22 - City Manager Directed to encourage food trucks at all city sponsored events, BSD events, and direct the BSD to organize a rotation of food truck events	Staff monitoring
4/25/22	Improvements in Information	M: Haig S: Baller	TBD	1/9/23 M: Haig, S: Host	Resolved

	Provision and Methodology			To continue discussion -Addressed in Jan 2023 CM report	
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Topics Failed

4/25/22	On Street Parking Study	M:Haig S: Host
4/11/22	Downtown Parking	M: Host S: Haig
3/28/22	Parking Matters	M: Host S: Haig
6/13/22	479 SOW (Doraid) PAD	M: Boutros

Topics With No Vote - Resolved

1/10/22	Unimproved Streets	Discussed during the Long Range Planning meeting.
2/28/22	Solidarity with Ukraine	City Manager arranged for exterior lighting at City Hall.

Topics With No Vote

5/9/22	-PAD ordinance/cleanup	Baller, no vote	No vote
5/9/22	-Policy for granting public space ODD/Valet	Baller, no vote	No vote

SOCWA Quarterly Report

The Southeastern Oakland County Water Authority (SOCWA) quarterly report covers the first six months operation of the fiscal year 2022/23. The report contains a financial statement of the Authority's operation and an outline of projects in progress or completed during the second quarter. Download [SOCWA's quarterly report here](#).

eCities Award

The City of Birmingham has been recognized as a 5-star community in UM-Dearborn's 2022 eCities program. The eCities project collects and analyzes data across Michigan communities as it relates to entrepreneurship, economic development, and job growth. Specifically, the study examines five-year's worth of publicly available data relating to community growth and investment metrics that impact the business community. The data points are benchmarked against the State of Michigan, as well as all of the other participating communities. Download Birmingham's [eCities certificate and performance report here](#).

Engineering Department

Construction Update

Construction season will begin soon, but work has been ongoing over the winter as weather conditions allow:

Water Service Verification Program

As a reminder, the "In-Home/Business" water service line material needs to be determined as part of this program. Property owners can schedule an inspection by an authorized City Representative at (248) 303-2292 or determine the in-home/business material themselves with the steps provided in the property owner letter.

2021-2022 Sewer Rehabilitation Program

DVM Utilities has completed this project during the winter, which included basic cleaning and inspection of sewer lines, plus specialized rehabilitation/repairs of minor issues that were found in the system.

The following projects will start in the next few months:

- Westwood, Oak, and Raynale Project
- 2022-2023 Cape Seal Program
- Cranbrook Road Non-Motorized Pathway Improvement Program
- Parking Lot No. 5 Slope Repair
- Water Tower Maintenance and Coating

Affected property owners will receive information about these projects.

Fire Department

Assistance to Firefighters Grant

The Fire Department recently submitted an Assistance to Firefighters Grant (AFG) for replacement of the department's Self Contained Breathing Apparatus (SCBA) harnesses, masks, and bottles due to their ageing stock. The grant request is for \$340,000.00; of which a 10% match will be required from the City if the grant is awarded later this fall. The City will have time to agree to the \$34,000.00 match prior to acceptance of the grant if it is awarded to the Fire Department. The Fire Department has opportunities to apply for the grant for the next two years before the SCBAs will be at their 15-year end of life span. Currently, the department has budgeted \$200,000.00 in FY 2024-2025 and \$200,000.00 in FY 2025-2026 to cover the replacement costs of this equipment if the grant application attempts are unsuccessful.

Station 1 Roof Replacement

Station 1's metal roof replacement and insulation improvement is currently underway and should be done by March 1.

Planning Department

Master Plan 2040

The City of Birmingham is deep into its review of the third and final draft of the Birmingham Plan 2040, which is available to read and download on www.thebirminghamplan.com. At a minimum, the remaining schedule of review will consist of a public hearing at the Planning Board, and a public hearing at the City Commission. The remaining schedule of review should closely resemble the following:

Date	Meeting Type	Action Needed
March 8, 2023	Planning Board	<ul style="list-style-type: none">• Hold a public hearing and further discuss comments received during the distribution period as needed.• Adopt plan; recommend to the City Commission for adoption.
May 2023 (Exact date TBD)	City Commission	<ul style="list-style-type: none">• Present the final Plan and hold a public hearing.• If prepared to do so, the City Commission may adopt the Plan by resolution.

All of the documents related to the 2040 Plan remain available on www.thebirminghamplan.com. You can also watch a recording of past meetings on the City of Birmingham website. As a reminder, you can still submit comments directly to the consultant team through the aforementioned 2040 Plan website, and can submit comments directly to the Planning Division to be placed in the next available Planning Board agenda.

Planning Board

As prime development season inches closer and closer, the Planning Division is starting to field phone calls and applications for new developments at an accelerated rate. The Planning Board reviewed 34 development applications in 2022, which is an average of three per meeting. The 2023 schedule is expected to be a similar workload. In addition, the Planning Board is developing a new action list and new priorities for the year, which will be reported to the City Commission in May 2023. A tentative Planning Board list of scheduled items is provided below:

1. 2040 Master Plan – Draft #3 Review (Ongoing)
2. B1 Zoning District Commercial Permitted Uses – Study Session (2/8/23)
3. 479 S. Old Woodward – Special Land Use, Final Site Plan & Design Review (3/22/23)
4. 34952 Woodward & 690 E. Maple – Community Impact Study & Preliminary Site Plan Review (3/22/23)

Multi-Modal Transportation Board

The MMTB is continuing to review design concepts for S. Eton resurfacing. Considerations under review include pedestrian crossings, protected bike lanes, and enhanced sight distance turning onto S. Eton. The MMTB will also begin reviewing operations of Adams Road in March 2023.

Public Arts Board

The Public Arts Board is reviewing interactive art projects to engage with the community for 2023.

Sustainability

With the recent establishment of the Ad Hoc Environmental Sustainability Committee (ESC), City Staff have begun to formulate a plan of action for the completion of the greenhouse gas emissions inventory, and have started on an outline of a formal sustainability plan. Once ESC members are appointed, staff will begin to introduce the outline to the group for input and direction. In the meantime, the Birmingham Green Team sustainability meetups have been going very well with robust participation and dissemination of information/ideas.

Police Department

Introduction of Newly Hired Police Officers

The Birmingham Police Department is excited to welcome its newest members.

On January 16, 2023, Officer Maryna Elia was sworn in as a Birmingham Police Officer. Officer Elia graduated with her bachelor's degree from Oakland University and is fluent in three languages. After graduating, she was enrolled in the Oakland Police Academy. During her academy, the Birmingham Police Department conducted a recruitment presentation to the recruits, which resulted in her and several other applications being submitted. After interviewing candidates, Officer Elia was at the top of the list.

On January 17, 2023, Meghan Bade was hired by the Birmingham Police Department. Meghan graduated from Michigan State University in 2016 with a bachelor's degree. She has worked as a CrossFit Instructor and in Pharmaceutical sales. However, Meghan always had a passion for law enforcement growing up

having a police officer for a father. In fact, her father, Mathew Bade, started his career as a police officer many years ago right here in the City of Birmingham in 1986 and later transferred to another department. Meghan is currently enrolled at the Mott Community College Police Academy and will be sworn in as a Birmingham Police Officer upon successful completion of the academy. Meghan is excited to start her career in the same department her father did.

Speed Hump Study

The City Commission directed city staff and traffic consultants—Fleis & Vandenbrink (F&V) and MKSK Studios to study speed humps as an October 2022 agenda item for research and possible implementation. In preparation for review by the Multi-Modal Transportation Board (MMTB) several cities utilizing speed humps were analyzed to develop both a baseline and speed hump criteria for the City of Birmingham.

Speed humps went before the Multi-Modal Transportation Board (MMTB) on October 6th, 2022 and again on November 3rd, 2022. Based on the cities studied, there was not a street in Birmingham that met the criteria based on current conditions such as speeds, volume, and if the street was improved/unimproved. This led to the discussion of lowering the proven and necessary criteria identified in other communities, which the MMTB did not support. There was a general Board consensus not to recommend speed hump criteria presently since few-to-no streets would qualify based on established criteria used by others and existing conditions in the City of Birmingham.

Follow these links to the MMTB full agenda packet regarding speed humps: [October 6, 2022](#) and [November 3, 2022](#).

Towing Contract

The Birmingham Police Department recently submitted an invitation to bid to MITN to renew the towing and impound contract currently set to expire on February 25, 2023. One bid was returned from Bob Adams Towing with whom the existing contracts exist. Bob Adams Towing submitted a fee schedule consistent with our existing contract with only a minor increase of \$5 per day for storage fees. The contract was reviewed and approved for a three-year term until February 25, 2026, with an optional two-year extension, upon mutual agreement between the City and Bob Adams Towing.

ADA Annual Report

The police department, in cooperation with the engineering and public services department, has worked to update all of the existing curb ramps and on-street parking spaces to bring them into compliance with the American for Disabilities Act (ADA) Standards. This work was started as part of a consent decree giving the City five years to correct any locations that do not meet the standards. We have completed the third year of this project and the vast majority of locations out of tolerance have been updated. Please see the [attached annual report](#) documenting all the work that has been completed to date.

Crime Report – Marijuana sales to minors

In early January, Birmingham detectives investigating minors in possession of marijuana learned of a nearby shop selling to minors regularly. A Birmingham detective assigned to the Oakland County Narcotics Enforcement Team (NET) investigated the case. This investigation led to criminal charges and the closure of a business in the City of Southfield.

Parking Systems Update

Equipment:

Installation of the new TIBA parking equipment is rolling along. The new equipment has been installed at the Chester St. garage, Pierce Garage, and Peabody Garage. Park and the N. Old Woodward garages are the only remaining garages, and they will be complete by the end of March.

Once the new TIBA equipment is installed, City staff is looking to extend the agreement with ParkMobile into its parking structures, giving the City one consistent online payment provider for all things parking. Currently ParkMobile is offered as a form of online payment for all of the City's metered parking.

Occupancy:

JANUARY AVG CAPACITY	
Chester Garage (880)	29.42%
Old Woodward (745)	51.36%
Park Garage (811)	56.40%
Peabody Garage (437)	78.95%
Pierce Garage (706)	62.22%

Future Agenda Items

Download a summary of [future agenda items](#).

Future Workshop Items

Download a summary of [future workshop items](#).