

ADVISORY PARKING COMMITTEE
WEDNESDAY, February 1, 2023 @ 7:30am

1. Roll Call
2. Introductions
3. Review of the Agenda
4. Approval of Minutes, November 2, 2022
5. Moped parking
6. Misc. Communication - December APS Update
7. Meeting open to the public for items not on the agenda
8. Next Meeting – March 7 2022
9. Adjournment

Notice: Please note that board meetings will be conducted in person. Members of the public can attend in person at Birmingham City Hall or may attend virtually at <https://us06web.zoom.us/j/86082330819>

Meeting ID: 860 8233 0819

Persons with disabilities that may require assistance for effective participation in this public meeting should contact the City Clerk's Office at the number (248) 530-1880, or (248) 644-5115 (for the hearing impaired) at least one day before the meeting to request help in visual, hearing, or other assistance.

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**Advisory Parking Committee
Meeting of November 2, 2022**
151 Martin Street, City Commission Room, Birmingham, MI

Minutes

These are the minutes of the Advisory Parking Committee ("APC") regular meeting held on Wednesday, November 2, 2022. The meeting was called to order at 7:30 a.m. by Chair Vaitas.

1. Rollcall

Present: Chair Al Vaitas, Vice-Chair Richard Astrein; Jim Arpin, Lisa Clark, Steven Kalczynski, Kevin Kozlowski, Mary-Claire Petcoff

Absent: Kelly Cobb, Lisa Silverman, Jennifer Yert

Staff: Parking Systems Manager Ford; Police Chief Clemence, Assistant City Manager Ecker, City Transcriptionist Eichenhorn, Services Commander Wald

SP+: Catherine Burch

2. Introductions
3. Review of the Agenda
4. Approval Of Minutes: Meeting Of October 12, 2022

Motion by Ms. Clark

Seconded by Mr. Kalczynski to accept the minutes of October 12, 2022 as submitted.

Motion carried, 7-0.

VOICE VOTE

Yeas: Vaitas, Kalczynski, Clark, Kozlowski, Astrein, Petcoff, Arpin

Nays: None

5. Meeting Open to the Public for Items not on the Agenda
6. Parking Meter Sensors – Recommendation to cancel and remove

SC Wald and PC Clemence presented the item and answered informational questions from the APC.

The APC had no comments on the item and no public was present to provide comment.

Motion by VC Astrein

Seconded by Mr. Arpin to recommend to the City Commission to discontinue the use of vehicle parking sensors and not replace them with an updated model at this time.

Motion carried, 7-0.

VOICE VOTE

Yeas: Vaitas, Kalczynski, Clark, Kozlowski, Astrein, Petcoff, Arpin
Nays: None

7. BSD – Holiday Shopping Request

PC Clemence, PSM Ford, and ACM Ecker presented the item and answered informational questions from the APC.

There were no comments on the item.

Motion by Ms. Clark

Seconded by Mr. Kalczynski to approve the holiday shopping request of \$25,000 from the Birmingham Shopping District.

Motion carried, 7-0.

VOICE VOTE

Yeas: Vaitas, Kalczynski, Clark, Kozlowski, Astrein, Petcoff, Arpin
Nays: None

8. WJE Proposal – Review Repair Design & Construction Document Development Proposal

PSM Ford, PC Clemence, and Ms. Burch presented the item and answered informational questions from the APC.

There were no comments on the item.

Motion by Ms. Clark

Seconded by Mr. Kozlowski to recommend WJE to provide Repair Design and Construction Documents for the remaining repairs for all five City structures as outlined in WJE's 2021 parking assessments.

Motion carried, 7-0.

VOICE VOTE

Yeas: Vaitas, Kalczynski, Clark, Kozlowski, Astrein, Petcoff, Arpin
Nays: None

9. Miscellaneous Communications

Staff presented the communications and answered informational questions from the APC.

Mr. Astrein stated he had communication issues when contacting SP+'s call center via the entry/exit kiosk at a City parking garage.

Advisory Parking Committee
November 2, 2022

Ms. Burch thanked Mr. Astrein for the feedback and said she would convey the feedback to SP+'s call center.

In reply to an inquiry from Mr. Astrein, PC Clemence said Staff would let the APC know what percentage of parkings tickets received are over six unpaid or eight paid tickets.

Mr. Astrein and Chair Vaitas said there is a recurrent issue of people feeding the meters beyond the parking space's stated time limit.

PC Clemence recommended people call the Police Department's non-emergency number with parking enforcement concerns.

- a. Parking equipment decision explanation
- b. Branding of TIBA equipment will be presented and approved by the Ad Hoc Wayfinding Committee
- c. September APS Update

10. Adjournment

No further business being evident, the meeting adjourned at 8:35 a.m.

Aaron Ford
Parking Systems Manager



Laura Eichenhorn
City Transcriptionist



MEMORANDUM

Parking Department

DATE: 1/01/2023

TO: Advisory Parking Committee

FROM: Aaron Ford, Parking Systems Manager

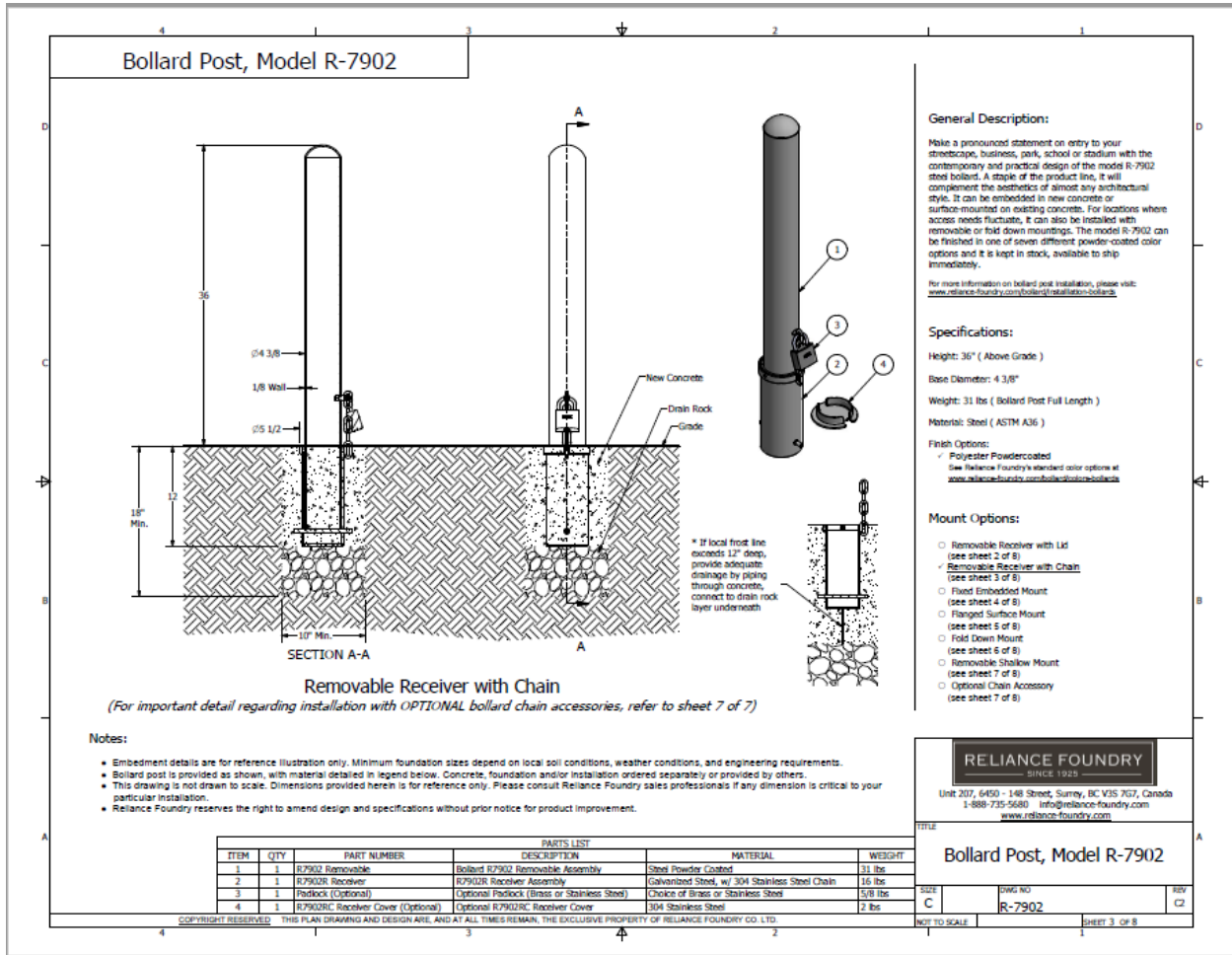
SUBJECT: Miscellaneous Communication

- A. 6+ Citations
 - a. 156 people accounting for 1,226 unpaid tickets in 2022. This accounts for 3% of tickets issued in 2022
 - b. The price of tickets goes from \$10 to \$30 once 6 tickets are issued
 - c. Treasury typically sends late notices twice a year.
 - d. Anyone who has 6 or more unpaid tickets will be impounded per City ordinance

- B. Moped Parking Spaces
 - a. Moped parking spaces were installed to try and make use of what would otherwise be dead space
 - b. Based on the parking/street design, the space does not meet the legal requirement for a full vehicle, therefore an alternate option was recommended.
 - c. Engineering will be purchasing/installing a metal removable bollard.







- C. New Parking Equipment Review – Chester St. Garage
- Have APC Committee members had a chance to interact with the equipment?
 - Discussion
 - Updated Installation Timeline
 - Pierce – 1/30/23 – 2/3/23
 - Peabody – 2/13/23 – 2/17/23
 - Park – 2/27/23 – 3/3/23
 - N. Old Woodward – 3/13/23 – 3/17/23
- D. September APS Update

Capacity

OCTOBER AVG CAPACITY	
Chester Garage (880)	39.26%
Old Woodward (745)	52.45%
Park Garage (811)	60.35%
Peabody Garage (437)	81.91%
Pierce Garage (706)	75.68%

NOVEMBER AVG CAPACITY	
Chester Garage (880)	36.54%
Old Woodward (745)	48.38%
Park Garage (811)	58.44%
Peabody Garage (437)	74.46%
Pierce Garage (706)	69.11%

DECEMBER AVG CAPACITY	
Chester Garage (880)	33.31%
Old Woodward (745)	42.92%
Park Garage (811)	49.98%
Peabody Garage (437)	69.82%
Pierce Garage (706)	66.41%

Monthly Contract Parking Usage

DECEMBER MONTHLY CONTRACT PARKING			
LOCATION	PERMITS SOLD	AVG USED	% USED
Chester Garage (880)	1037	233	22.47%
Old Woodward (745)	832	268	32.18%
Park Garage (811)	946	260	27.47%
Peabody Garage (437)	820	175	21.40%
Pierce Garage (706)	826	270	32.68%

Meter Revenue

	Cash	Credit Card	ParkMobile	Total
January	\$ 40,186.35	\$ 31,755.50	\$ 60,266.30	\$ 132,208.15
February	\$ 38,017.40	\$ 30,607.50	\$ 61,029.00	\$ 129,653.90
March	\$ 49,614.00	\$ 47,104.25	\$ 80,701.30	\$ 177,419.55
April	\$ 51,673.15	\$ 47,517.75	\$ 79,079.65	\$ 178,270.55
May	\$ 47,739.00	\$ 50,583.00	\$ 76,123.00	\$ 174,445.00
June	\$ 54,107.00	\$ 55,136.00	\$ 75,262.00	\$ 184,505.00
July	\$ 51,237.15	\$ 53,466.25	\$ 71,809.40	\$ 176,512.80
August	\$ 54,566.85	\$ 55,769.25	\$ 77,324.00	\$ 187,660.10
September	\$ 48,244.00	\$ 50,221.25	\$ 69,869.15	\$ 168,334.40
October	\$ 46,806.60	\$ 48,206.50	\$ 75,009.75	\$ 170,022.85
November	\$ 47,039.00	\$ 48,690.00	\$ 72,460.00	\$ 168,189.00
December	\$ 50,125.00	\$ 52,509.00	\$ 84,603.00	\$ 187,237.00

Structure Revenue

	Monthly	Daily	Total
January	\$ 309,698.00	\$ 131,681.00	\$ 441,379.00
February	\$ 275,519.00	\$ 171,051.00	\$ 446,570.00
March	\$ 321,955.00	\$ 179,938.00	\$ 501,893.00
April	\$ 249,180.00	\$ 156,828.00	\$ 406,008.00
May	\$ 299,175.00	\$ 188,511.00	\$ 487,686.00
June	\$ 291,492.00	\$ 219,681.00	\$ 511,173.00
July	\$ 283,933.00	\$ 182,025.00	\$ 465,958.00
August	\$ 298,570.00	\$ 212,035.00	\$ 510,605.00
September	\$ 260,818.00	\$ 206,705.00	\$ 467,523.00
October	\$ 311,298.00	\$ 160,173.00	\$ 471,471.00
November	\$ 248,466.00	\$ 165,724.00	\$ 414,190.00
December	\$ 289,439.00	\$ 189,512.00	\$ 478,951.00

MONTHLY PARKING PERMIT & ACTIVITY REPORT

For the month of: December
 Date Compiled: January 13, 2022

Space Count	Pierce	Park	Peabody	N.Old Wood	Chester					Total
Total Garage Spaces	706	811	437	745	880					3579
Garage Monthly Permits Authorized	829	945	536	981	1368					4659

	<i>cost per month</i>	\$70	\$70	\$70	\$70	\$50					Total
Permits Issued		Pierce	Park	Peabody	N.Old Wood	Chester					Total
Garage permits end of previous month		821	949	519	834	1039					4162
Garage permits canceled in month		8	3	2	7	52					72
Garage permits added in month		13	0	1	5	50					69
Total Garage permits end of month		826	946	520	832	1037					4161
Garage permits available		3	-1	16	149	331					498
Garage evening passes		45	7	19	12	11					94

						\$210	\$150	\$180	\$105		Total
Hangtags						Lot #6	Lot #6 econ	Lot A & C	Lot B		Total
Total Hangtag Lot Spaces						174	79	8	40		301
Hangtag Lot Quarterly Permits Authorized						177	40	8	30		255
Hangtags issued						128	24	3	1		156
Hangtags available						49	16	5	29		99

Waiting List	Pierce	Park	Peabody	N.Old Wood	Chester	Lot #6	Lot #6 econ	Lot A & C	Lot B	Total
On Wait List - end of month	149	64	83	0	0					296