

AGENDA
BIRMINGHAM HISTORIC DISTRICT COMMISSION
WEDNESDAY – DECEMBER 1, 2021
BIRMINGHAM CITY HALL, 151 MARTIN ST., COMMISSION ROOM #205 *
******* 7:00 PM*******

The highly transmissible COVID-19 Delta variant is spreading throughout the nation at an alarming rate. As a result, the CDC is recommending that vaccinated and unvaccinated personnel wear a facemask indoors while in public if you live or work in a substantial or high transmission area. Oakland County is currently classified as a substantial transmission area. **The City has reinstated mask requirements for all employees while indoors. The mask requirement also applies to all board and commission members as well as the public attending public meetings.**

- 1) Roll Call
- 2) Approval of the HDC Minutes of November 17, 2021
- 3) Courtesy Review
- 4) Historic Design Review
 - A. 129-135 E. Maple – Maplewood East (POSTPONED)
- 5) Sign Review
 - A. 166 W. Maple - Relay
- 6) Study Session
 - A. CLG Grant – Historic Design Guidelines
- 7) Miscellaneous Business and Communication
 - A. Pre-Application Discussions
 - B. Draft Agenda
 1. December 15, 2021
 - C. Staff Reports
 1. Administrative Sign Approvals
 2. Administrative Approvals
 3. Demolitions
 4. Action List 2021
- 8) Adjournment

*Please note that board meetings will be conducted in person once again. Members of the public can attend in person at Birmingham City Hall, 151 Martin St., OR may attend virtually at:

Link to Access Virtual Meeting: <https://zoom.us/j/91282479817>
Telephone Meeting Access: 877 853 5247 US Toll-free
Meeting ID Code: 912 8247 9817

Notice: Individuals requiring accommodations, such as interpreter services for effective participation in this meeting should contact the City Clerk's Office at [\(248\) 530-1880](tel:2485301880) at least on day in advance of the public meeting.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al [\(248\) 530-1880](tel:2485301880) por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).

A PERSON DESIGNATED WITH THE AUTHORITY TO MAKE DECISIONS MUST BE PRESENT AT THE MEETING.

**Historic District Commission
Minutes Of November 17, 2021**

151 Martin Street, City Commission Room 205, Birmingham, MI

Minutes of the regular meeting of the Historic District Commission ("HDC") held Wednesday, November 17, 2021. Chair John Henke called the meeting to order at 7:00 p.m.

1) Rollcall

Present: Chair John Henke; Board Members Gigi Debbrecht, Keith Deyer, Natalia Dukas, Dustin Kolo, Michael Willoughby (arrived 7:03 p.m.); Alternate Board Member Steven Lemberg; Student Representatives Charles Cusimano, Elizabeth Wiegand

Absent: Board Member Patricia Lang; Alternate Board Member Cassandra McCarthy

Administration: Nicholas Dupuis, Planning Director
Laura Eichenhorn, City Transcriptionist

11-106-21

2) Approval of the HDC Minutes of November 3, 2021

Motion by Mr. Kolo

Seconded by Ms. Debbrecht to approve the HDC Minutes of November 3, 2021 as submitted.

Motion carried, 6-0.

VOICE VOTE

Yeas: Kolo, Debbrecht, Deyer, Lemberg, Dukas, Henke

Nays: None

11-107-21

17) Courtesy Review

None.

11-108-21

4) Historic Design Review

A. 325 S. Eton – District Lofts Phase 3

PD Dupuis summarized the item.

PD Dupuis confirmed for Mr. Deyer that the Planning Board found no issue with the traffic impact of the proposed plan.

Motion by Ms. Debbrecht

Seconded by Mr. Willoughby to approve the Historic Design Review application and to issue a Certificate of Appropriateness for 325 S. Eton – District Lofts Phase 3. The proposal meets the Secretary of the Interior's Standards for Rehabilitation standard numbers 1, 2, 5, 9 and 10.

Public Comment

Kevin Hart spoke in support of the applicant's proposal.

Motion carried, 7-0.

VOICE VOTE

Yeas: Debbrecht, Willoughby, Deyer, Lemberg, Dukas, Henke, Kolo

Nays: None

11-109-21

5) Sign Review

11-110-21

6) Study Session

A. CLG Grant – Historic Design Guidelines

PD Dupuis stated that the responses to the RFP were due November 19, 2021.

11-111-21

7) Miscellaneous Business and Communication

Mr. Deyer raised the issue of procuring signs for historic buildings.

PD Dupuis said he believed he had funding for that and that he and Mr. Deyer should discuss further.

A. Pre-Application Discussions

B. Draft Agenda

C. Staff Reports

1. Administrative Sign Approvals

2. Administrative Approvals

3. Demolitions

4. Action List 2021

11-112-21

8) Adjournment

Motion by Mr. Willoughby

Seconded by Ms. Debbrecht to adjourn the HDC meeting of November 17, 2021 at 7:11 p.m.

Motion carried, 7-0.

VOICE VOTE

Yeas: Willoughby, Debbrecht, Dukas, Lemberg, Kolo, Henke, Deyer

Nays: None

Nicholas Dupuis
Planning Director



MEMORANDUM

Planning Division

DATE: December 1st, 2021

TO: Historic District Commission

FROM: Nicholas Dupuis, Planning Director

SUBJECT: 166 W. Maple – Relay – Design Review (Sign)

The applicant has submitted a Design Review (Sign) application for a wall sign proposed in the B4 (Business-Residential) and D4 (Downtown Overlay) zoning districts. The building is also located in the Downtown Historic District, and is a locally designated historic resource (Leonard Building), which requires a review by the Historic District Commission.

Signage:

As mentioned above, the applicant is proposing to install a new wall sign on a historic building. The sign is proposed at 1.6 sq. ft., and is located above the small stair to the north of the building. A breakdown of the proposed and existing signage is provided below:

Content	Type	Location	Area (sq. ft.)
"Relay"	Name Letter	Between 2 nd floor windows	1.6
"Caruso Caruso"	Projecting Sign	Sign band @ west end	3.1
Caruso Caruso Logos	Canopy Sign	Main entrance	7.5
Total Proposed	-	-	12.2
Total Permitted	-	-	36

At this time, the proposed sign meets the requirements of the Sign Ordinance in regards to combined sign area, as well as projection from the building face.

Sign Review Requirements:

Sign review approval shall be granted only upon determining the following:

1. The scale, color, texture and materials of the sign being used will identify the business succinctly, and will enhance the building on which it is located, as well as the immediate neighborhood.
2. The scale, color, texture and materials of the sign will be compatible with the style, color, texture and materials of the building on which it is located, as well as neighboring buildings.
3. The appearance of the building exterior with the signage will preserve or enhance, and not adversely impact, the property values in the immediate neighborhood.
4. The sign is neither confusing nor distracting, nor will it create a traffic hazard or otherwise adversely impact public safety.

5. The sign is consistent with the intent of the Master Plan, Urban Design Plan(s), and/or Downtown Birmingham 2016 Report, as applicable.
6. The sign otherwise meets all requirements of this Chapter.

Additionally, due to the historic designation of the building, the review standards outlined in Chapter 127, Section 127-11 also apply:

1. In reviewing plans, the commission shall follow the U.S. secretary of the interior's standards for rehabilitation and guidelines for rehabilitating historic buildings as set forth in 36 C.F.R. part 67. Design review standards and guidelines that address special design characteristics of historic districts administered by the commission may be followed if they are equivalent in guidance to the secretary of interior's standards and guidelines and are established or approved by the state historic preservation office of the Michigan Historical Center. A full list of the U.S. secretary of the interior's standards for rehabilitation and guidelines for rehabilitating historic buildings is attached to the end of this report.
2. In reviewing plans, the commission shall also consider all of the following:
 - a. The historic or architectural value and significance of the resource and its relationship to the historic value of the surrounding area.
 - b. The relationship of any architectural features of the resource to the rest of the resource and to the surrounding area.
 - c. The general compatibility of the design, arrangement, texture, and materials proposed to be used.
 - d. Other factors, such as aesthetic value, that the commission finds relevant.
 - e. Whether the applicant has certified in the application that the property where work will be undertaken has, or will have before the proposed project completion date, a fire alarm system or a smoke alarm complying with the requirements of the Stille-DeRossett-Hale single state construction code act, 1972 PA 230, MCL 125.1501 to 125.1531.

Recommendation:

The proposed sign appears to meet the standards for Sign Design Review in that the sign will adequately identify the business, maintains an appropriate scale/design, create no adverse impacts or confusion, and is consistent with applicable master plans.

In addition, the proposed signage appears to meet the Secretary of the Interior (SOI) Standards 2, 9 and 10:

2. *The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.*
 - The placement of the sign off of the historic façade and above the access door to the stairs at the north side of the building makes for an appropriate addition without damaging any historic materials or characteristics of the building.
9. *New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the*

old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.

- The proposed sign is clearly differentiated and does not aim to appear original or historic in any way.

10. *New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.*

- The proposed sign could easily be removed in the future with no irreparable damage done to the building.

Considering the above review, the Planning Division recommends that the Historic District Commission **APPROVE** the Design Review (Sign) application for 166 W. Maple – Relay. The proposed work meets the standards of Article 2, Section 2.02 (C) of the Sign Ordinance, and the work meets the Secretary of the Interior Standards numbers 2, 9 and 10.

Wording for Motions

I move that the Commission **APPROVE** the Historic Design Review application and issue a Certificate of Appropriateness for 166 W. Maple. The proposal meets the Secretary of the Interior's Standards for Rehabilitation standard numbers _____.

OR

I move that the Commission **POSTPONE** the Historic Design Review application and the issuance of a Certificate of Appropriateness for 166 W. Maple – until the following conditions are met: (List Conditions). The Secretary of the Interior's Standards for Rehabilitation standard number(s) _____ will be met upon fulfillment of condition(s).

1. _____
2. _____
3. _____

OR

I move that the Commission **DENY** the Historic Design Review (Sign) application for 166 W. Maple. Because of _____ the work does not meet The Secretary of the Interior's Standards for Rehabilitation standard number(s) _____.

OR

Notice to Proceed

I move the Commission issue a Notice to Proceed for number _____. The work is not appropriate, however the following condition prevails: _____ and the proposed application will materially correct the condition.

Choose from one of these conditions:

- a) The resource constitutes hazard to the safety of the public or the structure's occupants.
- b) The resource is a deterrent to a major improvement program that will be of substantial benefit to the community and the applicant proposing the work has obtained all necessary planning and zoning approvals, financing, and environmental clearances.
- c) Retaining the resource will cause undue financial hardship to the owner when a governmental action, an act of God, or other events beyond the owner's control created the hardship, and all feasible alternatives to eliminate the financial hardship, which may include offering the resource for sale at its fair market value or moving the resource to a vacant site within the historic district. have been attempted and exhausted by the owner.
- d) Retaining the resource is not in the best of the majority of the community.

THE SECRETARY OF THE INTERIOR'S STANDARDS FOR REHABILITATION AND GUIDELINES FOR REHABILITATING HISTORIC BUILDINGS

The U. S. secretary of the interior standards for rehabilitation are as follows:

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Significant archaeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

Simulated Elevation View



Existing @ Site



Item #7

TOTAL SIGN AREA: 1.6 Sq. Ft.

Identification Sign
Qty: (1)

Job #: 39771

PROJECT: Relay Network

FILE: Relay Network-11-8-21

SITE ADDRESS: 166 W. Maple Rd., Ste. 200,
Birmingham, MI

LEAD: RG

REVISION:

LAYOUT: KP

Date:
11-8-21

1

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PS&L

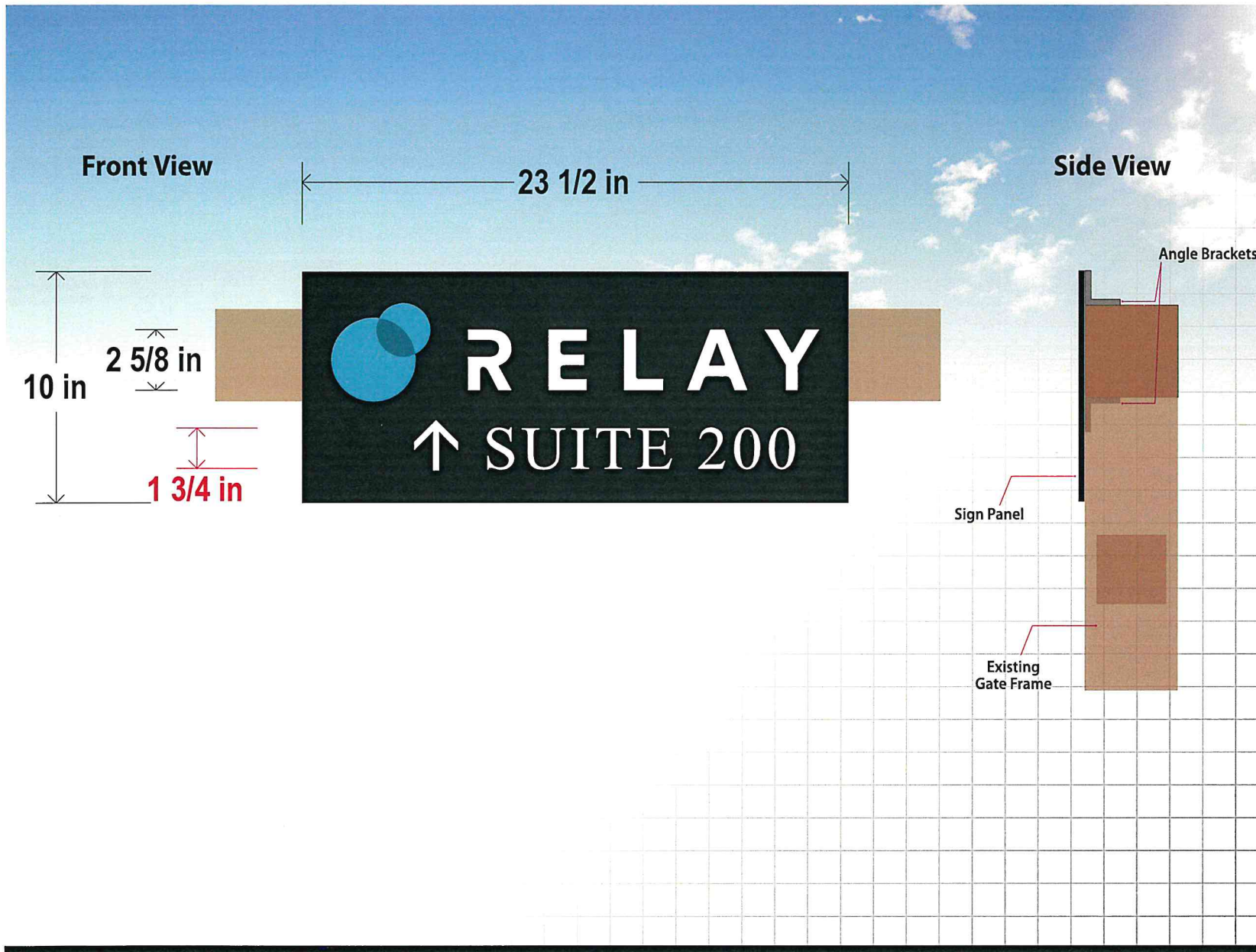
Ph: 586.468.7110

visit us at: **phillipssign.com**

Approved: _____ Date: _____

Permit: _____

40920 Executive Drive
Harrison Twp., MI
48045-1363



Item #7

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Birmingham, MI

LEAD: RG

REVISION:

LAYOUT: KP

Date:
11-8-21

- 1 Identification Sign:**
Flat aluminum panel with
vinyl graphics applied.
— panel mounted to
existing gate frame with
90° angle brackets.

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Ph: 586.468.7110

visit us at: **phillipssign.com**

Approved: _____ Date: _____

Permit: _____ - _____

40920 Executive Drive
Harrison Twp., MI
48045-1363



Design Review (Sign) Application Planning Division

Form will not be processed until it is completely filled out

1. Applicant

Name: Phillips Sign & Lighting
Address: 40920 Executive Drive
Harrison Township, MI 48045
Phone Number: 586-468-7110
Email address: janet@phillipssign.com

2. Property Owner

Name: Kay Baum Associates LLC
Address: 16826 Kercheval Place
Grosse Pointe, MI 48230
Phone Number: 484-654-9094
Email address: Kcornett@relaynetwork.com

3. Project Contact Person

Name: Janet Wyne
Address: 40920 Executive Drive
Harrison Township, MI 48045
Phone Number: 586-468-7110
Email address: janet@phillipssign.com

4. Project Designer/Developer

Name: Phillips Sign & Lighting
Address: 40920 Executive Drive
Harrison Township, MI 48045
Phone Number: 586-468-7110
Email address: janet@phillipssign.com

5. Required Attachments

- I. Two (2) paper copies and one (1) digital copy of all project plans including:
 - i. A detailed and scaled Sign Plan depicting accurately and in detail the proposed construction, alteration or repair;
 - ii. Colored elevation drawings for each building elevation;
 - iii. A Landscape Plan (if applicable);
 - iv. A Photometric Plan (if applicable);
- II. Specification sheets for all proposed materials and/or light fixtures;

- III. Samples of sign materials as required by the Planning Division;
- IV. Photographs of existing conditions on the site including all building facades, existing signage, landscaping and light fixtures;
- V. Current aerial photographs of the site and surrounding properties;
- VI. Warranty Deed, or Consent of Property Owner if applicant is not the owner;
- VII. Any other data requested by the Planning Board, Planning Department, or other City Departments.

6. Project Information

Address/Location of the property: 166 W. Maple Road, Suite 200
Name of development: Relay
Sidwell #: _____
Current Use: _____
Proposed Use: _____
Area of Site in Acres: _____
Current zoning: _____

	Yes	No
Is the property located in a floodplain? -----	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the property within a Historic District? -----	<input checked="" type="checkbox"/>	<input type="checkbox"/>
→ If so, which? _____		
Will the project require a variance? -----	<input type="checkbox"/>	<input checked="" type="checkbox"/>
→ If so, how many? _____		
Has the project been reviewed by another board?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
→ If so, which? _____		

7. Details of the Proposed Development (attach separate sheet if necessary)

Installation of (1) single faced non-illuminated wall sign on south elevation of building

8. Location of Proposed Signs

Sign #1: South Elevation of Building
Sign #2: _____
Sign #3: _____
Sign #4: _____

9. Number of Sign(s)

Wall: One
Name-Letter: _____
Ground: _____
Canopy: _____

Awning: _____
Projecting Sign (Wall): _____
Projecting Sign (Post): _____
Other: _____

10. Sign Size, Material & Content

Sign #1

Type of Sign: Wall Sign
Width: 48"
Depth: 1/2"
Height: 9 3/4"
Total Square Feet: 3.25
Height of Lettering: 6"
Height from Grade: 17' 6 3/4"

Projection from Wall: 1/2"
Sign Content: "Relay"

Sign Materials: Acrylic

Sign Color: White and Blue
Illumination: None - non-illuminated

Sign #2

Type of Sign: _____
Width: _____
Depth: _____
Height: _____
Total Square Feet: _____
Height of Lettering: _____
Height from Grade: _____

Projection from Wall: _____
Sign Content: "_____"

Sign Materials: _____

Sign Color: _____
Illumination: _____

Sign #3

Type of Sign: _____
Width: _____
Depth: _____
Height: _____
Total Square Feet: _____
Height of Lettering: _____
Height from Grade: _____

Projection from Wall: _____
Sign Content: "_____"

Sign Materials: _____

Sign Color: _____
Illumination: _____

Sign #4

Type of Sign: _____
Width: _____
Depth: _____
Height: _____
Total Square Feet: _____
Height of Lettering: _____
Height from Grade: _____

Projection from Wall: _____
Sign Content: "_____"

Sign Materials: _____

Sign Color: _____
Illumination: _____

11. Landscaping

Location of landscape areas: N/A

Proposed landscape material: N/A

12. Building & Sign Lighting

Building

Number of Light Fixtures on Building: None

Light Level at Each Property Line: _____

Type of Light Fixtures on Building: _____

Location of Light Fixtures on Building: _____

Signage

Sign Lighting Proposed: None

Number of Fixtures (if external): _____

Wattage per Fixture: _____

Location of Sign Lighting: _____

13. Existing Signage

Number of Existing Signs: 0

Types of Existing Signage: N/A

Total Square Footage of Existing Signage: None

Length of Storefront: 37'

The undersigned states the above information is true and correct, and understands that it is the responsibility of the applicant to advise the Planning Division and / or Building Division of any additional changes made to an approved site plan. The undersigned further states that they have reviewed the procedures and guidelines for Site Plan Review in Birmingham, and have complied with the same. The undersigned will be in attendance at the Planning Board meeting when this application will be discussed.

By providing your e-mail to the City, you agree to receive news notifications from the City. If you do not wish to receive these messages, you may unsubscribe at any time.

Signature of Owner: _____

Mark A. Thomas

Date: 10-2-21

Print name: Mark A. Thomas

Signature of Applicant: _____

Ed Phillips

Date: 10-7-21

Print Name: Ed Phillips

Signature of Architect: _____

Date: _____

Print Name: N/A

Office Use Only

Application #: PDR21-0021

Date Received: 10/12/21

Fee: \$ 350.00

Date of Approval: _____

Date of Denial: _____

Accepted By: _____

[Signature]



City of Birmingham
A World-Class Community

CONSENT OF PROPERTY OWNER

I, MARK A. THOMAS / KAY BAUM ASSOC. LLC OF THE STATE OF Michigan AND
(Name of Property Owner)
COUNTY OF Oakland STATE THE FOLLOWING:

1. That I am the owner of real estate located at 166 W. Maple, Suite 200;
(Address of Affected Property)

2. That I have read and examined the Application for Administrative Approval made to the City of

Birmingham by: Phillips Sign & Lighting;
(Name of Applicant)

3. That I have no objections to, and consent to the request(s) described in the Application made to the City of
Birmingham.

By providing your e-mail to the City, you agree to receive news notifications from the City. If you do not wish to receive these messages, you may unsubscribe at any time.

Name of Owner (Printed): MARK A. THOMAS / KAY BAUM ASSOC. LLC

Signature of Owner: Mark A. Thomas Date: 10/2/21



Notice Sign Rental Application Community Development

1. Applicant

Name: Phillips Sign & Lighting
Address: 40920 Executive Drive
Harrison Township, MI 48045
Phone Number: 586-468-7110
Fax Number: 586-468-7441
Email address: janet@phillipssign.com

2. Property Owner

Name: Kay Baum Associates LLC
Address: 16826 Kercheval Place
Grosse Pointe, MI 48230
Phone Number: 484-654-9094
Fax Number: _____
Email address: Kcomelt@relaynetwork.com

3. Project Information

Address/Location of Property: 166 W. Maple Road, Suite 200
Name of Development: Relay
Area in Acres: _____

Name of Historic District, if any: _____
Current Use: _____
Current Zoning: _____

4. Date of Board/Commission Review

City Commission: _____
Planning Board: _____
Historic District Commission: _____
Design Review Board: _____

Board of Zoning Appeals: _____
Board of Building Trades Appeals: _____
Housing Board of Appeals: _____
Other: _____

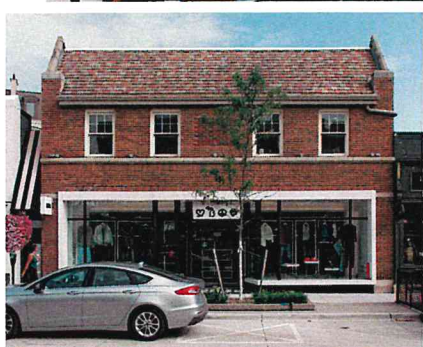
The undersigned states the above information is true and correct, and understands that it is the responsibility of the applicant to post the Notice Sign(s) at least 15 days prior to the date on which the project will be reviewed by the appropriate board or commission, and to ensure that the Notice Sign(s) remains posted during the entire 15 day mandatory posting period. The undersigned further agrees to pay a rental fee and security deposit for the Notice Sign(s), and to remove all such signs on the day immediately following the date of the hearing at which the project was reviewed. The security deposit will be refunded when the Notice Sign(s) are returned undamaged to the Community Development Department. Failure to return the Notice Sign(s) and/or damage to the Notice Sign(s) will result in forfeiture of the security deposit.

Signature of Applicant: Ed Phillips Date: 10-18-21

Office Use Only

Application#: _____ Date Received: _____ Fee: _____
Date of Approval: _____ Date of Denial: _____ Reviewed By: _____

SOUTH ELEVATION - 37' LINEAR FRONTAGE



EXISTING AT SITE

visit us at: **phillipssign.com**

Approved: RGR

Date: 9-30-21

Permit: DM 9-30-21

Item #3

TOTAL SIGN AREA: 3.25 Sq. Ft.

**Non-Illuminated
Exterior Wall Sign
Qty:1**

Lead #: P21000107-39771

PROJECT: Relay Network / Birmingham

FILE: 39771-PERMIT
Relay Network - Wall Sign

SITE ADDRESS: 166 W. Maple Rd., Suite 200,
Birmingham, MI 48009

LEAD: RG

LAYOUT: BF

DATE:
9/1/21

REVISION:
BF 9/10/21

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phillips SIGN & LIGHTING Inc.

PS&L

Ph: 586.468.7110

40920 Executive Drive
Harrison Twp., MI
48045-1363

Item #3

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Exterior Wall Sign
Qty:1**

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PROJECT: Relay Network / Birmingham

FILE: 39771-PERMIT
Relay Network - Wall Sign

SITE ADDRESS: 166 W. Maple Rd., Suite 200,
Birmingham, MI 48009

LEAD: RG

LAYOUT: BF

DATE:
9/1/21

REVISION:
BF 9/10/21
BF 9/17/21

- 1 Dimensional Logo
1/2" Acrylic
Painted Returns
Digitally Printed Graphics
Laminate
- 2 Dimensional Letters
1/2" Acrylic

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phillips SIGN & LIGHTING inc.

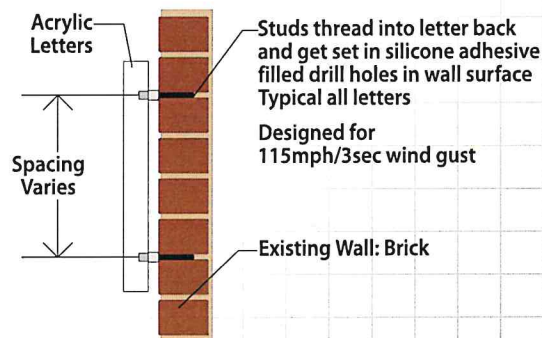
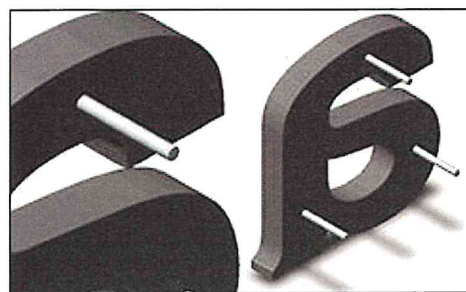
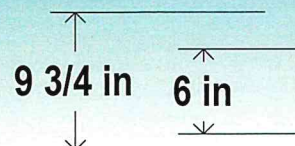
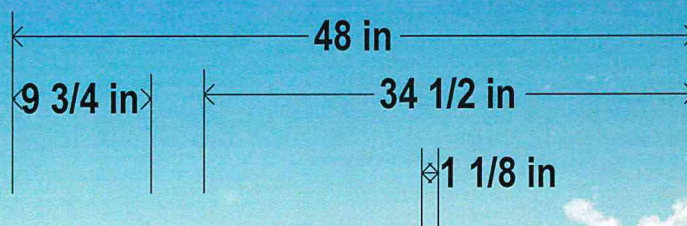
PS&L

Ph: 586.468.7110

40920 Executive Drive
Harrison Twp., MI
48045-1363

SIDE VIEW

1/2 in



Typical Silicone Adhesive Properties

Method	Test	Unit	Result
As Supplied	Color		Black, gray, white
MIL-S-8802	Tack-Free Time, 50% RH	minutes	65
	Curing Time 25°C (77°F) at 50% RH	days	7-14
	Full Adhesion	days	14-21
	Flow, Sag, or Slump	inches	0.1
	Working Time	minutes	10-20
	Specific Gravity		1.339
	VOC Content	g/L	30
As Cured - After 7 days at 25°C (77°F), 50% RH			
ASTM D2240	Durometer Hardness, Shore A	points	40
ASTM D0412	Ultimate Tensile Strength	Psi (MPa)	350 (2.41)
	Ultimate Elongation	%	525
ASTM D0624	Tear Strength, die B	ppi	49
ASTM C0794	Peel Strength	ppi	40
As Cured - After 21 days at 25°C (77°F), 50% RH			
ASTMC1135	Tensile at 25% Elongation	psi (MPa)	43 (0.30)
ASTMC1135	Tensile at 50% Elongation	psi (MPa)	65 (0.43)
	Ultimate Tensile Strength	psi (MPa)	170 (1.17)
ASTM C719	Joint Movement Capability	%	±50

Acrylic Logo: PMS 2170 C - Gloss
Digital Print: PMS 2152 C
Laminate: Gloss
Acrylic Letters: White - Gloss

visit us at: **phillipssign.com**

Approved: RG

Date: 9-30-21

Permit: DM 9-30-21

AGENDA
BIRMINGHAM HISTORIC DISTRICT COMMISSION
WEDNESDAY – December 15, 2021
BIRMINGHAM CITY HALL, 151 MARTIN STREET, COMMISSION ROOM 205, BIRMINGHAM, MI *
******* 7:00 PM*******

- 1) Roll Call
- 2) **Approval of the HDC Minutes of December 1, 2021**
- 3) Courtesy Review
- 4) Historic Design Review
- 5) Sign Review
- 6) Study Session
 - A. **CLG Grant – Design Guidelines**
 - B. **Promoting Historical Preservation**
- 7) Miscellaneous Business and Communication
 - A. Pre-Application Discussions
 - B. Draft Agenda
 1. **January 5, 2021**
 - C. Staff Reports
 1. **Administrative Sign Approvals**
 2. **Administrative Approvals**
 3. **Demolitions**
 4. **Action List 2021**
- 8) Adjournment

*Please note that board meetings will be conducted in person once again. Members of the public can attend in person at Birmingham City Hall, 151 Martin St., or may attend virtually at:

Link to Access Virtual Meeting: <https://zoom.us/j/91282479817>

Telephone Meeting Access: 877 853 5247 US Toll-free

Meeting ID Code: 912 8247 9817

Notice: Individuals requiring accommodations, such as interpreter services for effective participation in this meeting should contact the City Clerk's Office at [\(248\) 530-1880](tel:2485301880) at least on day in advance of the public meeting.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al [\(248\) 530-1880](tel:2485301880) por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).

A PERSON DESIGNATED WITH THE AUTHORITY TO MAKE DECISIONS MUST BE PRESENT AT THE MEETING.

Historic District Commission Action List – 2021

Historic District Commission	Quarter	Rank	Status
Schedule Training Sessions for HDC and Community	1 st (January-March)	1	<input type="checkbox"/>
Create RFP for Historic Design Guidelines	1 st (January-March)	2	<input type="checkbox"/>
Develop and Market Historic Walking Tours	2 nd (April-June)	3	<input type="checkbox"/>
Develop Resources for the Michigan Historic Preservation Tax Credit	3 rd (July-September)	4	<input type="checkbox"/>
Adopt Historic Preservation Marketing Plan	3 rd (July-September)	5	<input type="checkbox"/>
Historic District Ordinance Enforcement	4 th (October-December)	6	<input type="checkbox"/>

Updates:

1. Three trainings selected (**need to be scheduled**):
 - Historic District Commissioner Training
 - Building Assessment 101
 - Understanding Historic Designation
- 2.