

**Historic District Commission  
Minutes Of July 21, 2021**

151 Martin Street, City Commission Room 205, Birmingham, MI

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The HDC selected Michael Willoughby as temporary chair of the meeting.

Minutes of the regular meeting of the Historic District Commission ("HDC") held Wednesday, July 21, 2021. Temporary Chair Michael Willoughby called the meeting to order at 7:05 p.m.

**1) Rollcall**

**Present:** Board Members Natalia Dukas, Dustin Kolo, Patricia Lang, Michael Willoughby; Student Representative Charles Cusimano (Birmingham, MI)

**Absent:** Chair John Henke; Board Members Gigi Debbrecht, Keith Deyer; Alternate Board Members Steven Lemberg, Cassandra McCarthy; Student Representative Elizabeth Wiegand

**Administration:** Nicholas Dupuis, City Planner  
Laura Eichenhorn, City Transcriptionist

**07-071-21**

**2) Approval Of Minutes**

Ms. Dukas noted she voted against the motion for 138 S. Old Woodward – D.U.R. Waiting Room. She asked that the minutes be updated to reflect the 6-1 vote.

**Motion by Ms. Dukas**

**Seconded by Ms. Lang to approve the HDC Minutes of July 7, 2021 as amended.**

**Motion carried, 4-0.**

ROLL CALL VOTE

Yeas: Dukas, Lang, Kolo, Willoughby

Nays: None

**07-072-21**

**3) Courtesy Review**

None.

**07-073-21**

**4) Historic Design Review**

None.

**07-074-21**

**5) Sign Review**

None.

**07-075-21**

**6) Study Session**

**A. NAPC CAMP Commissioner Training and B. Promoting Historic Preservation**

The HDC discussed both topics together.

Ms. Dukas gave a brief introduction to the topic of the NAPC CAMP Commissioner Training.

It was noted that this conversation would be worth continuing on a night where more of the HDC was present.

The HDC decided to schedule a further discussion of increasing the HDC member's skills and promoting historic preservation for their October 6, 2021 meeting. They asked CP Dupuis to ask members of the Historic District Study Committee to attend the meeting as well.

There was enthusiasm among the HDC members present for being more proactive in promoting historic preservation through education and outreach.

Temporary Chair Willoughby said working more on the historic design guidelines would be beneficial. He noted scale was one particular issue that needed more definition. He said having those guidelines for the Planning Department to send out to construction projects would be beneficial.

CP Dupuis noted that the HDC had just received the previously applied for CLG grant money to review the historic design guidelines. In reply to HDC inquiry, CP Dupuis also stated that the Planning Department and the City administration more generally were supportive of historic preservation efforts.

CP Dupuis told the HDC members he would be happy to meet one-on-one with them as well to discuss other historic preservation possibilities.

**07-076-21**

**7) Miscellaneous Business and Communication**

**A. Pre-Application Discussions**

**B. Draft Agenda for Next Meeting**

**C. Staff Reports**

**1. Administrative Sign Approvals**

**2. Administrative Approvals**

**3. Demolitions**

**4. Action List - 2021**

**07-077-21**

**Adjournment**

**Motion by Ms. Lang**

**Seconded by Ms. Dukas to adjourn the HDC meeting of July 21, 2021 at 7:23 p.m.**

**Motion carried, 4-0.**

ROLL CALL VOTE

Yeas: Lang, Kolo, Willoughby, Dukas

Nays: None



Nicholas Dupuis  
City Planner

APPROVED