

**AGENDA**  
**BIRMINGHAM HISTORIC DISTRICT STUDY COMMITTEE**  
**TUESDAY APRIL 26, 2022**  
**151 MARTIN STREET, MEETING ROOMS 202 & 203, BIRMINGHAM, MI \***  
**\*\*\*\*\*6:00 PM\*\*\*\*\***

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Michigan and Oakland County are at a substantial rate of COVID-19 community transmission. Per Occupational Safety and Health Administration (OSHA) mask guidance for areas of high or substantial community transmission levels, and to continue to protect essential government operations and functions, the city requires masks in City Hall for all employees, and for board and commission members. Masks are recommended for members of the public who attend city meetings. The city continues to provide KN-95 respirators for all in-person meeting attendees.

- 1) Roll Call**
- 2) Approval of the Minutes from February 10, 2021**
- 3) Wallace Frost Inventory (UPDATE)**
- 4) Heritage Home Program**
- 5) HDSC Priority List – 2022**
- 6) Adjournment**

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\*Please note that board meetings will be conducted in person once again. Members of the public can attend in person at Birmingham City Hall OR may attend virtually at:

**Link to Access Virtual Meeting:** <https://zoom.us/j/92668352238>

**Telephone Meeting Access:** 877-853-5247 US Toll-Free

**Meeting ID Code:** 926 6835 2238

Notice: Individuals requiring accommodations, such as interpreter services, for effective participation in this meeting should contact the City Clerk's Office at [\(248\) 530-1880](tel:2485301880) at least on day in advance of the public meeting.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al [\(248\) 530-1880](tel:2485301880) por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).

**A PERSON DESIGNATED WITH THE AUTHORITY TO MAKE DECISIONS MUST BE PRESENT AT THE MEETING.**

**Historic District Study Committee**  
**Minutes Of February 10, 2022**  
151 Martin, Birmingham, Michigan  
City Commission Room

Minutes of the regular meeting of the Historic District Study Committee ("HDSC") held Tuesday, February 10, 2022. City Planner Nicholas Dupuis called the meeting to order at 6:10 p.m.

**1. Roll Call**

**Present:** Board Members Joy Cantor, Jake German, Thomas Loafman, Jennifer Roush, Michael Xenos

**Absent:** Chair Paul Beshouri; Board Member Colleen McGough

**Administration:** Nicholas Dupuis, Planning Director  
Laura Eichenhorn, City Transcriptionist

**Motion by Ms. Roush**

**Seconded by Mr. Xenos to appoint Jake German as the Acting Chair for the February 10, 2022 meeting.**

**Motion Carried 5-0.**

**VOICE VOTE**

Yeas: Xenos, Cantor, Roush, Loafman, German  
Nays: None

**2. Approval Of The Minutes From August 24, 2021**

**Motion by Mr. Xenos**

**Seconded by Ms. Cantor to approve the minutes of August 24, 2021 as submitted.**

**Motion Carried 4-0.**

**VOICE VOTE**

Yeas: German, Xenos, Roush, Cantor  
Nays: None  
Abstain: Loafman

**3. Wallace Frost Inventory Update**

PD Dupuis reviewed the item.

Mr. Xenos reported that he had photographed the Wallace Frost homes he had been assigned in August and had sent those photographs to PD Dupuis.

In reply to Acting Chair German, PD Dupuis said the HDSC could consider the Wallace Frost Inventory Project tabled until he re-raises the issue.

#### **4. Heritage Home Inventory Update**

PD Dupuis reviewed the item.

In reply to Acting Chair German, PD Dupuis said that verification of statements on the Heritage Home applications could possibly be carried out by the HDSC.

##### **Motion by Ms. Roush**

**Seconded by Mr. Loafman to direct Staff to create a template Heritage Home application to return for HDSC review.**

**Motion Carried 5-0.**

##### **VOICE VOTE**

Yeas: Xenos, Cantor, Roush, Loafman, German

Nays: None

PD Dupuis redistributed the Heritage Home Inventory Assignments.

There was HDSC consensus that the City should advertise the program as appropriate.

#### **5. HDSC Priority List**

PD Dupuis reviewed the item.

It was suggested that the City could provide information on a home's original and/or previous owners when approving an applicant for a Heritage Home.

Other HDSC members agreed with the suggestion.

The HDSC approved PD Dupuis' proposed priority list.

#### **6. Adjournment**

No further business being evident, the committee members motioned to adjourn at 7:19 p.m.

A handwritten signature in blue ink, appearing to read 'Nicholas Dupuis', enclosed within a large, loopy oval shape.

Nicholas Dupuis, Planning Director

A handwritten signature in black ink, appearing to read 'Laura Eichenhorn', written in a cursive style.

Laura Eichenhorn, City Transcriptionist

DRAFT



# MEMORANDUM

Planning Division

**DATE:** January 13, 2022

**TO:** Historic District Study Committee

**FROM:** Nicholas Dupuis, Planning Director

**SUBJECT:** Heritage Home Program

## Introduction

The Heritage Home Program in the City of Birmingham was introduced in 2012 for the purpose of recognizing homes constructed 100 years or more in the past with a commemorative plaque and certificate that certified a home as a Heritage Home. Since the inception of the program, the City has ordered and presented several plaques throughout the City. Plaques were generally made available upon request from the homeowner without a formal application process, therefore there is little information available to the City as to the program and its participants.

A complete list of heritage homes appears to have been made in 2012, but it is uncertain as to whether or not a list was maintained as time moved forward. Due to this, the City has little records of the status of the original Heritage Homes and any information on new homes that have come into the program. A GIS analysis was performed to help ascertain where the certified Heritage Homes are, or were, located, and to determine how many homes have the potential to become Heritage Homes in the near future. A summary of the findings are presented below:

Certified Heritage Homes	51
Eligible Heritage Homes	439
Eligible Heritage Homes in Next 5 yrs.	973
Eligible Heritage Homes in Next 10 yrs.	1,756
Total Eligible by 2030:	3,168

In these figures, a number of things can be assumed: (1) some certified Heritage Homes may have been demolished from 2012-present, and (2) many of the eligible homes for certification may have been destroyed.

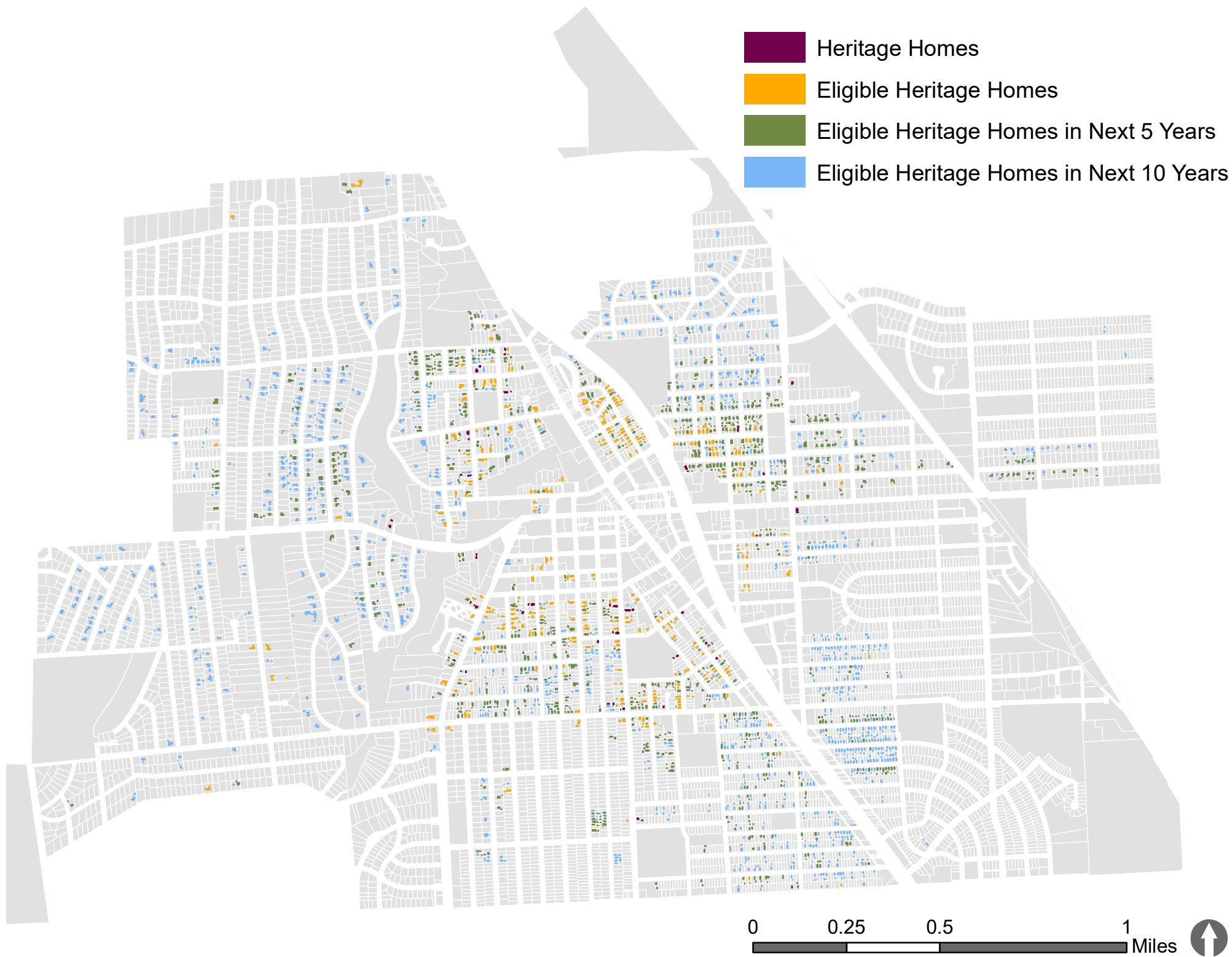
On October 25, 2021, the City Commission moved to pass a resolution to permit the Historic District Study Committee to hold meetings through the remainder of 2022 for the purposes of creating a plan to restart the Heritage Home program and providing a recommendation to the City Commission.

## Next Steps

The Historic District Study Committee, Historic District Commission and City Staff have expressed a desire to revamp the Heritage Home program to continue to offer as diverse an array of preservation tactics as possible. At this time, the Planning Division would like to gather the input of the Historic District Study Committee on the following:

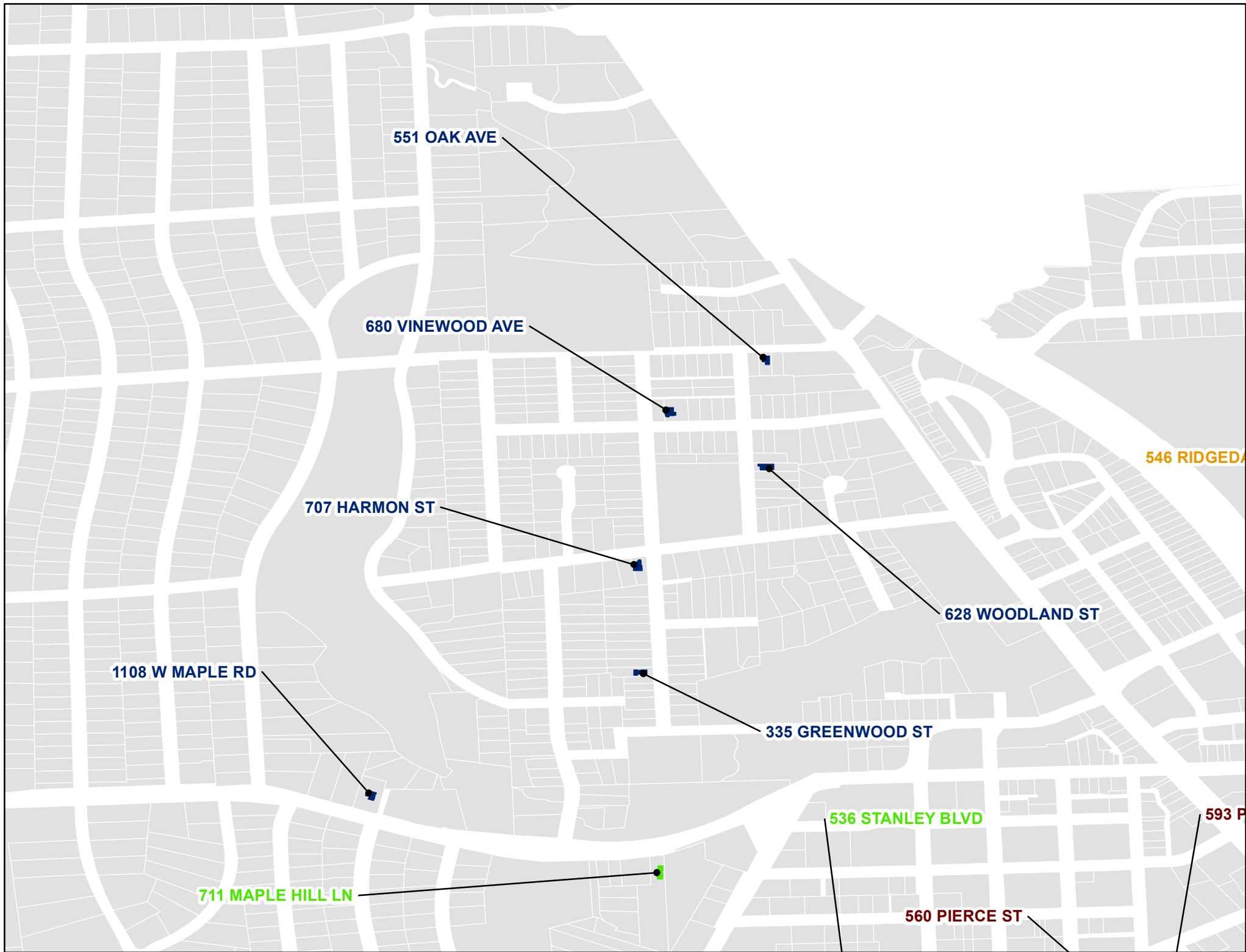
- A formal application for the Heritage Home certification program
- If an application is developed, what kind of information should the City pursue?
- Plaques & Certificates
- Survey of existing certified Heritage Homes
- Survey of eligible homes in the near future
- Marketing and information pamphlets for the program

With the information gathered in this meeting, City Staff will begin the process of finding funds, developing an application (if desired) and starting an information database that can be easily be translated into marketing material and future Heritage Home studies.









551 OAK AVE

680 VINEWOOD AVE

707 HARMON ST

1108 W MAPLE RD

711 MAPLE HILL LN

335 GREENWOOD ST

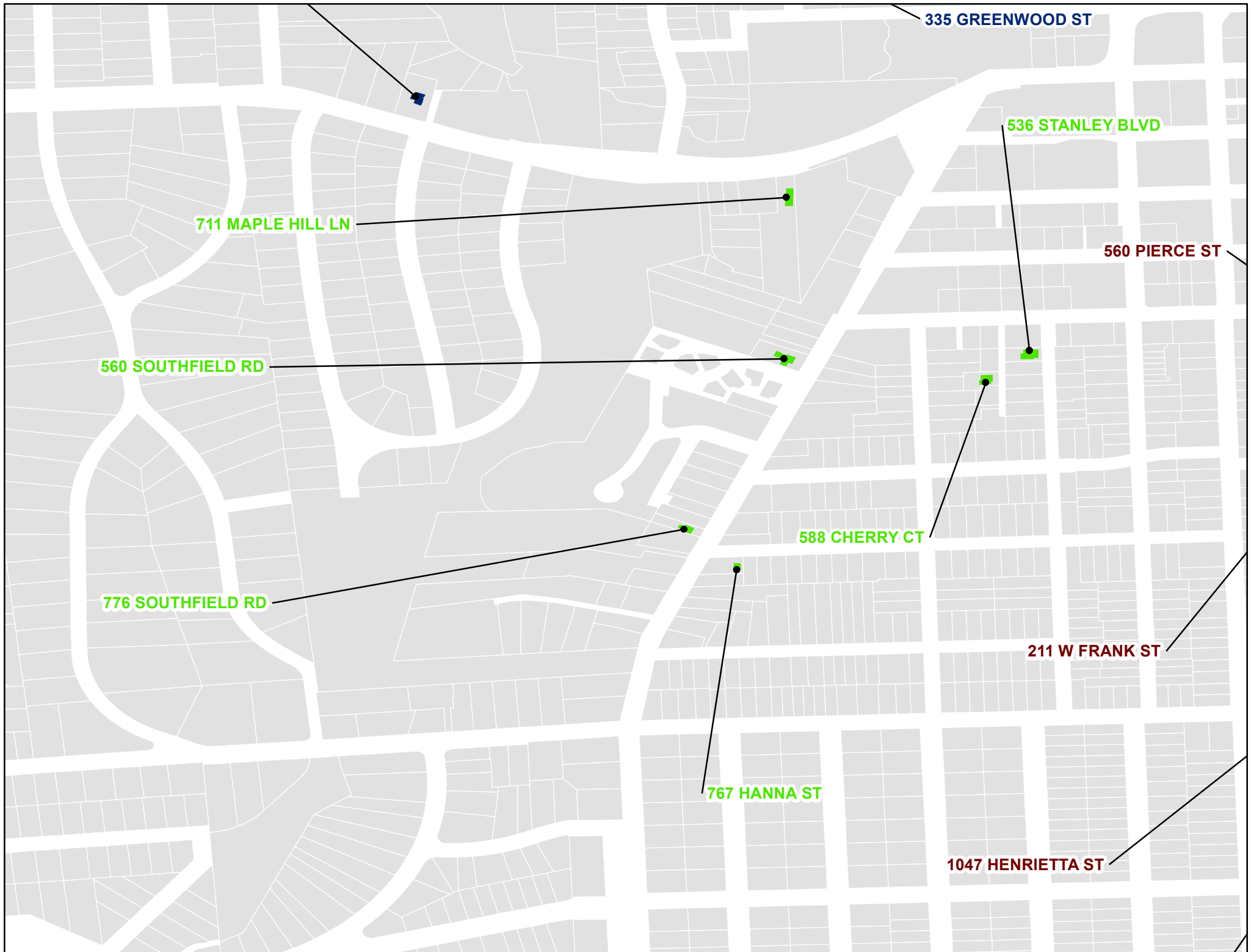
536 STANLEY BLVD

560 PIERCE ST

628 WOODLAND ST

546 RIDGEDALE AVE

593 PIERCE ST



335 GREENWOOD ST

536 STANLEY BLVD

560 PIERCE ST

711 MAPLE HILL LN

560 SOUTHFIELD RD

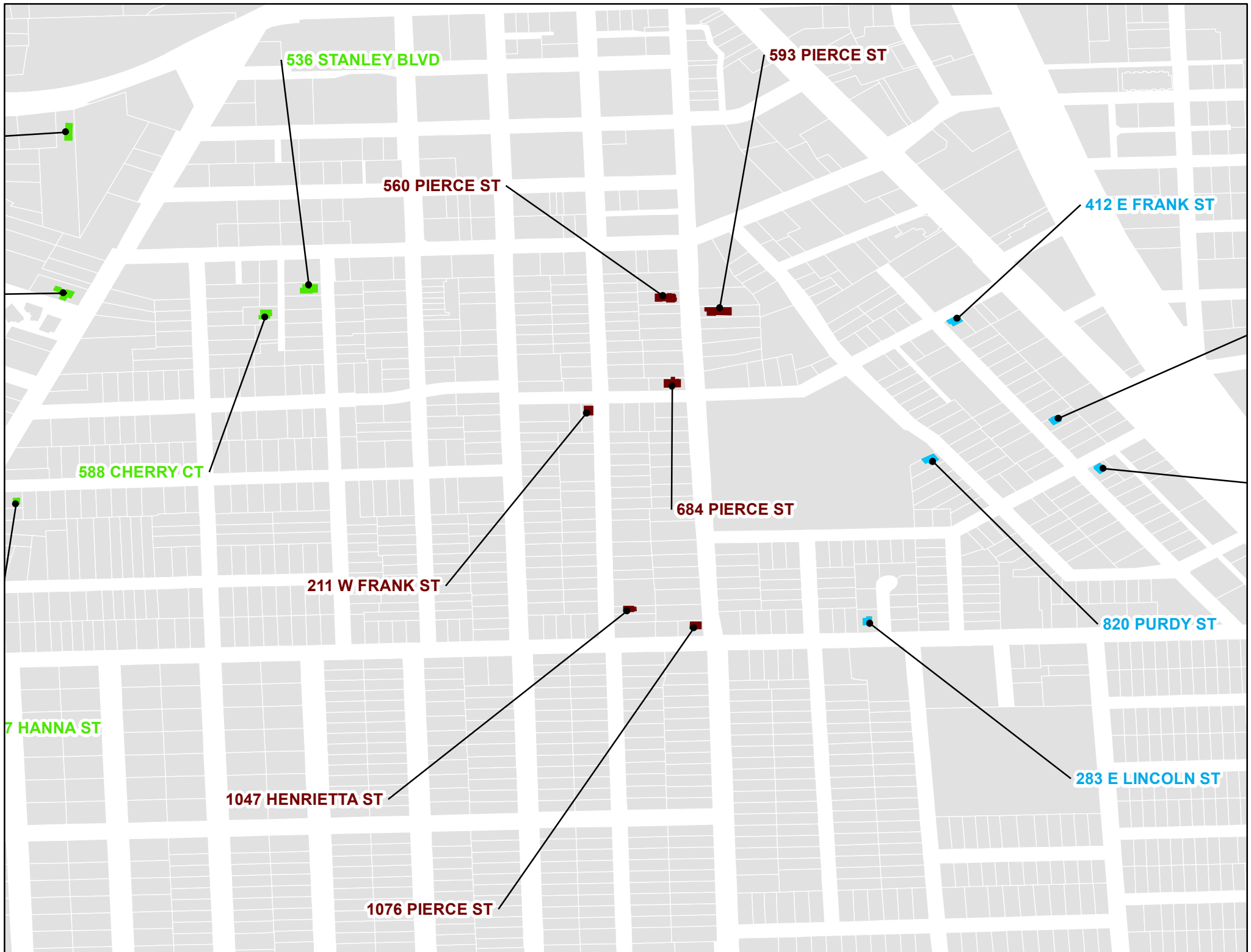
588 CHERRY CT

211 W FRANK ST

776 SOUTHFIELD RD

767 HANNA ST

1047 HENRIETTA ST



536 STANLEY BLVD

593 PIERCE ST

560 PIERCE ST

412 E FRANK ST

588 CHERRY CT

684 PIERCE ST

211 W FRANK ST

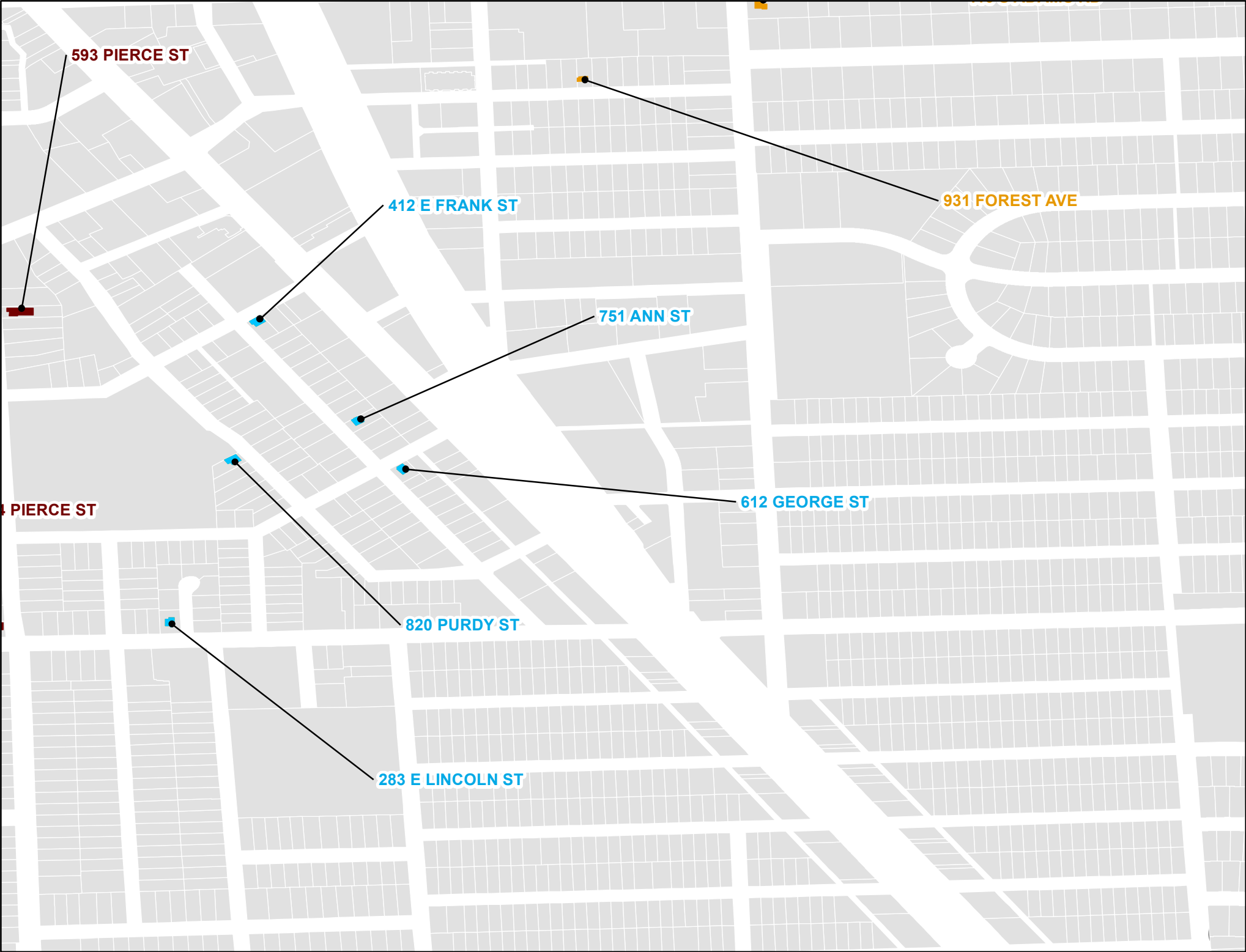
820 PURDY ST

7 HANNA ST

1047 HENRIETTA ST

283 E LINCOLN ST

1076 PIERCE ST



593 PIERCE ST

412 E FRANK ST

751 ANN ST

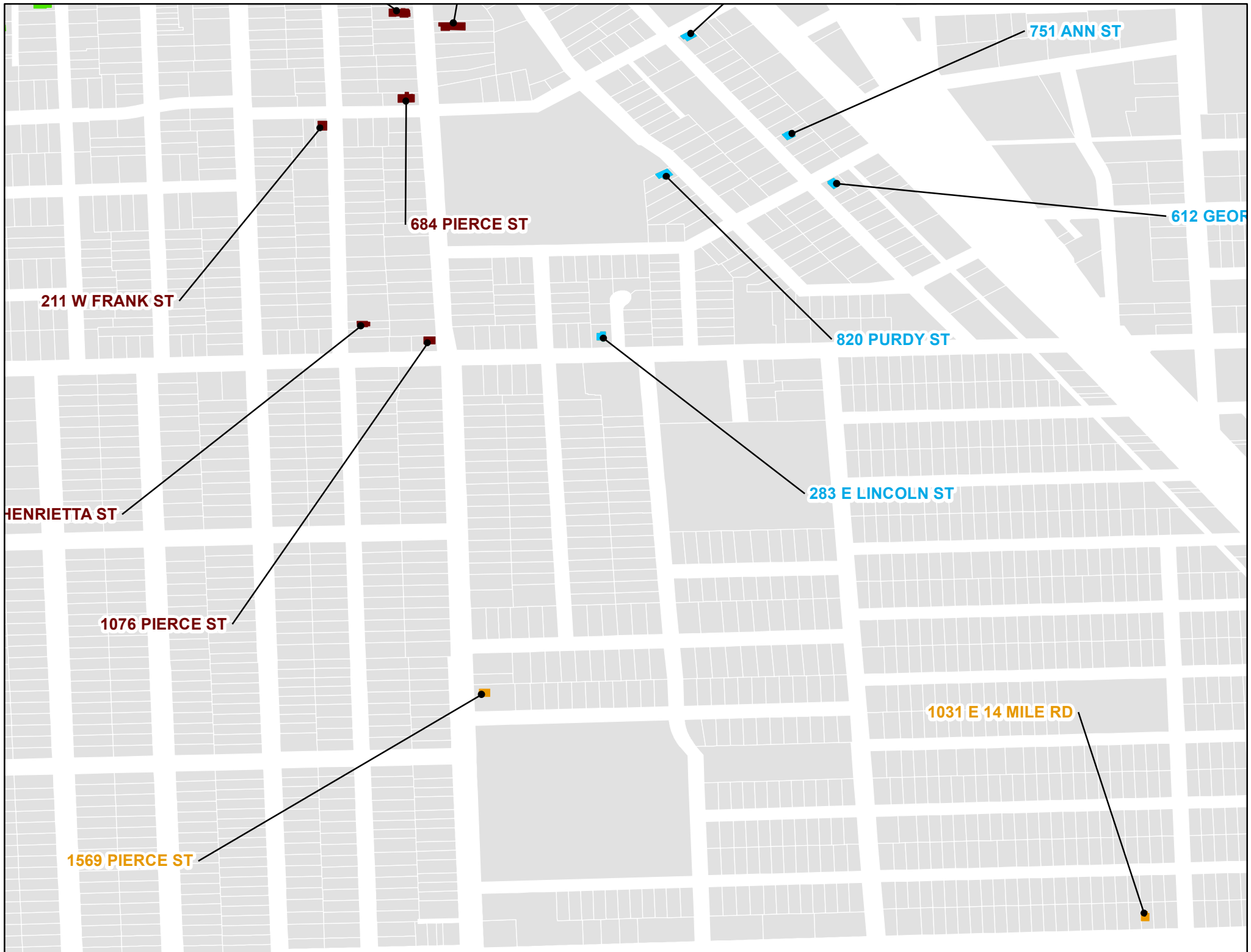
931 FOREST AVE

612 GEORGE ST

820 PURDY ST

283 E LINCOLN ST

PIERCE ST



211 W FRANK ST

684 PIERCE ST

751 ANN ST

612 GEOR

820 PURDY ST

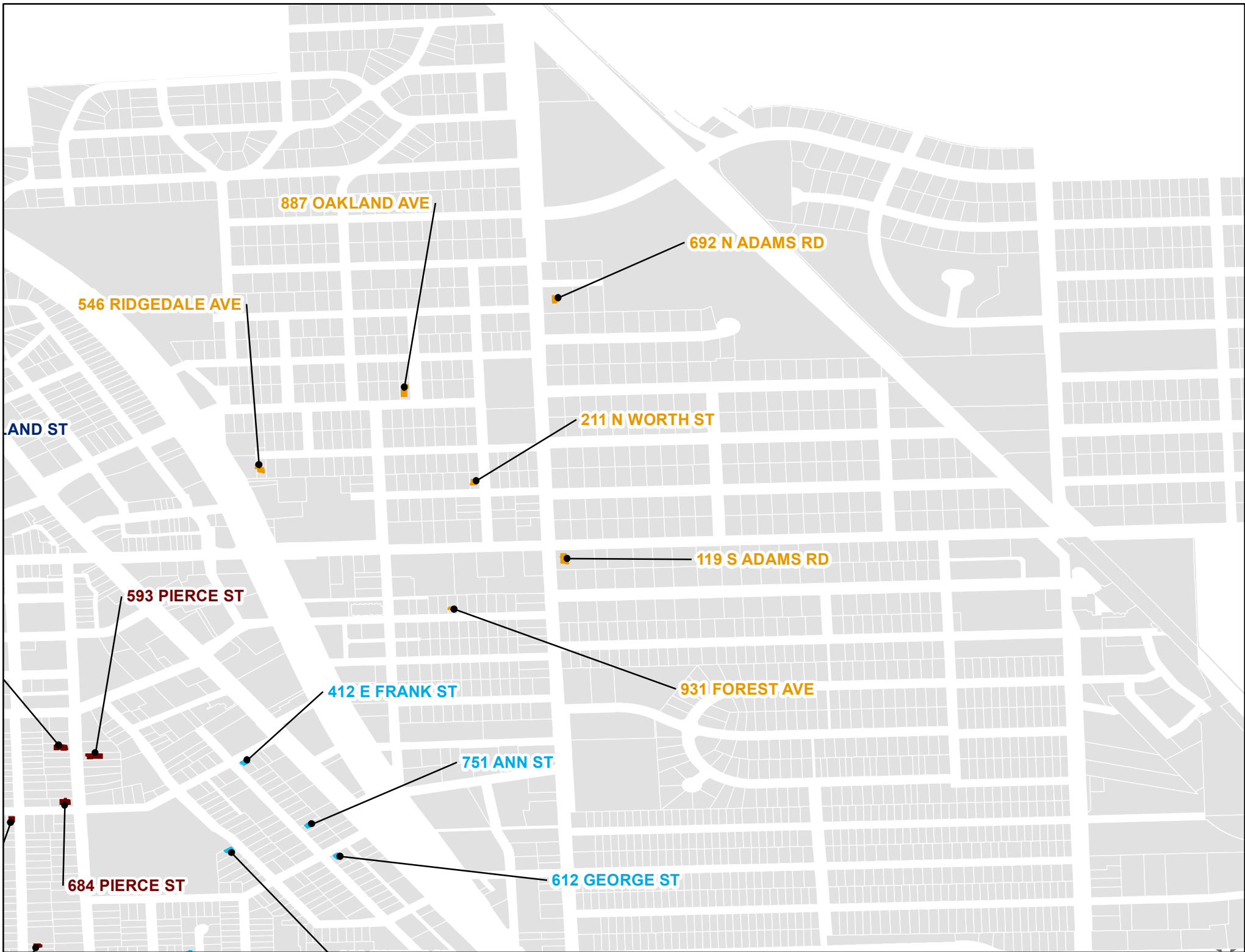
283 E LINCOLN ST

1031 E 14 MILE RD

1569 PIERCE ST

1076 PIERCE ST

HENRIETTA ST



887 OAKLAND AVE

692 N ADAMS RD

546 RIDGEDALE AVE

211 N WORTH ST

119 S ADAMS RD

931 FOREST AVE

593 PIERCE ST

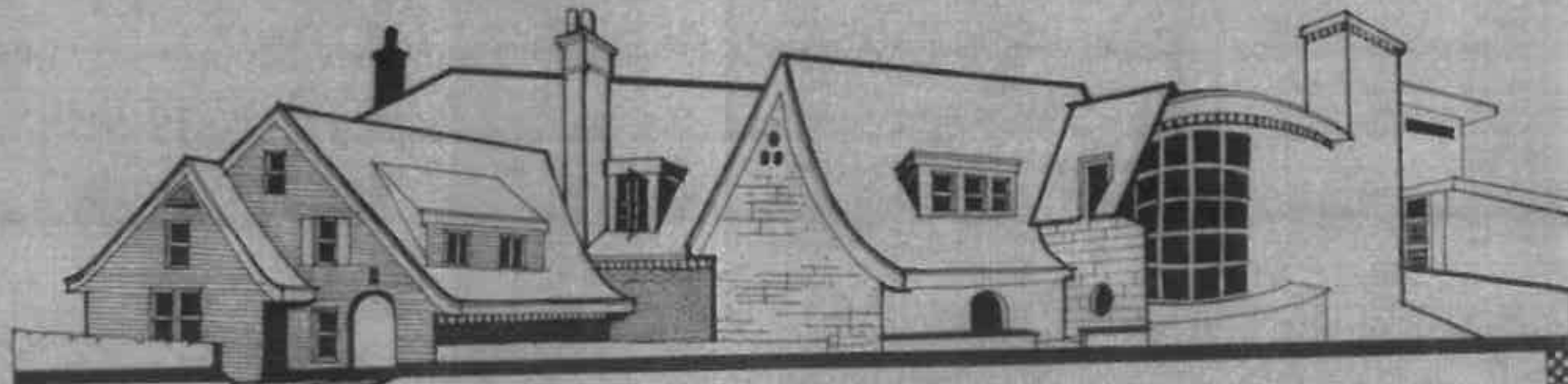
412 E FRANK ST

751 ANN ST

612 GEORGE ST

684 PIERCE ST





*Birmingham Historic District and Design Review Commission  
after careful consideration and research  
wishes to identify the house located at:*

1283 Buckingham - 1925

*Believed to have been designed by the famous architect, Wallace Frost  
1892-1962.*

*Kev Seyer*

*Chairman H.D.D.R.C.*

*Victoria McElroy*

*City Planner*

*Bruce Brooks*

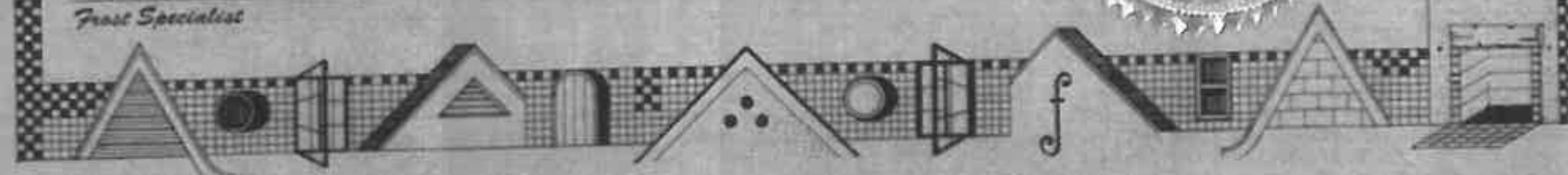
*Frost Specialist*

*Russell M. [Signature]*

*Mayor*

*August 17, 1992*

*Date*



Date

Dear Heritage Home Owner,

The City of Birmingham, along with the Historic District Study Committee and the Historic District Commission, are interested in recognizing Birmingham's heritage and encouraging historic preservation. Birmingham is very unique with regards to the substantial number of existing structures which are over 100 years old. There are currently 39 historically designated homes over 100 years old. Your home has been identified as a Centennial home over 100 years old, which is not currently historically designated.

The City of Birmingham would like to present you with a complimentary Centennial Home Certificate from the Mayor stating the year your house was built. An optional brass plaque, which is available for purchase, can be mounted on the front of your house. The plaque would read as follows:

Certified  
Heritage Home  
City of Birmingham

While we are not suggesting historic designation for your home, we would like to recognize the structure as it contributes to the City character and heritage. The City of Birmingham believes that this project will provide value to homeowners by identifying these important structures celebrating the heritage of Birmingham. We wholeheartedly hope you will accept this recognition and offer to participate. Should you wish to do so, please complete the following page and return it to:

City of Birmingham  
Community Development Department, Planning Division  
151 Martin St.  
P. O. Box 3001  
Birmingham, MI 48012

For questions and comments, please contact Sheila Bashiri at 248-530-1855 or [sbashiri@bhamgov.org](mailto:sbashiri@bhamgov.org)

Regards,  
City of Birmingham  
Historic District Study Committee and  
Historic District Commission



## Certified Heritage Home Recognition Program

☐

I would like a complimentary Centennial Home Certificate from the City

☐

I would like to purchase a brass recognition plaque for my home (65.00 each).

Name \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_

Phone Number \_\_\_\_\_

Hunt Sign Company

1724 Coolidge Hwy.  
Berkley, MI 48072  
(248) 546-1021  
info@huntsign.com

Estimate

Date	Estimate #
1/19/2022	66502

Name / Address
CITY OF BIRMINGHAM PLANNING P.O. BOX 3001 BIRMINGHAM, MI 48012

			Project
Description	Qty	Cost	Total
Cast Bronze Plaque 7"w x 5"h 5/16" thick Custom Shape Classic Leather Surface Painted Satin Black  CERTIFIED HERITAGE HOME CITY OF BIRMINGHAM  ***Cost for one \$198ea, 15% Discount for qty of 20***	20	168.30	3,366.00
		Subtotal	\$3,366.00
		Sales Tax (6.0%)	\$0.00
		Total	\$3,366.00





# Heritage Home Application

## 1. APPLICANT

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## 2. PROPERTY OWNER (*Same as Applicant* ☐ )

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## 3. REQUIRED ATTACHMENTS

- One (1) digital file of all required attachments.
- Photographs of the house including all sides of the exterior and close-ups of prominent features.
- Available historic photographs of the house.
- Completed Heritage Home Checklist (below).
- Consent of Property Owner form.
- Additional information related to the history of the house.
- Heritage Home Demolition Waiver.

## 4. HERITAGE HOME INFORMATION

Address of House: \_\_\_\_\_

Year Built: \_\_\_\_\_ (*if not available, estimate year of construction*)

Name of Architect/Designer (*if available*): \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Owner (*Same as Applicant* ☐): \_\_\_\_\_ Date: \_\_\_\_\_

*Staff Use Only*

PZE Process #: \_\_\_\_\_ Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_



# **ELK RAPIDS AREA HISTORICAL SOCIETY HOUSE PLAQUE APPLICATION**

## **Qualifications**

Any home building or structure in the Elk Rapids Village  
or surrounding area constructed by 1935.

## **Procedure**

Complete the enclosed application.

Return the completed application with a check for **\$100.00** (payable to Elk Rapids Area Historical Society)  
to:

Elk Rapids Area Historical Society  
P. O. Box 2  
Elk Rapids, MI 49629

## **Contact Person:**

Jackie Weber  
231-264-5692 Museum Office  
E-mail: [research@elkrapidshistory.org](mailto:research@elkrapidshistory.org)



# Elk Rapids Area Historical Society House Plaque Application

*Please complete both sides & affix a photo of your structure to this application*

## Applicant:

Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Phone: \_\_\_\_\_ Day: \_\_\_\_\_ Night: \_\_\_\_\_  
E-mail: \_\_\_\_\_

## Structure:

Street Address: \_\_\_\_\_  
Description/Use: \_\_\_\_\_

Requested plaque date (approximate year of construction): \_\_\_\_\_

Briefly state evidence of documentation (attach copy to this form)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\* FOR SOCIETY USE ONLY \*\*\*\*\*

Date application received: \_\_\_\_\_

Received by: \_\_\_\_\_

Plaque fee included: \$ \_\_\_\_\_

Method of payment: \_\_\_\_\_

Date plaque ordered: \_\_\_\_\_

Date plaque received: \_\_\_\_\_

Delivered to Owner: \_\_\_\_\_

## **Architectural Details (check all that apply):**

<input type="checkbox"/> Greek Revival	<input type="checkbox"/> Queen Anne	<input type="checkbox"/> Wood Frame	<input type="checkbox"/> Residential
<input type="checkbox"/> Gothic	<input type="checkbox"/> Colonial Revival	<input type="checkbox"/> Brick	<input type="checkbox"/> Commercial
<input type="checkbox"/> Italianate	<input type="checkbox"/> Craftsman	<input type="checkbox"/> Stone	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Second Empire	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Other: _____	
<input type="checkbox"/> Four-Square	_____	_____	
<input type="checkbox"/> Worker's Cottage	<input type="checkbox"/> Field Stone Cottage		

Builder (if known) Original Owner (if known): \_\_\_\_\_

\*\*\*\*\* Please complete additional information on next page \*\*\*\*\*

## **Additional Information:**

**The Elk Rapids Area Historical Society is interested in oral histories related to our local homes and structures. Please briefly answer the following questions in the space below, or attach a typed copy of any anecdotes you can share.**

**1. Do you know who once lived in your home/structure? What was that individual's profession?**

**2. Was your home/structure ever used for anything other than its present purpose?**

**3. Is anything physically altered regarding your home/structure?  
(e.g. was it moved, remodeled, adapted for a new use?)**

**4. Do you have a funny, charming, interesting, or tragic tale to tell regarding your home/structure?**

## **How to Research the History of Your Structure**

Unlocking the past of an older building is a lot like researching your family history; you have to dig a bit, but the information you discover is worth the effort. In most cases, finding the date of construction involves research in a variety of local records. After locating and reviewing one or two of these records, you may be able to identify the year in which your house was built.

The Elk Rapids Area Historical Society hopes that you enjoy the time spent looking into the unique past of your home or building. Uncovering historical anecdotes, dates, and miscellaneous facts about your home connects you to your neighborhood, your community, and your past. Here are some local resources to get you started.

### **The Elk Rapids Area Historical Society**

Much information about our interesting town has already been gathered and is waiting for you to peruse at the Elk Rapids Museum, which is run by the Historical Society. The museum is located at the corner of Pine and Traverse Streets. Newspaper articles, photographs, personal correspondence and some official records housed in the museum archives may help you pinpoint the original construction of your home. The Historical Society can be reached at 231-264-5692. The museum hours vary according to season, so call ahead to be sure a docent is available.

### **Neighborhood Interviews**

Ask around. Your neighbors may have information about the individuals that have owned your property, original architectural styles, remodeling, etc. Even if your neighbors cannot recall specific dates, you may gather a wealth of interesting stories about how "your house used to have a large barn behind it," or "your cottage used to house laborers from the cement works," or even "your house is where my great aunt lived and she threw the best Christmas parties!" Your building's history may be as close as next door.

### **Property Abstract**

Your property abstract is an excellent place to look for clues to the date of your house. This document is a chronological list of Titleholders that is usually prepared by a professional abstractor when a property changes hands. Either the property owner or the mortgage holder may have this document. Included in the abstract will be references to deeds, mortgage, wills, probate records, court actions and tax sales relevant to the property's history. This listing will reveal who owned the lot, how long it was owned, and the purchase price. Look for your abstract with:

- The former owners of your home - sometimes an owner will have the abstract and will pass it along when the house sells.



- The title company - contact the title company involved in the purchase of your home. They may have an early abstract or can reconstruct such information for you. Stress that this request is for personal interest and that you do not need a legal document. Some companies may make copies of existing abstracts gratis, but most will charge for these services. Be sure to ask about costs.
- Antrim County Abstract Office - 231- 533-6170. The Abstract Office maintains the land records for Antrim County. You will find deed records, mortgage records and subdivision plats. Simply call and a clerk will ask you for basic information regarding your property, such as your address or plat number, and will create the list of information for you. There is a charge for this service, which is based on how many transactions have taken place since your property was first platted. A copy of the research can range from \$50 for a 40-year search, to more than \$200 for a more extensive search.

***Note: Remember to be generous with any information you find. Please provide copies of historical documents to the Elk Rapids Area Historical Society.***

## Historic Property Plaques

The Ann Arbor Historic District Commission considers requests for bronze plaques honoring significant historic buildings in the City of Ann Arbor. Plaques show the original or earliest known owner's name and the year in which the structure was built. Current property owners may apply to the Commission and, if approved, purchase a bronze plaque for their building.



### What criteria will be applied?

The Historic District Commission will consider all of the following when reviewing an application for a historic property plaque.

- a) The building must be at least one hundred years old, as documented by a combination of records (title search, tax records, wills, etc.).
- b) The building must have been maintained, over time, in its original condition, or must have undergone historically appropriate restoration or rehabilitation.
- c) The building may not have historically inappropriate features, enclosures or repairs.
- d) The principal facades of the building visible from the street or any public right of way must maintain integrity of form, materials, and architectural features consistent with the dominant period of the building.

If one or more of the criteria cannot be met, staff and the Commission will consider whether the building has special historic or architectural significance on a case by case basis.

The property must meet one of the following four criteria:

- 1) Listed or determined eligible for the National Register of Historic Places or State Register of Historic Sites
- 2) Included in the Individual Historic Properties Historic District listed in Title IX of the Ann Arbor Register of Historic Places prior to 2001
- 3) Received an award from the Ann Arbor Historic District Commission
- 4) Others may be approved for a historic property plaque by the Ann Arbor Historic District Commission on a case-by-case basis

### How to Apply for a Historic Property Plaque

- 1. The current property owner should fill out the application and return it to the Historic Preservation Coordinator via email to [hdc@a2gov.org](mailto:hdc@a2gov.org), or by dropping

it off at the Planning & Development desk on the first floor of City Hall, 301 E Huron Street.

2. Be sure to include a description of how the property qualifies for a plaque (from the list above), and any information or history unique to the home. The application will be evaluated based on the information it provides.
3. After an initial screening by staff for completeness and content, the request will be placed on a Historic District Commission agenda for consideration. If the request is approved, the historic preservation coordinator will contact the plaque manufacturer (Arnet's, Inc. at 4495 Jackson Road) with the correct historic name and date of construction of the house. The cost of the plaque fluctuates based on the price of bronze, usually between \$175 and \$225. Arnet's will fax a proof to the Historic Preservation Coordinator, which the applicant must sign off on. Once the proof has been approved, Arnet's will manufacture the plaque and notify the applicant when it is ready to pick up. The applicant picks up and pays for the plaque at Arnet's at 4495 Jackson Road.
4. The applicant must mount the plaque on a visible spot at the front of the building, preferably near the front door, in a location that does not destroy or obscure historic architectural features of the building.

Questions? Please contact the Historic Preservation Coordinator at [hdc@a2gov.org](mailto:hdc@a2gov.org) or 734-794-6265 x42608.

**ANN ARBOR HISTORIC DISTRICT COMMISSION**

**APPLICATION for HISTORIC MARKER**

100 N. Fifth Avenue Ann Arbor, MI 48104 (734)794-6265 x42608 Fax: (734) 994-8312  
Historic District Email: [hdc@a2gov.org](mailto:hdc@a2gov.org); [www.a2gov.org](http://www.a2gov.org)

**Section 1: Applicant Information**

Name of Property Owner: \_\_\_\_\_

Address of Owner: \_\_\_\_\_

Daytime Phone:\_(\_\_\_\_\_)\_\_\_\_\_

Fax:\_(\_\_\_\_\_)\_\_\_\_\_

Email: \_\_\_\_\_

*Signature of owner:* \_\_\_\_\_ *date:*\_\_\_\_\_

**Section 2: Historical Information (attach additional sheets as necessary)**

Address of Property: \_\_\_\_\_

Name of Historic District, if applicable: \_\_\_\_\_

Name of First Owner of building:\_\_\_\_\_

*Bibliographic Source:* \_\_\_\_\_

Date of Construction: \_\_\_\_\_

*Bibliographic Source:* \_\_\_\_\_

Additional history of the property—including ownership, evolution of the building and its use:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(continue on reverse or on additional sheets)*

**Section 3: Photographs (attach or submit electronic copies of photos of the building)**

**Staff Use Only**

Date Submitted: \_\_\_\_\_ Date of HDC Action: \_\_\_\_\_

Staff signature: \_\_\_\_\_ Action: \_\_\_\_\_HDC Approval \_\_\_\_\_HDC Denial

Comments: \_\_\_\_\_



## HISTORIC PLAQUE APPLICATION - PART 1

City of Covington- Historic Preservation Office  
Department of Development  
20 W Pike Street Covington, KY 41011  
Tel: (859) 292-2171 Fax: (859) 292- 2106  
email: eahouse@covingtonky.gov  
www.covingtonky.gov

Property Address: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Owner's Name (if different from above): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Please check what you believe what criteria your building meets.

- ☐ 1. Its value as a reminder of the cultural or archaeological heritage of the city, state, or union.
- ☐ 2. Its location as a site of a significant local, state or national event.  
What event? \_\_\_\_\_
- ☐ 3. Its identification with a person or persons who significantly contributed to the development of the city, state or nation.  
What person (s)? \_\_\_\_\_
- ☐ 4. Its identification as the work of a master builder, designer, or architect whose individual work has influenced the development of the city, state or nation.  
What building, designer or architect? \_\_\_\_\_
- ☐ 5. Its value as a building that is recognized for the quality of its architecture and that retains sufficient elements showing architectural significance.
- ☐ 6. Its characteristic of an architectural style of a period.

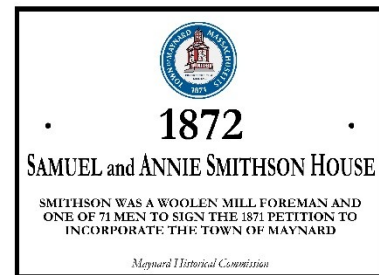
Please submit PART I with at least one clear, current photograph, preferably black and white. A three-quarter view (front and one side of structure) is recommended, but a full front view is acceptable. Any additional details are welcome. Please label all photographs with the date of the photograph, the property address and the applicant's name on the back. Photographs will not be returned.

# Maynard Historical Commission

## Historical Plaque Program

The Maynard Historical Commission promotes and preserves the history of our town for the education and benefit of residents and visitors alike. The Commission offers property owners an opportunity to purchase a customized plaque as part of our town-wide effort to recognize historic or architecturally significant buildings. Maynard has no historic appearance regulations and the display of an historical plaque places no restriction on the use or maintenance of your property.

Historical plaques feature the town seal and original build date. Additional information may bring attention to an architectural feature, a builder, or historic uses, owners or residents that are significant to the history of Maynard. Show your pride in your property and celebrate Maynard's unique history by highlighting your residence with an Historical Plaque.



### Specifications:

**Plaque:** 12" wide x 9" high. Mounting holes are pre-drilled. Material is maintenance-free composite. White background with black lettering, colored logo of the Maynard Town Seal.

**Research:** Documentation of dates and a brief history of the property is requested. Research advice is available on the Commission's page of the Town of Maynard website.

**Installation:** Plaque must be displayed at street side of home. Installation is the responsibility of the owner.

**Final approval:** Required from the owner before the plaque is printed. A full print proof for owner approval will be made by the sign company prior to final production.

Contact the Maynard Historical Commission by postal mail or email – [histcom@townofmaynard.net](mailto:histcom@townofmaynard.net) – to discuss text. **Enclose a check for \$90.31** (\$85 + 5.31 sales tax) **payable to Sign Logic along with your completed application form.**

Mail your check and the application form to:

**Maynard Historical Commission**

**195 Main Street**

**Maynard MA 01754**

Application Date \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Name of Homeowner, if Different \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email \_\_\_\_\_

Home Telephone \_\_\_\_\_ Cell \_\_\_\_\_

Address of building or property to display plaque \_\_\_\_\_

Sources consulted (MACRIS, deeds, census records, maps, personal papers, etc.):

\_\_\_\_\_

.....

**Information desired for house plaque:**

**Line 1 Text. Date of construction (or circa date)** \_\_\_\_\_

**Line 2-4 Text. Choices may include some or any of the following:**

Name of original owner(s) \_\_\_\_\_ AND/OR

Built by \_\_\_\_\_ AND/OR

Building or Property Name, or other Historical Designation \_\_\_\_\_

\_\_\_\_\_ AND/OR

Historical information about the property, homeowner, residents, or builder \_\_\_\_\_

\_\_\_\_\_ AND/OR

\*Other \_\_\_\_\_

**(attach additional sheets if necessary)**



## MICHIGAN HERITAGE HOME™ APPLICATION

*The Historical Society of Michigan's Michigan Heritage Home™ program recognizes our state's historic domestic architecture. A home must be at least 100 years old to qualify for recognition, and its exterior must be substantially original in appearance. This form describes the requirements necessary for a home to be recognized by the Historical Society of Michigan with a Michigan Heritage Home plaque. The Michigan Heritage Home program is not affiliated with the list of Michigan State Historic Sites or the National Register of Historic Places. Recognition is strictly honorary and does not limit the homeowner from making alterations to the home, nor does it qualify homeowners for any type of financial incentives such as grants, property-tax assessment freezes, or tax rebates.*

### SECTION 1: HOUSE INFORMATION

Address: \_\_\_\_\_ City: \_\_\_\_\_

Zip: \_\_\_\_\_

PIN [Property Index Number]: \_\_\_\_\_

Property Description: \_\_\_\_\_

An example of a PIN: 09-08-316-003-000.

Examples of property descriptions: "Lot 7, Block 42, B.C. Hoyt's 2<sup>nd</sup> Addition to the City of St. Joseph, Michigan" (urban); "Northwest quarter of the northwest quarter of section 10 of Township 9 North, Range 10 East" (rural).

You can find your PIN and Property Description on your property deed or your property tax bill. It is necessary to have this information since your street address may have changed in the past, but your property's description and PIN have not.



## SECTION 2: APPLICANT INFORMATION

Name of Applicant(s): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Name(s) of Researcher(s) (if different than applicant):

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

## SECTION 3: PHOTOGRAPHS

Please attach current photographs of your home taken from all four sides, if possible. If you have any historic photographs of your home, please attach a copies (not originals) of those as well. Photos you send will not be returned.

## SECTION 4: HOUSE HISTORY

Year Built: \_\_\_\_\_. This date is determined as a part of your detailed research into the history of your home. If, following extensive research, it is not possible to ascertain the exact year of construction, the Historical Society of Michigan (HSM) will consider recognizing a “circa” date of a limited time span, e.g. if research shows that your house was built between 1908 and 1912, the home would be marked as “c. 1910.” A circa date will only be considered after all reasonable avenues for determining the exact year of construction have been exhausted to HSM’s satisfaction.

Original Owner(s): \_\_\_\_\_

Name for House\*:

\_\_\_\_\_

\*The surname of the first owner(s). Example: “Smith House”.

## SECTION 5: DESCRIPTION OF HOUSE

Foundation:

☐ Limestone ☐ Fieldstone ☐ Cut stone ☐ Brick ☐ Concrete ☐ Concrete block  
☐ Other (specify): \_\_\_\_\_

Exterior Walls:

☐ Wood siding ☐ Vinyl siding ☐ Aluminum siding ☐ Stucco ☐ Stone ☐ Brick  
☐ Concrete block  
☐ Other (specify): \_\_\_\_\_

Roof:

☐ Asphalt shingle ☐ Wood shingle ☐ Metal ☐ Slate ☐ Tile ☐ Rubber membrane  
☐ Other (specify): \_\_\_\_\_

## SECTION 6: ALTERATIONS

Has your house been significantly altered beyond its original character?

☐ Yes ☐ No

If yes, please list any significant alterations to the exterior of your house:

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Has your house been moved to its current location?

☐ Yes ☐ No

If yes, please describe its original location:

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## SECTION 7: ARCHITECTURAL CLASSIFICATION

Architectural Style(s):

☐ Log Cabin ☐ Federal ☐ Greek Revival ☐ Gothic Revival ☐ Italianate  
☐ Octagon ☐ Second Empire ☐ Queen Anne ☐ Stick ☐ Shingle  
☐ Romanesque ☐ Colonial Revival ☐ Cape Cod ☐ Neoclassical Revival  
☐ Tudor Revival ☐ Dutch Colonial ☐ Craftsman ☐ Prairie ☐ Spanish Revival  
☐ Italian Revival ☐ International Style  
☐ Other (specify): \_\_\_\_\_

Vernacular Building Form/Type(s):

☐ Gable-Front and Gabled Ell ☐ Folk Victorian ☐ Foursquare ☐ Bungalow  
☐ Other (specify): \_\_\_\_\_

Typical architectural features:

\_\_\_\_\_  
\_\_\_\_\_

Any unusual or notable architectural features your home possesses:

\_\_\_\_\_  
\_\_\_\_\_

## SECTION 8: SPECIAL SIGNIFICANCE

An association with a notable person or event is not necessary for a Michigan Heritage Home certification, but if you believe your home was owned or occupied by a person (or people) of historical significance, use the space below to explain. Please attach research sources as well.

Person's(s') Name(s): \_\_\_\_\_

Years the person(s) resided in the house: \_\_\_\_\_

Person's(s') Significance:

\_\_\_\_\_

## SECTION 9: HISTORIC SIGNIFICANCE

If you believe your home has significant historical or cultural value, please explain in the space below. Please attach research sources as well.

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## SECTION 10: SIGNIFICANT BUILDER

If you believe your home was designed or constructed by a notable builder, please explain below. Please attach research sources as well.

Builder's Name: \_\_\_\_\_

Builder's Significance:

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## SECTION 11: SIGNIFICANT ARCHITECT

If you believe your home was designed or constructed by a notable architect, please explain below. Please attach research sources as well.

Architect's Name: \_\_\_\_\_

Architect's Significance:

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☐ I have enclosed copies of primary source documentation verifying the construction date of the house and name(s) of the original owners (city directories, newspaper articles, property tax rolls, census records, etc., that are contemporary to the date of construction).

## SECTION 12: PERMISSION TO LIST ADDRESS

PLEASE NOTE: By applying for a Michigan Heritage Home designation, you agree to have your name and city included in Historical Society of Michigan lists and publications, on the HSM website, and in other communications. Your address will not be published unless you provide permission below:

I agree to allow the Historical Society of Michigan to include my address in publications, on the website, or in other communications: ☐ Yes ☐ No.

## SECTION 13: SIGNATURE

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## SECTION 14: PAYMENT INFORMATION

Please send a total payment of **\$443.70** with this application. This payment encompasses the \$395 fee, \$23.70 Michigan sales tax, and \$25 for shipping and handling. Please mail payment information to the Historical Society of Michigan, 7435 Westshire Dr., Lansing, MI 48917.

Your sign payment can be submitted via check or money order. Do NOT send cash. To charge the fee to a major credit card, please see below:

Credit Card Type: ☐ Visa ☐ Master Card ☐ American Express ☐ Discover Credit Card

Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ CVV: \_\_\_\_\_

Billing Zip Code: \_\_\_\_\_

I authorize the Historical Society of Michigan to charge the Michigan Heritage Home Application Fee to my credit card.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Rowley Historic Commission House Plaque Program



The Rowley Historic Commission promotes and preserves the historic heritage of Rowley, Massachusetts for the education and benefit of the residents. The House Plaque Program identifies the architecture and history of the town by marking the significant structures and places that make Rowley historic.

## **Does Your House Qualify?**

To qualify for a house plaque your house must be well maintained and have been built before 1900. The house, structure, or site should be identified with an architectural period, owner, builder, or families significant to the history of Rowley.

## **Show Your Pride in Rowley and in your Home**

Join in the celebration of Rowley's unique history by highlighting your residence with a Rowley Historic House Plaque. The plaque is a visual statement about pride in your house and your support for historic preservation in Rowley. The application below will get you started.

**Application Date** \_\_\_\_\_

**Name** \_\_\_\_\_

**Email** \_\_\_\_\_ **Telephone** \_\_\_\_\_

**House address** \_\_\_\_\_

**Date of Construction** \_\_\_\_\_

**Brief History of your House-** If you have researched your house, give any details of owners, builders, or uses (business for example)

**Is the structure listed on the Town's Inventory of Historic Properties: ? Yes ? No ? Not sure**

Information to be placed on Sign:

Line 1:

Line 2:

Line 3:

**Preservation Society of Charleston**  
**Historic Marker Application**  
(Please print or type)

Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address of Applicant \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone no. of applicant: \_\_\_\_\_

Email of applicant: \_\_\_\_\_

**Background information for Historic Marker property**

Address of property: \_\_\_\_\_

\_\_\_\_\_

Construction date of property: \_\_\_\_\_

Name of architect/builder: (if available) \_\_\_\_\_

\_\_\_\_\_

Name of significant person(s) associated with property: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of significant event(s) associated with property: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Significant or outstanding interior details: (i.e. original mantel, cornice, ceiling medallion, etc.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Information about significance of property: \_\_\_\_\_

Source of this information: (attach copies if possible)



## **Publications and Repositories for Researching Charleston Structures**

Abbott, Shirley. *Great American Homes, Historic Charleston*. Birmingham, AL: Oxmoor House, 1988.

Bland, Sidney R. *Preserving Charleston's Past, Shaping Its Future: The Life and Times of Susan Pringle Frost*. Columbia, SC: University of South Carolina Press, 1999.

Brenner, Betty and Francis J. *The Old Codgers' Charleston Address Book, 1990-1999*. The Old Codgers Inc., 2000.

City of Charleston Tourism Commission. *Information for Guides of Historic Charleston*.

Côté, Richard N. *Local and Family History in South Carolina: A Bibliography*. Charleston, SC: South Carolina Historical Society, 1981.

Davidson, Chalmers Gaston. *The Last Foray, The South Carolina Planters of 1860: A Sociological Study*. Columbia, SC: University of South Carolina Press, 1971.

Deas, Alston. *The Early Ironwork of Charleston*. Linden Publishing, 1997.

*Biographical Directory of the South Carolina House of Representatives*. Volumes I-V. Columbia, SC: University of South Carolina Press, 1974-.

Foster, Mary Preston. *Charleston: A Historic Walking Tour*. Arcadia Publishing, 2005.

Fraser, Jr. Walter J. *Charleston! Charleston!: The History of a Southern City*. Columbia, SC: University of South Carolina Press, 1989.

Greene, Harlan and N. Jane Iseley. *Charleston: City of Memory*. Greensboro, NC: Legacy Publications, 1987.

Hash, C. Patton and W. Eric Emerson, eds., *Charleston Alone Among the Cities*. Charleston, SC: South Carolina Historical Society, 2000.

Mazyck, Arthur and Gene Waddell. *Charleston in 1883*. Easley, SC: Southern Historical Press, 1983.

McAlester, Virginia and Lee McAlester. *A Field Guide to American Houses*. New York: Alfred A. Knopf, 1984.

Poston, Jonathan. *The Buildings of Charleston: A Guide to the City's Architecture*. Columbia, SC: University of South Carolina Press, 1997.

Ravenel, Beatrice St. Julien. *Architects of Charleston*. Columbia, SC: University of South Carolina Press, 1992.

Savage, J. Thomas and N. Jane Iseley. *The Charleston Interior*. Greensboro, NC: Legacy Publications, 1995.

Severens, Kenneth. *Southern Architecture: 350 Years of Distinctive American Buildings*. New York: E.P. Dutton, 1981.

Severens, Kenneth. *Charleston: Antebellum Architecture and Civic Destiny*. University of Tennessee Press, 1988.

Simons, Albert, and Samuel Lapham Jr., eds., *The Early Architecture of Charleston*. Columbia, SC: University of South Carolina Press, 1970.

Smith, Alice R. Huger and D.E. Huger Smith. *The Dwelling Houses of Charleston, South Carolina*. Charleston, SC: The History Press, 2007 (originally published London: J.B. Lippincott Co., 1917).

Steele, Sr., John Carson Hay and Robert Pinckney Rhett. *Charleston Then and Now*. Orangeburg, SC: Sandlapper Publishing Co., 1996.

Stoney, Samuel Gaillard. *This is Charleston: An Architectural Survey of a Unique American City*. Charleston, SC: The Carolina Art Association, 1944.

Waddell, Gene. *Charleston Architecture 1670-1860*. Charleston, SC: Wyrick & Co., 2003.

Whitelaw, Robert N.S. and Alice F. Levkoff. *Charleston Come Hell or High Water, A History in Photographs*. Charleston, SC: Alice F. Levkoff and Patti F. Whitelaw, 1976.

Charleston County Public Library, South Carolina Room:

- Sanborn Maps, City Directories, Charleston County Probate Records, and vertical files

The South Carolina Historical Society:

- manuscripts, maps, plats, photographs, and building/property vertical files

Charleston County Register of Mesne Conveyance:

- Index to Deeds of the Province and State of South Carolina

Avery Research Center:

- manuscripts, oral histories, photographs, bibliographies, and vertical files

Charleston Library Society:

- books, manuscripts, newspapers, photographs

South Carolina Department of Archives and History:

- records from the legislature, judicial system, office of the governor, state agencies, county and municipal governments, as well as SC properties listed in the National Register of Historic Places and properties in the Statewide Survey of Historic Properties

## Historic District Study Committee Priority List 2022

Rank	Project
1	Reinitiate the Heritage Home program <ul style="list-style-type: none"><li>• Purchase recognition plaques and certificates</li><li>• Create an application</li><li>• Re-evaluate guidelines</li></ul>
2	Update Wallace Frost Report
3	Audit designated historical homes and buildings <ul style="list-style-type: none"><li>• Evaluate historic plaque conditions – repair/replace</li><li>• Update City information</li><li>• Create detailed electronic database</li></ul>
4	Publish Eco City survey <ul style="list-style-type: none"><li>• Update photograph database</li></ul>
5*	Obtain a plaque for the Community House <ul style="list-style-type: none"><li>• Create detailed information database</li></ul>