

**Historic District Study Committee**  
**Minutes Of November 22, 2022**  
151 Martin, Birmingham, Michigan  
City Commission Room

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Minutes of the regular meeting of the Historic District Study Committee ("HDSC") held Tuesday, November 22, 2022. Chair Jake German called the meeting to order at 6:00 p.m.

**1. Roll Call**

**Present:** Chair Jake German; Board Members Colleen McGough, Andrea Prena, Jennifer Roush, Michael Xenos

**Absent:** Board Members Joy Cantor, Thomas Loafman

**Staff:** Planning Director Dupuis; City Transcriptionist Eichenhorn

**2. Approval Of The Minutes From April 26, 2022**

**Motion by Ms. Roush**

**Seconded by Ms. McGough to approve the minutes of April 26, 2022 as submitted.**

**Motion Carried 5-0.**

**VOICE VOTE**

Yeas: Xenos, Cantor, Roush, McGough, German

Nays: None

**3. Election of Vice-Chair**

**Motion by Mr. Xenos**

**Seconded by Chair German to appoint Mr. Xenos to serve as Vice-Chair.**

**Motion Carried 5-0.**

**VOICE VOTE**

Yeas: Xenos, Cantor, Roush, McGough, German

Nays: None

**4. 1283 Buckingham – Historic Designation Request**

PD Dupuis presented the item and answered informational questions from the HDSC.

The HDSC and Staff briefly discussed available resources for research, the benefits of historic homes, how to publicize the benefits of historic homes, and the process of historic designation.

PD Dupuis welcomed further input about how to publicize the benefits of historic homes.

## **5. Heritage Home Program**

PD Dupuis presented the item and answered informational questions from the HDSC.

The HDSC and Staff discussed:

- The possibility of a Heritage Home reception and/or walking tour;
- The possibility of, in a few years, increasing the number of homes allowed to annually participate. Concerns were raised about turning anyone away from the program;
- Adding a requirement of a site survey if available to the application process;
- The need to emphasize the difference between historic designation and Heritage Homes; and,
- What age of homes should qualify for the program.

Staff recommended consideration of a threshold between 80-100 years old.

There was consensus that the HDSC generally supported the program and would be comfortable if legal review necessitated some changes to the program's particulars.

**Motion by Ms. Prena**

**Seconded by Ms. McGough to recommend approval of the Heritage Home Program to the City Commission.**

**Motion Carried 5-0.**

### **VOICE VOTE**

Yeas: Xenos, Cantor, Roush, McGough, German

Nays: None

## **6. Wallace Frost Inventory (Update)**

PD Dupuis explained the Wallace Frost Inventory item would remain on the agenda for the future. He noted that he would like to add resources about the City's Wallace Frost Inventory to the City website.

It was noted that the Birmingham Museum would have some documentation on the City's Wallace Frost homes.

## **7. HDSC Priority List**

## **8. Adjournment**

No further business being evident, the committee members motioned to adjourn at 7:06 p.m.



Nick Dupuis, Planning Director



Laura Eichenhorn, City Transcriptionist

UNRECORDED