

**Historic District Study Committee**  
**Minutes Of April 26, 2022**  
151 Martin, Birmingham, Michigan  
City Commission Room

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Minutes of the regular meeting of the Historic District Study Committee ("HDSC") held Tuesday, April 26, 2022. Planning Director Nicholas Dupuis called the meeting to order at 6:07 p.m.

**1. Roll Call**

**Present:** Chair Jake German; Board Members Joy Cantor, Colleen McGough, Jennifer Roush, Michael Xenos

**Absent:** Board Members Paul Beshouri, Thomas Loafman

**Administration:** Nicholas Dupuis, Planning Director  
Laura Eichenhorn, City Transcriptionist

**Motion by Mr. Xenos**

**Seconded by Ms. Roush to appoint Jake German as the Chair.**

**Motion Carried 5-0.**

**VOICE VOTE**

Yeas: Xenos, Cantor, Roush, McGough, German

Nays: None

**2. Approval Of The Minutes From February 10, 2022**

**Motion by Ms. Roush**

**Seconded by Ms. McGough to approve the minutes of February 10, 2022 as submitted.**

**Motion Carried 5-0.**

**VOICE VOTE**

Yeas: Xenos, Cantor, Roush, McGough, German

Nays: None

**3. Wallace Frost Inventory Update**

PD Dupuis explained the HDSC's current focus is the Heritage Home Program, to be followed by the Wallace Frost Inventory Update.

**4. Heritage Home Program**

PD Dupuis showed the HDSC some of the HDSC members' photographs of Heritage Homes and provided some feedback. He shared his descriptions of the alteration status of some of the homes and said he was creating a database of the HDSC members' Heritage Homes findings.

The HDSC discussed the sample photographs, architectural features, and alteration statuses of the homes shown.

PD Dupuis then reviewed his proposed Heritage Home application form and invited the HDSC to review it and submit feedback.

Regarding Heritage Home plaques, PD Dupuis suggested that the plaques should be free to approved applicants and that only ten plaques should be granted a year. He noted the HDSC would need a small budget for the plaques. He recommended that in the inaugural year the City raise publicity for the program by allowing 15 applications to be approved.

The HDSC noted that the neighborhoods are a significant emphasis of the draft 2040 Plan, and said that the Heritage Home program aligned with that emphasis.

PD Dupuis said the HDSC would be welcome to speak in support of the Heritage Home plaque proposal when it is before the Commission.

PD Dupuis said next steps would include code updates.

**5. HDSC Priority List - 2022**

**6. Adjournment**

No further business being evident, the committee members motioned to adjourn at 6:51 p.m.



Nicholas Dupuis  
Planning Director



Laura Eichenhorn  
City Transcriptionist