



**Parks and Recreation Board Agenda
Department of Public Services
851 South Eton-Conference Room
Tuesday, February 6, 2024
6:30 PM**

- I. Call to order**
- II. Roll Call**
- III. Announcements, Introductions of Guests & Chairpersons Comments**
- IV. Open To The Public for Items Not On the Agenda** *(two minutes per person)*
 - No one may speak a second time until everyone in the audience has spoken.
 - The chairperson may alternate speakers pro & con on issues being discussed.
- V. Approval of the minutes of: January 9, 2024***(regular meeting)*
- VI. Unfinished Business**
- VII. New Business-** *Written and submitted by 5pm Monday at the Birmingham Ice Sports Arena, one week prior to the meeting.*
 1. Little Library Presentation-Lilly Brinn, Current Roeper School Student
 2. Fee Increase Recommendation – Springdale Shelter
- VIII. Miscellaneous Communications**
- IX. Reports From Staff**
 1. Park & Project Updates
 2. 5-Year Recreation Plan Submitted
- X. Items for Next Meeting**
- XI. Adjournment**

Individuals requiring accommodations, such as interpreter services, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 at least one day in advance of the public meeting.
Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública.
(Title VI of the Civil Rights Act of 1964).

*If you cannot attend the meetings, please contact Connie Folk at the Birmingham Ice Arena (248) 530-1642.
Minutes are available for review at the Birmingham Ice Sports Arena, 2300 East Lincoln, Birmingham, MI 48009*

PARKS & RECREATION BOARD MISSION STATEMENT

The Parks and Recreation Board strives to provide opportunities for the enjoyment, education, and inspiration for present and future generations of residents and visitors through stewardship of natural, cultural and recreational resources. By continuously elevating the beauty and quality of the parks and recreation system of Birmingham, the Parks and Recreation Board will promote health and wellbeing, and strengthen the community.

Should you have any statement regarding the above, you are invited to attend the meeting in person or virtually through
ZOOM: <https://zoom.us/j/98191466679> **Meeting ID:** 981 9146 6679
You may also present your written statement to:
City of Birmingham, Parks and Recreation Board
851 South Eton, Birmingham, Michigan 48009 prior to the meeting.

PARKS AND RECREATION BOARD MEETING MINUTES
January 9, 2024

Heather Carmona, Chairperson, called the meeting to order at 6:30 pm at 851 South Eton.

MEMBERS PRESENT: Heather Carmona
Susan Collins
Sarah Kupczyk
Pam Graham
Anne Lipp
John Rusche
Steve Sweeney

MEMBERS ABSENT: None

STUDENT REPRESENTATIVES PRESENT: Katie Glasier, Seaholm High School

STUDENT REPRESENTATIVES ABSENT: Archie Reynolds, Seaholm High School

ADMINISTRATION: Scott D. Zielinski, Director DPS
Carrie A. Laird, Parks and Recreation Manager
Brooks Cowan, Senior Planner
Leah Blizinski, City Planner
Connie J. Folk, Ice and Arena Facilities Superintendent

GUESTS: Martin Van Almen, James Kaye, Joe Wrobel and David Young

ANNOUNCEMENTS, INTRODUCTIONS OF GUESTS & CHAIRPERSON COMMENTS:

PM Laird announced the City Commission Long Range Planning meeting will be Saturday, January 20, 2024 and starts at 8:30am and the agenda can be located on the city website.

OPEN TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA:
No items presented

APPROVAL OF THE MINUTES:

It was moved by Lipp, seconded by Kupczyk, to approve the minutes of the Tuesday, December 5, 2023 regular meeting as submitted.

Ayes, Heather Carmona, Susan Collins,
Sarah Kupczyk, Pam Graham, Anne Lipp,
John Rusche and Steve Sweeney

Nays, None

Absent, None

UNFINISHED BUSINESS:

No items presented

**New Business #1: Nomination of 2024 Parks and Recreation Board
Chairperson/Vice-Chairperson**

Graham nominated Carmona as Chairperson; Carmona accepted the nomination.

Ayes, Heather Carmona, Susan Collins,
Sarah Kupczyk, Pam Graham, Anne Lipp,
John Rusche and Steve Sweeney

Nays, None

Absent, None

Collins nominated Graham as Vice-Chairperson; Graham accepted the nomination.

Ayes, Heather Carmona, Susan Collins,
Sarah Kupczyk, Pam Graham, Anne Lipp,
John Rusche and Steve Sweeney

Nays, None

Absent, None

Rusche stated that he would not be renewing for the Parks and Recreation Board in March 2023 when his term has expired.

New Business #2: Fee Schedule Increase Recommendation-Golf Courses

DPS Director Zielinski stated as part of our ongoing efforts to enhance and maintain the quality of the golf courses, the department is proposing an increase in green fees. The additional revenue generated will be dedicated to funding crucial capital projects aimed at improving the overall experience for all members and guests. The golf course is looking for a recommendation from the Parks and Recreation Board to approve the increase of fees which then will be sent to the City Commission for final approval.

DPS Director Zielinski proposes a \$1 increase in green fees, effective March 1, 2024 to contribute directly to infrastructure improvements at Springdale and Lincoln Hills. These funds would be used towards projects such as cart path improvements and safety improvement projects at both courses and other future projects.

It was moved by Lipp, seconded by Kupczyk, to approve a recommendation for Golf Course Fee's to be increased as proposed by staff one additional dollar for adults, juniors, and seniors, both members and guests for the 2024 golf season.

Ayes, Heather Carmona, Susan Collins,
Sarah Kupczyk, Pam Graham, Anne Lipp,
John Rusche and Steve Sweeney

Nays, None
Absent, None

New Business #3: Request for Sculpture Donations to the City of Birmingham:

a) Local artist James Kaye to donate art piece to be located just west of the historic museum, across from Martha Baldwin Park.

SP Cowan stated that the local artist James Kaye has applied to donate a sculpture to the City of Birmingham. Kaye is the artist who recently installed a piece on the exterior of the Daxton Hotel facing the Daxton alley.

SP Cowan stated that the sculpture consists of stainless steel tubing that bends and curves into form. The sculpture will be approximately 20' in height and approximately 7' x 7' in length and width. The artist has indicated that a concrete base pad approximately 8' x 8' and 6" deep will be necessary for anchoring the sculpture.

SP Cowan will be coordinating with staff, the artist has identified a priority location on W. Maple in a clearing with a bench and bus stop that overlooks the Rouge River. The location is just west of the historic museum, across from Martha Baldwin Park.

SP Cowan stated the Public Arts Board (PAB) at the November 15, 2023 meeting reviewed the application and recommended approval the application and recommended approval.

James Kaye spoke about the rendering of the art piece.

It was moved by Graham, seconded by Lipp the installation of the proposed sculpture by James Kaye at the location off of W. Maple as indicated in Exhibit A.

Ayes, Heather Carmona, Susan Collins,
Sarah Kupczyk, Pam Graham, Anne Lipp,
John Rusche and Steve Sweeney

Nays, None
Absent, None

New Business #3: Request for Sculpture Donations to the City of Birmingham:

b) Local artist and golfer Martin Van Almen to donate art piece to be placed at Lincoln Hills near the new first tee box.

SP Cowan stated the local artist and golfer Martin Van Almen has applied to donate a sculpture to the City to honor the staff who kept the golf courses open and operating during the pandemic. He appreciates how staff provided the opportunity for golfers to get outside, socialize and engage in a fun activity. The sculpture is a silhouette of a golfer completing a swing and is dedicated to the workers of the City.

SP Cowan stated the sculpture will be made of metal with a patina finish. It will be approximately 6 feet in height with a minimalistic design. The sculpture is proposed to be installed with 2-3 ft. deep footings and secured on a two-point stake system. The artist has applied for the sculpture to be placed at Lincoln Hills near the new first tee box and have a plaque dedicating the sculpture to the City’s staff. A rendering is included in Exhibit A.

SP Cowan stated the Public Arts Board at the July 19, 2023 meeting reviewed the design of the sculpture and made a recommendation of approval for “an area near the first tee box of Lincoln Hills”.

Martin Van Almen talked about the art piece.

It was moved by Lipp, seconded by Graham to move to recommend to the City Commission the installation of the golfer sculpture by Martin Van Almen for the location at Lincoln Hills behind the first tee box as indicated in Exhibit B.

MISCELLANEOUS COMMUNICATIONS:

No items presented

REPORTS FROM STAFF:

Parks and Recreation Master Plan Update

PM Laird stated the 2024-2028 Parks and Recreation Master Plan was adopted by the City Commission on Monday, December 18, 2023.

PM Laird stated that McKenna is currently working on the document for production and will be available on the City of Birmingham website and the staff will be using the document for future needs.

PM Laird stated additionally, hard copies of the plan will be available at the Department of Public Services, Birmingham Ice Arena, City Hall, and the Baldwin Public Library. The plan will be provided to the members of Parks and Recreation Board at an upcoming meeting as well.

ITEMS FOR NEXT MEETING:

Rusche stated that he had Robert Stempien from Plante Moran speak at the Senior Men's Club meeting and what a wonderful job that Robert had done with the Birmingham Ice Sports Arena project as the owner's representative for the City of Birmingham.

Lipp wanted a report of the Birmingham Ice Sports Arena for a future meeting.

DPS Director Zielinski stated that a report can be provided to the Parks and Recreation Board at a future meeting. Currently the department is working on the budget which ties into the request.

Graham requested that information regarding local parks be provided to the Parks and Recreation Board as it relates to bench marking, walkable surfaces, etc.

DPS Director Zielinski stated the staff currently does this project by project, what is good today might be good tomorrow. Education topics will be available at future Parks and Recreation Board meetings.

Carmona asked about the sculpture that was approved in December, 2021 for the trail system that has yet been installed.

DPS Director Zielinski stated that he believes the area for the installation is in the flood plain and they are awaiting approval from Eagle which could take anywhere from six months to a year for approval.

Carmona stated the next regular meeting will be held on Tuesday, February 6, 2024 2024 at 6:30 pm, at 851 South Eton.

Chair Carmona adjourned the meeting at 7:36 pm

Connie J. Folk, Ice Arena and Facilities Superintendent

Fwd: information update

1 message

Carrie Laird <Claird@bhamgov.org>
To: "Folk, Connie" <Cfolk@bhamgov.org>

Fri, Jan 26, 2024 at 7:25 AM

For the agenda packet, please. Thank you!

----- Forwarded message -----
From: **Carrie Laird** <Claird@bhamgov.org>
Date: Fri, Jan 26, 2024 at 7:24 AM
Subject: Re: information update
To: BRINN Lilly <lilly.brinn@roeper.org>

Great! See you on February 6th. Thank you!

On Thu, Jan 25, 2024 at 5:02 PM BRINN Lilly <lilly.brinn@roeper.org> wrote:

Yes, I do.
-Lilly

Get [Outlook for iOS](#)

From: Carrie Laird <Claird@bhamgov.org>
Sent: Thursday, January 25, 2024 6:42:18 AM
To: BRINN Lilly <lilly.brinn@roeper.org>
Subject: Re: information update

You don't often get email from claird@bhamgov.org. [Learn why this is important](#)

Hi Lilly!

I am well and hope you are too! This is great news. Do you still plan to come to the February 6th Parks and Recreation Board meeting?

On Wed, Jan 24, 2024 at 8:34 PM BRINN Lilly <lilly.brinn@roeper.org> wrote:

hi, Ms. Laird!

how are you doing? I'd like to inform you that one of the teachers, along with their homeroom, has agreed to perform long term maintenance on the little library.

best, Lilly Brinn

--
Carrie A. Laird
Parks & Recreation Manager
[851 S. Eton](#)
[Birmingham, MI 48009](#)
248-530-1714

Important Note to Residents

Let's connect! Join the Citywide Email System to receive important City updates and critical information specific to your neighborhood at www.bhamgov.org/citywideemail.

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Carrie A. Laird
Parks & Recreation Manager
851 S. Eton
Birmingham, MI 48009
248-530-1714

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Carrie A. Laird
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MEMORANDUM

Department of Public Services

DATE: January 29, 2024
TO: Scott D. Zielinski, Director DPS
FROM: Connie J. Folk, Ice and Arena Facilities Superintendent
SUBJECT: Fee Schedule Increase Recommendation – Springdale Shelter

INTRODUCTION:

The department is requesting a rental rate increase for the Springdale Shelter that will take effect for the 2024 season. The Springdale Shelter rental period typically runs May 1, 2024 - September 30, 2024. The last rate increase for the rental of Springdale Shelter occurred in 2016.

BACKGROUND:

For the 2024 season Springdale Shelter will be available for reservations starting:

Residents: From March 1st to March 31st

Non-Residents: Beginning April 1, residents and non-residents may make reservations the remainder of the season on a first come, first serve basis.

For 2022, there were seventy-two (72) rentals that consisted of thirty-six (36) residents and thirty-six (36) non-residents.

For 2023, there were sixty-two (62) rentals that consisted of thirty-one (31) residents and thirty-one (31) non-residents.

The department surveyed other surrounding communities which have the same shelter capacity as Springdale Shelter and the information is listed below:

Community	Resident	Non-Resident
Auburn Hills	\$100/daily	\$200/daily
Clinton Township	\$100/daily	\$200/daily
Novi Half Day Rental: 9am- 3pm Full Day Rental: 9am-8pm	\$75 Half Day \$150 Full Day	\$100 Half Day \$200 Full Day
Shelby	\$110/daily	\$140/daily
Southfield Daily Rental: 8am-8pm	\$275/daily	Not Accepted

The City of Birmingham’s Current Springdale Shelter Rates:

Weekdays	Resident/Non-Residents
2 hours	\$95
2-4 hours	\$105
5 hours (<i>maximum</i>)	\$115
Weekend	Residents/Non-Residents
2 hours	\$115
2-4 hours	\$135
5 hours (<i>maximum</i>)	\$155

The department would like to recommend to change to a half day & full day rental rate, with the half day rental 9am-3pm and full day rental 9am-8pm.

Currently the Springdale Shelter can only be rented once per day based on the lack of staffing to clean in between rentals.

The Proposed New City of Birmingham Springdale Shelter Rates:

Weekdays	Resident/Non-Residents
Half Day Rental: 9am- 3pm	\$150
Full Day Rental: 9am-8pm	\$250
Weekend	Residents/Non-Residents
Half Day Rental: 9am- 3pm	\$200
Full Day Rental: 9am-8pm	\$300

The department has maintained the Springdale Shelter by making minor updates such as replacement of the roof, power washing the beams and resealing the interior of the roofing system, maintaining the electrical outlets, purchasing of picnic tables and replacing the concrete underneath the shelter.

SUGGESTED BOARD ACTION:

To approve the department’s recommendation on the fee increases for the rental of Springdale Shelter which will take effect for the 2024 season.



MEMORANDUM

Department of Public Services

DATE: February 1, 2024
TO: Parks and Recreation Board
FROM: Carrie Laird, Parks & Recreation Manager
SUBJECT: Park & Project Updates

Barnum Outdoor Ice Rink

- Opened January 18, 2024. As of February 1st, the outdoor rink is still open, despite the warming temperatures. Staff is continuing to monitor ice conditions and will close/open as needed.

Booth Park Entry Plaza and Trail Improvements

- The department is currently out to bid for Design Services for Booth Park Entry Plaza and Trail Improvements. A mandatory pre-bid meeting was held on January 25, 2024. Five consultants were in attendance. Bids are due on February 22, 2024. Staff anticipates a recommendation for the Parks and Recreation Board at the March meeting.
- The selected consultant, upon City Commission approval, will prepare engineering and construction designs and specifications for bidding the project. The selected consultant will attend an upcoming Parks and Recreation Board meeting to review plans and garner feedback from the board. The designs are to be at 90% completion by June 30, 2024. The construction project will be bid late summer and is anticipated to begin in spring 2025.

Crestview Pickleball Courts:

- Two gates were installed at Crestview courts as previously discussed and determined appropriate by the Board.



Ice Arena Dehumidifier Fence:

- The permanent fence is currently being installed. This item was removed from the scope of work for the ice arena project to be addressed at a later date.

Fwd: 5-Year Recreation Plan Submitted

1 message

arrie Laird <Claird@bhamgov.org>
To: "Folk, Connie" <Cfolk@bhamgov.org>

Mon, Jan 22, 2024 at 2:04 PM

February agenda, please.

----- Forwarded message -----
From: <noreply-migrants@michigan.gov>
Date: Mon, Jan 22, 2024 at 2:00 PM
Subject: 5-Year Recreation Plan Submitted
To: <claird@bhamgov.org>

The 5-Year Recreation Plan, 5-Year 2024-City of Birmingham-0138, for City of Birmingham has been submitted successfully.

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Carrie A. Laird
Parks & Recreation Manager
851 S. Eton
Birmingham, MI 48009
248-530-1714

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