

PARKS AND RECREATION BOARD MEETING MINUTES
February 1, 2022

Heather Carmona, Chairperson, called the meeting to order at 6:30 pm at 851 South Eton

MEMBERS PRESENT: Heather Carmona
Susan Collins
Pam Graham
Ross Kaplan
Ellie Noble
Dominick Pulis
John Rusche

ADMINISTRATION: Lauren A. Wood, Director of Public Services
Carrie A. Laird, Parks and Recreation Manager
Connie J. Folk, Recreation Coordinator

GUESTS: Anne Lipp

It was moved by Pulis, seconded by Rusche to approve the minutes of the Tuesday, January 11, 2022 regular meeting as amended.

Ayes, Heather Carmona, Susan Collins, Pam Graham, Ross Kaplan, Ellie Noble, Dominick Pulis and John Rusche

Nays, None

Absent, None

Agenda item #1: Design Services for Pickleball

PM Laird presented to the Parks and Recreation Board the proposal from Foresite Design, Inc. for Design Services for Pickleball Courts. PM Laird stated that other City of Birmingham departments are reviewing the designs.

PM Laird stated that Foresite Design is designing the pickleball courts and Nowak & Fraus Engineers (NFE) is under contract with the City of Birmingham and specializes in civil engineering, land surveying and land planning services. Foresite Design's fee for design services, bidding and construction administration is \$9,250.

It was moved by Pulis, seconded by Graham to support Kenning Park as the proposed site for new Pickleball Courts, pending departmental review, and to forward to the City Commission for their consideration. Further, to recommend proceeding with design development services including construction drawings and bid documents with Foresite Design, Inc.

Ayes,	Heather Carmona, Susan Collins, Pam Graham, Ross Kaplan, Ellie Noble, Dominick Pulis and John Rusche
Nays,	None
Absent,	None

Agenda item #2: Design Services for Trail Improvements

PM Laird presented to the Parks and Recreation Board the proposal from MCSA Group, Inc. for design services for trail improvements.

PM Laird reviewed with the Parks and Recreation Board the involvement that MCSA Group Inc., would have. MCSA’s fee for the design of the improvements would total \$11,200.00.

PM Laird stated that this would be the next step, to move forward with design options and cost estimates. The department then will have recommendations on what improvements the city are able to move forward with during this first bond issue period and public engagement would start.

MCSA’s proposal includes preparing design development for the Booth Park Trail, including a restroom building at Booth Park, an entrance plaza at Willits Street, confidence markers, signage in select locations, accessible connections and overlook areas at the Museum and elsewhere, a new pedestrian bridge located at Linden Park near Maple, and exploring potential Trail Connections in areas that are lacking or disjointed between Booth and Linden. The design services also includes preparing grant applications and coordinating required permits through EGLE, although the City would be responsible for the permit fees. MCSA’s fee for the design of the above mentioned improvements totals \$11,200.00.

Rusche suggested a map would be helpful.

Pulis asked about timing on grant opportunities. PM Laird stated that grants are available through the Michigan DNR grant funding.

3

It was moved by Noble, seconded by Kaplan to support the engagement of MCSA Group, Inc. for design services for improvements to the Rouge River Trail Corridor (RRTC), and to forward to the City Commission for their consideration.

Ayes,	Heather Carmona, Susan Collins, Pam Graham, Ross Kaplan, Ellie Noble, Dominick Pulis and John Rusche
Nays,	None
Absent,	None

COMMUNICATION/DISCUSSION ITEM #1 Parks and Recreation Board Sub-Committees

DPS Director Wood stated that due to recent reviews of the Open Meetings Act, which is a Michigan statute requiring all meetings of a public body shall be open to the public and shall be held in places available to the general public, by the City Attorney’s Office, it is recommended the Parks and Recreation Board Sub-Committees be disbanded.

The Sub-Committee work sessions will no longer be held, however all items for discussion will be made available during regular Parks and Recreation Board meetings.

No Action was taken by the Parks and Recreation Board

COMMUNICATION/DISCUSSION ITEM #2 Project Updates (Verbal)

a) Adams Park

Chairperson Carmona recused herself from the Parks and Recreation Board meeting as the item is related to Adams Park due to her conflict of interest with Adams Park.

Vice Chairperson Pulis stepped in for Carmona.

PM Laird stated that the bids for Adams Park should be out very soon with bids being due back on February 24, 2022.

Carmona returned to the Parks and Recreation Board meeting.

b) Ice Arena Operations

DPS Director Wood stated the DPS will provide financial reports for the Birmingham Ice Sports Arena as they become available by the finance department.

c). Winter Sports

PM Laird stated that Lincoln Hills will be closed due to construction for Winter Sports until further notice.

No Action was taken by the Parks and Recreation Board

COMMUNICATION/DISCUSSION ITEM #3 LiveBarn Launch (Verbal)

PM Laird showed to the Parks and Recreation Board the new technology that is available at the Birmingham Ice Sports Arena which allows for individuals to review main ice arena activity occurring at the ice arena.

No Action was taken by the Parks and Recreation Board

COMMUNICATION/DISCUSSION ITEM #4 Long Range Planning Meeting- Presentations (Verbal)

DPS Director Wood provided the Long Range Planning presentations to the Parks and Recreation Board. The three (3) presentations were the Parks & Recreation Bond Dollars Recap, Parks & Recreation Bond Project Overview and the Lincoln Hills & Springdale Golf Course Initiatives.

No Action was taken by the Parks and Recreation Board

Pulis left the Parks and Recreation Board meeting at 8:00 pm.

UNFINISHED BUSINESS:

Graham asked if the golf course could be used for other users.

DPS Director Wood stated that the golf course activities are balanced and the revenue is invested back into the golf courses.

RC Folk stated the 2022 Ice Show Recital was suggested for Sunday, May 22, 2022 to the members of the Figure Skating Club of Birmingham (FSCB).

No Action was taken by the Parks and Recreation Board

NEW BUSINESS:

No New Business

OPEN TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA:

No Public Comments

Carmona stated the next regular meeting will be held on Tuesday, March 1, 2022 at 6:30pm at 851 South Eton.

Meeting was adjourned at 8:15 pm
Connie J. Folk, Recreation Coordinator