

2023-2025

ADOPTED BUDGET

City of
BUENA PARK
BUENAPARK.COM

2023 - 24
& 2024 - 25



REMEMBERING
THEIR



HONORING
THEIR

CITY OF BUENA PARK

CITY COUNCIL



**Council Member
District 1
JOYCE AHN**



**Council Member
District 2
JOSÉ TRINIDAD CASTAÑEDA**



**Mayor
District 4
ARTHUR C. BROWN**



**Mayor Pro Tem
District 3
SUSAN SONNE**



**Council Member
District 5
CONNOR TRAUT**





CITY OF BUENA PARK
ADOPTED BUDGET
FISCAL YEARS 2023-24 AND 2024-25
TABLE OF CONTENTS

| | |
|--|-----|
| Budget Message | i |
| Administrative Directory..... | x |
| Organizational Chart | xi |
| Schedule of Annual Appropriation Limitation..... | 1 |
| Summary of Resources and Requirements..... | 2 |
| Revenues and Expenditures FY 2023-24 (Graph) | 6 |
| Revenues and Expenditures FY 2024-25 (Graph) | 8 |
| Expenditure Recap by Fund and Activity | 10 |
| Comparison of General Fund Budget..... | 14 |
| Schedule of Transfers | 16 |
| Summary of Positions | 17 |
| Revenue Detail..... | 21 |
| City Council | 33 |
| City Manager’s Office | 41 |
| Community Support Services..... | 53 |
| City Attorney..... | 73 |
| Human Resources and Risk Management..... | 77 |
| City Clerk’s Office..... | 89 |
| Finance | 103 |
| Community Development..... | 113 |
| Fire..... | 155 |
| Police | 161 |
| Water | 197 |
| Public Works | 211 |
| Community Services | 231 |
| Non-Departmental..... | 247 |
| Internal Service | 255 |
| Capital Improvement Projects | 287 |





July 7, 2023

HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

INTRODUCTION

Presented for your consideration is the City of Buena Park's Adopted Budget and Capital Improvement Program for the 2023-24 and 2024-25 fiscal years. This budget document is responsive to the needs and City service priorities of the citizens and business community of Buena Park and is designed to provide a comprehensive financial overview of City activities during the next two fiscal years. The document includes departmental functions/objectives, major accomplishments and desired service levels for the upcoming fiscal year. The document also includes an overview of the City's finances and related budget issues to enhance utilization of this document as a communication device, financial plan, policy tool and operations guide for the City Council and citizens of Buena Park. This financial plan is scheduled to be discussed with the City Council at the June 6, 2023, budget workshop session.

A recent community survey of Buena Park residents shows our residents value the quality of life and public safety services the City provides. City service priorities identified by the public in the survey include:

- ✓ Preventing crime, including property crimes like burglary, robbery, and car theft
- ✓ Ensuring that children have safe places to play and safe routes to school
- ✓ Maintaining 911 emergency response and retaining/attracting well-trained police officers
- ✓ Keeping public areas safe and clean
- ✓ Keeping Buena Park affordable for middle-class and working people
- ✓ Helping maintain the City's quality of life for local residents
- ✓ Addressing homelessness

While considering the budget below, it is important to note 66% of respondents to the survey felt the City has a need for additional funding to provide the services residents need and want. As the City continues to be fiscally prudent and transparent with taxpayer dollars, the City continues to examine strategies that increase locally controlled revenue and funding without providing additional property tax burdens.

Survey results show residents highly value public safety. Currently, the Department's staffing levels are below the recommended threshold for the City's size and the number of emergency calls is increasing, straining response times. The City must be able to recruit and retain experienced police officers, some of whom are leaving the City for higher pay in surrounding communities. With crime on the rise, even in safe communities like Buena Park, robberies, assaults, burglaries, vehicle thefts, and arson all increased in 2022 and 911 calls have increased 24% since 2021. The City must be able to support the Police Department and the Buena Park community by keeping 911 emergency response times low, protecting neighborhood police patrols, maintaining special units like the drug task force and canine units, and preventing crime.

Furthermore, the Buena Park senior community relies on the services the City provides. Thousands of Buena Park older adults benefit from our community's senior programs like Meals on Wheels, senior transportation services and the Buena Park Senior Center. The City strives to continue to offer quality programs that support our growing senior community and allow them to age in place.

The Adopted Budget has been prepared in accordance with local ordinances, state statutes and professional standards promulgated by the Governmental Accounting Standards Board. We will continue to make the City’s priorities and spending plans available to the public by making this publication available for the public’s review.

Staff has returned to preparing a budget that encompasses two years. The two-year budget process will provide a basis for longer term planning and accountability. In addition, it will save staff resources during the second year of the budget process since the only items addressed will be by exception basis for those items that are new, changed, or unanticipated.

This 2023-24 and 2024-25 Adopted Budget represents the proposed operating and capital spending plans for the General Fund, Special Revenue Funds, Capital Projects Funds, Enterprise Fund and Internal Service Funds. The total appropriations for all budgeted funds for fiscal year 2023-24 are \$146,650,010. The operating appropriations on an all funds basis are \$129,032,170 and the appropriations for the Capital Improvement Program (CIP) are \$17,617,840. These appropriations represent an increase of 6.7% for operations and an increase of 56% for capital improvements over the prior year, as illustrated by the following schedule.

| | 2023-24 Adopted Budget | 2022-23 Adopted Budget | Increase/ (Decrease) | Percent |
|------------------------------|------------------------------|------------------------------|-------------------------|---------|
| Operating Budget – All Funds | \$129,032,170 | \$120,980,610 | \$ 8,051,560 | 6.7% |
| Capital Budget – All Funds | 17,617,840 | 11,295,680 | 6,322,160 | 56.0% |
| Total Budget – All Funds | \$146,650,010 | \$132,276,290 | \$14,373,720 | 10.9% |

The total appropriations for all budgeted funds for fiscal year 2024-25 are \$138,518,050. The operating appropriations on an all funds basis are \$130,413,050 and the appropriations for the Capital Improvement Program are \$8,105,000. These appropriations represent an increase of 1.1% for operations and a decrease of (54.0%) for capital improvements, as illustrated by the schedule below. The 2024-25 Adopted Budget on an all funds basis of \$138,518,050, represents a decrease of (\$8,131,960), or (5.5%) when compared to the fiscal year 2023-24 Adopted Budget of \$146,650,010.

| | 2024-25 Adopted Budget | 2023-24 Adopted Budget | Increase/ (Decrease) | Percent |
|------------------------------|------------------------------|------------------------------|-------------------------|---------|
| Operating Budget – All Funds | \$130,413,050 | \$129,032,170 | \$ 1,380,880 | 1.1% |
| Capital Budget – All Funds | 8,105,000 | 17,617,840 | (9,512,840) | (54.0%) |
| Total Budget – All Funds | \$138,518,050 | \$146,650,010 | \$(8,131,960) | (5.5%) |

To gain a better understanding of the budget document as a whole, it is important to compare the General Fund as it relates to the entire budget covering all fund types. The following schedule illustrates this relationship:

| | 2023-24 Adopted Budget | 2022-23 Adopted Budget | Increase/ (Decrease) | Percent |
|---|------------------------------|------------------------------|-------------------------|----------|
| Appropriations – General Fund | \$ 89,692,110 | \$ 81,296,570 | \$ 8,395,540 | 10.3% |
| Appropriations – Special Revenue Funds | 21,501,000 | 18,125,280 | 3,375,720 | 18.6% |
| Appropriations – Capital Projects Funds | - | 1,900,000 | (1,900,000) | (100.0%) |
| Appropriations – Enterprise Fund | 25,521,980 | 21,943,120 | 3,578,860 | 16.3% |
| Appropriations – Internal Service Funds | 9,934,920 | 9,011,320 | 923,600 | 10.2% |
| Total Appropriations – All Fund Types | \$146,650,010 | \$132,276,290 | \$14,373,720 | 10.9% |

2023-25 Budget Message

| | 2024-25 Adopted Budget | 2023-24 Adopted Budget | Increase/ (Decrease) | Percent |
|--|------------------------------|------------------------------|-------------------------|---------------|
| Appropriations – General Fund | \$ 89,737,420 | \$ 89,692,110 | \$ 45,310 | 0.1% |
| Appropriations – Special Revenue Funds | 16,627,190 | 21,501,000 | (4,873,810) | (22.7%) |
| Appropriations – Capital Projects Funds | - | - | - | - |
| Appropriations – Enterprise Fund | 22,149,360 | 25,521,980 | (3,372,620) | (13.2%) |
| Appropriations – Internal Service Funds | 10,004,080 | 9,934,920 | 69,160 | 0.7% |
| Total Appropriations – All Fund Types | \$138,518,050 | \$146,650,010 | \$ (8,131,960) | (5.5%) |

The General Fund comprises 61.2% of the total budget on an all funds basis for 2023-24 and 64.8% in 2024-25. The expenditures in the General Fund increased by \$8,395,540 or 10.3% in 2023-24 when compared to the adopted budget for fiscal year 2022-23 and \$45,310 or 0.1% in 2024-25 when compared to the adopted budget for fiscal year 2023-24.

The fiscal years 2023-24 and 2024-25 adopted budget reflects a balanced General Fund budget. This was accomplished by utilizing \$820,000 of Federal grant funds from the American Rescue Plan (ARP) and \$1.4 million of undesignated reserve. Staff intends to closely monitor the budget performance throughout the fiscal year and make any necessary recommendations to the City Council to ensure that the fiscal year closes in a balanced or surplus position.

Fiscal year 2023-25 estimated revenues and appropriations are summarized and listed below.

| | General Fund | All Other Funds | Total |
|--|-----------------|--------------------|---------------|
| 2023-24 Estimated Revenues | \$87,694,200 | \$55,163,300 | \$142,857,500 |
| 2023-24 Utilization of Fund Balances | 2,220,000 | 4,389,770 | 6,609,770 |
| Total 2023-24 Resources | 89,914,200 | 59,553,070 | 149,467,270 |
| 2023-24 Appropriations | 89,692,110 | 56,957,900 | 146,650,010 |
| Current vacant positions | (261,000) | - | (261,000) |
| Projected vacant positions | (400,000) | - | (400,000) |
| 2023-24 Required Resources over Expenditures | \$ 883,090 | \$ 2,595,170 | \$ 3,478,260 |

| | General Fund | All Other Funds | Total |
|--|-----------------|--------------------|---------------|
| 2024-25 Estimated Revenues | \$90,838,520 | \$49,054,710 | \$139,893,230 |
| 2024-25 Utilization of Fund Balances | - | 5,282,340 | 5,282,340 |
| Total 2024-25 Resources | 90,838,520 | 54,337,050 | 145,175,570 |
| 2024-25 Appropriations | 89,737,420 | 48,780,630 | 138,518,050 |
| Current vacant positions | (269,000) | - | (269,000) |
| Projected vacant positions | (400,000) | - | (400,000) |
| 2024-25 Required Resources over Expenditures | \$ 1,770,100 | \$ 5,556,420 | \$ 7,326,520 |

The following paragraphs give an overview of the state of the economy and how it affects the City of Buena Park. Following this overview is a more detailed view of each fund's financial position including both estimated revenues and recommended appropriations for the 2023-24 and 2024-25 fiscal years.

STATE OF THE ECONOMY

While the local economy continues to remain in positive territory, there are many cautionary factors that may affect the future outlook. Tighter financial conditions remain a concern for slowing growth. Global supply chain issues also remain a concern, as well as the continuing events in Europe. Positively, the World Health Organization (WHO) has declared that COVID-19 is no longer a global health emergency. Overall, the outlook continues to be moderately positive, but staff continues to monitor the City's exposure to these changing economic conditions.

GENERAL FUND

The City's general financial goal is to provide high quality municipal services with the ability to adapt to local and regional economic changes while maintaining and enhancing the sound fiscal condition of the City. The General Fund's budget is balanced for fiscal years 2023-24 and 2024-25.

The following paragraphs have been provided to give you a more detailed understanding of the 2023-25 budget in the areas of both revenues and expenditures.

General Fund Revenues:

Fiscal year 2023-24 and 2024-25 estimated revenues and transfers in total \$87,694,200 and \$90,838,520, respectively. Overall, the 2023-25 revenues are projected to continue with moderate increases as the rate of economic growth is projected to slow.

- **Property Taxes**

Base property tax revenues are projected to increase modestly in 2023-24 and 2024-25. However, as the ROPS process continues to wind down, the City has seen an increase to residual property tax revenues.

- **Sales and Use Taxes**

Sales taxes are the single largest source of revenue for the General Fund and are also most susceptible to changes in economic conditions. Projections are based upon factors and estimates received from our sales tax consultant, HdL Companies. Assumptions reflect a continuing moderate growth for 2023-24 and 2024-25. Automobile and transportation and restaurants and hotels sectors make up a large portion of the City's sales tax revenues.

- **Transient Occupancy Tax**

This revenue source continues to be strong, reflecting the continuing healthy tourism activity for the state and the region, as well as increasing room rates. Estimates for growth project increases of approximately 13.7% for 2023-24 and 4.8% for 2024-25.

- **Utility User Fee**

This revenue source had flattened during the last economic downturn, as consumers reduced their energy consumption or were unable to pay their energy bills. However, due to the rising cost of gas and electricity, this revenue has been increasing.

- **Investment Earnings**

Investment earnings projections for fiscal year 2023-24 and 2024-25 reflect the Federal Reserve Bank's continued raising of interest rates.

- Revenue from other agencies

The City continues to see increases in Motor Vehicle In-Lieu revenue. Additionally, the City is projected to continue to receive grants and contributions for the operation of the Navigation Center.

- Licenses and Permits

Revenue projections for 2023-24 and 2024-25 reflect the continuing increase in the City's construction and development activity.

- Fines and Forfeitures

Fines and forfeitures are projected to reflect a return to regular enforcement activity.

- Charges for Services

Revenue projections for 2023-24 and 2024-25 include future increases in the refuse rates. Additionally, revenues are projected to increase due to the reimbursement of Police Officers' staffing costs from the agreement with Knott's Berry Farm.

- Transfers In

The General Fund will receive transfers in from the Economic Development Fund (\$68,000) to fund Visit Buena Park staffing and operations, Gas Tax Fund (\$7,500) for allowable reimbursement of Public Works expenditures, the Water Fund (\$72,170) to compensate the General Fund for rent for City-owned well sites, and the Housing Successor Fund (\$250,000) for Navigation Center operating costs.

General Fund Expenditures:

General Fund expenditures for fiscal years 2023-24 and 2024-25 are projected to be \$89,692,110 and \$89,737,420, respectively. This includes operating expenditures of \$84,805,250, capital equipment expenditures of \$1,016,210, capital improvement program expenditures of \$2,646,630, and transfers out of \$1,224,020, for 2023-24 and operating expenditures of \$87,504,610, capital equipment expenditures of \$286,470, capital improvement program expenditures of \$450,000, and transfers out of \$1,496,340, for 2024-25. The total requirements for 2023-24 exceed the prior year by \$8,395,540, or 10.3%. The total requirements for 2024-25 exceed the prior year by \$45,310, or 0.1%.

- Salaries and Benefits

Salaries and benefits, which represent 52.0% of total General Fund expenditures, show an increase of \$2,638,950, or 6.0% for fiscal year 2023-24. For fiscal year 2024-25, salaries and benefits represent 54.0% of total General Fund expenditures and an increase of 4.0% or \$1,845,500. The major increases are due to increased labor costs resulting from the approved two-year labor agreements for all of the City's employee groups, and the addition of staffing in the Human Resources, the Community Development, and the Public Works departments. These increases were partially offset by savings from the issuance of Pension Obligation Bonds (POBs) to reduce the unfunded accrued liability (UAL) payments for the City's pension plans.

- Maintenance and Operations (M & O)

Maintenance and operations expenditures includes such items as professional and contractual services, equipment maintenance/rental, supplies, memberships and subscriptions, training, utilities and a variety of other fees. For 2023-24 and 2024-25, the maintenance and operations budgets are \$38,169,540, and \$39,023,400, respectively. When compared to the respective prior year budget, the increases are \$2,810,530, or 7.9% and \$853,860, or 2.2%.

Generally, the cost of contracts for services such as Fire, animal control, crossing guards, jail, landscape maintenance, tree trimming, traffic signal maintenance, and janitorial are projected to increase due to rising costs and wages.

- Capital Outlay

Capital outlay expenditures include expenditures for furniture, fixtures and equipment. The fiscal year 2023-24 budget includes capital outlay expenditures totaling \$1,016,210, an increase of \$401,580, or 65.3% from the prior year's budget. The fiscal year 2024-25 budget includes capital outlay expenditures totaling \$286,470, a decrease of \$729,740, or (71.8%) from the 2023-24 budget. Police equipment purchases make up the largest portion of the capital outlay expenditures.

- Capital Improvement Program (CIP)

The City's Capital Improvement Program (CIP) includes General Fund projects in fiscal years 2023-24 and 2024-25 in the amount of \$2,646,630 and \$450,000, respectively. Projects include new flooring at Ehlers Event Center, mandated organics and edible food recycling (grant funded), ADA park improvements, Peak Park and Boisseranc Park pool improvements, City Yard roof replacement, and Silverado Trail Phase III design.

- Transfers Out

The General Fund's transfers out for fiscal year 2023-24 includes \$134,760 to the Supplemental Law Enforcement Services Fund to supplement the cost of police officer positions in excess of the grant amount and \$1,089,260 to the Public Liability Self-Insurance Fund for insurance premiums and ongoing and new liability claims.

The General Fund's transfers out for fiscal year 2024-25 includes \$162,140 to the Supplemental Law Enforcement Services Fund to supplement the cost of police officer positions in excess of the grant amount and \$1,334,200 to the Public Liability Self-Insurance Fund for insurance premiums and ongoing and new liability claims.

WATER FUND

The cost of delivering water services to the citizens of Buena Park and the related costs of maintaining the system at a safe and reasonable level is the goal of the City's Water Enterprise Fund. The total Water Fund appropriations for fiscal years 2023-24 and 2024-25 amount to \$25,521,980, and \$22,149,360, respectively. The difference between the respective prior year's budgets are \$3,578,860, or 16.3% and (\$3,372,620), or (13.2%). The majority of the Water Fund's operating expenses are for the cost of water, \$9,000,000 in 2023-24 and \$10,000,000 in 2024-25, from the Metropolitan Water District and the Orange County Water District. Cost of water accounts for 35.3% of this fund's total budget in 2023-24 and 45.1% in 2024-25. The capital improvement projects for 2023-24 and 2024-25 amounts to \$7,535,000, or 29.5% and \$2,935,000, or 13.3%, respectively.

Revenues in the Water Fund are estimated at \$19,565,490 for fiscal year 2023-24 and for fiscal year 2024-25.

ECONOMIC DEVELOPMENT FUND

The Economic Development Fund was established by the City Council in fiscal year 2013-14 from a portion of residual property tax revenues that the City receives as a result of the abolishment of redevelopment agencies. The purpose of the fund is to continue with economic development efforts that were previously funded with redevelopment revenues that are no longer available. Estimated revenues in this fund is projected to be \$1,615,000 for 2023-24 and 2024-25, while projected expenditures amount to \$538,400, and \$466,340, respectively, which leaves a projected ending balance at June 30, 2025 of \$6,614,260.

ASSET FORFEITURE

The Asset Forfeiture Fund is used to account for assets seized as a result of illegal activities. Money generated in this fund can be used to pay for police activities. Projected revenues in this fund for 2023-24 and 2024-25 are \$154,000 for both years, while projected expenditures amount to \$187,000, and \$88,000, respectively, which leaves a projected ending balance at June 30, 2025 of \$330,000.

PROPOSITION 172

The Proposition 172 Fund accounts for the half-cent sales tax received by the City of Buena Park to be utilized for qualified police activities. Estimated revenues for fiscal years 2023-24 and 2024-25 are \$548,000, and \$563,000, and appropriations are \$586,160, and \$619,540, respectively. This fund is estimated to complete fiscal year 2024-25 with an ending balance of \$307,300.

SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND

The Supplemental Law Enforcement Services Fund accounts for funds received from the State used for police activities. Estimated revenues in this fund for 2023-24 and 2024-25 are \$230,500, for both years while projected expenditures amount to \$365,260, and \$392,640, respectively. The projected deficits of \$134,760, and \$162,140, will be funded by transfers in from the General Fund.

GAS TAX

The Gas Tax Fund is used to account for street projects of the Public Works Department. Fiscal years 2023-24 and 2024-25 show estimated revenues of \$5,707,340, and \$4,519,430, and appropriations (including transfers out) of \$6,267,440, and \$4,436,240, respectively. This fund is estimated to complete fiscal year 2024-25 with an ending balance of \$2,518,090. Revenues from Senate Bill 1, Road Maintenance and Rehabilitation Account (RMRA) are also accounted for in this fund.

MEASURE M2

The Measure M2 Fund is used to account for transportation projects funded by a voter-approved county sales tax initiative. Revenues are estimated for fiscal years 2023-24 and 2024-25 at \$2,100,920, and \$2,182,010, while expenditures are projected to be \$2,041,010, and \$1,823,240, respectively. This fund is estimated to complete fiscal year 2024-25 with an ending balance of \$1,584,680.

HOME DEFERRED LOAN FUND

The HOME Deferred Loan Fund accounts for grant and program revenues for the City's home improvement loan program. Fiscal years 2023-24 and 2024-25 show estimated revenues of \$3,130 for both years, and appropriations of \$700,430, and \$703,750, respectively. This fund is estimated to complete fiscal year 2024-25 with an ending balance of \$318,080.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

The 2023-24 and 2024-25 budget appropriates \$1,659,970, and \$1,060,100, respectively for CDBG expenditures. These recommended expenditures have been processed and reviewed by the Citizens Advisory Committee (CAC). The City Council has also reviewed and supported various recommendations from CAC and staff during Council actions in March and April 2023. These funds continue to support many important community needs, which may not otherwise be possible. Programs like graffiti removal, senior citizen outreach, code enforcement/neighborhood improvement, and medical transportation are examples of how these funds directly impact the City of Buena Park. Continuing our efforts to keep this funding available is a high priority.

STATE ORANGE COUNTY AUTO THEFT TASK FORCE (OCATT) FUND

The State OCATT Fund was established in fiscal year 2002-03. Prior to this, grant revenues and expenditures were accounted for in the General Fund Police Department budget. Expenditures are projected at \$230,850, and \$236,920, for fiscal years 2023-24 and 2024-25, respectively, and will fund one police officer and related maintenance and operations costs, which are fully reimbursable with grant funds received from the State.

PARK IN-LIEU

The Park In-Lieu Fund is used to account for recreational development projects financed by developer fees paid in-lieu of park development. This fund pays for certain park needs and/or expansion of facilities. Estimated revenues for fiscal years 2023-24 and 2024-25 are \$902,200, and \$3,434,660, respectively.

TRAFFIC CONGESTION RELIEF FUND

The Traffic Congestion Relief Fund is used to account for the Traffic Impact Fees collected from new developments. This fund can be used for certain street improvement projects. Revenues are projected to be \$5,500 for both fiscal year 2023-24 and 2024-25.

AB2766/AQMD

The AB2766/AQMD Fund is used to account for revenue received from the Air Quality Management District for air quality improvement projects. Fiscal years 2023-24 and 2024-25 estimated revenues are \$105,000, for both years. Expenditures are projected at \$138,620, and \$135,120, for fiscal years 2023-24 and 2024-25, respectively.

SUCCESSOR AGENCY TO THE RDA

ABx1 26 eliminated all redevelopment agencies in the State. As a result, the City is acting as the Successor Agency to wind down the affairs of the former Redevelopment Agency. This fund was created for this purpose. The revenues and expenditures are subject to the approval of the Recognized Obligation Payment Schedule (ROPS) by the State Department of Finance and the County Auditor-Controller.

HOUSING SUCCESSOR FUND

ABx1 26 also resulted in the City acting in the role of Housing Successor to manage the assets of the former Redevelopment Agency's low and moderate income housing assets. This fund was created for this purpose. Expenditures are \$599,800, and \$612,700, for fiscal years 2023-24 and 2024-25, respectively. This fund is projected to end 2024-25 with an estimated balance of \$3,512,500.

CAPITAL IMPROVEMENT PROGRAM (CIP)

The Capital Improvement Program for 2023-24 totals \$17,617,840. The projects listed in detail in the final section of this budget are funded by several different sources. The General Fund is \$2,646,630; the Gas Tax Fund is \$5,426,770; the Measure M2 Fund is \$1,400,000; the Community Development Block Grant Fund is \$609,440; and the Water Fund is \$7,535,000. City's Capital Improvement Program includes facility improvement, street and road-related projects, park improvement projects, and water and sewer projects. The 2023-24 CIP is an increase from the prior budget year of \$6,322,160 or 56.0%.

The Capital Improvement Program for 2024-25 totals \$8,105,000. The projects listed in detail in the final section of this budget are funded by several different sources. The General Fund is \$450,000; the Gas Tax Fund is \$3,520,000; the Measure M2 Fund is \$1,200,000; and the Water Fund is \$2,935,000. City's Capital Improvement Program includes facility improvement, street and

road-related projects, park improvement projects, and water and sewer projects. The 2024-25 CIP is a decrease from the prior budget year of (\$9,512,840) or (54.0%).

CONCLUSION

While the City continues to navigate the economic fallout and recovery caused by COVID-19, our priority remains providing quality municipal services to our residents, businesses, and visitors. As the economic recovery to Buena Park continues, we remain sensitive to any significant shifts in the economic outlook and the ability to have further discussions with the City Council, as needed, to make prudent decisions to sustain fiscal stability. During these uncertain times the City must preserve local control over Buena Park taxpayer dollars so that they stay local and serve our community's needs ensuring they are spent in our own community on essential City services.

In closing, I would like to express my appreciation to the City Council for providing the positive leadership and direction that has assisted in the preparation of this budget, especially during these unprecedented times. Thank you also to the City staff for their dedication and effort, not only in the preparation of this budget, but in their commitment to providing quality services that meet the needs of the residents and businesses of Buena Park. In addition, I wish to acknowledge the work of the City's Finance Department who has once again successfully prepared a document that is accurate, concise, and easy to read.

I look forward to engaging our community further and expanding the conversation on our important City service needs and priorities and updating City Council and our community on the results. I am confident that the result of our efforts will be a continuation of quality public services while addressing the fiscal challenges that lie ahead.

Respectfully submitted,

Aaron France
City Manager

**CITY OF BUENA PARK
ADMINISTRATIVE DIRECTORY
FISCAL YEAR 2023-25**

City Manager..... Aaron France

City Attorney..... Christopher G. Cardinale

Director of Government and Community Relations (City Clerk) Adria M. Jimenez

Assistant City Manager/Director of Human ResourcesEddie Fenton

Director of Community Development Matt Foulkes

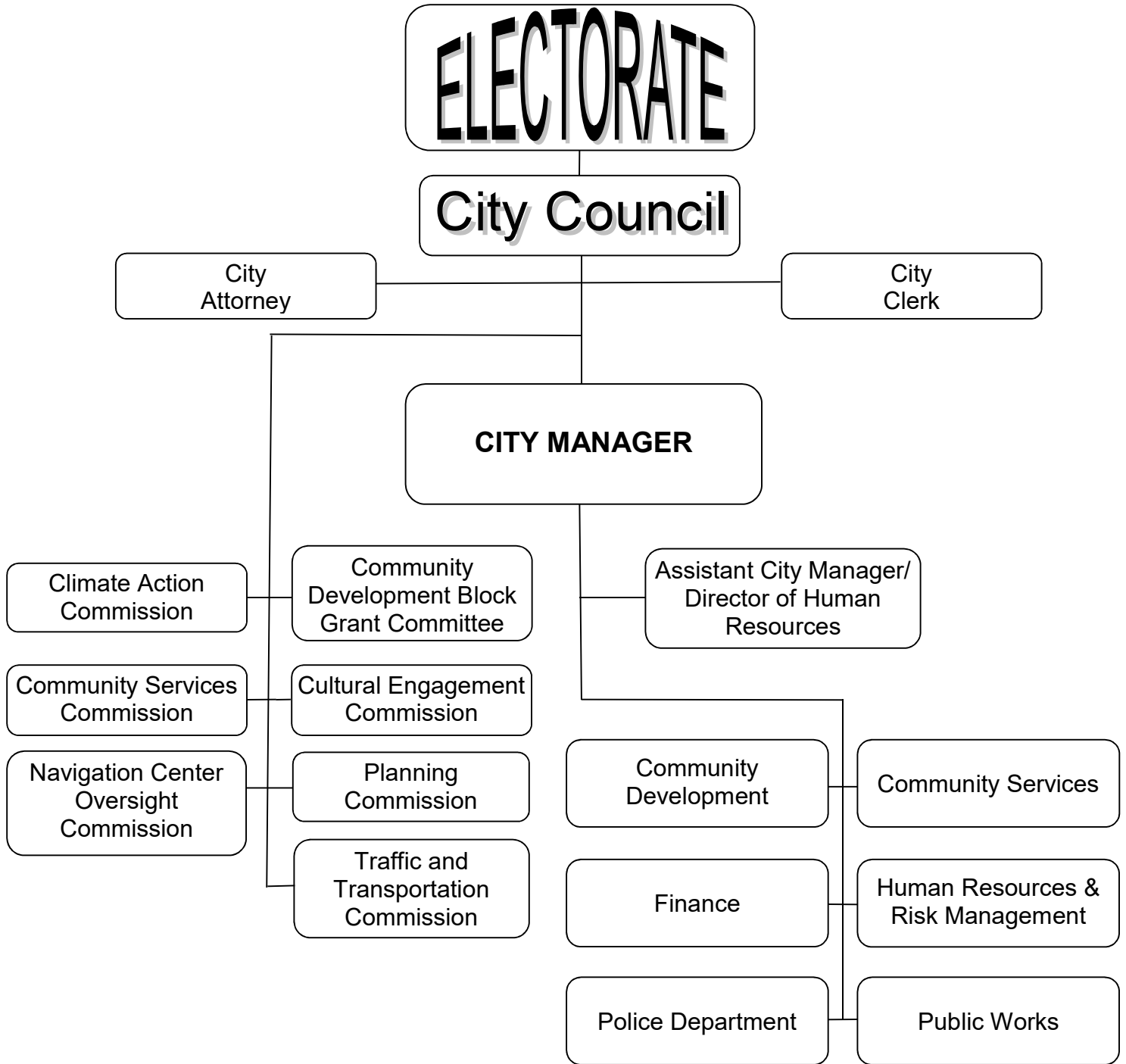
Director of Community Services..... James Box

Director of Finance..... Sung Hyun

Police Chief.....Frank Nunes

Director of Public Works/City Engineer Mina Mikhael

CITY OF BUENA PARK
Organizational Chart





Summary

CITY OF BUENA PARK
Schedule of Annual Appropriation Limitation
for Fiscal Year 2022-23 and 2023-24

| | <u>2022-23</u> | <u>2023-24</u> |
|---|----------------------|----------------------|
| Cumulative Growth Rate | 1.0730% | 1.0464% |
| Appropriations Limit | \$350,818,363 | \$367,096,335 |
| Projected Revenues from Proceeds of Taxes | \$70,269,300 | \$78,143,760 |
| Amount of Projected Revenues Below the Maximum Revenue Allowed | \$280,549,063 | \$288,952,575 |
| Percentage Under Appropriation Limitation | 79.97% | 78.71% |

Article XIII B of the California Constitution, more commonly known as the Annual Appropriation Limitation or "Gann Limit", specifies the amount of allowable revenue that the City of Buena Park can appropriate from the proceeds of taxes. The City's revenues from proceeds of taxes are projected to be approximately \$289 million, or 78.71%, below its Gann Limit for the 2023-24 fiscal year. In accordance with Proposition 111, the Appropriation Limitation is calculated utilizing a format based on the percentage change in the City's population and the percentage of growth in the State's per capita personal income.

CITY OF BUENA PARK
Summary of Resources and Requirements
Fiscal Year 2023-24

| FUND TYPE/DESCRIPTION | Beginning Balance July 2023 | Resources | | |
|--|-----------------------------------|-----------------------|---------------------|-----------------------|
| | | Estimated Revenue | Transfers In | Total Resources |
| <u>General and Special Revenue Funds:</u> | | | | |
| General Fund | \$ 27,792,000 | \$ 87,296,530 | \$ 397,670 | \$ 115,486,200 |
| Economic Development Fund | 4,389,000 | 1,615,000 | - | 6,004,000 |
| Asset Forfeiture Fund | 297,000 | 154,000 | - | 451,000 |
| Proposition 172 PD Augmentation Fund | 402,000 | 548,000 | - | 950,000 |
| Supplemental Law Enforcement Fund | - | 230,500 | 134,760 | 365,260 |
| Gas Tax Fund | 2,995,000 | 5,707,340 | - | 8,702,340 |
| Measure M2 Fund | 1,166,000 | 2,100,920 | - | 3,266,920 |
| HOME Deferred Loan Fund | 1,716,000 | 3,130 | - | 1,719,130 |
| Community Development Block Grant Fund | - | 1,659,970 | - | 1,659,970 |
| State OCATT Fund | - | 230,850 | - | 230,850 |
| Park In-Lieu Fund | (1,955,000) | 902,200 | - | (1,052,800) |
| Traffic Congestion Relief Fund | 34,000 | 5,500 | - | 39,500 |
| AB2766/AQMD Fund | 632,000 | 105,000 | - | 737,000 |
| Successor Agency to RDA | - | 8,143,460 | - | 8,143,460 |
| Low/Mod Housing Successor Fund | 4,725,000 | - | - | 4,725,000 |
| General and Special Revenue Fund Total: | 42,193,000 | 108,702,400 | 532,430 | 151,427,830 |
| <u>Enterprise Fund:</u> | | | | |
| Water Enterprise Fund | 6,428,000 | 24,565,490 | - | 30,993,490 |
| <u>Internal Service Funds:</u> | | | | |
| Workers' Compensation Fund | 2,822,000 | 767,780 | - | 3,589,780 |
| Liability Insurance Fund | 1,463,000 | 3,000 | 1,398,000 | 2,864,000 |
| Accrued Leave Fund | 377,000 | 255,000 | - | 632,000 |
| Equipment Maintenance & Replacement Fund | 6,898,000 | 2,596,140 | 119,500 | 9,613,640 |
| Management Information Systems Fund | 887,000 | 1,085,380 | - | 1,972,380 |
| Facilities Maintenance Fund | 1,090,000 | 2,832,380 | - | 3,922,380 |
| Internal Service Funds Total: | 13,537,000 | 7,539,680 | 1,517,500 | 22,594,180 |
| Grand Totals | \$ 62,158,000 | \$ 140,807,570 | \$ 2,049,930 | \$ 205,015,500 |

| Requirements | | | | | | Surplus (Deficit) | Ending Balance June 2024 |
|------------------------|-----------------------------|----------------------|---------------------|------------------|-----------------------|----------------------|--------------------------------|
| Salaries & Benefits | Maintenance & Operations | Capital Equipment | Capital Projects | Transfers Out | Total Requirements | | |
| \$ 46,635,710 | \$ 38,169,540 | \$ 1,016,210 | \$ 2,646,630 | \$ 1,224,020 | \$ 89,692,110 | \$ (1,997,910) | \$ 25,794,090 |
| - | 471,130 | - | - | 68,000 | 539,130 | 1,075,870 | 5,464,870 |
| 25,000 | 63,000 | 99,000 | - | - | 187,000 | (33,000) | 264,000 |
| 464,460 | 121,700 | - | - | - | 586,160 | (38,160) | 363,840 |
| 365,260 | - | - | - | - | 365,260 | - | - |
| 618,750 | 241,290 | - | 5,426,770 | 22,500 | 6,309,310 | (601,970) | 2,393,030 |
| 573,510 | 67,500 | - | 1,400,000 | - | 2,041,010 | 59,910 | 1,225,910 |
| 50,430 | 650,000 | - | - | - | 700,430 | (697,300) | 1,018,700 |
| 502,030 | 548,500 | - | 609,440 | - | 1,659,970 | - | - |
| 230,850 | - | - | - | - | 230,850 | - | - |
| - | - | - | - | - | - | 902,200 | (1,052,800) |
| - | - | - | - | - | - | 5,500 | 39,500 |
| 8,120 | 11,000 | - | - | 119,500 | 138,620 | (33,620) | 598,380 |
| 100,700 | 8,042,760 | - | - | - | 8,143,460 | - | - |
| 293,910 | 55,890 | - | - | 250,000 | 599,800 | (599,800) | 4,125,200 |
| 49,868,730 | 48,442,310 | 1,115,210 | 10,082,840 | 1,684,020 | 111,193,110 | (1,958,280) | 40,234,720 |
| | | | | | | | |
| 4,170,610 | 13,545,360 | 77,920 | 7,535,000 | 193,090 | 25,521,980 | (956,490) | 5,471,510 |
| | | | | | | | |
| - | 1,226,190 | - | - | 154,460 | 1,380,650 | (612,870) | 2,209,130 |
| - | 2,031,290 | - | - | - | 2,031,290 | (630,290) | 832,710 |
| 250,000 | - | - | - | - | 250,000 | 5,000 | 382,000 |
| 598,800 | 1,146,450 | 423,700 | - | - | 2,168,950 | 546,690 | 7,444,690 |
| 342,500 | 488,340 | 260,250 | - | - | 1,091,090 | (5,710) | 881,290 |
| 505,030 | 2,468,850 | 20,700 | - | 18,360 | 3,012,940 | (180,560) | 909,440 |
| 1,696,330 | 7,361,120 | 704,650 | - | 172,820 | 9,934,920 | (877,740) | 12,659,260 |
| \$ 55,735,670 | \$ 69,348,790 | \$ 1,897,780 | \$ 17,617,840 | \$ 2,049,930 | \$ 146,650,010 | \$ (3,792,510) | \$ 58,365,490 |

CITY OF BUENA PARK
Summary of Resources and Requirements
Fiscal Year 2024-25

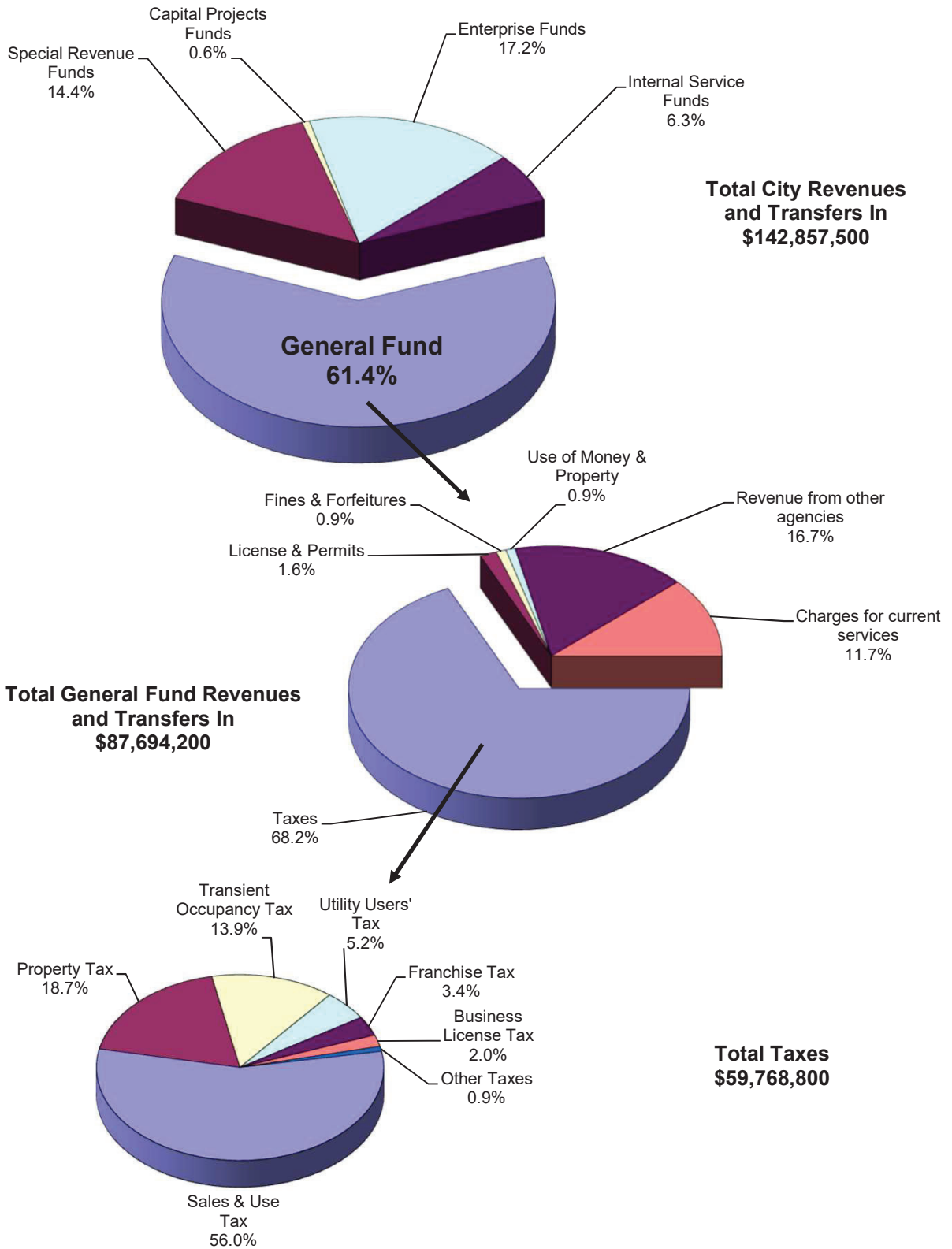
| FUND TYPE/DESCRIPTION | Beginning Estimated Balance July 2024 | Resources | | |
|--|--|-----------------------|---------------------|-----------------------|
| | | Estimated Revenue | Transfers In | Total Resources |
| <u>General and Special Revenue Funds:</u> | | | | |
| General Fund | \$ 25,794,090 | \$ 90,440,850 | \$ 397,670 | \$ 116,632,610 |
| Economic Development Fund | 5,464,870 | 1,615,000 | - | 7,079,870 |
| Asset Forfeiture Fund | 264,000 | 154,000 | - | 418,000 |
| Proposition 172 PD Augmentation Fund | 363,840 | 563,000 | - | 926,840 |
| Supplemental Law Enforcement Fund | - | 230,500 | 162,140 | 392,640 |
| Gas Tax Fund | 2,393,030 | 4,519,430 | - | 6,912,460 |
| Measure M2 Fund | 1,225,910 | 2,182,010 | - | 3,407,920 |
| HOME Deferred Loan Fund | 1,018,700 | 3,130 | - | 1,021,830 |
| Community Development Block Grant Fund | - | 1,060,100 | - | 1,060,100 |
| State OCATT Fund | - | 236,920 | - | 236,920 |
| Park In-Lieu Fund | (1,052,800) | 3,444,660 | - | 2,391,860 |
| Traffic Congestion Relief Fund | 39,500 | 5,500 | - | 45,000 |
| AB2766/AQMD Fund | 598,380 | 105,000 | - | 703,380 |
| Successor Agency to RDA | - | 6,051,870 | - | 6,051,870 |
| Low/Mod Housing Successor Fund | 4,125,200 | - | - | 4,125,200 |
| General and Special Revenue Fund Total: | 40,234,720 | 110,611,970 | 559,810 | 151,406,500 |
| <u>Enterprise Fund:</u> | | | | |
| Water Enterprise Fund | 5,471,510 | 19,565,490 | - | 25,037,000 |
| <u>Internal Service Funds:</u> | | | | |
| Workers' Compensation Fund | 2,209,130 | 767,780 | - | 2,976,910 |
| Liability Insurance Fund | 832,710 | 3,000 | 1,709,000 | 2,544,710 |
| Accrued Leave Fund | 382,000 | 255,000 | - | 637,000 |
| Equipment Maintenance & Replacement Fund | 7,444,690 | 2,610,120 | 116,000 | 10,170,810 |
| Management Information Systems Fund | 881,290 | 1,000,420 | - | 1,881,710 |
| Facilities Maintenance Fund | 909,440 | 2,694,640 | - | 3,604,080 |
| Internal Service Funds Total: | 12,659,260 | 7,330,960 | 1,825,000 | 21,815,220 |
| Grand Totals | \$ 58,365,490 | \$ 137,508,420 | \$ 2,384,810 | \$ 198,258,720 |

| Requirements | | | | | | Surplus (Deficit) | Ending Estimated Balance June 2025 |
|------------------------|-----------------------------|----------------------|---------------------|------------------|-----------------------|----------------------|---|
| Salaries & Benefits | Maintenance & Operations | Capital Equipment | Capital Projects | Transfers Out | Total Requirements | | |
| \$ 48,481,210 | \$ 39,023,400 | \$ 286,470 | \$ 450,000 | \$ 1,496,340 | \$ 89,737,420 | \$ 1,101,100 | \$ 26,895,190 |
| - | 399,070 | - | - | 68,000 | 467,070 | 1,147,930 | 6,612,800 |
| 25,000 | 63,000 | - | - | - | 88,000 | 66,000 | 330,000 |
| 497,830 | 121,710 | - | - | - | 619,540 | (56,540) | 307,300 |
| 392,640 | - | - | - | - | 392,640 | - | - |
| 653,660 | 240,080 | - | 3,520,000 | 22,500 | 4,436,240 | 83,190 | 2,476,220 |
| 606,600 | 16,640 | - | 1,200,000 | - | 1,823,240 | 358,770 | 1,584,680 |
| 53,750 | 650,000 | - | - | - | 703,750 | (700,620) | 318,080 |
| 529,560 | 530,540 | - | - | - | 1,060,100 | - | - |
| 236,920 | - | - | - | - | 236,920 | - | - |
| - | - | - | - | - | - | 3,444,660 | 2,391,860 |
| - | - | - | - | - | - | 5,500 | 45,000 |
| 8,120 | 11,000 | - | - | 116,000 | 135,120 | (30,120) | 568,260 |
| 104,520 | 5,947,350 | - | - | - | 6,051,870 | - | - |
| 307,030 | 55,670 | - | - | 250,000 | 612,700 | (612,700) | 3,512,500 |
| 51,896,840 | 47,058,460 | 286,470 | 5,170,000 | 1,952,840 | 106,364,610 | 4,807,170 | 45,041,890 |
| | | | | | | | |
| 4,386,750 | 14,565,570 | 41,770 | 2,935,000 | 220,270 | 22,149,360 | (2,583,870) | 2,887,640 |
| | | | | | | | |
| - | 1,225,970 | - | - | 189,200 | 1,415,170 | (647,390) | 1,561,740 |
| - | 2,342,070 | - | - | - | 2,342,070 | (630,070) | 202,640 |
| 250,000 | - | - | - | - | 250,000 | 5,000 | 387,000 |
| 624,420 | 1,196,410 | 475,100 | - | - | 2,295,930 | 430,190 | 7,874,880 |
| 355,850 | 489,300 | 176,300 | - | - | 1,021,450 | (21,030) | 860,260 |
| 526,160 | 2,124,800 | 6,000 | - | 22,500 | 2,679,460 | 15,180 | 924,620 |
| 1,756,430 | 7,378,550 | 657,400 | - | 211,700 | 10,004,080 | (848,120) | 11,811,140 |
| \$ 58,040,020 | \$ 69,002,580 | \$ 985,640 | \$ 8,105,000 | \$ 2,384,810 | \$ 138,518,050 | \$ 1,375,180 | \$ 59,740,670 |

CITY OF BUENA PARK

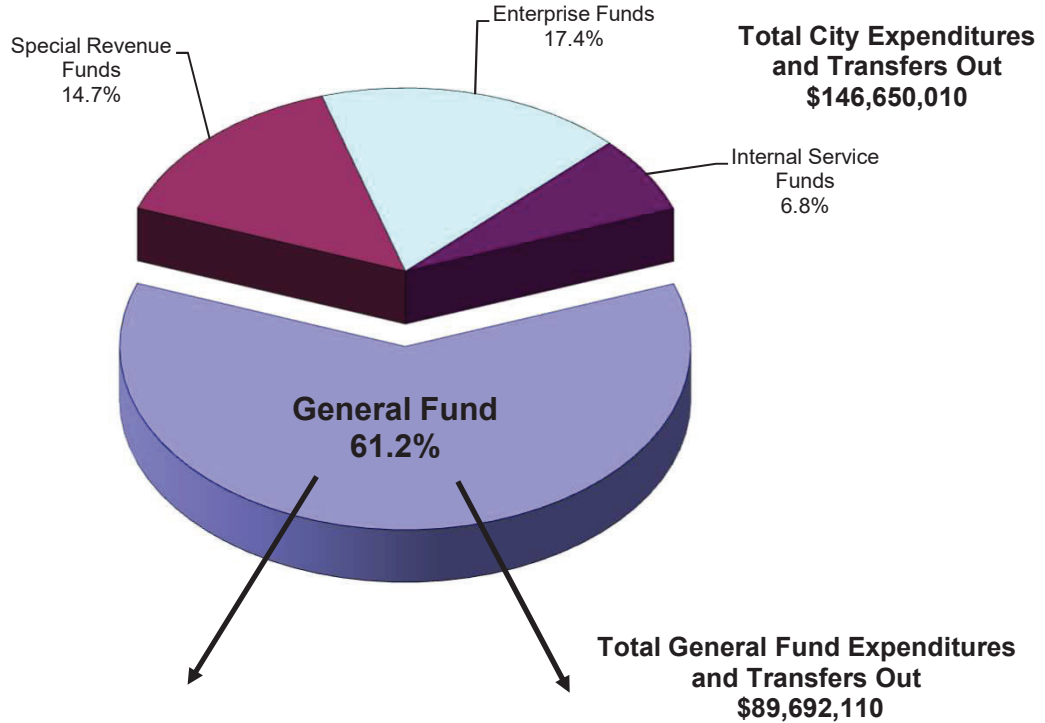
Adopted Budget
Fiscal Year 2023-24

Revenues - Where it comes from



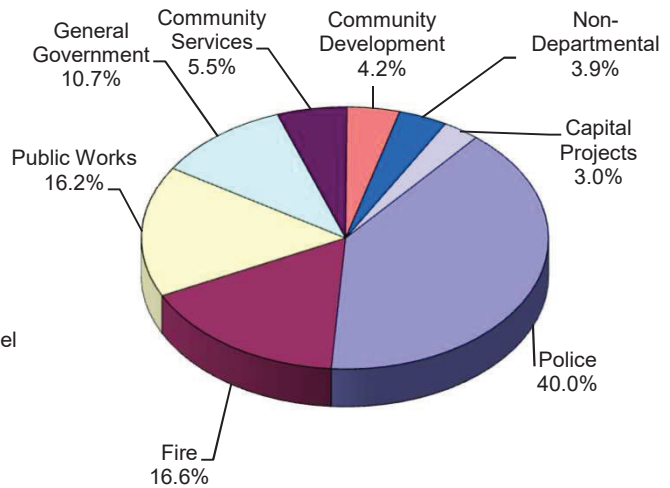
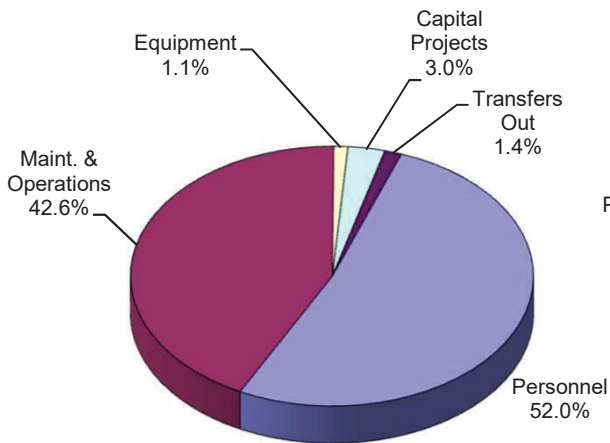
**CITY OF BUENA PARK
Adopted Budget
Fiscal Year 2023-24**

Expenditures - Where it goes



By Type

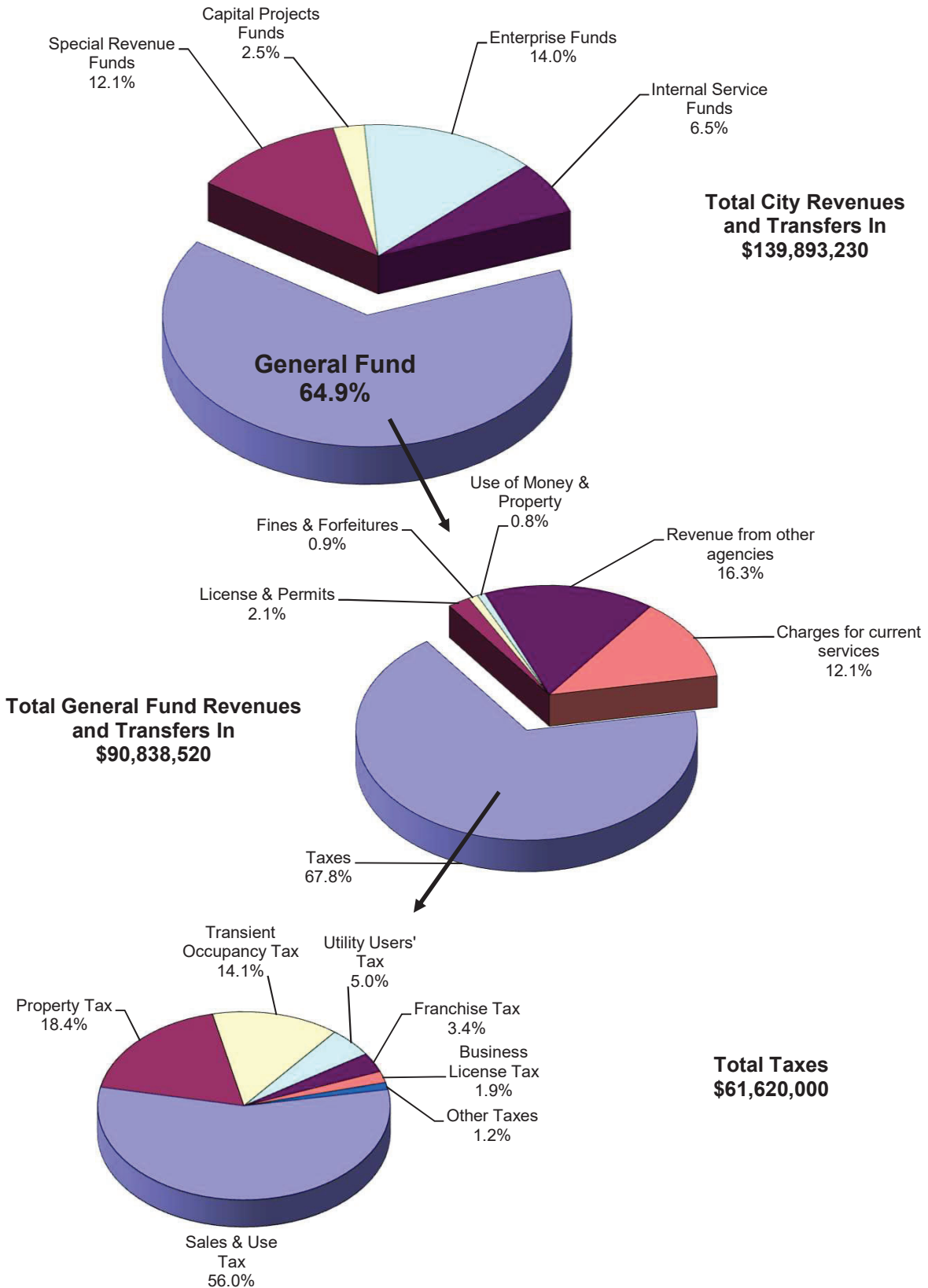
By Function



CITY OF BUENA PARK

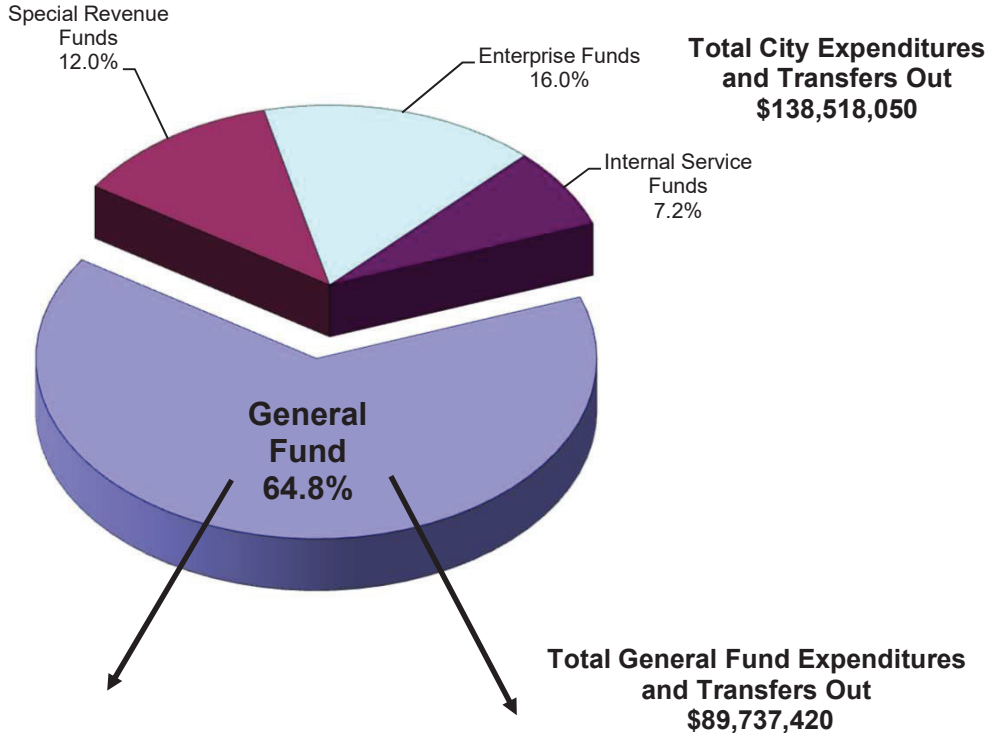
Adopted Budget
Fiscal Year 2024-25

Revenues - Where it comes from

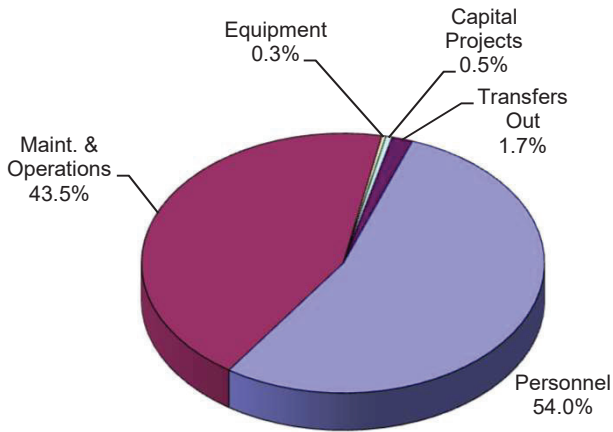


**CITY OF BUENA PARK
Adopted Budget
Fiscal Year 2024-25**

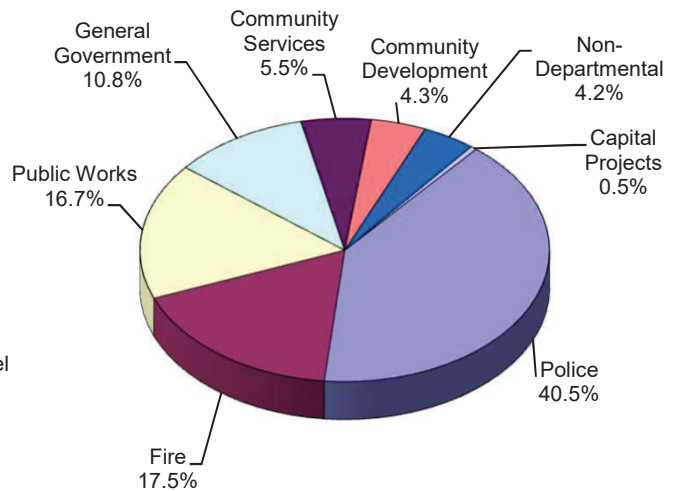
Expenditures - Where it goes



By Type



By Function



CITY OF BUENA PARK
Expenditure Recap by Fund and Activity
Fiscal Year 2023-24

| | 11 | 12 | 20 | 22 | 23 | 24 | 25 | 28 | 29 | 30 | 40 | 52 |
|-------------------------------|---------------------|----------------------------------|------------------------------|----------------------|-------------------|---------------------|------------------------|---------------------------|------------------|-------------------------|-------------------------|-------------------|
| <i>Department</i> | <i>General Fund</i> | <i>Economic Development Fund</i> | <i>Asset Forfeiture Fund</i> | <i>Prop 172 Fund</i> | <i>SLESF Fund</i> | <i>Gas Tax Fund</i> | <i>Measure M2 Fund</i> | <i>HOME Def Loan Fund</i> | <i>CDBG Fund</i> | <i>State OCATT Fund</i> | <i>AQMD/AB2766 Fund</i> | <i>Water Fund</i> |
| City Council | 401,050 | | | | | | | | | | | |
| City Manager's Office | 1,466,140 | | | | | | | | | | | |
| Community Support Svcs. | 4,437,380 | | | | | | | | | | | |
| City Attorney | 307,020 | | | | | | | | | | | |
| Human Resources/Risk Mgmt. | 1,080,790 | | | | | | | | | | | |
| City Clerk's Office | 707,470 | | | | | | | | | | | |
| Finance | 1,157,920 | | | | | | | | | | | |
| Community Development | 3,739,860 | 539,130 | | | | | | 700,430 | 1,050,530 | | | |
| Fire Services | 14,913,260 | | | | | | | | | | | |
| Police Department | 35,882,410 | | | | | | | | | | | |
| Police Dept. - Other Funds | | | 187,000 | 586,160 | 365,260 | | | | | 230,850 | | |
| Water Enterprise | | | | | | | | | | | | 17,986,980 |
| Public Works | 14,505,140 | | | | | 860,040 | 641,010 | | | | 19,120 | |
| Community Services | 4,968,170 | | | | | | | | | | | |
| Non-departmental | 3,478,870 | | | | | 22,500 | | | | | 119,500 | |
| Self-Ins. Workers' Comp. | | | | | | | | | | | | |
| Self-Ins. Liability | | | | | | | | | | | | |
| Internal Svc. - Accrued Leave | | | | | | | | | | | | |
| Equipment Maintenance | | | | | | | | | | | | |
| Management Info. Systems | | | | | | | | | | | | |
| Facilities Maintenance | | | | | | | | | | | | |
| Total Operating Budget | 87,045,480 | 539,130 | 187,000 | 586,160 | 365,260 | 882,540 | 641,010 | 700,430 | 1,050,530 | 230,850 | 138,620 | 17,986,980 |
| Capital Improvement Projects | 2,646,630 | - | - | - | - | 5,426,770 | 1,400,000 | - | 609,440 | - | - | 7,535,000 |
| TOTAL BUDGET | 89,692,110 | 539,130 | 187,000 | 586,160 | 365,260 | 6,309,310 | 2,041,010 | 700,430 | 1,659,970 | 230,850 | 138,620 | 25,521,980 |

| 62 | 63 | 65 | 71 | 74 | 77 | 97 | 98 | | | | | |
|-------------------------------------|--------------------------------|------------------------------|----------------------------------|--------------------------------|-----------------------------------|-----------------------------|------------------------------|-------------|------------|-----------------------------|-----------|------------------------------------|
| Workers' Comp. Self-Ins. Fund | Liability Self-Ins. Fund | Acc. Leave Payout Fund | Equipment Maintenance Fund | Mgmt. Info. Systems Fund | Facilities Maintenance Fund | Successor Agency Fund | Housing Successor Fund | TOTAL | Personnel | Maintenance & Operations | Equipment | Capital Improvement Projects |
| | | | | | | | | 401,050 | 184,300 | 206,740 | 10,010 | |
| | | | | | | | | 1,466,140 | 1,171,700 | 293,480 | 960 | |
| | | | | | | | | 4,437,380 | 483,980 | 3,953,400 | - | |
| | | | | | | | | 307,020 | - | 307,020 | - | |
| | | | | | | | | 1,080,790 | 782,480 | 298,310 | - | |
| | | | | | | | | 707,470 | 567,180 | 139,390 | 900 | |
| | | | | | | | | 1,157,920 | 1,055,160 | 102,760 | - | |
| | | | | | | 8,143,460 | 599,800 | 14,773,210 | 3,845,120 | 10,926,690 | 1,400 | |
| | | | | | | | | 14,913,260 | 33,000 | 14,880,260 | - | |
| | | | | | | | | 35,882,410 | 30,565,930 | 4,373,700 | 942,780 | |
| | | | | | | | | 1,369,270 | 1,085,570 | 184,700 | 99,000 | |
| | | | | | | | | 17,986,980 | 4,170,610 | 13,738,450 | 77,920 | |
| | | | | | | | | 16,025,310 | 5,465,210 | 10,503,640 | 56,460 | |
| | | | | | | | | 4,968,170 | 3,137,100 | 1,827,370 | 3,700 | |
| | | | | | | | | 3,620,870 | 1,492,000 | 2,128,870 | - | |
| 1,380,650 | | | | | | | | 1,380,650 | - | 1,380,650 | - | |
| | 2,031,290 | | | | | | | 2,031,290 | - | 2,031,290 | - | |
| | | 250,000 | | | | | | 250,000 | 250,000 | - | - | |
| | | | 2,168,950 | | | | | 2,168,950 | 598,800 | 1,146,450 | 423,700 | |
| | | | | 1,091,090 | | | | 1,091,090 | 342,500 | 488,340 | 260,250 | |
| | | | | | 3,012,940 | | | 3,012,940 | 505,030 | 2,487,210 | 20,700 | |
| 1,380,650 | 2,031,290 | 250,000 | 2,168,950 | 1,091,090 | 3,012,940 | 8,143,460 | 599,800 | 129,032,170 | 55,735,670 | 71,398,720 | 1,897,780 | |
| - | - | - | - | - | - | - | - | 17,617,840 | - | - | - | 17,617,840 |
| 1,380,650 | 2,031,290 | 250,000 | 2,168,950 | 1,091,090 | 3,012,940 | 8,143,460 | 599,800 | 146,650,010 | 55,735,670 | 71,398,720 | 1,897,780 | 17,617,840 |

CITY OF BUENA PARK
Expenditure Recap by Fund and Activity
Fiscal Year 2024-25

| | 11 | 12 | 20 | 22 | 23 | 24 | 25 | 28 | 29 | 30 | 40 | 52 |
|-------------------------------|------------|-------------|------------|----------|---------|-----------|-----------|----------|-----------|---------|---------|------------|
| | General | Economic | Asset | Prop 172 | SLESF | Gas | Measure | HOME | | State | AQMD/ | |
| Department | Fund | Development | Forfeiture | Fund | Fund | Tax | M2 | Def Loan | CDBG | OCATT | AB2766 | Water |
| | Fund | Fund | Fund | Fund | Fund | Fund | Fund | Fund | Fund | Fund | Fund | Fund |
| City Council | 401,220 | | | | | | | | | | | |
| City Manager's Office | 1,528,320 | | | | | | | | | | | |
| Community Support Svcs | 4,451,140 | | | | | | | | | | | |
| City Attorney | 307,020 | | | | | | | | | | | |
| Human Resources/Risk Mgmt. | 970,980 | | | | | | | | | | | |
| City Clerk's Office | 786,160 | | | | | | | | | | | |
| Finance | 1,212,360 | | | | | | | | | | | |
| Community Development | 3,900,870 | 467,070 | | | | | | 703,750 | 1,060,100 | | | |
| Fire Services | 15,659,370 | | | | | | | | | | | |
| Police Department | 36,332,080 | | | | | | | | | | | |
| Police Dept. - Other Funds | | | 88,000 | 619,540 | 392,640 | | | | | 236,920 | | |
| Water Enterprise | | | | | | | | | | | | 19,214,360 |
| Public Works | 15,026,650 | | | | | 893,740 | 623,240 | | | | 19,120 | |
| Community Services | 4,962,310 | | | | | | | | | | | |
| Non-departmental | 3,748,940 | | | | | 22,500 | | | | | 116,000 | |
| Self-Ins. Workers' Comp. | | | | | | | | | | | | |
| Self-Ins. Liability | | | | | | | | | | | | |
| Internal Svc. - Accrued Leave | | | | | | | | | | | | |
| Equipment Maintenance | | | | | | | | | | | | |
| Management Info. Systems | | | | | | | | | | | | |
| Facilities Maintenance | | | | | | | | | | | | |
| Total Operating Budget | 89,287,420 | 467,070 | 88,000 | 619,540 | 392,640 | 916,240 | 623,240 | 703,750 | 1,060,100 | 236,920 | 135,120 | 19,214,360 |
| Capital Improvement Projects | 450,000 | - | - | - | - | 3,520,000 | 1,200,000 | - | - | - | - | 2,935,000 |
| TOTAL BUDGET | 89,737,420 | 467,070 | 88,000 | 619,540 | 392,640 | 4,436,240 | 1,823,240 | 703,750 | 1,060,100 | 236,920 | 135,120 | 22,149,360 |

| 62 | 63 | 65 | 71 | 74 | 77 | 97 | 98 | | | | | |
|----------------|-----------|------------|-------------|-------------|-------------|-----------|-----------|-------------|------------|--------------|-----------|-------------|
| Workers' Comp. | Liability | Acc. Leave | Equipment | Mgmt. Info. | Facilities | Successor | Housing | | | Maintenance | | Capital |
| Self-Ins. | Self-Ins. | Payout | Maintenance | Systems | Maintenance | Agency | Successor | | | & Operations | Equipment | Improvement |
| Fund | Fund | Fund | Fund | Fund | Fund | Fund | Fund | TOTAL | Personnel | | | Projects |
| | | | | | | | | 401,220 | 192,480 | 208,740 | - | |
| | | | | | | | | 1,528,320 | 1,243,300 | 284,060 | 960 | |
| | | | | | | | | 4,451,140 | 500,490 | 3,950,650 | - | |
| | | | | | | | | 307,020 | - | 307,020 | - | |
| | | | | | | | | 970,980 | 676,030 | 294,950 | - | |
| | | | | | | | | 786,160 | 601,480 | 184,680 | - | |
| | | | | | | | | 1,212,360 | 1,113,020 | 99,340 | - | |
| | | | | | | 6,051,870 | 612,700 | 12,796,360 | 4,045,100 | 8,749,860 | 1,400 | |
| | | | | | | | | 15,659,370 | 33,000 | 15,626,370 | - | |
| | | | | | | | | 36,332,080 | 31,778,710 | 4,303,570 | 249,800 | |
| | | | | | | | | 1,337,100 | 1,152,390 | 184,710 | - | |
| | | | | | | | | 19,214,360 | 4,386,750 | 14,785,840 | 41,770 | |
| | | | | | | | | 16,562,750 | 5,756,700 | 10,779,450 | 26,600 | |
| | | | | | | | | 4,962,310 | 3,312,140 | 1,642,460 | 7,710 | |
| | | | | | | | | 3,887,440 | 1,492,000 | 2,395,440 | - | |
| 1,415,170 | | | | | | | | 1,415,170 | - | 1,415,170 | - | |
| | 2,342,070 | | | | | | | 2,342,070 | - | 2,342,070 | - | |
| | | 250,000 | | | | | | 250,000 | 250,000 | - | - | |
| | | | 2,295,930 | | | | | 2,295,930 | 624,420 | 1,196,410 | 475,100 | |
| | | | | 1,021,450 | | | | 1,021,450 | 355,850 | 489,300 | 176,300 | |
| | | | | | 2,679,460 | | | 2,679,460 | 526,160 | 2,147,300 | 6,000 | |
| 1,415,170 | 2,342,070 | 250,000 | 2,295,930 | 1,021,450 | 2,679,460 | 6,051,870 | 612,700 | 130,413,050 | 58,040,020 | 71,387,390 | 985,640 | |
| - | - | - | - | - | - | - | - | 8,105,000 | - | - | - | 8,105,000 |
| 1,415,170 | 2,342,070 | 250,000 | 2,295,930 | 1,021,450 | 2,679,460 | 6,051,870 | 612,700 | 138,518,050 | 58,040,020 | 71,387,390 | 985,640 | 8,105,000 |

CITY OF BUENA PARK
Comparison of General Fund Budget
For Fiscal Year 2022-23 and 2023-24

| | Adopted Budget <u>2022-23</u> | Adopted Budget <u>2023-24</u> | Percent Increase/ (Decrease) |
|-----------------------------------|-------------------------------------|-------------------------------------|------------------------------------|
| General Fund Undesignated Reserve | \$ - | \$ 1,400,000 | - |
| Federal grant funds (ARP) | \$ 1,054,120 | \$ 820,000 | (22.21%) |
| Estimated Operating Revenues | 78,863,120 | 87,296,530 | 10.69% |
| Estimated Operating Expenditures | (79,970,400) | (85,821,460) | 7.32% |
| Less: | | | |
| Transfers Out | (1,076,170) | (1,224,020) | 13.74% |
| Capital Improvement Projects | <u>(250,000)</u> | <u>(2,646,630)</u> | - |
| Add: | | | |
| Transfers In | <u>397,670</u> | <u>397,670</u> | 0.00% |
| Estimated Fund Surplus (Deficit) | <u>(981,660)</u> | <u>222,090</u> | (122.62%) |
| Current vacant positions | 244,000 | 261,000 | |
| Projected vacant positions | <u>750,000</u> | <u>400,000</u> | |
| Revised surplus | <u>\$ 12,340</u> | <u>\$ 883,090</u> | |

Expenditure Recap

| | | | |
|---------------------------------|----------------------|----------------------|--------|
| Operating Expenditures | \$ 79,970,400 | \$ 85,821,460 | 7.32% |
| Transfers Out | 1,076,170 | 1,224,020 | 13.74% |
| Capital Improvement Projects | <u>250,000</u> | <u>2,646,630</u> | - |
| Total General Fund Expenditures | <u>\$ 81,296,570</u> | <u>\$ 89,692,110</u> | 10.33% |

CITY OF BUENA PARK
Comparison of General Fund Budget
For Fiscal Years 2023-24 and 2024-25

| | Adopted Budget 2023-24 | Adopted Budget 2024-25 | Percent Increase/ (Decrease) |
|-----------------------------------|------------------------------|------------------------------|------------------------------------|
| General Fund Undesignated Reserve | \$ 1,400,000 | \$ - | (100.00%) |
| Federal grant funds (ARP) | 820,000 | - | (100.00%) |
| Estimated Operating Revenues | 87,296,530 | 90,440,850 | 3.60% |
| Estimated Operating Expenditures | (85,821,460) | (87,791,080) | 2.30% |
| Less: | | | |
| Transfers Out | (1,224,020) | (1,496,340) | 22.25% |
| Capital Improvement Projects | <u>(2,646,630)</u> | <u>(450,000)</u> | (83.00%) |
| Add: | | | |
| Transfers In | <u>397,670</u> | <u>397,670</u> | 0.00% |
| Estimated Fund Surplus (Deficit) | <u>222,090</u> | <u>1,101,100</u> | 395.79% |
| Current vacant positions | 261,000 | 269,000 | |
| Projected vacant positions | 400,000 | 400,000 | |
| Revised Surplus (Deficit) | <u><u>\$ 883,090</u></u> | <u><u>\$ 1,770,100</u></u> | |

Expenditure Recap

| | | | |
|---------------------------------|-----------------------------|-----------------------------|----------|
| Operating Expenditures | \$ 85,821,460 | \$ 87,791,080 | 2.30% |
| Transfers Out | 1,224,020 | 1,496,340 | 22.25% |
| Capital Improvement Projects | <u>2,646,630</u> | <u>450,000</u> | (83.00%) |
| Total General Fund Expenditures | <u><u>\$ 89,692,110</u></u> | <u><u>\$ 89,737,420</u></u> | 0.05% |

CITY OF BUENA PARK
Schedule of Transfers
Fiscal Year 2023-24

Transfers Out

| Transfers In | General Fund | Economic Development | Gas Tax | AB 2766 (AQMD) | Water | Workers' Comp. | Facility Maint. | Housing Successor | Total |
|---------------------|---------------------|----------------------|------------------|-------------------|-------------------|-------------------|------------------|-------------------|---------------------|
| General Fund | | \$ 68,000 | \$ 7,500 | | \$ 72,170 | | | \$ 250,000 | \$ 397,670 |
| SLESF | \$ 134,760 | | | | | | | | 134,760 |
| Public Liab Ins | 1,089,260 | | 15,000 | | 120,920 | \$ 154,460 | \$ 18,360 | | 1,398,000 |
| Equipment Maint. | | | | \$ 119,500 | | | | | 119,500 |
| Total | \$ 1,224,020 | \$ 68,000 | \$ 22,500 | \$ 119,500 | \$ 193,090 | \$ 154,460 | \$ 18,360 | \$ 250,000 | \$ 2,049,930 |

Schedule of Transfers
Fiscal Year 2024-25

Transfers Out

| Transfers In | General Fund | Economic Development | Gas Tax | AB 2776 (AQMD) | Water | Workers' Comp. | Facility Maint. | Housing Successor | Total |
|---------------------|---------------------|----------------------|------------------|-------------------|-------------------|-------------------|------------------|-------------------|---------------------|
| General Fund | | \$ 68,000 | \$ 7,500 | | \$ 72,170 | | | \$ 250,000 | \$ 397,670 |
| SLESF | \$ 162,140 | | | | | | | | 162,140 |
| Public Liab Ins | 1,334,200 | | 15,000 | | 148,100 | \$ 189,200 | \$ 22,500 | | 1,709,000 |
| Equipment Maint. | | | | \$ 116,000 | | | | | 116,000 |
| Total | \$ 1,496,340 | \$ 68,000 | \$ 22,500 | \$ 116,000 | \$ 220,270 | \$ 189,200 | \$ 22,500 | \$ 250,000 | \$ 2,384,810 |

**CITY OF BUENA PARK
SUMMARY OF POSITIONS
FISCAL YEARS 2021-22 TO 2024-25**

| | APPROVED FY21-22 | APPROVED FY22-23 | APPROVED FY23-24 | APPROVED FY24-25 |
|--|---------------------|---------------------|---------------------|---------------------|
| <u>CITY COUNCIL</u> | | | | |
| COUNCILMEMBER | 5 | 5 | 5 | 5 |
| <u>CITY MANAGER</u> | | | | |
| CITY MANAGER | 1 | 1 | 1 | 1 |
| ASSISTANT CITY MANAGER/DIRECTOR OF HUMAN RESOURCES | 0.50 | 0.50 | 0.50 | 0.50 |
| PURCHASING MANAGER | 1 | 1 | 1 | 1 |
| VISIT BUENA PARK DIRECTOR | 1 | 1 | 1 | 1 |
| MARKETING SPECIALIST | 2 | 2 | 2 | 2 |
| SENIOR MANAGEMENT ANALYST | 1 | 1 | 1 | 1 |
| EXECUTIVE ASSISTANT | 1 | 1 | 1 | 1 |
| BUYER | 1 | 1 | 1 | 1 |
| STOREKEEPER | 1 | 1 | 1 | 1 |
| TOTAL | <u>9.50</u> | <u>9.50</u> | <u>9.50</u> | <u>9.50</u> |
| <u>HUMAN RESOURCES AND RISK MANAGEMENT</u> | | | | |
| ASSISTANT CITY MANAGER/DIRECTOR OF HUMAN RESOURCES | 0.50 | 0.50 | 0.50 | 0.50 |
| HUMAN RESOURCES MANAGER | 1 | 1 | 1 | 1 |
| HUMAN RESOURCES ANALYST | 1 | 1 | 2 | 1 |
| HUMAN RESOURCES SPECIALIST | 1 | 1 | 1 | 1 |
| SENIOR OFFICE ASSISTANT | 1 | 1 | 1 | 1 |
| TOTAL | <u>4.50</u> | <u>4.50</u> | <u>5.50</u> | <u>4.50</u> |
| <u>CITY CLERK</u> | | | | |
| CITY CLERK | 1 | 1 | 1 | 1 |
| ASSISTANT CITY CLERK | 1 | 1 | 1 | 1 |
| ADMINISTRATIVE ASSISTANT | 2 | 2 | 2 | 2 |
| TOTAL | <u>4</u> | <u>4</u> | <u>4</u> | <u>4</u> |
| <u>FINANCE</u> | | | | |
| DIRECTOR OF FINANCE/CITY TREASURER | 1 | 1 | 1 | 1 |
| FINANCE MANAGER | 1 | 1 | 1 | 1 |
| ACCOUNTANT | 1 | 1 | 1 | 1 |
| SENIOR ACCOUNTING TECHNICIAN | 1 | 1 | 1 | 1 |
| ACCOUNTING TECHNICIAN | 1 | 1 | 1 | 1 |
| PAYROLL TECHNICIAN | 1 | 1 | 1 | 1 |
| SENIOR ACCOUNT CLERK | 1 | 1 | 1 | 1 |
| ACCOUNT CLERK | 5 | 5 | 5 | 5 |
| TOTAL | <u>12</u> | <u>12</u> | <u>12</u> | <u>12</u> |
| <u>COMMUNITY DEVELOPMENT SERVICES</u> | | | | |
| DIRECTOR OF COMMUNITY DEVELOPMENT | 1 | 1 | 1 | 1 |
| BUILDING MANAGER & SAFETY MANAGER | 1 | 1 | 1 | 1 |
| PLANNING MANAGER | 1 | 1 | 1 | 1 |
| CODE ENFORCEMENT SUPERVISOR | 1 | 1 | 1 | 1 |
| SENIOR BUILDING INSPECTOR/PLAN CHECKER | 1 | 1 | 1 | 1 |
| SENIOR PLANNER | 1 | 1 | 2 | 2 |
| BUILDING INSPECTOR | 2 | 2 | 2 | 2 |
| ASSOCIATE PLANNER | 1 | 1 | 2 | 2 |
| ASSISTANT PLANNER | - | - | 1 | 1 |
| CODE ENFORCEMENT OFFICER | 2 | 2 | 3 | 3 |
| SENIOR ADMINISTRATIVE ASSISTANT | 2 | 2 | 2 | 2 |
| ADMINISTRATIVE ASSISTANT | 1 | 1 | 1 | 1 |
| PERMIT TECHNICIAN | 2 | 2 | 2 | 2 |
| SENIOR OFFICE ASSISTANT | 1 | 1 | 1 | 1 |
| SENIOR MANAGEMENT ANALYST | 1 | 1 | 1 | 1 |
| HOUSING AND CDBG ANALYST | 1 | 1 | 1 | 1 |
| MANAGEMENT ANALYST | 1 | 1 | 1 | 1 |
| TOTAL | <u>20</u> | <u>20</u> | <u>24</u> | <u>24</u> |

**CITY OF BUENA PARK
SUMMARY OF POSITIONS
FISCAL YEARS 2021-22 TO 2024-25**

| | APPROVED FY21-22 | APPROVED FY22-23 | APPROVED FY23-24 | APPROVED FY24-25 |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <u>POLICE</u> | | | | |
| POLICE CHIEF | 1 | 1 | 1 | 1 |
| POLICE CAPTAIN | 2 | 2 | 2 | 2 |
| POLICE LIEUTENANT | 5 | 5 | 5 | 5 |
| POLICE SERGEANT | 13 | 13 | 13 | 13 |
| POLICE CORPORAL | 20 | 20 | 20 | 20 |
| POLICE OFFICER | 54 | 54 | 54 | 54 |
| INFORMATION TECHNOLOGY SUPERVISOR | - | - | 1 | 1 |
| INFORMATION TECHNOLOGY ADMINISTRATOR | - | - | 2 | 2 |
| INFORMATION SYSTEMS ADMINISTRATOR | 1 | 1 | - | - |
| DISPATCHER SUPERVISOR | 1 | 1 | 1 | 1 |
| INFORMATION TECHNOLOGY SPECIALIST | - | - | 1 | 1 |
| POLICE LEAD DISPATCHER | 1 | 1 | 1 | 1 |
| INFORMATION SYSTEMS TECHNICIAN | 2 | 2 | - | - |
| FORENSIC SPECIALIST | 3 | 3 | 3 | 3 |
| POLICE DISPATCHER | 9 | 9 | 9 | 9 |
| PROPERTY TECHNICIAN | 1 | 1 | 1 | 1 |
| SENIOR ADMINISTRATIVE ASSISTANT | 1 | 1 | 1 | 1 |
| ADMINISTRATIVE ASSISTANT | 1 | 1 | 1 | 1 |
| POLICE RECORDS SUPERVISOR | 1 | 1 | 1 | 1 |
| CRIME ANALYST | 1 | 1 | 1 | 1 |
| LEAD POLICE SERVICE OFFICER | - | - | 1 | 1 |
| POLICE SERVICES OFFICER | 4 | 4 | 7 | 7 |
| SENIOR ACCOUNT CLERK | 1 | 1 | 1 | 1 |
| POLICE RECORDS CLERK | 10 | 10 | 10 | 10 |
| TRAFFIC ENFORCEMENT SPECIALIST | - | - | 4 | 4 |
| PARKING ENFORCEMENT SPECIALIST | 4 | 4 | - | - |
| TOTAL | 136 | 136 | 141 | 141 |

| | | | | |
|--|---|---|---|---|
| <u>PUBLIC WORKS</u> | | | | |
| DIRECTOR OF PUBLIC WORKS/CITY ENGINEER | 1 | 1 | 1 | 1 |
| ASSISTANT CITY ENGINEER | 1 | 1 | 1 | 1 |
| OPERATIONS MANAGER | 1 | 1 | 1 | 1 |
| PRINCIPAL ENGINEER | 1 | 1 | 1 | 1 |
| SENIOR MANAGEMENT ANALYST | 1 | 1 | 1 | 1 |
| ASSOCIATE ENGINEER | 2 | 2 | 2 | 2 |
| WATER SERVICES SUPERINTENDENT | 1 | 1 | - | - |
| WATER SERVICES MANAGER | - | - | 1 | 1 |
| STREET MAINTENANCE SUPERINTENDENT | 1 | 1 | 1 | 1 |
| FACILITIES AND PARKS SUPERINTENDENT | 1 | 1 | 1 | 1 |
| FLEET MAINTENANCE SUPERVISOR | 1 | 1 | 1 | 1 |
| SEWER/STORM SUPERINTENDENT | - | - | 1 | 1 |
| SEWER SERVICES SUPERVISOR | 1 | 1 | - | - |
| SENIOR ENGINEERING TECHNICIAN/GIS SPECIALIST | - | - | 1 | 1 |
| ASSISTANT ENGINEER | 4 | 4 | 4 | 4 |
| MANAGEMENT ANALYST | 1 | 1 | 1 | 1 |
| SENIOR ENVIRONMENTAL INSPECTOR | 1 | 1 | 1 | 1 |
| SENIOR PUBLIC WORKS INSPECTOR | 1 | 1 | 1 | 1 |
| SENIOR ENGINEERING TECHNICIAN | 1 | 1 | - | - |
| WATER QUALITY SPECIALIST | 1 | 1 | 1 | 1 |
| WATER LOSS SPECIALIST | - | - | 1 | 1 |
| PUBLIC WORKS INSPECTOR | 2 | 2 | 2 | 2 |
| LEAD WATER SERVICES TECHNICIAN | 3 | 3 | 3 | 3 |
| LEAD SEWER SERVICES TECHNICIAN | 1 | 1 | 1 | 1 |
| LEAD FLEET MECHANIC | 1 | 1 | 1 | 1 |
| LEAD MAINTENANCE WORKER | 5 | 5 | 6 | 6 |
| LEAD SIGNS & MARKINGS TECHNICIAN | 1 | 1 | 1 | 1 |
| LEAD FACILITIES MAINTENANCE TECHNICIAN | 1 | 1 | 1 | 1 |
| FLEET MECHANIC | 2 | 2 | 2 | 2 |
| SENIOR TRAFFIC PAINTER | 1 | 1 | 1 | 1 |

**CITY OF BUENA PARK
SUMMARY OF POSITIONS
FISCAL YEARS 2021-22 TO 2024-25**

| | APPROVED FY21-22 | APPROVED FY22-23 | APPROVED FY23-24 | APPROVED FY24-25 |
|---|---------------------|---------------------|---------------------|---------------------|
| <u>PUBLIC WORKS (CONT'D)</u> | | | | |
| SENIOR WATER SERVICES TECHNICIAN | 3 | 3 | 3 | 3 |
| SENIOR SEWER SERVICES TECHNICIAN | 1 | 1 | 1 | 1 |
| SENIOR MAINTENANCE WORKER | 6 | 6 | 6 | 6 |
| FACILITIES MAINTENANCE WORKER | 1 | 1 | 1 | 1 |
| WATER SERVICES TECHNICIAN | 6 | 6 | 6 | 6 |
| SEWER SERVICES TECHNICIAN | 1 | 1 | 2 | 2 |
| MAINTENANCE WORKER | 9 | 9 | 9 | 9 |
| MAINTENANCE HELPER | 6 | 6 | 6 | 6 |
| SENIOR ADMINISTRATIVE ASSISTANT | 2 | 2 | 2 | 2 |
| PERMIT TECHNICIAN | 2 | 2 | 2 | 2 |
| SENIOR OFFICE ASSISTANT | 1 | 1 | 1 | 1 |
| TOTAL | <u>76</u> | <u>76</u> | <u>79</u> | <u>79</u> |
| <u>COMMUNITY SERVICES</u> | | | | |
| DIRECTOR OF COMMUNITY SERVICES | 1 | 1 | 1 | 1 |
| COMMUNITY SERVICES SUPERVISOR | 3 | 3 | 3 | 3 |
| SENIOR ADMINISTRATIVE ASSISTANT | 1 | 1 | 1 | 1 |
| DRIVER/SCHEDULER | 1 | 1 | 1 | 1 |
| COMMUNITY OUTREACH COORDINATOR | 1 | 1 | 1 | 1 |
| SENIOR COMMUNITY SERVICES COORDINATOR | 2 | - | - | - |
| COMMUNITY SERVICES COORDINATOR | 3 | 5 | 5 | 5 |
| HOMELESS OUTREACH COORDINATOR | - | 1 | 1 | 1 |
| SENIOR OFFICE ASSISTANT | 1 | 1 | 1 | 1 |
| TOTAL | <u>13</u> | <u>14</u> | <u>14</u> | <u>14</u> |
| TOTAL CITY | <u>280</u> | <u>281</u> | <u>294</u> | <u>293</u> |
| <u>VACANT DEFERRED/FROZEN POSITIONS</u> | | | | |
| MARKETING SPECIALIST | (1) | - | - | - |
| ACCOUNT CLERK | (1) | - | - | - |
| POLICE SERGEANT | (1) | (1) | (1) | (1) |
| POLICE OFFICER | (4) | - | (3) | (3) |
| ASSOCIATE ENGINEER | (1) | - | - | - |
| SENIOR PUBLIC WORKS INSPECTOR | (1) | - | - | - |
| COMMUNITY SERVICES SUPERVISOR | (1) | - | - | - |
| SENIOR COMMUNITY SERVICES COORDINATOR | (1) | - | - | - |
| CUSTODIAN | (1) | - | - | - |
| TOTAL | <u>(12)</u> | <u>(1)</u> | <u>(4)</u> | <u>(4)</u> |
| REVISED TOTAL CITY | <u>268</u> | <u>280</u> | <u>290</u> | <u>289</u> |



Revenues

CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEAR 2023-25

| FUND/ SOURCE DESCRIPTION | 2020-21 PRIOR YR ACTUAL | 2021-22 PRIOR YR ACTUAL | 2022-23 BUDGET ESTIMATE | 2023-24 BUDGET ESTIMATE | 2024-25 BUDGET ESTIMATE |
|-----------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| GENERAL FUND | | | | | |
| PROPERTY TAX | | | | | |
| 11 3000 | 7,238,526 | 7,382,611 | 7,500,000 | 7,828,500 | 7,985,070 |
| 11 3010 | 35,259 | 34,424 | 50,000 | 50,000 | 50,000 |
| 11 3020 | 184,336 | 181,946 | 175,000 | 175,000 | 175,000 |
| 11 3030 | 141,967 | 169,204 | 200,000 | 200,000 | 200,000 |
| 11 3040 | 217,688 | 231,436 | 220,000 | 220,000 | 220,000 |
| 11 3050 | (87) | (54) | - | - | - |
| 11 3060 | 88,681 | 83,985 | 80,000 | 80,000 | 80,000 |
| 11 3062 | 2,868,602 | 2,035,133 | 1,600,000 | 1,600,000 | 1,600,000 |
| 11 3064 | 964,873 | 1,047,464 | 1,000,000 | 1,000,000 | 1,000,000 |
| TOTALS FOR SOURCE | 11,739,845 | 11,166,149 | 10,825,000 | 11,153,500 | 11,310,070 |
| TAXES | | | | | |
| 11 3065 | 27,471,630 | 33,127,127 | 32,293,000 | 33,448,000 | 34,488,000 |
| 11 3070 | 3,703,860 | 6,572,341 | 7,300,000 | 8,300,000 | 8,700,000 |
| 11 3071 | 742,156 | 835,588 | 750,000 | 850,000 | 850,000 |
| 11 3072 | 140,764 | 170,767 | 150,000 | 180,000 | 180,000 |
| 11 3073 | 461,636 | 519,775 | 500,000 | 532,500 | 559,130 |
| 11 3074 | 500,827 | 474,279 | 560,000 | 475,000 | 475,000 |
| 11 3075 | 611 | 631 | 800 | 800 | 800 |
| 11 3078 | 1,008,676 | 1,104,430 | 1,000,000 | 1,200,000 | 1,200,000 |
| 11 3080 | 410,288 | 503,837 | 400,000 | 400,000 | 400,000 |
| 11 3085 | 50,400 | 110,400 | 120,000 | 129,000 | 357,000 |
| 11 3090 | 2,425,002 | 3,072,861 | 2,500,000 | 3,100,000 | 3,100,000 |
| TOTALS FOR SOURCE | 36,915,850 | 46,492,036 | 45,573,800 | 48,615,300 | 50,309,930 |
| LICENSE AND PERMITS | | | | | |
| 11 3211 | 463,821 | 659,059 | 715,500 | 800,000 | 1,200,000 |
| 11 3212 | 2,307 | 3,490 | 6,000 | 2,600 | 2,600 |
| 11 3213 | 45,836 | 71,393 | 71,550 | 80,000 | 120,000 |
| 11 3214 | 32,288 | 52,801 | 42,900 | 48,000 | 72,000 |
| 11 3216 | 39,003 | 41,887 | 31,000 | 75,000 | 100,000 |
| 11 3217 | 6,475 | 5,915 | 18,000 | 15,000 | 15,000 |
| 11 3218 | 30,680 | 48,998 | 42,900 | 48,000 | 72,000 |
| 11 3219 | 21,000 | 21,200 | 22,220 | 22,220 | 22,220 |
| 11 3220 | 2,790 | 8,450 | 1,500 | 3,000 | 3,000 |
| 11 3221 | 2,400 | 3,600 | 3,000 | 2,500 | 2,500 |
| 11-3225 | - | 26,730 | 14,570 | 11,550 | 11,550 |
| 11 3235 | 19,965 | 18,685 | 326,200 | 300,000 | 300,000 |
| TOTALS FOR SOURCE | 666,565 | 962,208 | 1,295,340 | 1,407,870 | 1,920,870 |

CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEAR 2023-25

| FUND/ SOURCE DESCRIPTION | 2020-21 PRIOR YR ACTUAL | 2021-22 PRIOR YR ACTUAL | 2022-23 BUDGET ESTIMATE | 2023-24 BUDGET ESTIMATE | 2024-25 BUDGET ESTIMATE |
|--------------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| FINES AND FORFEITURES | | | | | |
| 11 3340 ADMINISTRATIVE CITATIONS | 13,020 | 25,695 | 14,000 | 22,000 | 27,000 |
| 11 3350 COURT FINES (NON TRAFFIC) | 29,512 | 10,432 | 35,000 | 20,000 | 21,000 |
| 11 3360 COURT FINES (TRAFFIC) | 145,232 | 120,593 | 150,000 | 130,000 | 135,000 |
| 11 3370 COURT FINES (PARKING CITE) | 95,588 | 123,866 | 450,000 | 650,000 | 650,000 |
| TOTALS FOR SOURCE | 283,352 | 280,586 | 649,000 | 822,000 | 833,000 |
| USE OF MONEY & PROPERTY | | | | | |
| 11 3405 INTEREST INCOME - CEPPT | 181,822 | (150,072) | - | - | - |
| 11 3410 INVESTMENT EARNINGS | (52,656) | (1,290,174) | 200,000 | 400,000 | 400,000 |
| 11 3460 RENTAL INCOME | 366,517 | 364,172 | 350,000 | 364,700 | 282,700 |
| TOTALS FOR SOURCE | 495,683 | (1,076,074) | 550,000 | 764,700 | 682,700 |
| REVENUE FROM OTHER AGENCIES | | | | | |
| 11 3506 SB2 GRANT | 204,891 | - | 573,920 | 36,960 | 36,960 |
| 11 3507 O.C. NAVIGATION CENTER FUND | 625,000 | 625,000 | 625,000 | 625,000 | 625,000 |
| 11 3508 CORONAVIRUS RELIEF FUNDS | 2,787,313 | 70,000 | - | - | - |
| 11 3509 NORTH SPA CONTRIBUTIONS | - | 810,594 | 869,500 | 2,677,980 | 2,677,980 |
| 11 3512 ARPA CLFR FUNDS | 9,811,432 | 10,053,306 | - | - | - |
| 11 3513 MISC STATE GRANTS | - | 7,280 | - | - | - |
| 11 3514 STATE RECYCLING GRANTS | - | 116,064 | - | 116,070 | - |
| 11 3517 STATE TOBACCO GRANT | - | - | - | 86,610 | 93,360 |
| 11 3520 ST MOTOR VEH IN-LIEU TAXES | 9,367,969 | 9,698,408 | 9,578,000 | 10,402,000 | 10,611,000 |
| 11 3522 IMPORTATION REV SHARE (WDA) | - | 155,790 | 218,000 | 218,000 | 218,000 |
| 11 3524 ST. JUDE GRANT | - | 393 | - | - | - |
| 11 3525 CALTRANS REIMBURSEMENT | 29,167 | 16,667 | - | - | - |
| 11 3550 P.O.S.T. REIMBURSEMENTS | 8,475 | 12,064 | 20,000 | 22,000 | 24,000 |
| 11 3560 SR MOBILITY PROG - FED GRANT | 21,670 | 31,336 | 22,600 | 22,600 | 22,600 |
| 11 3561 OJP GRANT - BULLET PRF VESTS | 3,020 | 8,056 | 12,190 | 12,190 | 12,190 |
| 11 3564 ALCOHOLIC BEV CONTRL GRN | - | 29,858 | - | - | - |
| 11 3569 OFFICE OF TRAFFIC SAFETY OTS | 80,133 | 146,487 | 145,000 | 145,000 | 145,000 |
| 11 3570 RECYCLING GRANT | 50,960 | 54,613 | 21,000 | 21,000 | 21,000 |
| 11 3586 JUSTICE ASSISTANCE GRANT | - | 26,767 | - | - | - |
| 11 3598 RESOURCE OFFICER REIMB | 246,579 | 159,260 | 210,000 | 220,000 | 230,000 |
| 11 3599 ST MANDATED COST REIMB | 39,845 | 42,576 | 50,000 | 50,000 | 50,000 |
| TOTALS FOR SOURCE | 23,276,454 | 22,064,519 | 12,345,210 | 14,655,410 | 14,767,090 |
| CHARGES FOR CURRENT SERVICES | | | | | |
| 11 3700 REIMBURSABLE REVENUE | 47,745 | 49,653 | 1,000 | 118,950 | 63,390 |
| 11 3702 PARKING CITES - CODE ENF | 4,116 | 6,651 | 7,000 | 15,000 | 15,000 |
| 11 3704 COURT FEES - CODE ENF | 1,000 | - | 500 | - | - |
| 11 3706 REIMBURSE REV/LANDSCP MTC | - | - | 4,800 | 4,000 | 4,000 |
| 11 3707 ZONING FEES | 44,485 | 73,310 | 121,000 | 140,000 | 140,000 |
| 11 3709 SUBDIVISION FEES | 3,557 | 5,290 | 29,800 | 5,700 | 4,300 |
| 11 3710 SALE OF MISC DOCUMENTS | 4,938 | 4,322 | 6,100 | 6,250 | 6,550 |
| 11 3714 OTHER FILING & CERT FEES | 4,914 | 14,810 | 21,710 | 26,000 | 26,000 |

CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEAR 2023-25

| FUND/ SOURCE DESCRIPTION | 2020-21 PRIOR YR ACTUAL | 2021-22 PRIOR YR ACTUAL | 2022-23 BUDGET ESTIMATE | 2023-24 BUDGET ESTIMATE | 2024-25 BUDGET ESTIMATE |
|-------------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| 11 3715 UNCLAIMED PROPERTY/AUCTION | 3,659 | 635 | 2,000 | 3,000 | 3,000 |
| 11 3716 CROSSING GUARD REIMBURSE | 6,429 | 6,334 | 8,000 | 8,000 | 8,500 |
| 11 3717 TOWING SERVICE | 84,775 | - | 60,000 | 105,000 | 105,000 |
| 11 3720 VEHICLE RELEASE FEE | 130,630 | 80,470 | 148,500 | 150,000 | 150,000 |
| 11 3721 POLICE DETAIL | 385,836 | 881,686 | 578,550 | 938,400 | 1,150,400 |
| 11 3722 EQUIPMENT CITE CHECK | 4,808 | 3,745 | 15,000 | 10,000 | 10,000 |
| 11 3723 BOOKING FEES | 5,209 | 648 | 5,000 | 7,000 | 7,000 |
| 11 3724 FALSE ALARMS/PD | 8,769 | (3,138) | 16,500 | 12,000 | 12,000 |
| 11 3725 NPDES INSPECTION FEES | 45,411 | 65,578 | 50,000 | 50,000 | 50,000 |
| 11 3726 SEISMIC MAPPING FEE | 9,234 | 7,312 | 20,000 | 20,000 | 20,000 |
| 11 3727 PLAN CHECKING FEES | 409,976 | 632,117 | 726,670 | 448,000 | 777,000 |
| 11 3728 LANDSCAPE PLAN CHECK | 2,025 | 540 | 1,680 | 1,680 | 1,680 |
| 11 3729 ENG FEES, INSPECT & OTHER | 284,609 | 271,724 | 275,000 | 100,000 | 133,000 |
| 11 3730 MISCELLANEOUS REVENUE | 136 | 6,151 | 6,000 | 5,000 | 5,000 |
| 11 3731 RENTAL INSPECTION FEE | 42,761 | 21,594 | 162,970 | 172,650 | 172,650 |
| 11 3734 BLDG STANDARDS ADMIN FEE | 343 | 292 | - | - | - |
| 11 3736 PASSPORT PROGRAM | 59,365 | 141,975 | 75,000 | 85,000 | 85,000 |
| 11 3752 REFUSE COLLECTION CHARGES | 3,547,826 | 4,083,227 | 4,344,480 | 4,626,870 | 4,858,220 |
| 11 3753 SWIMMING POOL CHARGES | 6,322 | 18,975 | 30,860 | 25,200 | 25,200 |
| 11 3754 RECREATION PROG CHARGES | 273,684 | 433,156 | 463,360 | 448,190 | 448,190 |
| 11 3757 PRK & REC RENTS & CONCES | 197,937 | 471,207 | 300,530 | 300,300 | 300,300 |
| 11 3760 DAMAGE TO CITY PROPERTY | 13,498 | 5,871 | 4,000 | 4,000 | 4,000 |
| 11 3765 MISCELLANEOUS CHARGES | 30,774 | 44,298 | 38,820 | 36,320 | 36,320 |
| 11 3766 PARAMEDIC CHARGES | 416,967 | 478,903 | 400,000 | 400,000 | 400,000 |
| 11 3768 EMERGENCY RESPONSE/DUI | 37,295 | (55,391) | 20,000 | 20,000 | 20,000 |
| 11 3769 PARAMEDIC SUBSCRIPTION | 675,355 | 665,875 | 650,000 | 650,000 | 650,000 |
| 11 3771 PLANNING DEPT SPECIAL FEES | 6,600 | 6,180 | 3,000 | 3,000 | 3,000 |
| 11 3773 ENVIRONMENTAL REVIEW FEES | 1,250 | 5,408 | 1,200 | 2,200 | 2,200 |
| 11 3774 BUS SHELTER FEES | 88,250 | 107,250 | 120,000 | 99,460 | 99,460 |
| 11 3776 SEWER CONNECTION CHARGE | 11,987 | 35,327 | 18,000 | 18,000 | 18,000 |
| 11 3780 CVB ADVERTISING | - | 5,000 | 30,000 | 20,000 | 20,000 |
| 11 3782 P-NUT BASEBALL | 9,242 | 10,264 | 11,930 | 10,050 | 10,050 |
| 11 3783 YOUTH SOCCER | 1,167 | 5,217 | 6,740 | 6,740 | 6,740 |
| 11 3784 YOUTH BASKETBALL | (19) | 10,530 | 11,900 | 10,700 | 10,700 |
| 11 3785 TRANSPORTATION CHGS - OCTA | 79,199 | 97,818 | 92,150 | 112,070 | 116,320 |
| 11 3789 CONTRACT-TRAFF SIGNAL MAINT | 1,112 | - | 4,000 | 4,000 | 4,000 |
| 11 3792 STATE REVENUE | 318,275 | 208,062 | 197,500 | 207,500 | 217,500 |
| 11 3796 SALE OF REAL & PERS PROP | 1,781 | 857 | 2,000 | 2,000 | 2,000 |
| 11 3798 OTHER MISC REVENUE | 378,865 | 545,054 | 431,520 | 439,520 | 415,520 |
| 11 3799 TRANSFERS IN | 164,558 | 332,605 | 397,670 | 397,670 | 397,670 |
| 11 3905 INTEREST INCOME - REDEV | 3 | 7 | - | - | - |
| 11 3914 DEVELOPER REIMBURSEMENTS | 1,400 | 6,040 | - | - | - |
| 11 3999 OVERAGE | (8) | (202) | - | - | - |
| TOTALS FOR SOURCE | 7,858,050 | 9,793,237 | 9,922,440 | 10,275,420 | 11,014,860 |
| TOTAL FOR FUND | 81,235,799 | 89,682,661 | 81,160,790 | 87,694,200 | 90,838,520 |

**CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEAR 2023-25**

| FUND/ SOURCE DESCRIPTION | 2020-21 PRIOR YR ACTUAL | 2021-22 PRIOR YR ACTUAL | 2022-23 BUDGET ESTIMATE | 2023-24 BUDGET ESTIMATE | 2024-25 BUDGET ESTIMATE |
|----------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| ECONOMIC DEVELOPMENT | | | | | |
| PROPERTY TAX | | | | | |
| 12 3062 RESIDUAL PROPERTY TAX | - | 2,035,133 | 1,600,000 | 1,600,000 | 1,600,000 |
| TOTALS FOR SOURCE | - | 2,035,133 | 1,600,000 | 1,600,000 | 1,600,000 |
| USE OF MONEY & PROPERTY | | | | | |
| 12 3410 INVESTMENT EARNINGS | (20,826) | (127,676) | 15,000 | 15,000 | 15,000 |
| TOTALS FOR SOURCE | (20,826) | (127,676) | 15,000 | 15,000 | 15,000 |
| REVENUE FROM OTHER AGENCIES | | | | | |
| 12 3558 LOCAL GRANT | 112,000 | - | - | - | - |
| TOTALS FOR SOURCE | 112,000 | - | - | - | - |
| CHARGES FOR CURRENT SERVICES | | | | | |
| 12 3799 TRANSFERS IN | - | 1,434,301 | - | - | - |
| TOTALS FOR SOURCE | - | 1,434,301 | - | - | - |
| TOTAL FOR FUND | <u>91,174</u> | <u>3,341,758</u> | <u>1,615,000</u> | <u>1,615,000</u> | <u>1,615,000</u> |
| LOCAL LAW ENFORCEMENT | | | | | |
| USE OF MONEY & PROPERTY | | | | | |
| 18 3410 INVESTMENT EARNINGS | (773) | (1,901) | - | - | - |
| TOTALS FOR SOURCE | (773) | (1,901) | - | - | - |
| REVENUE FROM OTHER AGENCIES | | | | | |
| 18 3586 JUSTICE ASSISTANCE GRANT | 2,046 | - | - | - | - |
| TOTALS FOR SOURCE | 2,046 | - | - | - | - |
| CHARGES FOR CURRENT SERVICES | | | | | |
| 18 3799 TRANSFERS IN | 27,929 | - | - | - | - |
| TOTALS FOR SOURCE | 27,929 | - | - | - | - |
| TOTAL FOR FUND | <u>29,202</u> | <u>(1,901)</u> | <u>-</u> | <u>-</u> | <u>-</u> |

**CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEAR 2023-25**

| FUND/ SOURCE DESCRIPTION | 2020-21 PRIOR YR ACTUAL | 2021-22 PRIOR YR ACTUAL | 2022-23 BUDGET ESTIMATE | 2023-24 BUDGET ESTIMATE | 2024-25 BUDGET ESTIMATE |
|-----------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| OC ANTI-DRUG ABUSE PROGRAM | | | | | |
| USE OF MONEY & PROPERTY | | | | | |
| 19 3410 INVESTMENT EARNINGS | (74) | (90) | - | - | - |
| TOTAL FOR FUND | <u>(74)</u> | <u>(90)</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| ASSET FORFEITURE FUND | | | | | |
| USE OF MONEY & PROPERTY | | | | | |
| 20 3410 INVESTMENT EARNINGS | (1,853) | (9,888) | 4,000 | 4,000 | 4,000 |
| TOTALS FOR SOURCE | (1,853) | (9,888) | 4,000 | 4,000 | 4,000 |
| REVENUE FROM OTHER AGENCIES | | | | | |
| 20 3712 MISC LOCAL SEIZURES | 653 | 9,604 | - | - | - |
| 20 3793 MISC FEDERAL REVENUE | 45,133 | 1,504 | 150,000 | 150,000 | 150,000 |
| TOTALS FOR SOURCE | 45,786 | 11,108 | 150,000 | 150,000 | 150,000 |
| TOTAL FOR FUND | <u>43,933</u> | <u>1,220</u> | <u>154,000</u> | <u>154,000</u> | <u>154,000</u> |
| CAPITAL PROJECT FUND | | | | | |
| USE OF MONEY & PROPERTY | | | | | |
| 21 3410 INVESTMENT EARNINGS | 2,161 | - | - | - | - |
| TOTALS FOR SOURCE | 2,161 | - | - | - | - |
| REVENUE FROM OTHER AGENCIES | | | | | |
| 21 3506 SB2 GRANT | 164,351 | - | - | - | - |
| 21 3508 CORONAVIRUS RELIEF FUNDS | 1,547,326 | - | - | - | - |
| 21 3509 NORTH SPA CONTRIBUTIONS | 346,702 | - | - | - | - |
| TOTALS FOR SOURCE | 2,058,379 | - | - | - | - |
| CHARGES FOR CURRENT SERVICES | | | | | |
| 21 3799 TRANSFERS IN | 190,521 | 58,450 | - | - | - |
| TOTALS FOR SOURCE | 190,521 | 58,450 | - | - | - |
| TOTAL FOR FUND | <u>2,251,061</u> | <u>58,450</u> | <u>-</u> | <u>-</u> | <u>-</u> |

**CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEAR 2023-25**

| FUND/ SOURCE DESCRIPTION | 2020-21 PRIOR YR ACTUAL | 2021-22 PRIOR YR ACTUAL | 2022-23 BUDGET ESTIMATE | 2023-24 BUDGET ESTIMATE | 2024-25 BUDGET ESTIMATE |
|---------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| PROP 172 PD AUGMENTATION | | | | | |
| TAXES | | | | | |
| 22 3011 PROP 172 SALES TAX | 409,444 | 512,815 | 410,000 | 545,000 | 560,000 |
| TOTALS FOR SOURCE | 409,444 | 512,815 | 410,000 | 545,000 | 560,000 |
| USE OF MONEY & PROPERTY | | | | | |
| 22 3410 INVESTMENT EARNINGS | (1,249) | (10,123) | 1,700 | 3,000 | 3,000 |
| TOTALS FOR SOURCE | (1,249) | (10,123) | 1,700 | 3,000 | 3,000 |
| REVENUE FROM OTHER AGENCIES | | | | | |
| 22 3559 EMERGENCY MGMT GRANT | 11,190 | - | - | - | - |
| TOTALS FOR SOURCE | 11,190 | - | - | - | - |
| TOTAL FOR FUND | <u>419,385</u> | <u>502,692</u> | <u>411,700</u> | <u>548,000</u> | <u>563,000</u> |
| SLESF FUND | | | | | |
| USE OF MONEY & PROPERTY | | | | | |
| 23 3410 INVESTMENT EARNINGS | 15 | (3,111) | 500 | 500 | 500 |
| TOTALS FOR SOURCE | 15 | (3,111) | 500 | 500 | 500 |
| REVENUE FROM OTHER AGENCIES | | | | | |
| 23 3593 STATE COPS GRANT | 237,478 | 201,385 | 230,000 | 230,000 | 230,000 |
| TOTALS FOR SOURCE | 237,478 | 201,385 | 230,000 | 230,000 | 230,000 |
| CHARGES FOR CURRENT SERVICES | | | | | |
| 23 3799 TRANSFERS IN | 3,887 | 33,671 | 149,650 | 134,760 | 162,140 |
| TOTALS FOR SOURCE | 3,887 | 33,671 | 149,650 | 134,760 | 162,140 |
| TOTAL FOR FUND | <u>241,380</u> | <u>231,945</u> | <u>380,150</u> | <u>365,260</u> | <u>392,640</u> |

**CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEAR 2023-25**

| FUND/ SOURCE DESCRIPTION | 2020-21 PRIOR YR ACTUAL | 2021-22 PRIOR YR ACTUAL | 2022-23 BUDGET ESTIMATE | 2023-24 BUDGET ESTIMATE | 2024-25 BUDGET ESTIMATE |
|-----------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| STATE GAS TAX FUND | | | | | |
| USE OF MONEY & PROPERTY | | | | | |
| 24 3410 INVESTMENT EARNINGS | 16,263 | (152,869) | 16,000 | 30,000 | 30,000 |
| TOTALS FOR SOURCE | 16,263 | (152,869) | 16,000 | 30,000 | 30,000 |
| REVENUE FROM OTHER AGENCIES | | | | | |
| 24 3512 ARPA CLFR FUNDS | - | 7,276 | - | - | - |
| 24 3529 STATE GAS (2103) TAXES | 570,709 | 571,445 | 803,930 | 835,010 | 835,010 |
| 24 3530 STATE GAS (2105) TAXES | 424,007 | 413,856 | 526,640 | 552,950 | 552,950 |
| 24 3531 STATE GAS (2106) TAXES | 263,232 | 260,124 | 323,190 | 346,760 | 346,760 |
| 24 3533 STATE GAS (2107) TAXES | 573,811 | 488,005 | 719,470 | 664,160 | 664,160 |
| 24 3535 STATE GAS (2107.5) TAXES | 7,500 | - | 7,500 | 7,500 | 7,500 |
| 24 3537 LOCAL ROADWAY SAFETY PLAN | - | - | - | 1,187,910 | - |
| 24 3541 OCTA - CTFP | 480,837 | - | - | - | - |
| 24 3544 RMRA | 1,520,123 | 1,657,950 | 1,860,640 | 2,083,050 | 2,083,050 |
| 24 3570 RECYCLING GRANT | - | 31,340 | - | - | - |
| 24 3572 CAL TRANS-REIMBURSEMENT | 38,074 | - | - | - | - |
| 24 3594 OCTA REIMB/CIP | 334,843 | - | - | - | - |
| TOTALS FOR SOURCE | 4,213,136 | 3,429,996 | 4,241,370 | 5,677,340 | 4,489,430 |
| CHARGES FOR CURRENT SERVICES | | | | | |
| 24 3799 TRANSFERS IN | 691,150 | 843,291 | - | - | - |
| 24 3909 PROJECT REIMBURSEMENTS | 18,108 | - | - | - | - |
| TOTALS FOR SOURCE | 709,258 | 843,291 | - | - | - |
| TOTAL FOR FUND | <u>4,938,657</u> | <u>4,120,418</u> | <u>4,257,370</u> | <u>5,707,340</u> | <u>4,519,430</u> |
| MEASURE M2 FUND | | | | | |
| USE OF MONEY & PROPERTY | | | | | |
| 25 3410 INVESTMENT EARNINGS | (11,316) | (64,789) | 15,000 | 15,000 | 15,000 |
| TOTALS FOR SOURCE | (11,316) | (64,789) | 15,000 | 15,000 | 15,000 |
| REVENUE FROM OTHER AGENCIES | | | | | |
| 25 3512 ARPA CLFR FUNDS | - | 4,194 | - | - | - |
| 25 3580 MEASURE M2 | 1,542,703 | 1,901,282 | 1,797,710 | 2,085,920 | 2,167,010 |
| TOTALS FOR SOURCE | 1,542,703 | 1,905,476 | 1,797,710 | 2,085,920 | 2,167,010 |
| TOTAL FOR FUND | <u>1,531,387</u> | <u>1,840,687</u> | <u>1,812,710</u> | <u>2,100,920</u> | <u>2,182,010</u> |

**CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEAR 2023-25**

| FUND/ SOURCE DESCRIPTION | 2020-21 PRIOR YR ACTUAL | 2021-22 PRIOR YR ACTUAL | 2022-23 BUDGET ESTIMATE | 2023-24 BUDGET ESTIMATE | 2024-25 BUDGET ESTIMATE |
|------------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| HOME DEFERRED LOAN FUND | | | | | |
| USE OF MONEY & PROPERTY | | | | | |
| 28 3404 INTEREST INCOME - LOANS | 12,735 | - | - | - | - |
| 28 3410 INVESTMENT EARNINGS | (17,655) | (43,761) | 2,000 | 2,000 | 2,000 |
| TOTALS FOR SOURCE | (4,920) | (43,761) | 2,000 | 2,000 | 2,000 |
| REVENUE FROM OTHER AGENCIES | | | | | |
| 28 3510 HOME LOAN ADMIN FEE | - | - | - | - | - |
| 28 3551 PROGRAM INCOME | 481,586 | 51,836 | 1,130 | 1,130 | 1,130 |
| TOTALS FOR SOURCE | 481,586 | 51,836 | 1,130 | 1,130 | 1,130 |
| TOTAL FOR FUND | <u>476,666</u> | <u>8,075</u> | <u>3,130</u> | <u>3,130</u> | <u>3,130</u> |
| ECONOMIC DEVELOPMENT (CDBG) | | | | | |
| USE OF MONEY & PROPERTY | | | | | |
| 29 3410 INVESTMENT EARNINGS | - | 15 | - | - | - |
| TOTALS FOR SOURCE | - | 15 | - | - | - |
| REVENUE FROM OTHER AGENCIES | | | | | |
| 29 3508 CORONAVIRUS RELIEF FUNDS | 407,491 | 107,412 | - | - | - |
| 29 3512 ARPA CLFR FUNDS | - | 1,078 | - | - | - |
| 29 3551 PROGRAM INCOME | 85,258 | 185,694 | - | - | - |
| 29 3555 FEDERAL GRANTS | 643,821 | 204,577 | 923,130 | 1,659,970 | 1,060,100 |
| TOTALS FOR SOURCE | 1,136,570 | 498,761 | 923,130 | 1,659,970 | 1,060,100 |
| CHARGES FOR CURRENT SERVICES | | | | | |
| 29 3730 MISCELLANEOUS INCOME | 285,084 | 251,081 | 160,000 | - | - |
| 29 3799 TRANSFERS IN | - | 14,150 | - | - | - |
| TOTALS FOR SOURCE | 285,084 | 265,231 | 160,000 | - | - |
| TOTAL FOR FUND | <u>1,421,654</u> | <u>764,007</u> | <u>1,083,130</u> | <u>1,659,970</u> | <u>1,060,100</u> |

**CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEAR 2023-25**

| FUND/ SOURCE DESCRIPTION | 2020-21 PRIOR YR ACTUAL | 2021-22 PRIOR YR ACTUAL | 2022-23 BUDGET ESTIMATE | 2023-24 BUDGET ESTIMATE | 2024-25 BUDGET ESTIMATE |
|------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| STATE OCATT FUND | | | | | |
| REVENUE FROM OTHER AGENCIES | | | | | |
| 30 3589 ST OCATT REIMB GRANT | 223,483 | 90,629 | 230,000 | 230,850 | 236,920 |
| TOTALS FOR SOURCE | 223,483 | 90,629 | 230,000 | 230,850 | 236,920 |
| CHARGES FOR CURRENT SERVICES | | | | | |
| 30 3799 TRANSFERS IN | - | - | 102,520 | - | - |
| TOTALS FOR SOURCE | - | - | 102,520 | - | - |
| TOTAL FOR FUND | <u>223,483</u> | <u>90,629</u> | <u>332,520</u> | <u>230,850</u> | <u>236,920</u> |
| CALHOME PROGRAM FUND | | | | | |
| USE OF MONEY & PROPERTY | | | | | |
| 31 3410 INVESTMENT EARNINGS | - | (16,160) | - | - | - |
| TOTALS FOR SOURCE | - | (16,160) | - | - | - |
| REVENUE FROM OTHER AGENCIES | | | | | |
| 31 3551 PROGRAM INCOME | - | 16,821 | - | - | - |
| TOTALS FOR SOURCE | - | 16,821 | - | - | - |
| CHARGES FOR CURRENT SERVICES | | | | | |
| 31 3799 TRANSFERS IN | - | 2,846,294 | - | - | - |
| TOTALS FOR SOURCE | - | 2,846,294 | - | - | - |
| TOTAL FOR FUND | <u>-</u> | <u>2,846,955</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| PARK IN-LIEU FUND | | | | | |
| USE OF MONEY & PROPERTY | | | | | |
| 32 3410 INVESTMENT EARNINGS | 19,162 | (53,606) | 10,000 | 10,000 | 10,000 |
| TOTALS FOR SOURCE | 19,162 | (53,606) | 10,000 | 10,000 | 10,000 |

**CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEAR 2023-25**

| FUND/ SOURCE DESCRIPTION | 2020-21 PRIOR YR ACTUAL | 2021-22 PRIOR YR ACTUAL | 2022-23 BUDGET ESTIMATE | 2023-24 BUDGET ESTIMATE | 2024-25 BUDGET ESTIMATE |
|----------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| REVENUE FROM OTHER AGENCIES | | | | | |
| 32 3524 ST. JUDE GRANT | 153,740 | 11,250 | - | - | - |
| 32 3585 STATE PARK GRANT | 188,882 | 50,728 | - | - | - |
| TOTALS FOR SOURCE | 342,622 | 61,978 | - | - | - |
| CHARGES FOR CURRENT SERVICES | | | | | |
| 32 3775 PARK IN-LIEU FEES | 890,406 | 3,502,050 | 4,290,000 | 892,200 | 3,434,660 |
| 32 3799 TRANSFERS IN | 163,537 | 143,220 | - | - | - |
| TOTALS FOR SOURCE | 1,053,943 | 3,645,270 | 4,290,000 | 892,200 | 3,434,660 |
| TOTAL FOR FUND | <u>1,415,727</u> | <u>3,653,642</u> | <u>4,300,000</u> | <u>902,200</u> | <u>3,444,660</u> |
| TRAFFIC CON RELIEF FUND | | | | | |
| USE OF MONEY & PROPERTY | | | | | |
| 33 3410 INVESTMENT EARNINGS | (805) | (6,896) | 500 | 500 | 500 |
| TOTALS FOR SOURCE | (805) | (6,896) | 500 | 500 | 500 |
| REVENUE FROM OTHER AGENCIES | | | | | |
| 33 3718 TRAFFIC IMP ANALYSIS FEE | 6,097 | 6,773 | 5,000 | 5,000 | 5,000 |
| TOTALS FOR SOURCE | 6,097 | 6,773 | 5,000 | 5,000 | 5,000 |
| TOTAL FOR FUND | <u>5,292</u> | <u>(123)</u> | <u>5,500</u> | <u>5,500</u> | <u>5,500</u> |
| AB 2766 (AQMD) FUND | | | | | |
| USE OF MONEY & PROPERTY | | | | | |
| 40 3410 INVESTMENT EARNINGS | (188) | (15,211) | 5,000 | 5,000 | 5,000 |
| TOTALS FOR SOURCE | (188) | (15,211) | 5,000 | 5,000 | 5,000 |
| REVENUE FROM OTHER AGENCIES | | | | | |
| 40 3596 AB 2766 AQMD | 107,071 | 77,012 | 100,000 | 100,000 | 100,000 |
| TOTALS FOR SOURCE | 107,071 | 77,012 | 100,000 | 100,000 | 100,000 |
| TOTAL FOR FUND | <u>106,883</u> | <u>61,801</u> | <u>105,000</u> | <u>105,000</u> | <u>105,000</u> |

**CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEAR 2023-25**

| FUND/ SOURCE DESCRIPTION | 2020-21 PRIOR YR ACTUAL | 2021-22 PRIOR YR ACTUAL | 2022-23 BUDGET ESTIMATE | 2023-24 BUDGET ESTIMATE | 2024-25 BUDGET ESTIMATE | |
|------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------|
| WATER FUND | | | | | | |
| USE OF MONEY & PROPERTY | | | | | | |
| 52 3410 | INVESTMENT EARNINGS | (43,546) | (836,333) | 100,000 | 200,000 | 200,000 |
| | TOTALS FOR SOURCE | (43,546) | (836,333) | 100,000 | 200,000 | 200,000 |
| REVENUE FROM OTHER AGENCIES | | | | | | |
| 52 3512 | ARPA CLFR FUNDS | - | 22,265 | - | - | - |
| 52-3518 | STATE WATER GRANT | - | - | - | 5,000,000 | - |
| | TOTALS FOR SOURCE | - | 22,265 | - | 5,000,000 | - |
| CHARGES FOR CURRENT SERVICES | | | | | | |
| 52 3741 | METERED WATER SALES | 16,852,325 | 16,406,510 | 15,923,880 | 15,923,880 | 15,923,880 |
| 52 3742 | CONST METER INSTALLATION | 5,100 | 2,800 | 4,000 | 2,000 | 2,000 |
| 52 3744 | SEWER USER FEES | 1,849,009 | 1,799,488 | 1,798,680 | 1,798,680 | 1,798,680 |
| 52 3745 | FIRE SERVICE CHARGES | 67,539 | 68,213 | 60,000 | 60,000 | 60,000 |
| 52 3746 | METER & SERVICE INSTALL | 1,200 | - | - | - | - |
| 52 3749 | CAPITAL IMPROVE SURCHARGE | 1,685,753 | 1,640,050 | 1,576,430 | 1,576,430 | 1,576,430 |
| 52 3760 | DAMAGE TO CITY PROPERTY | - | - | 1,000 | 2,500 | 2,500 |
| 52 3761 | CONSTR HYDRANT FLOW TEST | 1,720 | 1,010 | 6,000 | 2,000 | 2,000 |
| 52 3776 | SEWER CONNECTION CHARGES | 12,350 | - | - | - | - |
| 52 3796 | SALE OF REAL & PERS PROP | - | 803 | - | - | - |
| | TOTALS FOR SOURCE | 20,474,996 | 19,918,874 | 19,369,990 | 19,365,490 | 19,365,490 |
| | TOTAL FOR FUND | <u>20,431,450</u> | <u>19,104,806</u> | <u>19,469,990</u> | <u>24,565,490</u> | <u>19,565,490</u> |

**CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEAR 2023-25**

| FUND/ SOURCE DESCRIPTION | 2020-21 PRIOR YR ACTUAL | 2021-22 PRIOR YR ACTUAL | 2022-23 BUDGET ESTIMATE | 2023-24 BUDGET ESTIMATE | 2024-25 BUDGET ESTIMATE |
|----------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| SUCCESSOR AGENCY | | | | | |
| PROPERTY TAX | | | | | |
| 97 3000 SECURED TAX | 13,060,881 | 6,793,899 | 8,150,130 | 8,138,620 | 6,047,030 |
| TOTALS FOR SOURCE | 13,060,881 | 6,793,899 | 8,150,130 | 8,138,620 | 6,047,030 |
| USE OF MONEY & PROPERTY | | | | | |
| 97 3905 INTEREST INCOME | 77,706 | (364,154) | - | - | - |
| 97 3908 INTEREST ON NOTES | 560 | - | 4,840 | 4,840 | 4,840 |
| TOTALS FOR SOURCE | 78,266 | (364,154) | 4,840 | 4,840 | 4,840 |
| TOTAL FOR FUND | <u>13,139,147</u> | <u>6,429,745</u> | <u>8,154,970</u> | <u>8,143,460</u> | <u>6,051,870</u> |
| LOW/MOD HOUSING SUCCESSOR | | | | | |
| USE OF MONEY & PROPERTY | | | | | |
| 98 3460 RENTAL INCOME | 20,000 | 24,000 | - | - | - |
| 98 3905 INTEREST INCOME | 31,698 | (121,252) | - | - | - |
| 98 3907 MISCELLANEOUS INCOME | 475,191 | 437,609 | - | - | - |
| TOTALS FOR SOURCE | 526,889 | 340,357 | - | - | - |
| TOTAL FOR FUND | <u>526,889</u> | <u>340,357</u> | <u>-</u> | <u>-</u> | <u>-</u> |

City Council

**CITY COUNCIL
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25**

OF FTE's: 5.00
2023-24 TOTAL BUDGET: \$401,050
2024-25 TOTAL BUDGET: \$401,220

FUNCTIONS/OBJECTIVES:

The City Council is the official legislative and policy-making body for the City of Buena Park. The City Council is elected to represent the interests of the citizenry and is responsible to deliver the services necessary to meet the needs of the community.

The City Council determines service levels and revenue obligations through the adoption of an annual budget, authorizes City contracts and expenditures, establishes City service and operating policies, and enacts local laws as necessary for the benefit of the community. The City Council appoints the City Manager, City Clerk, and City Attorney and various City Commission and Committee Members.

City Council Members are elected from one of five districts for a four-year term. Annually, the City Council selects one of its members to serve as Mayor and Mayor Pro Tem. The Mayor presides over all City Council meetings and is the ceremonial head of the City for official functions. The Mayor Pro Tem acts in the absence of the Mayor.

The City Council continues to focus on its goals and objectives by creating and funding new programs for the betterment of the Buena Park community. The City Council's current goals and objectives are Revenue Enhancements, City Beautification, Economic Development, Community Engagement, and Service Level Improvements.

On January 27, 1953, the state of California officially recognized Buena Park as an incorporated City. The City has grown from farm lands to highly visited entertainment location in southern California. The City celebrated this 70th Anniversary milestone at the City Council Meeting on January 24, 2023.





CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|---|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE CITY COUNCIL |
|--|---|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|----------------|----------------------|-----------------------------|-----------|---------|
| 101101 | CITY COUNCIL | 184,300 | 206,740 | 10,010 | 401,050 |
| TOTAL APPROPRIATIONS | | 184,300 | 206,740 | 10,010 | 401,050 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------|---------|
| 11 | GENERAL FUND | 401,050 |
| TOTAL RESOURCES | | 401,050 |

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|----------------|----------------------|-----------------------------|-----------|---------|
| 101101 | CITY COUNCIL | 192,480 | 208,740 | - | 401,220 |
| TOTAL APPROPRIATIONS | | 192,480 | 208,740 | - | 401,220 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------|---------|
| 11 | GENERAL FUND | 401,220 |
| TOTAL RESOURCES | | 401,220 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION GENERAL GOVERNMENT SERVICES | | | DEPARTMENT TITLE CITY COUNCIL | | | | | |
|--|---|------------------------|---|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| SALARY & BENEFITS | | | | | | | | |
| | # | | | | | | | |
| | COUNCILMEMBER 5.00 | 77,100 | | 78,900 | 80,160 | 80,160 | 84,840 | 84,840 |
| | TOTAL POSITIONS 5.00 | | | | | | | |
| 5110 | REGULAR SALARIES | 77,100 | 73,380 | 78,900 | 80,160 | 80,160 | 84,840 | 84,840 |
| 5115 | EXCESS MEDICAL/WAIVER | 30,340 | 26,633 | 27,750 | 6,600 | 6,600 | 6,600 | 6,600 |
| 5145 | CELL PHONE ALLOWANCE | - | - | 3,000 | 2,400 | 2,400 | 2,400 | 2,400 |
| 5154 | REIMBURSABLE SALARIES | (14,320) | (14,316) | (15,150) | (15,400) | (15,400) | (15,850) | (15,850) |
| 5158 | AUTO ALLOWANCE | 18,000 | 18,000 | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 |
| 5160 | WORKERS' COMPENSATION | 1,290 | 1,296 | 2,170 | 2,580 | 2,580 | 2,730 | 2,730 |
| 5170 | MEDICAL INSURANCE | 21,800 | 30,560 | 31,220 | 65,200 | 65,200 | 69,650 | 69,650 |
| 5171 | DENTAL INSURANCE | 4,250 | 4,289 | 4,380 | 5,580 | 5,580 | 5,450 | 5,450 |
| 5172 | LONG-TERM DISABILITY | 520 | 721 | 260 | 260 | 260 | 270 | 270 |
| 5173 | LIFE AD&D | 540 | 554 | 520 | 520 | 520 | 520 | 520 |
| 5174 | MEDICARE | 1,820 | 1,677 | 1,940 | 1,640 | 1,640 | 1,710 | 1,710 |
| 5180 | RETIREMENT - CITY FUNDED | 7,350 | 6,993 | 7,290 | 8,440 | 8,440 | 8,740 | 8,740 |
| 5184 | RETIREMENT UAL - MISC | 18,730 | 23,406 | 14,480 | 10,940 | 10,940 | 10,420 | 10,420 |
| 5199 | REIMBURSABLE BENEFITS | (8,920) | (8,916) | (8,920) | (8,620) | (8,620) | (9,000) | (9,000) |
| | SALARY & BENEFITS TOTAL | 158,500 | 164,276 | 171,840 | 184,300 | 184,300 | 192,480 | 192,480 |
| MAINTENANCE & OPERATIONS | | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 105,620 | 123,243 | 65,100 | 31,800 | 31,800 | 31,800 | 31,800 |
| 6265 | MNGT INFO SYS CHGS - CITY | 20,740 | 20,736 | 21,600 | 27,410 | 27,410 | 26,210 | 26,210 |
| 6310 | TELEPHONE | - | - | - | 1,300 | 1,300 | 1,300 | 1,300 |
| 6410 | STATIONERY/OFFICE SUPPLIES | 2,500 | 2,595 | 2,500 | 2,800 | 2,800 | 3,000 | 3,000 |
| 6420 | MEMBERSHIP/SUBS/CERTS | 90,900 | 52,056 | 90,010 | 82,300 | 82,300 | 84,900 | 84,900 |
| 6435 | POSTAGE - OUTSIDE | 200 | - | 200 | 200 | 200 | 200 | 200 |
| 6340 | NON-CAPITAL EQUIPMENT/FURNITURE | - | - | - | 6,510 | 6,510 | - | -* |
| 6510 | BUILDING MAINTENANCE - CITY | 44,800 | 44,796 | 49,590 | 53,030 | 53,030 | 51,640 | 51,640 |
| 6650 | CONFERENCE/MEETING/TRAINING | 20,000 | 19,630 | 20,000 | 31,000 | 31,000 | 31,000 | 31,000 |
| 6690 | SPECIAL DEPARTMENTAL | 22,000 | 21,754 | 25,000 | 28,000 | 28,000 | 28,000 | 28,000 |
| 6799 | REIMBURSABLE OPERATING EXPENSES | (45,380) | (45,384) | (48,300) | (51,100) | (51,100) | (49,310) | (49,310) |
| 7840 | MACHINERY/EQUIPMENT | - | - | - | 3,500 | 3,500 | - | -* |
| | MAINTENANCE & OPERATIONS TOTAL | 261,380 | 239,425 | 225,700 | 216,750 | 216,750 | 208,740 | 208,740 |
| OBJECT CODE | DESCRIPTION | NUMBER OF UNITS | NEW OR REPLACEMENT | UNIT COST | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| *Account 6340 & 7840 Detail | | | | | | | | |
| EQUIPMENT | | | | | | | | |
| 101101 | CITY HALL CHAMBER DAIS CHAIRS | 7 | REPLACEMENT | 930 | 6,510 | 6,510 | - | - |
| 6340 | 6340 TOTAL | | | | 6,510 | 6,510 | - | - |
| 101101 | CITY HALL CHRISTMAS TREE | 1 | REPLACEMENT | 3,500 | 3,500 | 3,500 | - | - |
| 7840 | 7840 TOTAL | | | | 3,500 | 3,500 | - | - |
| | EQUIPMENT TOTAL | | | | 10,010 | 10,010 | - | - |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **CITY COUNCIL**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|-----------------------------------|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 123,243 | \$ 60,100 | \$ 31,800 | \$ 31,800 | \$ 31,800 | \$ 31,800 |
| 11-101101 | <u>City Council</u> | | | | | | |
| | • Annual City Financial Audit | 39,000 | 27,800 | 27,800 | 27,800 | 27,800 | 27,800 |
| | • Council Photos | - | 1,300 | 1,000 | 1,000 | 1,000 | 1,000 |
| | • OC Translation | 3,962 | 1,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| | • Electoral Redistricting Program | 71,572 | - | - | - | - | - |
| | • Autism Training | - | 30,000 | - | - | - | - |
| | • Membership Due SCA - FY 21-22 | 8,709 | - | - | - | - | - |
| | SUB-TOTAL | 123,243 | 60,100 | 31,800 | 31,800 | 31,800 | 31,800 |

CITY OF BUENA PARK
MEMBERSHIPS, SUBSCRIPTIONS, & CERTIFICATIONS DETAIL (6420)
FY 2023-24 and 2024-25

Department: **CITY COUNCIL**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 52,056 | \$ 90,010 | \$ 82,300 | \$ 82,300 | \$ 84,900 | \$ 84,900 |
| 11-101101 | <u>City Council</u> | | | | | | |
| | • League of CA Cities membership and grassroots network (80% is funded by General Fund and 20% is funded by Water Fund) | 18,686 | 25,750 | 25,000 | 25,000 | 27,000 | 27,000 |
| | • Association of CA Cities - County Division membership (80% is funded by General Fund and 20% is funded by Water Fund) | 14,819 | 18,025 | 18,000 | 18,000 | 18,500 | 18,500 |
| | • Southern CA Association of Governments membership | - | 10,815 | 12,000 | 12,000 | 12,000 | 12,000 |
| | • OC Council of Gov'ts (OCCOG) | 8,973 | 9,270 | 10,000 | 10,000 | 10,000 | 10,000 |
| | • LAFCO Reforms Cost Allocation | 9,466 | 9,500 | 9,500 | 9,500 | 9,500 | 9,500 |
| | • North OC Chamber of Commerce Membership | - | 5,150 | 5,150 | 5,150 | 5,150 | 5,150 |
| | • Cal Cities Latino Caucus Membership | - | 100 | 100 | 100 | 100 | 100 |
| | • Dropbox Membership | - | 500 | 300 | 300 | 300 | 300 |
| | • Orange County Housing Finance Trust | - | 10,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| | • Zoom Virtual Meeting Services | 60 | 300 | 350 | 350 | 350 | 350 |
| | • Civicwell | - | 600 | 600 | 600 | 600 | 600 |
| | • Women Leading Gov. Membership | 52 | - | - | - | - | - |
| | • National Associated of Latino Appointed and Elected Officials(NALEO) | - | - | 300 | 300 | 400 | 400 |
| | SUB-TOTAL | <u>52,056</u> | <u>90,010</u> | <u>82,300</u> | <u>82,300</u> | <u>84,900</u> | <u>84,900</u> |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

Department: **CITY COUNCIL**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 19,630 | \$ 20,000 | \$ 31,000 | \$ 31,000 | \$ 31,000 | \$ 31,000 |
| 11-101101 | <u>City Council</u> <ul style="list-style-type: none"> • League of CA Cities annual conference (attendance by five members) • League of CA Cities, Orange County Division monthly meetings • Training conferences, legislative and business meetings, Chamber of Commerce events, and other various meetings and events for council members • Cypress College Americana Awards • League of CA Cities Policy Committee Meetings • SCAG Meetings and Conferences • ACC-OC Conferences, Meetings, Trainings, and Legislative Events • CivicWell Training & Conferences • Independent Cities Association Trainings & Conferences • Independent Cities Association Training and Conferences • OC Hispanic Chamber of Commerce (OCHCC) | 19,630 | 20,000 | 31,000 | 31,000 | 31,000 | 31,000 |



CITY MANAGER'S OFFICE
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25

OF FTE's: 7.50
2023-24 TOTAL BUDGET: \$1,466,140
2024-25 TOTAL BUDGET: \$1,528,320

FUNCTIONS/OBJECTIVES:

- To implement and manage policies, programs, goals & objectives approved by the City Council.
- To implement the City's 2021-2023 Goals and Objectives Plan as identified by City Council.
- To direct, facilitate, coordinate & evaluate departmental activities.
- To provide additional customer support services to assist City residents and businesses.
- To provide responsive staff support to various City Council-appointed committees & commissions.
- To manage contract administration for activities such as: Orange County Fire Authority (OCFA), Ambulance Services, Southeast Area Animal Control Authority (SEAACA), Orange County Power Authority (OCPA), and the City Attorney.
- To provide staff support to the Human Relations Committee and Education Committee.
- To manage the Buena Park Cable Channel and oversee programming, productions, and other operations.
- To produce the annual State of the City, Buena Park Goes to College, and Buena Park Graduates events.
- To hold administrative hearings for citation disputes.
- To provide legislative analysis, monitoring & advocacy.
- To build relationships with the City's sister city Seongbuk-gu and the Sister City Foundation to foster cultural exchanges.
- To foster relationships with local legislators and representatives in order to advocate for the needs of the Buena Park community.
- To work collaboratively with regional and state organizations such as the League of California Cities and the Association of California Cities – Orange County (ACCOC) in order to implement best practices in providing efficient government.
- To maintain a working relationship with local and regional chambers of commerce to address the needs of the business community.
- To develop communication and marketing strategies for the promotion of City services, programs, and events through the City's website and social media accounts.
- To oversee the City's website and administer the City's social media accounts.
- To provide design services for City invites, flyers, pamphlets, and other advertising materials.
- To oversee and produce the *Buena Park Today* publication.

City Manager's Office

CITY MANAGER'S OFFICE
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25

PRIOR YEAR ACCOMPLISHMENTS:

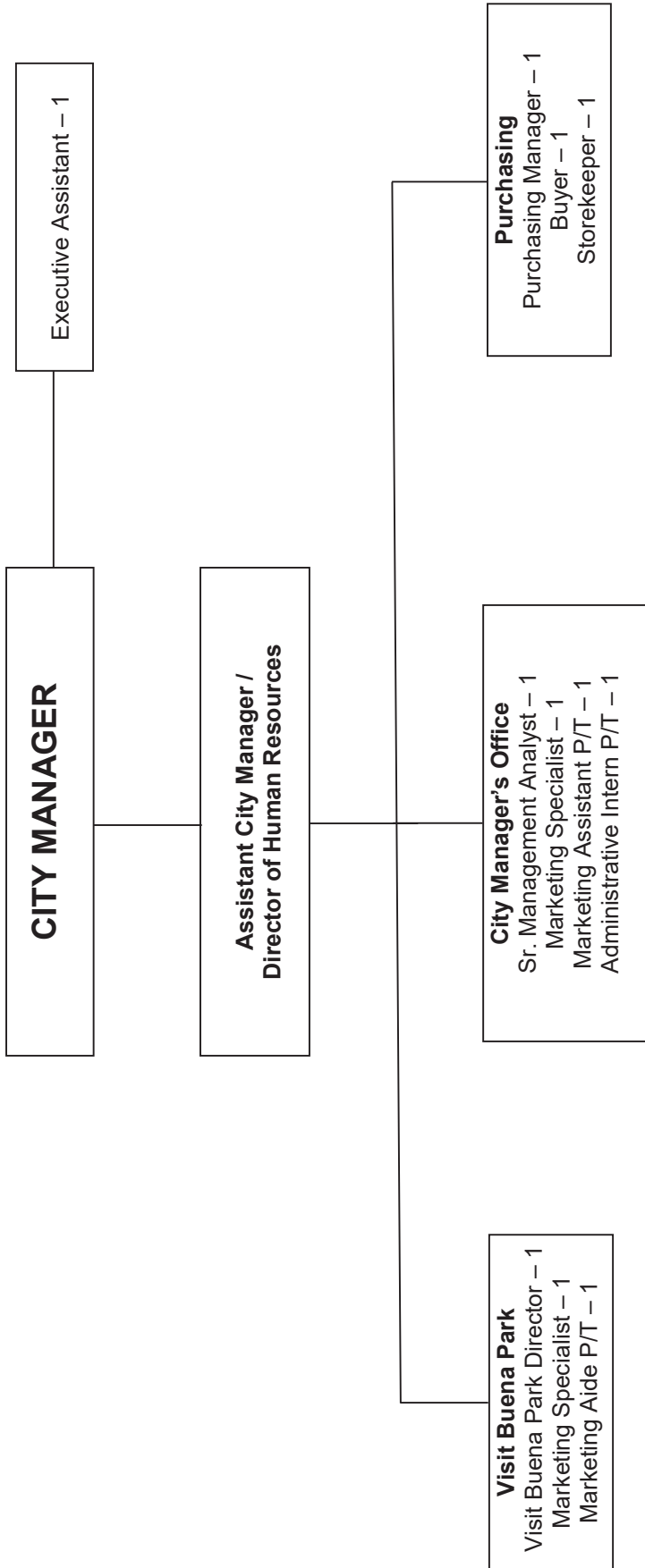
- Prepared the City's 2021-2023 Goals and Objective Plan.
- Held successful State of the City, Buena Park Goes to College, and Buena Park Graduates events.
- Completed a redesign of the City's website and Core Values design.
- Grew social media accounts by approximately 10% across all platforms.
- Produced the *Buena Park Today*.
- Created, and received approval for a strategic plan for the Human Relations Committee.
- Negotiated a Community Workforce Agreement with the local unions with City Council review and input
- Lobbied and successfully received several state and federal grants for issues such as flavored tobacco enforcement, security cameras and lighting, homelessness, and a new city water well

DESIRED SERVICE LEVELS FOR COMING YEAR:

- Ensure effective and timely progress reports and updates through the distribution of the City Manager's Weekly to the City Council, Commissioners, and City staff.
- Maintain active participation & coordination of regional transportation, air quality & water issues.
- Maintain involvement with economic development projects in the City.
- Continue to provide high-level customer service to residents and business owners.
- Continue to be involved in the League of Cities, ACC-OC, NOCCC, OCCOG, and other organizations which impact the City.
- Continue ongoing reviews with departments regarding opportunities for more cost-effective methods of service delivery and seek grant funding opportunities.
- Continue to promote activities that protect and enhance sales tax revenue.
- Continue participation in administrative activities of the OCFA, OCPA, and SEAACA.
- Provide staff support for the Buena Park Cable Channel, the Human Relations Committee, and the Education Committee.
- Closely monitor the City budget and provide periodic analysis of total revenue status.
- Manage the City's website and social media accounts.
- Manage communication programs that promote the City and its services and programs.
- Plan, organize, and design the *Buena Park Today*.
- Create marketing plans and associated collateral for the promotion of City events and services.

**CITY of BUENA PARK
CITY MANAGER'S OFFICE**

Organizational Chart



**CITY MANAGER'S OFFICE
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-25**

DEPARTMENT DETAIL

I. DIVISIONS

- A. Interdepartmental Administration and Coordination
- B. Intergovernmental Relations and Legislative Advocacy
- C. Community Relations/Marketing/Promotion
- D. Visit Buena Park
- E. Purchasing

A. Interdepartmental Administration and Coordination

- Assist and guide City Council with policy formation and coordinate departmental implementation.
- Conduct regular meetings with Directors to review Department activities and coordinate mutual programs of concern.

B. Intergovernmental Relations and Legislative Advocacy

- Provide legislative advocacy coordination with state and federal representatives, and special interest groups.
- Interact and cooperate with the County of Orange and surrounding cities on issues of mutual concern.
- Participate in local, regional, and state organizations and committees, including League of California Cities, ACC-OC, OCCMA, SCAG, OCCOG, ICMA, and MMASC.

C. Community Relations/Marketing/Promotion

- Interact with and respond to citizens with complaints, comments and requests for service.
- Liaison to the North Orange County Chamber of Commerce.
- Participate in community events and activities.
- Administer the City's public website and social media accounts.
- Manage and administer communication that promotes City events and services.
- Provide design services for City invites, flyers, pamphlets, and other promotional materials.
- Oversee the production of the *Buena Park Today*.

D. Visit Buena Park

- Oversee activities and budget of Visit Buena Park.
- Liaison between public and private sector for Entertainment Corridor programs and promotions.
- Assist the Tourism Marketing District (TMD) with promotion of Buena Park as a complete tourism destination.

CITY MANAGER'S OFFICE
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-25

E. Purchasing

- Ensure that the City's requirements for goods and services are met in an accurate and timely fashion at the best overall value to the City.
- Oversee disposition of surplus City supplies and equipment.
- Maintain optimum and accurate inventory supply stock levels in the City's warehouse.

II. DEPARTMENT EMPLOYEES

- City Manager – 1
- Assistant City Manager/Director of Human Resources – 0.5
- Senior Management Analyst – 1
- Marketing Specialist – 2
- Marketing Assistant P/T – 1
- Marketing Aide P/T - 1
- Executive Assistant – 1
- Administrative Intern P/T – 1
- Purchasing Manager – 1
- Buyer – 1
- Storekeeper – 1
- Visit Buena Park Director - 1

III. CONTRACT ADMINISTRATION

- Orange County Fire Authority
- Southeast Area Animal Control Authority
- Orange County Power Authority
- Ambulance Services
- Buena Park Cable Channel
- City Attorney
- Farmers Market
- Townsend Public Affairs



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|--|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE CITY MANAGER'S OFFICE |
|--|--|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|-----------------------|----------------------|-----------------------------|-----------|-----------|
| 105105 | CITY MANAGER'S OFFICE | 853,970 | 217,650 | - | 1,071,620 |
| 121135 | PURCHASING | 317,730 | 75,830 | 960 | 394,520 |
| TOTAL APPROPRIATIONS | | 1,171,700 | 293,480 | 960 | 1,466,140 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------|-----------|
| 11 | GENERAL FUND | 1,466,140 |
| TOTAL RESOURCES | | 1,466,140 |

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|-----------------------|----------------------|-----------------------------|-----------|-----------|
| 105105 | CITY MANAGER'S OFFICE | 907,380 | 209,430 | - | 1,116,810 |
| 121135 | PURCHASING | 335,920 | 74,630 | 960 | 411,510 |
| TOTAL APPROPRIATIONS | | 1,243,300 | 284,060 | 960 | 1,528,320 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------|-----------|
| 11 | GENERAL FUND | 1,528,320 |
| TOTAL RESOURCES | | 1,528,320 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION | | | DEPARTMENT TITLE | | | | | |
|-----------------------------|--|------------------------|-----------------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| GENERAL GOVERNMENT SERVICES | | | CITY MANAGER'S OFFICE | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | SALARY & BENEFITS | | | | | | | |
| | CITY MANAGER 1.000 | 231,040 | | 250,040 | 276,020 | 276,020 | 289,800 | 289,800 |
| | ASSISTANT CITY MANAGER/ DIRECTOR OF HR 0.500 | 94,960 | | 97,950 | 118,200 | 118,200 | 124,110 | 124,110 |
| | PURCHASING MANAGER 1.000 | 130,360 | | 135,570 | 142,360 | 142,360 | 149,470 | 149,470 |
| | SR. MANAGEMENT ANALYST 1.000 | 107,530 | | 106,600 | 117,430 | 117,430 | 129,310 | 129,310 |
| | MARKETING SPECIALIST 1.000 | 68,630 | | 74,270 | 66,340 | 66,340 | 73,000 | 73,000 |
| | BUYER 1.000 | 58,970 | | 67,430 | 70,810 | 70,810 | 74,350 | 74,350 |
| | STOREKEEPER 1.000 | 53,860 | | 59,920 | 60,940 | 60,940 | 67,130 | 67,130 |
| | EXECUTIVE ASSISTANT 1.000 | 66,450 | | 66,240 | 76,420 | 76,420 | 83,750 | 83,750 |
| | TOTAL POSITIONS 7.500 | | | | | | | |
| 5110 | REGULAR SALARIES | 811,800 | 763,217 | 858,020 | 928,520 | 928,520 | 990,920 | 990,920 |
| 5110 | LONGEVITY PAY | 480 | - | 2,000 | 17,160 | 17,160 | 18,150 | 18,150 |
| 5115 | EXCESS MEDICAL PREMIUM | 9,260 | 20,052 | 24,050 | 29,080 | 29,080 | 29,080 | 29,080 |
| 5117 | CASH PAYMENT PER MOU | - | - | 18,700 | - | - | - | - |
| 5130 | OVERTIME | - | 132 | - | - | - | - | - |
| 5131 | VACATION PAY-OFF | 10,910 | 9,145 | 10,530 | 13,260 | 13,260 | 14,530 | 14,530 |
| 5132 | SICK-LEAVE BUY BACK | 5,330 | 5,225 | 5,770 | 6,620 | 6,620 | 6,960 | 6,960 |
| 5140 | PART-TIME PERSONNEL | 34,740 | 12,916 | 34,740 | 64,970 | 64,970 | 68,220 | 68,220 |
| 5145 | CELL PHONE ALLOWANCE | - | - | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 5154 | REIMBURSABLE SALARIES | (171,890) | (171,888) | (182,790) | (185,290) | (185,290) | (188,390) | (188,390) |
| 5157 | BILINGUAL PAY | 420 | 543 | 420 | 420 | 420 | 420 | 420 |
| 5158 | AUTO/CELL PHONE ALLOWANCE | 1,800 | 1,800 | 2,400 | 2,400 | 2,400 | 2,400 | 2,400 |
| 5160 | WORKERS' COMPENSATION | 15,200 | 15,204 | 26,660 | 34,890 | 34,890 | 37,270 | 37,270 |
| 5161 | ACCRUED LEAVE | 6,090 | 6,096 | 8,360 | 8,390 | 8,390 | 8,420 | 8,420 |
| 5170 | MEDICAL INSURANCE | 105,660 | 80,294 | 95,910 | 75,480 | 75,480 | 82,100 | 82,100 |
| 5171 | DENTAL INSURANCE | 7,820 | 5,490 | 6,650 | 5,630 | 5,630 | 5,660 | 5,660 |
| 5172 | LONG-TERM DISABILITY | 2,260 | 987 | 2,200 | 2,580 | 2,580 | 2,710 | 2,710 |
| 5173 | LIFE AD&D | 600 | 617 | 1,690 | 1,730 | 1,730 | 1,820 | 1,820 |
| 5174 | MEDICARE | 12,740 | 11,603 | 13,730 | 15,560 | 15,560 | 16,550 | 16,550 |
| 5175 | PART-TIME RETIREMENT/DEF COMP | 1,300 | 484 | 1,300 | 2,440 | 2,440 | 2,560 | 2,560 |
| 5180 | RETIREMENT - CITY FUNDED | 77,850 | 72,924 | 80,190 | 100,590 | 100,590 | 105,130 | 105,130 |
| 5184 | RETIREMENT UAL - MISC | 198,390 | 202,889 | 159,280 | 130,380 | 130,380 | 125,060 | 125,060 |
| 5185 | EDUCATION REIMBURSEMENT | 5,000 | - | 5,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 5190 | EDUCATION INCENTIVE PAY | 4,140 | 5,125 | 5,400 | 9,180 | 9,180 | 9,180 | 9,180 |
| 5199 | REIMBURSABLE BENEFITS | (106,990) | (106,992) | (107,660) | (103,790) | (103,790) | (106,950) | (106,950) |
| | SALARY & BENEFITS TOTAL | 1,032,910 | 935,863 | 1,074,050 | 1,171,700 | 1,171,700 | 1,243,300 | 1,243,300 |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6210 | ADVERTISING | - | - | 5,750 | 750 | 750 | 750 | 750 |
| 6240 | PROF/CONTRACTUAL SERVICES | 157,710 | 141,069 | 165,880 | 173,830 | 173,830 | 171,530 | 171,530 |
| 6245 | PROFESSIONAL SERVICES - CITY | 450 | 456 | 450 | 450 | 450 | 450 | 450 |
| 6250 | OFFICE EQUIPMENT MAINTENANCE | - | 1,931 | 450 | - | - | - | - |
| 6255 | SAFETY SHOES | 250 | 223 | 250 | 250 | 250 | 250 | 250 |
| 6260 | EQUIPMENT RENTAL - CITY | 7,440 | 7,440 | 7,440 | 7,690 | 7,690 | 4,550 | 4,550 |
| 6261 | EQUIPMENT MAINTENANCE - CITY | 6,880 | 6,876 | 8,500 | 7,710 | 7,710 | 7,840 | 7,840 |
| 6265 | MNGT INFO SYS CHGS - CITY | 34,340 | 34,344 | 34,900 | 57,170 | 57,170 | 52,200 | 52,200 |
| 6280 | AUTO EXPENSE REIMBURSEMENT | 250 | - | 250 | 250 | 250 | 250 | 250 |
| 6320 | WATER UTILITY | 600 | 303 | 600 | 600 | 600 | 600 | 600 |
| 6340 | NON-CAPITAL EQUIPMENT/FURNITURE | - | - | - | 960 | 960 | 960 | 960 |
| 6350 | SMALL TOOL/EQUIP EXPENSE | 200 | 52 | 200 | 200 | 200 | 200 | 200 |
| 6410 | STATIONERY/OFFICE SUPPLIES | 2,750 | 4,928 | 4,250 | 4,350 | 4,350 | 4,350 | 4,350 |
| 6420 | MEMBERSHIP/SUBS/CERTS | 1,710 | 1,401 | 2,080 | 3,710 | 3,710 | 3,710 | 3,710 |
| 6431 | POSTAGE-COMMUNITY INFORMATION | 20,000 | 15,245 | 20,600 | 20,000 | 20,000 | 20,000 | 20,000 |
| 6435 | REPROGRAPHICS POSTAGE | 40,000 | 37,641 | 40,000 | 55,000 | 55,000 | 55,000 | 55,000 |
| 6510 | BUILDING MAINTENANCE - CITY | 25,690 | 22,548 | 28,430 | 30,400 | 30,400 | 29,610 | 29,610 |
| 6650 | CONFERENCE/MEETING/TRAINING | 4,000 | 11,908 | 10,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| 6665 | REPRODUCTION SUPPLIES/SERVICES | 27,500 | 27,298 | 26,000 | 26,000 | 26,000 | 26,000 | 26,000 |
| 6690 | SPECIAL DEPARTMENTAL | 2,500 | 7,777 | 3,000 | 2,500 | 2,500 | 2,500 | 2,500 |
| 6799 | REIMB OPERATING EXPENSES | (88,260) | (88,260) | (97,280) | (109,380) | (109,380) | (107,730) | (107,730) |
| | MAINTENANCE & OPERATIONS TOTAL | 244,010 | 233,180 | 261,750 | 294,440 | 294,440 | 285,020 | 285,020 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION GENERAL GOVERNMENT SERVICES | | | DEPARTMENT TITLE CITY MANAGER'S OFFICE | | | | | |
|---|-----------------|-----------------|---|-----------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| OBJECT CODE | DESCRIPTION | NUMBER OF UNITS | NEW OR REPLACEMENT | UNIT COST | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| *Account 6340 & 7840 Detail | | | | | | | | |
| | EQUIPMENT | | | | | | | |
| 121135 | | | | | | | | |
| 6340 | PRINTERS | 3 | NEW | 320 | 960 | 960 | - | - |
| | PRINTERS | 3 | NEW | 320 | - | - | 960 | 960 |
| | 6340 TOTAL | | | | 960 | 960 | 960 | 960 |
| | EQUIPMENT TOTAL | | | | 960 | 960 | 960 | 960 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **CITY MANAGER'S OFFICE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 141,069 | \$ 165,880 | \$ 173,830 | \$ 173,830 | \$ 171,530 | \$ 171,530 |
| 11-105105 | <u>City Manager's Office</u> | | | | | | |
| | • Community Newsletter-Printing Cost | 46,742 | 58,000 | 58,000 | 58,000 | 58,000 | 58,000 |
| | • Community Newsletter-Creative Vision | 10,324 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| | • Townsend Public Affairs (75% is funded by General Fund and 25% is funded by Water Fund) | 72,675 | 72,680 | 72,680 | 72,680 | 72,680 | 72,680 |
| | • BP Today Contract Writer | 525 | 3,000 | 1,500 | 1,500 | 1,500 | 1,500 |
| | • MRW & Associates Consultant Svcs | 5,000 | - | - | - | - | - |
| | • FedEx | - | 50 | 50 | 50 | 50 | 50 |
| | • COVID Test Advertising | 204 | - | - | - | - | - |
| | • One-Way Texting | - | - | 9,500 | 9,500 | 7,000 | 7,000 |
| | • Miscellaneous | 750 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| | SUB-TOTAL | 136,220 | 160,730 | 168,730 | 168,730 | 166,230 | 166,230 |
| 11-121135 | <u>Purchasing Services</u> | | | | | | |
| | • Planet Bids | 4,234 | 4,550 | 4,450 | 4,450 | 4,600 | 4,600 |
| | • NIGP 5 Digit License | 615 | 600 | 650 | 650 | 700 | 700 |
| | SUB-TOTAL | 4,849 | 5,150 | 5,100 | 5,100 | 5,300 | 5,300 |

CITY OF BUENA PARK
MEMBERSHIPS, SUBSCRIPTIONS & CERTIFICATIONS (6420)
FY 2023-24 and 2024-25

Department: **CITY MANAGER'S OFFICE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 1,401 | \$ 2,080 | \$ 3,710 | \$ 3,710 | \$ 3,710 | \$ 3,710 |
| 11-105105 | <u>City Manager's Office</u> | | | | | | |
| | • OC Register subscriptions | 200 | 120 | 130 | 130 | 130 | 130 |
| | • OC City Manager Association | - | 600 | 600 | 600 | 600 | 600 |
| | • Desktop publishing subscription & computer training manuals | - | 150 | 150 | 150 | 150 | 150 |
| | • Membership (MMASC) | 90 | 100 | 200 | 200 | 200 | 200 |
| | • Membership (CivicWell) | - | - | 600 | 600 | 600 | 600 |
| | • Membership (CAPIO) | - | - | 275 | 275 | 275 | 275 |
| | • Zoom | 220 | 150 | 150 | 150 | 150 | 150 |
| | • Adobe Stock Photos | 430 | 360 | 360 | 360 | 360 | 360 |
| | • Dropbox Subscription | 201 | 210 | 210 | 210 | 210 | 210 |
| | • Constant Contact Subscription | - | - | 675 | 675 | 675 | 675 |
| | • Mobile Video Editing App | - | - | 30 | 30 | 30 | 30 |
| | SUB-TOTAL | 1,141 | 1,690 | 3,380 | 3,380 | 3,380 | 3,380 |
| 11-121135 | <u>Purchasing Services</u> | | | | | | |
| | • CA Association of Public Purchasing Officers dues | 260 | 260 | 280 | 280 | 280 | 280 |
| | • Consumer Reports subscription | - | 60 | - | - | - | - |
| | • Miscellaneous purchasing publications and updates | - | 70 | 50 | 50 | 50 | 50 |
| | SUB-TOTAL | 260 | 390 | 330 | 330 | 330 | 330 |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

Department: **CITY MANAGER'S OFFICE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 11,908 | \$ 10,000 | \$ 12,000 | \$ 12,000 | \$ 12,000 | 12,000 |
| 11-105105 | <u>City Manager's Office</u> • Council/City Manager Team Building Workshop / Strategic Plan • Local and Regional Meetings (OCCMA, Chamber, ACC-OC, C.M. Dept., misc. workshops, MMASC, SCAG, LLC) • CAPIO Conference • Miscellaneous Training • CALED Conference • Economic Development Meetings | 10,398 | 7,000 | 9,000 | 9,000 | 9,000 | 9,000 |
| 11-121135 | <u>Purchasing Services</u> • Calif Assoc. of Public Purchasing Officers (CAPPO) monthly meetings • National Institute of Governmental Purchasing meetings • CAPPO one day seminar (local) • CAPPO annual conference • Agent and Buyer Staff Training Seminars | 1,510 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |

Community Support Services

**COMMUNITY SUPPORT SERVICES
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25**

OF FTE'S: 2.48
2023-24 TOTAL BUDGET: \$4,437,380
2024-25 TOTAL BUDGET: \$4,451,140

FUNCTIONS/OBJECTIVES:

Community Support Services is an activity designated by the City Council to support programs of economic interest to the City, to fund special community events, and to assist with historical preservation of the City.

Specific entities and events funded include Visit Buena Park, the Silverado Days festival, the Buena Park Historical District, 4th of July, Love Buena Park, Sister City Program, the Buena Park Navigation Center, and Community Relations & Education.

In addition, the Visit Buena Park operations are reflected in this activity.

**VISIT BUENA PARK
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25**

OF FTE's: 2.48
2023-24 TOTAL BUDGET: \$461,560
2024-25 TOTAL BUDGET: \$474,310

FUNCTIONS/OBJECTIVES:

Visit Buena Park's mission is to become a recognized travel destination and increase visitors and overnight hotel stays to economically impact the city.

- Creates and oversees Annual Marketing Plan and \$1,100,000 budget for the Tourism Marketing District
- Creates and oversees Annual Marketing & Sales Plan and budget for Visit Buena Park
- Represents Visit Buena Park/The City of Buena Park and sits on the Board of the Buena Park Hotel Marketing Association(BPHMA)
- Serves as an effective leader and 'Brand Ambassador' for the organization's mission. Represents Visit Buena Park in an enthusiastic and professional manner and maintains a positive public image while representing the company.
- Responsible for content creation, photography and overseeing vendor for the annual Buena Park Travel guide
- Negotiate all advertising contracts, execute insertion orders and manage the media schedule on behalf of the BPHMA.
- Responsible for directing and developing the implementation of a proactive public relations and communications plan, which targets specific travel markets and social media outlets.
- Work collaboratively with the creative agency on record to verify that all campaigns align with brand standards, meet required deadlines and expectations
- Manage travel writer/ blogger/influencer outreach and organize all subsequent visits for qualified media
- Create and launch innovative cooperative marketing promotions with key stakeholders to help drive overnight visitation and brand awareness.
- Attend and participate in sales missions, training presentations, familiarization tours, and industry tradeshow
- Conducts market analysis and uses measurable data to evaluate the effectiveness of all marketing strategies and programs to present to the board every quarter.
- Works closely with local destination marketing organizations including Visit California representatives to increase awareness to our city through cooperative marketing campaigns and media familiarization tours.
- Assists in the preparation and presentation to city council the annual report that outlines the Associations goals and objectives and financial statements.

**VISIT BUENA PARK
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25**

PRIOR YEAR MAJOR ACCOMPLISHMENTS:

Completed 7th Year of Managing the Tourism Marketing District

Visit Buena Park manages and develops the marketing plan and budget for the District. The District is a stable funding source without government spending to draw more overnight visitors into Buena Park hotels. The District collects over \$1.1 million in funds annually.

VBP Staff Tradeshow Attendee List

Staff attends several travel and media tradeshows each year to promote and partner with buyers and press. Local, regional and national conferences including IPW, Go West Summit Conference, TravMedia International Media Marketplace conference, Visit California Mexico Mission, Visit California San Francisco Media Mission, and Student Youth Travel Association (SYTA) Conference.

Expedia Campaigns

For 2022, Visit Buena Park participated in Expedia's Orange County joint marketing for Q1, Q2, Q3 and Q4. The program included premium page placement and display ads throughout the Expedia network and drove visitors to a centralized landing page where they could book hotels for any participating Orange County destinations. The program was an effective way for Buena Park to partner with multiple regional destinations to extend the marketing spend in a high-impact campaign. The overall campaigns cost the Tourism Marketing District \$100k for the year and produced a total of \$2.1 Million in booked hotel revenue, with 15,414 room nights booked. Individual Buena Park (non-cooperative) Expedia campaigns have generated over \$788K in hotel revenue and 5596 room nights.

2023 Buena Park Travel Guide Released

Orange Coast Magazine and Visit Buena Park completed the annual Buena Park Travel Guide, which was released in January 16, 2023. The guide will highlight what to do, where to eat, how to get here, and where to stay. Visitors can request a guide be mailed to their home or download a digital version online. The guides are also distributed at select airports, military bases, AAA offices, and Buena Park hotels. The production and sales were paid for by Tourism Marketing District Funds and the printing was paid for by Visit Buena Park membership funds.

Hosted Notable Influencers

Visit Buena Park staff hosted over a dozen members of media that have collectively reached over 1.17M from theme park enthusiasts to foodie fanatics with significant followings across social platforms. Notable names include Jane Ko of A Taste of Koko blog, who explored the city's dining scene and wrote a blog post that had a reach of 83,000 unique monthly visitors. Tim Tracker also visited the Halloween Capital of SoCal to cover the festivities, garnering 250,000 views across his three YouTube videos.

VISIT BUENA PARK
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25

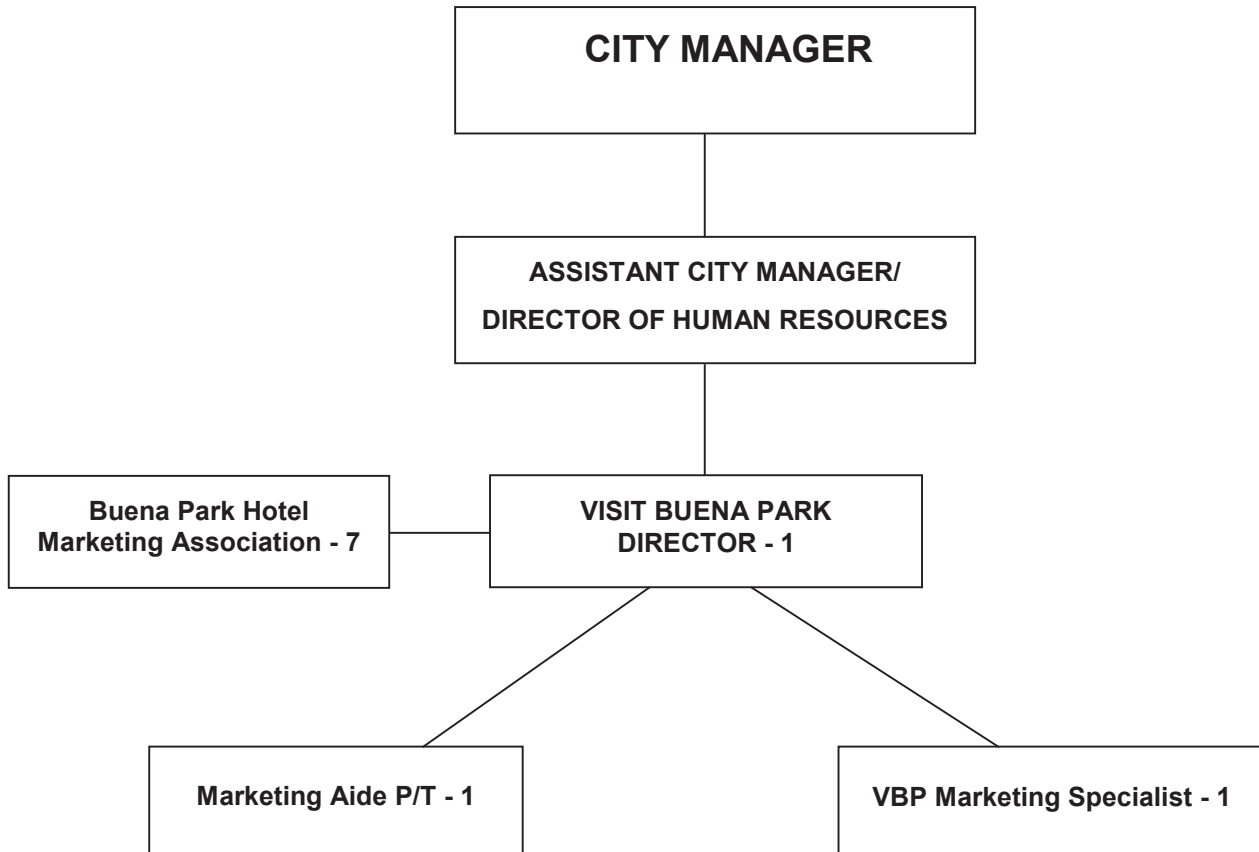
Press Coverage

Visit Buena Park staff's proactive press pitching and content creation has garnered a reach of over 615 million and advertising value equivalency of over \$2.9 Million. Noteworthy publications that covered Buena Park include Eater Los Angeles, LA Family Travel, MSN, SFist, TimeOut, OC Register, MICHELIN Media, KLTA, KNBC, Military Families Magazine, Epoch Times, Southern California Life Magazine, Orange Coast Magazine, Canadian Traveler, US News & World Report, Chicago Parent, Metro Parent, and many others.

Featured on TV

Visit Buena Park worked with New York Living TV Show for a 5-minute "Top Picks" segment on PIX11 New York Morning News. The broadcast reaches over 7 million households in New York and New Jersey and has an average audience of 1,788,264. Staff also secured a feature with Travel Now, a travel show that runs on the Access Luxury Roku channel to create two segments on Buena Park. One highlighted the emerging food scene and the other focused on the major attractions offered in the city including the Historic District. Both episodes premiered in the U.S. market, as well as Canada, Mexico, UK, France, and Germany. The videos already have over 75,000 views each on Youtube. Visit Buena Park garnered a 3 minute TV segment feature on Summer fun in Buena Park with the fast-paced 30 minute lifestyle program – Lifestyle Today. The shows airs weekly on 6 major news networks across the country including KCAL Los Angeles, WLNY New York, WPSG Philadelphia, KTXA Dallas, WTOG Tampa, and WUPA Atlanta. Visit Buena Park conducted a Satellite Media Tour promoting Spring and Summer travel to Buena Park. The media tour featured 2 to 3 minute segments on the following television and radio broadcasts: KWGN Denver, KUTV Salt Lake City, WOAI San Antonio, Conversations with Cyrus Webb Radio, Park City TV, Business First AM, KEYE Austin, KORE-FM Seattle, KTAZ Phoenix, KVCW Las Vegas, and KAZT Phoenix. The tour delivered over 12 million impressions and 855 total broadcasts.

CITY OF BUENA PARK
VISIT BUENA PARK
Organizational Chart





CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|---|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE COMMUNITY SUPPORT SERVICES |
|--|---|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|---------------------------------|----------------------|-----------------------------|-----------|-----------|
| 106117 | VISIT BUENA PARK | 361,170 | 100,390 | - | 461,560 |
| 106118 | VISIT BP MARKETING PROGRAMS | - | 20,000 | - | 20,000 |
| 106119 | SILVERADO DAYS | 93,310 | 69,400 | - | 162,710 |
| 106120 | HISTORICAL DISTRICT | - | 53,670 | - | 53,670 |
| 106125 | 4th OF JULY | 29,500 | - | - | 29,500 |
| 106127 | LOVE BUENA PARK DAY | - | 5,000 | - | 5,000 |
| 106128 | SISTER CITY PROGRAM | - | 15,000 | - | 15,000 |
| 106131 | NAVIGATION CENTER | - | 3,589,940 | - | 3,589,940 |
| 106132 | COMMUNITY RELATIONS & EDUCATION | - | 100,000 | - | 100,000 |
| TOTAL APPROPRIATIONS | | 483,980 | 3,953,400 | - | 4,437,380 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------|-----------|
| 11 | GENERAL FUND | 4,437,380 |
| TOTAL RESOURCES | | 4,437,380 |

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|---------------------------------|----------------------|-----------------------------|-----------|-----------|
| 106117 | VISIT BUENA PARK | 375,270 | 99,040 | - | 474,310 |
| 106118 | VISIT BP MARKETING PROGRAMS | - | 20,000 | - | 20,000 |
| 106119 | SILVERADO DAYS | 94,170 | 69,400 | - | 163,570 |
| 106120 | HISTORICAL DISTRICT | - | 52,270 | - | 52,270 |
| 106125 | 4th OF JULY | 31,050 | - | - | 31,050 |
| 106127 | LOVE BUENA PARK DAY | - | 5,000 | - | 5,000 |
| 106128 | SISTER CITY PROGRAM | - | 15,000 | - | 15,000 |
| 106131 | NAVIGATION CENTER | - | 3,589,940 | - | 3,589,940 |
| 106132 | COMMUNITY RELATIONS & EDUCATION | - | 100,000 | - | 100,000 |
| TOTAL APPROPRIATIONS | | 500,490 | 3,950,650 | - | 4,451,140 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------|-----------|
| 11 | GENERAL FUND | 4,451,140 |
| TOTAL RESOURCES | | 4,451,140 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| DEPARTMENT TITLE | | ACTIVITY TITLE | | | | | | |
|---|--------------------------------|------------------------|----------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| COMMUNITY SUPPORT SERVICES | | VISIT BUENA PARK | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| SALARY & BENEFITS | | | | | | | | |
| | VISIT BUENA PARK DIRECTOR 1.00 | 133,560 | | 138,900 | 145,840 | 145,840 | 153,140 | 153,140 |
| | MARKETING SPECIALIST 1.00 | 64,870 | | 67,470 | 77,970 | 77,970 | 81,870 | 81,870 |
| | TOTAL POSITIONS 2.00 | | | | | | | |
| 5110 | REGULAR SALARIES | 198,430 | 138,499 | 206,370 | 223,810 | 223,810 | 235,010 | 235,010 |
| 5110 | LONGEVITY PAY | - | - | - | 2,920 | 2,920 | 3,060 | 3,060 |
| 5115 | EXCESS MEDICAL | 2,630 | 2,821 | 2,330 | 4,590 | 4,590 | 4,600 | 4,600 |
| 5117 | CASH PAYMENT PER MOU | - | - | 3,000 | - | - | - | - |
| 5131 | VACATION PAY-OFF | 3,530 | - | 3,670 | 4,910 | 4,910 | 5,150 | 5,150 |
| 5132 | SICK LEAVE BUY BACK | 3,080 | 3,082 | 3,210 | 3,370 | 3,370 | 3,530 | 3,530 |
| 5140 | PART-TIME PERSONNEL | 17,070 | 679 | 17,650 | 19,060 | 19,060 | 20,120 | 20,120 |
| 5145 | CELL PHONE ALLOWANCE | - | - | 600 | 600 | 600 | 600 | 600 |
| 5160 | WORKERS' COMPENSATION | 3,850 | 3,852 | 6,170 | 7,910 | 7,910 | 8,310 | 8,310 |
| 5161 | ACCRUED LEAVE | 1,490 | 1,488 | 2,000 | 2,010 | 2,010 | 1,990 | 1,990 |
| 5170 | MEDICAL INSURANCE | 23,540 | 10,269 | 25,340 | 20,160 | 20,160 | 21,930 | 21,930 |
| 5171 | DENTAL INSURANCE | 2,220 | 1,260 | 2,220 | 2,280 | 2,280 | 2,280 | 2,280 |
| 5172 | L.T.D. | 600 | 156 | 660 | 720 | 720 | 750 | 750 |
| 5173 | LIFE AD&D | 240 | 108 | 430 | 470 | 470 | 490 | 490 |
| 5174 | MEDICARE | 3,280 | 2,119 | 3,400 | 3,800 | 3,800 | 3,980 | 3,980 |
| 5175 | P/T RETIREMENT/DEP COMP | 640 | 25 | 660 | 710 | 710 | 750 | 750 |
| 5180 | RETIREMENT - CITY FUNDED | 19,010 | 13,310 | 19,200 | 24,220 | 24,220 | 24,860 | 24,860 |
| 5184 | RETIREMENT UAL - MISC | 48,460 | 36,562 | 38,140 | 31,390 | 31,390 | 29,620 | 29,620 |
| 5185 | EDUCATION REIMBURSEMENT | 2,000 | - | 2,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 5190 | EDUCATION INCENTIVE PAY | 1,080 | 1,165 | 1,440 | 3,240 | 3,240 | 3,240 | 3,240 |
| SALARY & BENEFITS TOTAL | | 331,150 | 215,397 | 338,490 | 361,170 | 361,170 | 375,270 | 375,270 |
| MAINTENANCE & OPERATIONS | | | | | | | | |
| 6210 | ADVERTISING | 80,000 | 58,845 | 80,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 6221 | COOPERATIVE MARKETING | - | - | - | 5,000 | 5,000 | 5,000 | 5,000 |
| 6265 | MNGT INFO SYS CHGS - CITY | 9,620 | 9,624 | 9,100 | 14,910 | 14,910 | 13,620 | 13,620 |
| 6310 | TELEPHONE - 800 NUMBER | 250 | 418 | 250 | - | - | - | - |
| 6410 | STATIONERY/OFFICE SUPPLIES | 2,000 | 1,139 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 6420 | MEMBERSHIP/SUBS/CERTS | - | - | - | 25,000 | 25,000 | 25,000 | 25,000 |
| 6435 | POSTAGE - OUTSIDE | 1,700 | 335 | 1,100 | 1,500 | 1,500 | 1,500 | 1,500 |
| 6510 | BUILDING MAINTENANCE- CITY | 1,670 | 1,668 | 1,850 | 1,980 | 1,980 | 1,920 | 1,920 |
| 6650 | CONFERENCE/MEETING/TRAINING | - | - | - | 30,000 | 30,000 | 30,000 | 30,000 |
| MAINTENANCE & OPERATIONS TOTAL | | 95,240 | 72,029 | 94,300 | 100,390 | 100,390 | 99,040 | 99,040 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE COMMUNITY SUPPORT SERVICES | | ACTIVITY TITLE VISIT BUENA PARK MARKETING PROGRAMS | | | | | | |
|---|--------------------------------|--|-------------------|------------------------------|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6690 | SPECIAL DEPARTMENTAL | 20,000 | 5,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| | MAINTENANCE & OPERATIONS TOTAL | 20,000 | 5,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE | | ACTIVITY TITLE | | | | | | |
|--------------------------------|-------------------------------|------------------------|----------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| COMMUNITY SUPPORT SERVICES | | SILVERADO DAYS | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| SALARY & BENEFITS | | | | | | | | |
| 5130 | OVERTIME | 55,000 | 74,606 | 55,000 | 75,000 | 75,000 | 75,000 | 75,000 |
| 5140 | PART-TIME PERSONNEL | 14,700 | 2,210 | 14,700 | 15,880 | 15,880 | 16,670 | 16,670 |
| 5160 | WORKER'S COMPENSATION | 250 | 252 | 410 | 510 | 510 | 540 | 540 |
| 5174 | MEDICARE | 1,010 | 1,103 | 1,010 | 1,320 | 1,320 | 1,330 | 1,330 |
| 5175 | PART-TIME RETIREMENT/DEF COMP | 550 | 83 | 550 | 600 | 600 | 630 | 630 |
| SALARY & BENEFITS TOTAL | | 71,510 | 78,253 | 71,670 | 93,310 | 93,310 | 94,170 | 94,170 |
| MAINTENANCE & OPERATIONS | | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 44,050 | 42,962 | 44,050 | 52,400 | 52,400 | 52,400 | 52,400 |
| 6340 | NON-CAPITAL EQUIP/FURN | 3,000 | - | 3,000 | - | - | - | - |
| 6450 | HARDWARE SUPPLIES | 17,000 | 16,048 | 17,000 | 17,000 | 17,000 | 17,000 | 17,000 |
| MAINTENANCE & OPERATIONS TOTAL | | 64,050 | 59,011 | 64,050 | 69,400 | 69,400 | 69,400 | 69,400 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE | | ACTIVITY TITLE | | | | | | |
|----------------------------|--------------------------------|------------------------|----------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| COMMUNITY SUPPORT SERVICES | | HISTORICAL DISTRICT | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6510 | BUILDING MAINTENANCE - CITY | 45,360 | 44,544 | 50,190 | 53,670 | 53,670 | 52,270 | 52,270 |
| | MAINTENANCE & OPERATIONS TOTAL | 45,360 | 44,544 | 50,190 | 53,670 | 53,670 | 52,270 | 52,270 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE | | ACTIVITY TITLE | | | | | | |
|----------------------------|-------------------------------|------------------------|----------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| COMMUNITY SUPPORT SERVICES | | 4th OF JULY | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | SALARY & BENEFITS | | | | | | | |
| 5130 | OVERTIME | 24,000 | 23,015 | 24,000 | 28,500 | 28,500 | 30,000 | 30,000 |
| 5140 | PART-TIME PERSONNEL | 500 | - | 500 | 540 | 540 | 570 | 570 |
| 5160 | WORKERS COMPENSATION | 10 | 12 | 10 | 20 | 20 | 20 | 20 |
| 5174 | MEDICARE | 360 | 331 | 360 | 420 | 420 | 440 | 440 |
| 5175 | PART-TIME RETIREMENT/DEF COMP | 20 | - | 20 | 20 | 20 | 20 | 20 |
| | SALARY & BENEFITS TOTAL | 24,890 | 23,358 | 24,890 | 29,500 | 29,500 | 31,050 | 31,050 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| DEPARTMENT TITLE | | ACTIVITY TITLE | | | | | | |
|-----------------------------------|--------------------------------|----------------------------|----------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| COMMUNITY SUPPORT SERVICES | | LOVE BUENA PARK DAY | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6690 | SPECIAL DEPARTMENTAL | 5,000 | 987 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| | MAINTENANCE & OPERATIONS TOTAL | 5,000 | 987 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE | | ACTIVITY TITLE | | | | | | |
|----------------------------|--------------------------------|------------------------|----------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| COMMUNITY SUPPORT SERVICES | | SISTER CITY PROGRAM | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6650 | CONF/MEETING/TRAINING | 15,000 | - | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| | MAINTENANCE & OPERATIONS TOTAL | 15,000 | - | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE | | ACTIVITY TITLE | | | | | | |
|----------------------------|--------------------------------|------------------------|----------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| COMMUNITY SUPPORT SERVICES | | NAVIGATION CENTER | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 2,860,000 | 2,664,726 | 2,951,940 | 3,302,980 | 3,302,980 | 3,302,980 | 3,302,980 |
| 6744 | REIMBURSEMENT AGREEMENTS | - | - | 286,960 | 286,960 | 286,960 | 286,960 | 286,960 |
| | MAINTENANCE & OPERATIONS TOTAL | 2,860,000 | 2,664,726 | 3,238,900 | 3,589,940 | 3,589,940 | 3,589,940 | 3,589,940 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE | | ACTIVITY TITLE | | | | | | |
|----------------------------|--------------------------------|---------------------------------|----------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| COMMUNITY SUPPORT SERVICES | | COMMUNITY RELATIONS & EDUCATION | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | - | - | - | 81,500 | 81,500 | 81,500 | 81,500 |
| 6350 | SMALL TOOL/EQUIP EXPENSE | - | - | - | 2,000 | 2,000 | 2,000 | 2,000 |
| 6420 | MEMBERSHIP/SUBS/CERTS | - | - | - | 1,500 | 1,500 | 1,500 | 1,500 |
| 6761 | GRANT/REBATE EXPENDITURES | - | - | - | 10,000 | 10,000 | 10,000 | 10,000 |
| 6690 | SPECIAL DEPARTMENTAL | - | - | 100,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 7840 | MACHINERY/EQUIPMENT | - | - | 66,250 | - | - | - | - |
| | MAINTENANCE & OPERATIONS TOTAL | - | - | 166,250 | 100,000 | 100,000 | 100,000 | 100,000 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

| Department | | COMMUNITY SUPPORT SERVICES | | | | | |
|-------------------------|--|----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
| TOTAL DEPARTMENT | | <u>\$ 2,707,688</u> | <u>\$ 2,779,050</u> | <u>\$ 3,436,880</u> | <u>\$ 3,436,880</u> | <u>\$ 3,436,880</u> | <u>\$ 3,436,880</u> |
| 11-106119 | <u>Silverado Days</u> | | | | | | |
| | • Fencing | 8,802 | 6,600 | 12,000 | 12,000 | 12,000 | 12,000 |
| | • Electrical Service | 11,103 | 6,400 | 5,000 | 5,000 | 5,000 | 5,000 |
| | • Rental Equipment | 3,808 | 2,650 | 4,000 | 4,000 | 4,000 | 4,000 |
| | • Miscellaneous Expenses | - | 250 | 250 | 250 | 250 | 250 |
| | • Silverado Mutt Show | - | 150 | 150 | 150 | 150 | 150 |
| | • Security | 19,249 | 28,000 | 28,000 | 28,000 | 28,000 | 28,000 |
| | • Field Maintenance/Rehab | - | - | 3,000 | 3,000 | 3,000 | 3,000 |
| | SUB-TOTAL | <u>42,962</u> | <u>44,050</u> | <u>52,400</u> | <u>52,400</u> | <u>52,400</u> | <u>52,400</u> |
| 11-106131 | <u>Navigation Center</u> | | | | | | |
| | • Navigation Center Operator | 2,664,726 | 2,735,000 | 3,302,980 | 3,302,980 | 3,302,980 | 3,302,980 |
| | SUB-TOTAL | <u>2,664,726</u> | <u>2,735,000</u> | <u>3,302,980</u> | <u>3,302,980</u> | <u>3,302,980</u> | <u>3,302,980</u> |
| 11-106132 | <u>Community Relations & Education</u> | | | | | | |
| | • City Council/Planning Comm. | - | - | 14,000 | 14,000 | 14,000 | 14,000 |
| | • Misc Departmental | - | - | 67,500 | 67,500 | 67,500 | 67,500 |
| | SUB-TOTAL | <u>-</u> | <u>-</u> | <u>81,500</u> | <u>81,500</u> | <u>81,500</u> | <u>81,500</u> |

CITY OF BUENA PARK
MEMBERSHIPS, SUBSCRIPTIONS & CERTIFICATIONS (6420)
FY 2023-24 and 2024-25

Department **COMMUNITY SUPPORT SERVICES**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ - | \$ - | \$ 26,500 | \$ 26,500 | \$ 26,500 | \$ 26,500 |
| 11-106117 | <u>Visit Buena Park</u> | | | | | | |
| | • Muck Rack - Media Database | - | - | 7,500 | 7,500 | 7,500 | 7,500 |
| | • G Suite | - | - | 160 | 160 | 160 | 160 |
| | • Later - Social Media Scheduler | - | - | 400 | 400 | 400 | 400 |
| | • Constant Contact | - | - | 4,600 | 4,600 | 4,600 | 4,600 |
| | • Certified Rack - Brochure Distribution | - | - | 2,400 | 2,400 | 2,400 | 2,400 |
| | • STR Lodging | - | - | 2,500 | 2,500 | 2,500 | 2,500 |
| | • Adobe Cloud | - | - | 660 | 660 | 660 | 660 |
| | • Godaddy - VBP Site URL | - | - | 50 | 50 | 50 | 50 |
| | • Lumen 5 - Video Software for Social Media | - | - | 230 | 230 | 230 | 230 |
| | • CalTravel | - | - | 1,000 | 1,000 | 1,000 | 1,000 |
| | • Saffire - VBP Website Hosting | - | - | 4,800 | 4,800 | 4,800 | 4,800 |
| | • IFWTWA - International Food & Wine Travel Writers | - | - | 200 | 200 | 200 | 200 |
| | • SATW - Society of Travel Writers | - | - | 500 | 500 | 500 | 500 |
| | SUB-TOTAL | - | - | 25,000 | 25,000 | 25,000 | 25,000 |
| 11-106132 | <u>Community Relations & Education</u> | | | | | | |
| | • Membership/Subscriptions | - | - | 1,500 | 1,500 | 1,500 | 1,500 |
| | SUB-TOTAL | - | - | 1,500 | 1,500 | 1,500 | 1,500 |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

Department: **COMMUNITY SUPPORT SERVICES**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ - | \$ 15,000 | \$ 45,000 | \$ 45,000 | \$ 45,000 | \$ 45,000 |
| 11-106117 | <u>Visit Buena Park</u> <ul style="list-style-type: none"> • Go West Summit • Visit California Outlook • Expedia Conference • IPW • DMAI Conference • Cal Travel Summit • IFWTWA | - | - | 30,000 | 30,000 | 30,000 | 30,000 |
| 11-106128 | <u>Sister City Program</u> <ul style="list-style-type: none"> • Sister City Travel | - | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |



City Attorney

**CITY ATTORNEY
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25**

2023-24 TOTAL BUDGET: \$307,020
2024-25 TOTAL BUDGET: \$307,020

FUNCTIONS/OBJECTIVES:

The City Attorney is appointed directly by the City Council to provide legal advice on all aspects of City matters. The City Attorney represents the City in any legal action, handles the acquisition or condemnation of property, prepares ordinances, contracts, resolutions and opinions.

The City Council has hired the Law Offices of Alvarez-Glasman, & Colvin to provide these services to the City on a contractual basis. The firm is paid a monthly retainer for primary legal services that include attendance at Council meetings and general legal services. Special services, such as trials, are paid at an hourly rate.



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|---|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE CITY ATTORNEY'S OFFICE |
|--|---|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|------------------------|----------------------|-----------------------------|-----------|---------|
| 110105 | CITY ATTORNEY'S OFFICE | - | 307,020 | - | 307,020 |
| TOTAL APPROPRIATIONS | | - | 307,020 | - | 307,020 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------|---------|
| 11 | GENERAL FUND | 307,020 |
| TOTAL RESOURCES | | 307,020 |

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|------------------------|----------------------|-----------------------------|-----------|---------|
| 110105 | CITY ATTORNEY'S OFFICE | - | 307,020 | - | 307,020 |
| TOTAL APPROPRIATIONS | | - | 307,020 | - | 307,020 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------|---------|
| 11 | GENERAL FUND | 307,020 |
| TOTAL RESOURCES | | 307,020 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION | | DEPARTMENT TITLE | | | | | | |
|-----------------------------|--------------------------------|------------------------|----------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| GENERAL GOVERNMENT SERVICES | | CITY ATTORNEY'S OFFICE | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6242 | ATTORNEY CONTRACT SERVICES | 108,000 | 255,910 | 108,000 | 110,000 | 110,000 | 110,000 | 110,000 |
| 6243 | ATTORNEY RETAINER | 260,000 | 246,662 | 260,000 | 270,000 | 270,000 | 270,000 | 270,000 |
| 6799 | REIMBURSE OPERATING EXPENSES | (68,370) | (68,376) | (70,680) | (72,980) | (72,980) | (72,980) | (72,980) |
| | MAINTENANCE & OPERATIONS TOTAL | 299,630 | 434,196 | 297,320 | 307,020 | 307,020 | 307,020 | 307,020 |

Human Resources and Risk Management

HUMAN RESOURCES AND RISK MANAGEMENT DEPARTMENT
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25

OF FTE's: 6.00
2023-24 TOTAL BUDGET: \$1,080,790
2024-25 TOTAL BUDGET: \$970,980

FUNCTIONS/OBJECTIVES:

- To provide human resource services to City departments, managers, and employees, which includes labor negotiations and administration of contracts with various employee associations, discipline and grievance handling, recruitment, testing, and selection processing, job classification and compensation analysis, employee benefits administration, employee training and development, and employee recognition programs.
- To assess, develop, and implement risk management strategies to reduce the overall risk exposure and protect the City from vulnerabilities by providing services such as insurance indemnification and acquisition, liability and workers' compensation administration, employee safety training, contract administration, loss control, small claims litigation and collections, and unemployment insurance claims.
- To provide counseling services through the Employee Assistance Program (EAP). EAP assists to solve difficult work/life situations and social problems, including alcohol and drug abuse.
- To provide consulting services to assist Employees and Supervisors with workplace problems that affect productivity, job performance, and workplace safety.
- To provide employees with growth and career development by coaching and helping with promotional opportunity examination preparation, resume writing, and interviewing techniques.
- To provide training programs to employees to improve skills, efficiency, morale, and overall ability to serve the public.

PRIOR YEAR MAJOR ACCOMPLISHMENTS:

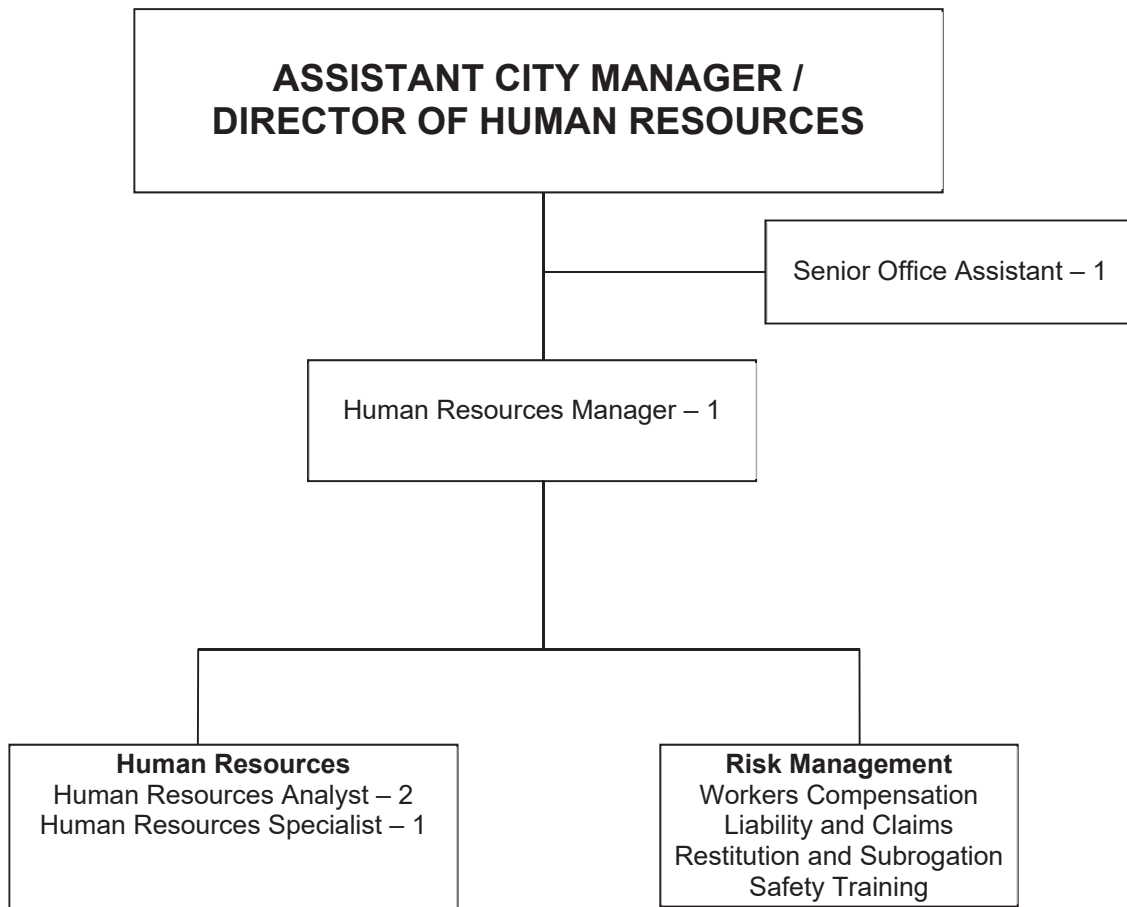
- Negotiated, drafted, and processed 1-year term labor contracts for all 5 employee bargaining groups.
- Researched, updated, and adopted policies and procedures related to our COVID-19 response plan for all City Employees.
- Developed a hybrid virtual and in-person recruitment and selection processes for Interviews and Mandatory meetings to allow candidate flexibility and options to increase candidate pool.
- Offered various trainings in hybrid format for all employees to improve skills, efficiency, morale, and overall ability to serve the public.
- Conducted a hybrid open enrollment benefit event and incorporated a wellness week for employees.
- Continued utilization of the cloud based performance evaluation system.
- Offered a variety and number of safety training classes in virtual format for field employees.
- Conducted annual Hearing Conservation Training and audiogram testing for all employees.
- Continued the blood-screening portion of the annual voluntary medical exam benefit for Sworn Personnel as part of the City's Wellness Program.
- Adopted paper reduction processes for recruitment and selection processes.

HUMAN RESOURCES AND RISK MANAGEMENT DEPARTMENT
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25

DESIRED SERVICE LEVELS FOR COMING YEAR:

- Review and revise Human Resource publications and documents, including the Personnel Rules and Regulations.
- Develop an internship program that promotes the professional development of young adults in the community.
- Continue the Job Specification review program to ensure they are up-to-date and accurate.
- Continue to implement new recruitment and retention strategies.
- Continue performance evaluation training.
- Develop a new supervisor training program.
- Review and revise our New Employee Orientations by increasing the usage of electronic documents and add virtual components to improve overall effectiveness and efficiency of the program.
- Implement an electronic onboarding portal to streamline new hire paperwork, processes and training for new employees.
- Continuously improve the City's Human Resources website with current, relevant, information.
- Continue to review and evaluate the City's risk exposure.
- Provide additional contract review and liability workshops for employees to increase risk awareness and reduce risk exposure.
- Continue safety training for employees.
- Increase development and implementation of goals for the Safety Committee.
- Continue employee training on insurance/liability issues to reduce City's risk exposure.
- Continue the expansion of the City's Wellness Program for Sworn personnel to include the over 40 heart examination component.

CITY OF BUENA PARK
HUMAN RESOURCES AND RISK MANAGEMENT DEPARTMENT
Organizational Chart



**HUMAN RESOURCES AND RISK MANAGEMENT DEPARTMENT
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-25**

DEPARTMENT DETAIL

I. DIVISIONS

- A. Human Resources
- B. Risk Management

A. Human Resources Activities (Annually)

- Labor Negotiations – 5 employee groups
- Personnel Complaints, Discipline, and Grievances Handled – 0
- Recruitments (All) – 72
- Applications reviewed – over 3,900
- Written Exams/Performance Exams/Oral Exams – 94
- Promotions (Full-time) – 23
- Separations from Employment – 100
- Retirements – 8
- New Hires – 132
- Over 150,000 hits on the Employment Opportunities webpage
- Employee Benefits Administration
- Medical Insurance Plans Administered – 12
- Dental Insurance Plans Administered – 3
- Vision Insurance Plans Administered – 1
- Voluntary Benefit Programs Administered – 8
- Life Insurance Program
- Long-Term Disability Insurance Program
- Deferred Compensation Plan Administration
- Family Medical Leave Act (FMLA) / California Family Rights Act (CFRA) Administration and Tracking – 13
- Employee Development and Training
- COVID-19 Compliance, Employee Testing, Tracking, and Contact Tracing Administration

B. Risk Management Activities

- Workers' Compensation Program Administration
- Number of on-the-job injuries – 19
- Number of days away from work – 240
- Number of days of modified duty/work restrictions - 226
- General Liability and Claims Administration
- Number of General Liability Claims – 41
- Number of Denied Claims – 12
- Number of Settled Claims – 8

HUMAN RESOURCES AND RISK MANAGEMENT DEPARTMENT
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-25

- Administration of self and excess insurance plans
- Safety Program Evaluation and Training
- Third-Party Administration (TPA) Contract Administration for Workers' Compensation and General Liability programs
- Property/Casualty Insurance acquisition
- Assess and minimize contractual risk through the review of contracts and agreements
- Develop, review, and recommend City-wide departmental policies and procedures, including maintenance cycles, standard operating procedures, and processes.
- Set indemnification and insurance coverage standards to reduce liability exposure
- Oversee third party administrator for the Restitution and Subrogation Claims process to increase the City's recovery of damages to City property
- Oversee all litigation processes through the management of third party administrative programs and contract law firms
- Organize appropriate risk reporting, internally and externally

II. DEPARTMENT EMPLOYEES

- Assistant City Manager/Director of Human Resources – 0.5
- Human Resources Manager – 1
- Human Resources Analyst – 2
- Human Resources Specialist – 1
- Senior Office Assistant – 1



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|--|
| FUNCTION GENERAL GOVERNMENTAL SERVICES | DEPARTMENT TITLE HUMAN RESOURCES AND RISK MANAGEMENT |
|--|--|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|----------------------|----------------------|-----------------------------|-----------|-----------|
| 121101 | ADVISORY ARBITRATION | - | 17,500 | - | 17,500 |
| 121110 | HUMAN RESOURCES | 782,480 | 272,880 | - | 1,055,360 |
| 121140 | SAFETY EDUCATION | - | 7,930 | - | 7,930 |
| TOTAL APPROPRIATIONS | | 782,480 | 298,310 | - | 1,080,790 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------|-----------|
| 11 | GENERAL FUND | 1,080,790 |
| TOTAL RESOURCES | | 1,080,790 |

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|----------------------|----------------------|-----------------------------|-----------|---------|
| 121101 | ADVISORY ARBITRATION | - | 17,500 | - | 17,500 |
| 121110 | HUMAN RESOURCES | 676,030 | 269,520 | - | 945,550 |
| 121140 | SAFETY EDUCATION | - | 7,930 | - | 7,930 |
| TOTAL APPROPRIATIONS | | 676,030 | 294,950 | - | 970,980 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------|---------|
| 11 | GENERAL FUND | 970,980 |
| TOTAL RESOURCES | | 970,980 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION | | | DEPARTMENT TITLE | | | | | |
|-------------------------------------|---|------------------------|-------------------------------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| GENERAL GOVERNMENT SERVICES | | | HUMAN RESOURCES AND RISK MANAGEMENT | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| SALARY & BENEFITS | | | | | | | | |
| | # | | | | | | | |
| | ASSISTANT CITY MANAGER/DIRECTOR OF HR | 0.50 | 94,960 | 99,950 | 118,200 | 118,200 | 124,110 | 124,110 |
| | HUMAN RESOURCES MANAGER | 1.00 | 128,350 | 135,570 | 129,290 | 129,290 | 135,750 | 135,750 |
| | HUMAN RESOURCES ANALYST | 2.00 | 92,940 | 96,660 | 193,790 | 193,790 | 106,570 | 106,570 |
| | HUMAN RESOURCES SPECIALIST | 1.00 | 68,100 | 77,910 | 72,910 | 72,910 | 80,310 | 80,310 |
| | SENIOR OFFICE ASSISTANT | 1.00 | 51,000 | 53,040 | 55,690 | 55,690 | 58,480 | 58,480 |
| | TOTAL POSITIONS | 5.50 | | | | | | |
| 5110 | REGULAR SALARIES | | 435,350 | 428,634 | 463,130 | 569,890 | 569,890 | 505,210 |
| 5110 | LONGEVITY PAY | | 3,050 | 3,008 | 4,710 | 4,030 | 4,240 | 4,240 |
| 5115 | EXCESS MEDICAL PREMIUM | | 4,060 | 4,177 | 2,330 | 5,570 | 5,570 | 5,570 |
| 5117 | CASH PAYMENT PER MOU | | - | - | 10,500 | - | - | - |
| 5130 | OVERTIME | | 300 | 444 | 300 | 1,000 | 1,000 | 1,000 |
| 5131 | VACATION PAY-OFF | | 10,670 | 8,762 | 11,280 | 11,660 | 12,240 | 12,240 |
| 5132 | SICK LEAVE BUY BACK | | 4,200 | 4,185 | 4,350 | 1,290 | 1,350 | 1,350 |
| 5140 | PART TIME PERSONNEL | | 930 | 20,599 | 36,180 | 39,500 | 41,470 | 41,470 |
| 5145 | CELL PHONE ALLOWANCE | | - | - | 900 | 900 | 900 | 900 |
| 5154 | REIMBURSABLE SALARIES | | (105,070) | (105,072) | (99,210) | (94,760) | (94,760) | (95,480) |
| 5157 | BILINGUAL PAY | | 420 | 420 | 420 | 1,260 | 840 | 840 |
| 5158 | VEHICLE ALLOWANCE | | 1,800 | 1,800 | 2,400 | 2,400 | 2,400 | 2,400 |
| 5160 | WORKERS' COMPENSATION | | 7,340 | 7,344 | 13,880 | 19,750 | 17,740 | 17,740 |
| 5161 | ACCRUED LEAVE CHARGE | | 3,290 | 3,288 | 4,530 | 5,100 | 4,250 | 4,250 |
| 5170 | MEDICAL INSURANCE | | 74,710 | 71,708 | 83,340 | 96,670 | 85,180 | 85,180 |
| 5171 | DENTAL INSURANCE | | 4,570 | 4,394 | 4,710 | 5,840 | 4,830 | 4,830 |
| 5172 | LONG-TERM DISABILITY | | 1,360 | 613 | 1,450 | 1,740 | 1,510 | 1,510 |
| 5173 | LIFE AD&D | | 320 | 371 | 960 | 1,150 | 1,000 | 1,000 |
| 5174 | MEDICARE | | 6,730 | 6,693 | 7,860 | 9,330 | 8,410 | 8,410 |
| 5175 | PART-TIME RETIREMENT/DEF COMP | | 40 | 271 | 1,360 | 1,480 | 1,560 | 1,560 |
| 5180 | RETIREMENT - CITY FUNDED | | 42,140 | 41,219 | 43,770 | 61,220 | 53,050 | 53,050 |
| 5184 | RETIREMENT UAL - MISC | | 107,410 | 115,319 | 86,930 | 79,350 | 63,230 | 63,230 |
| 5185 | EDUCATION REIMBURSEMENT | | 2,500 | - | 2,500 | 5,000 | 5,000 | 5,000 |
| 5190 | EDUCATION INCENTIVE PAY | | 3,420 | 4,140 | 5,400 | 6,180 | 4,740 | 4,740 |
| 5199 | REIMBURSABLE BENEFITS | | (65,400) | (65,400) | (58,430) | (53,070) | (54,210) | (54,210) |
| | SALARY & BENEFITS TOTAL | | 544,140 | 556,918 | 635,550 | 782,480 | 782,480 | 676,030 |
| MAINTENANCE & OPERATIONS | | | | | | | | |
| 6210 | ADVERTISING | | 11,500 | 12,348 | 15,000 | 15,000 | 15,000 | 15,000 |
| 6215 | EMPLOYEE AWARDS PROGRAM | | 3,000 | 2,231 | 4,000 | 6,000 | 6,000 | 6,000 |
| 6240 | PROF/CONTRACTUAL SERVICES | | 122,610 | 116,413 | 169,000 | 169,520 | 169,520 | 169,520 |
| 6242 | ATTORNEY CONTRACT SERVICES | | 45,000 | 10,747 | 45,000 | 45,000 | 45,000 | 45,000 |
| 6265 | MNGT INFO SYS CHGS - CITY | | 15,110 | 15,108 | 22,760 | 37,290 | 34,040 | 34,040 |
| 6280 | AUTO EXPENSE REIMBURSEMENT | | 200 | - | 200 | 200 | 200 | 200 |
| 6340 | NON-CAPITAL EQUIP/FURN | | - | - | 1,400 | - | - | - |
| 6350 | SMALL TOOL/EQUIP EXPENSE | | 4,000 | 2,726 | 4,000 | 4,250 | 4,000 | 4,000 |
| 6410 | STATIONERY/OFFICE SUPPLIES | | 2,300 | 1,679 | 2,500 | 2,500 | 2,500 | 2,500 |
| 6420 | MEMBERSHIP/SUBS/CERTS | | 2,150 | 12,019 | 2,150 | 2,250 | 2,250 | 2,250 |
| 6510 | BUILDING MAINTENANCE - CITY | | 21,240 | 21,240 | 23,510 | 25,140 | 24,480 | 24,480 |
| 6650 | CONFERENCE/MEETING/TRAINING | | 5,730 | 5,008 | 5,730 | 41,130 | 41,130 | 41,130 |
| 6665 | REPRODUCTION SUPPLIES/SERVICES | | 8,710 | 5,457 | 9,400 | 8,710 | 8,710 | 8,710 |
| 6690 | SPECIAL DEPARTMENTAL | | 2,500 | 3,259 | 2,500 | 5,000 | 5,000 | 5,000 |
| 6799 | REIMBURSABLE OPERATING EXPENSES | | (40,750) | (40,752) | (50,760) | (63,680) | (62,880) | (62,880) |
| | MAINTENANCE & OPERATIONS TOTAL | | 203,300 | 167,483 | 256,390 | 298,310 | 294,950 | 294,950 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **HUMAN RESOURCES AND RISK MANAGEMENT**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 116,413 | \$ 169,000 | \$ 169,520 | \$ 169,520 | \$ 169,520 | \$ 169,520 |
| 11-121101 | <u>Advisory Arbitration</u> | | | | | | |
| | • Arbitrator(s) | - | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| | SUB-TOTAL | - | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| 11-121110 | <u>Human Resources</u> | | | | | | |
| | • Fingerprinting, background checks | 7,205 | 7,800 | 7,800 | 7,800 | 7,800 | 7,800 |
| | • Pre-employment physicals/drug testing; DOT; Class B driver license physicals; hepatitis shots; fitness for duty examinations | 39,563 | 22,000 | 22,000 | 22,000 | 22,000 | 22,000 |
| | • Mgmt and Sworn Employee Wellness Program | 150 | 41,000 | 41,000 | 41,000 | 41,000 | 41,000 |
| | • Testing materials & Shipping | 8,183 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | • Job analysis, Classification and Compensation study, reorganizations | - | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| | • Employee Assistance Program Network | 11,952 | 13,000 | 13,000 | 13,000 | 13,000 | 13,000 |
| | • Employee Health Benefits Fair | 40 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| | • Surveillance / Investigations | 2,802 | 13,000 | 13,000 | 13,000 | 13,000 | 13,000 |
| | • Applicant Tracking System | 12,618 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | • Performance Evaluation System | 18,771 | 19,000 | 19,000 | 19,000 | 19,000 | 19,000 |
| | • NEOGOV on Boarding Module | 11,821 | 17,260 | 17,260 | 17,260 | 17,260 | 17,260 |
| | • Compliance Posters, Brochures | 169 | 300 | 300 | 300 | 300 | 300 |
| | • Online Survey | 269 | 390 | 390 | 390 | 390 | 390 |
| | • Fun Express | - | 40 | 40 | 40 | 40 | 40 |
| | • Virtual meeting software | 150 | 300 | 300 | 300 | 300 | 300 |
| | SUB-TOTAL | 113,693 | 158,090 | 158,090 | 158,090 | 158,090 | 158,090 |
| 11-121140 | <u>Safety Education</u> | | | | | | |
| | • Professional services and supplies for Safety/EOC training | - | 810 | 800 | 800 | 800 | 800 |
| | • Ergonomics Evaluations | 1,020 | 900 | 1,130 | 1,130 | 1,130 | 1,130 |
| | • Industrial Hearing Conservation Program | 1,700 | 1,700 | 2,000 | 2,000 | 2,000 | 2,000 |
| | SUB-TOTAL | 2,720 | 3,410 | 3,930 | 3,930 | 3,930 | 3,930 |

CITY OF BUENA PARK
MEMBERSHIP, SUBSCRIPTIONS & CERTIFICATIONS DETAIL (6420)
FY 2023-24 and 2024-25

Department: **HUMAN RESOURCES AND RISK MANAGEMENT**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 12,019 | \$ 2,150 | \$ 2,250 | \$ 2,250 | \$ 2,250 | \$ 2,250 |
| 11-121110 | <u>Human Resources</u> | | | | | | |
| | • NPELRA/PELRAC dues | - | 700 | 700 | 700 | 700 | 700 |
| | • CalPACS dues | - | 280 | 280 | 280 | 280 | 280 |
| | • IPMA-HR dues HR staff | - | 540 | 540 | 540 | 540 | 540 |
| | • SCPMA-HR dues HR staff | - | 100 | 100 | 100 | 100 | 100 |
| | • League of Calif Cities Employee Relations Council (OC-HRC) | 250 | 250 | 250 | 250 | 250 | 250 |
| | • Miscellaneous books, publications and video tapes on labor & personnel matters | - | 30 | 30 | 30 | 30 | 30 |
| | • SCPLRC dues | 250 | 250 | 250 | 250 | 250 | 250 |
| | • MMASC dues | - | - | 100 | 100 | 100 | 100 |
| | • Miscoded - Sworn Employee Wellness Program | 11,519 | - | - | - | - | - |
| | SUB-TOTAL | <u>12,019</u> | <u>2,150</u> | <u>2,250</u> | <u>2,250</u> | <u>2,250</u> | <u>2,250</u> |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

Department: **HUMAN RESOURCES AND RISK MANAGEMENT**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 5,008 | \$ 5,730 | \$ 41,130 | \$ 41,130 | \$ 41,130 | \$ 41,130 |
| 11-121110 | <u>Human Resources</u> | 5,008 | 5,730 | 41,130 | 41,130 | 41,130 | 41,130 |
| | <ul style="list-style-type: none"> • LCW Employee Relations Conference • PELRAC Annual Conference • CalPERS Annual Training Conference • SCPMA Annual Employee Relations Conference • SCPLRC Spring Labor Relations Conference • Luncheon meetings: Orange County Labor Relations Board, SCPMA, IPMA • Professional development training (i.e. COBRA, HIPAA, FLSA, ADA, FMLA) • Other Conferences, Meetings, and Trainings • City-Wide Training & Development • City-Wide Employee Development Training through OC-HRC consortium of Liebert, Cassidy, Whitmore (LCW) \$4K • Neo-Gov Conference Las Vegas, NV • MMASC Annual Conference • Autism Training \$30k each year • Implicit Bias Training \$5k each year | | | | | | |



City Clerk's Office

CITY CLERK'S OFFICE
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25

OF FTE's: 4.96
2023-24 TOTAL BUDGET: \$707,470
2024-25 TOTAL BUDGET: \$786,160

FUNCTIONS/OBJECTIVES:

The City Clerk's Department is a service department within municipal government upon which the City Council, City departments and the general public rely for information regarding operations and legislative history of the City. The City Clerk's Office serves as the liaison between the City Council and the public and responds to requests for public information, certifies and distributes ordinances and resolutions as legally required, and tracks agreements for expiration of term and insurance requirements. The Office is also responsible for the preparation of agendas and minutes for meetings of the City Council and the Successor Agency to the Former Community Development Commission. The Department publishes and posts legal notices, accepts and processes claims, subpoenas and lawsuits, and is responsible for the maintenance and distribution of the Buena Park Municipal Code.

Pursuant to the Political Reform Act, the City Clerk serves as the filing official for Campaign Contribution and Expenditure Statements filed by candidates in municipal elections, and Statements of Economic Interests filed by public officials, consultants, and designated employees; and, coordinates and assists elected officials and designated employees with required biennial Ethics Training in compliance with legislation.

The City Clerk's Office is responsible for maintaining accurate records and the legislative history of City Council actions, ensuring the safe keeping and storage of the City's official records and archives, and enabling and assisting with record retrieval and legislative research for the public and City Departments.

The City Clerk's Office provides staff support to the Mayor and Council Members including interaction with public, commissions and staff, handles correspondence, calendar, attendance at meetings, conferences, and social functions.

The City Clerk is charged with administering the election in accordance with Federal, State and local procedures through which local government representatives are selected, and assists candidates in meeting their legal responsibilities before, during, and after an election. Permanent Ballot Drop Boxes were recently installed at Ehlers Event Center, The Source, and the Metrolink Station. All Buena Park voters will automatically receive a vote-by-mail ballot, and in-person early voting was expanded to include evenings and weekends prior to election day.

Every 10 years, Buena Park must use new U.S. Census data to review, and if needed, redraw Council Member district lines to reflect how local populations have changed. This process is managed by the City Clerk and is called redistricting. Districts must be of nearly equal population to comply with the U.S. Constitution, and districts must comply with the Voting Rights Act to ensure minorities have a fair opportunity to elect representatives of their choice, among other requirements

CITY CLERK'S OFFICE
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25

and practices. The City Clerk scheduled four required public hearings, and conducted multiple Community Workshops, presentations and opportunities for public participation. On March 22, 2022, the City Council adopted a new district map which will be used for all future City Council elections until after the next US Census in 2030.

The City Clerk's Office is designated by the U.S. Department of State as a Passport Acceptance Agency. Revenue generated from this program pays for all staff costs, supplies, and other incidentals.

PRIOR YEAR MAJOR ACCOMPLISHMENTS:

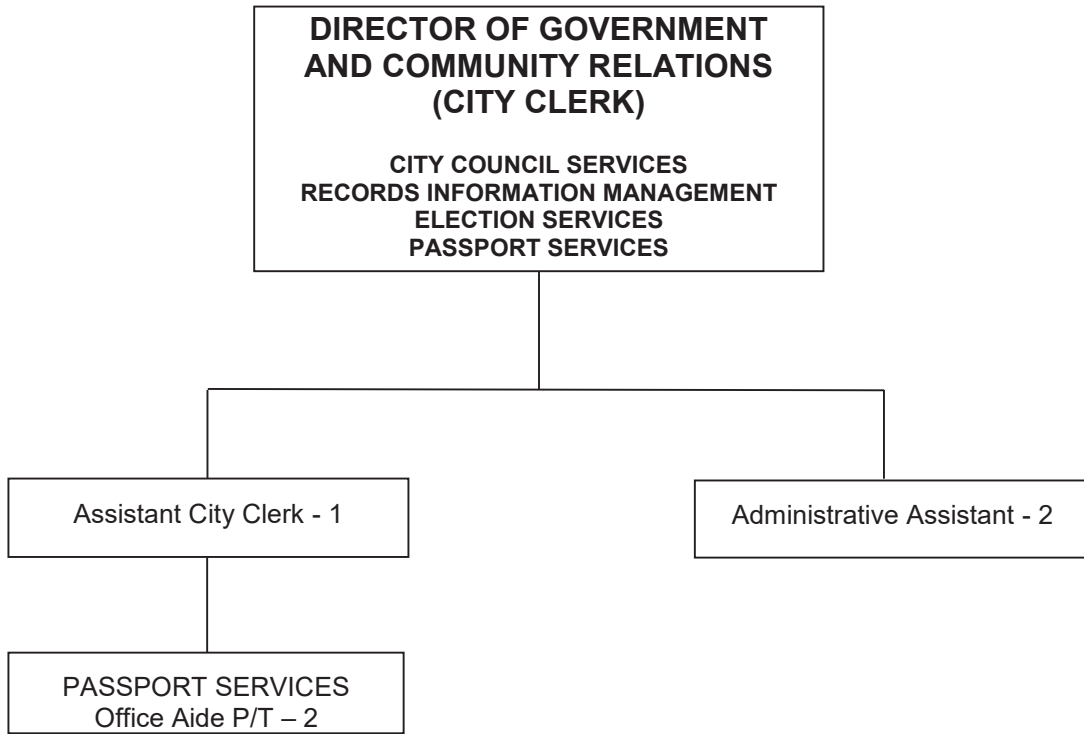
- Successfully administered the November 2022 General Municipal Election for Districts 1, 2, and 5 through consolidation with the Orange County Registrar of Voters.
- Received and filed candidate campaign filings and finance reports.
- Conducted a Council Member Candidate Orientation.
- Performed oaths of office to Commissioners, Committee Members, and police officers.
- Responded to records requests from staff and the public.
- Managed and updated the City's website.
- Expanded ways in which the public can participate in public meetings by establishing protocols that allow submission of public comments in person, virtually, and email pursuant to the requirements of AB 361.
- Provided comprehensive updates to public meeting rules and regulations applicable to City Council, Commissions and Committees pursuant to the requirements of AB 361.
- Coordinated recognitions at City Council meetings.
- Coordinated City Commissions and Committees recruitment process.
- Accepted and processed U.S. passport applications.
- Established a new Citywide Records Information Management (RIM) Program with Records Control Services (RCS).
- Continued exemplary customer service and performance of duties relating to public relations and inter-governmental relations.

CITY CLERK'S OFFICE
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25

DESIRED SERVICE LEVELS FOR FY 2023-2024 & FY 2024-2025:

- Perform statutory responsibilities of the Clerk of the City Council including attestations, affirmations, oaths of office, and custody of the City seal.
- Administer democratic processes such as elections, access to city records, and all legislative actions ensuring transparency to the public.
- Act as compliance officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act.
- Conduct the General Municipal Elections to be held each November of even-numbered years to include calling the election, candidate orientation, sample ballot information, voter registration, ballot measures, initiatives, referenda, and recall proceedings as legally required.
- Ensure proper authority and authenticity process for execution of contracts, agreements, bonds, and insurance.
- Manage Citywide public records including indexing, preservation, archiving, and implementing records retention schedules through the implementation of the new Records Information Management Program.
- Provide records research and retrieval services for the public and staff.
- Manage public inquiries and relationships and arrange for ceremonial and official functions.
- Participate in development and administration of the City's strategic goals, policies, and special projects.
- Provide staff support for the Mayor and City Council.
- Expand passport services by offering walk-ins from April through August.
- Implement *NetFile*, a web-based, data entry filing system that enables filers to electronically file Campaign Disclosure and Form 700 filings. Also, the public could view financial information provided by filers through a public viewing portal.
- Launch a Public Records Archive page on City website to increase transparency and accessibility of public records.
- Administer the November 2024 General Municipal Election for Districts 3 and 4 through consolidation with the Orange County Registrar of Voters.

CITY OF BUENA PARK
CITY CLERK'S OFFICE
Organizational Chart



CITY CLERK'S OFFICE
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-2025

DEPARTMENT DETAIL

I. DIVISIONS

- A. City Clerk Programs
- B. Election Administration
- C. Passport Application Acceptance Program
- D. City Council

A. City Clerk Operations

- Public Access. Serve as local official for the Public Records Act, the Brown Act (open meeting laws), and the Political Reform Act which includes preparing, receiving, and reviewing notices, filings, and reports ensuring transparency to the public.
- Local Legislation. Ensure that all City Council legislative actions comply with federal, state, and local laws and regulations such as content, postings, legal publications, public review, public notice and public hearings. Verify that contracts, agreements, legal documents are complete, meet requirements for bonds, affidavits, and insurance, and are properly authorized and executed.
- Municipal Code. Maintain, codify, index, update, and distribute applicable sections of the Buena Park Municipal Code. Review proposed ordinances and resolutions for consistency, relevancy, and integration with the Municipal Code.
- Records Management. Provide a records management system which includes comprehensive indexing, a preservation and archiving program, retention schedules, and a research and retrieval system for timely response of public records requests.
- Legal Process. Receives and processes subpoenas, lawsuits, and liability claims against the city; coordinates document handling with the City Attorney, Risk Manager, Claims Adjuster, and other departments.

B. Election Administration

- Municipal Elections. Local elections official, initiates election procedures and coordinates the filing of candidate nominations, initiatives, referendums, and recall actions.
- Political Reform Act. Local filing officer for campaign financial disclosure and statement of economic interest filings for officeholders, public officials, designated employees, political action committees, and candidates.
- Voter Registration.

CITY CLERK'S OFFICE
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-2025

C. Passport Application Acceptance Program

- Public Relations. Accept applications for new or renewal of U.S. citizen passports, in accordance with the legal requirements stipulated by the U.S. Department of State.
- Public Information. Provide clear and concise instructions on how to apply for and obtain a U.S. passport.

D. City Council

- Legislative Operations. Compile, prepare, and review the council agenda, agenda packet and minutes ensuring accuracy and completeness. Publish and distribute the agenda packet and minutes.
- Research and Public Information. Research laws, regulations, codes, ordinances, official minutes, and actions taken by the City Council and commissions.
- Public Relations. Prepare commendations, awards, presentations and information. Arrange special City Council activities and events.
- Commission/Committees. Maintain listings required by Maddy Act, coordinates commission applications and appointments, and communications with commissioners.
- Administrative support to the Mayor and City Council.
- WE LEAD BP. Approve the implementation of a leadership program for City of Buena Park women employees through quarterly leadership workshops hosted by Knight Leadership Solutions.

**CITY CLERK'S OFFICE
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-2025**

DEPARTMENT DETAIL

II. DEPARTMENT EMPLOYEES

- Director of Government and Community Relations(City Clerk) - 1
- Assistant City Clerk - 1
- Administrative Assistant – 2
- Office Aides P/T – 2

III. CONTRACT FIRMS

- Alvarez-Glassman & Colvin - City Attorney
- Quality Code Publishing - Municipal Code Publisher
- Martin and Chapman Company – Elections
- Orange County Registrar of Voters – Elections
- AgendEase – Agenda Management
- OC Translation – Translation Services
- Knight Leadership Solutions
- Records Control Services, Inc.
- Laserfiche

IV. COMMISSIONS/COMMITTEES

- Monitor terms/appointments/awards of all City Commissions, Boards, and Committees.
- Coordinate City Commissions/Committees recruitment process.
- Communicate with newly appointed/reappointed Commissioners/Committee Members regarding onboarding process.
- Perform oaths of office to appointed/reappointed Commissioners/Committee Members.
- Update and post Commission/Committee Roster.



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|--|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE CITY CLERK'S OFFICE |
|--|--|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|----------------------|----------------------|-----------------------------|-----------|---------|
| 115110 | CITY CLERK'S OFFICE | 528,030 | 107,670 | 400 | 636,100 |
| 115115 | GEN'L MUNI ELECTIONS | - | 7,550 | - | 7,550 |
| 115120 | PASSPORT PROGRAM | 39,150 | 10,380 | 500 | 50,030 |
| 115125 | RECORDS INFO MGMT | - | 13,790 | - | 13,790 |
| TOTAL APPROPRIATIONS | | 567,180 | 139,390 | 900 | 707,470 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------|---------|
| 11 | GENERAL FUND | 707,470 |
| TOTAL RESOURCES | | 707,470 |

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|----------------------|----------------------|-----------------------------|-----------|---------|
| 115110 | CITY CLERK'S OFFICE | 560,350 | 102,260 | - | 662,610 |
| 115115 | GEN'L MUNI ELECTIONS | - | 59,150 | - | 59,150 |
| 115120 | PASSPORT PROGRAM | 41,130 | 10,980 | - | 52,110 |
| 115125 | RECORDS INFO MGMT | - | 12,290 | - | 12,290 |
| TOTAL APPROPRIATIONS | | 601,480 | 184,680 | - | 786,160 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------|---------|
| 11 | GENERAL FUND | 786,160 |
| TOTAL RESOURCES | | 786,160 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION GENERAL GOVERNMENT SERVICES | | | DEPARTMENT TITLE CITY CLERK'S OFFICE | | | | | |
|--|---|------------------------|--|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 DEPARTMENT REQUESTED |
| SALARY & BENEFITS | | | | | | | | |
| | # | | | | | | | |
| | DIR OF GOVT & COMM RELATIONS(CITY CLERK) | 1.00 | - | - | 221,160 | 221,160 | 232,240 | 232,240 |
| | CITY CLERK | 0.00 | 167,940 | 174,660 | - | - | - | - |
| | ASSISTANT CITY CLERK | 1.00 | 85,800 | 93,560 | 92,560 | 92,560 | 101,910 | 101,910 |
| | ADMINISTRATIVE ASSISTANT | 2.00 | 120,720 | 119,840 | 122,040 | 122,040 | 130,940 | 130,940 |
| | TOTAL POSITIONS | 4.00 | | | | | | |
| 5110 | REGULAR SALARIES | | 374,460 | 309,397 | 388,060 | 435,760 | 435,760 | 465,090 |
| 5110 | LONGEVITY PAY | | - | - | - | 1,320 | 1,380 | 1,380 |
| 5115 | EXCESS MEDICAL PREMIUM | | 3,470 | 1,539 | 3,470 | 6,100 | 6,100 | 6,100 |
| 5117 | CASH PAYMENT PER MOU | | - | - | 6,000 | - | - | - |
| 5131 | OVERTIME | | 4,440 | - | 4,440 | 7,440 | 7,820 | 7,820 |
| 5140 | PART-TIME PERSONNEL | | 35,680 | 40,647 | 34,950 | 37,750 | 39,640 | 39,640 |
| 5145 | CELL PHONE ALLOWANCE | | - | - | 600 | 600 | 600 | 600 |
| 5154 | REIMBURSABLE SALARIES | | (77,050) | (77,052) | (82,290) | (84,160) | (85,790) | (85,790) |
| 5157 | BILINGUAL PAY | | - | 150 | - | 840 | 840 | 840 |
| 5158 | VEHICLE ALLOWANCE | | 3,600 | 3,600 | 4,800 | 4,800 | 4,800 | 4,800 |
| 5160 | WORKERS' COMPENSATION | | 6,850 | 6,852 | 11,640 | 15,290 | 16,300 | 16,300 |
| 5161 | ACCRUED LEAVE | | 2,810 | 2,808 | 3,760 | 3,880 | 3,890 | 3,890 |
| 5170 | MEDICAL INSURANCE | | 65,640 | 54,098 | 75,120 | 58,470 | 58,470 | 63,110 |
| 5171 | DENTAL INSURANCE | | 4,010 | 3,085 | 4,200 | 4,370 | 4,370 | 4,370 |
| 5172 | LONG-TERM DISABILITY | | 1,200 | 439 | 1,240 | 1,270 | 1,320 | 1,320 |
| 5173 | LIFE AD&D | | 320 | 321 | 810 | 860 | 900 | 900 |
| 5174 | MEDICARE | | 6,150 | 5,017 | 6,310 | 7,230 | 7,690 | 7,690 |
| 5175 | PART-TIME RETIREMENT/DEF COMP | | 1,340 | 1,524 | 1,310 | 1,400 | 1,480 | 1,480 |
| 5180 | RETIREMENT - CITY FUNDED | | 35,930 | 29,618 | 36,020 | 46,560 | 48,560 | 48,560 |
| 5184 | RETIREMENT UAL - MISC | | 91,560 | 80,704 | 71,550 | 60,340 | 60,340 | 57,890 |
| 5190 | EDUCATIONAL INCENTIVE PAY | | 2,520 | 1,241 | 1,800 | 4,200 | 4,200 | 4,200 |
| 5199 | REIMBURSABLE BENEFITS | | (47,960) | (47,964) | (48,460) | (47,140) | (48,710) | (48,710) |
| | SALARY & BENEFITS TOTAL | | 514,970 | 416,024 | 525,330 | 567,180 | 567,180 | 596,760 |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6220 | LEGAL NOTICES | | 2,500 | 190 | 5,000 | 3,200 | 3,200 | 5,000 |
| 6240 | PROF/CONTRACTUAL SERVICES | | 14,930 | 13,194 | 62,880 | 45,350 | 45,350 | 94,150 |
| 6265 | MNGT INFO SYS CHGS - CITY | | 27,480 | 27,480 | 28,830 | 47,230 | 47,230 | 43,120 |
| 6310 | CITY CLERK TELEPHONE | | 700 | 780 | 700 | 1,400 | 1,400 | 1,400 |
| 6340 | NON-CAPITAL FURNITURE/EQUIPMENT | | - | 35 | - | 900 | 900 | - |
| 6410 | STATIONERY/OFFICE SUPPLIES | | 1,700 | 4,859 | 6,000 | 6,400 | 6,400 | 6,600 |
| 6420 | MEMBERSHIP/SUBS/CERT | | 3,170 | 938 | 3,870 | 4,300 | 4,300 | 4,650 |
| 6435 | POSTAGE - OUTSIDE | | 3,000 | - | 5,300 | 5,800 | 5,800 | 6,300 |
| 6510 | BUILDING MAINTENANCE - CITY | | 20,290 | 20,292 | 22,450 | 24,010 | 24,010 | 23,380 |
| 6650 | CONFERENCE/MEETING/TRAINING | | 6,500 | 4,887 | 6,500 | 9,650 | 9,650 | 9,650 |
| 6665 | REPRO SUPPLIES/SERVICE | | 7,350 | 5,333 | 6,000 | 7,000 | 7,000 | 7,000 |
| 6690 | SPECIAL DEPARTMENTAL | | - | 4 | - | 3,500 | 3,500 | 1,500 |
| 6799 | REIMBURSE OPERATING EXPENSES | | (14,690) | (14,688) | (16,570) | (18,450) | (18,450) | (18,070) |
| | MAINTENANCE & OPERATIONS TOTAL | | 72,930 | 63,304 | 130,960 | 140,290 | 140,290 | 184,680 |
| OBJECT CODE | DESCRIPTION | NUMBER OF UNITS | NEW OR REPLACEMENT | UNIT COST | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| *Account 6340 & 7840 Detail | | | | | | | | |
| | EQUIPMENT | | | | | | | |
| 115110 | CITY CLERK CART | 1 | NEW | 400 | 400 | 400 | | |
| 6340 | 6340 TOTAL | | | | 400 | 400 | - | - |
| 115120 | COPIER MACHINE AT STAGE STOP HOTEL | 1 | NEW | 500 | 500 | 500 | | |
| 6340 | 6340 TOTAL | | | | 500 | 500 | - | - |
| | EQUIPMENT TOTAL | | | | 900 | 900 | - | - |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **CITY CLERK**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 13,194 | \$ 104,880 | \$ 45,350 | \$ 45,350 | \$ 94,150 | \$ 94,150 |
| 11-115110 | <u>City Clerk</u> | | | | | | |
| | • Municipal codification and publishing services | 2,708 | 3,500 | 3,680 | 3,680 | 3,680 | 3,680 |
| | • Misc handbooks, manuals & software | 225 | 1,000 | 1,050 | 1,050 | 1,050 | 1,050 |
| | • Annual License Fee | 3,000 | 3,000 | 3,150 | 3,150 | 3,150 | 3,150 |
| | • Agenda Management Software | | | | | | |
| | • Translation Services | 150 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| | • Docusign | 6,086 | 5,800 | 6,300 | 6,300 | 6,300 | 6,300 |
| | • Zoom | 15 | - | 200 | 200 | 200 | 200 |
| | • WE LEAD BP - Women Employees Leadership Program | - | - | 5,500 | 5,500 | 6,000 | 6,000 |
| | • NetFile | - | - | 4,900 | 4,900 | 4,900 | 4,900 |
| | SUB-TOTAL | 12,184 | 16,300 | 27,780 | 27,780 | 28,280 | 28,280 |
| 11-115115 | <u>General Municipal Election</u> | | | | | | |
| | • County of Orange Municipal Election | - | 40,000 | - | - | 48,800 | 48,800 |
| | • MCA Direct Election Consultant Services | - | 1,500 | - | - | 1,000 | 1,000 |
| | • Election Code Book | - | 130 | 150 | 150 | 150 | 150 |
| | • Translation Services for Election Notices | - | 3,000 | 1,250 | 1,250 | 1,250 | 1,250 |
| | • Calendar Subscription | - | 800 | 1,300 | 1,300 | 1,300 | 1,300 |
| | • Design | - | 500 | 500 | 500 | 500 | 500 |
| | SUB-TOTAL | - | 45,930 | 3,200 | 3,200 | 53,000 | 53,000 |
| 11-115120 | <u>Passport Acceptance Program</u> | | | | | | |
| | • Veribook Online Scheduling Services | - | 650 | 830 | 830 | 830 | 830 |
| | • Veribook | 600 | - | - | - | - | - |
| | • Other Services | - | - | 1,250 | 1,250 | 1,250 | 1,250 |
| | • Miscoding | 410 | - | - | - | - | - |
| | SUB-TOTAL | 1,010 | 650 | 2,080 | 2,080 | 2,080 | 2,080 |
| 11-115125 | <u>Records Information Management Program</u> | | | | | | |
| | • Records Control Services Inc | - | 42,000 | - | - | - | - |
| | • NextRequest | - | - | 12,290 | 12,290 | 10,790 | 10,790 |
| | SUB-TOTAL | - | 42,000 | 12,290 | 12,290 | 10,790 | 10,790 |

CITY OF BUENA PARK
MEMBERSHIPS, SUBSCRIPTIONS, & CERTIFICATIONS DETAIL (6420)
FY 2023-24 and 2024-25

Department: **CITY CLERK**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 938 | \$ 3,870 | \$ 4,300 | \$ 4,300 | \$ 4,650 | \$ 4,650 |
| 11-115110 | <u>City Clerk</u> | | | | | | |
| | • City Clerk Association of California dues for City Clerk staff. State organization focuses on CA legislative actions and training. | 120 | 800 | 800 | 800 | 1,000 | 1,000 |
| | • International Institute of Municipal Clerk dues for City Clerk staff. International organization focuses on advanced education and certification. | 330 | 500 | 500 | 500 | 650 | 650 |
| | • Notary Association dues. Membership allows information to be received regarding changes in laws and procedures. | 76 | 800 | 1,200 | 1,200 | 1,200 | 1,200 |
| | • Publications (League and Election) | - | 500 | 200 | 200 | 200 | 200 |
| | • Dropbox Subscription | - | 400 | 500 | 500 | 500 | 500 |
| | • Municipal Management Association of Southern California | - | 170 | 200 | 200 | 200 | 200 |
| | • Zoom Virtual Meeting Services | 270 | 200 | - | - | - | - |
| | • Amazon Membership | - | 500 | 500 | 500 | 500 | 500 |
| | • Supplies | 60 | - | - | - | - | - |
| | • League of Calif Cities Annual Conference | 82 | - | - | - | - | - |
| | • Women Leading Government | - | - | 300 | 300 | 300 | 300 |
| | SUB-TOTAL | <u>938</u> | <u>3,870</u> | <u>4,200</u> | <u>4,200</u> | <u>4,550</u> | <u>4,550</u> |
| 11-115125 | <u>Records Information Management Program</u> | | | | | | |
| | • Publications(Records) | - | - | 100 | 100 | 100 | 100 |
| | SUB-TOTAL | <u>-</u> | <u>-</u> | <u>100</u> | <u>100</u> | <u>100</u> | <u>100</u> |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

Department: **CITY CLERK**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 4,887 | \$ 6,500 | \$ 9,650 | \$ 9,650 | \$ 9,650 | \$ 9,650 |
| 11-115110 | <u>City Clerk</u> <ul style="list-style-type: none"> • City Clerk Association Annual Conference • Int'l Institute of Municipal Clerks Academy and Conference • Meetings/workshops and training for staff, including records management, communication skills, office management • League of Calif Cities Annual Conference • League Policy Committee Meetings • League Legislative Meetings • SCAG Annual Conference • Master Municipal Clerk Academy | <u>4,887</u> | <u>5,000</u> | <u>7,000</u> | <u>7,000</u> | <u>7,000</u> | <u>7,000</u> |
| 11-115115 | <u>General Municipal Election</u> <ul style="list-style-type: none"> • League of CA Cities Election New Law Seminar | <u>-</u> | <u>1,500</u> | <u>1,650</u> | <u>1,650</u> | <u>1,650</u> | <u>1,650</u> |
| 11-115125 | <u>Records Information Management Program</u> <ul style="list-style-type: none"> • Meetings/Workshop and Training for Staff on Record Management | <u>-</u> | <u>-</u> | <u>1,000</u> | <u>1,000</u> | <u>1,000</u> | <u>1,000</u> |



Finance

**FINANCE DEPARTMENT
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25**

OF FTE's: 12.48*
2023-24 TOTAL BUDGET: \$1,157,920
2024-25 TOTAL BUDGET: \$1,212,360

*3.48 employees assigned to the Water Department

FUNCTIONS/OBJECTIVES:

- Provide revenue collection, invoicing, general accounting, auditing, financial reporting and budgeting for the City, Successor Agency, and the Buena Park Foundation.
- Administer the City's business license program, plus other municipal code sections within the Finance Department's responsibility.
- Manage the investment portfolio in accordance with the approved investment policy.
- Serve as billing agent for water, trash, sewer and paramedic subscription services within the City.

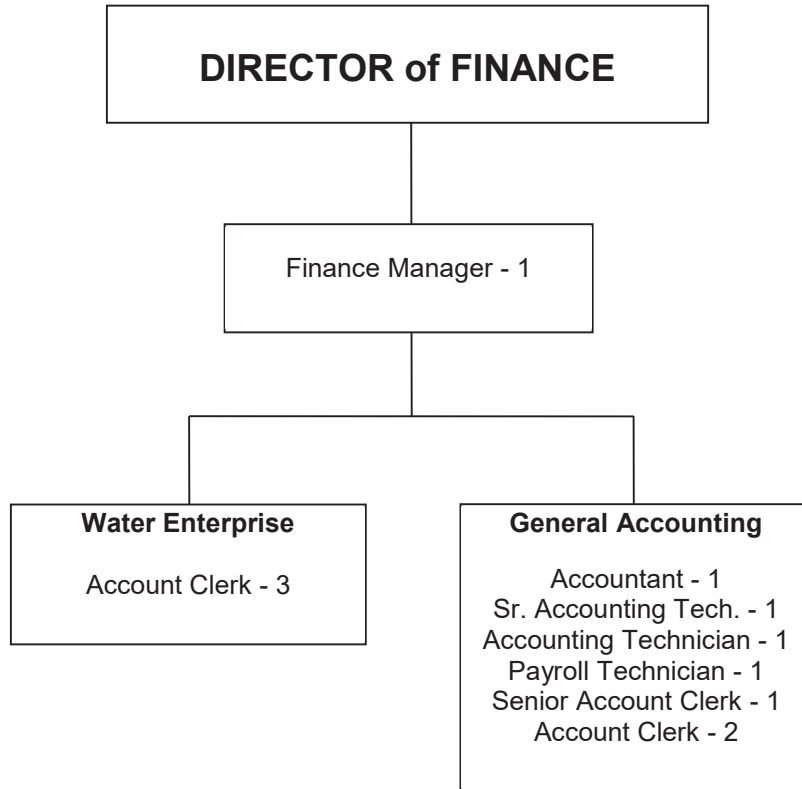
PRIOR YEAR MAJOR ACCOMPLISHMENTS:

- Prepared 2021-22 Annual Comprehensive Financial Report.
- Prepared 2022-23 Annual Budget.
- Prepared the Measure M2 Expenditure Report.
- Prepared and submitted the State Controller's Reports on Financial Transactions by Cities.
- Prepared and submitted the State Controller's Report on Special District Financial Transactions
- Prepared the State Controller's Annual Streets and Highway Report.
- Prepared and submitted the Equitable Sharing Agreement and Certification Form.
- Received the Government Finance Officers Association Financial Reporting award.

DESIRED SERVICE LEVELS FOR COMING YEAR:

- Monitor City revenue sources relative to changing economic conditions.
- Apply for and receive the GFOA Financial Reporting award.
- Review water billing rates and procedures.
- Upgrade computer hardware and financial software applications.
- Implement policy direction from City Council on financial issues.

CITY of BUENA PARK
FINANCE DEPARTMENT
Organizational Chart



**FINANCE DEPARTMENT
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-25**

DEPARTMENT DETAIL

I. DIVISIONS

A. General Accounting

- Portfolio Management - \$120 Million
- Annual Budget
- Transient Occupancy Tax Audits
- Daily Cash Receipts
- Financial Analysis
- Paramedic Subscription Program - 15,000 subscribers
- Sales Tax Audits
- Collections - Property damage and licenses
- City Accounting
- Buena Park Foundation Accounting
- Tourism Marketing District Accounting
- Business License/Permits – 4,000 annually
- State Controller’s Report
- Single Audit
- Annual Financial Audit
- Annual Financial Statement Preparation
- Annual Budget Preparation
- Fixed Asset Accounting
- Payroll - 11,000 checks and direct deposit payments issued annually
- Monthly Bank Reconciliation
- Monthly Revenue/Expenditure Reports
- Annual Gas Tax, Measure M2 & OCTA Reports
- Water Reminder Notices - 30,000 annually
- Water Billing - 19,000 accounts, 114,000 water bills annually
- Accounts Payable - 6,000 checks annually
- W-2’s - 600 annually
- 1099’s - 500 annually
- 1095’s - 500 annually

**FINANCE DEPARTMENT
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-25**

DEPARTMENT DETAIL

II. CITY EMPLOYEES

- Director of Finance -1
- Finance Manager -1
- Accountant -1
- Senior Accounting Technician - 1
- Accounting Technician - 1
- Payroll Technician - 1
- Senior Account Clerk - 1
- Account Clerk - 5

III. CONTRACT FIRMS

- Van Lant & Fankhanel, LLP
- Hinderliter, De Llamas & Associates
- InfoSend Inc.
- Cost Recovery Systems, Inc.
- Paymentus, Inc.
- Bank-Up Corporation
- Revenue & Cost Specialists
- Total Compensations Systems, Inc.
- United Resource Systems, Inc.

CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|------------------------------------|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE FINANCE |
|--|------------------------------------|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|----------------------|----------------------|-----------------------------|-----------|-----------|
| 126120 | GENERAL ACCOUNTING | 1,055,160 | 102,760 | - | 1,157,920 |
| | TOTAL APPROPRIATIONS | 1,055,160 | 102,760 | - | 1,157,920 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|-----------------|-----------|
| 11 | GENERAL FUND | 1,157,920 |
| | TOTAL RESOURCES | 1,157,920 |

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|----------------------|----------------------|-----------------------------|-----------|-----------|
| 126120 | GENERAL ACCOUNTING | 1,113,020 | 99,340 | - | 1,212,360 |
| | TOTAL APPROPRIATIONS | 1,113,020 | 99,340 | - | 1,212,360 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|-----------------|-----------|
| 11 | GENERAL FUND | 1,212,360 |
| | TOTAL RESOURCES | 1,212,360 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION GENERAL GOVERNMENT SERVICES | | | DEPARTMENT TITLE FINANCE | | | | | |
|--|---|------------------------|------------------------------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| SALARY & BENEFITS | | | | | | | | |
| | DIRECTOR OF FINANCE/CITY TREASURER 1.00 | 187,010 | | 194,490 | 221,170 | 221,170 | 232,230 | 232,230 |
| | FINANCE MANAGER 1.00 | 119,850 | | 130,780 | 142,360 | 142,360 | 149,470 | 149,470 |
| | ACCOUNTANT 1.00 | 69,520 | | 77,960 | 85,830 | 85,830 | 94,530 | 94,530 |
| | SR ACCOUNTING TECHNICIAN 1.00 | 69,600 | | 72,380 | 76,000 | 76,000 | 79,800 | 79,800 |
| | PAYROLL TECHNICIAN 1.00 | 59,010 | | 72,380 | 76,000 | 76,000 | 79,800 | 79,800 |
| | ACCOUNTING TECHNICIAN 1.00 | 57,850 | | 63,080 | 69,120 | 69,120 | 72,580 | 72,580 |
| | SENIOR ACCOUNT CLERK 1.00 | 58,910 | | 55,750 | 56,510 | 56,510 | 62,190 | 62,190 |
| | ACCOUNT CLERK 2.00 | 104,590 | | 100,560 | 111,560 | 111,560 | 118,860 | 118,860 |
| | TOTAL POSITIONS 9.00 | | | | | | | |
| 5110 | REGULAR SALARIES | 726,340 | 680,751 | 767,380 | 838,550 | 838,550 | 889,460 | 889,460 |
| 5110 | LONGEVITY | 3,740 | 3,740 | 3,890 | 8,700 | 8,700 | 9,140 | 9,140 |
| 5115 | EXCESS MEDICAL PREMIUM | 56,180 | 50,385 | 50,110 | 38,240 | 38,240 | 38,240 | 38,240 |
| 5117 | CASH PAYMENT PER MOU | - | - | 24,180 | - | - | - | - |
| 5130 | OVERTIME | 3,000 | - | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 5131 | VACATION PAY-OFF | 8,130 | 14,098 | 8,780 | 11,370 | 11,370 | 11,940 | 11,940 |
| 5132 | SICK-LEAVE BUY BACK | 5,610 | 2,413 | 1,260 | 3,290 | 3,290 | 3,450 | 3,450 |
| 5140 | PART-TIME PERSONNEL | 5,360 | - | 5,970 | 7,110 | 7,110 | 7,840 | 7,840 |
| 5145 | CELL PHONE ALLOWANCE | - | - | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 |
| 5154 | REIMBURSABLE SALARIES | (149,460) | (149,460) | (163,560) | (155,220) | (155,220) | (156,950) | (156,950) |
| 5157 | BILINGUAL PAY | 2,100 | 1,686 | 1,680 | 1,790 | 1,790 | 1,790 | 1,790 |
| 5158 | AUTO ALLOWANCE | 3,600 | 3,600 | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 |
| 5160 | WORKERS' COMPENSATION | 12,450 | 12,456 | 21,400 | 27,510 | 27,510 | 29,190 | 29,190 |
| 5161 | ACCRUED LEAVE CHARGE | 5,480 | 5,484 | 7,480 | 7,520 | 7,520 | 7,490 | 7,490 |
| 5170 | MEDICAL INSURANCE | 46,710 | 63,116 | 64,010 | 90,600 | 90,600 | 99,080 | 99,080 |
| 5171 | DENTAL INSURANCE | 7,870 | 7,701 | 7,630 | 7,090 | 7,090 | 7,090 | 7,090 |
| 5172 | LONG-TERM DISABILITY | 2,710 | 1,274 | 2,410 | 2,560 | 2,560 | 2,690 | 2,690 |
| 5173 | LIFE AD&D | 590 | 658 | 1,590 | 1,700 | 1,700 | 1,780 | 1,780 |
| 5174 | MEDICARE | 11,890 | 10,858 | 12,760 | 13,470 | 13,470 | 14,230 | 14,230 |
| 5175 | PART-TIME RETIREMENT | 580 | - | 220 | 270 | 270 | 290 | 290 |
| 5180 | RETIREMENT - CITY FUNDED | 70,360 | 66,031 | 72,150 | 90,530 | 90,530 | 93,840 | 93,840 |
| 5184 | RETIREMENT UAL - MISC | 179,310 | 188,597 | 143,320 | 117,340 | 117,340 | 111,850 | 111,850 |
| 5185 | EDUCATION REIMBURSEMENT | 4,500 | - | 4,500 | 10,000 | 10,000 | 10,000 | 10,000 |
| 5190 | EDUCATIONAL INCENTIVE | 6,120 | 7,584 | 7,920 | 10,680 | 10,680 | 10,680 | 10,680 |
| 5199 | REIMBURSABLE BENEFITS | (93,030) | (93,036) | (96,330) | (86,940) | (86,940) | (89,100) | (89,100) |
| | SALARY & BENEFITS TOTAL | 920,140 | 877,936 | 957,750 | 1,055,160 | 1,055,160 | 1,113,020 | 1,113,020 |
| MAINTENANCE & OPERATIONS | | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 61,440 | 54,918 | 57,410 | 59,560 | 59,560 | 59,560 | 59,560 |
| 6250 | OFFICE EQUIPMENT MAINTENANCE | 1,840 | 1,632 | 1,840 | 1,840 | 1,840 | 1,840 | 1,840 |
| 6265 | MNGT INFO SYS CHGS - CITY | 46,710 | 46,716 | 40,970 | 67,110 | 67,110 | 61,280 | 61,280 |
| 6280 | AUTO EXPENSE REIMBURSEMENT | 100 | - | 100 | 100 | 100 | 100 | 100 |
| 6410 | STATIONERY/OFFICE SUPPLIES | 12,000 | 11,862 | 12,000 | 12,500 | 12,500 | 13,000 | 13,000 |
| 6420 | MEMBERSHIP/SUBS/CERTS | 1,260 | 220 | 1,260 | 1,260 | 1,260 | 1,260 | 1,260 |
| 6435 | POSTAGE - OUTSIDE | 100 | - | 100 | 100 | 100 | 100 | 100 |
| 6510 | BUILDING MAINTENANCE - CITY | 25,460 | 25,464 | 28,170 | 30,120 | 30,120 | 29,330 | 29,330 |
| 6650 | CONFERENCE/MEETING/TRAINING | 3,220 | 1,090 | 3,220 | 3,220 | 3,220 | 3,220 | 3,220 |
| 6665 | REPRODUCTION SERVICES/SUPPLIES | 8,000 | 5,680 | 8,360 | 8,360 | 8,360 | 8,360 | 8,360 |
| 6799 | REIMBURSE OPERATING EXPENSES | (67,890) | (67,896) | (67,670) | (81,410) | (81,410) | (78,710) | (78,710) |
| | MAINTENANCE & OPERATIONS TOTAL | 92,240 | 79,686 | 85,760 | 102,760 | 102,760 | 99,340 | 99,340 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **FINANCE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 54,918 | \$ 57,410 | \$ 59,560 | \$ 59,560 | \$ 59,560 | \$ 59,560 |
| 11-126120 | <u>General Accounting</u> | | | | | | |
| | • Professional finance/accounting services | 1,550 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| | • Shred-it services | 1,097 | 1,200 | 1,500 | 1,500 | 1,500 | 1,500 |
| | • CAFR Statistical Information | 795 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| | • GFOA Award Application | 610 | 610 | 610 | 610 | 610 | 610 |
| | • Appropriation Limit Review | 450 | 500 | 500 | 500 | 500 | 500 |
| | • State Mandated Claim Reimb. Service | 11,500 | 11,500 | 12,500 | 12,500 | 12,500 | 12,500 |
| | • GASB 74 & 75 Consultant | 7,740 | 9,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | • Sales Tax Consultation | 9,600 | 9,600 | 9,600 | 9,600 | 9,600 | 9,600 |
| | • Property Tax Revenue Management | 11,900 | 14,400 | 14,400 | 14,400 | 14,400 | 14,400 |
| | • Federal Express | - | 100 | 100 | 100 | 100 | 100 |
| | • GASB 68 CalPERS Reports | 1,050 | 6,000 | 5,500 | 5,500 | 5,500 | 5,500 |
| | • User Fee Study | 4,330 | - | - | - | - | - |
| | • SCO Revenue Confirmation | 300 | - | 150 | 150 | 150 | 150 |
| | • Legal Notices | 180 | - | 200 | 200 | 200 | 200 |
| | • Other - GFOA Membership Dues | 640 | - | - | - | - | - |
| | • Miscoded - Shred-it services | 3,176 | - | - | - | - | - |
| | SUB-TOTAL | 54,918 | 57,410 | 59,560 | 59,560 | 59,560 | 59,560 |

CITY OF BUENA PARK
MEMBERSHIP, SUBSCRIPTIONS & CERTIFICATIONS DETAIL (6420)
FY 2023-24 and 2024-25

Department: **FINANCE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 220 | \$ 1,260 | \$ 1,260 | \$ 1,260 | \$ 1,260 | \$ 1,260 |
| 11-126120 | <u>General Accounting</u> | | | | | | |
| | • California Municipal Treasurers Assoc. | - | 160 | 160 | 160 | 160 | 160 |
| | • Misc. publications on finance, investments, revenue sources, etc. | - | 150 | 150 | 150 | 150 | 150 |
| | • California Society of Municipal Finance Officers dues | 220 | 250 | 250 | 250 | 250 | 250 |
| | • Government Finance Officers Association dues | - | 700 | 700 | 700 | 700 | 700 |
| | SUB-TOTAL | <u>220</u> | <u>1,260</u> | <u>1,260</u> | <u>1,260</u> | <u>1,260</u> | <u>1,260</u> |

CITY OF BUENA PARK
 CONFERENCES, MEETING & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

Department: **FINANCE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 1,090 | \$ 3,220 | \$ 3,220 | \$ 3,220 | \$ 3,220 | \$ 3,220 |
| 11-126120 | <u>General Accounting</u> | 1,090 | 3,220 | 3,220 | 3,220 | 3,220 | 3,220 |
| | • California Municipal Treasurers Association (CMTA) | | | | | | |
| | • League of CA Cities Conference | | | | | | |
| | • Staff training/seminars | | | | | | |
| | • California Society of Municipal Finance Officers (CSMFO) monthly meetings | | | | | | |
| | • CSMFO annual conference | | | | | | |
| | • Government Finance Officers (GFOA) annual conference | | | | | | |
| | • Government Tax Seminar | | | | | | |
| | • Miscellaneous meetings | | | | | | |



Community Development

**COMMUNITY DEVELOPMENT DEPARTMENT
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25**

OF FTEs: 22.63
2023-24 TOTAL BUDGET: \$4,278,990
2024-25 TOTAL BUDGET: \$4,367,940

FUNCTIONS/OBJECTIVES:

- To support high-quality development in accordance with the goals and policies established through the General Plan, Specific Plans, Zoning Ordinance and other applicable development guidelines.
- To ensure that the safety and quality of structures meet California Building Code requirements, standards of the Seismic Hazards Mapping Act, and National Pollutant Discharge Elimination System (NPDES) mandates.
- To provide technical assistance and recommendations to the City Council and Planning Commission regarding development proposals, and land use strategies.
- Coordinate with the City Attorney's Office and City Manager's Office to review and make recommendations to the Planning Commission and City Council regarding implementation or administration of new State and/or Federal legislation.
- To maintain, and update when necessary, the General Plan, Specific Plans, Zoning Ordinance, environmental analysis, Housing Program support, and other related studies.
- To provide assistance to the public regarding Zoning, Building Codes, plan checking, building inspection and Code interpretations.
- To enforce provisions of the zoning Ordinance, Building, Housing and Property Maintenance Codes, and other applicable provisions of the municipal code.
- Co-Chair the Neighborhood Improvement Task Force responsible for improving property values and appearance, reducing crime and blight, and limiting the deterioration of housing stock.
- Implement strategies developed by the Neighborhood Improvement Task Force and the Rental Housing Inspection Program (RHIP).
- Enforce Business License, Short-term rental, and Retail Tobacco Permit programs.
- Assist with the Senior Code Enforcement Relief Program (SCERP).
- Coordinate with the Economic Development Department on land use, business attraction/retention and revitalization projects.
- Coordinate with the Public Works Department to link transportation improvements with development projects.
- Coordinate with the Southeast Area Animal Control Authority (SEAACA) on animal control services and enforcement.

PRIOR YEAR MAJOR ACCOMPLISHMENTS:

- Successfully completed land use entitlements, plan check or building inspections for several major development and redevelopment projects including:
 - Completed inspections and Certificate of Occupancy for Ascent Permanent Supportive Housing project (former Airport Inn).
 - Plan check for Yamaha Corporate Headquarters redevelopment and expansion.
 - Issued Permits and completed majority of building inspections for Jasmine Walk residential development on Western Avenue.
 - Completed inspections for first phase of Villas at Los Coyotes Country Club development.
 - Completed inspections for Magnolia Square residential development at Orangethorpe and Magnolia Avenues.

COMMUNITY DEVELOPMENT DEPARTMENT BUDGET NARRATIVE

Fiscal Years 2023-24 and 2024-25

- Completed entitlements and building plan check for Knott's Berry Farm Hotel remodel.
- Completed building plan check and permitting for Knott's Berry Farm Fiesta Village remodel.
- Permits issued for The Source Hotel / Phase 1.5 of the retail/restaurant tenant build-out.
- Begin implementation of Housing Element programs including amendments to the Land Use Element and Zoning Code.
- Began implementation of the programs contained in the Environmental Justice Element.
- Kicked-off city-wide active transportation plan.
- Completed entitlement for the redevelopment of old Farrell's site at 8650 Beach Boulevard (7-Eleven store, restaurant and fuel pumps).
- Church at 6801 Western (Monarch Walk, by Olson Company; 15 units)
- Completed entitlements for a new 25,000 square foot warehouse/office building at 8422 at Commonwealth Avenue.
- Developed recommendations to revise several Neighborhood Improvement programs including Task Force, Motel/Hotel and Rental Housing Inspection programs.
- Continued coordinating with Economic Development to assist senior citizens with abating code violations.
- Incorporated paperless filing system for Neighborhood Improvement, Building, and Planning divisions.
- Continued to expand the mobility technology and devices for Code Enforcement Officers, Building Inspectors, and Planners to improve customer service and city staff efficiency.
- Integrated Neighborhood Improvement, Building, and Planning digital photographs with OpenGov permitting and land management system.
- Continued to make progress with scanning microfilm files to make historic building and planning documents available online for city staff and public review.
- Actively participated in the Neighborhood Improvement Task Force meetings and provided proactive Task Force inspections to decrease crime, improve health and safety, and enhance property values.
- Completed entitlement for the development of vacant land behind the First Southern Baptist
- Assisted Buena Park senior citizens who are charged with a code enforcement violation, but cannot afford or are incapable of making the repairs, via the Senior Code Enforcement Relief Program.
- Enhanced online complaint reporting system and parking citation program.
- Enhanced the Administrative Citation Program.
- Completion and City Council adoption of the 2021-2029 Housing Element Update and submittal to State Department of Housing and Community Development (HCD) for certification. Obtained approval of Draft Housing Element Update 2021-2029.
- Adopted a new General Plan Element; Environmental Justice Element.
- Kicked-off of a program to further streamline ADU development citywide through grant funds received from the Southern California Association of Governments (SCAG).

DESIRED SERVICE LEVELS FOR COMING YEAR:

- Successfully complete land use entitlements, plan check or building inspections for several major development and redevelopment projects including:
 - Merlone-Geier residential development at the former Sears property.
 - Orchard View Gardens Senior Affordable Development.
 - 7101 Lincoln Avenue Affordable housing development.
 - Cadillac Dealership on Auto Center Drive.

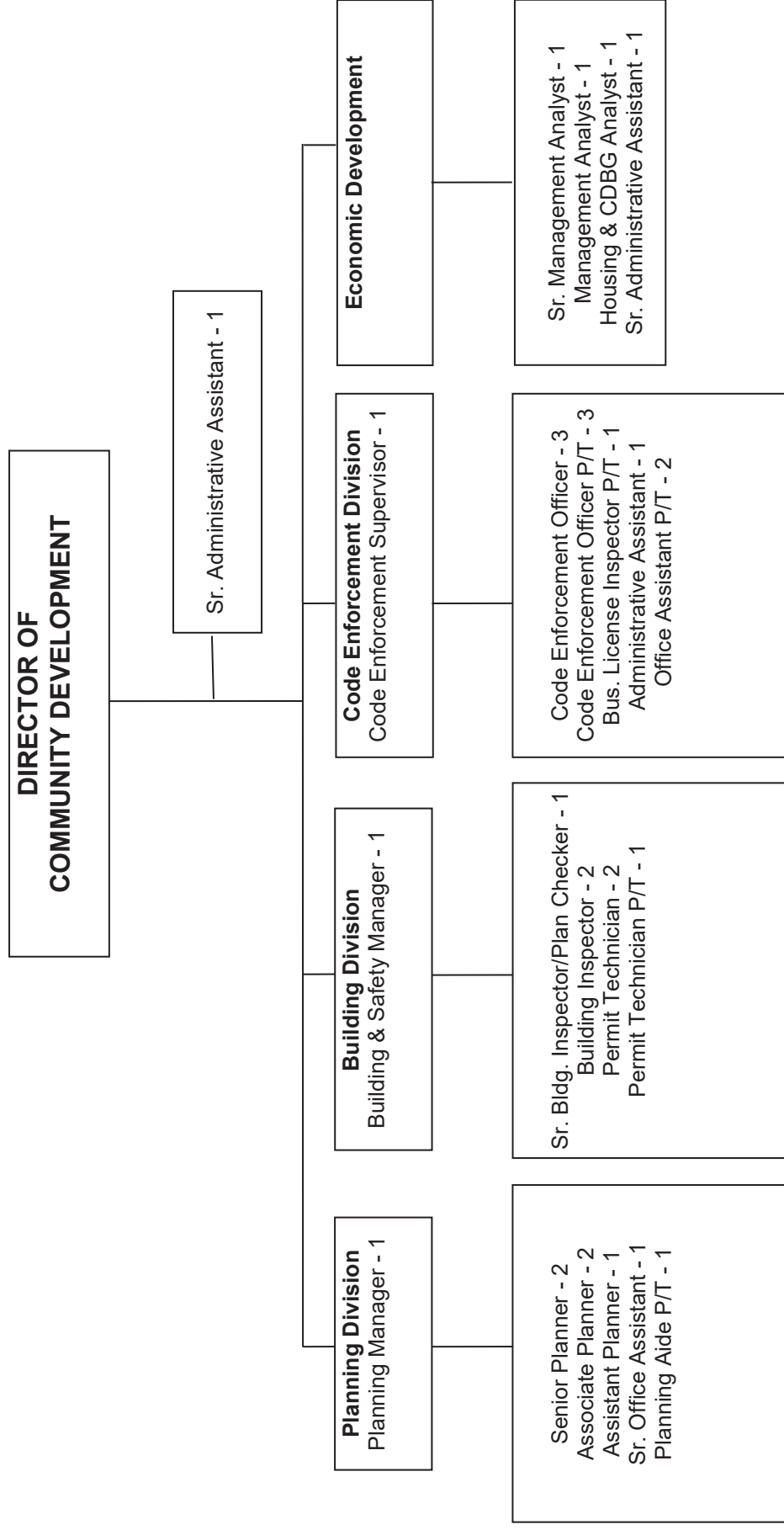
COMMUNITY DEVELOPMENT DEPARTMENT BUDGET NARRATIVE

Fiscal Years 2023-24 and 2024-25

- New commercial development at Artesia Blvd. and Botryoides.
- New freeway billboard at Artesia Blvd. and I-5 Freeway.
- New hotel development at 7860 Beach Boulevard.
- New office building on vacant lot at the corner of Orangethorpe and Brenner Avenue.
- New 12-unit residential development on Craig Avenue.
- Complete negotiations for redevelopment of the former Movieland property on Beach Boulevard.
- Complete inspections for Monarch Walk residential development at Melrose and Western Avenue.
- McDonald's redevelopment at 7861 Beach Boulevard.
- Rehabilitation of the Buena Park Grand Inn and Suites.
- Maintain 1-day building inspection turnaround time performance standard.
- Maintain 10-day building plan check turnaround time performance standard.
- Maintain 12-day planning plan check turnaround time performance standard.
- Complete Residential Rental Inspection program for all applicable properties.
- Complete Business Assistance or Training Program.
- Implement Housing Element and Environmental Justice Element Goals.
- Update Zoning Code and General Plan Land Use Element update to create new standards and procedures to expedite housing production.
- Promote Active Transportation within the community to support preparation of the city-wide active transportation plan.
- Promote production of Accessory Dwelling Units within the City.
- Increase usage of Blitzz Virtual Inspection software to improve building inspection efficiency.
- Expand scope of online permitting to include electronic plan check.
- Obtain full combination inspection certifications for all Building Inspection staff.
- Work towards CASp certification for an inspector in the Building Division.
- Continued digitization of microfilm and hard copy plan records.

CITY of BUENA PARK COMMUNITY DEVELOPMENT DEPARTMENT

Organizational Chart



**COMMUNITY DEVELOPMENT DEPARTMENT
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-25**

DEPARTMENT DETAIL

I. DIVISIONS

- A. Administration
- B. Planning
- C. Code Enforcement
- D. Building

A. Administration

- Department Administration
- Development Coordination
- Zoning Administration
- Intergovernmental Relations

B. Planning

- Technical Assistance and Support to City Council and Planning Commission
- Development and Subdivision Processing
- Building, Site, and Sign Design Review
- Environmental Analysis
- Building Permit Plan Checking
- Specific Plan Amendments and Implementation
- Zoning Code Amendments and Implementation
- General Plan Update and Implementation Development Agreements
- Business License Review
- Public counter, phone, e-mail, online assistance to public
- Accessory Dwelling Unit and Urban Lot Splits – educate public, review and implement

C. Code Enforcement

- Zoning/Municipal/Housing & Building Code Enforcement
- Neighborhood Preservation and Revitalization
- Neighborhood Improvement Task Force
- Rental Property Inspection Program
- Retail Tobacco License Program
- Short-Term Rental Inspection Program
- Business License Inspection Program
- Unpermitted vendor enforcement
- Improve appearance of community through property maintenance enforcement
- Unpermitted ADU enforcement
- Coordinate services with City Prosecutor regarding Non-Compliance to Code Violations
- Educate Public on Property Maintenance

COMMUNITY DEVELOPMENT DEPARTMENT
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-25

- Code Enforcement Officer to assist in Homeless Outreach
- Shopping Cart & News Rack Monitoring and enforcement
- Public counter, phone, e-mail assistance to the public

D. Building

- Building Inspection
- Plan Checking
- Permit Issuance
- Green Building Systems
- Swimming Pool Safety
- Seismic Mapping Act-Geotechnical Review
- Building Code Enforcement
- Hazardous Building Abatements
- Construction Information Services
- Orange County Fire Authority Permit Assistance
- Public counter, phone, e-mail assistance to public

II. DEPARTMENT EMPLOYEES

- Director - 1
- Building and Safety Manager - 1
- Planning Manager - 1
- Code Enforcement Supervisor - 1
- Senior Building Inspector/Plan Checker -1
- Senior Planner - 2
- Associate Planner - 2
- Assistant Planner - 1
- Building Inspector - 2
- Code Enforcement Officers - 3
- Sr. Administrative Assistant - 1
- Administrative Assistant - 1
- Permit Technician - 2
- Sr. Office Assistant - 1
- Code Enforcement Officer P/T – 3
- Permit Technician P/T - 1
- Business License Inspector P/T - 1
- Office Assistant P/T - 2
- Planning Aide P/T - 1

**COMMUNITY DEVELOPMENT DEPARTMENT
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-25**

III. CONTRACT FIRMS

- VCA Code
- Interwest
- Viatron
- SageCrest Environmental Consulting
- CASC Engineering and Consulting
- OpenGov Government Services
- The Law Offices of Jones and Mayer
- Hue Luu Plan Review and Engineering Services
- Petra Geotechnical
- Phoenix Group information systems
- 4-Link Network Consulting
- Host Compliance
- Blitzz, Inc.
- KOA Corporation



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|---|--|
| FUNCTION DEVELOPMENT SERVICES | DEPARTMENT TITLE COMMUNITY DEVELOPMENT |
|---|--|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|----------------------------|----------------------|-----------------------------|-----------|-----------|
| 631140 | ZONING ENFORCEMENT | 446,080 | 173,410 | 1,400 | 620,890 |
| 631142 | TOBACCO ENFORCEMENT | 79,410 | 7,200 | - | 86,610 |
| 731101 | PLANNING COMMISSION | 7,590 | 3,000 | - | 10,590 |
| 731102 | PROACTIVE MULTI-FAM RENTAL | 106,570 | - | - | 106,570 |
| 731103 | CDBG COMMITTEE | 270 | - | - | 270 |
| 731104 | CLIMATE ACTION COMMISSION | 1,090 | - | - | 1,090 |
| 731110 | ADMINISTRATION | 251,930 | 87,270 | - | 339,200 |
| 731120 | CURRENT/ADVANCE PLAN | 1,143,970 | 97,310 | - | 1,241,280 |
| 731150 | BLDG CODE ADM/PLAN CK | 134,070 | 435,970 | - | 570,040 |
| 731180 | BUILDING INSPECTION | 727,070 | 36,250 | - | 763,320 |
| 632110 | ECONOMIC DEVELOPMENT | - | 539,130 | - | 539,130 |
| TOTAL APPROPRIATIONS | | 2,898,050 | 1,379,540 | 1,400 | 4,278,990 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|---------------------------|-----------|
| 11 | GENERAL FUND | 3,739,860 |
| 12 | ECONOMIC DEVELOPMENT FUND | 539,130 |
| TOTAL RESOURCES | | 4,278,990 |



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|---|--|
| FUNCTION DEVELOPMENT SERVICES | DEPARTMENT TITLE COMMUNITY DEVELOPMENT |
|---|--|

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|----------------------------|----------------------|-----------------------------|-----------|-----------|
| 631140 | ZONING ENFORCEMENT | 464,910 | 171,800 | 1,400 | 638,110 |
| 631142 | TOBACCO ENFORCEMENT | 86,160 | 7,200 | - | 93,360 |
| 731101 | PLANNING COMMISSION | 7,590 | 3,000 | - | 10,590 |
| 731102 | PROACTIVE MULTI-FAM RENTAL | 111,880 | - | - | 111,880 |
| 731103 | CDBG COMMITTEE | 270 | - | - | 270 |
| 731104 | CLIMATE ACTION COMMISSION | 1,090 | - | - | 1,090 |
| 731110 | ADMINISTRATION | 264,830 | 83,220 | - | 348,050 |
| 731120 | CURRENT/ADVANCE PLAN | 1,201,390 | 93,990 | - | 1,295,380 |
| 731150 | BLDG CODE ADM/PLAN CK | 140,030 | 455,900 | - | 595,930 |
| 731180 | BUILDING INSPECTION | 772,090 | 34,120 | - | 806,210 |
| 632110 | ECONOMIC DEVELOPMENT | - | 467,070 | - | 467,070 |
| TOTAL APPROPRIATIONS | | 3,050,240 | 1,316,300 | 1,400 | 4,367,940 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|---------------------------|-----------|
| 11 | GENERAL FUND | 3,900,870 |
| 12 | ECONOMIC DEVELOPMENT FUND | 467,070 |
| TOTAL RESOURCES | | 4,367,940 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION | | | DEPARTMENT TITLE | | | | | |
|----------------------|---|------------------------|-----------------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| DEVELOPMENT SERVICES | | | COMMUNITY DEVELOPMENT | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | SALARY & BENEFITS | | | | | | | |
| | # | | | | | | | |
| | DIRECTOR OF COMMUNITY DEV | 0.570 | 106,600 | 110,860 | 126,070 | 126,070 | 132,370 | 132,370 |
| | BUILDING & SAFETY MANAGER | 1.000 | 124,140 | 120,190 | 132,390 | 132,390 | 142,340 | 142,340 |
| | PLANNING MANAGER | 1.000 | 107,140 | 116,860 | 128,720 | 128,720 | 141,790 | 141,790 |
| | CODE ENFORCEMENT SUPERVISOR | 0.890 | 95,540 | 99,360 | 104,320 | 104,320 | 109,540 | 109,540 |
| | SR BUILDING INSPECTOR/PLAN CHECKER | 1.000 | 104,950 | 99,170 | 102,510 | 102,510 | 112,880 | 112,880 |
| | SENIOR PLANNER | 2.000 | 95,350 | 63,400 | 208,250 | 208,250 | 218,670 | 218,670 |
| | ASSOCIATE PLANNER | 2.000 | 84,520 | 87,900 | 193,790 | 193,790 | 203,480 | 203,480 |
| | ASSISTANT PLANNER | 1.000 | - | 43,575 | 77,990 | 77,990 | 81,890 | 81,890 |
| | MANGEMENT ANALYST | 0.500 | 43,680 | 40,520 | 47,450 | 47,450 | 52,250 | 52,250 |
| | BUILDING INSPECTOR | 2.000 | 164,860 | 171,450 | 168,050 | 168,050 | 180,480 | 180,480 |
| | CODE ENFORCE OFFICER | 1.784 | 84,640 | 90,290 | 148,460 | 148,460 | 158,610 | 158,610 |
| | SENIOR ADMINISTRATIVE ASSISTANT | 1.000 | 64,840 | 67,430 | 70,810 | 70,810 | 74,350 | 74,350 |
| | ADMINISTRATIVE ASSISTANT | 0.805 | 57,950 | 49,910 | 53,060 | 53,060 | 55,710 | 55,710 |
| | PERMIT TECHNICIAN | 2.000 | 110,050 | 119,660 | 125,670 | 125,670 | 131,960 | 131,960 |
| | SENIOR OFFICE ASSISTANT | 1.000 | 46,450 | 47,420 | 52,160 | 52,160 | 57,390 | 57,390 |
| | TOTAL POSITIONS | 18.549 | | | | | | |
| 5110 | REGULAR SALARIES | | 1,290,710 | 1,103,905 | 1,378,588 | 1,739,710 | 1,739,710 | 1,853,710 |
| 5110 | LONGEVITY PAY | | 1,910 | 1,911 | 4,391 | 12,920 | 12,920 | 14,100 |
| 5115 | EXCESS MEDICAL PREMIUM | | 36,220 | 46,837 | 49,130 | 59,110 | 59,110 | 59,110 |
| 5117 | CASH PAYMENT PER MOU | | - | - | 32,580 | - | - | - |
| 5130 | OVERTIME | | 5,750 | 4,744 | 5,750 | 8,500 | 9,500 | 9,500 |
| 5131 | VACATION PAY-OFF | | 12,190 | 5,157 | 12,570 | 15,650 | 16,710 | 16,710 |
| 5132 | SICK LEAVE BUY BACK | | 3,750 | 3,887 | 3,850 | 2,450 | 2,450 | 2,570 |
| 5140 | PART-TIME PERSONNEL | | 133,860 | 62,703 | 141,590 | 233,320 | 233,320 | 244,980 |
| 5140 | COMMISSIONERS | | 7,000 | 2,850 | 7,000 | 8,250 | 8,250 | 8,250 |
| 5154 | CELL PHONE ALLOWANCE | | - | - | 2,070 | 1,470 | 1,470 | 1,470 |
| 5157 | BILINGUAL PAY | | 1,380 | 1,362 | 1,200 | 1,630 | 1,630 | 1,630 |
| 5158 | AUTO ALLOWANCE | | 2,050 | 2,052 | 2,740 | 2,740 | 2,740 | 2,740 |
| 5160 | WORKERS' COMPENSATION | | 23,940 | 23,940 | 42,083 | 64,230 | 68,290 | 68,290 |
| 5161 | ACCRUED LEAVE CHARGE | | 9,700 | 9,708 | 13,312 | 15,570 | 15,570 | 15,570 |
| 5170 | MEDICAL INSURANCE | | 154,260 | 122,045 | 156,440 | 202,550 | 202,550 | 221,260 |
| 5171 | DENTAL INSURANCE | | 14,080 | 11,874 | 14,796 | 18,670 | 18,670 | 18,670 |
| 5172 | LONG-TERM DISABILITY | | 4,480 | 1,863 | 4,372 | 5,510 | 5,510 | 5,860 |
| 5173 | LIFE AD&D | | 1,060 | 912 | 2,845 | 3,600 | 3,600 | 3,810 |
| 5174 | MEDICARE | | 21,820 | 17,728 | 23,937 | 30,580 | 30,580 | 32,430 |
| 5175 | PART-TIME RETIREMENT/DEF COMP | | 5,280 | 1,721 | 5,550 | 9,070 | 9,070 | 9,500 |
| 5180 | RETIREMENT - CITY FUNDED | | 124,270 | 108,328 | 129,481 | 187,040 | 187,040 | 194,820 |
| 5184 | RETIREMENT UAL - MISC | | 316,680 | 259,022 | 253,976 | 242,440 | 242,440 | 232,220 |
| 5185 | EDUCATION REIMBURSEMENT | | 2,000 | - | 3,000 | 11,000 | 11,000 | 11,000 |
| 5190 | EDUCATIONAL INCENTIVE PAY | | 9,930 | 10,666 | 12,641 | 22,040 | 22,040 | 22,040 |
| | SALARY & BENEFITS TOTAL | | 2,182,320 | 1,803,214 | 2,303,892 | 2,898,050 | 2,898,050 | 3,050,240 |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6220 | LEGAL NOTICES | | 2,850 | 2,850 | 3,500 | 3,500 | 3,500 | 3,500 |
| 6240 | PROF/CONTRACTUAL SERVICES | | 726,742 | 465,024 | 1,100,703 | 893,600 | 893,600 | 840,480 |
| 6242 | ATTORNEY CONTRACT SERVICES | | 60,000 | 45,177 | 60,000 | 60,000 | 60,000 | 60,000 |
| 6250 | OFFICE EQUIPMENT MAINTENANCE | | 350 | - | 700 | 400 | 400 | 450 |
| 6255 | SAFETY SHOES | | 1,250 | 661 | 1,750 | 2,000 | 2,000 | 2,050 |
| 6260 | EQUIPMENT RENTAL - CITY | | 19,270 | 19,272 | 16,980 | 17,580 | 17,580 | 18,190 |
| 6261 | EQUIPMENT MAINTENANCE - CITY | | 39,200 | 39,192 | 42,080 | 37,500 | 37,500 | 38,450 |
| 6265 | MNGT INFO SYS CHGS - CITY | | 85,180 | 85,188 | 98,620 | 161,560 | 161,560 | 147,510 |
| 6280 | AUTO EXPENSE REIMBURSEMENT | | 950 | 30 | 550 | 850 | 850 | 850 |
| 6310 | TELEPHONE | | 7,800 | 9,252 | 8,300 | 8,300 | 8,300 | 8,300 |
| 6350 | SMALL TOOL/EQUIPMENT EXPENSE | | 800 | 615 | 800 | 900 | 900 | 900 |
| 6370 | UNIFORM EXPENSE | | 1,500 | 1,109 | 1,500 | 1,500 | 1,500 | 1,500 |
| 6410 | STATIONERY/OFFICE SUPPLIES | | 5,869 | 4,712 | 7,000 | 7,200 | 7,300 | 7,300 |
| 6420 | MEMBERSHIP/SUBS/CERTS | | 9,150 | 6,463 | 12,170 | 16,240 | 17,260 | 17,260 |
| 6510 | BUILDING MAINTENANCE - CITY | | 46,610 | 46,608 | 51,580 | 55,160 | 53,710 | 53,710 |
| | MAINTENANCE & OPERATIONS (sub-total) | | 1,007,521 | 726,153 | 1,406,233 | 1,266,290 | 1,266,290 | 1,200,450 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION DEVELOPMENT SERVICES | | | DEPARTMENT TITLE COMMUNITY DEVELOPMENT | | | | | |
|----------------------------------|---|------------------------|---|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| MAINTENANCE & OPERATIONS (Cont) | | | | | | | | |
| 6530 | PHOTO SUPPLIES | 300 | 178 | 300 | 400 | 400 | 500 | 500 |
| 6550 | IMAGING/MICROFILMING | 11,515 | 4,812 | 12,688 | 11,000 | 11,000 | 12,000 | 12,000 |
| 6650 | CONFERENCE/MEETING/TRAINING | 10,081 | 6,958 | 11,880 | 18,150 | 18,150 | 19,150 | 19,150 |
| 6665 | REPRODUCTION SUPPLIES/SERVICES | 8,034 | 6,925 | 8,154 | 8,500 | 8,500 | 9,000 | 9,000 |
| 6761 | GRANT/REBATE EXPENDITURE | 6,000 | 5,000 | - | 7,200 | 7,200 | 7,200 | 7,200 |
| 6798 | TRANSFER OUT | 68,000 | 68,000 | 68,000 | 68,000 | 68,000 | 68,000 | 68,000 |
| 7840 | MACHINERY/EQUIPMENT | - | 2,815 | 2,000 | 1,400 | 1,400 | 1,400 | 1,400 * |
| MAINTENANCE & OPERATIONS TOTAL | | 1,111,451 | 820,840 | 1,509,256 | 1,380,940 | 1,380,940 | 1,317,700 | 1,317,700 |
| ACTIVITY OBJECT NUMBER | DESCRIPTION | NUMBER OF UNITS | NEW OR REPLACEMENT | | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| * Account 7840 Detail | | | | | | | | |
| EQUIPMENT | | | | | | | | |
| 631140 | | | | | | | | |
| 7840 | IPAD (Code Enforcement Officer field use) | 1 | | REPLACEMENT | 1,400 | 1,400 | - | - |
| | IPAD (Code Enforcement Officer field use) | 1 | | REPLACEMENT | - | - | 1,400 | 1,400 |
| | OBJECT CODE 7840 TOTAL | | | | 1,400 | 1,400 | 1,400 | 1,400 |
| EQUIPMENT TOTAL | | | | | 1,400 | 1,400 | 1,400 | 1,400 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **COMMUNITY DEVELOPMENT**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 465,024 | \$ 719,390 | \$ 893,600 | \$ 893,600 | \$ 840,480 | \$ 840,480 |
| 11-631140 | <u>Zoning Enforcement</u> | | | | | | |
| | • Phoenix Group for Administration Citations (offset by revenues) | 14,692 | 15,000 | 15,000 | 15,000 | 16,500 | 16,500 |
| | • Title company records service and property data services for Code Enforcement | 3,177 | 2,700 | 3,000 | 3,000 | 3,100 | 3,100 |
| | • Miscellaneous professional service in the enforcement of health and safety issues for substandard units and commercial properties | - | 800 | - | - | - | - |
| | • Host Compliance Software | 15,268 | 15,270 | 15,500 | 15,500 | 15,500 | 15,500 |
| | SUB-TOTAL | 33,137 | 33,770 | 33,500 | 33,500 | 35,100 | 35,100 |
| 11-731120 | <u>City Planning</u> | | | | | | |
| | • Contract personnel & planning consultants to provide technical studies, graphics, and mapping for special projects including the Entertainment Corridor, North Beach Blvd. District, Auto Center Corridor, Historic District area, and design guidelines. | - | 5,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| | • Dept. of Fish and Game fees and Orange County administrative fees for filing Notices of Determination on City projects such as zone changes. Increase per Senate Bill (SB) 1535 | 2,548 | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 |
| | • Go To Meeting/Log Me In | - | 140 | - | - | - | - |
| | • Translation Services | 1,440 | 6,000 | 6,000 | 6,000 | 7,000 | 7,000 |
| | SUB-TOTAL | 3,988 | 14,640 | 29,500 | 29,500 | 30,500 | 30,500 |
| 11-731150 | <u>Building Code Admin./Plan Check</u> | | | | | | |
| | • Outside plan checking and overflow building inspection services for larger scale developments (offset by revenues) | 204,635 | 317,100 | 333,000 | 333,000 | 349,500 | 349,500 |
| | • Abatements & other professional & contractual services. (Portion offset by revenues) | 511 | 10,500 | 12,000 | 12,000 | 12,000 | 12,000 |
| | • Contract Geologist (offset by fee collected per state seismic mapping act) | 9,943 | 21,000 | 22,000 | 22,000 | 22,000 | 22,000 |
| | • Other-US Cad Desktop Software Program Materials | 3,771 | 5,250 | 6,000 | 6,000 | 6,500 | 6,500 |
| | • Miscoded - Code Enforcement 2021 offset Prog FTB | 251 | - | - | - | - | - |
| | • Miscoded - Code Enforcement - Door Tags | 338 | - | - | - | - | - |
| | SUB-TOTAL | 219,448 | 353,850 | 373,000 | 373,000 | 390,000 | 390,000 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **COMMUNITY DEVELOPMENT**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| 12-632110 | <u>Economic Development</u> | | | | | | |
| | • Holiday Decorations (Streetscape master Plan) | 40,391 | 31,000 | 31,000 | 31,000 | 31,000 | 31,000 |
| | • Halloween Enhancements | 22,365 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| | • SCE Lease ROW S. of Medieval Times | - | 230 | 250 | 250 | 270 | 270 |
| | • Property feasibility re-use and appraisal services | 57,900 | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 |
| | • Conceptual planning, property marketing services | 6,723 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| | • Bus.Retention Consultant | - | 5,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| | • Loopnet | 1,344 | 1,200 | 1,500 | 1,500 | 1,500 | 1,500 |
| | • SCE Parking Lot Lease - between Western Ave & former Movieland site | 34,023 | 35,100 | 36,100 | 36,100 | 37,200 | 37,200 |
| | • SCE Parking Lot Lease - West of Stanton Ave. | 35,328 | 36,400 | 37,500 | 37,500 | 38,610 | 38,610 |
| | • Sears Farmer's Market Lease | 3,450 | 7,200 | 8,000 | 8,000 | 8,500 | 8,500 |
| | • Consultant | - | 50,000 | 186,000 | 186,000 | 110,000 | 110,000 |
| | • CoStar Commercial Real Estate Service | - | 5,000 | 5,250 | 5,250 | 5,800 | 5,800 |
| | • Property maintenance fence rental | - | 16,000 | 16,000 | 16,000 | 16,000 | 16,000 |
| | • Miscoded - SC Edison Right of Way rental | 6,429 | - | - | - | - | - |
| | • Miscoded - SCE - Permit Silverado Days | 500 | - | - | - | - | - |
| | SUB-TOTAL | <u>208,451</u> | <u>317,130</u> | <u>457,600</u> | <u>457,600</u> | <u>384,880</u> | <u>384,880</u> |

CITY OF BUENA PARK
MEMBERSHIP, SUBSCRIPTIONS & CERTIFICATIONS DETAIL (6420)
FY 2023-24 and 2024-25

Department: **COMMUNITY DEVELOPMENT**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 6,463 | \$ 12,170 | \$ 16,240 | \$ 16,240 | \$ 17,260 | \$ 17,260 |
| 11-631140 | <u>Zoning Enforcement</u> | | | | | | |
| | • Cal. Association of Code Enforcement Officers dues (CACEO) | 812 | 1,480 | 1,300 | 1,300 | 1,500 | 1,500 |
| | • CMRTA Dues | 150 | 250 | 250 | 250 | 300 | 300 |
| | • Property Maintenance Code Book | 340 | - | - | - | 350 | 350 |
| | SUB-TOTAL | 1,302 | 1,730 | 1,550 | 1,550 | 2,150 | 2,150 |
| 11-731110 | <u>Department Administration</u> | | | | | | |
| | • American Planning Association dues for Director | 301 | 300 | 300 | 300 | 300 | 300 |
| | • Planning Director's Association of Orange County dues | - | 125 | 130 | 130 | 130 | 130 |
| | • DropBox | 120 | - | - | - | - | - |
| | SUB-TOTAL | 421 | 425 | 430 | 430 | 430 | 430 |
| 11-731120 | <u>City Planning</u> | | | | | | |
| | • MMASC | - | - | 90 | 90 | 90 | 90 |
| | • American Planning Association (Plan Mgr), Senior Planner (2) | 727 | 730 | 730 | 730 | 730 | 730 |
| | • Associate Planner (2) | 434 | 510 | 1,150 | 1,150 | 1,150 | 1,150 |
| | • Assistant Planner | - | 400 | 1,150 | 1,150 | 1,150 | 1,150 |
| | • DropBox (8 people) | - | - | 580 | 580 | 580 | 580 |
| | • ACEC Planning Law / Subdivision Books | 295 | 600 | 950 | 950 | 950 | 950 |
| | • Association of Environment CEQA Books | - | - | 110 | 110 | 110 | 110 |
| | • Go to Meeting Pro | 146 | - | 180 | 180 | 180 | 180 |
| | • 261 | 261 | - | 260 | 260 | 260 | 260 |
| | SUB-TOTAL | 1,863 | 2,240 | 5,200 | 5,200 | 5,200 | 5,200 |
| 11-731150 | <u>Building Code Administration/Plan Check</u> | | | | | | |
| | • International Code Council (ICC) Class "A" dues for Building Manager | 265 | 350 | 400 | 400 | 400 | 400 |
| | • ICC, Orange Empire Chapter dues | - | 150 | 400 | 400 | 400 | 400 |
| | • ICC California State Building Codes for Building and City Clerk (2 sets) | 879 | 3,400 | 1,700 | 1,700 | 1,700 | 1,700 |
| | • CA Association of Building Officials (CALBO) dues for Building Manager | 880 | 300 | 400 | 400 | 400 | 400 |
| | • Building code reference materials and commentaries for the CBC, CPC, CEC, including International Property Mtce. Codes | - | 1,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| | • Int'l Assoc of Electrical Inspectors | - | 300 | 600 | 600 | 600 | 600 |
| | SUB-TOTAL | 2,024 | 5,500 | 6,500 | 6,500 | 6,500 | 6,500 |
| 12-632110 | <u>Economic Development</u> | | | | | | |
| | • CALED | 629 | 1,150 | 1,200 | 1,200 | 1,400 | 1,400 |
| | • IAPPA | - | 600 | 700 | 700 | 800 | 800 |
| | • ICSC | 125 | 425 | 530 | 530 | 630 | 630 |
| | • Orange County Business Journal | 99 | 100 | 130 | 130 | 150 | 150 |
| | SUB-TOTAL | 853 | 2,275 | 2,560 | 2,560 | 2,980 | 2,980 |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

Department: **COMMUNITY DEVELOPMENT**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | <u>\$ 6,958</u> | <u>\$ 11,880</u> | <u>\$ 18,150</u> | <u>\$ 18,150</u> | <u>\$ 19,150</u> | <u>\$ 19,150</u> |
| 11-631140 | <u>Zoning Enforcement</u> <ul style="list-style-type: none"> • Quarterly luncheon meetings of Cal. Association of Code Enforcement Officers (CACEO) • Cal. Assoc. of Code Enforcement Officers training seminars and annual conference (CACEO) • CACEO, ICBO, POST, AACE, and CMRTA training | <u>904</u> | <u>1,200</u> | <u>2,800</u> | <u>2,800</u> | <u>2,800</u> | <u>2,800</u> |
| 11-731101 | <u>Planning Commission</u> <ul style="list-style-type: none"> • League of Cal. Cities Annual Planning Commission Institute for Planning Commissioners • Field trips in conjunction with large scale projects, ordinance revisions workshops for Planning Commission • Meeting refreshments • Other meetings, conferences and training including Planning Directors Assoc. of Orange Co. | <u>125</u> | <u>2,800</u> | <u>2,800</u> | <u>2,800</u> | <u>2,800</u> | <u>2,800</u> |
| 11-731110 | <u>Departmental Administration</u> <ul style="list-style-type: none"> • American Planning Association, CA Chapter Annual Conference for Director • CivicWell Policymakers Conference • Planning Directors Association of Orange County and American Planning Association monthly luncheon meetings for Director • Continuing training, seminars, or meetings for professional planners and clerical staff • Orange County Planning Directors Association annual training seminar for Director and Planning Manager • Misc Training classes | <u>742</u> | <u>880</u> | <u>1,250</u> | <u>1,250</u> | <u>1,250</u> | <u>1,250</u> |
| 11-731120 | <u>City Planning</u> <ul style="list-style-type: none"> • American Planning Association California Chapter Annual Conference for Planning Manager or Senior Planner • MMASC Leadership Summit • Planning Directors Association of Orange County and American Planning Association monthly meetings and training seminars • Continuing training, seminars, and extension courses for Senior Planner Associate Planner, Assistant Planner and Clerical Staff • American Planning Association meetings, Orange County Section, Seminars • Annual Land Use Law and Planning Conference • Microsoft Office Training for Admin Staff | <u>930</u> | <u>2,000</u> | <u>4,200</u> | <u>4,200</u> | <u>4,200</u> | <u>4,200</u> |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

Department: **COMMUNITY DEVELOPMENT**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| 11-731150 | <u>Building Code Admin./Plan Check</u> • Annual Business Meeting of CALBO for Building Manager (AB 717) • ICBO, Orange Empire Chapter, monthly meetings • Mandatory ICC classes for Plan Check Engineer, Building Inspectors, and Building Official (AB 717) • Continuing education, seminars, and extensions courses for Building Manager, Plan Check Engineer, Building Inspectors, and Clerical Staff . Covers current industry and job related trends, ADA and energy requirements | 1,692 | 2,500 | 3,500 | 3,500 | 4,500 | 4,500 |
| 12-632110 | <u>Economic Development</u> • CALED annual conference • SoCal Econ. Dev. Symposium • OC Econ. Dev. Group • ICSC Conference - Las Vegas • Miscellaneous | 2,565 | 2,500 | 3,600 | 3,600 | 3,600 | 3,600 |

ECONOMIC DEVELOPMENT
SUCCESSOR AGENCY TO RDA / LOW MOD HOUSING SUCCESSOR
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25

OF FTE's: .50
2023-24 SUCCESSOR AGENCY: \$8,143,460
2024-25 SUCCESSOR AGENCY: \$6,051,870

OF FTE's: 1.80
2023-24 LOW MOD HOUSING SUCCESSOR: \$599,800
2024-25 LOW MOD HOUSING SUCCESSOR: \$612,700

FUNCTIONS/OBJECTIVES:

- Prepare Recognized Obligation Payment Schedule (ROPS) for each 12-month period
- Attend County of Orange Oversight Board meetings
- Oversee development of properties under contract
- Facilitate the redevelopment of commercial properties to add value to the City
- Create development opportunities for affordable housing with housing assets and other grant funds
- Monitor housing projects and programs with long-term affordability covenants for individuals and families with moderate, low, and very-low income
- Implement economic development strategies that will increase the economic viability of the City

PRIOR YEARS MAJOR ACCOMPLISHMENTS:

Successor Agency

- Prepared Recognized Obligation Payment Schedules (ROPS) and administrative budgets for Oversight Board review and approval for ROPS 22-23; and received Department of Finance (DOF) approval on ROPS 22-23.
- Monitored and processed enforceable obligation payments.
- Worked with the Department of Finance (DOF) and the County of Orange on ROPS related questions, expenses and prior period adjustments.
- Attended the Orange County Oversight Board meetings to monitor ROPs approval.
- Monitored enforceable obligations, including agreements with The Source and Buena Park Mall.

Housing Development

- Monitored entitlement process for the development of a 55-unit low income housing complex to include veteran, student and permanent supportive housing at 7101 Lincoln Avenue.
- Monitored lease agreement at 7101 Lincoln Avenue for temporary equipment storage in the building until affordable housing project commences.
- Monitored loan agreements with Park Landing, Clark Commons and other housing projects. Monitored affordability covenants for all affordable housing projects within the City and completed annual affidavit of occupancy certifications.

ECONOMIC DEVELOPMENT
SUCCESSOR AGENCY TO RDA / LOW MOD HOUSING SUCCESSOR
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25

- Completed Successor Housing Annual Reports as required pursuant to SB341.
- Provide loan servicing for all Home Improvement and First Time Homebuyer loans.
- Processed/approved new applicants to purchase available affordable housing units.

Economic Development

- Completed Request for Proposal process for new extended stay hotel development on former redevelopment agency on Beach Boulevard.
- Monitored lease agreements with Southern California Edison (SCE) for City parking lot sites.
- Completed Caltrans decertification process and closed escrow on last remaining parcels owned by Caltrans for a 2.5-acre site for a future Cadillac auto dealership site at Auto Center Drive and Western Avenue.
- Managed City-owned properties on Auto Center Drive.
- Assisted dealerships in locating available lease space for excess vehicle storage.
- Managed automobile lease agreements for excess vehicle storage on City owned parcels.
- Continued to meet with the Auto Dealers Association as the liaison to the City and provide assistance.
- Monitored the sign content for the I-5 Freeway Auto Dealership electronic sign.
- Worked with the owner of property located at Artesia Boulevard and Botryoides Avenue on the future development of the site.
- Implemented the Digital Optimization Pilot Program to help small business learn the skills to create and maintain an online presence.
- Hosted a Small Business Clinic providing business assistance and one-on-one meetings with a Small Business Development Center (SBDC) consultant regarding finance/budgeting, marketing, business planning, available resources and more.

DESIRED SERVICE LEVELS FOR COMING YEAR:

Successor Agency

- Prepare Recognized Obligation Payment Schedule (ROPS) for each 12-month period, and work with the Department of Finance (DOF) and the County of Orange on ROPS related questions, expenses and prior period adjustments.
- Work with developers of former Agency properties to complete the final phase of the AECOM Beach Boulevard Streetscape Improvement Project.
- Manage enforceable obligations (process payments and manage development agreements). Attend Orange County Oversight Board Meetings to ensure approval for ROPS for each period.
- Continue monitoring enforceable obligations, including agreements with The Source and Buena Park Mall.

ECONOMIC DEVELOPMENT
SUCCESSOR AGENCY TO RDA / LOW MOD HOUSING SUCCESSOR
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25

Successor Housing Agency

- Finalize loan agreement and affordable housing covenants for financial assistance for the development of a 66-unit senior affordable housing development at 8300 Valley View Street.
- Continue working with developer through entitlements and construction of an affordable housing project at 7101 Lincoln Avenue.
- Continue to administer the Rental Assistance Grant Program to provide financial assistance to residents impacted by the Covid-19 pandemic.
- Continue monitoring the construction of 21-unit apartment development (2 affordable units) on Artesia/Burnham and review housing applications for affordable units.
- Continue to monitor affordable housing projects for occupancy and affordability compliance.
- Continue to process affordability applications for completed projects and projects under construction.
- Prepare annual reports pursuant to SB341.

Economic Development

- Negotiate purchase and sale agreement with developer to acquire City-owned parcel for the development of an extended stay hotel development on former redevelopment agency property on Beach Boulevard.
- Facilitate development of former Movieland Wax Museum property.
- Complete negotiations of purchase and sale agreement with developer to acquire City-owned parcels for the development of an auto dealership on Auto Center Drive.
- Monitor entitlements, construction and lease of an electronic billboard on City-owned property at Artesia Boulevard and I-5 Freeway.
- Facilitate the development of the City-owned property and private property at Artesia Boulevard and Botryoides Avenue.
- Assist other city departments in real estate appraisal, acquisition, and development.
- Continue promoting development of various underutilized and vacant lots throughout the City.
- Continue working with small businesses through the successful business recovery efforts due to the pandemic.
- Implement economic development strategies to attract and retain businesses.

**ECONOMIC DEVELOPMENT
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-25**

DEPARTMENT DETAIL

I. DIVISIONS

- A. Successor Agency
- B. Housing Programs
- C. Economic Development

II. PROGRAMS

A. Successor Agency

- Implement existing Disposition and Development Agreements
- Prepare Recognized Obligation Payment Schedules (ROPS)
- Manage enforceable obligations and development agreements
- Continue negotiations with the Department of Finance for disputed ROPS items
- Monitor Legislative Actions

B. Housing Programs

- Implement Affordable Housing with Successor Agency Housing assets
- Maintain and Increase Affordable Housing
- Monitor Existing Affordable Housing Covenants on a Yearly Basis
- Review and Approve New Affordable Housing Applications
- Loan Servicing of Affordable Housing Programs

C. Economic Development

- Retain and Expand Existing Businesses and Attract New Businesses
- Maintain, Increase, and Diversify the Tax Base
- Network with Brokers
- Maximize Property Through Highest and Best Use
- Market the City's Strengths as a Location for Business
- Explore Opportunities to Enhance the City's Economy
- Assist in Job Creation and Retention

CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|--|
| FUNCTION SUCCESSOR AGENCY TO RDA | DEPARTMENT TITLE COMMUNITY DEVELOPMENT - SUCCESSOR AGENCY TO RDA |
|--|--|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|----------------------|----------------------|-----------------------------|-----------|-----------|
| 997100 | SUCCESSOR AGENCY | 100,700 | 71,300 | - | 172,000 |
| 997100 | DEBT SERVICE | - | 6,254,210 | - | 6,254,210 |
| 997111 | THE SOURCE PROJECT | - | 1,091,710 | - | 1,091,710 |
| 997125 | BP MALL REIM AGMT | - | 625,540 | - | 625,540 |
| | TOTAL APPROPRIATIONS | 100,700 | 8,042,760 | - | 8,143,460 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|------------------|-----------|
| 97 | SUCCESSOR AGENCY | 8,143,460 |
| | TOTAL RESOURCES | 8,143,460 |

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|----------------------|----------------------|-----------------------------|-----------|-----------|
| 997100 | SUCCESSOR AGENCY | 104,520 | 70,870 | - | 175,390 |
| 997100 | DEBT SERVICE | - | 4,041,100 | - | 4,041,100 |
| 997111 | THE SOURCE PROJECT | - | 1,149,570 | - | 1,149,570 |
| 997125 | BP MALL REIM AGMT | - | 685,810 | - | 685,810 |
| | TOTAL APPROPRIATIONS | 104,520 | 5,947,350 | - | 6,051,870 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|------------------|-----------|
| 97 | SUCCESSOR AGENCY | 6,051,870 |
| | TOTAL RESOURCES | 6,051,870 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION | | | ACTIVITY TITLE | | | | | |
|----------------------------------|-------------------------------------|------------------------|---|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| SUCCESSOR AGENCY TO RDA | | | COMMUNITY DEVELOPMENT - SUCCESSOR AGENCY TO RDA | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| SALARY & BENEFITS | | | | | | | | |
| | # | | | | | | | |
| | DIRECTOR COMMUNITY DEVELOPMENT 0.10 | 22,440 | | 19,450 | 22,120 | 22,120 | 23,220 | 23,220 |
| | SENIOR MANAGEMENT ANALYST 0.30 | 53,240 | | 49,220 | 38,760 | 38,760 | 40,700 | 40,700 |
| | SENIOR ADMIN. ASSIST. 0.10 | 6,480 | | 6,740 | 7,080 | 7,080 | 7,430 | 7,430 |
| | TOTAL POSITIONS 0.50 | | | | | | | |
| 5110 | REGULAR SALARIES | 82,170 | 74,387 | 75,410 | 67,960 | 67,960 | 71,350 | 71,350 |
| 5110 | LONGEVITY PAY | 440 | 369 | 980 | 990 | 990 | 1,040 | 1,040 |
| 5115 | EXCESS MEDICAL PREMIUM | 1,180 | 1,067 | 1,000 | 570 | 570 | 570 | 570 |
| 5117 | CASH PAYMENT PER MOU | - | - | 1,720 | - | - | - | - |
| 5131 | VACATION PAY-OFF | 130 | 1,149 | 130 | 140 | 140 | 140 | 140 |
| 5132 | SICK LEAVE BUY BACK | 1,240 | 1,378 | 1,140 | 890 | 890 | 940 | 940 |
| 5145 | CELL PHONE ALLOWANCE | - | - | 300 | 240 | 240 | 240 | 240 |
| 5158 | AUTO ALLOWANCE | 430 | 432 | 360 | 360 | 360 | 360 | 360 |
| 5160 | WORKERS' COMPENSATION | 1,380 | 1,380 | 2,100 | 2,220 | 2,220 | 2,330 | 2,330 |
| 5161 | ACCRUED LEAVE CHARGE | 620 | 624 | 740 | 610 | 610 | 600 | 600 |
| 5170 | MEDICAL INSURANCE | 7,050 | 7,040 | 7,210 | 7,140 | 7,140 | 7,660 | 7,660 |
| 5171 | DENTAL INSURANCE | 720 | 684 | 660 | 550 | 550 | 550 | 550 |
| 5172 | LONG-TERM DISABILITY | 200 | 91 | 240 | 210 | 210 | 210 | 210 |
| 5173 | LIFE AD&D | 70 | 66 | 160 | 140 | 140 | 140 | 140 |
| 5174 | MEDICARE | 1,250 | 1,146 | 1,190 | 1,040 | 1,040 | 1,090 | 1,090 |
| 5180 | RETIREMENT - CITY FUNDED | 7,940 | 7,200 | 7,130 | 7,340 | 7,340 | 7,540 | 7,540 |
| 5184 | RETIREMENT UAL - MISC | 20,220 | 16,571 | 14,160 | 9,520 | 9,520 | 8,980 | 8,980 |
| 5190 | EDUCATIONAL INCENTIVE PAY | 660 | 659 | 760 | 780 | 780 | 780 | 780 |
| SALARY & BENEFITS TOTAL | | 125,700 | 114,241 | 115,390 | 100,700 | 100,700 | 104,520 | 104,520 |
| MAINTENANCE & OPERATIONS | | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 33,500 | 14,845 | 10,000 | 16,600 | 16,600 | 16,600 | 16,600 |
| 6242 | ATTORNEY CONTRACT SERVICES | 105,000 | 105,000 | 55,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 6245 | PROFESSIONAL SERVICES - CITY | 32,490 | 32,490 | 32,490 | 32,490 | 32,490 | 32,490 | 32,490 |
| 6265 | MNGT INFO SYS CHGS - CITY | 15,110 | 15,108 | 3,030 | 4,970 | 4,970 | 4,540 | 4,540 |
| 6410 | STATIONERY/OFFICE SUPPLIES | 1,000 | 776 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 6435 | POSTAGE - OUTSIDE | 300 | - | 300 | 300 | 300 | 300 | 300 |
| 6510 | BUILDING MAINTENANCE - CITY | 8,590 | 8,592 | 8,440 | 8,440 | 8,440 | 8,440 | 8,440 |
| 6650 | CONFERENCE/MEETING/TRAINING | 500 | - | - | - | - | - | - |
| 6665 | REPRO SUPPLIES/SERVICES | 5,326 | 2,567 | 5,326 | 2,500 | 2,500 | 2,500 | 2,500 |
| 6744 | REIMBURSEMENT AGREEMENTS | 1,569,460 | 1,511,745 | 1,524,630 | 1,717,250 | 1,717,250 | 1,835,380 | 1,835,380 |
| 6753 | PRINCIPAL PAYMENTS | 4,425,000 | 4,425,000 | 4,570,000 | 4,675,000 | 4,675,000 | 2,580,000 | 2,580,000 |
| 6792 | INTEREST EXPENSE | 1,826,660 | 1,826,658 | 1,702,660 | 1,572,550 | 1,572,550 | 1,454,400 | 1,454,400 |
| 6793 | BANK SERVICE CHARGE | 6,660 | - | 6,660 | 6,660 | 6,660 | 6,700 | 6,700 |
| 6799 | TRANSFER OUT | - | 66,226 | - | - | - | - | - |
| MAINTENANCE & OPERATIONS (Total) | | 8,029,596 | 8,009,007 | 7,919,536 | 8,042,760 | 8,042,760 | 5,947,350 | 5,947,350 |

CITY OF BUENA PARK
 PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
 FY 2023-24 and 2024-25

Department: **COMMUNITY DEVELOPMENT - SUCCESSOR AGENCY**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | <u>\$ 14,845</u> | <u>\$ 10,000</u> | <u>\$ 16,600</u> | <u>\$ 16,600</u> | <u>\$ 16,600</u> | <u>\$ 16,600</u> |
| 97-997100 | <u>Successor Agency Admin</u> | | | | | | |
| | • Bond Annual Report (Harrell & Assoc.) | 3,200 | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 |
| | • HdL Revenue Mgmt. Consultant | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| | • Bond Admin & Arbitrage Fees | 9,145 | 4,000 | 10,600 | 10,600 | 10,600 | 10,600 |
| | SUB-TOTAL | <u>14,845</u> | <u>10,000</u> | <u>16,600</u> | <u>16,600</u> | <u>16,600</u> | <u>16,600</u> |



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|---|--|
| FUNCTION SUCCESSOR AGENCY LOW MOD HOUSING | DEPARTMENT TITLE COMMUNITY DEVELOPMENT - LOW MOD HOUSING SUCCESSOR |
|---|--|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|----------------------|----------------------|-----------------------------|-----------|---------|
| 998100 | LOW/MOD HOUSING | 293,910 | 305,890 | - | 599,800 |
| | TOTAL APPROPRIATIONS | 293,910 | 305,890 | - | 599,800 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|-----------------|---------|
| 98 | LOW/MOD HOUSING | 599,800 |
| | TOTAL RESOURCES | 599,800 |

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|----------------------|----------------------|-----------------------------|-----------|---------|
| 998100 | LOW/MOD HOUSING | 307,030 | 305,670 | - | 612,700 |
| | TOTAL APPROPRIATIONS | 307,030 | 305,670 | - | 612,700 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|-----------------|---------|
| 98 | LOW/MOD HOUSING | 612,700 |
| | TOTAL RESOURCES | 612,700 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION | | | ACTIVITY TITLE | | | | | |
|---|--------------------------------|------------------------|---|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| SUCCESSOR AGENCY LOW MOD HOUSING | | | COMMUNITY DEVELOPMENT - LOW MOD HOUSING SUCCESSOR | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| SALARY & BENEFITS | | | | | | | | |
| | # | | | | | | | |
| | DIRECTOR COMMUNITY DEVELOPMENT | 0.270 | 46,750 | 52,510 | 59,720 | 59,720 | 62,700 | 62,700 |
| | SENIOR MANAGEMENT ANALYST | 0.700 | 65,070 | 73,820 | 90,440 | 90,440 | 94,960 | 94,960 |
| | MANAGEMENT ANALYST | 0.250 | 27,420 | 25,430 | 23,730 | 23,730 | 26,130 | 26,130 |
| | SENIOR ADMIN. ASSIST. | 0.100 | 6,480 | 6,740 | 7,080 | 7,080 | 7,430 | 7,430 |
| | TOTAL POSITIONS | 1.320 | | | | | | |
| 5110 | REGULAR SALARIES | | 145,730 | 103,319 | 158,510 | 180,970 | 180,970 | 191,230 |
| 5110 | LONGEVITY PAY | | 540 | 451 | 1,480 | 2,020 | 2,120 | 2,120 |
| 5115 | EXCESS MEDICAL PREMIUM | | 1,450 | 1,937 | 2,460 | 1,980 | 1,980 | 1,980 |
| 5117 | CASH PAYMENT PER MOU | | - | - | 2,980 | - | - | - |
| 5131 | VACATION PAY-OFF | | 130 | 1,376 | 130 | 140 | 140 | 140 |
| 5132 | SICK LEAVE BUY BACK | | 1,510 | 1,651 | 1,700 | 2,090 | 2,190 | 2,190 |
| 5140 | PART-TIME PERSONNEL | | 22,380 | 17,410 | 23,280 | 25,150 | 25,150 | 26,410 |
| 5145 | CELL PHONE ALLOWANCE | | - | - | 520 | 580 | 580 | 580 |
| 5157 | BILINGUAL PAY | | - | 72 | - | - | - | - |
| 5158 | AUTO ALLOWANCE | | 900 | 900 | 970 | 970 | 970 | 970 |
| 5160 | WORKERS' COMPENSATION | | 3,260 | 3,264 | 5,810 | 7,670 | 7,670 | 8,090 |
| 5161 | ACCRUED LEAVE CHARGE | | 1,100 | 1,104 | 1,550 | 1,630 | 1,630 | 1,610 |
| 5170 | MEDICAL INSURANCE | | 15,270 | 10,777 | 15,060 | 17,650 | 17,650 | 19,020 |
| 5171 | DENTAL INSURANCE | | 1,280 | 992 | 1,400 | 1,460 | 1,460 | 1,460 |
| 5172 | LONG-TERM DISABILITY | | 360 | 129 | 500 | 550 | 550 | 570 |
| 5173 | LIFE AD&D | | 110 | 94 | 330 | 360 | 380 | 380 |
| 5174 | MEDICARE | | 2,520 | 1,847 | 2,800 | 3,130 | 3,130 | 3,300 |
| 5175 | PART-TIME RETIREMENT/DEF COMP | | 840 | 652 | 870 | 940 | 990 | 990 |
| 5180 | RETIREMENT - CITY FUNDED | | 14,060 | 10,082 | 14,910 | 19,470 | 19,470 | 20,110 |
| 5184 | RETIREMENT UAL - MISC | | 35,830 | 23,794 | 29,610 | 25,240 | 25,240 | 23,970 |
| 5190 | EDUCATIONAL INCENTIVE PAY | | 1,270 | 1,308 | 1,350 | 1,910 | 1,910 | 1,910 |
| SALARY & BENEFITS TOTAL | | | 248,540 | 181,160 | 266,220 | 293,910 | 293,910 | 307,030 |
| MAINTENANCE & OPERATIONS | | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | | 26,350 | 18,122 | 35,100 | 37,800 | 37,800 | 38,400 |
| 6242 | ATTORNEY CONTRACT SERVICES | | 5,000 | - | 5,000 | 5,000 | 5,000 | 5,000 |
| 6265 | MNGT INFO SYS CHGS - CITY | | - | - | 4,550 | 7,460 | 7,460 | 6,810 |
| 6310 | TELEPHONE | | 800 | 608 | 800 | 900 | 900 | 1,000 |
| 6410 | STATIONERY/OFFICE SUPPLIES | | 1,000 | 635 | 1,000 | 1,000 | 1,000 | 1,000 |
| 6455 | REPAIRS & MAINTENANCE | | 3,000 | - | - | - | - | - |
| 6510 | BUILDING MAINTENANCE - CITY | | - | - | 1,070 | 1,730 | 1,730 | 1,460 |
| 6650 | CONFERENCE/MEETING/TRAINING | | 1,000 | - | 500 | 500 | 500 | 500 |
| 6665 | REPRO SUPPLIES/SERVICES | | 3,066 | 648 | 3,166 | 1,500 | 1,500 | 1,500 |
| 6795 | BAD DEBT EXPENSE | | - | 54,750 | - | - | - | - |
| 6798 | TRANSFER OUT | | 264,150 | 14,150 | 250,000 | 250,000 | 250,000 | 250,000 |
| MAINTENANCE & OPERATIONS (Total) | | | 304,366 | 88,912 | 301,186 | 305,890 | 305,890 | 305,670 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **COMMUNITY DEVELOPMENT - LOW MOD HOUSING SUCCESSOR**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | <u>\$ 18,122</u> | <u>\$ 35,100</u> | <u>\$ 37,800</u> | <u>\$ 37,800</u> | <u>\$ 38,400</u> | <u>\$ 38,400</u> |
| 98-998100 | <u>Low/Mod Housing</u> | | | | | | |
| | • Property Maintenance | 2,002 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| | • Keyser Marston Compliance monitoring | 1,489 | 2,500 | 3,000 | 3,000 | 3,500 | 3,500 |
| | • Financial Feasibility Study | 12,119 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| | • Appraisals/Environmentals | - | 10,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| | • County Recording | - | 400 | 500 | 500 | 500 | 500 |
| | • County Property Tax/Sewer Assessment | 1,789 | 1,900 | 2,000 | 2,000 | 2,100 | 2,100 |
| | • Postage/FedEx | 8 | 300 | 300 | 300 | 300 | 300 |
| | • Other - Legal Notices | 715 | - | - | - | - | - |
| | SUB-TOTAL | <u>18,122</u> | <u>35,100</u> | <u>37,800</u> | <u>37,800</u> | <u>38,400</u> | <u>38,400</u> |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

Department: **COMMUNITY DEVELOPMENT - LOW MOD HOUSING SUCCESSOR**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | TOTAL DEPARTMENT | \$ - | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 500 |
| 98-998100 | <u>Low/Mod Housing</u> <ul style="list-style-type: none"> • OC Housing Summit • Housing Legal Training Programs | - | 500 | 500 | 500 | 500 | 500 |

**ECONOMIC DEVELOPMENT – CDBG/HOME
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25**

OF FTE's: 5.57
2023-24 TOTAL BUDGET: \$1,050,530 (CDBG)
2024-25 TOTAL BUDGET: \$1,060,100 (CDBG)

2023-24 TOTAL BUDGET: \$700,430 (HOME)
2024-25 TOTAL BUDGET: \$703,750 (HOME)

FUNCTIONS/OBJECTIVES:

- To provide decent housing, a suitable living environment, and economic opportunities for low- and moderate-income residents
- To preserve and rehabilitate the existing housing stock
- To encourage citizen participation in the grant allocation process

PRIOR YEAR MAJOR ACCOMPLISHMENTS:

- Completed 48th year CDBG Grant implementation
- Pursued Continuum of Care objectives as part of the Orange County Consortium
- Provided rent and utility assistance to residents through the CARES Act CDBG-CV3 funded Emergency COVID-19 Rental and Utility Assistance Programs
- Administered CARES Act CDBG-CV3 funds for the Homeless Outreach Program
- Provided funds for six public service programs to meet city, county, and regional needs including fair housing services, graffiti removal, financial literacy education, senior transportation, youth education and recreation programs, and aid to homeless individuals.
- Prepared the 2021-2022 Consolidated Annual Performance Evaluation Report (CAPER)
- Prepared 2023-2024 CDBG Annual Action Plan
- Prepared quarterly and annual reports to HUD & HCD for CDBG, HOME, and CalHome funds
- Prepared financial draws from HCD for HOME
- Coordinated financial draws from HUD for CDBG
- Prepared quarterly reports to HUD in the Integrated Disbursement and Information System (IDIS)

DESIRED SERVICE LEVELS FOR COMING FISCAL YEARS:

- Continue to market the City's Home Improvement Program (HIP)/Owner Occupied Residential Rehabilitation (OOR) Program
- Provide 20 home improvement loans to low- and moderate-income owner-occupied single-family households
- Provide funds to public service organizations to meet city, county, and regional needs
- Prepare a Consolidated Annual Performance Evaluation Report (CAPER) for the prior program year
- Complete activities under the Annual Action Plans for 2023-2024 and 2024-2025
- Continue using CDBG/HOME/CalHome program income funds to assist homeowners with home improvements
- Continue reporting as required by HUD, HOME, and CalHome
- Prepare the City's FY 2025-2029 Consolidated Plan

**ECONOMIC DEVELOPMENT - CDBG
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-25**

DEPARTMENT DETAIL

I. DIVISIONS

- A. Administration
- B. Home Improvement Program

II. PROGRAMS

- Community Development Block Grant (CDBG) Administration
- Home Improvement Program (HIP)/Owner Occupied Residential Rehabilitation (OOR)
- Project Planning and Implementation
- Capital Project Coordination
- Assistance to Public Service Organizations

III. CONTRACT FIRMS

- Legal Counsel: Alvarez-Glasman & Colvin
- Home Improvement Program Case Management: Housing Programs
- CDBG Grant and Program Management: Mike Linares
- Fair Housing: Fair Housing Foundation

IV. COMMISSIONS/COMMITTEES

- Citizens Advisory Committee on Community Development Block Grant (CDBG) funds

CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|---|--|
| FUNCTION DEVELOPMENT SERVICES | DEPARTMENT TITLE COMMUNITY DEVELOPMENT - HOME LOAN FUND 28 |
|---|--|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|----------------------|----------------------|-----------------------------|-----------|---------|
| 126128 | HOME LOANS | 50,430 | 650,000 | - | 700,430 |
| | TOTAL APPROPRIATIONS | 50,430 | 650,000 | - | 700,430 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|-----------------|---------|
| 28 | HOME LOANS | 700,430 |
| | TOTAL RESOURCES | 700,430 |

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|----------------------|----------------------|-----------------------------|-----------|---------|
| 126128 | HOME LOANS | 53,750 | 650,000 | - | 703,750 |
| | TOTAL APPROPRIATIONS | 53,750 | 650,000 | - | 703,750 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|-----------------|---------|
| 28 | HOME LOANS | 703,750 |
| | TOTAL RESOURCES | 703,750 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION | | | ACTIVITY TITLE | | | | | |
|---|--|------------------------|---|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| DEVELOPMENT SERVICES | | | COMMUNITY DEVELOPMENT - HOME LOAN FUND 28 | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| SALARY & BENEFITS | | | | | | | | |
| | MANAGEMENT ANALYST 0.1000 | - | | - | 9,490 | 9,490 | 10,450 | 10,450 |
| | HOUSING & CDBG ANALYST 0.1000 | - | | - | 9,230 | 9,230 | 10,160 | 10,160 |
| | SENIOR ADMINISTRATIVE ASSISTANT 0.2000 | 11,880 | | 12,350 | 14,160 | 14,160 | 14,870 | 14,870 |
| | TOTAL POSITIONS 0.4000 | | | | | | | |
| 5110 | REGULAR SALARIES | 11,880 | 12,041 | 12,350 | 32,880 | 32,880 | 35,480 | 35,480 |
| 5115 | EXCESS MEDICAL PREMIUM | - | - | - | 540 | 540 | 540 | 540 |
| 5117 | CASH PAYMENT PER MOU | - | - | 550 | - | - | - | - |
| 5131 | VACATION PAY-OFF | 230 | 228 | 240 | 270 | 270 | 290 | 290 |
| 5132 | SICK LEAVE BUY BACK | - | 274 | - | - | - | - | - |
| 5157 | BILINGUAL PAY | - | - | - | 80 | 80 | 80 | 80 |
| 5160 | WORKERS' COMPENSATION | 200 | 204 | 340 | 1,070 | 1,070 | 1,160 | 1,160 |
| 5161 | ACCRUED LEAVE | 90 | 96 | 120 | 300 | 300 | 300 | 300 |
| 5170 | MEDICAL INSURANCE | 2,840 | 2,870 | 3,060 | 5,930 | 5,930 | 6,430 | 6,430 |
| 5171 | DENTAL INSURANCE | 180 | 185 | 190 | 430 | 430 | 430 | 430 |
| 5172 | LONG-TERM DISABILITY | 60 | 27 | 40 | 110 | 110 | 120 | 120 |
| 5173 | LIFE AD&D | 10 | 11 | 30 | 70 | 70 | 70 | 70 |
| 5174 | MEDICARE | 180 | 178 | 190 | 500 | 500 | 540 | 540 |
| 5180 | RETIREMENT - CITY FUNDED | 1,130 | 1,149 | 1,140 | 3,530 | 3,530 | 3,730 | 3,730 |
| 5184 | RETIREMENT UAL - MISC | 2,890 | 3,271 | 2,270 | 4,580 | 4,580 | 4,440 | 4,440 |
| 5190 | EDUCATIONAL INCENTIVE PAY | - | - | - | 140 | 140 | 140 | 140 |
| SALARY & BENEFITS TOTAL | | 19,690 | 20,534 | 20,520 | 50,430 | 50,430 | 53,750 | 53,750 |
| MAINTENANCE & OPERATIONS | | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 60,000 | 1,350 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| 6796 | MONIES ALLOCATED FOR LOAN | 600,000 | - | 600,000 | 600,000 | 600,000 | 600,000 | 600,000 |
| 6798 | TRANSFER OUT | - | 2,846,294 | - | - | - | - | - |
| MAINTENANCE & OPERATIONS TOTAL | | 660,000 | 2,847,644 | 650,000 | 650,000 | 650,000 | 650,000 | 650,000 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **COMMUNITY DEVELOPMENT - HOME LOAN FUND 28**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 1,350 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| 28-126128 | <u>Residential Rehabilitation Program Administration</u> <ul style="list-style-type: none"> • To facilitate the administration of low-interest loans to low-and moderate-income homeowners | 1,350 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| SUB-TOTAL | | <u>1,350</u> | <u>50,000</u> | <u>50,000</u> | <u>50,000</u> | <u>50,000</u> | <u>50,000</u> |



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|---|---|
| FUNCTION COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) | DEPARTMENT TITLE COMMUNITY DEVELOPMENT - CDBG FUND 29 |
|---|---|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|---------------------------|----------------------|-----------------------------|-----------|-----------|
| 732031 | RESID REHAB PROGRAM | 151,060 | 422,490 | - | 573,550 |
| 732040 | FAIR HOUSING FOUNDATION | - | 13,860 | - | 13,860 |
| 732044 | HOMELESS OUTREACH PROGRAM | - | 19,050 | - | 19,050 |
| 732071 | GRANT ADMINISTRATION | 100,950 | 35,140 | - | 136,090 |
| 732083 | BUENA PARK COLLABORATIVE | - | 6,670 | - | 6,670 |
| 732087 | GRAFFITI REMOVAL PROGRAM | 14,290 | - | - | 14,290 |
| 732091 | NEIGH/CODE ENFORCEMENT | 214,610 | - | - | 214,610 |
| 732092 | MERCY HOUSE | - | 23,820 | - | 23,820 |
| 732094 | BOYS & GIRLS CLUB | - | 18,100 | - | 18,100 |
| 732051 | FRIENDLY CENTER | - | 6,670 | - | 6,670 |
| 732099 | MEDICAL TRANSPORT/SR | 21,120 | 2,700 | - | 23,820 |
| TOTAL APPROPRIATIONS | | 502,030 | 548,500 | - | 1,050,530 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--|-----------|
| 29 | COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) | 1,050,530 |
| TOTAL RESOURCES | | 1,050,530 |

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|---------------------------|----------------------|-----------------------------|-----------|-----------|
| 732031 | RESID REHAB PROGRAM | 161,050 | 389,660 | - | 550,710 |
| 732040 | FAIR HOUSING COUNCIL | - | 13,860 | - | 13,860 |
| 732044 | HOMELESS OUTREACH PROGRAM | - | 19,050 | - | 19,050 |
| 732071 | GRANT ADMINISTRATION | 108,280 | 50,010 | - | 158,290 |
| 732083 | BUENA PARK COLLABORATIVE | - | 6,670 | - | 6,670 |
| 732087 | GRAFFITI REMOVAL PROGRAM | 14,290 | - | - | 14,290 |
| 732091 | NEIGH/CODE ENFORCEMENT | 224,820 | - | - | 224,820 |
| 732092 | MERCY HOUSE | - | 23,820 | - | 23,820 |
| 732094 | BOYS & GIRLS CLUB | - | 18,100 | - | 18,100 |
| 732051 | FRIENDLY CENTER | - | 6,670 | - | 6,670 |
| 732099 | MEDICAL TRANSPORT/SR | 21,120 | 2,700 | - | 23,820 |
| TOTAL APPROPRIATIONS | | 529,560 | 530,540 | - | 1,060,100 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--|-----------|
| 29 | COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) | 1,060,100 |
| TOTAL RESOURCES | | 1,060,100 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) | | | ACTIVITY TITLE COMMUNITY DEVELOPMENT - CDBG FUND 29 | | | | | |
|--|---|------------------------|--|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| SALARY & BENEFITS | | | | | | | | |
| | DIRECTOR COMMUNITY DEVELOPMENT 0.0600 | 11,220 | | 11,670 | 13,270 | 13,270 | 13,930 | 13,930 |
| | HOUSING & CDBG ANALYST 0.9000 | 79,360 | | 83,830 | 83,070 | 83,070 | 91,450 | 91,450 |
| | MANAGEMENT ANALYST 0.1500 | 21,840 | | 20,260 | 14,240 | 14,240 | 15,680 | 15,680 |
| | CODE ENFORCEMENT SUPERVISOR 0.1100 | 11,810 | | 12,280 | 12,890 | 12,890 | 13,540 | 13,540 |
| | CODE ENFORCEMENT OFFICER 1.2162 | 72,540 | | 71,590 | 102,110 | 102,110 | 108,550 | 108,550 |
| | HOMELESS OUTREACH COORDINATOR 0.0000 | - | | 69,110 | - | - | - | - |
| | COMMUNITY OUTREACH COORDINATOR 0.2000 | 12,070 | | 12,560 | 11,140 | 11,140 | 12,250 | 12,250 |
| | PERMIT TECHNICIAN 0.0000 | 5,010 | | - | - | - | - | - |
| | SENIOR ADMINISTRATIVE ASSISTANT 0.6000 | 39,990 | | 41,590 | 42,490 | 42,490 | 44,610 | 44,610 |
| | ADMINISTRATIVE ASSISTANT 0.1950 | 2,410 | | 12,870 | 12,850 | 12,850 | 13,500 | 13,500 |
| | TOTAL POSITIONS 3.4312 | | | | | | | |
| 5110 | REGULAR SALARIES | 287,156 | 258,642 | 350,428 | 292,050 | 292,050 | 313,510 | 313,510 |
| 5110 | LONGEVITY PAY | 240 | 245 | 250 | 2,270 | 2,270 | 2,490 | 2,490 |
| 5115 | EXCESS MEDICAL PREMIUM | 12,017 | 9,894 | 12,500 | 11,610 | 11,610 | 11,610 | 11,610 |
| 5117 | CASH PAYMENT PER MOU | - | - | 7,060 | - | - | - | - |
| 5130 | OVERTIME (109) | 696 | 696 | - | - | - | - | - |
| 5131 | VACATION PAY-OFF | 3,134 | 996 | 1,450 | 1,510 | 1,510 | 1,580 | 1,580 |
| 5132 | SICK LEAVE BUY BACK | 1,020 | 1,892 | 570 | 300 | 300 | 310 | 310 |
| 5140 | PART-TIME PERSONNEL | 145,524 | 140,783 | 110,690 | 55,490 | 55,490 | 56,860 | 56,860 |
| 5145 | CELL PHONE ALLOWANCE | - | - | 100 | 100 | 100 | 100 | 100 |
| 5157 | BILINGUAL PAY | 720 | 643 | 780 | 700 | 700 | 700 | 700 |
| 5158 | AUTO ALLOWANCE | 140 | 216 | 210 | 210 | 210 | 210 | 210 |
| 5160 | WORKERS' COMPENSATION | 9,529 | 5,784 | 12,920 | 11,690 | 11,690 | 12,280 | 12,280 |
| 5161 | ACCRUED LEAVE | 2,325 | 1,932 | 3,310 | 2,610 | 2,610 | 2,640 | 2,640 |
| 5170 | MEDICAL INSURANCE | 38,591 | 33,736 | 49,951 | 36,170 | 36,170 | 39,330 | 39,330 |
| 5171 | DENTAL INSURANCE | 4,075 | 3,566 | 4,224 | 3,070 | 3,070 | 3,070 | 3,070 |
| 5172 | LONG-TERM DISABILITY | 1,207 | 505 | 1,090 | 930 | 930 | 1,000 | 1,000 |
| 5173 | LIFE AD&D | 222 | 217 | 700 | 610 | 610 | 650 | 650 |
| 5174 | MEDICARE | 6,585 | 6,054 | 7,036 | 5,330 | 5,330 | 5,660 | 5,660 |
| 5175 | PART-TIME RETIREMENT/DEF COMP | 4,327 | 3,354 | 3,420 | 2,080 | 2,080 | 2,130 | 2,130 |
| 5180 | RETIREMENT - CITY FUNDED | 30,774 | 29,923 | 34,444 | 31,400 | 31,400 | 32,950 | 32,950 |
| 5184 | RETIREMENT UAL - MISC | 79,739 | 81,486 | 68,096 | 40,700 | 40,700 | 39,280 | 39,280 |
| 5190 | EDUCATIONAL INCENTIVE PAY | 2,580 | 2,742 | 2,660 | 3,200 | 3,200 | 3,200 | 3,200 |
| | SALARY & BENEFITS TOTAL | 629,795 | 583,305 | 671,890 | 502,030 | 502,030 | 529,560 | 529,560 |
| MAINTENANCE & OPERATIONS | | | | | | | | |
| 6210 | ADVERTISING | - | 24 | - | - | - | - | - |
| 6220 | LEGAL NOTICES | 2,850 | 3,288 | 3,000 | 3,500 | 3,500 | 3,750 | 3,750 |
| 6240 | PROF/CONTRACTUAL SERVICES | 183,220 | 111,098 | 149,900 | 148,090 | 148,090 | 169,670 | 169,670 |
| 6265 | MGMT INFO SYSTEM CHARGES - CITY | 4,120 | 4,116 | 9,100 | 14,920 | 14,920 | 13,620 | 13,620 |
| 6280 | AUTO EXPENSE REIMBURSEMENT | 150 | 34 | 150 | 150 | 150 | 150 | 150 |
| 6310 | TELEPHONE | 2,000 | 1,876 | 2,100 | 2,100 | 2,100 | 2,100 | 2,100 |
| 6410 | STATIONERY/OFFICE SUPPLIES | 1,931 | 742 | 1,600 | 2,000 | 2,000 | 2,000 | 2,000 |
| 6420 | MEMBERSHIP/SUBS/CERTS | 1,500 | 102 | 1,250 | 250 | 250 | 500 | 500 |
| 6435 | POSTAGE - OUTSIDE | 300 | 39 | 400 | 400 | 400 | 400 | 400 |
| 6510 | BUILDING MAINTENANCE - CITY | 4,420 | 4,428 | 4,900 | 5,240 | 5,240 | 5,100 | 5,100 |
| 6520 | RECREATION SUPPLIES | 600 | - | 600 | 600 | 600 | 600 | 600 |
| 6550 | IMAGING/MICROFILMING | 250 | - | - | - | - | - | - |
| 6650 | CONFERENCE/MEETING/TRAINING | 350 | - | 350 | 150 | 150 | 150 | 150 |
| 6665 | REPRODUCTION SUPPLIES/SERVICES | 2,604 | 672 | 2,604 | 2,500 | 2,500 | 2,500 | 2,500 |
| 6761 | GRANT/REBATE | 564,766 | 227,025 | 177,650 | - | - | - | - |
| 6796 | MONIES ALLOCATED FOR LOANS | 278,600 | 69,495 | 247,060 | 368,600 | 368,600 | 330,000 | 330,000 |
| | MAINTENANCE & OPERATIONS TOTAL | 1,047,660 | 422,939 | 600,664 | 548,500 | 548,500 | 530,540 | 530,540 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **COMMUNITY DEVELOPMENT - ECONOMIC DEVELOPMENT/CDBG**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 111,098 | \$ 149,900 | \$ 148,090 | \$ 148,090 | \$ 169,670 | \$ 169,670 |
| 29-732031 | <u>Residential Rehabilitation Program</u> | | | | | | |
| | • To facilitate the administration of low-interest loans and rebates to low and moderate-income homeowners and landlords whose tenants are primarily low and moderate-income | 9,428 | 34,550 | 38,240 | 38,240 | 44,500 | 44,500 |
| | • Consultant services/Document Recording Fees | - | 2,750 | 3,000 | 3,000 | 3,000 | 3,000 |
| | SUB-TOTAL | <u>9,428</u> | <u>37,300</u> | <u>41,240</u> | <u>41,240</u> | <u>47,500</u> | <u>47,500</u> |
| 29-732040 | <u>Fair Housing Foundation</u> | | | | | | |
| | • To provide fair housing services for Buena Park residents. The CDBG program provides funds for approximately four percent of their operating budget. | 14,410 | 13,300 | 13,860 | 13,860 | 13,860 | 13,860 |
| | SUB-TOTAL | <u>14,410</u> | <u>13,300</u> | <u>13,860</u> | <u>13,860</u> | <u>13,860</u> | <u>13,860</u> |
| 29-732043 | <u>Rent & Utility Assistance</u> | | | | | | |
| | • Rental & Utility assistance payments provided to low-income Buena Park residents impacted by Covid-19 | 6,150 | - | - | - | - | - |
| | SUB-TOTAL | <u>6,150</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| 29-732044 | <u>Homeless Outreach Program</u> | | | | | | |
| | • Provides emergency shelter, relocation services, emergency supplies, and transportation services to homeless individuals. | - | 18,460 | 19,050 | 19,050 | 19,050 | 19,050 |
| | SUB-TOTAL | <u>-</u> | <u>18,460</u> | <u>19,050</u> | <u>19,050</u> | <u>19,050</u> | <u>19,050</u> |
| 29-732071 | <u>Grant Administration</u> | | | | | | |
| | • To provide consultant services to assist staff with HUD audits and prepare required federal plans. | 13,250 | 18,180 | 14,180 | 14,180 | 27,000 | 27,000 |
| | • Other grant administration reporting costs | - | - | 900 | 900 | 3,300 | 3,300 |
| | • Single Audit Act | 3,500 | 3,600 | 3,600 | 3,600 | 3,700 | 3,700 |
| | SUB-TOTAL | <u>16,750</u> | <u>21,780</u> | <u>18,680</u> | <u>18,680</u> | <u>34,000</u> | <u>34,000</u> |
| 29-732083 | <u>Buena Park Collaborative</u> | | | | | | |
| | • Provides financial literacy education and counseling for low income residents. | 16,330 | 12,920 | 6,670 | 6,670 | 6,670 | 6,670 |
| | SUB-TOTAL | <u>16,330</u> | <u>12,920</u> | <u>6,670</u> | <u>6,670</u> | <u>6,670</u> | <u>6,670</u> |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **COMMUNITY DEVELOPMENT - ECONOMIC DEVELOPMENT/CDBG**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| 29-732092 | <u>Mercy House</u> • Provides housing navigation and employment services to homeless individuals accessing the Buena Park Navigation Center | 28,820 | 26,760 | 23,820 | 23,820 | 23,820 | 23,820 |
| | SUB-TOTAL | <u>28,820</u> | <u>26,760</u> | <u>23,820</u> | <u>23,820</u> | <u>23,820</u> | <u>23,820</u> |
| 29-732094 | <u>Boys and Girls Club</u> • Provides supervised recreational activities, tutoring, and mentorship for children 6 to 18 years of age. | 19,210 | 19,380 | 18,100 | 18,100 | 18,100 | 18,100 |
| | SUB-TOTAL | <u>19,210</u> | <u>19,380</u> | <u>18,100</u> | <u>18,100</u> | <u>18,100</u> | <u>18,100</u> |
| 29-732051 | <u>Friendly Center</u> • Provides free resources and support to low-income residents, including food distribution, mental health counseling, temporary utility and rental assistance, skill building programs, and other. referral services | - | - | 6,670 | 6,670 | 6,670 | 6,670 |
| | SUB-TOTAL | <u>-</u> | <u>-</u> | <u>6,670</u> | <u>6,670</u> | <u>6,670</u> | <u>6,670</u> |

CITY OF BUENA PARK
MEMBERSHIP, SUBSCRIPTIONS & CERTIFICATIONS DETAIL (6420)
FY 2023-24 and 2024-25

Department: **COMMUNITY DEVELOPMENT - ECONOMIC DEVELOPMENT/CDBG**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 102 | \$ 1,250 | \$ 250 | \$ 250 | \$ 500 | \$ 500 |
| 29-732031 | <u>Residential Rehab Program</u> • National Notary Association Dues and Notary | 102 | 250 | 250 | 250 | 500 | 500 |
| | SUB-TOTAL | <u>102</u> | <u>250</u> | <u>250</u> | <u>250</u> | <u>500</u> | <u>500</u> |
| 29-732071 | <u>Grant Administration</u> • National Community Development Association Membership | - | 1,000 | - | - | - | - |
| | SUB-TOTAL | <u>-</u> | <u>1,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

Department: **COMMUNITY DEVELOPMENT - ECONOMIC DEVELOPMENT/CDBG**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 24 | \$ 300 | \$ 150 | \$ 150 | \$ 150 | \$ 150 |
| 29-732031 | <u>Residential Rehab Program</u> • Training programs and seminars for rehabilitation staff | 24 | 300 | 100 | 100 | 100 | 100 |
| 29-732071 | <u>Economic Development Grant Administration</u> • Training and seminars for Grant Administration Staff | - | 50 | 50 | 50 | 50 | 50 |

Fire

**FIRE SERVICES
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25**

2023-24 TOTAL BUDGET: \$14,913,260

2024-25 TOTAL BUDGET: \$15,659,370

FUNCTIONS/OBJECTIVES:

The City of Buena Park contracts with the Orange County Fire Authority (OCFA) for fire protection services. Operating from three stations within the City limits, the OCFA provides fire, emergency medical, and rescue services. In addition, the Authority provides public education programs to schools, businesses, community associations, childcare providers and other members of the community. They also coordinate the inspection of all commercial buildings, investigate all fires and enforce hazardous materials regulations.

The mission statement of the Orange County Fire Authority

“We proudly serve the changing needs of our communities by providing the highest quality regional emergency, safety, and support services with professionalism, enthusiasm, organizational integrity, pride, leadership, and effectiveness. Our people pledge a commitment to preserving the quality of life. We protect lives, property, and the environment with compassion, vigilance, and dedication to excellence.”



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|---|--|
| FUNCTION PUBLIC PROTECTION SERVICES | DEPARTMENT TITLE FIRE DEPARTMENT |
|---|--|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|----------------------|----------------------|-----------------------------|-----------|------------|
| 640310 | FIRE ADMINISTRATION | 33,000 | 14,880,260 | - | 14,913,260 |
| | TOTAL APPROPRIATIONS | 33,000 | 14,880,260 | - | 14,913,260 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|-----------------|------------|
| 11 | GENERAL FUND | 14,913,260 |
| | TOTAL RESOURCES | 14,913,260 |

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|----------------------|----------------------|-----------------------------|-----------|------------|
| 640310 | FIRE ADMINISTRATION | 33,000 | 15,626,370 | - | 15,659,370 |
| | TOTAL APPROPRIATIONS | 33,000 | 15,626,370 | - | 15,659,370 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|-----------------|------------|
| 11 | GENERAL FUND | 15,659,370 |
| | TOTAL RESOURCES | 15,659,370 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION | | DEPARTMENT TITLE | | | | | | |
|----------------------------|--------------------------------|------------------------|----------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| PUBLIC PROTECTION SERVICES | | FIRE DEPARTMENT | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| 5170 | SALARY & BENEFITS | | | | | | | |
| | MEDICAL INSURANCE | 33,000 | 28,680 | 33,000 | 33,000 | 33,000 | 33,000 | 33,000 |
| | SALARY & BENEFITS TOTAL | 33,000 | 28,680 | 33,000 | 33,000 | 33,000 | 33,000 | 33,000 |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 13,442,840 | 13,441,546 | 13,842,210 | 14,551,230 | 14,551,230 | 15,284,070 | 15,284,070 |
| 6510 | BUILDING MAINTENANCE - CITY | 258,030 | 258,036 | 285,500 | 305,310 | 305,310 | 297,300 | 297,300 |
| 6511 | FIRE STATION REPAIRS | 30,000 | 29,800 | 45,000 | 23,720 | 23,720 | 45,000 | 45,000 |
| | MAINTENANCE & OPERATIONS TOTAL | 13,730,870 | 13,729,382 | 14,172,710 | 14,880,260 | 14,880,260 | 15,626,370 | 15,626,370 |

CITY OF BUENA PARK
 PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
 FY 2023-24 and 2024-25

Department: **FIRE SERVICES**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|----------------------------|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 13,441,546 | \$ 13,842,210 | \$ 14,551,230 | \$ 14,551,230 | \$ 15,284,070 | \$ 15,284,070 |
| 11-640310 | <u>Fire Administration</u> | | | | | | |
| | • Fire services contract | 13,441,546 | 13,842,210 | 14,551,230 | 14,551,230 | 15,284,070 | 15,284,070 |
| | SUB-TOTAL | <u>13,441,546</u> | <u>13,842,210</u> | <u>14,551,230</u> | <u>14,551,230</u> | <u>15,284,070</u> | <u>15,284,070</u> |



Police

**POLICE DEPARTMENT
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25**

Total Sworn FTE's: 95
Total Non-Sworn FTE's: 50.85
Total FTE's: 145.85
2023-24 TOTAL BUDGET: \$37,251,680
2024-25 TOTAL BUDGET: \$37,669,180

FUNCTIONS/OBJECTIVES:

- The Police Department continues to appreciate the great support it receives from our Mayor and City Council, the City Manager, all other City departments, and most of all from our community. The Police Department consists of personnel that are provided state-of-the-art equipment and technology, that are well trained, well-educated and professional. All of this enables the Police Department to provide a high level and quality of service to the community in a cost-effective and efficient manner. The Police Department continues to work smarter and harder to provide the level of service our community deserves. Although we are seeing an increase in crime and calls for service, the Police Department continues to maintain some of the lowest response times in the county for an agency its size.

The Police Department is organized in three divisions: (1) Operations, (2) Support Services, and (3) Administration. The Operations Division is comprised of the Patrol and Traffic Bureaus. These two bureaus are the most visible to the community. The Support Services Division is comprised of the Investigation, Training and Records Bureaus, and provides *specialized* services to the community.

MAJOR ACCOMPLISHMENTS IN 2022-23:

- Maintained some of the lowest response times in the County to priority 1 emergency calls for service.
- Continued with the Police Chief's Advisory Board.
- Maintained Accreditation status with CALEA Governing Board.
- Organized and held the Cops n' Goblins Annual Community Trick or Treat Event.
- Maintained a Cadet Program to prepare young students for a career in Law Enforcement
- Facilitated the Citizens Assisting Police Program.
- Expanded Active Shooter Community Trainings with the creation of the Active Shooter Training Cadre.
- Participated in the Moose Youth Awareness Program.
- Organized and held the Annual Project Give-A-Christmas.
- Returned to "In Person" Coffee with a Cop events.
- Continued regular Police interaction with the Boys & Girls Club.
- Participated in the Boys & Girls Club Annual Youth of the Year Luncheon.
- Participated in the Boys & Girls Club Annual SMART Girls Program.
- Participated in the Soroptimist Annual Children's Christmas Shopping Spree.
- Participated in the Buena Park School District Annual School Reading Program.
- Continued GRIP Program Events.

POLICE DEPARTMENT
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25

- Participated in the Annual Buena Park Goes to College Program.
- Organized and participated in the Special Olympics Annual Torch Run.
- Participated in the Annual Peace Officer's Memorial.
- Participated in the Boys & Girls Club Annual Golf Tournament.
- Organized 24th Fallen Four Golf Tournament.
- Organized and held Neighborhood Watch Meetings.
- Participated in the Annual Super Senior Saturday.
- Participated on the Education Committee.
- Hosted station tours for community in a virtual setting.
- Provided improved training for officers.
- Worked with Human Resources to improve marketing and recruitment.
- Maintained supplemental transcription service for increased productivity and efficiency.
- Maintained a complete Body Worn Camera program for all uniformed officers.
- Maintained Total Station Team to respond to serious collisions and significant crimes for intricate and comprehensive scene documentation.
- Maintained and expanded Social Media Team to leverage social media for the dissemination of police information and community engagement.
- Maintained full staffing in Communications Center
- Maintained a Public Safety Task Force position with funds from BSCC to address homelessness, recidivism, and youth violence.
- Maintained an agreement with Knott's Berry Farm to staff two police officers full-time at the park.
- Expanded a surveillance camera project for entertainment corridor to serve as a crime deterrent in high volume areas.
- Added Automated License Plate Readers to the entertainment corridor.
- Continued the drone program to increase safety of personnel and increase efficiency.
- Developed Outreach Grid to maximize homeless outreach and increase efficiency of police resources dealing with quality of life issues.

DESIRED SERVICE LEVELS FOR 2023-24:

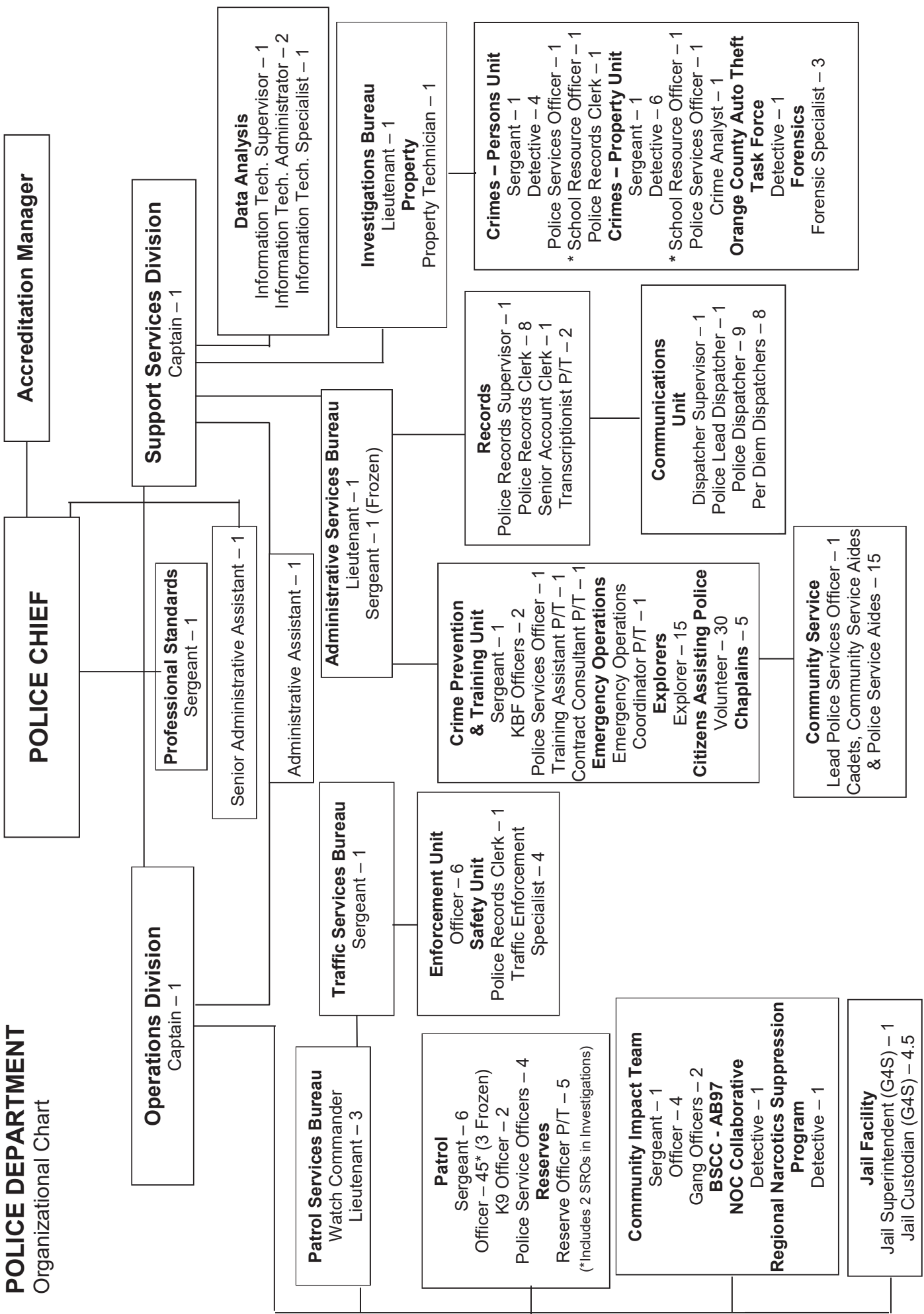
- The Police Department will seek to improve the dissemination of public information, increase opportunities for community interaction and involvement, and improve customer service.
- The Police Department will enhance law enforcement responsiveness by taking specific measures to improve organizational effectiveness and efficiency.
- The Police Department will implement organizational and facility-related enhancements to its Emergency Management Program to better prepare personnel and the community to respond to disasters and crisis events.
- The Police Department will maintain positive, constructive relationships with its sworn and civilian staff to ensure that they are properly equipped to achieve their personal and professional goals.
- The Police Department will focus on contracting opportunities and participation in regional initiatives in order to maximize available budget resources.

POLICE DEPARTMENT
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25

- The Police Department will continue to collaborate with all City departments to support events, activities and initiatives assuring a positive public image to residents, businesses and visitors in our City.
- The Police Department will expand the use of analytics through reports and deeper communication to reduce crime.
- The Police Department will reflect a positive public image through our safety, service and professionalism.
- The Police Department will expand community education efforts to mitigate crime opportunities and crisis response.
- The Police Department will comply and train personnel in accordance with RIPA legislation to foster trust and transparency with the community.
- The Police Department will focus inwardly on the wellness of our personnel to ensure better physical and mental health of our employees.

BUENA PARK POLICE DEPARTMENT

Organizational Chart



**POLICE DEPARTMENT
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-25**

DEPARTMENT DETAIL

I. DIVISIONS

- A. Administration
- B. Operations
- C. Support Services

A. Administration

- Department Administration
- Coordination with other Municipal, County, State and Federal Law Enforcement Agencies
- Coordination with other City Departments

B. Operations

- 62,330 calls for service with response times of 4:15 minutes for emergency, 16:05 minutes for urgent, and 23:56 minutes for routine calls
- 2,400 persons arrested
- 413 traffic accidents investigated
- 3,102 total moving citations issued
- 118 persons arrested for driving under the influence

C. Support Services

- Investigative Services followed up on 912 felony and misdemeanor cases
- Crime Lab processed 212 crime scenes
- Jailers processed 2,400 prisoners
- Records Unit personnel processed over 8,237 reports and 3,038 moving citations
- 6359 hours of training was provided to Department personnel
- Our Crime Prevention Unit facilitated 1 Neighborhood Watch meeting, 3 school education programs, 3 station tours, and 18 specialized programs
- Our Property/Evidence Technician processed over 5543 pieces of property taken as evidence for safekeeping or as found property

**POLICE DEPARTMENT
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-25**

II. DEPARTMENT EMPLOYEES

Non-Sworn

Forensic Specialist – 3
Property Technician – 1
Police Services Officer – 4
Police Services Officer – 3 (funded by 3 frozen officer positions)
Traffic Enforcement Specialist – 4
Police Records Supervisor – 1
Police Records Clerk – 10
Lead Dispatcher – 1
Lead Police Services Officer – 1 (funded by 3 frozen officer positions)
Police Dispatch Supervisor – 1
Police Dispatcher – 9
Senior Administrative Assistant – 1
Senior Account Clerk – 1
Information Tech. Supervisor – 1
Information Tech. Administrator – 2
Information Tech. Specialist – 1
Administrative Assistant – 1
Crime Analyst – 1

Sworn

Chief – 1
Captain – 2
Lieutenant – 5
Sergeant – 13 (1 frozen)
Corporal – 20
Police Officer – 51
Police Officer – 3 (frozen - underfilled w/ PSO)

Part-Time

Cadets – 15
Transcriptionist – 2
Training Assistant – 1
Contract Consultant – 1
Emergency Operations Coordinator – 1
Police Reserve Officers – 5

III. CONTRACT COMPANIES

Aramark
BP Wholesale Electric
S & J Sales
Shred-It L.A.
Stericycle
Spillman Technologies (Motorola Solutions, Inc)
Quartermaster
Enforcement Technology
VPI Pet Insurance/DVM
Ford Electronics
Gall's Uniform
Allied Universal (G4S)
CPS
Centralia School District

Phoenix Corporation
Simplex
California Forensic Phlebotomy
Zee Medical Service
Global Guard
Time Warner
Sprint/Nextel
OC Human Relations
ACMS
Budget Janitorial
County of Orange
Fullerton Union High School
Buena Park School District
Axon (Taser)

IV. COMMISSIONS/COMMITTEES

- Traffic and Transportation Commission
- Human Relations Commission

CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|---|--|
| FUNCTION PUBLIC PROTECTION SERVICES | DEPARTMENT TITLE POLICE DEPARTMENT |
|---|--|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|------------------------------|----------------------|-----------------------------|-----------|------------|
| 550502 | TRAFFIC SAFETY | 811,770 | 324,330 | 142,000 | 1,278,100 |
| 550503 | TRAFFIC ENFORCEMENT | 1,311,180 | 77,920 | - | 1,389,100 |
| 650101 | GENERAL POLICE ADMIN | 636,560 | 24,050 | - | 660,610 |
| 650102 | OPERATIONS DIVISION | 564,220 | 5,910 | - | 570,130 |
| 650103 | SUPPORT SVCS DIVISION | 394,460 | 18,770 | 1,700 | 414,930 |
| 650105 | PROFESSIONAL STANDARDS | 340,660 | 31,560 | - | 372,220 |
| 650201 | ADMINISTRATIVE SVCS BUREAU | 799,850 | 2,500 | - | 802,350 |
| 650204 | CRIME PREV/PUB RELATIONS | 389,590 | 10,250 | - | 399,840 |
| 650207 | POLICE EXPLORER POST | 4,060 | 2,450 | - | 6,510 |
| 650208 | TRAINING | 237,080 | 196,410 | 39,250 | 472,740 |
| 650302 | RECORDS UNIT | 1,098,320 | 159,810 | 5,950 | 1,264,080 |
| 650303 | POLICE COMPUTER SERVICES | 224,670 | 659,010 | 683,730 | 1,567,410 |
| 650305 | REPORT DICTATION PROCESS | 44,500 | 20,000 | - | 64,500 |
| 650306 | BUILDING MAINTENANCE | - | 962,750 | - | 962,750 |
| 650307 | PROPERTY CONTROL | 125,350 | 2,750 | - | 128,100 |
| 650308 | PRISONER PROCESSING | - | 598,400 | - | 598,400 |
| 650401 | ADMIN - PATROL BUREAU | 1,237,630 | - | - | 1,237,630 |
| 650402 | PATROL | 12,616,910 | 967,380 | 11,000 | 13,595,290 |
| 650403 | RESERVE POLICE | 96,770 | 1,700 | - | 98,470 |
| 650404 | COMMUNICATIONS UNIT | 1,703,260 | 16,920 | - | 1,720,180 |
| 650405 | POLICE SERVICE DOG | - | 19,100 | - | 19,100 |
| 650406 | REIMB EXTRA DUTY DETAIL | 608,700 | - | - | 608,700 |
| 650407 | SWAT | 108,550 | 57,970 | 50,900 | 217,420 |
| 650408 | COMMUNITY SERVICE AIDES | 259,840 | 1,120 | - | 260,960 |
| 650409 | COMMUNITY PROBLEM UNIT | 1,680,760 | 1,050 | 3,900 | 1,685,710 |
| 650412 | KNOTT'S HAUNT TRAFFIC DETAIL | 50,730 | - | - | 50,730 |
| 650423 | BSCC-AB97 NOC TASK FORCE | 259,260 | 9,380 | - | 268,640 |
| 650424 | KBF POLICE SERVICES | 405,500 | 8,380 | - | 413,880 |
| 650601 | ADMIN - DETECTIVE BUREAU | 421,990 | 4,700 | - | 426,690 |
| 650602 | CRIMES PERSONS UNIT | 1,497,060 | 24,900 | 2,250 | 1,524,210 |
| 650603 | VICE & NARCOTICS UNIT | 328,880 | 52,370 | - | 381,250 |
| 650604 | IDENTIFICATION SERVICES | 376,150 | 37,750 | - | 413,900 |
| 650605 | CRIMES PROPERTY UNIT | 1,931,670 | 74,110 | 2,100 | 2,007,880 |
| TOTAL APPROPRIATIONS | | 30,565,930 | 4,373,700 | 942,780 | 35,882,410 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------|------------|
| 11 | GENERAL FUND | 35,882,410 |
| TOTAL RESOURCES | | 35,882,410 |



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|---|--|
| FUNCTION PUBLIC PROTECTION SERVICES | DEPARTMENT TITLE POLICE DEPARTMENT |
|---|--|

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|------------------------------|----------------------|-----------------------------|-----------|------------|
| 550502 | TRAFFIC SAFETY | 847,330 | 349,620 | 21,000 | 1,217,950 |
| 550503 | TRAFFIC ENFORCEMENT | 1,344,530 | 69,590 | - | 1,414,120 |
| 650101 | GENERAL POLICE ADMIN | 654,490 | 24,870 | - | 679,360 |
| 650102 | OPERATIONS DIVISION | 580,900 | 5,920 | - | 586,820 |
| 650103 | SUPPORT SVCS DIVISION | 405,820 | 19,000 | - | 424,820 |
| 650105 | PROFESSIONAL STANDARDS | 350,120 | 36,120 | - | 386,240 |
| 650201 | ADMINISTRATIVE SVCS BUREAU | 824,010 | 2,500 | - | 826,510 |
| 650204 | CRIME PREV/PUB RELATIONS | 401,590 | 10,250 | - | 411,840 |
| 650207 | POLICE EXPLORER POST | 4,060 | 2,450 | - | 6,510 |
| 650208 | TRAINING | 238,540 | 204,110 | 37,400 | 480,050 |
| 650302 | RECORDS UNIT | 1,151,930 | 159,810 | - | 1,311,740 |
| 650303 | POLICE COMPUTER SERVICES | 235,090 | 684,110 | 151,100 | 1,070,300 |
| 650305 | REPORT DICTATION PROCESS | 46,730 | 20,000 | - | 66,730 |
| 650306 | BUILDING MAINTENANCE | - | 805,580 | - | 805,580 |
| 650307 | PROPERTY CONTROL | 130,040 | 2,750 | - | 132,790 |
| 650308 | PRISONER PROCESSING | - | 624,390 | - | 624,390 |
| 650401 | ADMIN - PATROL BUREAU | 1,330,200 | - | - | 1,330,200 |
| 650402 | PATROL | 13,225,670 | 968,520 | - | 14,194,190 |
| 650403 | RESERVE POLICE | 101,350 | 1,700 | - | 103,050 |
| 650404 | COMMUNICATIONS UNIT | 1,769,930 | 17,480 | - | 1,787,410 |
| 650405 | POLICE SERVICE DOG | - | 19,130 | - | 19,130 |
| 650406 | REIMB EXTRA DUTY DETAIL | 608,700 | - | - | 608,700 |
| 650407 | SWAT | 111,600 | 58,750 | 40,300 | 210,650 |
| 650408 | COMMUNITY SERVICE AIDES | 271,540 | 1,130 | - | 272,670 |
| 650409 | COMMUNITY PROBLEM UNIT | 1,725,700 | 1,050 | - | 1,726,750 |
| 650412 | KNOTT'S HAUNT TRAFFIC DETAIL | 50,730 | - | - | 50,730 |
| 650423 | BSCC-AB97 NOC TASK FORCE | 265,530 | 9,690 | - | 275,220 |
| 650424 | KBF POLICE SERVICES | 416,420 | 8,690 | - | 425,110 |
| 650601 | ADMIN - DETECTIVE BUREAU | 433,640 | 4,700 | - | 438,340 |
| 650602 | CRIMES PERSONS UNIT | 1,534,890 | 20,570 | - | 1,555,460 |
| 650603 | VICE & NARCOTICS UNIT | 336,750 | 47,120 | - | 383,870 |
| 650604 | IDENTIFICATION SERVICES | 394,090 | 37,750 | - | 431,840 |
| 650605 | CRIMES PROPERTY UNIT | 1,986,790 | 86,220 | - | 2,073,010 |
| TOTAL APPROPRIATIONS | | 31,778,710 | 4,303,570 | 249,800 | 36,332,080 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------|------------|
| 11 | GENERAL FUND | 36,332,080 |
| TOTAL RESOURCES | | 36,332,080 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION | | | DEPARTMENT TITLE | | | | | |
|----------------------------|--|------------------------|-------------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| PUBLIC PROTECTION SERVICES | | | POLICE DEPARTMENT | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | SALARY & BENEFITS | | | | | | | |
| | POLICE CHIEF 1.00 | 268,800 | | 285,140 | 244,210 | 244,210 | 256,430 | 256,430 |
| | POLICE CAPTAIN 2.00 | 360,270 | | 393,470 | 407,600 | 407,600 | 427,980 | 427,980 |
| | POLICE LIEUTENANT 5.00 | 795,200 | | 834,960 | 909,500 | 909,500 | 982,990 | 982,990 |
| | POLICE SERGEANT 13.00 | 1,698,390 | | 1,798,320 | 1,926,520 | 1,926,520 | 2,034,850 | 2,034,850 |
| | POLICE CORPORAL 20.00 | 2,199,840 | | 2,333,600 | 2,523,800 | 2,523,800 | 2,676,910 | 2,676,910 |
| | POLICE OFFICER 50.00 | 4,928,940 | | 5,238,400 | 5,475,960 | 5,475,960 | 5,856,390 | 5,856,390 |
| | POLICE OFFICER (UNDER FILLED W/ PSO)* -3.00 | - | | (231,220) | (242,800) | (242,800) | (254,930) | (254,930) |
| | INFORMATION TECH. SUPERVISOR 1.00 | - | | 139,900 | 144,580 | 144,580 | 153,640 | 153,640 |
| | INFORMATION SYSTEMS ADMINISTRATOR 0.00 | 116,000 | | - | - | - | - | - |
| | POLICE DISPATCH SUPERVISOR 1.00 | 99,640 | | 105,690 | 114,310 | 114,310 | 120,020 | 120,020 |
| | LEAD DISPATCHER 1.00 | 83,430 | | 87,800 | 95,710 | 95,710 | 100,490 | 100,490 |
| | LEAD POLICE SERVICE OFFICER* 1.00 | - | | 63,610 | 66,790 | 66,790 | 70,130 | 70,130 |
| | FORENSIC SPECIALIST 3.00 | 211,170 | | 211,170 | 226,800 | 226,800 | 241,890 | 241,890 |
| | POLICE DISPATCHER 9.00 | 647,370 | | 697,630 | 757,810 | 757,810 | 799,320 | 799,320 |
| | PROPERTY TECHNICIAN 1.00 | 67,430 | | 70,130 | 73,650 | 73,650 | 77,330 | 77,330 |
| | SENIOR ADMINISTRATIVE ASSISTANT 1.00 | 66,400 | | 69,050 | 72,510 | 72,510 | 76,140 | 76,140 |
| | ADMINISTRATIVE ASSISTANT 1.00 | 61,800 | | 64,270 | 67,490 | 67,490 | 70,860 | 70,860 |
| | POLICE RECORDS SUPERVISOR 1.00 | 75,490 | | 82,460 | 90,920 | 90,920 | 100,240 | 100,240 |
| | CRIME ANALYST 1.00 | 92,950 | | 96,670 | 101,520 | 101,520 | 106,590 | 106,590 |
| | POLICE SERVICE OFFICER 4.00 | 231,560 | | 238,210 | 246,800 | 246,800 | 262,270 | 262,270 |
| | POLICE SERVICE OFFICER* 3.00 | - | | 167,610 | 176,010 | 176,010 | 184,800 | 184,800 |
| | SENIOR ACCOUNT CLERK 1.00 | 58,900 | | 61,260 | 64,320 | 64,320 | 67,540 | 67,540 |
| | POLICE RECORDS CLERK 10.00 | 535,610 | | 554,530 | 593,000 | 593,000 | 629,810 | 629,810 |
| | TRAFFIC ENFORCEMENT SPECIALIST 4.00 | - | | 225,280 | 235,590 | 235,590 | 253,200 | 253,200 |
| | PARKING ENF SPECIALIST 0.00 | 207,840 | | - | - | - | - | - |
| | TOTAL POSITIONS 131.00 | | | | | | | |
| | * SAVINGS FROM 3 FROZEN OFFICER POSITIONS WILL FUND 1 LEAD POLICE SERVICE OFFICER & 3 POLICE SERVICE OFFICERS. | | | | | | | |
| 5110 | REGULAR SALARIES | 12,807,030 | 11,487,773 | 13,587,940 | 14,372,600 | 14,372,600 | 15,294,880 | 15,294,880 |
| 5110 | LONGEVITY PAY | 121,370 | 105,641 | 128,640 | 123,850 | 123,850 | 130,880 | 130,880 |
| 5111 | SPECIAL DUTY PAY | 345,000 | 562,733 | 375,000 | 600,000 | 600,000 | 600,000 | 600,000 |
| 5113 | SHIFT DIFFERENTIAL | 54,350 | 47,844 | 56,450 | 52,400 | 52,400 | 52,400 | 52,400 |
| 5114 | SPECIAL ASSIGNMENT PAY | 50,400 | 38,061 | 50,400 | 45,000 | 45,000 | 45,000 | 45,000 |
| 5115 | EXCESS MEDICAL PREMIUM | 535,580 | 501,539 | 482,190 | 475,660 | 475,660 | 475,660 | 475,660 |
| 5116 | MOTORCYCLE PAY | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| 5117 | CASH PAYMENT PER MOU | - | 5,000 | 331,830 | - | - | - | - |
| 5120 | MOUNTED PATROL PAY | 24,000 | 18,000 | 24,000 | 18,000 | 18,000 | 18,000 | 18,000 |
| 5125 | HOLIDAY PAY | 358,010 | 390,838 | 370,280 | 365,000 | 365,000 | 364,410 | 364,410 |
| 5130 | OVERTIME | 1,405,000 | 1,925,837 | 1,442,190 | 1,413,850 | 1,413,850 | 1,454,850 | 1,454,850 |
| 5131 | VACATION/MGT COMP TIME PAY-OFF | 69,200 | 86,665 | 58,590 | 75,170 | 75,170 | 75,170 | 75,170 |
| 5132 | SICK-LEAVE BUY BACK | 24,980 | 20,758 | 22,540 | 20,780 | 20,780 | 20,780 | 20,780 |
| 5140 | PART-TIME PERSONNEL | 324,930 | 268,329 | 380,110 | 398,950 | 398,950 | 418,900 | 418,900 |
| 5155 | CLOTHING EXPENSE/ALLOWANCE | 104,550 | 87,950 | 103,750 | 103,750 | 103,750 | 103,750 | 103,750 |
| 5156 | MATRON PAY | 16,200 | 16,125 | 18,000 | 18,000 | 18,000 | 18,000 | 18,000 |
| 5157 | BILINGUAL PAY | 93,860 | 108,231 | 128,800 | 142,190 | 142,190 | 145,330 | 145,330 |
| 5160 | WORKERS' COMPENSATION | 440,910 | 440,916 | 818,140 | 1,011,070 | 1,011,070 | 1,076,130 | 1,076,130 |
| 5161 | ACCRUED LEAVE CHARGE | 92,360 | 92,400 | 132,650 | 128,720 | 128,720 | 128,690 | 128,690 |
| 5170 | MEDICAL INSURANCE | 1,455,710 | 1,308,223 | 1,619,290 | 1,755,270 | 1,755,270 | 1,871,670 | 1,871,670 |
| 5171 | DENTAL INSURANCE | 122,340 | 108,707 | 126,530 | 123,470 | 123,470 | 123,470 | 123,470 |
| 5172 | LONG-TERM DISABILITY | 13,530 | 6,940 | 46,800 | 46,800 | 46,800 | 46,800 | 46,800 |
| 5173 | LIFE AD&D | 3,450 | 3,389 | 27,240 | 29,020 | 29,020 | 30,530 | 30,530 |
| 5174 | MEDICARE | 228,350 | 216,892 | 259,160 | 271,880 | 271,880 | 287,210 | 287,210 |
| 5175 | PART-TIME RETIREMENT/DEF COMP | 12,600 | 9,269 | 14,610 | 15,330 | 15,330 | 16,070 | 16,070 |
| 5180 | RETIREMENT - CITY FUNDED | 2,626,340 | 2,354,463 | 2,759,400 | 3,182,410 | 3,182,410 | 3,375,800 | 3,375,800 |
| 5183 | RETIREMENT UAL - SAFETY | 5,904,590 | 5,783,730 | 5,281,450 | 4,482,520 | 4,482,520 | 4,282,820 | 4,282,820 |
| 5184 | RETIREMENT UAL - MISC | 670,980 | 666,425 | 534,980 | 463,440 | 463,440 | 440,880 | 440,880 |
| 5185 | EDUCATION REIMBURSEMENT | 20,000 | 6,264 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 5190 | EDUCATION INCENTIVE PAY | 360,260 | 368,053 | 655,790 | 798,800 | 798,800 | 848,630 | 848,630 |
| | SALARY & BENEFITS TOTAL | 28,297,880 | 27,048,995 | 29,868,750 | 30,565,930 | 30,565,930 | 31,778,710 | 31,778,710 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION | | DEPARTMENT TITLE | | | | | | |
|---|---------------------------------|------------------------|------------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| PUBLIC PROTECTION SERVICES | | POLICE DEPARTMENT | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| MAINTENANCE & OPERATIONS | | | | | | | | |
| 6230 | PUBLIC INFORMATION/EDUCATION | 9,250 | 8,911 | 9,250 | 9,250 | 9,250 | 9,250 | 9,250 |
| 6240 | PROF/CONTRACTUAL SERVICES | 1,573,770 | 1,461,714 | 1,866,060 | 1,980,990 | 1,980,990 | 2,103,470 | 2,103,470 |
| 6245 | PROFESSIONAL SERVICES - CITY | 600 | 600 | 600 | 600 | 600 | 600 | 600 |
| 6260 | EQUIPMENT RENTAL - CITY | 334,200 | 334,212 | 360,760 | 366,010 | 366,010 | 331,350 | 331,350 |
| 6261 | EQUIPMENT MAINTENANCE - CITY | 465,100 | 465,120 | 582,510 | 526,810 | 526,810 | 543,840 | 543,840 |
| 6265 | MNGT INFO SYS CHGS - CITY | 78,510 | 78,516 | 104,570 | 171,310 | 171,310 | 156,410 | 156,410 |
| 6270 | EQUIPMENT RENTAL - OTHER | 21,500 | 18,893 | 21,500 | 22,000 | 22,000 | 22,000 | 22,000 |
| 6280 | AUTO EXPENSE REIMBURSEMENT | 200 | 26 | 200 | 200 | 200 | 200 | 200 |
| 6310 | TELEPHONE | 68,500 | 79,101 | 68,500 | 70,000 | 70,000 | 70,000 | 70,000 |
| 6340 | NON-CAPITAL EQUIPMENT/FURNITURE | 95,710 | 73,507 | 114,080 | 88,080 | 88,080 | 53,600 | 53,600 * |
| 6350 | SMALL TOOL/EQUIPMENT EXPENSE | 15,250 | 15,395 | 17,960 | 20,900 | 20,900 | 20,900 | 20,900 |
| 6360 | CARE OF PRISONERS | 20,000 | 14,471 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 6370 | UNIFORM EXPENSE | 33,500 | 50,072 | 34,000 | 36,500 | 36,500 | 39,000 | 39,000 |
| 6380 | MEDICAL SUPPLIES | 350 | - | 350 | - | - | - | - |
| 6390 | SAFETY EQUIPMENT | 18,400 | 6,921 | 18,500 | 19,000 | 19,000 | 19,000 | 19,000 |
| 6410 | STATIONERY/OFFICE SUPPLIES | 11,300 | 6,890 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| 6420 | MEMBERSHIP/SUBS/CERTS | 7,750 | 4,883 | 8,720 | 10,130 | 10,130 | 10,220 | 10,220 |
| 6435 | POSTAGE - OUTSIDE | 700 | 319 | 700 | 700 | 700 | 700 | 700 |
| 6455 | REPAIRS & MAINTENANCE | 3,500 | - | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 |
| 6470 | LAB/CHEMICAL SUPPLIES | 9,650 | 3,610 | 9,500 | 9,500 | 9,500 | 9,500 | 9,500 |
| 6510 | BUILDING MAINTENANCE - CITY | 564,640 | 564,636 | 641,750 | 834,650 | 834,650 | 666,980 | 666,980 |
| 6515 | BUILDING MAINTENANCE SUPPLIES | 7,500 | 11,443 | 7,500 | 10,000 | 10,000 | 10,000 | 10,000 |
| 6550 | IMAGING | 9,000 | 681 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 6560 | RADIO REPAIR | 4,000 | - | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| 6570 | POLICE RANGE OPERATIONS | 43,100 | 33,775 | 41,000 | 41,000 | 41,000 | 41,000 | 41,000 |
| 6650 | CONFERENCE/MEETING/TRAINING | 131,140 | 91,769 | 136,120 | 144,650 | 144,650 | 149,650 | 149,650 |
| 6665 | REPRODUCTION SUPPLIES/SERVICES | 36,400 | 35,390 | 36,010 | 35,000 | 35,000 | 35,000 | 35,000 |
| 6690 | SPECIAL DEPARTMENTAL | 18,150 | 13,921 | 22,500 | 22,500 | 22,500 | 22,500 | 22,500 |
| 6798 | TRANSFER OUT | - | - | 36,520 | - | - | - | - |
| 7840 | MACHINERY/EQUIPMENT | 320,770 | 167,254 | 500,940 | 854,700 | 854,700 | 196,200 | 196,200 * |
| MAINTENANCE & OPERATIONS TOTAL | | 3,902,440 | 3,542,030 | 4,682,100 | 5,316,480 | 5,316,480 | 4,553,370 | 4,553,370 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION PUBLIC PROTECTION SERVICES | | | DEPARTMENT TITLE POLICE DEPARTMENT | | | | | |
|---|---|--------------------|--|--------------|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| ACTIVITY/ OBJECT NUMBER | DESCRIPTION | NUMBER OF UNITS | NEW OR REPLACEMENT | UNIT COST | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| * Account 6340 & 7840 Detail | | | | | | | | |
| | EQUIPMENT | | | | | | | |
| 550502 6340 | ZEBRA PRINTERS | 25 | NEW | 700 | 17,500 | 17,500 | - | - |
| | ZEBRA PRINTERS | 5 | REPLACEMENT | 700 | - | - | 3,500 | 3,500 |
| | OBJECT CODE 6340 TOTAL | | | | 17,500 | 17,500 | 3,500 | 3,500 |
| 550502 7840 | BLK360 G2 LASER SCANNER STARTER PACKAGE | 1 | REPLACEMENT | 48,000 | 48,000 | 48,000 | - | - |
| | TSC ALPHA 3R / BLUETOOTH PRINTER | 4 | REPLACEMENT | 1,625 | 6,500 | 6,500 | - | - |
| | ZEBRA E-CITE DEVICES | 20 | NEW | 3,500 | 70,000 | 70,000 | - | - |
| | ZEBRA E-CITE DEVICES | 5 | REPLACEMENT | 3,500 | - | - | 17,500 | 17,500 |
| | OBJECT CODE 7840 TOTAL | | | | 124,500 | 124,500 | 17,500 | 17,500 |
| 650103 6340 | EXECUTIVE OFFICE CHAIRS | 2 | REPLACEMENT | 500 | 1,000 | 1,000 | - | - |
| | OFFICE CHAIRS | 2 | REPLACEMENT | 350 | 700 | 700 | - | - |
| | OBJECT CODE 6340 TOTAL | | | | 1,700 | 1,700 | - | - |
| 650208 6340 | AED REPLACEMENT BATTERIES | 8 | REPLACEMENT | 475 | 3,800 | 3,800 | - | - |
| | AED REPLACEMENT BATTERIES | 8 | REPLACEMENT | 525 | - | - | 4,200 | 4,200 |
| | HANDGUNS | 7 | REPLACEMENT | 550 | 3,850 | 3,850 | - | - |
| | HANDGUNS | 7 | REPLACEMENT | 600 | - | - | 4,200 | 4,200 |
| | OBJECT CODE 6340 TOTAL | | | | 7,650 | 7,650 | 8,400 | 8,400 |
| 650208 7840 | AED REPLACEMENT | 2 | REPLACEMENT | 1,800 | 3,600 | 3,600 | - | - |
| | AED REPLACEMENT | 2 | REPLACEMENT | 2,000 | - | - | 4,000 | 4,000 |
| | EZ UP CANOPY | 1 | NEW | 3,000 | 3,000 | 3,000 | - | - |
| | BULLETPROOF VESTS (50% REIMBURSED) | 25 | REPLACEMENT | 1,000 | 25,000 | 25,000 | - | - |
| | BULLETPROOF VESTS (50% REIMBURSED) | 25 | REPLACEMENT | 1,000 | - | - | 25,000 | 25,000 |
| | OBJECT CODE 7840 TOTAL | | | | 31,600 | 31,600 | 29,000 | 29,000 |
| 650302 6340 | DESK RISERS | 5 | NEW | 550 | 2,750 | 2,750 | - | - |
| | OFFICE CHAIRS | 2 | REPLACEMENT | 350 | 700 | 700 | - | - |
| | CHAIRS FOR FRONT COUNTER PERSONNEL | 5 | REPLACEMENT | 300 | 1,500 | 1,500 | - | - |
| | OBJECT CODE 6340 TOTAL | | | | 4,950 | 4,950 | - | - |
| 650302 7840 | AIRGLE AIR PURIFIER W/ FILTER | 1 | NEW | 1,000 | 1,000 | 1,000 | - | - |
| | OBJECT CODE 7840 TOTAL | | | | 1,000 | 1,000 | - | - |
| 650303 6340 | PC REPLACEMENT | 15 | REPLACEMENT | 925 | 13,880 | 13,880 | - | - |
| | PC REPLACEMENT | 15 | REPLACEMENT | 930 | - | - | 13,950 | 13,950 |
| | MS OFFICE LICENSES | 35 | REPLACEMENT | 400 | 14,000 | 14,000 | - | - |
| | MS OFFICE LICENSES | 35 | REPLACEMENT | 400 | - | - | 14,000 | 14,000 |
| | MONITORS | 25 | REPLACEMENT | 300 | 7,500 | 7,500 | - | - |
| | MONITORS | 25 | REPLACEMENT | 300 | - | - | 7,500 | 7,500 |
| | PORTABLE SCANNERS | 6 | REPLACEMENT | 375 | 2,250 | 2,250 | - | - |
| | PORTABLE SCANNERS | 6 | REPLACEMENT | 375 | - | - | 2,250 | 2,250 |
| | MONITORS CCTV | 5 | REPLACEMENT | 800 | 4,000 | 4,000 | - | - |
| | MONITORS CCTV | 5 | REPLACEMENT | 800 | - | - | 4,000 | 4,000 |
| | OBJECT CODE 6340 TOTAL | | | | 41,630 | 41,630 | 41,700 | 41,700 |
| | EQUIPMENT SUBTOTAL | | | | 230,530 | 230,530 | 100,100 | 100,100 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION PUBLIC PROTECTION SERVICES | | | DEPARTMENT TITLE POLICE DEPARTMENT | | | | | |
|---|---|--------------------|--|--------------|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| ACTIVITY/ OBJECT NUMBER | DESCRIPTION | NUMBER OF UNITS | NEW OR REPLACEMENT | UNIT COST | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| * Account 6340 & 7840 Detail | | | | | | | | |
| EQUIPMENT | | | | | | | | |
| 650303 | | | | | | | | |
| 7840 | PRINTERS | 4 | REPLACEMENT | 1,000 | 4,000 | 4,000 | - | - |
| | PRINTERS | 4 | REPLACEMENT | 1,000 | - | - | 4,000 | 4,000 |
| | MDCS - PATROL CARS | 10 | REPLACEMENT | 5,500 | 55,000 | 55,000 | - | - |
| | MDCS - PATROL CARS | 10 | REPLACEMENT | 5,500 | - | - | 55,000 | 55,000 |
| | LAPTOPS | 4 | REPLACEMENT | 1,400 | 5,600 | 5,600 | - | - |
| | LAPTOPS | 2 | REPLACEMENT | 1,400 | - | - | 2,800 | 2,800 |
| | MS SURFACE PRO | 2 | REPLACEMENT | 1,800 | 3,600 | 3,600 | - | - |
| | MS SURFACE PRO | 2 | REPLACEMENT | 1,800 | - | - | 3,600 | 3,600 |
| | SERVER REPLACEMENT | 2 | REPLACEMENT | 18,000 | 36,000 | 36,000 | - | - |
| | SERVER REPLACEMENT | 1 | REPLACEMENT | 18,000 | - | - | 18,000 | 18,000 |
| | PROJECTORS | 1 | REPLACEMENT | 7,000 | 7,000 | 7,000 | - | - |
| | PROJECTORS | 1 | REPLACEMENT | 7,000 | - | - | 7,000 | 7,000 |
| | MISC SOFTWARE | 4 | REPLACEMENT | 1,000 | 4,000 | 4,000 | - | - |
| | MISC SOFTWARE | 4 | REPLACEMENT | 1,000 | - | - | 4,000 | 4,000 |
| | SAN STORAGE | 1 | REPLACEMENT | 54,000 | 54,000 | 54,000 | - | - |
| | CYBER SECURITY SOFTWARE | 1 | NEW | 7,500 | 7,500 | 7,500 | - | - |
| | CYBER SECURITY SOFTWARE | 2 | REPLACEMENT | 7,500 | - | - | 15,000 | 15,000 |
| | SAN STORAGE SWITCHES | 2 | NEW | 12,000 | 24,000 | 24,000 | - | - |
| | AUDIO VISUAL MAIN TRAINING ROOM | 1 | REPLACEMENT | 125,000 | 125,000 | 125,000 | - | - |
| | ID CARDS SOFTWARE & PRINTER | 1 | REPLACEMENT | 5,000 | 5,000 | 5,000 | - | - |
| | CAD/RMS UPGRADE | 1 | REPLACEMENT | 90,000 | 90,000 | 90,000 | - | - |
| | WINDOWS SERVER LICENSES | 1 | NEW | 22,000 | 22,000 | 22,000 | - | - |
| | STATION CAMERA UPGRADE | 1 | REPLACEMENT | 164,400 | 164,400 | 164,400 | - | - |
| | BACKUP STORAGE | 1 | NEW | 35,000 | 35,000 | 35,000 | - | - |
| | OBJECT CODE 7840 TOTAL | | | | 642,100 | 642,100 | 109,400 | 109,400 |
| 650402 | | | | | | | | |
| 6340 | OFFICE CHAIRS | 10 | REPLACEMENT | 300 | 3,000 | 3,000 | - | - |
| | OBJECT CODE 6340 TOTAL | | | | 3,000 | 3,000 | - | - |
| 650402 | | | | | | | | |
| 7840 | BALLISTIC SHIELD | 1 | NEW | 8,000 | 8,000 | 8,000 | - | - |
| | OBJECT CODE 7840 TOTAL | | | | 8,000 | 8,000 | - | - |
| 650407 | | | | | | | | |
| 6340 | RETROFIT LED SPOTLIGHT KIT FOR ARV | 4 | REPLACEMENT | 400 | 1,600 | 1,600 | - | - |
| | ADDITIONAL GUN RACK FOR RRV | 1 | NEW | 500 | 500 | 500 | - | - |
| | MINI RAM FOR RRV | 1 | NEW | 450 | 450 | 450 | - | - |
| | ACTIVE PATROL BREACHING KIT FOR RRV | 1 | NEW | 500 | 500 | 500 | - | - |
| | BANG BOX EXPLOSIVE MAGAZINE FOR RRV | 1 | NEW | 350 | 350 | 350 | - | - |
| | OBJECT CODE 6340 TOTAL | | | | 3,400 | 3,400 | - | - |
| 650407 | | | | | | | | |
| 7840 | BALLISTIC SHIELD | 1 | REPLACEMENT | 8,000 | 8,000 | 8,000 | - | - |
| | BALLISTIC SHIELD | 1 | REPLACEMENT | 8,000 | - | - | 8,000 | 8,000 |
| | MP5KN 9MM SHORT-BARREL RIFLE | 2 | REPLACEMENT | 3,400 | 6,800 | 6,800 | - | - |
| | MP5KN 9MM SHORT-BARREL RIFLE | 2 | REPLACEMENT | 3,400 | - | - | 6,800 | 6,800 |
| | LIBERATOR COMMS HEADSET | 5 | REPLACEMENT | 1,000 | 5,000 | 5,000 | - | - |
| | UPPERS WITH SILENCERS FOR RIFLES | 5 | REPLACEMENT | 1,500 | 7,500 | 7,500 | - | - |
| | UPPERS WITH SILENCERS FOR RIFLES | 5 | REPLACEMENT | 1,500 | - | - | 7,500 | 7,500 |
| | PROTECH 3910 BALLISTIC AND FRAG BLANKET | 1 | NEW | 2,200 | 2,200 | 2,200 | - | - |
| | SWAT VESTS | 5 | REPLACEMENT | 3,600 | 18,000 | 18,000 | - | - |
| | SWAT VESTS | 5 | REPLACEMENT | 3,600 | - | - | 18,000 | 18,000 |
| | OBJECT CODE 7840 TOTAL | | | | 47,500 | 47,500 | 40,300 | 40,300 |
| | EQUIPMENT SUBTOTAL | | | | 704,000 | 704,000 | 149,700 | 149,700 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION PUBLIC PROTECTION SERVICES | | | DEPARTMENT TITLE POLICE DEPARTMENT | | | | | |
|---|-------------------------------------|--------------------|--|--------------|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| ACTIVITY/ OBJECT NUMBER | DESCRIPTION | NUMBER OF UNITS | NEW OR REPLACEMENT | UNIT COST | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| * Account 6340 & 7840 Detail | | | | | | | | |
| EQUIPMENT | | | | | | | | |
| 650409 | | | | | | | | |
| 6340 | OFFICE CHAIRS | 3 | REPLACEMENT | 300 | 900 | 900 | - | - |
| | LOCKERS FOR CIT OFFICE | 4 | REPLACEMENT | 750 | 3,000 | 3,000 | - | - |
| | OBJECT CODE 6340 TOTAL | | | | 3,900 | 3,900 | - | - |
| 650602 | | | | | | | | |
| 6340 | LOCKERS FOR ROBBERY/HOMICIDE OFFICE | 3 | REPLACEMENT | 750 | 2,250 | 2,250 | - | - |
| | OBJECT CODE 6340 TOTAL | | | | 2,250 | 2,250 | - | - |
| 650605 | | | | | | | | |
| 6340 | OFFICE CHAIRS (DETECTIVE BUREAU) | 7 | REPLACEMENT | 300 | 2,100 | 2,100 | - | - |
| | OBJECT CODE 6340 TOTAL | | | | 2,100 | 2,100 | - | - |
| EQUIPMENT TOTAL | | | | | 942,780 | 942,780 | 249,800 | 249,800 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

| Department: POLICE | | FY 21-22 | FY 22-23 | FY 23-24 | FY 23-24 | FY 24-25 | FY 24-25 |
|---------------------------|---|----------------|----------------|----------------|----------------|----------------|----------------|
| Fund/ Activity | Description/Justification | Actual | Approved | Proposed | Approved | Proposed | Approved |
| TOTAL DEPARTMENT | | \$ 1,461,714 | \$ 1,866,060 | \$ 1,980,990 | \$ 1,980,990 | \$ 2,103,470 | \$ 2,103,470 |
| 11-550502 | <u>Traffic Safety</u> | | | | | | |
| | • Service, repair and recertification of radar speed detection devices | 1,198 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| | • Continue existing contract with the Phoenix Group to process all parking citations (Offset by revenue) | 89,828 | 70,000 | 73,500 | 73,500 | 77,180 | 77,180 |
| | • Certification of Scales - Commercial Truck | - | 100 | - | - | - | - |
| | • Contract Services for Crossing Guards (Partial Offset Revenue) | 181,925 | 194,000 | 203,700 | 203,700 | 224,000 | 224,000 |
| | • Environmental Cleanup | - | 1,500 | 2,000 | 2,000 | 2,000 | 2,000 |
| | • Precision Survey Supply | - | - | - | - | 7,000 | 7,000 |
| | SUB-TOTAL | <u>272,951</u> | <u>267,100</u> | <u>280,700</u> | <u>280,700</u> | <u>311,680</u> | <u>311,680</u> |
| 11-650105 | <u>Professional Standards</u> | | | | | | |
| | • Polygraph examinations for pre-employment & internal affairs investigations | 9,150 | 5,500 | 8,000 | 8,000 | 10,000 | 10,000 |
| | • Credit chks. POST mandated for pre-employment background investigation of employment applications | 934 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| | • Psychological testing/evaluations required for all police officer, reserve officer, and dispatcher applicants | 9,085 | 6,500 | 8,000 | 8,000 | 10,000 | 10,000 |
| | • IA Pro Program Maint./Esoph | - | 4,500 | 4,750 | 4,750 | 5,000 | 5,000 |
| | • Other - miscoded expense | 120 | - | - | - | - | - |
| | SUB-TOTAL | <u>19,289</u> | <u>18,500</u> | <u>22,750</u> | <u>22,750</u> | <u>27,000</u> | <u>27,000</u> |
| 11-650208 | <u>Police Training</u> | | | | | | |
| | • Cal Pac Membership | - | 200 | 200 | 200 | 200 | 200 |
| | • Power DMS Membership | 7,999 | 7,500 | 8,500 | 8,500 | 8,500 | 8,500 |
| | • CALEA Renewal | 4,620 | 6,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| | • CopWare-Legal Sourcebook Subscription | 2,220 | 2,500 | 2,550 | 2,550 | 2,550 | 2,550 |
| | • Less Lethal Repair | - | 500 | - | - | - | - |
| | • Agency 360 | - | - | 1,200 | 1,200 | 1,200 | 1,200 |
| | • Other - miscoded expense | 50 | - | - | - | - | - |
| | SUB-TOTAL | <u>14,889</u> | <u>16,700</u> | <u>17,450</u> | <u>17,450</u> | <u>17,450</u> | <u>17,450</u> |
| 11-650302 | <u>Records Unit</u> | | | | | | |
| | • Department of Justice fingerprint processing (all activities) | 2,571 | 4,500 | 4,500 | 4,500 | 4,500 | 4,500 |
| | • OCATS joint Teletype agreement (Records, Detective Bureau and Communications Unit) | 13,552 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| | • Typewriter/Cash Register Maint. | - | 200 | 200 | 200 | 200 | 200 |
| | • Document destruction | 6,566 | 12,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | • Storage Renewal | 1,009 | - | 1,000 | 1,000 | 1,000 | 1,000 |
| | • Radio/Camera Repairs | - | 500 | - | - | - | - |
| | • Translation services | 3,976 | - | 1,500 | 1,500 | 1,500 | 1,500 |
| | SUB-TOTAL | <u>27,674</u> | <u>32,200</u> | <u>32,200</u> | <u>32,200</u> | <u>32,200</u> | <u>32,200</u> |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

| Department: POLICE | | | | | | | |
|---------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
| 11-650303 | <u>Computer Services</u> | | | | | | |
| | • Firewall Support | 11,435 | 9,500 | 12,500 | 12,500 | 12,500 | 12,500 |
| | • Spillman/Motorola (CAD/RMS) | 124,322 | 130,000 | 135,000 | 135,000 | 135,000 | 135,000 |
| | • NetMotion Support | 7,097 | 7,500 | 7,800 | 7,800 | 8,000 | 8,000 |
| | • Maintenance agreements (Misc.) | 3,527 | 10,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| | • PUMA Software & Maintenance | 4,284 | 6,500 | 5,500 | 5,500 | 5,500 | 5,500 |
| | • Integrated Law Justice Service | 28,816 | 32,000 | 32,000 | 32,000 | 32,000 | 32,000 |
| | • Revize CMS Maint. & Hosting | 1,400 | 2,200 | 1,800 | 1,800 | 1,800 | 1,800 |
| | • Wireless Subscriptions & Maint. | 28,774 | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 |
| | • IA Pro Program Maintenance | 3,789 | - | 2,500 | 2,500 | 2,700 | 2,700 |
| | • Antivirus Software | - | 12,500 | 13,000 | 13,000 | 13,000 | 13,000 |
| | • Livescan | - | 4,500 | 2,000 | 2,000 | 2,000 | 2,000 |
| | • Outside Computer Services | 4,231 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| | • Dell Equipment | 11,196 | - | 10,000 | 10,000 | 10,000 | 10,000 |
| | • Lexis-Nexis DOR - CopLogic | - | 10,000 | 11,500 | 11,500 | 11,500 | 11,500 |
| | • Lexis-Nexis Risk | 28,486 | 18,000 | - | - | - | - |
| | • UPS Maintenance | 6,869 | 7,000 | 7,200 | 7,200 | 7,500 | 7,500 |
| | • Axon Enterprise Inc. - Body Worn Cameras | 126,411 | - | - | - | - | - |
| | • Backup Service Support | 2,467 | 3,500 | 4,000 | 4,000 | 4,500 | 4,500 |
| | • Dispatch QA Software (miscoded) | 2,100 | - | - | - | - | - |
| | • SF Mobile Vision Communications | 4,687 | 5,500 | 5,500 | 5,500 | 5,500 | 5,500 |
| | • Misc. Support Svcs and Subs. | 2,601 | - | - | - | - | - |
| | • Commercial Controls PD Access Management System | 28,800 | 32,000 | 32,000 | 32,000 | 32,000 | 32,000 |
| | • GreenRadius Servers Support | 2,835 | 3,500 | 3,500 | 3,500 | 4,000 | 4,000 |
| | • Surveillance Cameras Maint. | - | - | 86,400 | 86,400 | 124,200 | 124,200 |
| | • Misc. Computer Supplies | 493 | - | - | - | - | - |
| | • Adobe Subscriptions | 1,364 | 2,500 | 2,500 | 2,500 | 3,000 | 3,000 |
| | • AFR Engine | 3,825 | 6,000 | - | - | - | - |
| | • PDQ Software Support | 900 | 1,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| | SUB-TOTAL | 440,708 | 388,700 | 473,700 | 473,700 | 513,700 | 513,700 |
| 11-650305 | <u>Report Dictation Process</u> | | | | | | |
| | • SpeakWrite Transcription | 13,855 | 23,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| | SUB-TOTAL | 13,855 | 23,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 11-650306 | <u>Building Maintenance</u> | | | | | | |
| | • Contract for Janitorial Services | 93,121 | 92,000 | 102,500 | 102,500 | 113,000 | 113,000 |
| | • Sanitizing Service for PD Bldg. & Vehicles | 7,653 | 20,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| | SUB-TOTAL | 100,774 | 112,000 | 117,500 | 117,500 | 128,000 | 128,000 |
| 11-650307 | <u>Property Control</u> | | | | | | |
| | • Narcotics destruction | - | 500 | 500 | 500 | 500 | 500 |
| | • CSI Supplies | - | 500 | 500 | 500 | 500 | 500 |
| | • Bio waste disposal | - | 500 | 500 | 500 | 500 | 500 |
| | SUB-TOTAL | - | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

| Department: POLICE | | | | | | | |
|---------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
| 11-650308 | <u>Prisoner Processing</u> | | | | | | |
| | • Medical certification | - | 1,650 | 1,800 | 1,800 | 1,980 | 1,980 |
| | • O.C. Booking Photo Maint. Agreement | - | 350 | 350 | 350 | 350 | 350 |
| | • Contractual Jail Services | 433,533 | 481,000 | 500,000 | 500,000 | 525,000 | 525,000 |
| | • Fingerprint ID System | 38,496 | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 |
| | SUB-TOTAL | 472,029 | 538,000 | 557,150 | 557,150 | 582,330 | 582,330 |
| 11-650402 | <u>Patrol</u> | | | | | | |
| | • Blood/alcohol testing fee - DUI prosecution, towing & storage fees, rape kit testing | 18,846 | 22,000 | 22,000 | 22,000 | 22,000 | 22,000 |
| | • Helicopter Services | - | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| | • Board Ups | - | 1,260 | 1,500 | 1,500 | 1,500 | 1,500 |
| | • City prosecution of muni.codes | 49,897 | 27,500 | 30,000 | 30,000 | 30,000 | 30,000 |
| | • Radio repairs by County of Orange | 314 | 4,200 | 4,200 | 4,200 | 4,200 | 4,200 |
| | • Misc. Services - Sign Language | - | 250 | 250 | 250 | 250 | 250 |
| | • OC Human Relations | 9,061 | 9,000 | 9,500 | 9,500 | 9,500 | 9,500 |
| | • Environmental Cleanup Services | - | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| | • Reulay Incorporated | - | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| | • Axon Enterprise Inc. - Body Worn Cameras | - | - | 275,000 | 275,000 | 275,000 | 275,000 |
| | SUB-TOTAL | 78,118 | 80,810 | 359,050 | 359,050 | 359,050 | 359,050 |
| 11-650404 | <u>Communications Unit</u> | | | | | | |
| | • Digital Cable Receiver Chgs. (Dispatch) | - | 50 | 110 | 110 | 130 | 130 |
| | • Radio repairs by County of Orange | 142 | - | 150 | 150 | 150 | 150 |
| | • Maintenance (time & materials) for recording equipment | - | - | 150 | 150 | 150 | 150 |
| | • Charter Communications Cable | 151 | - | 440 | 440 | 500 | 500 |
| | • Communication Center Specialist - Console Cleaning | - | 2,000 | 2,030 | 2,030 | 2,250 | 2,250 |
| | • Frontline Public Safety Renewal | - | 2,100 | 2,210 | 2,210 | 2,450 | 2,450 |
| | SUB-TOTAL | 293 | 4,150 | 5,090 | 5,090 | 5,630 | 5,630 |
| 11-650405 | <u>Police Service Dog</u> | | | | | | |
| | • Veterinarian supplies & treatment, pest control, DVM insurance | 1,231 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| | • K9 Boarding | - | 1,400 | 1,400 | 1,400 | 1,400 | 1,400 |
| | • K9 Training fees | 4,500 | 8,500 | 8,500 | 8,500 | 8,500 | 8,500 |
| | • Dog Food & Supplies | 1,039 | 2,200 | 2,200 | 2,200 | 2,200 | 2,200 |
| | • K9 Tracking Software | - | 500 | 500 | 500 | 530 | 530 |
| | SUB-TOTAL | 6,770 | 17,600 | 17,600 | 17,600 | 17,630 | 17,630 |
| 11-650409 | <u>Community Problem Unit</u> | | | | | | |
| | • Conex Box | 713 | 800 | 800 | 800 | 800 | 800 |
| | SUB-TOTAL | 713 | 800 | 800 | 800 | 800 | 800 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

| Department: POLICE | | | | | | | |
|---------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
| 11-650603 | <u>Vice and Narcotics</u> | | | | | | |
| | • GPS Covert Track | 2,475 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| | • Callyo | 2,870 | 3,000 | 3,500 | 3,500 | 3,500 | 3,500 |
| | • Motorola Radio Service | - | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 |
| | SUB-TOTAL | <u>5,345</u> | <u>9,500</u> | <u>10,000</u> | <u>10,000</u> | <u>10,000</u> | <u>10,000</u> |
| 11-650604 | <u>Identification Services</u> | | | | | | |
| | • Rape/Homicide medical evidence collection/child molestation | 8,500 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| | • Lab Hood Certification (annual) | (195) | 500 | 500 | 500 | 500 | 500 |
| | • Cellular Phone Forensics Software | - | - | 12,000 | 12,000 | 12,000 | 12,000 |
| | SUB-TOTAL | <u>8,305</u> | <u>15,500</u> | <u>27,500</u> | <u>27,500</u> | <u>27,500</u> | <u>27,500</u> |
| 11-650605 | <u>Crimes Property Unit</u> | | | | | | |
| | • Maverick Data Sys. (Warrant Build) | - | - | 2,500 | 2,500 | 2,500 | 2,500 |
| | • AFR Engine | - | - | 6,000 | 6,000 | 6,000 | 6,000 |
| | • Lexis-Nexis Risk/IDI Core Intelligence | - | - | 18,000 | 18,000 | 18,000 | 18,000 |
| | • Flock Camera Lease and software | - | - | 11,500 | 11,500 | 22,500 | 22,500 |
| | SUB-TOTAL | <u>-</u> | <u>-</u> | <u>38,000</u> | <u>38,000</u> | <u>49,000</u> | <u>49,000</u> |
| 11-650607 | <u>American Rescue Plan - SLFRF</u> | | | | | | |
| | • Surveillance Cameras Maint. | - | 65,000 | - | - | - | - |
| | • Axon Enterprise Inc. - Body Worn Cameras | - | 275,000 | - | - | - | - |
| | SUB-TOTAL | <u>-</u> | <u>340,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |

CITY OF BUENA PARK
MEMBERSHIP, SUBSCRIPTIONS & CERTIFICATIONS DETAIL (6420)
FY 2023-24 and 2024-25

| Department: Fund/ Activity | POLICE Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|----------------------------------|---|--|---|--|--|--|--|
| | TOTAL DEPARTMENT | \$ 4,883 | \$ 8,720 | \$ 10,130 | \$ 10,130 | \$ 10,220 | \$ 10,220 |
| 11-550503 | <u>Traffic Enforcement</u> • CA Vehicle Code Books | - | 250 | - | - | - | - |
| | SUB-TOTAL | - | 250 | - | - | - | - |
| 11-650101 | <u>General Police Administration</u> • Numerous books, pamphlets & professional periodicals, selected publications from various sources utilized to keep abreast of new management trends and resources • CBIA Membership • O.C. Chiefs' of Police & Sheriff's Assoc. • Calif Peace Officers Association dues • International Police Chiefs Assoc dues • Calif Police Chiefs Association dues • Other - miscoded expense | - - 250 290 - 1,852 84 | 80 30 30 30 400 2,000 - | 80 - 260 180 420 2,000 - | 80 - 260 180 420 2,000 - | 80 - 270 180 440 2,020 - | 80 - 270 180 440 2,020 - |
| | SUB-TOTAL | 2,476 | 2,570 | 2,940 | 2,940 | 2,990 | 2,990 |
| 11-650102 | <u>Line Operations Division</u> • Calif. Police Chiefs Assoc.dues • OC Register Subscription • International Police Chiefs Assoc. dues | 145 23 - | 180 - - | 180 30 200 | 180 30 200 | 180 30 210 | 180 30 210 |
| | SUB-TOTAL | 168 | 180 | 410 | 410 | 420 | 420 |
| 11-650103 | <u>Support Services Division</u> • Calif. Police Chiefs Assoc. dues • International Police Chiefs Assoc. dues CopWare-Legal Sourcebook Subs. | - 190 - | 180 - - | 180 200 - | 180 200 - | 180 210 - | 180 210 - |
| | SUB-TOTAL | 190 | 180 | 380 | 380 | 390 | 390 |
| 11-650105 | <u>Professional Standards</u> • Calif. Background Investigators Assoc. Provides exchange of information and legal updates | - | 50 | 50 | 50 | 50 | 50 |
| | SUB-TOTAL | - | 50 | 50 | 50 | 50 | 50 |
| 11-650204 | <u>Crime Prevention/Public Relations</u> • Typewriter/Cash Register Maint. educational information. • Calif. Crime Prevention Officers Assoc. dues • OC Training Managers Assoc. dues | - - - | 200 100 200 | 200 100 200 | 200 100 200 | 200 100 200 | 200 100 200 |
| | SUB-TOTAL | - | 500 | 500 | 500 | 500 | 500 |

CITY OF BUENA PARK
MEMBERSHIP, SUBSCRIPTIONS & CERTIFICATIONS DETAIL (6420)
FY 2023-24 and 2024-25

| Department: Fund/ Activity | POLICE Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|----------------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| 11-650207 | <u>Police Explorer Post 474</u> | | | | | | |
| | • Required fees for scouting dues and insurance for post members | 300 | 300 | 300 | 300 | 300 | 300 |
| | • OCLEEEA Competition | 150 | 150 | 150 | 150 | 150 | 150 |
| | SUB-TOTAL | 450 | 450 | 450 | 450 | 450 | 450 |
| | Wireless Subscriptions & Maint. | | | | | | |
| 11-650208 | <u>Training</u> | | | | | | |
| | • Penal, Civil, Business and Professions Code updates annually | - | 600 | 600 | 600 | 600 | 600 |
| | • Orange County Training Mgrs. Assoc. membership | - | 130 | 130 | 130 | 130 | 130 |
| | • CALPAC Dues | 100 | 250 | 250 | 250 | 250 | 250 |
| | • Legal Update Series | - | 800 | 800 | 800 | 800 | 800 |
| | SUB-TOTAL | 100 | 1,780 | 1,780 | 1,780 | 1,780 | 1,780 |
| 11-650302 | <u>Records Unit</u> | | | | | | |
| | • CCJWSA Membership | 75 | 75 | 120 | 120 | 120 | 120 |
| | • CLEARs | - | 85 | 90 | 90 | 90 | 90 |
| | • California CLETS Users Membership | - | 130 | 150 | 150 | 150 | 150 |
| | SUB-TOTAL | 75 | 290 | 360 | 360 | 360 | 360 |
| 11-650307 | <u>Property</u> | | | | | | |
| | • Calif. Assoc. of Property Evidence Officers (CAPE) membership | 50 | 50 | 50 | 50 | 50 | 50 |
| | SUB-TOTAL | 50 | 50 | 50 | 50 | 50 | 50 |
| 11-650308 | <u>Prisoner Processing</u> | | | | | | |
| | • English and Spanish newspaper subscriptions (mandated by Title 15 for Type 1 jail facilities) | 400 | 400 | 500 | 500 | 500 | 500 |
| | SUB-TOTAL | 400 | 400 | 500 | 500 | 500 | 500 |
| 11-650403 | <u>Police Reserve Unit</u> | | | | | | |
| | • Calif Reserve Peace Officers Assoc. | 384 | 500 | 500 | 500 | 500 | 500 |
| | SUB-TOTAL | 384 | 500 | 500 | 500 | 500 | 500 |
| 11-650404 | <u>Communications</u> | | | | | | |
| | • So. Calif. Public Dispatch Membership | 50 | 50 | 130 | 130 | 130 | 130 |
| | • CalNENA Membership | - | 150 | 300 | 300 | 320 | 320 |
| | • APCO Membership | 125 | 170 | 400 | 400 | 400 | 400 |
| | SUB-TOTAL | 175 | 370 | 830 | 830 | 850 | 850 |

CITY OF BUENA PARK
MEMBERSHIP, SUBSCRIPTIONS & CERTIFICATIONS DETAIL (6420)
FY 2023-24 and 2024-25

| Department: POLICE | | FY 21-22 | FY 22-23 | FY 23-24 | FY 23-24 | FY 24-25 | FY 24-25 |
|---------------------------|--|------------|------------|------------|------------|------------|------------|
| Fund/ Activity | Description/Justification | Actual | Approved | Proposed | Approved | Proposed | Approved |
| 11-650405 | <u>Police Service Dog</u> | | | | | | |
| | • California Narcotic Canine Assoc. membership | - | 200 | 200 | 200 | 200 | 200 |
| | SUB-TOTAL | <u>-</u> | <u>200</u> | <u>200</u> | <u>200</u> | <u>200</u> | <u>200</u> |
| 11-650407 | <u>SWAT/PRT</u> | | | | | | |
| | • CATO membership for SWAT team | - | 500 | 500 | 500 | 500 | 500 |
| | • Membership for Negotiators - CAHN | - | 250 | 250 | 250 | 250 | 250 |
| | • NTOA membership | 175 | - | 180 | 180 | 180 | 180 |
| | SUB-TOTAL | <u>175</u> | <u>750</u> | <u>930</u> | <u>930</u> | <u>930</u> | <u>930</u> |
| 11-650604 | <u>Identification Services</u> | | | | | | |
| | • International Assoc. for Identification Dues | 240 | 200 | 250 | 250 | 250 | 250 |
| | SUB-TOTAL | <u>240</u> | <u>200</u> | <u>250</u> | <u>250</u> | <u>250</u> | <u>250</u> |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

| Department: Fund/ Activity | POLICE Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|----------------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | TOTAL DEPARTMENT | \$ 91,769 | \$ 134,400 | \$ 144,650 | \$ 144,650 | \$ 149,650 | \$ 149,650 |
| 11-650101 | <u>General Police Administration</u> <ul style="list-style-type: none"> • Calif. Police Chiefs Assoc. Conf/Mtg • Orange County Chiefs and Sheriffs Assoc. luncheon meetings • Police Memorial • IACP | 30 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 11-650102 | <u>Line Operations Division</u> <ul style="list-style-type: none"> • Orange County Commanders Monthly Meetings • Other conferences, meetings, and training | 475 | 500 | 500 | 500 | 500 | 500 |
| 11-650103 | <u>Support Services Division</u> <ul style="list-style-type: none"> • Orange County Commanders Monthly Meetings • Police Memorial • Other conf., meetings, & training • Cal Chief's Conf/FBI-NA/IACP Conf | 475 | 500 | 500 | 500 | 500 | 500 |
| 11-650105 | <u>Professional Standards</u> <ul style="list-style-type: none"> • Calif. Background Investigators Assoc. monthly meetings • IAPro Conference - Out of State | - | 500 | 500 | 500 | 500 | 500 |
| 11-650201 | <u>Administrative Services Bureau</u> <ul style="list-style-type: none"> • OC Commanders Monthly Meeting • CALEA Conference (Oklahoma City, OK) | - | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 11-650204 | <u>Crime Prevention/Public Relations</u> <ul style="list-style-type: none"> • Calif. Crime Prevention Officers Assoc. annual training conference • Calif. Crime Prevention Officers Assoc. monthly meetings • Other conferences, meetings, CopWare-Legal Sourcebook Subs. | 518 | 750 | 750 | 750 | 750 | 750 |
| 11-650207 | <u>Police Explorer Post 474</u> <ul style="list-style-type: none"> • Training fees for Post 474 members to attend the 80 hour Police Explorer Academy • Other conferences, meetings, and training | 750 | 750 | 750 | 750 | 750 | 750 |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

| Department: Fund/ Activity | POLICE Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|----------------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| 11-650208 | <u>Training</u> <ul style="list-style-type: none"> • Annual CAPTO training conference • Outside instructors for in-house training • Training aids and support materials • Typewriter/Cash Register Maint. • Emergency Management Courses • Various Training Courses • Crisis Intervention Training • Fair and Impartial Policing • FBI National Academy (Virginia) • PERF Mngmt Training - Out of State • Axon Conference - Out of State | 78,732 | 100,000 | 110,000 | 110,000 | 115,000 | 115,000 |
| 11-650302 | <u>Records Unit</u> <ul style="list-style-type: none"> • CLETS, CLEARs Training Sessions • CCUG Conference • CJWSA Conference - Lake Tahoe, CA • CLEARs Conference • Spillman/Motorola Conference Out of State Wireless Subscriptions & Maint. | - | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 11-650303 | <u>Computer Services</u> <ul style="list-style-type: none"> • Misc. Training | - | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 11-650403 | <u>Reserve Police</u> <ul style="list-style-type: none"> • Pistol range annual training day • ARPOC Conference • POST yearly update training | - | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 |
| 11-650404 | <u>Communications Unit</u> <ul style="list-style-type: none"> • Misc. Support Svcs and Subscriptions | 955 | 2,500 | 5,000 | 5,000 | 5,000 | 5,000 |
| 11-650407 | <u>Special Weapons and Tactics Team</u> <ul style="list-style-type: none"> • SWAT training school, one week, three officers @ \$200 per week • Misc. training, memberships, meetings • CATO Conference • SWAT Advanced Course • Basic and Advanced Sniper Course • Shot Show - Las Vegas, NV | 9,834 | 9,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 11-650419 | <u>State/Community Hwy Safety</u> <ul style="list-style-type: none"> • GHSA Annual Conference • Lifesavers Conference | - | 3,500 | - | - | - | - |
| 11-650423 | <u>BSCC-AB97 NOC Task Force</u> <ul style="list-style-type: none"> • Misc. Training | - | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 11-650601 | <u>Administration/Detective Bureau</u> <ul style="list-style-type: none"> • Orange County Commanders monthly meetings • Other conf., meetings, & training | - | 200 | 200 | 200 | 200 | 200 |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

| Department: Fund/ Activity | POLICE Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|----------------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| 11-650602 | <u>Crimes Person Unit</u> <ul style="list-style-type: none"> • Calif. Robbery Investigators Assoc. annual seminar. (Las Vegas, Nevada) • Orange County Homicide Investigators Assoc. quarterly mtgs. • Orange County Robbery Investigators monthly meetings • Cal. Sexual Assault Invest. Conf. • Misc. conferences, seminars, training • Out of State Homicide Conference (Nevada) | - | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 11-650603 | <u>Vice and Narcotics</u> <ul style="list-style-type: none"> • Misc. Narcotics Training | - | 750 | 750 | 750 | 750 | 750 |
| 11-650604 | <u>Identification Services</u> <ul style="list-style-type: none"> • Training not covered by POST | - | 750 | 1,000 | 1,000 | 1,000 | 1,000 |

CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|---|--|
| FUNCTION PUBLIC PROTECTION SERVICES | DEPARTMENT TITLE POLICE DEPARTMENT - OTHER FUNDS |
|---|--|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|-------------------------------|----------------------|-----------------------------|-----------|-----------|
| 651607 | NARC RECOVERY FUND - 20 | - | 63,000 | 99,000 | 162,000 |
| 651609 | GANG PREVENTION ED - 20 | 25,000 | - | - | 25,000 |
| 651611 | PROP 172 PD AUGMENT - 22 | 464,460 | 118,700 | - | 583,160 |
| 651612 | CITIZEN ASST POLICE PROG - 22 | - | 3,000 | - | 3,000 |
| 651409 | COMM PROB UNIT - 23 | 365,260 | - | - | 365,260 |
| 651610 | OC AUTO THEFT SUPP - 30 | 230,850 | - | - | 230,850 |
| TOTAL APPROPRIATIONS | | 1,085,570 | 184,700 | 99,000 | 1,369,270 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|-----------------------------|-----------|
| 20 | ASSET FORFEITURE FUND | 187,000 |
| 22 | PROP 172 PD AUGMENTATION | 586,160 |
| 23 | STATE LAW ENFORCE SUPP FUND | 365,260 |
| 30 | STATE OCATT FUND | 230,850 |
| TOTAL RESOURCES | | 1,369,270 |



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|---|--|
| FUNCTION PUBLIC PROTECTION SERVICES | DEPARTMENT TITLE POLICE DEPARTMENT - OTHER FUNDS |
|---|--|

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|-------------------------------|----------------------|-----------------------------|-----------|-----------|
| 651607 | NARC RECOVERY FUND - 20 | - | 63,000 | - | 63,000 |
| 651609 | GANG PREVENTION ED - 20 | 25,000 | - | - | 25,000 |
| 651611 | PROP 172 PD AUGMENT - 22 | 497,830 | 118,710 | - | 616,540 |
| 651612 | CITIZEN ASST POLICE PROG - 22 | - | 3,000 | - | 3,000 |
| 651409 | COMM PROB UNIT - 23 | 392,640 | - | - | 392,640 |
| 651610 | OC AUTO THEFT SUPP - 30 | 236,920 | - | - | 236,920 |
| TOTAL APPROPRIATIONS | | 1,152,390 | 184,710 | - | 1,337,100 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|-----------------------------|-----------|
| 20 | ASSET FORFEITURE FUND | 88,000 |
| 22 | PROP 172 PD AUGMENTATION | 619,540 |
| 23 | STATE LAW ENFORCE SUPP FUND | 392,640 |
| 30 | STATE OCATT FUND | 236,920 |
| TOTAL RESOURCES | | 1,337,100 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE POLICE DEPARTMENT - OTHER FUNDS | | | ACTIVITY TITLE JUSTICE ASSIST GRANT PROG. - FUND 18 - 651422 | | | | | |
|--|---|------------------------|--|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | SALARY & BENEFITS | | | | | | | |
| 5130 | OVERTIME | - | - | 15,510 | - | - | - | - |
| 5174 | MEDICARE | - | - | 220 | - | - | - | - |
| | SALARY & BENEFITS TOTAL | - | - | 15,730 | - | - | - | - |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICE | 33,030 | 11,000 | 22,030 | - | - | - | - |
| 7840 | MACHINERY/EQUIPMENT | 17,330 | - | 17,330 | - | - | - | - |
| | MAINTENANCE & OPERATIONS TOTAL | 50,360 | 11,000 | 39,360 | - | - | - | - |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE | | | ACTIVITY TITLE | | | | | |
|--|-----------------------------|------------------------|---|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| POLICE DEPARTMENT - OTHER FUNDS | | | NARCOTICS RECOVERY FUND - FUND 20 - 651607 | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| MAINTENANCE & OPERATIONS | | | | | | | | |
| 6340 | NON-CAPITAL EQUIP/FURN | 2,400 | 3,147 | - | - | - | - | - |
| 6350 | SMALL TOOL/EQUIP EXPENSE | 1,400 | 230 | - | - | - | - | - |
| 6590 | CONFIDENTIAL FUND | 17,000 | 1,900 | 17,000 | 17,000 | 17,000 | 17,000 | 17,000 |
| 6650 | CONFERENCE/MEETING/TRAINING | 15,000 | 6,780 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 6690 | SPECIAL DEPARTMENTAL | 31,000 | 10,316 | 31,000 | 31,000 | 31,000 | 31,000 | 31,000 |
| 6792 | INTEREST EXPENSE | - | 83 | - | - | - | - | - |
| 6798 | TRANSFER OUT | 9,264 | 9,264 | - | - | - | - | - |
| 7840 | MACHINERY/EQUIPMENT | 31,936 | 3,804 | - | 99,000 | 99,000 | - | - |
| MAINTENANCE & OPERATIONS TOTAL | | 108,000 | 35,524 | 63,000 | 162,000 | 162,000 | 63,000 | 63,000 |
| ACTIVITY/ OBJECT NUMBER | DESCRIPTION | NUMBER OF UNITS | NEW OR REPLACEMENT | UNIT COST | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| * Account 6340 & 7840 Detail | | | | | | | | |
| EQUIPMENT | | | | | | | | |
| 651607 7840 | PLATE CARRIERS FOR PATROL | 90 | NEW | 1,100 | 99,000 | 99,000 | - | - |
| | OBJECT CODE 7840 TOTAL | | | | 99,000 | 99,000 | - | - |
| EQUIPMENT TOTAL | | | | | 99,000 | 99,000 | 126,000 | 126,000 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE | | | ACTIVITY TITLE | | | | | | |
|--|----------------------------|------------------------|---|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|--|
| POLICE DEPARTMENT - OTHER FUNDS | | | GANG PREVENTION EDUCATION - FUND 20 - 651609 | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED | |
| | SALARY & BENEFITS | | | | | | | | |
| 5130 | OVERTIME | 24,640 | 3,261 | 24,640 | 24,640 | 24,640 | 24,640 | 24,640 | |
| 5174 | MEDICARE | 360 | 47 | 360 | 360 | 360 | 360 | 360 | |
| | SALARY & BENEFITS TOTAL | 25,000 | 3,308 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE | | | ACTIVITY TITLE | | | | | |
|---|--------------------------------------|------------------------|---|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| POLICE DEPARTMENT - OTHER FUNDS | | | PROP 172 POLICE DEPT AUG - FUND 22 - 651611 | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| SALARY & BENEFITS | | | | | | | | |
| | INFORMATION TECH. ADMINISTRATOR 1.00 | - | | 120,950 | 110,800 | 110,800 | 122,110 | 122,110 |
| | INFORMATION SYSTEM TECH 0.00 | 90,630 | | - | - | - | - | - |
| | POLICE OFFICER 1.00 | 86,430 | | 93,540 | 97,830 | 97,830 | 107,840 | 107,840 |
| | TOTAL POSITIONS 2.00 | | | | | | | |
| 5110 | REGULAR SALARIES | 177,060 | 215,693 | 214,490 | 208,630 | 208,630 | 229,950 | 229,950 |
| 5113 | SHIFT DIFFERENTIAL | - | 50 | - | - | - | - | - |
| 5115 | EXCESS MEDICAL PREMIUM | 2,990 | 4,299 | 5,260 | 2,990 | 2,990 | 2,990 | 2,990 |
| 5117 | CASH PAYMENT PER MOU | - | - | 5,040 | - | - | - | - |
| 5125 | HOLIDAY PAY | 4,050 | 6,348 | 3,730 | 4,840 | 4,840 | 4,840 | 4,840 |
| 5130 | OVERTIME | - | 4,031 | - | - | - | - | - |
| 5140 | PART-TIME PERSONNEL | 77,570 | 33,939 | 96,730 | 94,130 | 94,130 | 98,840 | 98,840 |
| 5155 | CLOTHING EXPENSE/ALLOWANCE | 3,000 | 1,300 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 5157 | BILINGUAL PAY | 1,800 | 1,756 | 3,600 | 840 | 840 | 840 | 840 |
| 5160 | WORKERS' COMPENSATION | 3,400 | 3,396 | 12,740 | 15,810 | 15,810 | 17,180 | 17,180 |
| 5161 | ACCRUED LEAVE CHARGE | 680 | 684 | 1,820 | 1,850 | 1,850 | 1,920 | 1,920 |
| 5170 | MEDICAL INSURANCE | 35,280 | 41,000 | 29,740 | 29,620 | 29,620 | 32,020 | 32,020 |
| 5171 | DENTAL INSURANCE | 1,870 | 2,540 | 2,160 | 2,220 | 2,220 | 2,220 | 2,220 |
| 5172 | LONG-TERM DISABILITY | 300 | 144 | 720 | 720 | 720 | 720 | 720 |
| 5173 | LIFE AD&D | 30 | 55 | 390 | 430 | 430 | 480 | 480 |
| 5174 | MEDICARE | 2,530 | 3,864 | 4,580 | 4,700 | 4,700 | 5,100 | 5,100 |
| 5175 | P/T RETIREMENT/DEF COMP | 2,980 | - | 3,330 | 3,590 | 3,590 | 3,770 | 3,770 |
| 5180 | RETIREMENT - CITY FUNDED | 21,590 | 30,869 | 24,510 | 27,750 | 27,750 | 30,280 | 30,280 |
| 5183 | RETIREMENT UAL | 220 | - | 47,310 | 38,410 | 38,410 | 38,010 | 38,010 |
| 5184 | RETIREMENT UAL - MISC. | 22,270 | 46,928 | 19,260 | 15,400 | 15,400 | 15,240 | 15,240 |
| 5190 | EDUCATIONAL INCENTIVE PAY | 2,280 | 3,306 | 9,780 | 9,530 | 9,530 | 10,430 | 10,430 |
| SALARY & BENEFITS TOTAL | | 359,900 | 400,202 | 488,190 | 464,460 | 464,460 | 497,830 | 497,830 |
| MAINTENANCE & OPERATIONS | | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICE | 77,000 | 70,716 | 77,000 | 118,080 | 118,080 | 118,080 | 118,080 |
| 6260 | EQUIPMENT RENTAL - CITY | 140 | 144 | 140 | 140 | 140 | 140 | 140 |
| 6261 | EQUIP MAINTENANCE - CITY | 1,610 | 1,608 | 530 | 480 | 480 | 490 | 490 |
| 6798 | TRANSFER OUT | - | - | 102,520 | - | - | - | - |
| MAINTENANCE & OPERATIONS TOTAL | | 78,750 | 72,468 | 180,190 | 118,700 | 118,700 | 118,710 | 118,710 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE | | ACTIVITY TITLE | | | | | | |
|--|--------------------------------|--|----------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| POLICE DEPARTMENT - OTHER FUNDS | | CITIZEN ASSIST POLICE PROG - FUND 22 - 651612 | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6370 | UNIFORM EXPENSE | 3,000 | 149 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| | MAINTENANCE & OPERATIONS TOTAL | 3,000 | 149 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE | | | ACTIVITY TITLE | | | | | |
|---------------------------------|------------------------------------|------------------------|---|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| POLICE DEPARTMENT - OTHER FUNDS | | | COMMUNITY PROBLEM UNIT - FUND 23 - 651409 | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | SALARY & BENEFITS | | | | | | | |
| | POLICE OFFICER 2.00 | 167,780 | | 187,880 | 194,110 | 194,110 | 213,960 | 213,960 |
| | TOTAL POSITIONS 2.00 | | | | | | | |
| 5110 | REGULAR SALARIES | 167,780 | 154,976 | 187,880 | 194,110 | 194,110 | 213,960 | 213,960 |
| 5113 | SHIFT DIFFERENTIAL | - | 875 | - | - | - | - | - |
| 5115 | EXCESS MEDICAL PREMIUM | 14,720 | 11,209 | 14,580 | 6,940 | 6,940 | 6,940 | 6,940 |
| 5117 | CASH PAYMENT PER MOU | - | - | 3,540 | - | - | - | - |
| 5125 | HOLIDAY PAY | 8,080 | 7,517 | 8,150 | 7,840 | 7,840 | 7,840 | 7,840 |
| 5130 | OVERTIME | - | 353 | - | - | - | - | - |
| 5155 | CLOTHING EXPENSE/ALLOWANCE | 1,600 | 1,600 | 1,600 | 1,600 | 1,600 | 1,600 | 1,600 |
| 5157 | BILINGUAL PAY | - | 1,995 | 3,600 | - | - | - | - |
| 5160 | WORKERS' COMPENSATION | 3,520 | 3,516 | 12,480 | 15,080 | 15,080 | 16,630 | 16,630 |
| 5161 | ACCRUED LEAVE CHARGE | 660 | 660 | 1,820 | 1,720 | 1,720 | 1,780 | 1,780 |
| 5170 | MEDICAL INSURANCE | 8,040 | 16,090 | 8,470 | 19,410 | 19,410 | 21,810 | 21,810 |
| 5171 | DENTAL INSURANCE | 430 | 1,381 | 1,080 | 2,280 | 2,280 | 2,280 | 2,280 |
| 5172 | LONG-TERM DISABILITY | - | - | 720 | 720 | 720 | 720 | 720 |
| 5173 | LIFE AD&D | 30 | 30 | 390 | 400 | 400 | 440 | 440 |
| 5174 | MEDICARE | 1,370 | 2,642 | 3,320 | 3,140 | 3,140 | 3,450 | 3,450 |
| 5180 | RETIREMENT - CITY FUNDED | 24,280 | 25,103 | 28,610 | 30,200 | 30,200 | 33,290 | 33,290 |
| 5183 | RETIREMENT UAL | 410 | 116 | 91,310 | 73,120 | 73,120 | 72,350 | 72,350 |
| 5190 | EDUCATIONAL INCENTIVE PAY | 1,080 | 3,885 | 12,600 | 8,700 | 8,700 | 9,550 | 9,550 |
| | SALARY & BENEFITS TOTAL | 232,000 | 231,948 | 380,150 | 365,260 | 365,260 | 392,640 | 392,640 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE | | | ACTIVITY TITLE | | | | | | |
|---------------------------------|----------------------------|------------------------|--|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|---------|
| POLICE DEPARTMENT - OTHER FUNDS | | | OC AUTO THEFT SUPPRESSION - FUND 30 - 651610 | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED | |
| | SALARY & BENEFITS | | | | | | | | |
| | POLICE OFFICER | 1.00 | 102,070 | | 98,180 | 103,110 | 103,110 | 108,260 | 108,260 |
| | TOTAL POSITIONS | 1.00 | | | | | | | |
| 5110 | REGULAR SALARIES | | 102,070 | 12,859 | 98,180 | 103,110 | 103,110 | 108,260 | 108,260 |
| 5114 | SPECIAL ASSIGNMENT PAY | | 1,800 | 195 | 1,800 | 1,800 | 1,800 | 1,800 | |
| 5115 | EXCESS MEDICAL PREMIUM | | 970 | 115 | - | - | - | - | |
| 5130 | OVERTIME | | 16,880 | 442 | 16,880 | 16,880 | 16,880 | 16,880 | |
| 5131 | VACATION/MGMT COMP PAY-OFF | | 920 | 1,963 | 940 | 1,920 | 1,920 | 1,920 | |
| 5155 | CLOTHING EXPENSE/ALLOWANCE | | 800 | 800 | 800 | 800 | 800 | 800 | |
| 5157 | BILINGUAL PAY | | 1,800 | 195 | 3,600 | 3,600 | 3,600 | 3,600 | |
| 5160 | WORKERS' COMPENSATION | | 4,090 | 4,092 | 6,520 | 8,010 | 8,410 | 8,410 | |
| 5161 | ACCRUED LEAVE CHARGE | | 770 | 768 | 950 | 920 | 900 | 900 | |
| 5170 | MEDICAL INSURANCE | | 10,710 | 1,676 | 18,240 | 19,440 | 20,640 | 20,640 | |
| 5171 | DENTAL INSURANCE | | 990 | 108 | 1,020 | 1,020 | 1,020 | 1,020 | |
| 5172 | LONG-TERM DISABILITY | | - | - | 360 | 360 | 360 | 360 | |
| 5173 | LIFE AD&D | | 20 | 1 | 200 | 210 | 230 | 230 | |
| 5174 | MEDICARE | | 1,850 | 240 | 1,800 | 1,880 | 1,950 | 1,950 | |
| 5180 | RETIREMENT - CITY FUNDED | | 27,530 | 3,660 | 27,020 | 32,130 | 33,680 | 33,680 | |
| 5183 | RETIREMENT UAL | | 94,390 | 13,470 | 45,940 | 38,770 | 36,470 | 36,470 | |
| 5190 | EDUCATIONAL INCENTIVE PAY | | - | 30 | - | - | - | - | |
| | SALARY & BENEFITS TOTAL | | 265,590 | 40,614 | 224,250 | 230,850 | 230,850 | 236,920 | 236,920 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

| Department: Fund/ Activity | POLICE - OTHER FUNDS Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|----------------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | TOTAL DEPARTMENT | \$ <u>81,716</u> | \$ <u>77,000</u> | \$ <u>118,080</u> | \$ <u>118,080</u> | \$ <u>118,080</u> | \$ <u>118,080</u> |
| 18-651422 | <u>Justice Assistance Grant</u> | | | | | | |
| | • Falcon Cameras | 11,000 | - | - | - | - | - |
| | SUB-TOTAL | <u>11,000</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| 22-651611 | <u>Prop 172 PD Augmentation</u> | | | | | | |
| | • 800 MHZ Communication System | 70,716 | 77,000 | 118,080 | 118,080 | 118,080 | 118,080 |
| | SUB-TOTAL | <u>70,716</u> | <u>77,000</u> | <u>118,080</u> | <u>118,080</u> | <u>118,080</u> | <u>118,080</u> |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

| Department: Fund/ Activity | POLICE - OTHER FUNDS Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|----------------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | TOTAL DEPARTMENT | \$ <u>6,780</u> | \$ <u>15,000</u> | \$ <u>15,000</u> | \$ <u>15,000</u> | \$ <u>15,000</u> | \$ <u>15,000</u> |
| 20-651607 | <u>Asset Forfeiture</u> <ul style="list-style-type: none"> • CNOA Conference • IAPRO Training • Annual Criminal Intelligence Conference for two detectives • Strategic Conference | <u>6,780</u> | <u>15,000</u> | <u>15,000</u> | <u>15,000</u> | <u>15,000</u> | <u>15,000</u> |

Water

**WATER ENTERPRISE
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25**

OF FTE's: 31.38
2023-25 TOTAL BUDGET: \$17,986,980
2024-25 TOTAL BUDGET: \$19,214,360

FUNCTIONS/OBJECTIVES:

The Water Enterprise Fund provides water and sewer services to the residents of the City of Buena Park. The City uses this fund so it can clearly separate the costs associated with providing these services. The water fund operates on an enterprise basis, which means it charges users for the cost of providing the service, much like a private utility company charges its customers for their service. Two departments - Public Works and Finance - combine to provide these services. Each of these departments plays a particular role in providing these services. Under Public Works, the Engineering Division provides general administration and infrastructure planning; the Public Works Maintenance Divisions provide field services such as meter reading and maintenance of the existing system; Finance provides fee collection, fiscal services and computer services.

As of 2022, the Water Fund services over 19,500 customers for both water and sewer services. The City will begin providing 100% of the potable water used in Buena Park from City operated wells. Sewer services include maintenance of all connections and main lines within the City right-of-way and streets excluding County trunk lines.

Personnel that service the Water Fund are budgeted in two different manners. Personnel that spend less than 50% of their time servicing the Water Fund are budgeted under object account 6245. A detail of that 6245 account is listed on the following page. All other personnel servicing the Water Fund are directly charged to the Fund. (See personnel detail included in this section.)

The ongoing drought in California has resulted in significant responsibilities and mandates being placed upon the Water Enterprise to educate and encourage the residents and businesses in the City to use water in the most efficient manner possible.

The City is extremely proud of the service level provided in this area and continues to dedicate resources toward the system's infrastructure through its Capital Improvement Program.

CITY OF BUENA PARK
Analysis of Chargeback to Water Enterprise Fund
Professional Services - City
Fiscal Year 2023-24

| DEPARTMENT ORIGINATING CHARGEBACK | DESCRIPTION | AMOUNT CHARGED TO WATER DEPT |
|---|--|---------------------------------|
| <u>CITY COUNCIL</u> | Partial Reimbursement for: | |
| | - Councilmember's Salaries | \$15,400 |
| | - Benefits | 8,620 |
| | - Maintenance & Operations | 51,100 |
| | Total | <u>\$75,120</u> |
| <u>CITY MANAGER'S OFFICE</u> | Partial Reimbursement for: | |
| | - City Manager's Office | \$167,820 |
| | - Benefits | 93,990 |
| | - Maintenance & Operations | 75,330 |
| | Total | <u>\$337,140</u> |
| <u>CITY ATTORNEY</u> | Partial Reimbursement for: | |
| | - Maintenance & Operations | <u>\$72,980</u> |
| | Total | <u>\$72,980</u> |
| <u>HUMAN RESOURCES</u> | Partial Reimbursement for: | |
| | - Internal Support Services Salaries | \$85,820 |
| | - Benefits | 48,070 |
| | - Maintenance & Operations | 63,680 |
| | Total | <u>\$197,570</u> |
| <u>CITY CLERK'S OFFICE</u> | Partial Reimbursement for: | |
| | - City Clerk's Office | \$76,220 |
| | - Benefits | 42,690 |
| | - Maintenance & Operations | 18,450 |
| | Total | <u>\$137,360</u> |
| <u>FINANCE</u> | Partial Reimbursement for: | |
| | - Finance Staff Salaries | \$140,580 |
| | - Benefits | 78,740 |
| | - Maintenance & Operations | 35,370 |
| | Total | <u>\$254,690</u> |
| <u>PUBLIC WORKS</u> | Partial Reimbursement for: | |
| | - Public Works Administration Salaries | \$12,950 |
| | - Benefits | 7,250 |
| | - Maintenance & Operations | 134,090 |
| | Total | <u>\$154,290</u> |
| TOTAL WATER FUND REIMBURSEMENT TO GENERAL FUND: | | <u><u>\$1,229,150</u></u> |

CITY OF BUENA PARK
Analysis of Chargeback to Water Enterprise Fund
Professional Services - City
Fiscal Year 2024-25

| DEPARTMENT ORIGINATING CHARGEBACK | DESCRIPTION | AMOUNT CHARGED TO WATER DEPT |
|---|--|---------------------------------|
| <u>CITY COUNCIL</u> | Partial Reimbursement for: | |
| | - Councilmember's Salaries | \$15,850 |
| | - Benefits | 9,000 |
| | - Maintenance & Operations | 49,310 |
| | Total | <u>\$74,160</u> |
| <u>CITY MANAGER'S OFFICE</u> | Partial Reimbursement for: | |
| | - City Manager's Office | \$170,620 |
| | - Benefits | 96,870 |
| | - Maintenance & Operations | 74,070 |
| | Total | <u>\$341,560</u> |
| <u>CITY ATTORNEY</u> | Partial Reimbursement for: | |
| | - Maintenance & Operations | <u>\$72,980</u> |
| | Total | <u>\$72,980</u> |
| <u>HUMAN RESOURCES</u> | Partial Reimbursement for: | |
| | - Internal Support Services Salaries | \$86,470 |
| | - Benefits | 49,090 |
| | - Maintenance & Operations | 62,880 |
| | Total | <u>\$198,440</u> |
| <u>CITY CLERK'S OFFICE</u> | Partial Reimbursement for: | |
| | - City Clerk's Office | \$77,700 |
| | - Benefits | 44,110 |
| | - Maintenance & Operations | 18,070 |
| | Total | <u>\$139,880</u> |
| <u>FINANCE</u> | Partial Reimbursement for: | |
| | - Finance Staff Salaries | \$142,150 |
| | - Benefits | 80,700 |
| | - Maintenance & Operations | 34,200 |
| | Total | <u>\$257,050</u> |
| <u>PUBLIC WORKS</u> | Partial Reimbursement for: | |
| | - Public Works Administration Salaries | \$12,950 |
| | - Benefits | 7,350 |
| | - Maintenance & Operations | 135,320 |
| | Total | <u>\$155,620</u> |
| TOTAL WATER FUND REIMBURSEMENT TO GENERAL FUND: | | <u><u>\$1,239,690</u></u> |



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|-----------------------------------|---|
| FUNCTION WATER SERVICES | DEPARTMENT TITLE WATER ENTERPRISE |
|-----------------------------------|---|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|-----------------------|----------------------|-----------------------------|-----------|------------|
| 352267 | ACCOUNT/WATER BILLING | 289,660 | 1,253,880 | - | 1,543,540 |
| 352363 | WATER DISTRIBUTION | 2,675,200 | 1,451,150 | 31,550 | 4,157,900 |
| 352510 | SOURCE OF WTR EXPENSE | - | 9,900,000 | - | 9,900,000 |
| 352567 | NPDES/WATER ENGINEER | 747,280 | 899,230 | 23,590 | 1,670,100 |
| 452410 | SEWER SYSTEM MAINT | 458,470 | 234,190 | 22,780 | 715,440 |
| | TOTAL APPROPRIATIONS | 4,170,610 | 13,738,450 | 77,920 | 17,986,980 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|-----------------|------------|
| 52 | WATER FUND | 17,986,980 |
| | TOTAL RESOURCES | 17,986,980 |

RECAP OF APPROPRIATION SUMMARY

DEPARTMENT

| | |
|------------------------|------------|
| PUBLIC WORKS | 16,443,440 |
| FINANCE | 1,543,540 |
| TOTAL OPERATING BUDGET | 17,986,980 |



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|-----------------------------------|---|
| FUNCTION WATER SERVICES | DEPARTMENT TITLE WATER ENTERPRISE |
|-----------------------------------|---|

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|-----------------------|----------------------|-----------------------------|-----------|------------|
| 352267 | ACCOUNT/WATER BILLING | 308,980 | 1,258,820 | - | 1,567,800 |
| 352363 | WATER DISTRIBUTION | 2,806,780 | 1,486,550 | 36,850 | 4,330,180 |
| 352510 | SOURCE OF WTR EXPENSE | - | 10,900,000 | - | 10,900,000 |
| 352567 | NPDES/WATER ENGINEER | 785,800 | 907,420 | 2,460 | 1,695,680 |
| 452410 | SEWER SYSTEM MAINT | 485,190 | 233,050 | 2,460 | 720,700 |
| | TOTAL APPROPRIATIONS | 4,386,750 | 14,785,840 | 41,770 | 19,214,360 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|-----------------|------------|
| 52 | WATER FUND | 19,214,360 |
| | TOTAL RESOURCES | 19,214,360 |

RECAP OF APPROPRIATION SUMMARY

DEPARTMENT

| | |
|------------------------|------------|
| PUBLIC WORKS | 17,646,560 |
| FINANCE | 1,567,800 |
| TOTAL OPERATING BUDGET | 19,214,360 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION | | | DEPARTMENT TITLE | | | | | |
|----------------|--|------------------------|------------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| WATER SERVICES | | | WATER ENTERPRISE | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | SALARY & BENEFITS | | | | | | | |
| | DIRECTOR OF PUBLIC WORKS/CITY ENG 0.35 | 65,450 | | 68,070 | 73,720 | 73,720 | 81,280 | 81,280 |
| | ASSISTANT CITY ENGINEER 0.35 | 50,930 | | 54,900 | 54,080 | 54,080 | 59,580 | 59,580 |
| | OPERATIONS MANAGER 0.80 | 109,590 | | 119,600 | 131,760 | 131,760 | 138,340 | 138,340 |
| | WATER SERVICES MANAGER 1.00 | - | | - | 142,350 | 142,350 | 149,470 | 149,470 |
| | PRINCIPAL ENGINEER 0.20 | - | | - | 25,860 | 25,860 | 27,150 | 27,150 |
| | ASSOCIATE ENGINEER 0.53 | 56,990 | | 59,010 | 63,900 | 63,900 | 70,380 | 70,380 |
| | SR MANAGEMENT ANALYST 0.50 | 53,770 | | 58,640 | 64,600 | 64,600 | 67,830 | 67,830 |
| | SEWER/STORM SUPERINTENDENT 1.00 | - | | - | 117,220 | 117,220 | 123,080 | 123,080 |
| | WATER SERVICES SUPERINTENDENT 0.00 | 118,310 | | 123,040 | - | - | - | - |
| | SEWER SERVICES SUPERVISOR 0.00 | 92,830 | | 96,550 | - | - | - | - |
| | SR. ENGINEERING TECH/GIS SPECIALIST 0.35 | - | | 33,770 | 35,860 | 35,860 | 39,490 | 39,490 |
| | ASSISTANT ENGINEER 0.75 | 69,350 | | 65,110 | 68,930 | 68,930 | 74,670 | 74,670 |
| | MANAGEMENT ANALYST 0.75 | 66,480 | | 72,490 | 76,120 | 76,120 | 79,930 | 79,930 |
| | SR. ENVIRONMENTAL INSPECTOR 0.70 | 56,620 | | 61,740 | 67,710 | 67,710 | 71,100 | 71,100 |
| | SR. ENGINEERING TECH 0.00 | 30,260 | | - | - | - | - | - |
| | WATER QUALITY SPECIALIST 1.00 | 88,580 | | 83,780 | 87,970 | 87,970 | 96,840 | 96,840 |
| | WATER LOSS SPECIALIST 1.00 | - | | - | 87,970 | 87,970 | 96,840 | 96,840 |
| | PUBLIC WORKS INSPECTOR 0.60 | 49,220 | | 51,440 | 49,400 | 49,400 | 53,380 | 53,380 |
| | LEAD WATER SERVICES TECHNICIAN 3.00 | 239,360 | | 248,940 | 261,350 | 261,350 | 274,420 | 274,420 |
| | LEAD SEWER SERVICES TECH 1.00 | 71,780 | | 81,600 | 87,120 | 87,120 | 91,470 | 91,470 |
| | SR. WATER SERVICES TECHNICIAN 3.00 | 189,680 | | 200,280 | 212,470 | 212,470 | 223,100 | 223,100 |
| | SR. SEWER SERVICES TECHNICIAN 1.00 | 64,860 | | 60,420 | 66,510 | 66,510 | 73,220 | 73,220 |
| | SR ADMINISTRATIVE ASSISTANT 1.00 | 64,840 | | 67,430 | 70,810 | 70,810 | 74,350 | 74,350 |
| | WATER SERVICES TECHNICIAN 6.00 | 346,780 | | 359,240 | 378,340 | 378,340 | 400,130 | 400,130 |
| | SEWER SERVICES TECHNICIAN 2.00 | 53,820 | | 53,190 | 117,060 | 117,060 | 128,840 | 128,840 |
| | PERMIT TECHNICIAN 0.50 | 28,770 | | 29,910 | 29,400 | 29,400 | 31,570 | 31,570 |
| | ACCOUNT CLERK 3.00 | 146,710 | | 148,490 | 163,320 | 163,320 | 176,660 | 176,660 |
| | MAINTENANCE HELPER 1.00 | 34,350 | | 41,980 | 42,060 | 42,060 | 44,160 | 44,160 |
| | TOTAL POSITIONS 31.38 | | | | | | | |
| 5110 | REGULAR SALARIES | 2,149,330 | 1,925,978 | 2,242,820 | 2,575,890 | 2,575,890 | 2,747,280 | 2,747,280 |
| 5110 | LONGEVITY PAY | 7,720 | 7,449 | 8,140 | 27,140 | 27,140 | 31,010 | 31,010 |
| 5115 | EXCESS MEDICAL PREMIUM | 94,890 | 89,549 | 96,430 | 111,980 | 111,980 | 111,980 | 111,980 |
| 5117 | CASH PAYMENT PER MOU | 43,907 | 43,907 | 30,930 | - | - | - | - |
| 5118 | SPECIAL LICENSE | 6,000 | 5,075 | 6,000 | 11,700 | 11,700 | 11,700 | 11,700 |
| 5130 | OVERTIME | 104,500 | 84,722 | 104,500 | 104,500 | 104,500 | 104,500 | 104,500 |
| 5131 | VACATION PAY-OFF | 11,060 | 19,350 | 11,060 | 13,160 | 13,160 | 14,120 | 14,120 |
| 5132 | SICK LEAVE BUY BACK | 11,960 | 11,962 | 12,730 | 10,960 | 10,960 | 11,520 | 11,520 |
| 5140 | PART-TIME PERSONNEL | 47,320 | 22,064 | 39,780 | 48,600 | 48,600 | 52,170 | 52,170 |
| 5145 | CELL PHONE ALLOWANCE | - | - | 740 | 950 | 950 | 950 | 950 |
| 5157 | BILINGUAL PAY | 2,900 | 3,006 | 2,900 | 2,790 | 2,790 | 2,790 | 2,790 |
| 5160 | WORKERS' COMPENSATION | 58,270 | 58,272 | 102,670 | 137,700 | 137,700 | 146,760 | 146,760 |
| 5161 | ACCRUED LEAVE CHARGE | 15,920 | 15,936 | 21,760 | 23,120 | 23,120 | 23,160 | 23,160 |
| 5170 | MEDICAL INSURANCE | 298,930 | 270,853 | 312,970 | 346,130 | 346,130 | 372,200 | 372,200 |
| 5171 | DENTAL INSURANCE | 24,530 | 25,452 | 28,790 | 30,160 | 30,160 | 30,160 | 30,160 |
| 5172 | LONG-TERM DISABILITY | 8,490 | 3,843 | 7,160 | 8,230 | 8,230 | 8,760 | 8,760 |
| 5173 | LIFE AD&D | 1,750 | 1,771 | 4,640 | 5,350 | 5,350 | 5,680 | 5,680 |
| 5174 | MEDICARE | 32,607 | 28,918 | 34,180 | 38,940 | 38,940 | 41,380 | 41,380 |
| 5175 | PART-TIME RETIREMENT/DEF COMP | 1,770 | 827 | 1,690 | 1,820 | 1,820 | 1,960 | 1,960 |
| 5180 | RETIREMENT - CITY FUNDED | 208,310 | 187,205 | 210,060 | 278,530 | 278,530 | 290,480 | 290,480 |
| 5184 | RETIREMENT UAL - MISC | 530,890 | 4,617,386 | 417,230 | 361,010 | 361,010 | 346,240 | 346,240 |
| 5185 | EDUCATION REIMBURSEMENT | 4,130 | 2,000 | 4,130 | 4,500 | 4,500 | 4,500 | 4,500 |
| 5186 | PENSION EXPENSE | - | (4,670,437) | - | - | - | - | - |
| 5190 | EDUCATIONAL INCENTIVE PAY | 19,940 | 17,830 | 18,940 | 27,450 | 27,450 | 27,450 | 27,450 |
| | SALARY & BENEFITS TOTAL | 3,685,124 | 2,772,917 | 3,720,250 | 4,170,610 | 4,170,610 | 4,386,750 | 4,386,750 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION | | DEPARTMENT TITLE | | | | | | |
|----------------|--|------------------------|-------------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| WATER SERVICES | | WATER ENTERPRISE | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | MAINTENANCE & OPERATIONS (Cont) | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 715,487 | 545,530 | 773,554 | 831,450 | 831,450 | 831,900 | 831,900 |
| 6245 | PROFESSIONAL SERVICES - CITY | 1,154,620 | 1,154,628 | 1,219,630 | 1,229,150 | 1,229,150 | 1,239,690 | 1,239,690 |
| 6255 | SAFETY SHOES | 5,000 | 4,301 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 6260 | EQUIPMENT RENTAL - CITY | 185,560 | 185,556 | 176,840 | 182,800 | 182,800 | 188,770 | 188,770 |
| 6261 | EQUIPMENT MAINTENANCE - CITY | 375,400 | 375,408 | 461,040 | 409,210 | 409,210 | 419,500 | 419,500 |
| 6265 | MNGT INFO SYS CHGS - CITY | 70,710 | 70,704 | 73,770 | 116,370 | 116,370 | 106,860 | 106,860 |
| 6290 | ELECTRIC UTILITY | 800,800 | 1,071,616 | 842,080 | 900,000 | 900,000 | 900,000 | 900,000 |
| 6310 | TELEPHONE | 15,500 | 11,795 | 21,500 | 21,500 | 21,500 | 21,500 | 21,500 |
| 6323 | PURCHASED WATER FOR RESALE | 3,037,800 | 3,092,885 | 2,660,490 | 2,000,000 | 2,000,000 | 2,200,000 | 2,200,000 |
| 6327 | GRD WATER REPLENISHMENT CHARGES | 5,353,800 | 5,849,091 | 6,201,700 | 7,000,000 | 7,000,000 | 7,800,000 | 7,800,000 |
| 6340 | NON-CAPITAL FURNITURE/EQUIPMENT | 6,900 | 2,873 | 12,360 | 9,770 | 9,770 | 8,770 | 8,770 |
| 6350 | SMALL TOOL/EQUIPMENT EXPENSE | 7,400 | 5,848 | 11,279 | 11,400 | 11,400 | 11,400 | 11,400 |
| 6370 | UNIFORM EXPENSE | 4,200 | 2,299 | 4,200 | 4,200 | 4,200 | 4,200 | 4,200 |
| 6410 | STATIONERY/OFFICE SUPPLIES | 5,200 | 271 | 5,200 | 5,200 | 5,200 | 5,200 | 5,200 |
| 6420 | MEMBERSHIP/SUBS/CERTS | 32,080 | 24,151 | 34,780 | 39,780 | 39,780 | 41,780 | 41,780 |
| 6435 | POSTAGE - OUTSIDE | 75,000 | 65,710 | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 |
| 6450 | HARDWARE SUPPLIES | 140,940 | 162,334 | 181,440 | 184,500 | 184,500 | 184,500 | 184,500 |
| 6470 | LAB/CHEMICAL SUPPLIES | 78,000 | 81,207 | 103,000 | 103,000 | 103,000 | 103,000 | 103,000 |
| 6480 | ASPHALT AND CONCRETE | 7,500 | 7,429 | 10,500 | 14,000 | 14,000 | 14,000 | 14,000 |
| 6510 | BUILDING MAINTENANCE - CITY | 68,750 | 68,748 | 79,070 | 81,350 | 81,350 | 82,220 | 82,220 |
| 6650 | CONFERENCE/MEETING/TRAINING | 13,300 | 4,672 | 18,300 | 20,800 | 20,800 | 20,400 | 20,400 |
| 6665 | REPRODUCTION SUPPLIES/SERVICES | 4,804 | 2,673 | 4,804 | 5,000 | 5,000 | 5,000 | 5,000 |
| 6680 | DEPRECIATION | - | 1,408,305 | - | - | - | - | - |
| 6681 | LOSS ON DISPOSAL OF ASSETS | - | 25,262 | - | - | - | - | - |
| 6753 | PRINCIPAL PAYMENTS | 375,000 | - | 305,650 | 305,650 | 305,650 | 305,650 | 305,650 |
| 6798 | TRANSFER OUT | 170,970 | 170,970 | 170,970 | 193,090 | 193,090 | 220,270 | 220,270 |
| 7840 | MACHINERY/EQUIPMENT | 21,500 | 19,554 | 48,110 | 68,150 | 68,150 | 33,000 | 33,000 |
| 7899 | CAPITAL ASSET OFFSET | - | (22,346) | - | - | - | - | - |
| | MAINTENANCE & OPERATIONS TOTAL | 12,726,221 | 14,391,471 | 13,500,267 | 13,816,370 | 13,816,370 | 14,827,610 | 14,827,610 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION WATER SERVICES | | | DEPARTMENT TITLE WATER ENTERPRISE | | | | | |
|---|------------------------------------|--------------------|---|--------------|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| ACTIVITY/ OBJECT NUMBER | DESCRIPTION | NUMBER OF UNITS | NEW OR REPLACEMENT | UNIT COST | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| * Account 6340 & 7840 Detail | | | | | | | | |
| | EQUIPMENT (Cont) | | | | | | | |
| 352363 6340 | WORKSTATION MONITORS | 5 | REPLACEMENT | 400 | 2,000 | 2,000 | - | - |
| | WORKSTATION MONITORS | 5 | REPLACEMENT | 400 | - | - | 2,000 | 2,000 |
| | CHLORINE TEST KITS | 3 | REPLACEMENT | 650 | 1,950 | 1,950 | - | - |
| | CHLORINE TEST KITS | 3 | REPLACEMENT | 650 | - | - | 1,950 | 1,950 |
| | MULTI MATERIAL SAW BLADES | 4 | REPLACEMENT | 375 | 1,500 | 1,500 | - | - |
| | MULTI MATERIAL SAW BLADES | 4 | REPLACEMENT | 375 | - | - | 1,500 | 1,500 |
| | SCHONSTEDT PIPE LOCATOR | 2 | NEW | 550 | 1,100 | 1,100 | - | - |
| | ROTARY HAMMER DRILL | 1 | NEW | 900 | - | - | 900 | 900 |
| | OBJECT CODE 6340 TOTAL | | | | 6,550 | 6,550 | 6,350 | 6,350 |
| 352363 7840 | JOB SITE LIGHTING | 2 | NEW | 2,500 | 5,000 | 5,000 | - | - |
| | JOB SITE LIGHTING | 2 | NEW | 2,500 | - | - | 5,000 | 5,000 |
| | STEEL PLATE | 1 | NEW | 5,000 | 5,000 | 5,000 | - | - |
| | STEEL PLATE | 1 | NEW | 5,000 | - | - | 5,000 | 5,000 |
| | GIS UPGRADE FOR GPR AND SOFTWARE | 1 | NEW | 10,000 | 10,000 | 10,000 | - | - |
| | PRESS UNIT FOR NATURAL GAS PIPES | 1 | NEW | 3,500 | 3,500 | 3,500 | - | - |
| | PIPE FUSION UNIT | 1 | NEW | 1,500 | 1,500 | 1,500 | - | - |
| | SHORING | 1 | NEW | 10,000 | - | - | 10,000 | 10,000 |
| | HOT TAPPING KIT | 1 | REPLACEMENT | 3,500 | - | - | 3,500 | 3,500 |
| | LEAK COORELATOR | 1 | NEW | 7,000 | - | - | 7,000 | 7,000 |
| | OBJECT CODE 7840 TOTAL | | | | 25,000 | 25,000 | 30,500 | 30,500 |
| 352567 6340 | TABLET COMPUTER WITH CELLULAR | 1 | REPLACEMENT | 800 | 800 | 800 | - | - |
| | 24' FOAM FILLED POLE | 1 | REPLACEMENT | 500 | 500 | 500 | - | - |
| | SMART COVER BATTERY | 2 | REPLACEMENT | 605 | - | - | 1,210 | 1,210 |
| | 90 DEGREE SWIVEL FOR VAC TRUCK | 1 | REPLACEMENT | 320 | 320 | 320 | - | - |
| | 20' 3/4" LEADER HOSE | 1 | REPLACEMENT | 195 | 195 | 195 | - | - |
| | 20' 1" LEADER HOSE | 1 | REPLACEMENT | 195 | 195 | 195 | - | - |
| | OBJECT CODE 6340 TOTAL | | | | 2,010 | 2,010 | 1,210 | 1,210 |
| 352567 7840 | WINCAN WEBFLEX SOFTWARE | 2 | REPLACEMENT | 1,250 | 2,500 | 2,500 | - | - |
| | WINCAN WEBFLEX SOFTWARE | 1 | REPLACEMENT | 1,250 | - | - | 1,250 | 1,250 |
| | PIRANHA HOSE 1"X600' 3000PSI | 1 | REPLACEMENT | 2,580 | 2,580 | 2,580 | - | - |
| | ENVIROSIGHT QUICK VIEW POLE CAMERA | 1 | NEW | 16,500 | 16,500 | 16,500 | - | - |
| | OBJECT CODE 7840 TOTAL | | | | 21,580 | 21,580 | 1,250 | 1,250 |
| 452410 6340 | 24' FOAM FILLED POLE | 1 | REPLACEMENT | 500 | - | - | 500 | 500 |
| | SMART COVER BATTERY | 2 | REPLACEMENT | 605 | 1,210 | 1,210 | - | - |
| | 90 DEGREE SWIVEL FOR VAC TRUCK | 1 | REPLACEMENT | 320 | - | - | 320 | 320 |
| | 20' 3/4" LEADER HOSE | 1 | REPLACEMENT | 195 | - | - | 195 | 195 |
| | 20' 1" LEADER HOSE | 1 | REPLACEMENT | 195 | - | - | 195 | 195 |
| | OBJECT CODE 6340 TOTAL | | | | 1,210 | 1,210 | 1,210 | 1,210 |
| 452410 7840 | WINCAN WEBFLEX SOFTWARE | 1 | REPLACEMENT | 1,250 | - | - | 1,250 | 1,250 |
| | FDV 300 ROOT CONTROL APPLICATOR | 1 | NEW | 8,500 | 8,500 | 8,500 | - | - |
| | LATERAL CCTV PUSH CAMERA | 1 | REPLACEMENT | 11,500 | 11,500 | 11,500 | - | - |
| | CHERNE 8" SEWER PLUGS | 2 | REPLACEMENT | 785 | 1,570 | 1,570 | - | - |
| | OBJECT CODE 7840 TOTAL | | | | 21,570 | 21,570 | 1,250 | 1,250 |
| | EQUIPMENT TOTAL | | | | 77,920 | 77,920 | 41,770 | 41,770 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **WATER ENTERPRISE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 545,530 | \$ 762,700 | \$ 831,450 | \$ 831,450 | \$ 831,900 | \$ 831,900 |
| 52-352267 | <u>Water Billing</u> | | | | | | |
| | • Print and mail water bills | 37,818 | 55,000 | 25,000 | 25,000 | 27,500 | 27,500 |
| | • Software (Programming) | - | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| | • Interactive Voice Response Maintenance | - | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| | • Townsend Lobbyist (75% is funded by General Fund and 25% is funded by Water Fund) | 24,225 | 25,500 | 25,500 | 25,500 | 25,500 | 25,500 |
| | • Harrell & Company - Continuing Disclosure | 500 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| | SUB-TOTAL | 62,543 | 106,500 | 76,500 | 76,500 | 79,000 | 79,000 |
| 52-352363 | <u>Water System Maintenance</u> | | | | | | |
| | • Water well maintenance and repairs | 24,236 | 25,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| | • Maintenance of telemetry system | 5,348 | 25,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| | • Reservoir Inspection - Diver Services | - | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| | • Diesel Fuel Polishing | - | 5,000 | 7,000 | 7,000 | 7,000 | 7,000 |
| | • SCAQMD Permits | 3,671 | 4,500 | 4,500 | 4,500 | 4,500 | 4,500 |
| | • Repair of pressure reducing valves, large automatic valves and MWD connections | - | 5,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | • ESRI ARC GIS Enterprise Subscription | 5,000 | 5,000 | - | - | - | - |
| | • Underground Service Alert | 4,417 | 10,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| | • Water quality report (annual) prep/mailing | 13,710 | 14,000 | 14,500 | 14,500 | 14,500 | 14,500 |
| | • Backflow device testing and repairs | - | 2,500 | 15,000 | 15,000 | 15,000 | 15,000 |
| | • Miscellaneous supplies/maintenance | - | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| | • Compliance reporting public health goals | - | - | 20,000 | 20,000 | 20,000 | 20,000 |
| | • Water Loss Technical SB555/SB1420 | - | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| | • Haz-Mat Disposal - Fuel Tank Abandonment | - | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | • AMI/WaterSmart Hosting Services | 65,000 | 65,000 | 65,000 | 65,000 | 65,000 | 65,000 |
| | • Computerized Mobile Maintenance System (CMMS) | 19,500 | 19,500 | 19,500 | 19,500 | 19,500 | 19,500 |
| | • Statewide Drinking Water Fee | 63,262 | 65,000 | 65,000 | 65,000 | 65,000 | 65,000 |
| | • WaterSmart Customer Letters | - | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | • Other - Annual Water Haul License Fee | 540 | - | 600 | 600 | 700 | 700 |
| | • Other - MWDOC Choice Program | 15,000 | - | 15,000 | 15,000 | 15,000 | 15,000 |
| | • Other - Bacterial Sample Plan Update | 3,278 | - | 12,000 | 12,000 | 12,000 | 12,000 |
| | SUB-TOTAL | 222,963 | 293,000 | 360,600 | 360,600 | 360,700 | 360,700 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **WATER ENTERPRISE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| 52-352567 | <u>NPDES/Water Engineering</u> | | | | | | |
| | • Stormwater Co-Permittee Fee (NPDES) | 110,462 | 128,000 | 128,000 | 128,000 | 132,000 | 132,000 |
| | • Stormwater MS4 Permit | 35,333 | 37,500 | 37,500 | 37,500 | 39,500 | 39,500 |
| | • Catch basin cleaning services (NPDES) | 37,490 | 57,500 | 57,500 | 57,500 | 57,500 | 57,500 |
| | • Consulting Services (NPDES) | 10,200 | 25,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| | • Fats, Oils and Grease Control (WDR) | - | - | 10,000 | 10,000 | 10,000 | 10,000 |
| | • OCHCA Restaurant Inspections (WDR) | - | - | 5,000 | 5,000 | 5,000 | 5,000 |
| | • Grease interceptor inspections (WDR) | - | - | 32,000 | 32,000 | 27,250 | 27,250 |
| | • Legal Services (NPDES) | 380 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| | • Water Bill Inserts (NPDES) | - | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| | • Water conservation programs/WaterSmart | - | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| | • Stormdrain Map Update | - | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| | • Water System Master Plan | - | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| | • Coyote Creek TMDL Shared Fee | - | 14,500 | 14,700 | 14,700 | 16,500 | 16,500 |
| | • Computerized Mobile Maint System (CMMS) | 4,200 | 4,200 | 4,430 | 4,430 | 4,200 | 4,200 |
| | • Other - Doggie Walk Bags | 6,170 | - | - | - | - | - |
| | • Other - Ecohero Show | 275 | - | - | - | - | - |
| | • Other - FOG/BMP Inspection | 539 | - | - | - | - | - |
| | SUB-TOTAL | 205,048 | 284,700 | 347,130 | 347,130 | 349,950 | 349,950 |
| 52-452410 | <u>Sewer System Maintenance</u> | | | | | | |
| | • Sewage System Permit (WDR) | 17,834 | 18,500 | 18,500 | 18,500 | 18,500 | 18,500 |
| | • Fats, Oils and Grease Control (WDR) | - | 10,000 | - | - | - | - |
| | • OCHCA Restaurant Inspections (WDR) | 397 | 5,000 | - | - | - | - |
| | • Grease interceptor inspections (WDR) | 9,150 | 27,500 | - | - | 4,750 | 4,750 |
| | • SmartCover Monitoring | 12,416 | 12,500 | 14,000 | 14,000 | 14,000 | 14,000 |
| | • Computerized Mobile Maintenance System (CMM) | 5,000 | 5,000 | 4,770 | 4,770 | 5,000 | 5,000 |
| | • Other - TRI-800 8" Hose | 229 | - | - | - | - | - |
| | • Other - EEC Environmental Sewer Audit | 9,950 | - | 9,950 | 9,950 | - | - |
| | SUB-TOTAL | 54,976 | 78,500 | 47,220 | 47,220 | 42,250 | 42,250 |

CITY OF BUENA PARK
MEMBERSHIP, SUBSCRIPTIONS & CERTIFICATIONS DETAIL (6420)
FY 2023-24 and 2024-25

Department: **WATER ENTERPRISE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 24,151 | \$ 34,780 | \$ 39,780 | \$ 39,780 | \$ 41,780 | \$ 41,780 |
| 52-352363 | <u>Water System Maintenance</u> | | | | | | |
| | • American Water Works Assoc. dues | 4,093 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| | • State water certification renewals | 335 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| | • CWEA Membership | 298 | 200 | 200 | 200 | 200 | 200 |
| | • Misc. books, dues and subscriptions | - | 650 | 650 | 650 | 650 | 650 |
| | • ESRI ARC GIS Enterprise Subscription | 12,500 | 15,000 | 20,000 | 20,000 | 22,000 | 22,000 |
| | SUB-TOTAL | <u>17,226</u> | <u>20,850</u> | <u>25,850</u> | <u>25,850</u> | <u>27,850</u> | <u>27,850</u> |
| 52-352567 | <u>NPDES/Water Engineering</u> | | | | | | |
| | • Santa Ana Flood Protection Agency | 1,300 | 1,300 | 1,300 | 1,300 | 1,300 | 1,300 |
| | • Technical manuals / water code books | - | 500 | 500 | 500 | 500 | 500 |
| | • League of California Cities membership (80% is funded by General Fund and 20% is funded by Water Fund) | 4,671 | 6,250 | 6,250 | 6,250 | 6,250 | 6,250 |
| | • Assoc. of California Cities membership (80% is funded by General Fund and 20% is funded by Water Fund) | - | 4,380 | 4,380 | 4,380 | 4,380 | 4,380 |
| | • CWEA Membership | - | - | 750 | 750 | 750 | 750 |
| | • Other - PE License Fee Renewal | 180 | - | - | - | - | - |
| | SUB-TOTAL | <u>6,151</u> | <u>12,430</u> | <u>13,180</u> | <u>13,180</u> | <u>13,180</u> | <u>13,180</u> |
| 52-452410 | <u>Sewer System Maintenance</u> | | | | | | |
| | • State water certification renewals | 582 | 700 | 750 | 750 | 750 | 750 |
| | • CWEA Membership | 192 | 800 | - | - | - | - |
| | SUB-TOTAL | <u>774</u> | <u>1,500</u> | <u>750</u> | <u>750</u> | <u>750</u> | <u>750</u> |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

Department: **WATER ENTERPRISE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 4,672 | \$ 18,300 | \$ 20,800 | \$ 20,800 | \$ 20,400 | \$ 20,400 |
| 52-352363 | <u>Water System Maintenance</u> <ul style="list-style-type: none"> • Water system seminars - Testing, training and certification fees • Traffic Control Training • Asbestos Cement Pipe Training • Confined Space Training | 939 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 52-352567 | <u>NPDES/Water Engineering</u> <ul style="list-style-type: none"> • OCWA meetings. • Cross Connection meetings • NPDES/Water Quality Training • CPR Training • APWA Meetings | 1,392 | 500 | 3,400 | 3,400 | 3,000 | 3,000 |
| 52-452410 | <u>Sewer System Maintenance</u> <ul style="list-style-type: none"> • Sewer system seminars - Testing, training and certification fees • NASSCO Certification | 2,341 | 2,800 | 2,400 | 2,400 | 2,400 | 2,400 |

Public Works

**PUBLIC WORKS DEPARTMENT
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25**

OF FTE's: 41.82
2023-24 TOTAL BUDGET: \$16,025,310
2023-25 TOTAL BUDGET: \$16,562,750

FUNCTIONS/OBJECTIVES:

- To administer maintenance programs for streets, utilities, buildings and equipment
- To administer the engineering, transportation and capital improvement programs
- To interface with other government entities regarding issues which affect City infrastructure

PRIOR YEAR MAJOR ACCOMPLISHMENTS:

OPERATIONS & MAINTENANCE

- Cleaned over 275,000' of sewer mains and CCTV over 30,000'
- Cleaned over 3,000' of storm drains and CCTV 3,000'
- Treated roots in sewer mains with ROOT-X (15,000 Linear Feet)
- Repaired/installed sewer mains & laterals 100' (by City Sewer Staff)
- Repaired/installed storm drain line and catch basins 80' (by City Sewer Staff)
- Repaired/replaced 5 sewer access composite frame & covers (by City Sewer Staff)
- Cleaned/removed 22 cubic feet of debris from two storm water pump stations
- Sewer staff assisted Water Department on over 30 water main & service leaks (with Hydro-Excavation)
- Completed 1,705 feet of sidewalk grinds
- Utilized 20,950 pounds of crack seal material applied to City streets
- Poured 6,550 square feet of sidewalk
- Completed concrete work at Boiserranc Park
- Planted trees on Edison right-of-way, on La Palma between El Monte and Knott, and Dale at the Edison right-of-way
- Replaced 10 Texas Ranger plants on Valley View at La Canada
- Re-landscaped front yard of the City Yard
- Cleaned up the south side of Auto Center Drive and Stanton, and installed Desert Museums and base
- Numerous homeless encampment clean-ups
- Improved well site infrastructure
- Boisseranc Well major rehabilitation and electrical upgrade
- Installed new well chlorination stations and rehabbed older sites
- Implemented new State mandated compliance reporting
- Stanton, Indiana, Rand, Pipeline replacement and abandonment project
- Implemented meter reading program upgrade called Neptune 360
- City of La Palma and Buena Park emergency water system interconnect completed
- 4,608 graffiti removals
- Provided staff support for Community events, including Easter Eggstravaganza, Summer Concerts, Movies in the Park, Silverado Days, the Buena Park Cultural Festival, Cops and Goblins, Candy Cane Lane and Christmas Tree Lighting

**PUBLIC WORKS DEPARTMENT
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25**

ENGINEERING

- Issued hundreds of encroachment and private development permits, geological permits, transportation permits, and water permits
- Continued Annual Sewer Main and Sewer Manhole rehabilitation programs
- Completed Annual Pavement Rehabilitation and Slurry Seal programs
- Completed Annual Wheel Chair Ramp installations
- Obtained SB-1 funds to enhance the City's overall pavement condition
- Resolved hundreds of requests related to traffic signal service issues such as traffic light outages, four way red flash calls, broken pedestrian pushbutton, failed vehicle detection and repair of fiber-optic communications systems.
- Completed dozens of traffic investigations as a result of resident requests related to various traffic safety and parking issues in the City
- Managed existing permitted parking districts

DESIRED SERVICE LEVELS FOR THE COMING YEAR:

OPERATIONS & MAINTENANCE

- Clean over 300,000' of sewer mains and CCTV over 30,000'
- Clean over 100,000' of storm drains and CCTV 50,000'
- Treat roots in sewer mains with ROOT-X (20,000 Linear Feet)
- Repair/Install sewer mains & laterals (By City Sewer Staff)
- Repair/Install storm drain line and catch basins (By City Sewer Staff)
- Repair/Replace sewer access composite frame & covers (By City Sewer Staff)
- Clean/remove debris from two storm water pump stations (Cubic Feet TBD)
- Sewer staff assist Water Department with water main & service leaks (Hydro-Excavation)
- Complete sidewalk inspections and grinding associated with the inspections
- Plant more trees
- Eliminate sidewalk trip hazards
- Water conservation activities
- Unidirectional Flushing for water quality improvement
- Upgrade infrastructure of commonly hit hydrants
- Rehabilitate pressure control vaults
- Implement backflow report and testing program
- Increase CDBG graffiti removal totals

ENGINEERING

- Continue coordinating with Caltrans and local agencies in North Orange County Integrated Corridor Management
- Explore City-wide parking congestion mitigation efforts
- Complete additional waterline & pressure regulating improvements
- Continue promoting Active Transportation Activities and Implement Multi-Modal Transportation initiatives
- Work with utility companies to identify opportunities to underground overhead utilities
- Continue Annual Wheel Chair Ramp Improvement Program
- Continue Annual Pavement Rehabilitation and Slurry Seal Program
- Continue Annual Sewer Lining and sewer manhole repair programs

**PUBLIC WORKS DEPARTMENT
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25**

- Continue ADA Park improvements
- Complete the 2023-24 and 2024-25 Capital Improvement Program
- Facilitate permitting and inspection of the SiFi Networks fiber project in the City ROW

**CITY OF BUENA PARK
PUBLIC WORKS DEPARTMENT**
Organizational Chart

**DIRECTOR OF PUBLIC WORKS/
CITY ENGINEER**

Sr. Administrative Assistant – 1

ENGINEERING
Assistant City Engineer – 1

OPERATIONS
Operations Manager – 1

Administrative Assistance
Management Analyst – 1

CIP
Principal Engineer – 1
Associate Engineer – 1
Assistant Engineer – 3
Engineering Aide P/T – 2

Construction Support
Sr. PW Inspector – 1
PW Inspector – 2

GIS Services
Sr. Engineering Tech/GIS Coordinator – 1

Traffic Services
Associate Engineer – 1
Signs & Striping
Lead Signs/Marking Tech – 1
Sr. Traffic Painter – 1
Maintenance Worker – 1

Development Services
Assistant Engineer – 1

Permits
Permit Technician – 2

Water Services Division
Manager – 1
Water Quality Specialist – 1
Water Loss Specialist – 1
Lead Water Services Tech – 3
Sr. Water Services Tech – 3
Water Services Tech – 6
Maintenance Helper – 1

Sewer/Storm Services Division
Superintendent – 1
Lead Sewer Svcs Tech – 1
Sr. Sewer Svcs Tech – 1
Sewer Svcs Tech – 2

Street Maintenance Division
Superintendent – 1
Lead Maintenance Worker – 4
Sr. Maintenance Worker – 4
Maintenance Worker – 5

Administrative Assistance
Sr. Management Analyst – 1
Sr. Administrative Assistant – 1
Sr. Office Assistant – 1

Facilities Maintenance/ Parks Division
Superintendent – 1
Facility Maintenance
Facility Lead Maintenance Tech – 1
Facility Maintenance Worker – 1
Maintenance Helper – 1
Parks Services
Lead Maintenance Worker – 2
Sr. Maintenance Worker – 2
Maintenance Worker – 3
Maintenance Helper – 4
Maintenance Assistant I/II P/T – 8

Graffiti Removal
Maintenance Assistant I/II P/T – 3
Fleet Maintenance Division
Supervisor – 1
Lead Fleet Mechanic – 1
Fleet Mechanic – 2
Lube Tech P/T – 1

NPDES
Sr. Environmental Insp – 1

PUBLIC WORKS DEPARTMENT
SERVICE LEVEL SUMMARY
Fiscal Years 2023-25

I. DIVISIONS

- A. Administration
- B. Engineering Services
- C. Traffic Services
- D. Water Services
- E. Sewer/Storm Services
- F. Street Maintenance
- G. Facility and Parks Maintenance
- H. Equipment Maintenance

A. Administration

- Department administration
- Training activities
- Long-range planning
- Beautification/Environmental Commission
- Environmental Compliance

B. Engineering Services

- Project design and planning
- Construction support
- Coordination with other agencies
- Permit issuance & inspection
- Water Engineering

C. Traffic Services

- Signal maintenance
- Signs and striping maintenance
- Project design and planning
- Traffic & Transportation Commission

D. Water Services

- Water system
- Wells and reservoir
- Water distribution
- Water efficiency and conservation
- Meter reading and service
- Water quality
- National Pollutant Discharge Elimination System

PUBLIC WORKS DEPARTMENT
SERVICE LEVEL SUMMARY
Fiscal Years 2023-25

I. DIVISIONS (Cont)

E. Sewer/Storm Services

- Sewer System Cleaning
- Sewer System CCTV
- Waste Discharge Requirement
- Storm Drain System Cleaning
- Storm Drain System CCTV

F. Street Maintenance

- Pavement repairs
- Concrete curb and sidewalk repairs
- Storm drain system
- Parkways and trees

G. Facility and Parks Maintenance

- City buildings
- Parks, Median, and Parkway maintenance
- Modifications and repairs
- NOVAR system maintenance
- Service to City departments
- Metrolink Station maintenance

H. Equipment Maintenance

- Fleet vehicle maintenance
- Small engines and equipment
- Fuel management
- Emergency generator maintenance

PUBLIC WORKS DEPARTMENT
SERVICE LEVEL SUMMARY
Fiscal Years 2023-25

II. DEPARTMENT EMPLOYEES

- Director of Public Works – 1
- Assistant City Engineer – 1
- Operations Manager – 1
- Principal Engineer – 1
- Water Services Manager – 1
- Associate Engineer – 2
- Sr. Management Analyst – 1
- Sewer/Storm Svcs. Superinten. – 1
- Facilities & Parks Superintendent – 1
- Street Mtce. Superintendent – 1
- Fleet Mtce. Supervisor – 1
- Assistant Engineer – 4
- Sr. Public Works Inspector – 1
- Public Works Inspector – 2
- Sr. Engineering Tech – 1
- Permit Technician – 2
- Sr. Admin. Assistant – 2
- Sr. Office Assistant – 1
- Management Analyst – 1
- Water Quality Specialist – 1
- Water Loss Specialist – 1
- Lead Water Svcs. Tech. – 3
- Sr. Water Svcs. Tech. – 3
- Water Services Tech. – 6
- Lead Sewer Svcs. Tech. – 1
- Sr. Sewer Svcs. Tech. – 1
- Sewer Svcs. Tech. – 2
- Sr. Environmental Inspector – 1
- Lead Signs/Marking Tech. – 1
- Sr. Traffic Painter – 1
- Lead Mtce. Worker – 6
- Sr. Maintenance Worker – 6
- Maintenance Worker – 9
- Lead Fleet Mechanic – 1
- Fleet Mechanic – 2
- Lead Facilities Mtce. Tech. – 1
- Facilities Mtce. Worker – 1
- Maintenance Helper - 6

Total Employees - 79

III. CONTRACT SERVICES/ENGINEERING

Contract services for engineering design, contract administration, inspection and right-of-way acquisition required to complete capital improvements are secured on an as-needed basis. No specific firms are currently under contract to provide services on a regular or annual schedule. All contract services are secured through a competitive bidding process in accordance with City, State, and Federal regulations.

**PUBLIC WORKS DEPARTMENT
SERVICE LEVEL SUMMARY
Fiscal Years 2023-25**

IV. CONTRACT SERVICES/MAINTENANCE

The City utilizes contractual services in the areas of traffic signal maintenance, refuse disposal and recycling, tree trimming, landscaping, parkway and median maintenance, and facility and custodial maintenance. The quality of the work performed by these contractors is constantly monitored to ensure that the City is receiving the best possible service value from these contracts.

V. COMMISSIONS/COMMITTEES

CITY COMMISSIONS

- Traffic & Transportation

TECHNICAL ADVISORY COMMITTEES

- Orange County Transportation Authority
- Orange County Water District
- Growth Management Areas 1 & 2
- Freeway Widening Projects
- Municipal Water District of Orange County
- I-5 Joint Powers Authority
- NPDES General Permittee
- State WDR General Permittee

CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|---|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE PUBLIC WORKS |
|--|---|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|-----------------------|----------------------|-----------------------------|-----------|------------|
| 160105 | PUBLIC WORKS OPER'S | 382,040 | 470,140 | 460 | 852,640 |
| 160108 | ANIMAL CONTROL SVCS | - | 632,030 | - | 632,030 |
| 160109 | RECYCLING-BEV CONT. | - | 21,000 | - | 21,000 |
| 160110 | EMPL COMMUTE REDUCTN | 8,120 | 5,000 | - | 13,120 |
| 160140 | MOTOR VEH SUBVENTION | - | 6,000 | - | 6,000 |
| 160410 | DESIGN AND PLANNING | 428,920 | 38,720 | - | 467,640 |
| 460220 | TRASH COLLECTION | - | 4,486,200 | - | 4,486,200 |
| 560210 | STREET MAINTENANCE | 1,070,260 | 298,940 | 7,800 | 1,377,000 |
| 560211 | STREET/SIDEWALK MAINT | 618,750 | 241,290 | - | 860,040 |
| 560212 | TRAFFIC/TRANS COMM | 550 | 1,050 | - | 1,600 |
| 560220 | TRAFFIC SERVICES | 191,650 | 46,890 | - | 238,540 |
| 560222 | PROJECTS MANAGEMENT | 573,510 | 67,500 | - | 641,010 |
| 560230 | SIGNAL MAINTENANCE | - | 505,880 | - | 505,880 |
| 560231 | SIGNS & STRIPING | 325,850 | 166,870 | 14,200 | 506,920 |
| 560640 | RIGHT-OF-WAY MAINT | 328,360 | 159,670 | - | 488,030 |
| 560641 | R-O-W TREE MAINT | - | 245,000 | - | 245,000 |
| 660240 | STREET LIGHTING | - | 725,000 | - | 725,000 |
| 660241 | METRO STATION MAINT | - | 79,940 | - | 79,940 |
| 760310 | CONSTRUCTION SUPPORT | 240,310 | 37,800 | - | 278,110 |
| 860810 | PARK FACILITY MAINT | 1,273,960 | 2,106,910 | 34,000 | 3,414,870 |
| 860815 | GRAFFITI REMOVAL | 22,930 | 37,840 | - | 60,770 |
| 860820 | SWIMMING POOL MAINT | - | 123,970 | - | 123,970 |
| TOTAL APPROPRIATIONS | | 5,465,210 | 10,503,640 | 56,460 | 16,025,310 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|---------------------|------------|
| 11 | GENERAL FUND | 14,505,140 |
| 24 | STATE GAS TAX FUND | 860,040 |
| 25 | MEASURE M2 | 641,010 |
| 40 | AB 2766 (AQMD) FUND | 19,120 |
| TOTAL RESOURCES | | 16,025,310 |



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|---|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE PUBLIC WORKS |
|--|---|

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|-----------------------|----------------------|-----------------------------|-----------|------------|
| 160105 | PUBLIC WORKS OPER'S | 402,900 | 473,870 | 900 | 877,670 |
| 160108 | ANIMAL CONTROL SVCS | - | 663,950 | - | 663,950 |
| 160109 | RECYCLING-BEV CONT. | - | 21,000 | - | 21,000 |
| 160110 | EMPL COMMUTE REDUCTN | 8,120 | 5,000 | - | 13,120 |
| 160140 | MOTOR VEH SUBVENTION | - | 6,000 | - | 6,000 |
| 160410 | DESIGN AND PLANNING | 454,380 | 36,910 | - | 491,290 |
| 460220 | TRASH COLLECTION | - | 4,709,160 | - | 4,709,160 |
| 560210 | STREET MAINTENANCE | 1,116,760 | 303,950 | 6,300 | 1,427,010 |
| 560211 | STREET/SIDEWALK MAINT | 653,660 | 240,080 | - | 893,740 |
| 560212 | TRAFFIC/TRANS COMM | 550 | 1,050 | - | 1,600 |
| 560220 | TRAFFIC SERVICES | 203,860 | 45,940 | - | 249,800 |
| 560222 | PROJECTS MANAGEMENT | 606,600 | 16,640 | - | 623,240 |
| 560230 | SIGNAL MAINTENANCE | - | 509,550 | - | 509,550 |
| 560231 | SIGNS & STRIPING | 342,010 | 170,050 | - | 512,060 |
| 560640 | RIGHT-OF-WAY MAINT | 344,890 | 161,700 | - | 506,590 |
| 560641 | R-O-W TREE MAINT | - | 245,000 | - | 245,000 |
| 660240 | STREET LIGHTING | - | 725,000 | - | 725,000 |
| 660241 | METRO STATION MAINT | - | 105,370 | - | 105,370 |
| 760310 | CONSTRUCTION SUPPORT | 251,260 | 38,150 | - | 289,410 |
| 860810 | PARK FACILITY MAINT | 1,347,930 | 2,138,680 | 19,400 | 3,506,010 |
| 860815 | GRAFFITI REMOVAL | 23,780 | 37,840 | - | 61,620 |
| 860820 | SWIMMING POOL MAINT | - | 124,560 | - | 124,560 |
| TOTAL APPROPRIATIONS | | 5,756,700 | 10,779,450 | 26,600 | 16,562,750 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|---------------------|------------|
| 11 | GENERAL FUND | 15,026,650 |
| 24 | STATE GAS TAX FUND | 893,740 |
| 25 | MEASURE M2 | 623,240 |
| 40 | AB 2766 (AQMD) FUND | 19,120 |
| TOTAL RESOURCES | | 16,562,750 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION | | | DEPARTMENT TITLE | | | | | |
|-----------------------------|--|------------------------|------------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| GENERAL GOVERNMENT SERVICES | | | PUBLIC WORKS | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | SALARY & BENEFITS | | | | | | | |
| | DIRECTOR OF PUBLIC WORKS/CITY ENG 0.65 | 121,550 | | 126,420 | 136,910 | 136,910 | 150,950 | 150,950 |
| | ASSISTANT CITY ENGINEER 0.65 | 94,590 | | 101,950 | 100,430 | 100,430 | 110,650 | 110,650 |
| | OPERATIONS MANAGER 0.20 | 27,400 | | 29,900 | 32,940 | 32,940 | 34,590 | 34,590 |
| | PRINCIPAL ENGINEER 0.80 | 130,360 | | 135,570 | 103,430 | 103,430 | 108,600 | 108,600 |
| | ASSOCIATE ENGINEER 1.47 | 158,070 | | 162,920 | 177,640 | 177,640 | 195,650 | 195,650 |
| | SR MANAGEMENT ANALYST 0.50 | 53,770 | | 58,640 | 64,600 | 64,600 | 67,830 | 67,830 |
| | STREET MAINTENANCE SUPERINTENDENT 1.00 | 107,350 | | 111,650 | 117,220 | 117,220 | 123,080 | 123,080 |
| | FACILITIES & PARKS SUPERINTENDENT 0.20 | 21,470 | | 22,330 | 23,440 | 23,440 | 24,620 | 24,620 |
| | SR. ENGINEERING TECH/GIS SPECIALIST 0.65 | - | | 61,410 | 66,600 | 66,600 | 73,350 | 73,350 |
| | ASSISTANT ENGINEER 3.25 | 292,910 | | 302,270 | 314,980 | 314,980 | 333,030 | 333,030 |
| | MANAGEMENT ANALYST 0.25 | 22,160 | | 24,160 | 25,370 | 25,370 | 26,640 | 26,640 |
| | SR PUBLIC WORKS INSPECTOR 1.00 | 80,560 | | 83,780 | 96,730 | 96,730 | 101,570 | 101,570 |
| | SR. ENVIRONMENTAL INSPECTOR 0.30 | 25,610 | | 26,460 | 29,020 | 29,020 | 30,470 | 30,470 |
| | SR. ENGINEERING TECH 0.00 | 56,190 | | - | - | - | - | - |
| | PUBLIC WORKS INSPECTOR 1.40 | 114,720 | | 119,970 | 118,350 | 118,350 | 126,770 | 126,770 |
| | LEAD SIGNS & MARKINGS TECH. 1.00 | 72,780 | | 75,690 | 79,480 | 79,480 | 83,450 | 83,450 |
| | LEAD MAINTENANCE WORKER 6.00 | 355,570 | | 373,130 | 472,920 | 472,920 | 503,240 | 503,240 |
| | SR MAINTENANCE WORKER 6.00 | 378,120 | | 400,860 | 426,950 | 426,950 | 449,790 | 449,790 |
| | SENIOR TRAFFIC PAINTER 1.00 | 64,860 | | 67,450 | 70,820 | 70,820 | 74,370 | 74,370 |
| | SR. ADMINISTRATIVE ASSISTANT 1.00 | 63,100 | | 67,430 | 70,810 | 70,810 | 74,350 | 74,350 |
| | PERMIT TECHNICIAN 1.50 | 86,290 | | 89,740 | 88,190 | 88,190 | 94,690 | 94,690 |
| | MAINTENANCE WORKER 9.00 | 498,100 | | 520,220 | 530,310 | 530,310 | 569,240 | 569,240 |
| | MAINTENANCE HELPER 4.00 | 140,850 | | 161,480 | 169,410 | 169,410 | 183,920 | 183,920 |
| | TOTAL POSITIONS 41.82 | | | | | | | |
| 5110 | REGULAR SALARIES | 2,966,380 | 2,633,952 | 3,125,960 | 3,316,550 | 3,316,550 | 3,540,850 | 3,540,850 |
| 5110 | LONGEVITY PAY | 5,560 | 4,763 | 5,810 | 17,840 | 17,840 | 20,150 | 20,150 |
| 5115 | EXCESS MEDICAL PREMIUM | 137,680 | 140,534 | 141,250 | 139,670 | 139,670 | 139,670 | 139,670 |
| 5117 | CASH PAYMENT PER MOU | 68,564 | 68,564 | 31,620 | - | - | - | - |
| 5118 | SPECIAL LICENSE | 4,800 | 7,525 | 4,800 | 9,900 | 9,900 | 9,900 | 9,900 |
| 5119 | RIDE SHARE INCENTIVE | 8,000 | 6,636 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| 5130 | OVERTIME | 57,800 | 69,195 | 57,800 | 57,800 | 57,800 | 57,800 | 57,800 |
| 5131 | VACATION PAY-OFF | 19,080 | 11,111 | 19,080 | 15,590 | 15,590 | 16,560 | 16,560 |
| 5132 | SICK-LEAVE BUY BACK | 6,200 | 5,682 | 5,990 | 3,250 | 3,250 | 3,410 | 3,410 |
| 5140 | PART-TIME PERSONNEL | 193,080 | 243,044 | 232,687 | 257,360 | 257,360 | 270,190 | 270,190 |
| 5145 | CELL PHONE ALLOWANCE | - | - | 2,050 | 1,450 | 1,450 | 1,450 | 1,450 |
| 5154 | REIMBURSABLE SALARIES | (20,890) | (20,892) | (22,670) | (22,700) | (22,700) | (22,820) | (22,820) |
| 5157 | BILINGUAL PAY | 5,520 | 5,423 | 5,940 | 6,770 | 6,770 | 6,770 | 6,770 |
| 5160 | WORKERS' COMPENSATION | 86,230 | 86,232 | 157,830 | 199,320 | 199,320 | 212,640 | 212,640 |
| 5161 | ACCRUED LEAVE CHARGE | 21,770 | 21,792 | 30,300 | 29,610 | 29,610 | 29,690 | 29,690 |
| 5170 | MEDICAL INSURANCE | 418,950 | 341,206 | 433,890 | 478,750 | 478,750 | 514,300 | 514,300 |
| 5171 | DENTAL INSURANCE | 36,650 | 31,202 | 36,290 | 34,330 | 34,330 | 34,520 | 34,520 |
| 5172 | LONG-TERM DISABILITY | 11,750 | 5,311 | 9,980 | 10,550 | 10,550 | 11,240 | 11,240 |
| 5173 | LIFE AD&D | 2,400 | 2,393 | 6,470 | 6,870 | 6,870 | 7,300 | 7,300 |
| 5174 | MEDICARE | 48,214 | 42,522 | 51,740 | 54,530 | 54,530 | 57,970 | 57,970 |
| 5175 | PART-TIME RETIREMENT/DEF COMP | 6,640 | 9,114 | 8,320 | 9,000 | 9,000 | 9,450 | 9,450 |
| 5180 | RETIREMENT - CITY FUNDED | 286,910 | 250,558 | 292,690 | 356,520 | 356,520 | 372,170 | 372,170 |
| 5184 | RETIREMENT UAL - MISC | 731,170 | 706,329 | 581,350 | 462,090 | 462,090 | 443,570 | 443,570 |
| 5185 | EDUCATION REIMBURSEMENT | 7,500 | 85 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| 5190 | EDUCATION INCENTIVE PAY | 12,200 | 10,774 | 14,520 | 17,370 | 17,370 | 17,370 | 17,370 |
| 5199 | REIMBURSABLE BENEFITS | (13,000) | (12,996) | (13,350) | (12,710) | (12,710) | (12,950) | (12,950) |
| | SALARY & BENEFITS TOTAL | 5,109,159 | 4,670,061 | 5,235,847 | 5,465,210 | 5,465,210 | 5,756,700 | 5,756,700 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION | | DEPARTMENT TITLE | | | | | | |
|-----------------------------|----------------------------------|------------------------|----------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| GENERAL GOVERNMENT SERVICES | | PUBLIC WORKS | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 2,434,425 | 2,139,053 | 2,583,994 | 2,703,310 | 2,703,310 | 2,710,550 | 2,710,550 |
| 6244 | TRASH COLLECTION | 3,546,540 | 3,843,096 | 4,187,040 | 4,459,200 | 4,459,200 | 4,682,160 | 4,682,160 |
| 6245 | PROFESSIONAL SERVICES - CITY | 45,280 | 45,282 | 46,670 | 48,810 | 48,810 | 48,890 | 48,890 |
| 6250 | OFFICE EQUIPMENT MAINTENANCE | 29,000 | 14,775 | 29,000 | 30,080 | 30,080 | 30,080 | 30,080 |
| 6255 | SAFETY SHOES | 8,180 | 7,860 | 8,180 | 8,180 | 8,180 | 8,180 | 8,180 |
| 6260 | EQUIPMENT RENTAL - CITY | 218,910 | 218,928 | 206,120 | 211,060 | 211,060 | 217,540 | 217,540 |
| 6261 | EQUIPMENT MAINTENANCE - CITY | 516,710 | 516,708 | 631,190 | 560,150 | 560,150 | 574,950 | 574,950 |
| 6265 | MNGT INFO SYS CHGS - CITY | 119,250 | 119,244 | 103,040 | 156,270 | 156,270 | 149,560 | 149,560 |
| 6270 | EQUIPMENT RENTAL - OTHER | 2,250 | - | 2,250 | - | - | - | - |
| 6280 | AUTO EXPENSE REIMBURSE | - | 70 | - | - | - | - | - |
| 6290 | ELECTRIC UTILITY | 895,000 | 1,019,575 | 954,000 | 954,000 | 954,000 | 954,000 | 954,000 |
| 6300 | GAS UTILITY | 28,000 | 31,254 | 28,000 | 28,000 | 28,000 | 28,000 | 28,000 |
| 6310 | TELEPHONE | 14,340 | 9,720 | 14,340 | 14,340 | 14,340 | 14,340 | 14,340 |
| 6320 | WATER UTILITY | 525,000 | 605,826 | 525,000 | 540,000 | 540,000 | 540,000 | 540,000 |
| 6337 | TRAFFIC SIGNAL HARDWARE/SUPPLIES | 35,000 | - | 35,000 | - | - | - | - |
| 6340 | NON-CAPITAL EQUIPMENT/FURNITURE | 9,770 | 2,728 | 16,750 | 22,560 | 22,560 | 12,000 | 12,000 * |
| 6350 | SMALL TOOL/EQUIP EXPENSE | 7,820 | 4,142 | 7,820 | 7,820 | 7,820 | 7,820 | 7,820 |
| 6370 | UNIFORM EXPENSE | 33,850 | 32,756 | 34,250 | 34,750 | 34,750 | 34,750 | 34,750 |
| 6410 | STATIONERY/OFFICE SUPPLIES | 21,250 | 9,382 | 22,250 | 20,250 | 20,250 | 20,250 | 20,250 |
| 6420 | MEMBERSHIP/SUBS/CERTS | 44,500 | 41,345 | 47,250 | 42,230 | 42,230 | 46,230 | 46,230 |
| 6440 | SIGNS/STRIPING EXPENSES | 36,000 | 37,731 | 40,000 | 43,000 | 43,000 | 43,000 | 43,000 |
| 6450 | HARDWARE SUPPLIES | 17,940 | 17,983 | 20,440 | 20,940 | 20,940 | 20,940 | 20,940 |
| 6460 | GAS AND OIL | 4,000 | 1,652 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| 6470 | LAB/CHEMICAL SUPPLIES | 35,000 | 54,878 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| 6480 | ASPHALT AND CONCRETE | 90,000 | 93,166 | 110,000 | 120,000 | 120,000 | 120,000 | 120,000 |
| 6490 | GRAFFITI REMOVAL SUPPLIES | 36,000 | 29,237 | 36,000 | 36,000 | 36,000 | 36,000 | 36,000 |
| 6500 | GROUND MAINTENANCE SUPPLIES | 71,000 | 100,616 | 86,000 | 86,000 | 86,000 | 86,000 | 86,000 |
| 6501 | PLANT REPLACE/FERTILIZER | 35,000 | 41,464 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| 6502 | IRRIGATION SUPPLIES | 30,000 | 45,935 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| 6510 | BUILDING MAINTENANCE - CITY | 389,600 | 389,604 | 472,070 | 460,980 | 460,980 | 489,890 | 489,890 |
| 6650 | CONFERENCE/MEETING/TRAINING | 11,860 | 3,603 | 12,360 | 12,110 | 12,110 | 12,110 | 12,110 |
| 6665 | REPRODUCTION SUPPLIES/SERVICES | 8,443 | 6,716 | 8,633 | 8,440 | 8,440 | 8,440 | 8,440 |
| 6685 | RIDESHARING PROGRAM | 3,000 | 1,796 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 6799 | REIMBURSE OPERATING EXPENSES | (228,680) | (228,684) | (252,190) | (259,280) | (259,280) | (261,230) | (261,230) |
| 7840 | MACHINERY/EQUIPMENT | 65,250 | 55,117 | 7,500 | 33,900 | 33,900 | 14,600 | 14,600 * |
| | MAINTENANCE & OPERATIONS TOTAL | 9,139,488 | 9,312,556 | 10,179,957 | 10,560,100 | 10,560,100 | 10,806,050 | 10,806,050 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION GENERAL GOVERNMENT SERVICES | | | DEPARTMENT TITLE PUBLIC WORKS | | | | | |
|---|--|--------------------|----------------------------------|--------------|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| ACTIVITY/ OBJECT NUMBER | DESCRIPTION | NUMBER OF UNITS | NEW OR REPLACEMENT | UNIT COST | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| * Account 6340 & 7840 Detail | | | | | | | | |
| EQUIPMENT | | | | | | | | |
| 160105 6340 | LAYOUT TABLE FOR PLANS | 1 | NEW | 900 | - | - | 900 | 900 |
| | ADJUSTABLE DESKTOP RISER FOR STANDING | 1 | NEW | 460 | 460 | 460 | - | - |
| | OBJECT CODE 6340 TOTAL | | | | 460 | 460 | 900 | 900 |
| 560210 6340 | GAS POWERED POLESAWS | 5 | REPLACEMENT | 900 | 4,500 | 4,500 | - | - |
| | SWEEPER BROOM SET | 4 | REPLACEMENT | 300 | 1,200 | 1,200 | - | - |
| | SWEEPER BROOM SET | 4 | REPLACEMENT | 300 | - | - | 1,200 | 1,200 |
| | CHIPPER BLADE SET | 4 | REPLACEMENT | 200 | 800 | 800 | - | - |
| | CHIPPER BLADE SET | 4 | REPLACEMENT | 200 | - | - | 800 | 800 |
| | OBJECT CODE 6340 TOTAL | | | | 6,500 | 6,500 | 2,000 | 2,000 |
| 560210 7840 | COMPLETE SIDEWALK GRINDER DRUM | 1 | REPLACEMENT | 1,300 | 1,300 | 1,300 | - | - |
| | COMPLETE SIDEWALK GRINDER DRUM | 1 | REPLACEMENT | 1,300 | - | - | 1,300 | 1,300 |
| | BATTERY POWERED POLESAW KIT | 1 | REPLACEMENT | 1,000 | - | - | 1,000 | 1,000 |
| | BATTERY POWERED BACK PACK BLOWER | 2 | REPLACEMENT | 1,000 | - | - | 2,000 | 2,000 |
| | OBJECT CODE 7840 TOTAL | | | | 1,300 | 1,300 | 4,300 | 4,300 |
| 560231 7840 | BITUMEN MARKER ADHESIVE APPLICATOR | 1 | NEW | 8,000 | 8,000 | 8,000 | - | - |
| | ATLAS COPCO COBRA BREAKER/HAMMER | 1 | REPLACEMENT | 5,000 | 5,000 | 5,000 | - | - |
| | 36-VOLT BRUSHLESS CORDLESS EARTH AUGER | 1 | NEW | 1,200 | 1,200 | 1,200 | - | - |
| | OBJECT CODE 7840 TOTAL | | | | 14,200 | 14,200 | - | - |
| 860810 6340 | BATTERY POWERED HEDGE TRIMMER KIT | 1 | REPLACEMENT | 800 | - | - | 800 | 800 |
| | BATTERY POWERED LINE TRIMMER | 1 | REPLACEMENT | 800 | - | - | 800 | 800 |
| | HANDHELD TABLETS | 4 | NEW | 700 | 2,800 | 2,800 | - | - |
| | GASOLINE 14" POLESAWS | 2 | REPLACEMENT | 700 | 1,400 | 1,400 | - | - |
| | GASOLINE CHAINSAWS | 2 | REPLACEMENT | 600 | 1,200 | 1,200 | - | - |
| | GASOLINE BACKPACK BLOWER | 1 | REPLACEMENT | 500 | 500 | 500 | - | - |
| | GASOLINE LINE TRIMMER | 2 | REPLACEMENT | 500 | 1,000 | 1,000 | - | - |
| | DEWALT 20V DRILL SETS | 2 | REPLACEMENT | 400 | 800 | 800 | - | - |
| | GASOLINE HANDHELD BLOWER | 1 | REPLACEMENT | 400 | 400 | 400 | - | - |
| | METAL PORTABLE FENCE PANEL (6'X10') | 10 | REPLACEMENT | 400 | 4,000 | 4,000 | - | - |
| | METAL PORTABLE FENCE PANEL (6'X10') | 10 | REPLACEMENT | 400 | - | - | 4,000 | 4,000 |
| | METAL PORTABLE FENCE PANEL (6'X10') | 10 | REPLACEMENT | 350 | 3,500 | 3,500 | - | - |
| | METAL PORTABLE FENCE PANEL (4'X10') | 10 | REPLACEMENT | 350 | - | - | 3,500 | 3,500 |
| | OBJECT CODE 6340 TOTAL | | | | 15,600 | 15,600 | 9,100 | 9,100 |
| 860810 7840 | AIRLESS PAINT SPRAYER (GAS POWERED) | 1 | NEW | 8,000 | 8,000 | 8,000 | - | - |
| | TABLESAW | 1 | NEW | 4,000 | 4,000 | 4,000 | - | - |
| | PICNIC TABLES | 2 | REPLACEMENT | 1,700 | 3,400 | 3,400 | - | - |
| | PICNIC TABLES | 2 | REPLACEMENT | 1,700 | - | - | 3,400 | 3,400 |
| | HONDA EU2000I GAS GENERATOR | 2 | REPLACEMENT | 1,500 | 3,000 | 3,000 | - | - |
| | DRILL PRESS | 1 | NEW | 1,500 | - | - | 1,500 | 1,500 |
| | BATTERY POWERED CHAINSAWS KIT | 2 | REPLACEMENT | 1,200 | - | - | 2,400 | 2,400 |
| | BATTERY POWERED POLESAW KIT | 2 | REPLACEMENT | 1,000 | - | - | 2,000 | 2,000 |
| | BATTERY POWERED BACK PACK BLOWER KIT | 1 | REPLACEMENT | 1,000 | - | - | 1,000 | 1,000 |
| | OBJECT CODE 7840 TOTAL | | | | 18,400 | 18,400 | 10,300 | 10,300 |
| EQUIPMENT TOTAL | | | | | 56,460 | 56,460 | 26,600 | 26,600 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **PUBLIC WORKS**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 2,135,439 | \$ 2,259,460 | \$ 2,703,310 | \$ 2,703,310 | \$ 2,710,550 | \$ 2,710,550 |
| 11-160105 | <u>Public Works Operations</u> | | | | | | |
| | • Hazardous materials disposal | 5,760 | 18,000 | 18,000 | 18,000 | 18,000 | 18,000 |
| | • Permits/inspection fees | 1,197 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| | • Consulting Services | - | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| | • Computerized Mobile Maint. System (CMMS) | 5,500 | 5,000 | 5,500 | 5,500 | 5,500 | 5,500 |
| | • Grant Writing Services | - | - | 30,000 | 30,000 | 30,000 | 30,000 |
| | • Other - Annual Stormwater Payment Refund | (465) | - | - | - | - | - |
| | • Other - Zoom Subscription | 90 | - | - | - | - | - |
| | • Other - Google Subscription | 18 | - | - | - | - | - |
| | • Other - Parking Property ID | 2,172 | - | 9,000 | 9,000 | 3,000 | 3,000 |
| | • Other - 800 Mhz Cost Allocation | 3,387 | - | - | - | - | - |
| | SUB-TOTAL | 17,660 | 31,000 | 70,500 | 70,500 | 64,500 | 64,500 |
| 11-160107 | <u>Used Oil Recycling Grant</u> | | | | | | |
| | • Contract Services for Used Oil Recycling Program-Fully Reimbursed State Grant | 400 | - | - | - | - | - |
| | • Other - CalRecycle Return Unspent Grant Funds | 11,791 | - | - | - | - | - |
| | SUB-TOTAL | 12,191 | - | - | - | - | - |
| 11-160108 | <u>Animal Control</u> | | | | | | |
| | • Animal Control Services Contract (SEAACA) | 528,797 | 563,600 | 622,030 | 622,030 | 653,150 | 653,150 |
| | • Coyote Abatement | 6,900 | 5,000 | 10,000 | 10,000 | 10,800 | 10,800 |
| | SUB-TOTAL | 535,697 | 568,600 | 632,030 | 632,030 | 663,950 | 663,950 |
| 11-160109 | <u>Recycling-Beverage Containers</u> | | | | | | |
| | • EcoHERO School Educational Programs | 3,575 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| | • Water Bottle Refill Stations - Parks | - | 16,000 | 16,000 | 16,000 | 16,000 | 16,000 |
| | • Other - Recources Recycling Return Unspent Grant Funds | 17,408 | - | - | - | - | - |
| | SUB-TOTAL | 20,983 | 21,000 | 21,000 | 21,000 | 21,000 | 21,000 |
| 11-160410 | <u>Engineering Design Services</u> | | | | | | |
| | • Dropbox License | - | 400 | 400 | 400 | 400 | 400 |
| | • BlueBeam License | - | 750 | 750 | 750 | 750 | 750 |
| | SUB-TOTAL | - | 1,150 | 1,150 | 1,150 | 1,150 | 1,150 |
| 11-460220 | <u>Trash Collection</u> | | | | | | |
| | • Disposal of Sharps, Meds, Batteries | 14,684 | 12,500 | 15,000 | 15,000 | 15,000 | 15,000 |
| | • Water Bill Inserts - Environmental Times | 1,078 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| | • WM Curbside Used Oil Collection | 1,000 | - | - | - | - | - |
| | SUB-TOTAL | 16,762 | 24,500 | 27,000 | 27,000 | 27,000 | 27,000 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **PUBLIC WORKS**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| 11-560210 | <u>Street Maintenance</u> | | | | | | |
| | • Concrete/Asphalt disposal | 8,075 | 9,500 | 9,500 | 9,500 | 9,500 | 9,500 |
| | • Computerized Mobile Maint. System (CMMS) | 5,000 | 5,500 | 5,500 | 5,500 | 5,500 | 5,500 |
| | SUB-TOTAL | 13,075 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 11-560220 | <u>Traffic Engineering Services</u> | | | | | | |
| | • Traffic Management Center | 3,880 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | • Traffic Counts | 1,866 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | SUB-TOTAL | 5,746 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 11-560230 | <u>Signal Maintenance</u> | | | | | | |
| | • Traffic Signal Maintenance Contract | 102,107 | 103,000 | 106,000 | 106,000 | 109,000 | 109,000 |
| | • Emergency Repairs & Maintenance | 230,802 | 180,000 | 240,000 | 240,000 | 240,000 | 240,000 |
| | • Shared signal costs | 12,354 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| | • Traffic Radar Sign Maintenance | - | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| | SUB-TOTAL | 345,264 | 313,000 | 376,000 | 376,000 | 379,000 | 379,000 |
| 11-560640 | <u>Right of Way Maintenance</u> | | | | | | |
| | • Weed/pest control | 24,178 | 27,500 | 30,000 | 30,000 | 30,000 | 30,000 |
| | • City-wide shrub trimming | 9,825 | 19,500 | 19,500 | 19,500 | 19,500 | 19,500 |
| | • Shared median maintenance | 1,670 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| | • Bee Removal | 200 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| | SUB-TOTAL | 35,873 | 51,500 | 54,000 | 54,000 | 54,000 | 54,000 |
| 11-560641 | <u>R-O-W Tree Maintenance</u> | | | | | | |
| | • City-wide tree trimming | 176,406 | 180,000 | 200,000 | 200,000 | 200,000 | 200,000 |
| | • Tree removal and stump grinding | 17,258 | 10,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| | • Tree planting | 9,681 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| | SUB-TOTAL | 203,345 | 220,000 | 245,000 | 245,000 | 245,000 | 245,000 |
| 11-660241 | <u>Metro Station Maintenance</u> | | | | | | |
| | • Site maintenance-restrooms, landscaping and platform | 49,827 | 46,350 | 47,740 | 47,740 | 49,170 | 49,170 |
| | • Elevator maintenance | 9,387 | 4,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| | • Video Maintenance | 1,955 | - | 4,000 | 4,000 | 4,000 | 4,000 |
| | • Other - Metro Station Study | 6,400 | - | - | - | - | - |
| | SUB-TOTAL | 67,569 | 50,350 | 59,740 | 59,740 | 61,170 | 61,170 |
| 11-760310 | <u>Construction Support</u> | | | | | | |
| | • Consultant Services | - | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | SUB-TOTAL | - | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **PUBLIC WORKS**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| 11-860810 | <u>Park Facility Maintenance</u> | | | | | | |
| | • Community Gardens | - | 650 | 6,000 | 6,000 | 6,000 | 6,000 |
| | • Park Disposal and Sanitation (Offset by revenue) | | | | | | |
| | • Parks ground maintenance - security lights, etc. as needed | 25,450 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| | • Grounds Maintenance Contract to perform landscape maintenance on parks, medians, parkways, on/off ramps, and public parking lots. | 720,463 | 731,650 | 862,890 | 862,890 | 888,780 | 888,780 |
| | • Parks - Tree trimming & removal | 10,354 | 35,000 | 55,000 | 55,000 | 55,000 | 55,000 |
| | • SC Edison Right of Way rental | - | 6,060 | 27,000 | 27,000 | 28,000 | 28,000 |
| | • Bee Removal | 710 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| | • Other - Restroom Service | 5,414 | - | - | - | - | - |
| | SUB-TOTAL | <u>762,391</u> | <u>815,360</u> | <u>992,890</u> | <u>992,890</u> | <u>1,019,780</u> | <u>1,019,780</u> |
| 11-860820 | <u>Swimming Pool Maintenance</u> | | | | | | |
| | • Pool maintenance - general repairs. Includes service chlorine, inspections; rebuilding chemical metering pumps; other general maintenance to pool pump systems | 41,327 | 30,000 | 35,000 | 35,000 | 35,000 | 35,000 |
| | SUB-TOTAL | <u>41,327</u> | <u>30,000</u> | <u>35,000</u> | <u>35,000</u> | <u>35,000</u> | <u>35,000</u> |
| 24-560211 | <u>Street/Sidewalk Maintenance</u> | | | | | | |
| | • R.O.W. Repair | - | 75,000 | 75,000 | 75,000 | 75,000 | 75,000 |
| | • StreetSaver Annual Fee | 2,500 | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 |
| | • Other - 10" Drum w/ TCT Cutters | 3,308 | - | - | - | - | - |
| | SUB-TOTAL | <u>5,808</u> | <u>78,500</u> | <u>78,500</u> | <u>78,500</u> | <u>78,500</u> | <u>78,500</u> |
| 25-560222 | <u>Projects Management</u> | | | | | | |
| | • OCTAP Contribution | - | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| | • PCI Survey | 44,845 | - | 50,000 | 50,000 | - | - |
| | SUB-TOTAL | <u>44,845</u> | <u>7,500</u> | <u>57,500</u> | <u>57,500</u> | <u>7,500</u> | <u>7,500</u> |
| 40-160110 | <u>Employee Commute Reduction Program</u> | | | | | | |
| | • Rideshare Program Administrative Expenses | 915 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| | SUB-TOTAL | <u>915</u> | <u>2,000</u> | <u>2,000</u> | <u>2,000</u> | <u>2,000</u> | <u>2,000</u> |
| 40-160140 | <u>AB 2766 Motorvehicle Subvention Program</u> | | | | | | |
| | • Chargepoint Cloud | 5,990 | - | 6,000 | 6,000 | 6,000 | 6,000 |
| | SUB-TOTAL | <u>5,990</u> | <u>-</u> | <u>6,000</u> | <u>6,000</u> | <u>6,000</u> | <u>6,000</u> |

CITY OF BUENA PARK
MEMBERSHIP, SUBSCRIPTIONS & CERTIFICATIONS DETAIL (6420)
FY 2023-24 and 2024-25

Department: **PUBLIC WORKS**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 41,345 | \$ 47,250 | \$ 42,230 | \$ 42,230 | \$ 46,230 | \$ 46,230 |
| 11-160105 | <u>Public Works Operations</u> | | | | | | |
| | • ESRI ARC GIS Enterprise Subscription | 37,500 | 40,000 | 35,000 | 35,000 | 39,000 | 39,000 |
| | • Misc. books, dues and subscriptions | 99 | - | - | - | - | - |
| | • City APWA Membership | 2,250 | 2,300 | 2,300 | 2,300 | 2,300 | 2,300 |
| | • American Water Works Assoc. | - | 250 | 250 | 250 | 250 | 250 |
| | • Municipal Mgmt Association Dues | 90 | 200 | 200 | 200 | 200 | 200 |
| | • Zoom Subscription | 75 | 150 | 300 | 300 | 300 | 300 |
| | SUB-TOTAL | 40,014 | 42,900 | 38,050 | 38,050 | 42,050 | 42,050 |
| 11-160410 | <u>Engineering Design Services</u> | | | | | | |
| | • City Engineers Association dues | - | 100 | 100 | 100 | 100 | 100 |
| | • Misc. books, dues and subscriptions | 631 | 1,750 | 1,300 | 1,300 | 1,300 | 1,300 |
| | • Women Leading Government | - | - | 400 | 400 | 400 | 400 |
| | • ASCE Membership | - | 350 | 600 | 600 | 600 | 600 |
| | • Certification/license renewals | - | 650 | 400 | 400 | 400 | 400 |
| | SUB-TOTAL | 631 | 2,850 | 2,800 | 2,800 | 2,800 | 2,800 |
| 11-560210 | <u>Street Maintenance</u> | | | | | | |
| | • Maintenance Superintendent Assoc. dues & Technical publications | - | 80 | 80 | 80 | 80 | 80 |
| | SUB-TOTAL | - | 80 | 80 | 80 | 80 | 80 |
| 11-560220 | <u>Traffic Engineering Services</u> | | | | | | |
| | • Mobility 21 | - | 500 | 350 | 350 | 350 | 350 |
| | • OCTEC Membership Dues | - | 150 | 80 | 80 | 80 | 80 |
| | SUB-TOTAL | - | 650 | 430 | 430 | 430 | 430 |
| 11-560231 | <u>Signs and Striping</u> | | | | | | |
| | • Traffic Control Supervisors Association | 109 | 150 | 150 | 150 | 150 | 150 |
| | • Miscellaneous books | 56 | 200 | 200 | 200 | 200 | 200 |
| | • Intl. Muni. Signal Assoc. dues | 240 | 150 | 150 | 150 | 150 | 150 |
| | • Books for ISMA classes | - | 200 | 200 | 200 | 200 | 200 |
| | • Other - Clamp | 84 | - | - | - | - | - |
| | • ATSSA Membership | - | - | 100 | 100 | 100 | 100 |
| | • Other - Traylor Light | 169 | - | - | - | - | - |
| | • Other - Welding Supply - Propane | 42 | - | - | - | - | - |
| | SUB-TOTAL | 700 | 700 | 800 | 800 | 800 | 800 |
| 11-560640 | <u>Right of Way Maintenance</u> | | | | | | |
| | • Tree manuals and publications | - | 70 | 70 | 70 | 70 | 70 |
| | SUB-TOTAL | - | 70 | 70 | 70 | 70 | 70 |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

Department: **PUBLIC WORKS**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | <u>\$ 3,603</u> | <u>\$ 12,360</u> | <u>\$ 12,360</u> | <u>\$ 12,360</u> | <u>\$ 12,360</u> | <u>\$ 12,360</u> |
| 11-160105 | <u>Public Works Operations</u> <ul style="list-style-type: none"> • APWA meetings - Director • League Annual Meeting - Director • PWO Conference • City Engineers Association meetings • Management training and seminars • Technical training and seminars • Institute of Transportation • League Policy Meetings - Director | <u>2,253</u> | <u>3,400</u> | <u>3,400</u> | <u>3,400</u> | <u>3,400</u> | <u>3,400</u> |
| 11-160106 | <u>Beautification/Environmental Commission</u> <ul style="list-style-type: none"> • Workshops and other training | <u>-</u> | <u>250</u> | <u>250</u> | <u>250</u> | <u>250</u> | <u>250</u> |
| 11-160410 | <u>Engineering Design Services</u> <ul style="list-style-type: none"> • Workshops and other training • Technical training and seminars | <u>-</u> | <u>250</u> | <u>250</u> | <u>250</u> | <u>250</u> | <u>250</u> |
| 11-560210 | <u>Street Maintenance</u> <ul style="list-style-type: none"> • Street Superintendent Assoc. meetings • Technical training and seminars | <u>716</u> | <u>1,500</u> | <u>1,500</u> | <u>1,500</u> | <u>1,500</u> | <u>1,500</u> |
| 11-560212 | <u>Traffic and Transportation Commission</u> <ul style="list-style-type: none"> • Workshops and other training | <u>-</u> | <u>800</u> | <u>800</u> | <u>800</u> | <u>800</u> | <u>800</u> |
| 11-560231 | <u>Signs and Striping</u> <ul style="list-style-type: none"> • Traffic Control Maintenance Assoc. meetings • International Municipal Signal Assoc. • Publications | <u>633</u> | <u>560</u> | <u>560</u> | <u>560</u> | <u>560</u> | <u>560</u> |
| 11-860810 | <u>Park Facility Maintenance</u> <ul style="list-style-type: none"> • Park Safety Training (Playground Equipment, Hazardous Materials Training) • Irrigation Training | <u>-</u> | <u>2,800</u> | <u>2,800</u> | <u>2,800</u> | <u>2,800</u> | <u>2,800</u> |
| 11-860820 | <u>Swimming Pool Maintenance</u> <ul style="list-style-type: none"> • Certified Pool Operator Training | <u>-</u> | <u>2,800</u> | <u>2,800</u> | <u>2,800</u> | <u>2,800</u> | <u>2,800</u> |



Community Services

COMMUNITY SERVICES DEPARTMENT
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25

OF FTE's: 45.23
2023-24 TOTAL BUDGET: \$4,968,170
2024-25 TOTAL BUDGET: \$4,962,310

FUNCTIONS/OBJECTIVES:

- To provide recreational, social and cultural programs for all citizens of Buena Park.
- To promote, conduct or coordinate city-wide special events which enrich the lives of all citizens of Buena Park.
- To recruit, train, utilize and recognize all staff and volunteers who perform for the Community Services Department.
- To promote/publicize citywide programs, events and activities by providing community information to citizens via printed promotional materials, cable television and the internet.
- To provide outreach services and case management to individuals experiencing homelessness in Buena Park
- To implement art in public places to enhance the quality of life for residents and visitors.
- To provide oversight for four City Commissions including: Cultural and Fine Arts Commission, Navigation Center Oversight Commission, Park and Recreation Commission, and Senior Citizens Commission.

PRIOR YEAR MAJOR ACCOMPLISHMENTS:

- Continued to collaborate with Providence St. Jude Medical Center for funding on various projects including Community Gardens at Bellis Park (\$19,000) and Ehlers Event Center (\$7,500), and physical education equipment for day camps (\$7,000).
- Implemented Art in Public Places projects, including two utility box wraps, artwork on Skatepark fence, and art in crosswalk.
- Working in collaboration with the Friendly Center implemented new Family Resource Center at the Buena Park Community Center.
- Hired and trained one (1) new Homeless Outreach Coordinator and one (1) new Community Outreach Coordinator for the department.
- Annually offer Spring Eggstravaganza event.
- Annually offer Memorial Day remembrance event in collaboration with local service organizations.
- Annually offer Cops & Goblins event in collaboration with the Police Department.
- Annually offer Candy Caneland & Craft Faire event.
- Introduced the CultureFest – new citywide special event.
- Offered Movies in the Park at Boisseranc Park.
- Annually offered six (6) concerts at Boisseranc Park at the Summer Concert Series.
- Received support from Park Disposal to enhance programming at Summer Concerts.
- Annually offer two (2) annual Youth Theatre Performances.
- Annually offer a Fine Arts production at the Ehlers Event Center.
- Annually offer the Christmas Tree Lighting Event at City Hall.
- Annually offer Autumn Movie Night at the Plaza that included dinner and a movie.
- Annually offer Food Truck Festival at the Ehlers Event Center.
- Annually offer the Volunteer Opportunities and Leadership for Teens (V.O.L.T.).
- Continued to facilitate the V.O.L.T. Leadership Committee.

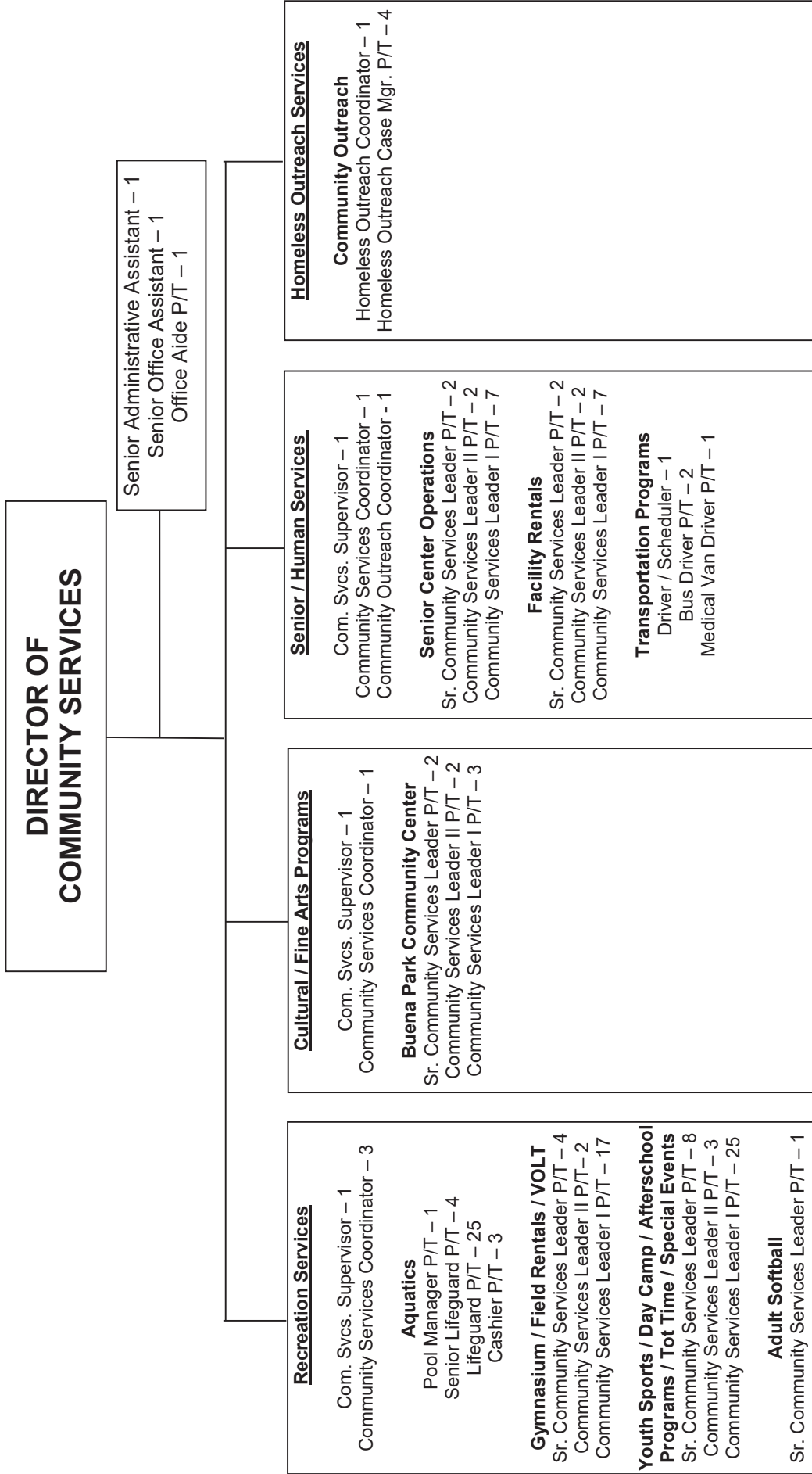
COMMUNITY SERVICES DEPARTMENT
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25

- Annually rent picnic shelters for reservations at Larwin Park, Peak Park, Boisseranc Park, Bellis Park, San Marino Park, and Smith Murphy Park.
- Annually offer programs at the Buena Park Community Gymnasium.
- Annually offer a Youth Sports Program and an Adult Softball Program.
- Annually offer Spring and Summer Aquatics programs.
- Introduced Tot Time Playschool.
- Annually offer Leisure Classes serving over 3,000 participants.
- Offered summer day camp at Boisseranc Park.
- Offered afterschool program called WINGS (Wonder, Inspire, Nurture, Grow, Succeed) at Holder Elementary during the school year in collaboration with Savanna School District.
- Offered Summer Reading Program at Bellis Park in cooperation with Leslie Milch (BPSD).
- Continued to offer the Buena Park Community Center as a meeting and planning center for elected officials, community partners, city organizations, and school districts.
- Continue to offer 168 garden plots to the community.
- Continue to offer 20 garden plots at the Buena Park Senior Activity Center.
- Provided emerging and established artists an opportunity to display their work in the City Council Chamber through the Exhibiting Artist program.
- Recognized the talent and creativity of local middle and high school students (grades 7 through 12) via the Middle & High School Art Show.
- Recognized the talent and creativity of local elementary school students via the Elementary Art Show.
- Enhanced annual art celebration at Family Art Festival.
- Introduced Summer Safari youth excursion program.
- Introduced Palettes in the Park program in the Rose Garden.
- Introduced Holiday Craft program for kids.
- Offered senior programs, classes and activities at the Senior Activity Center.
- Annually offer food distribution at Ehlers Event Center.
- Annually host Super Senior Saturday resource fair.
- Annually offer Veterans Day Celebration at the Ehlers Event Center.
- Introduced Senior Art Exhibit at Senior Activity Center.
- Assisted seniors prepare their taxes via the AARP Tax Service.
- Offered monthly Clutter Support Group at the Senior Activity Center.
- Offered monthly Loss Support Group at the Senior Activity Center.
- Attended Buena Park Collaborative meetings.
- Attended FIT Committee meetings.

DESIRED SERVICE LEVELS FOR COMING YEAR:

- Collaborate with Public Works on the implementation of the Whitaker School Park Project.
- Collaborate with Public Works on the implementation of the Community Gardens Master Plan, phase 1.
- Collaborate with Public Works on a Parks and Recreation Master Plan
- Collaborate with Public Works on the Peak Park Pool Master Plan.

CITY OF BUENA PARK
COMMUNITY SERVICES DEPARTMENT
 Organizational Chart



COMMUNITY SERVICES DEPARTMENT
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-25

DEPARTMENT DETAIL

I. DIVISIONS

- A. Administration/Capital Projects
- B. Recreation
- C. Senior Services
- D. Cultural & Fine Arts
- E. Homeless Outreach

A. Administration

- City Council
- Activity Registration
- Budget/Operating and Capital
- Contracts & Agreements
- Department Commissions
- Navigation Center
- Facility Reservations
- Facility Development & Design
- Grants for Facility Development
- Program Development
- Project Coordination & Construction
- Silverado Days Agreement

B. Recreation

- BPMS Gymnasium Classes, Drop-In Sports, Adult Leagues, Youth Classes, and Facility Reservations
- Volunteer Opportunities & Leadership for Teens (VOLT)
- Leisure Classes
- Spring Eggstravaganza
- Memorial Grove Program
- Candy Caneland and Craft Faire
- Santa Visits and Santa letters/email
- Spring/Summer Aquatics Classes, Pool Rentals, Swimming Classes and Recreational Swim
- Summer Day Camp
- Movies in the Park
- Parent's Night Out Program
- Picnic Shelter Reservations
- Adult Softball
- Field Reservations
- Citywide Track Meet
- P-Nut Baseball
- P-Nut Campout/Picnic Day
- Youth Soccer
- Youth Basketball

C. Senior Services

- Ehlers Event Center Administration, Programming and Rentals
- Autumn Movie Night at the Plaza
- Senior Activity Center
- Super Senior Saturday
- Senior Recreation/Social Programs
- Veterans Honor Walk
- Legacy Tree Program
- Volunteer Outreach and Recognition
- Outreach Programs / Health & Counseling Services / Shared Housing Support Groups
- Food Distribution / Senior Grocery Program
- Adult Day Care
- Senior Leisure Classes/Seminars
- Senior Computer Lab
- Senior Fitness Gym
- Programming of Electronic Reader Board
- Senior Excursions

COMMUNITY SERVICES DEPARTMENT
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-25

D. Cultural & Fine Arts

- Buena Park Community Center Programming and Rentals
- Family Art Festival
- Concerts in the Park
- Youth Summer Safari Excursion Program
- Cops N' Goblins (with Police Department)
- BP CultureFest Event
- Christmas Tree Lighting Event
- Civic Theatre
- Youth Theatre
- Cultural Excursions
- Student Art Shows
- Exhibiting Artist Program
- Art in Public Places

E. Homeless Outreach

- Outreach and Engagement
- Shelter/Rehabilitation Referrals & Placement
- Linkages to Social Services
- Case Management

II. CITY EMPLOYEES

- Director – 1
- Community Services Supervisor – 3
- Community Services Coordinator – 5
- Homeless Outreach Coordinator – 1
- Community Outreach Coordinator – 1
- Senior Administrative Assistant - 1
- Senior Office Assistant – 1
- Driver / Scheduler – 1
- Office Aide P/T – 1
- Homeless Outreach Case Mgr. P/T - 5
- Sr. Community Svcs Leader P/T - 19
- Community Svcs Leader II P/T - 11
- Community Svcs Leader I P/T - 59
- Pool Manager P/T - 1
- Senior Lifeguard P/T - 4
- Lifeguard P/T - 25
- Cashier P/T - 3
- Bus Driver P/T - 3
- Medical Van Driver P/T – 1

III. CONTRACTUAL/VOLUNTEER ORGANIZATIONS

- AARP (Tax Aide Program)
- Acacia Quilt Guild of OC
- American Youth Soccer Org. Region 54
- Anaheim Union High School District
- Alzheimers Orange County
- Boys and Girls Club
- Boys 'N' Berries Square Dance Club
- Boy Scouts of America
- Buena Park Community Chorus
- Buena Park Girls Softball
- Buena Park Historical Society
- Buena Park Horseshoe Club
- Buena Park Library District
- Buena Park National Little League
- Buena Park School District
- Buena Park Youth Football
- Centralia Elementary School District
- City Youth Sports Volunteers
- Crescent Little League
- Friendly Center
- Friends of BP Youth Theatre
- Fullerton Joint Union High School
- Girl Scouts of America
- Meals on Wheels Buena Park
- Meals on Wheels Orange County
- North OC Community College District
- North OC Service Planning Area
- Orange County Transit Authority
- Office on Aging of Orange County
- Savanna School District
- Senior Center Volunteers
- Senior Social Club

**COMMUNITY SERVICES DEPARTMENT
SERVICE LEVEL SUMMARY
Fiscal Years 2023-24 and 2024-25**

- Silverado Days/Noon Lions Club
- Southern California Edison ROW
- Veterans of Foreign Wars

IV. COMMISSIONS/COMMITTEES

- Parks and Recreation Commission
- Cultural and Fine Arts Commission
- Senior Citizen's Commission
- Navigation Center Advisory Commission
- Volunteer Opportunities & Leadership for Teens (V.O.L.T.) Leadership Committee

CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|-------------------------------------|---|
| FUNCTION LEISURE SERVICES | DEPARTMENT TITLE COMMUNITY SERVICES |
|-------------------------------------|---|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|----------------------------|----------------------|-----------------------------|-----------|-----------|
| 275105 | RECREATION ADMIN | 499,770 | 104,590 | - | 604,360 |
| 275110 | COMMISSIONS | 3,960 | 1,870 | - | 5,830 |
| 275120 | CONTRACT CLASSES | - | 106,660 | - | 106,660 |
| 275125 | AQUATICS | 271,420 | 4,450 | - | 275,870 |
| 275130 | YOUTH PARK PROGRAMS | 206,840 | 12,510 | - | 219,350 |
| 275135 | YOUTH SPORTS | 68,900 | 20,980 | - | 89,880 |
| 275140 | SPECIAL EVENTS/PICNIC | 33,310 | 65,870 | - | 99,180 |
| 275145 | SPORTS/FACILITY SUPPORT | 500,130 | 40,870 | - | 541,000 |
| 275150 | ADULT SOFTBALL/FIELD RENT | 85,600 | 24,640 | - | 110,240 |
| 275160 | GYMNASIUM | 93,690 | 22,840 | 1,150 | 117,680 |
| 275205 | CULTURAL SUPPORT | 283,330 | 13,490 | - | 296,820 |
| 275210 | CULTURAL PROGRAMS | 14,250 | 75,230 | - | 89,480 |
| 275215 | CIVIC THEATRE | - | 50,160 | - | 50,160 |
| 275220 | CHILDRENS MUSICAL THEATRE | - | 12,950 | - | 12,950 |
| 275305 | SENIOR CENTER SUPPORT | 488,360 | 155,750 | - | 644,110 |
| 275310 | SENIOR CITIZEN BINGO | - | 3,030 | - | 3,030 |
| 275315 | SENIOR CITIZEN DANCE | - | 13,290 | - | 13,290 |
| 275325 | SENIOR MOBILITY PROGRAM | 124,500 | 29,870 | - | 154,370 |
| 275405 | COMMUNITY CENTER | 61,550 | 263,700 | 2,270 | 327,520 |
| 275410 | HOMELESS OUTREACH SERVICES | 214,890 | 1,000 | - | 215,890 |
| 275605 | WINGS AFTERSCHOOL PROGRAM | 67,680 | - | - | 67,680 |
| 875805 | C.R.C. MAINTENANCE | 118,920 | 803,620 | 280 | 922,820 |
| TOTAL APPROPRIATIONS | | 3,137,100 | 1,827,370 | 3,700 | 4,968,170 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------|-----------|
| 11 | GENERAL FUND | 4,968,170 |
| TOTAL RESOURCES | | 4,968,170 |



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|-------------------------------------|---|
| FUNCTION LEISURE SERVICES | DEPARTMENT TITLE COMMUNITY SERVICES |
|-------------------------------------|---|

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|----------------------------|----------------------|-----------------------------|-----------|-----------|
| 275105 | RECREATION ADMIN | 540,050 | 101,560 | - | 641,610 |
| 275110 | COMMISSIONS | 3,960 | 1,870 | 4,000 | 9,830 |
| 275120 | CONTRACT CLASSES | - | 106,010 | - | 106,010 |
| 275125 | AQUATICS | 284,980 | 4,450 | - | 289,430 |
| 275130 | YOUTH PARK PROGRAMS | 217,190 | 12,510 | - | 229,700 |
| 275135 | YOUTH SPORTS | 72,350 | 20,980 | - | 93,330 |
| 275140 | SPECIAL EVENTS/PICNIC | 34,980 | 66,730 | - | 101,710 |
| 275145 | SPORTS/FACILITY SUPPORT | 522,160 | 39,140 | - | 561,300 |
| 275150 | ADULT SOFTBALL/FIELD RENT | 89,870 | 24,640 | - | 114,510 |
| 275160 | GYMNASIUM | 98,380 | 22,840 | 1,150 | 122,370 |
| 275205 | CULTURAL SUPPORT | 293,090 | 12,840 | - | 305,930 |
| 275210 | CULTURAL PROGRAMS | 14,450 | 75,230 | - | 89,680 |
| 275215 | CIVIC THEATRE | - | 50,160 | - | 50,160 |
| 275220 | CHILDRENS MUSICAL THEATRE | - | 12,950 | - | 12,950 |
| 275305 | SENIOR CENTER SUPPORT | 517,430 | 148,980 | - | 666,410 |
| 275310 | SENIOR CITIZEN BINGO | - | 3,030 | - | 3,030 |
| 275315 | SENIOR CITIZEN DANCE | - | 13,290 | - | 13,290 |
| 275325 | SENIOR MOBILITY PROGRAM | 133,330 | 19,720 | - | 153,050 |
| 275405 | COMMUNITY CENTER | 64,630 | 258,120 | 2,270 | 325,020 |
| 275410 | HOMELESS OUTREACH SERVICES | 229,380 | 1,000 | - | 230,380 |
| 275605 | WINGS AFTERSCHOOL PROGRAM | 71,060 | - | - | 71,060 |
| 875805 | C.R.C. MAINTENANCE | 124,850 | 646,410 | 290 | 771,550 |
| TOTAL APPROPRIATIONS | | 3,312,140 | 1,642,460 | 7,710 | 4,962,310 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------|-----------|
| 11 | GENERAL FUND | 4,962,310 |
| TOTAL RESOURCES | | 4,962,310 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION | | | DEPARTMENT TITLE | | | | | |
|------------------|---|------------------------|--------------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| LEISURE SERVICES | | | COMMUNITY SERVICES | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | SALARY & BENEFITS | | | | | | | |
| | DIRECTOR OF COMMUNITY SERVICES 1.00 | 169,520 | | 176,310 | 210,640 | 210,640 | 232,230 | 232,230 |
| | COMMUNITY SERVICES SUPERVISOR 3.00 | 288,950 | | 296,220 | 315,080 | 315,080 | 327,320 | 327,320 |
| | SENIOR COMM SERVICES COORDINATOR 0.00 | 139,500 | | - | - | - | - | - |
| | COMMUNITY SERVICES COORDINATOR 5.00 | 144,350 | | 315,930 | 372,800 | 372,800 | 405,510 | 405,510 |
| | HOMELESS OUTREACH COORDINATOR 1.00 | - | | - | 71,750 | 71,750 | 78,990 | 78,990 |
| | SENIOR ADMIN ASSISTANT 1.00 | 64,840 | | 61,330 | 64,910 | 64,910 | 71,500 | 71,500 |
| | SENIOR OFFICE ASSISTANT 1.00 | 50,620 | | 53,040 | 48,460 | 48,460 | 53,250 | 53,250 |
| | COMMUNITY OUTREACH COORDINATOR 0.80 | 48,290 | | 50,220 | 44,560 | 44,560 | 49,000 | 49,000 |
| | DRIVER/SCHEDULER 1.00 | 45,350 | | 42,960 | 54,330 | 54,330 | 59,760 | 59,760 |
| | TOTAL POSITIONS 13.80 | | | | | | | |
| 5110 | REGULAR SALARIES | 951,410 | 713,827 | 995,990 | 1,182,540 | 1,182,540 | 1,277,570 | 1,277,570 |
| 5110 | LONGEVITY PAY | 2,150 | 2,150 | 2,150 | 9,120 | 9,120 | 9,550 | 9,550 |
| 5115 | EXCESS MEDICAL PREMIUM | 59,340 | 54,743 | 53,880 | 63,170 | 63,170 | 63,170 | 63,170 |
| 5117 | CASH PAYMENT PER MOU | - | - | 24,370 | - | - | - | - |
| 5118 | SPECIAL LICENSE | 600 | 50 | 600 | 900 | 900 | 900 | 900 |
| 5130 | OVERTIME | 1,700 | 308 | 1,700 | 1,700 | 1,700 | 1,700 | 1,700 |
| 5131 | VACATION PAY-OFF | 9,010 | 3,660 | 7,940 | 8,640 | 8,640 | 8,950 | 8,950 |
| 5132 | SICK LEAVE BUY BACK | 5,320 | 4,532 | 7,720 | 6,720 | 6,720 | 6,970 | 6,970 |
| 5140 | PART-TIME PERSONNEL | 897,510 | 1,145,412 | 1,076,465 | 1,222,810 | 1,222,810 | 1,283,310 | 1,283,310 |
| 5145 | CELL PHONE ALLOWANCE | - | - | 2,400 | 2,400 | 2,400 | 2,400 | 2,400 |
| 5157 | BILINGUAL PAY | 840 | 665 | 840 | 1,660 | 1,660 | 1,660 | 1,660 |
| 5158 | AUTO ALLOWANCE | 3,600 | 3,600 | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 |
| 5160 | WORKERS' COMPENSATION | 36,280 | 36,312 | 66,361 | 89,930 | 89,930 | 95,670 | 95,670 |
| 5161 | ACCRUED LEAVE CHARGE | 7,160 | 7,152 | 9,680 | 10,590 | 10,590 | 10,740 | 10,740 |
| 5170 | MEDICAL INSURANCE | 101,760 | 54,427 | 111,350 | 118,410 | 118,410 | 128,960 | 128,960 |
| 5171 | DENTAL INSURANCE | 10,410 | 7,902 | 11,780 | 12,950 | 12,950 | 12,950 | 12,950 |
| 5172 | LONG-TERM DISABILITY | 3,840 | 1,338 | 3,190 | 3,690 | 3,690 | 3,930 | 3,930 |
| 5173 | LIFE AD&D | 920 | 764 | 2,070 | 2,440 | 2,440 | 2,580 | 2,580 |
| 5174 | MEDICARE | 28,100 | 27,922 | 31,668 | 36,540 | 36,540 | 38,790 | 38,790 |
| 5175 | PART-TIME RETIREMENT/DEF COMP | 32,800 | 42,784 | 40,227 | 45,860 | 45,860 | 48,130 | 48,130 |
| 5180 | RETIREMENT - CITY FUNDED | 94,150 | 69,016 | 93,170 | 127,320 | 127,320 | 134,370 | 134,370 |
| 5184 | RETIREMENT UAL - MISC | 239,910 | 191,979 | 185,050 | 165,030 | 165,030 | 160,160 | 160,160 |
| 5185 | EDUCATIONAL REIMBURSEMENT | - | - | - | 5,000 | 5,000 | - | - |
| 5190 | EDUCATIONAL INCENTIVE | 9,430 | 7,496 | 8,710 | 14,880 | 14,880 | 14,880 | 14,880 |
| | SALARY & BENEFITS TOTAL | 2,496,240 | 2,376,039 | 2,742,111 | 3,137,100 | 3,137,100 | 3,312,140 | 3,312,140 |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6210 | ADVERTISING | 2,020 | - | 2,020 | 2,020 | 2,020 | 2,020 | 2,020 |
| 6240 | PROF/CONTRACTUAL SERVICES | 342,980 | 289,126 | 344,890 | 360,890 | 360,890 | 360,890 | 360,890 |
| 6250 | OFFICE EQUIPMENT MAINTENANCE | 2,920 | 1,692 | 2,920 | 2,920 | 2,920 | 2,920 | 2,920 |
| 6255 | SAFETY SHOES | 500 | - | 500 | 250 | 250 | 250 | 250 |
| 6260 | EQUIPMENT RENTAL - CITY | 42,710 | 42,720 | 42,710 | 44,160 | 44,160 | 34,750 | 34,750 |
| 6261 | EQUIPMENT MAINTENANCE - CITY | 30,480 | 30,480 | 37,150 | 34,070 | 34,070 | 34,770 | 34,770 |
| 6265 | MNGT INFO SYS CHGS - CITY | 100,290 | 100,296 | 94,070 | 154,120 | 154,120 | 140,710 | 140,710 |
| 6270 | EQUIPMENT RENTAL - OTHER | 7,120 | 16,452 | 7,120 | 8,570 | 8,570 | 8,570 | 8,570 |
| 6280 | AUTO EXPENSE REIMBURSEMENT | 1,410 | 445 | 1,410 | 1,410 | 1,410 | 1,410 | 1,410 |
| 6310 | TELEPHONE | 230 | 1,329 | 230 | 230 | 230 | 230 | 230 |
| 6340 | NON-CAPITAL EQUIPMENT/FURNITURE | 6,195 | 5,212 | 6,500 | 3,700 | 3,700 | 3,700 | 3,700 * |
| 6370 | UNIFORM EXPENSE | 22,570 | 28,111 | 23,970 | 23,970 | 23,970 | 23,970 | 23,970 |
| 6410 | STATIONERY/OFFICE SUPPLIES | 5,760 | 4,938 | 5,760 | 6,260 | 6,260 | 6,260 | 6,260 |
| 6420 | MEMBERSHIP/SUBS/CERTS | 3,170 | 4,025 | 3,170 | 3,170 | 3,170 | 3,170 | 3,170 |
| 6435 | POSTAGE - OUTSIDE | 990 | - | 990 | - | - | - | - |
| 6450 | HARDWARE SUPPLIES | 230 | - | 230 | 230 | 230 | 230 | 230 |
| 6510 | BUILDING MAINTENANCE - CITY | 701,550 | 701,556 | 899,230 | 971,090 | 971,090 | 808,310 | 808,310 |
| 6512 | BUILDING RENTAL - OUTSIDE | 19,380 | 30,440 | 19,380 | 19,380 | 19,380 | 19,380 | 19,380 |
| 6515 | BUILDING MAINTENANCE SUPPLIES | 22,830 | 22,068 | 17,830 | 17,830 | 17,830 | 17,830 | 17,830 |
| 6516 | FACILITY CLEANING | 5,740 | 4,460 | 5,740 | 5,740 | 5,740 | 5,740 | 5,740 |
| 6520 | RECREATION SUPPLIES | 69,256 | 124,176 | 75,470 | 74,420 | 74,420 | 74,420 | 74,420 |
| 6650 | CONFERENCE/MEETING/TRAINING | 2,070 | 1,331 | 2,070 | 2,070 | 2,070 | 2,070 | 2,070 |
| 6665 | REPRODUCTION SUPPLIES/SERVICES | 9,780 | 18,253 | 9,780 | 10,280 | 10,280 | 10,280 | 10,280 |
| 6690 | SPECIAL DEPARTMENTAL | 64,355 | 70,096 | 67,850 | 64,440 | 64,440 | 64,440 | 64,440 |
| 6794 | CREDIT CARD BANK CHARGES | 19,850 | 24,002 | 19,850 | 19,850 | 19,850 | 19,850 | 19,850 |
| 7840 | MACHINERY EQUIPMENT | - | - | 5,500 | - | - | 4,000 | 4,000 * |
| | MAINTENANCE & OPERATIONS TOTAL | 1,484,386 | 1,521,208 | 1,696,340 | 1,831,070 | 1,831,070 | 1,650,170 | 1,650,170 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION LEISURE SERVICES | | | DEPARTMENT TITLE COMMUNITY SERVICES | | | | | |
|-------------------------------------|--|--------------------|--|--------------------------|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| ACTIVITY OBJECT NUMBER | DESCRIPTION | NUMBER OF UNITS | NEW OR REPLACEMENT | UNIT COST | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| * Account 6340 & 7840 Detail | | | | | | | | |
| EQUIPMENT | | | | | | | | |
| 275110 7840 | MEMORIAL GROVE PLAQUE OBJECT CODE 7840 TOTAL | 1 | NEW | 4,000 | - | - | 4,000 | 4,000 |
| 275160 6340 | MISC GYM EQUIPMENT MISC GYM EQUIPMENT OBJECT CODE 6340 TOTAL | 1 1 | REPLACEMENT REPLACEMENT | LOT LOT | 1,150 - | 1,150 - | - 1,150 | - 1,150 |
| 275405 6340 | CHAIRS CHAIRS VACUUM CLEANER VACUUM CLEANER OBJECT CODE 6340 TOTAL | 18 18 1 1 | REPLACEMENT REPLACEMENT REPLACEMENT REPLACEMENT | 111 111 280 280 | 1,990 - 280 - | 1,990 - 280 - | - 1,990 - 280 | - 1,990 - 280 |
| 875805 6340 | VACUUM CLEANER VACUUM CLEANER OBJECT CODE 6340 TOTAL | 1 1 | REPLACEMENT REPLACEMENT | 280 280 | 280 - | 280 - | - 280 | - 280 |
| EQUIPMENT TOTAL | | | | | 3,700 | 3,700 | 7,700 | 7,700 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **COMMUNITY SERVICES**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | <u>\$ 289,126</u> | <u>\$ 344,890</u> | <u>\$ 360,890</u> | <u>\$ 360,890</u> | <u>\$ 360,890</u> | <u>\$ 360,890</u> |
| 11-275105 | <u>Recreation Administration</u> | | | | | | |
| | • ASCAP/SESAC/BMI Fees (music rights) | 4,238 | 3,830 | 3,830 | 3,830 | 3,830 | 3,830 |
| | • Active Network -(software-registration for classes and facility rentals on-line and in person, Offset by revenues) | 22,335 | 31,600 | 31,600 | 31,600 | 31,600 | 31,600 |
| | • Verizon Wireless WIFI ACTIVE | 2,103 | 1,670 | 1,670 | 1,670 | 1,670 | 1,670 |
| | • Swank Motion Pictures | 3,630 | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 |
| | • A T & T Mobility -Boisseranc & Peak Park | 241 | - | - | - | - | - |
| | • Other - T-Mobile LTE Conn/PD Sincard | 373 | - | - | - | - | - |
| | SUB-TOTAL | <u>32,919</u> | <u>38,300</u> | <u>38,300</u> | <u>38,300</u> | <u>38,300</u> | <u>38,300</u> |
| 11-275120 | <u>Contract Classes (Instructors)</u> | | | | | | |
| | • Six Sessions - Leisure Classes Adult and Youth Dance (16), Adult Fitness (12), Tennis (21) , Youth Arts (8), Adult Crafts (10), Dog Obedience (2), Music (7), Youth Sport/Fitness (11), Special Interest (12), Tiny Tots (2), Pre-K (2), Tumbling (3), Preschool (13) (Offset by revenue) | 65,723 | 98,670 | 98,670 | 98,670 | 98,670 | 98,670 |
| | SUB-TOTAL | <u>65,723</u> | <u>98,670</u> | <u>98,670</u> | <u>98,670</u> | <u>98,670</u> | <u>98,670</u> |
| 11-275135 | <u>Youth Sports</u> | | | | | | |
| | • P-Nut Baseball entertainment | 670 | 190 | 190 | 190 | 190 | 190 |
| | • Track and Field Starter/Announcer/Judge | 1,100 | 700 | 700 | 700 | 700 | 700 |
| | • Basketball/Soccer/Pnut Officials (Partially offset by revenue) | 6,766 | 7,050 | 7,050 | 7,050 | 7,050 | 7,050 |
| | SUB-TOTAL | <u>8,536</u> | <u>7,940</u> | <u>7,940</u> | <u>7,940</u> | <u>7,940</u> | <u>7,940</u> |
| 11-275140 | <u>Special Events/Picnic</u> | | | | | | |
| | • Day Camp (water slide, food truck, bus transp.) (Partially offset by revenue) | 4,528 | 3,850 | 6,000 | 6,000 | 6,000 | 6,000 |
| | • Santa visits. (Partially offset by revenue) | 200 | 400 | 400 | 400 | 400 | 400 |
| | • Candycane Land & Spring Eggstravaganza entertainment (zoo, bounce & emcee) | 8,130 | 2,020 | 9,280 | 9,280 | 9,280 | 9,280 |
| | • Movies in the Park | 3,220 | - | 3,000 | 3,000 | 3,000 | 3,000 |
| | • Christmas Tree Lighting-Sound & Lights Food & Decorations | - | 1,380 | - | - | - | - |
| | • Christmas Tree Lighting - Tree Lease (Dekra Lite) | - | 11,030 | - | - | - | - |
| | • Misc - Rick Gomez Park Ground breaking | 1,140 | - | - | - | - | - |
| | SUB-TOTAL | <u>17,218</u> | <u>18,680</u> | <u>18,680</u> | <u>18,680</u> | <u>18,680</u> | <u>18,680</u> |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **COMMUNITY SERVICES**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| 11-275150 | <u>Adult Softball</u> | | | | | | |
| | • Umpires & scorekeepers (Partially offset by revenue) | 9,882 | 12,030 | 12,030 | 12,030 | 12,030 | 12,030 |
| | • Other - Miscoded - DJ/Eggstravaganza | 400 | - | - | - | - | - |
| | SUB-TOTAL | <u>10,282</u> | <u>12,030</u> | <u>12,030</u> | <u>12,030</u> | <u>12,030</u> | <u>12,030</u> |
| 11-275160 | <u>Gymnasium</u> | | | | | | |
| | • Classes and sports officials | - | 500 | 500 | 500 | 500 | 500 |
| | SUB-TOTAL | <u>-</u> | <u>500</u> | <u>500</u> | <u>500</u> | <u>500</u> | <u>500</u> |
| 11-275205 | <u>Cultural Support</u> | | | | | | |
| | • Facility use fee - Buena Park HS Performing Arts Center | 9,134 | 4,600 | 4,600 | 4,600 | 4,600 | 4,600 |
| | • Other - Miscoded - Excursions | 2,914 | - | - | - | - | - |
| | • Art in Public Places | 12,948 | - | - | - | - | - |
| | SUB-TOTAL | <u>24,995</u> | <u>4,600</u> | <u>4,600</u> | <u>4,600</u> | <u>4,600</u> | <u>4,600</u> |
| 11-275210 | <u>Cultural Programs</u> | | | | | | |
| | • Summer Concert Series Six summer concerts held during June & July on a weekly basis. Fees to fund performing bands, orchestras, professional audio support & equip in outdoor setting (Partially offset by donations) | 35,969 | 28,320 | 28,320 | 28,320 | 28,320 | 28,320 |
| | • Youth Cultural Programs Family Art Festival Services for class instruction (Offset by donations) | 817 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| | • Cultural Excursions Svcs/fees for bus transportation, cultural attractions, entrance fees to cover artist fees & general event program costs. (Partially offset by revenue) | 6,465 | 2,500 | 5,930 | 5,930 | 5,930 | 5,930 |
| | • Rose Parade - Buses, tickets & parking (Offset by revenue) | 940 | 3,430 | - | - | - | - |
| | • Exhibiting Artists Fees to cover artist fees, demonstrations, visiting artist reception musician/performing artists | - | 230 | 230 | 230 | 230 | 230 |
| | • Community Chorus Musical director/conductor & accompanist fees for weekly rehearsals year-round. This allocation is augmented by fund raisers, undertaken by chorus members | 765 | 2,760 | 2,760 | 2,760 | 2,760 | 2,760 |
| | • Autumn Nights - Movie | 1,014 | 2,000 | - | - | - | - |
| | • Cops N Goblins Event | 9,012 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| | • CultureFest Event | - | - | 16,000 | 16,000 | 16,000 | 16,000 |
| | • Other - Miscoded - Laundry | 513 | - | - | - | - | - |
| | SUB-TOTAL | <u>55,495</u> | <u>45,740</u> | <u>59,740</u> | <u>59,740</u> | <u>59,740</u> | <u>59,740</u> |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **COMMUNITY SERVICES**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| 11-275305 | <u>Senior Center Support</u> | | | | | | |
| | • Food surplus delivery. Food Distribution Center | - | 1,010 | - | - | - | - |
| | • Contracts for professional entertainment for Senior Center Events, Health Fair, Arts & Crafts Exhibit | 1,875 | 510 | 510 | 510 | 510 | 510 |
| | • Senior Classes Ballroom Dance, Line Dance, Tai Chi, Journalism, Photo Shop Yoga (Classes offset by revenue) | 20,113 | 32,540 | 32,540 | 32,540 | 32,540 | 32,540 |
| | • DSL for Computer Lab | 5,290 | 2,500 | 3,510 | 3,510 | 3,510 | 3,510 |
| | • Special Events, Christmas, Excursions Veterans Event | 9,043 | 4,230 | 4,230 | 4,230 | 4,230 | 4,230 |
| | • Food Truck Festival | 3,554 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| | • Zoom Classes | 30 | - | - | - | - | - |
| | • Copier Lease | 1,215 | - | - | - | - | - |
| | • Other - Miscoded - Autumn Movie Night | 2,182 | - | 2,000 | 2,000 | 2,000 | 2,000 |
| | • Homeless Transportation/Supplies | 1,607 | - | - | - | - | - |
| | SUB-TOTAL | 44,909 | 43,790 | 45,790 | 45,790 | 45,790 | 45,790 |
| 11-275315 | <u>Senior Citizen Dance</u> | | | | | | |
| | • Entertainment - Live music Forty-nine dances per year Band is now paid set fee (Partially offset by revenue) | 1,800 | 13,130 | 13,130 | 13,130 | 13,130 | 13,130 |
| | SUB-TOTAL | 1,800 | 13,130 | 13,130 | 13,130 | 13,130 | 13,130 |
| 11-275405 | <u>Contract Classes (Instructors)</u> | | | | | | |
| | • Four Sessions - Leisure Classes Adult and Youth Dance (5) Adult Fitness (5), Youth Arts (5) Adult Crafts (5), Music (5) Youth Sport/Fitness (5) Special Interest (5), Tumbling (2) (Offset by revenue) | 23,812 | 31,600 | 31,600 | 31,600 | 31,600 | 31,600 |
| | • Audio Visual Repairs | 360 | - | - | - | - | - |
| | • Other - Miscoded - Laundry - Ocean Breeze Pac | 407 | - | - | - | - | - |
| | SUB-TOTAL | 24,579 | 31,600 | 31,600 | 31,600 | 31,600 | 31,600 |
| 11-875805 | <u>Community Recreation Center Mtc.</u> | | | | | | |
| | • Custodian Services | - | 28,000 | 28,000 | 28,000 | 28,000 | 28,000 |
| | • Outside service maintenance, equipment repair, & other services. (Partially offset by revenue) | 2,670 | 1,910 | 1,910 | 1,910 | 1,910 | 1,910 |
| | SUB-TOTAL | 2,670 | 29,910 | 29,910 | 29,910 | 29,910 | 29,910 |

CITY OF BUENA PARK
MEMBERSHIP, SUBSCRIPTIONS & CERTIFICATIONS DETAIL (6420)
FY 2023-24 and 2024-25

Department: **COMMUNITY SERVICES**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 23-24 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 4,025 | \$ 3,170 | \$ 3,170 | \$ 3,170 | \$ 3,170 | \$ 3,170 |
| 11-275105 | <u>Recreation Administration</u> | | | | | | |
| | • CPRS annual membership (Director) | 555 | 390 | 390 | 390 | 390 | 390 |
| | SUB-TOTAL | <u>555</u> | <u>390</u> | <u>390</u> | <u>390</u> | <u>390</u> | <u>390</u> |
| 11-275110 | <u>Commissions</u> | | | | | | |
| | • P&R - CPRS membership for seven commissioners | - | 80 | 150 | 150 | 150 | 150 |
| | • Fine Arts - Resource books, organizational and agency dues, professional publications | - | 70 | - | - | - | - |
| | SUB-TOTAL | <u>-</u> | <u>150</u> | <u>150</u> | <u>150</u> | <u>150</u> | <u>150</u> |
| 11-275125 | <u>Aquatics</u> | | | | | | |
| | • Recertification fees and books | 839 | 650 | 650 | 650 | 650 | 650 |
| | SUB-TOTAL | <u>839</u> | <u>650</u> | <u>650</u> | <u>650</u> | <u>650</u> | <u>650</u> |
| 11-275135 | <u>Youth Sports</u> | | | | | | |
| | • Track & Field - SCMAF billings | - | 300 | 300 | 300 | 300 | 300 |
| | SUB-TOTAL | <u>-</u> | <u>300</u> | <u>300</u> | <u>300</u> | <u>300</u> | <u>300</u> |
| 11-275145 | <u>Sports/Facility Support</u> | | | | | | |
| | • SCMAF membership (Supervisor and 3 Coordinators) | 200 | 120 | 120 | 120 | 120 | 120 |
| | • CPRS membership (Supervisor) | 165 | 170 | 170 | 170 | 170 | 170 |
| | • Online Scheduling Program (When 2 Work) | 650 | 730 | 730 | 730 | 730 | 730 |
| | SUB-TOTAL | <u>1,015</u> | <u>1,020</u> | <u>1,020</u> | <u>1,020</u> | <u>1,020</u> | <u>1,020</u> |
| 11-275205 | <u>Cultural Support</u> | | | | | | |
| | • Adobe Photoshop | 100 | 120 | - | - | - | - |
| | • Adobe Acrobat | 240 | 180 | - | - | - | - |
| | • Spotify | 60 | 120 | 120 | 120 | 120 | 120 |
| | • CPRS membership (Supervisor and Coordinator) | | | 300 | 300 | 300 | 300 |
| | SUB-TOTAL | <u>400</u> | <u>420</u> | <u>420</u> | <u>420</u> | <u>420</u> | <u>420</u> |
| 11-275305 | <u>Senior Center Support</u> | | | | | | |
| | • CPRS annual membership | - | 240 | 240 | 240 | 240 | 240 |
| | • Volunteer Recognition | 1,216 | - | - | - | - | - |
| | SUB-TOTAL | <u>1,216</u> | <u>240</u> | <u>240</u> | <u>240</u> | <u>240</u> | <u>240</u> |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

Department: **COMMUNITY SERVICES**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 1,331 | \$ 2,070 | \$ 2,070 | \$ 2,070 | \$ 2,070 | \$ 2,070 |
| 11-275105 | <u>Recreation Administration</u> <ul style="list-style-type: none"> • CPRS Annual Conference, • Misc. conferences, meetings and training • Recreation training classes | 791 | 760 | 760 | 760 | 760 | 760 |
| 11-275110 | <u>Commissions</u> <ul style="list-style-type: none"> • P&R - CPRS Annual Conf. • Misc. Conference Meetings & Training | - | 350 | 350 | 350 | 350 | 350 |
| 11-275145 | <u>Sports/Facility Support</u> <ul style="list-style-type: none"> • CPRS Annual Conference, Pre Conf.Wrkshps, Supervisor • SCMAF Institute | - | 270 | 270 | 270 | 270 | 270 |
| 11-275205 | <u>Cultural Support</u> <ul style="list-style-type: none"> • Concert Share | 225 | 230 | 230 | 230 | 230 | 230 |
| 11-275305 | <u>Senior Center Support</u> <ul style="list-style-type: none"> • Mental Health Assoc., Meeting of the Minds • Miscellaneous conferences, meeting and training, CPR and First Aid | 315 | 230 | 230 | 230 | 230 | 230 |
| 11-275325 | <u>Senior Mobility Program</u> <ul style="list-style-type: none"> • Staff Training • CPR and First Aid Training Materials | - | 230 | 230 | 230 | 230 | 230 |

Non-Departmental

**NON-DEPARTMENTAL
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25**

2023-24 TOTAL BUDGET: \$3,620,870

2024-25 TOTAL BUDGET: \$3,887,440

FUNCTIONS/OBJECTIVES:

The Non-Departmental activities include accounting for Insurance, PERS Replacement Benefits, Transfers to Police Funds, Debt Service, Pension Prefunding Trust, and Transfers from the AQMD Fund.

The Insurance function in this activity handles unemployment and medical insurance. The PERS Replacement Benefit covers retiree benefits affected by Section 415 of the Internal Revenue Code. Transfers to Police Funds in this activity accounts for money designated to cover expenditures exceeding anticipated revenue. Debt service payments are for the Lease Revenue Bonds that were issued for the construction of Fire Station #61. The Pension Prefunding Trust will be used to meet obligations for future pension costs. Lastly, transfers from the AQMD fund will be used to purchase low emission vehicles.



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|---|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE NON-DEPARTMENTAL |
|--|---|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|--------------------------------|----------------------|-----------------------------|-----------|-----------|
| 196200 | OTHER INSURANCE (11) | 882,000 | 1,089,260 | - | 1,971,260 |
| 196201 | REPLACEMENT BENEFIT FUND (11) | 110,000 | - | - | 110,000 |
| 196308 | TRANSFERS TO POLICE FUNDS (11) | - | 134,760 | - | 134,760 |
| 196312 | DEBT SERVICE (11) | - | 762,850 | - | 762,850 |
| 196313 | PENSION PREFUNDING TRUST (11) | 500,000 | - | - | 500,000 |
| 196202 | OTHER INSURANCE (24) | - | 22,500 | - | 22,500 |
| 126141 | TREASURY MANAGEMENT (40) | - | 119,500 | - | 119,500 |
| TOTAL APPROPRIATIONS | | 1,492,000 | 2,128,870 | - | 3,620,870 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|---------------------|-----------|
| 11 | GENERAL FUND | 3,478,870 |
| 24 | STATE GAS TAX FUND | 22,500 |
| 40 | AB 2766 (AQMD) FUND | 119,500 |
| TOTAL RESOURCES | | 3,620,870 |



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|---|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE NON-DEPARTMENTAL |
|--|---|

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|--------------------------------|----------------------|-----------------------------|-----------|-----------|
| 196200 | OTHER INSURANCE (11) | 882,000 | 1,334,200 | - | 2,216,200 |
| 196201 | REPLACEMENT BENEFIT FUND (11) | 110,000 | - | - | 110,000 |
| 196308 | TRANSFERS TO POLICE FUNDS (11) | - | 162,140 | - | 162,140 |
| 196312 | DEBT SERVICE (11) | - | 760,600 | - | 760,600 |
| 196313 | PENSION PREFUNDING TRUST (11) | 500,000 | - | - | 500,000 |
| 196202 | OTHER INSURANCE (24) | - | 22,500 | - | 22,500 |
| 126141 | TREASURY MANAGEMENT (40) | - | 116,000 | - | 116,000 |
| TOTAL APPROPRIATIONS | | 1,492,000 | 2,395,440 | - | 3,887,440 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|---------------------|-----------|
| 11 | GENERAL FUND | 3,748,940 |
| 24 | STATE GAS TAX FUND | 22,500 |
| 40 | AB 2766 (AQMD) FUND | 116,000 |
| TOTAL RESOURCES | | 3,887,440 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION GENERAL GOVERNMENT SERVICES | | | DEPARTMENT TITLE NON-DEPARTMENTAL | | | | | |
|--|------------------------------|------------------------|---|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| SALARY & BENEFITS | | | | | | | | |
| 5165 | UNEMPLOYMENT INSURANCE | 100,000 | 23,238 | 100,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| 5170 | MEDICAL INSURANCE | 832,000 | 776,915 | 832,000 | 832,000 | 832,000 | 832,000 | 832,000 |
| 5182 | PERS REPLACEMENT BENEFIT | 90,000 | 84,440 | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 |
| 5187 | PERS SURVIVOR BENEFIT | 20,000 | 16,318 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 5191 | PREFUNDING PENSION LIABILITY | 315,000 | - | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 |
| SALARY & BENEFITS TOTAL | | 1,357,000 | 900,911 | 1,542,000 | 1,492,000 | 1,492,000 | 1,492,000 | 1,492,000 |
| MAINTENANCE & OPERATIONS | | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICE | 4,530 | 4,500 | 4,780 | 7,000 | 7,000 | 7,000 | 7,000 |
| 6753 | PRINCIPAL PAYMENTS | 400,000 | 400,000 | 425,000 | 445,000 | 445,000 | 465,000 | 465,000 |
| 6792 | INTEREST EXPENSE | 352,100 | 352,100 | 332,100 | 310,850 | 310,850 | 288,600 | 288,600 |
| 6798 | TRANSFER OUT | 974,000 | 946,171 | 1,223,650 | 1,366,020 | 1,366,020 | 1,634,840 | 1,634,840 |
| MAINTENANCE & OPERATIONS TOTAL | | 1,730,630 | 1,702,771 | 1,985,530 | 2,128,870 | 2,128,870 | 2,395,440 | 2,395,440 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **NON-DEPARTMENTAL**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ <u>4,500</u> | \$ <u>4,780</u> | \$ <u>7,000</u> | \$ <u>7,000</u> | \$ <u>7,000</u> | \$ <u>7,000</u> |
| 11-196312 | <u>Debt Service</u> | | | | | | |
| | • PFA 2017 LRB - Trustee Fees | 2,500 | 3,280 | 2,750 | 2,750 | 2,750 | 2,750 |
| | • 2021 POBs - Trustee Fees | - | - | 2,750 | 2,750 | 2,750 | 2,750 |
| | • PFA 2017 LRB - Continuing Disclosure Annual Reports | 2,000 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| | SUB-TOTAL | <u>4,500</u> | <u>4,780</u> | <u>7,000</u> | <u>7,000</u> | <u>7,000</u> | <u>7,000</u> |



Internal Services

**INTERNAL SERVICE
BUDGET NARRATIVE
Fiscal Years 2023-24 and 2024-25**

2023-24 TOTAL BUDGET: \$ 9,934,920

2024-25 TOTAL BUDGET: \$10,004,080

FUNCTIONS/OBJECTIVES:

The Internal Service funds account for those functions that are shared by all City departments. They include: Workers' Compensation Insurance, Liability Insurance, accrued leave benefits payout, equipment maintenance and replacement, management information systems, and building and grounds maintenance.

These costs are distributed between the departments based on a number of factors. These factors include the type of work performed by a department, the use of certain types of services, size and condition of occupied structures and types of equipment used by individual departments.

CITY OF BUENA PARK
Summary of Resources and Requirements
Internal Service Funds
Fiscal Years 2023-25

| <i>Fund</i> | Resources | | | | Requirements | | | <i>Ending Balance June 2024</i> |
|---------------------|------------------------------------|--------------------------|---------------------|------------------------|-------------------------------|----------------------|---------------------------|---------------------------------|
| | <i>Beginning Balance July 2023</i> | <i>Estimated Revenue</i> | <i>Transfers In</i> | <i>Total Resources</i> | <i>Operating Expenditures</i> | <i>Transfers Out</i> | <i>Total Requirements</i> | |
| Workers' Comp. | \$ 2,822,000 | \$ 767,780 | \$ - | \$ 3,589,780 | \$ 1,226,190 | \$ 154,460 | \$ 1,380,650 | \$ 2,209,130 |
| Public Liability | 1,463,000 | 3,000 | 1,398,000 | 2,864,000 | 2,031,290 | - | 2,031,290 | 832,710 |
| Accrued Leave | 377,000 | 255,000 | - | 632,000 | 250,000 | - | 250,000 | 382,000 |
| Mgmt. Info. Systems | 887,000 | 1,085,380 | - | 1,972,380 | 1,091,090 | - | 1,091,090 | 881,290 |
| Facilities Maint. | 1,090,000 | 2,832,380 | - | 3,922,380 | 2,994,580 | 18,360 | 3,012,940 | 909,440 |
| Equipment Maint. | 6,898,000 | 2,596,140 | 119,500 | 9,613,640 | 2,168,950 | - | 2,168,950 | 7,444,690 |
| Total | \$ 13,537,000 | \$ 7,539,680 | \$ 1,517,500 | \$ 22,594,180 | \$ 9,762,100 | \$ 172,820 | \$ 9,934,920 | \$ 12,659,260 |

| <i>Fund</i> | Resources | | | | Requirements | | | <i>Ending Balance June 2025</i> |
|-------------------|------------------------------------|--------------------------|---------------------|------------------------|-------------------------------|----------------------|---------------------------|---------------------------------|
| | <i>Beginning Balance July 2024</i> | <i>Estimated Revenue</i> | <i>Transfers In</i> | <i>Total Resources</i> | <i>Operating Expenditures</i> | <i>Transfers Out</i> | <i>Total Requirements</i> | |
| Workers' Comp | \$ 2,209,130 | \$ 767,780 | \$ - | \$ 2,976,910 | \$ 1,225,970 | \$ 189,200 | \$ 1,415,170 | \$ 1,561,740 |
| Public Liability | 832,710 | 3,000 | 1,709,000 | 2,544,710 | 2,342,070 | - | 2,342,070 | 202,640 |
| Accrued Leave | 382,000 | 255,000 | - | 637,000 | 250,000 | - | 250,000 | 387,000 |
| Mngt Info Systems | 881,290 | 1,000,420 | - | 1,881,710 | 1,021,450 | - | 1,021,450 | 860,260 |
| Facilities Maint | 909,440 | 2,694,640 | - | 3,604,080 | 2,656,960 | 22,500 | 2,679,460 | 924,620 |
| Equipment Maint | 7,444,690 | 2,610,120 | 116,000 | 10,170,810 | 2,295,930 | - | 2,295,930 | 7,874,880 |
| Total | \$ 12,659,260 | \$ 7,330,960 | \$ 1,825,000 | \$ 21,815,220 | \$ 9,792,380 | \$ 211,700 | \$ 10,004,080 | \$ 11,811,140 |

CITY OF BUENA PARK
Internal Service Funds
Fiscal Year 2023-24

| | <i>FUND</i> | | | | | | TOTAL |
|---------------------------|--------------------------------|-----------------------------------|--------------------------------|--|--------------------------------------|---|---------------------|
| | 62 <i>Workers Comp.</i> | 63 <i>Public Liability</i> | 65 <i>Accrued Leave</i> | 71 <i>Equipment Maintenance</i> | 74 <i>Mgmt. Info. Systems</i> | 77 <i>Facilities Maintenance</i> | |
| Self Insurance | \$ 1,380,650 | \$ 2,031,290 | | | | | \$ 3,411,940 |
| Accrued Leave | | | \$ 250,000 | | | | 250,000 |
| Mgmt. Information Systems | | | | | \$ 1,091,090 | | 1,091,090 |
| Facilities Maintenance | | | | | | \$ 3,012,940 | 3,012,940 |
| Equipment Maintenance | | | | \$ 2,168,950 | | | 2,168,950 |
| TOTAL BUDGET | \$ 1,380,650 | \$ 2,031,290 | \$ 250,000 | \$ 2,168,950 | \$ 1,091,090 | \$ 3,012,940 | \$ 9,934,920 |

| | <i>Maintenance</i> | | | TOTAL |
|---------------------------|---------------------|-------------------------|-------------------|---------------------|
| | <i>Personnel</i> | <i>& Operations</i> | <i>Equipment</i> | |
| Self Insurance | \$ - | \$ 3,411,940 | \$ - | \$ 3,411,940 |
| Accrued Leave | 250,000 | - | - | 250,000 |
| Mgmt. Information Systems | 342,500 | 488,340 | 260,250 | 1,091,090 |
| Facilities Maintenance | 505,030 | 2,487,210 | 20,700 | 3,012,940 |
| Equipment Maintenance | 598,800 | 1,146,450 | 423,700 | 2,168,950 |
| TOTAL BUDGET | \$ 1,696,330 | \$ 7,533,940 | \$ 704,650 | \$ 9,934,920 |

CITY OF BUENA PARK
Internal Service Funds
Fiscal Year 2024-25

| | <i>FUND</i> | | | | | | TOTAL |
|---------------------------|--------------------------------|-----------------------------------|--------------------------------|--|--------------------------------------|---|----------------------|
| | 62 <i>Workers Comp.</i> | 63 <i>Public Liability</i> | 65 <i>Accrued Leave</i> | 71 <i>Equipment Maintenance</i> | 74 <i>Mgmt. Info. Systems</i> | 77 <i>Facilities Maintenance</i> | |
| Self Insurance | \$ 1,415,170 | \$ 2,342,070 | | | | | \$ 3,757,240 |
| Accrued Leave | | | \$ 250,000 | | | | 250,000 |
| Mgmt. Information Systems | | | | | \$ 1,021,450 | | 1,021,450 |
| Facilities Maintenance | | | | | | \$ 2,679,460 | 2,679,460 |
| Equipment Maintenance | | | | \$ 2,295,930 | | | 2,295,930 |
| TOTAL BUDGET | \$ 1,415,170 | \$ 2,342,070 | \$ 250,000 | \$ 2,295,930 | \$ 1,021,450 | \$ 2,679,460 | \$ 10,004,080 |

| | <i>Maintenance</i> | | | TOTAL |
|---------------------------|---------------------|-------------------------|-------------------|----------------------|
| | <i>Personnel</i> | <i>& Operations</i> | <i>Equipment</i> | |
| Self Insurance | \$ - | \$ 3,757,240 | \$ - | \$ 3,757,240 |
| Accrued Leave | 250,000 | - | - | 250,000 |
| Mgmt. Information Systems | 355,850 | 489,300 | 176,300 | 1,021,450 |
| Facilities Maintenance | 526,160 | 2,147,300 | 6,000 | 2,679,460 |
| Equipment Maintenance | 624,420 | 1,196,410 | 475,100 | 2,295,930 |
| TOTAL BUDGET | \$ 1,756,430 | \$ 7,590,250 | \$ 657,400 | \$ 10,004,080 |

**CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEAR 2023-25**

| <u>FUND/ SOURCE</u> | <u>FUND/ SOURCE DESCRIPTION</u> | <u>2020-21 PRIOR YR ACTUAL</u> | <u>2021-22 PRIOR YR ACTUAL</u> | <u>2022-23 BUDGET ESTIMATE</u> | <u>2023-24 BUDGET ESTIMATE</u> | <u>2024-25 BUDGET ESTIMATE</u> |
|-------------------------------------|-------------------------------------|--|--|--|--|--|
| WORKERS COMP. SELF-INS. FUND | | | | | | |
| USE OF MONEY & PROPERTY | | | | | | |
| 62 3410 | INVESTMENT EARNINGS | (18,372) | (18,372) | 30,000 | 30,000 | 30,000 |
| | TOTALS FOR SOURCE | (18,372) | (18,372) | 30,000 | 30,000 | 30,000 |
| CHARGES FOR CURRENT SERVICES | | | | | | |
| 62 3791 | WORKERS COMP INS CHARGE | 727,462 | 727,462 | 737,780 | 737,780 | 737,780 |
| | TOTALS FOR SOURCE | 727,462 | 727,462 | 737,780 | 737,780 | 737,780 |
| | TOTAL FOR FUND | <u>709,090</u> | <u>709,090</u> | <u>767,780</u> | <u>767,780</u> | <u>767,780</u> |
| PUBLIC LIAB. SELF-INS. FUND | | | | | | |
| USE OF MONEY & PROPERTY | | | | | | |
| 63 3410 | INVESTMENT EARNINGS | (28,894) | (28,894) | 3,000 | 3,000 | 3,000 |
| | TOTALS FOR SOURCE | (28,894) | (28,894) | 3,000 | 3,000 | 3,000 |
| CHARGES FOR CURRENT SERVICES | | | | | | |
| 63 3799 | TRANSFERS IN | 1,145,000 | 1,145,000 | 1,145,000 | 1,398,000 | 1,709,000 |
| | TOTALS FOR SOURCE | 1,145,000 | 1,145,000 | 1,145,000 | 1,398,000 | 1,709,000 |
| | TOTAL FOR FUND | <u>1,116,106</u> | <u>1,116,106</u> | <u>1,148,000</u> | <u>1,401,000</u> | <u>1,712,000</u> |
| ACCRUED LEAVE FUND | | | | | | |
| USE OF MONEY & PROPERTY | | | | | | |
| 65 3410 | INVESTMENT EARNINGS | (6,597) | (6,597) | 5,000 | 5,000 | 5,000 |
| | TOTALS FOR SOURCE | (6,597) | (6,597) | 5,000 | 5,000 | 5,000 |
| CHARGES FOR CURRENT SERVICES | | | | | | |
| 65 3777 | ACCRUED LEAVE CHARGES | 175,422 | 175,422 | 250,000 | 250,000 | 250,000 |
| | TOTALS FOR SOURCE | 175,422 | 175,422 | 250,000 | 250,000 | 250,000 |
| | TOTAL FOR FUND | <u>168,825</u> | <u>168,825</u> | <u>255,000</u> | <u>255,000</u> | <u>255,000</u> |

**CITY OF BUENA PARK
REVENUE DETAIL
BUDGET YEAR 2023-25**

| FUND/ SOURCE | FUND/ SOURCE DESCRIPTION | 2020-21 PRIOR YR ACTUAL | 2021-22 PRIOR YR ACTUAL | 2022-23 BUDGET ESTIMATE | 2023-24 BUDGET ESTIMATE | 2024-25 BUDGET ESTIMATE |
|--|-----------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| EQUIP. MAINT. & REPLACE. FUND | | | | | | |
| USE OF MONEY & PROPERTY | | | | | | |
| 71 3410 | INVESTMENT EARNINGS | (5,221) | (5,221) | 17,000 | 17,000 | 17,000 |
| | TOTALS FOR SOURCE | (5,221) | (5,221) | 17,000 | 17,000 | 17,000 |
| CHARGES FOR CURRENT SERVICES | | | | | | |
| 71 3760 | DAMAGE TO CITY PROPERTY | 10,000 | 10,000 | 1,000 | 1,000 | 1,000 |
| 71 3767 | VEH MAINT & REPAIR CHARGE | 1,588,524 | 1,588,524 | 1,907,460 | 1,703,770 | 1,750,850 |
| 71 3770 | VEHICLE RENTAL CHARGES | 796,860 | 796,860 | 844,850 | 864,370 | 831,270 |
| 71 3796 | SALE OF REAL & PERS PROP | - | - | 10,000 | 10,000 | 10,000 |
| 71 3799 | TRANSFERS IN | 170,000 | 170,000 | 161,500 | 119,500 | 116,000 |
| | TOTALS FOR SOURCE | 2,565,384 | 2,565,384 | 2,924,810 | 2,698,640 | 2,709,120 |
| | TOTAL FOR FUND | <u>2,560,163</u> | <u>2,560,163</u> | <u>2,941,810</u> | <u>2,715,640</u> | <u>2,726,120</u> |
| MANAGEMENT INFO. SYSTEMS | | | | | | |
| USE OF MONEY & PROPERTY | | | | | | |
| 74 3410 | INVESTMENT EARNINGS | (10,628) | (10,628) | 10,000 | 10,000 | 10,000 |
| | TOTALS FOR SOURCE | (10,628) | (10,628) | 10,000 | 10,000 | 10,000 |
| CHARGES FOR CURRENT SERVICES | | | | | | |
| 74 3756 | MNGT INFO SYSTEM CHARGES | 257,328 | 257,328 | 671,640 | 1,075,380 | 990,420 |
| 74-3799 | TRANSFERS IN | 41,500 | 41,500 | - | - | - |
| | TOTALS FOR SOURCE | 298,828 | 298,828 | 671,640 | 1,075,380 | 990,420 |
| | TOTAL FOR FUND | <u>288,200</u> | <u>288,200</u> | <u>681,640</u> | <u>1,085,380</u> | <u>1,000,420</u> |
| GOV'T. BLDGS. MAINT. FUND | | | | | | |
| USE OF MONEY & PROPERTY | | | | | | |
| 77 3410 | INVESTMENT EARNINGS | (6,352) | (6,352) | - | - | - |
| | TOTALS FOR SOURCE | (6,352) | (6,352) | - | - | - |
| CHARGES FOR CURRENT SERVICES | | | | | | |
| 77 3737 | ELECTRIC VEH CHARGING FEE | 6,571 | 6,571 | - | - | - |
| 77 3778 | BLDG & GRNDS MAINT CHARGE | 2,284,248 | 2,284,248 | 2,652,590 | 2,832,380 | 2,694,640 |
| 77 3798 | OTHER MISC REVENUE | 75 | 75 | - | - | - |
| | TOTALS FOR SOURCE | 2,290,894 | 2,290,894 | 2,652,590 | 2,832,380 | 2,694,640 |
| | TOTAL FOR FUND | <u>2,284,542</u> | <u>2,284,542</u> | <u>2,652,590</u> | <u>2,832,380</u> | <u>2,694,640</u> |

CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|--|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE INTERNAL SUPPORT - SELF INSURANCE |
|--|--|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|---------------------|----------------------|-----------------------------|-----------|-----------|
| 107410 | WORKERS' COMP | - | 1,380,650 | - | 1,380,650 |
| 107420 | LIABILITY INSURANCE | - | 2,031,290 | - | 2,031,290 |
| TOTAL APPROPRIATIONS | | - | 3,411,940 | - | 3,411,940 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|-----------------------|-----------|
| 62 | WORKERS' COMPENSATION | 1,380,650 |
| 63 | PUBLIC LIABILITY | 2,031,290 |
| TOTAL RESOURCES | | 3,411,940 |

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|---------------------|----------------------|-----------------------------|-----------|-----------|
| 107410 | WORKERS' COMP | - | 1,415,170 | - | 1,415,170 |
| 107420 | LIABILITY INSURANCE | - | 2,342,070 | - | 2,342,070 |
| TOTAL APPROPRIATIONS | | - | 3,757,240 | - | 3,757,240 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|-----------------------|-----------|
| 62 | WORKERS' COMPENSATION | 1,415,170 |
| 63 | PUBLIC LIABILITY | 2,342,070 |
| TOTAL RESOURCES | | 3,757,240 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE | | ACTIVITY TITLE | | | | | | |
|----------------------------------|--------------------------------|------------------------|----------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| INTERNAL SUPPORT SVCS - SELF INS | | WORKERS' COMPENSATION | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 130,000 | 128,220 | 133,000 | 133,000 | 133,000 | 133,000 | 133,000 |
| 6265 | MNGT INFO SYS CHGS - CITY | 1,370 | 1,368 | 1,520 | 2,490 | 2,490 | 2,270 | 2,270 |
| 6420 | MEMBERSHIP/SUBS/CERTS | 300 | 150 | 300 | 300 | 300 | 300 | 300 |
| 6620 | WORKERS' COMP CLAIM PAYMENTS | 800,000 | 888,253 | 800,000 | 800,000 | 800,000 | 800,000 | 800,000 |
| 6625 | CLAIM ADJUSTMENT AT YEAR END | - | 78,253 | - | - | - | - | - |
| 6645 | INSURANCE - EXCESS PREMIUM | 280,000 | 242,650 | 290,000 | 290,000 | 290,000 | 290,000 | 290,000 |
| 6650 | CONFERENCE/MEETING/TRAINING | 400 | 64 | 400 | 400 | 400 | 400 | 400 |
| 6798 | TRANSFER OUT | 126,200 | 126,200 | 126,200 | 154,460 | 154,460 | 189,200 | 189,200 |
| | MAINTENANCE & OPERATIONS TOTAL | 1,338,270 | 1,465,158 | 1,351,420 | 1,380,650 | 1,380,650 | 1,415,170 | 1,415,170 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| DEPARTMENT TITLE | | ACTIVITY TITLE | | | | | | |
|----------------------------------|--------------------------------|------------------------|----------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| INTERNAL SUPPORT SVCS - SELF INS | | LIABILITY INSURANCE | | | | | | |
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 35,000 | 26,515 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 |
| 6242 | ATTORNEY CONTRACT SERVICES | 300,000 | 464,832 | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 |
| 6265 | MNGT INFO SYS CHGS - CITY | 1,370 | 1,368 | 1,520 | 2,490 | 2,490 | 2,270 | 2,270 |
| 6420 | MEMBERSHIP/SUBS/CERTS | 200 | - | 200 | 200 | 200 | 200 | 200 |
| 6625 | CLAIM ADJUSTMENT AT YEAR END | - | (475,999) | - | - | - | - | - |
| 6630 | LIABILITY CLAIM PAYMENTS | 340,000 | 155,681 | 340,000 | 340,000 | 340,000 | 340,000 | 340,000 |
| 6645 | INSURANCE - EXCESS PREMIUM | 867,410 | 884,726 | 1,100,000 | 1,353,000 | 1,353,000 | 1,664,000 | 1,664,000 |
| 6650 | CONFERENCE/MEETING/TRAINING | 600 | 630 | 600 | 600 | 600 | 600 | 600 |
| | MAINTENANCE & OPERATIONS TOTAL | 1,544,580 | 1,057,753 | 1,777,320 | 2,031,290 | 2,031,290 | 2,342,070 | 2,342,070 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **INTERNAL SUPPORT SERVICES/SELF-INSURANCE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|----------------------------------|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 154,735 | \$ 168,000 | \$ 168,000 | \$ 168,000 | \$ 168,000 | \$ 168,000 |
| 62-107410 | <u>Workers' Compensation</u> | | | | | | |
| | • Third party administrative fee | 128,220 | 133,000 | 133,000 | 133,000 | 133,000 | 133,000 |
| | SUB-TOTAL | <u>128,220</u> | <u>133,000</u> | <u>133,000</u> | <u>133,000</u> | <u>133,000</u> | <u>133,000</u> |
| 63-107420 | <u>Public Liability</u> | | | | | | |
| | • Third party administrative fee | 25,325 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 |
| | • Miscellaneous | 1,190 | - | - | - | - | - |
| | SUB-TOTAL | <u>26,515</u> | <u>35,000</u> | <u>35,000</u> | <u>35,000</u> | <u>35,000</u> | <u>35,000</u> |

CITY OF BUENA PARK
MEMBERSHIP, SUBSCRIPTIONS & CERTIFICATIONS DETAIL (6420)
FY 2023-24 and 2024-25

Department: **INTERNAL SUPPORT SERVICES/SELF INSURANCE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 150 | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 500 |
| 62-107410 | <u>Workers' Compensation</u> | | | | | | |
| | • Public Agency Risk Mgrs Assoc dues | 150 | 200 | 200 | 200 | 200 | 200 |
| | • Safety periodicals and magazines | - | 100 | 100 | 100 | 100 | 100 |
| | SUB-TOTAL | <u>150</u> | <u>300</u> | <u>300</u> | <u>300</u> | <u>300</u> | <u>300</u> |
| 63-107420 | <u>Public Liability</u> | | | | | | |
| | • Misc books, dues and publications | - | 100 | 100 | 100 | 100 | 100 |
| | • Risk and Insurance Management Societies dues | - | 100 | 100 | 100 | 100 | 100 |
| | SUB-TOTAL | <u>-</u> | <u>200</u> | <u>200</u> | <u>200</u> | <u>200</u> | <u>200</u> |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

Department: **INTERNAL SUPPORT SERVICES/SELF INSURANCE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 694 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| 62-107410 | <u>Workers' Compensation</u> • CALPELRA Conference • Staff training/seminars | 64 | 400 | 400 | 400 | 400 | 400 |
| 63-107420 | <u>Public Liability</u> • PARMA annual conference • Staff training/seminars | 630 | 600 | 600 | 600 | 600 | 600 |

CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|-------------------------------------|--|
| FUNCTION INTERNAL SERVICE | DEPARTMENT TITLE ACCRUED LEAVE |
|-------------------------------------|--|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|----------------------|----------------------|-----------------------------|-----------|---------|
| 108100 | ACCRUED LEAVE PAYOUT | 250,000 | - | - | 250,000 |
| | TOTAL APPROPRIATIONS | 250,000 | - | - | 250,000 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|--------------------|---------|
| 65 | ACCRUED LEAVE FUND | 250,000 |
| | TOTAL RESOURCES | 250,000 |

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|----------------------|----------------------|-----------------------------|-----------|---------|
| 108100 | ACCRUED LEAVE PAYOUT | 250,000 | - | - | 250,000 |
| | TOTAL APPROPRIATIONS | 250,000 | - | - | 250,000 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|--------------------|---------|
| 65 | ACCRUED LEAVE FUND | 250,000 |
| | TOTAL RESOURCES | 250,000 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| DEPARTMENT TITLE INTERNAL SERVICE | | ACTIVITY TITLE ACCRUED LEAVE | | | | | | |
|---|------------------------------------|--|----------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | SALARY & BENEFITS | | | | | | | |
| 5133 | ACCRUED LEAVE PAYOUT | 324,085 | 492,619 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 |
| | SALARY & BENEFITS TOTAL | 324,085 | 492,619 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 |

CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|--|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE EQUIPMENT MAINTENANCE |
|--|--|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|-----------------------|----------------------|-----------------------------|-----------|-----------|
| 171710 | VEH & SM ENGINE MAINT | 598,800 | 1,146,450 | 423,700 | 2,168,950 |
| TOTAL APPROPRIATIONS | | 598,800 | 1,146,450 | 423,700 | 2,168,950 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------------------------|-----------|
| 71 | EQUIP MAINT & REPLACEMENT FUND | 2,168,950 |
| TOTAL RESOURCES | | 2,168,950 |

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|----------------------|-----------------------|----------------------|-----------------------------|-----------|-----------|
| 171710 | VEH & SM ENGINE MAINT | 624,420 | 1,196,410 | 475,100 | 2,295,930 |
| TOTAL APPROPRIATIONS | | 624,420 | 1,196,410 | 475,100 | 2,295,930 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|-----------------|--------------------------------|-----------|
| 71 | EQUIP MAINT & REPLACEMENT FUND | 2,295,930 |
| TOTAL RESOURCES | | 2,295,930 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION | | | DEPARTMENT TITLE | | | | | |
|-----------------------------|---|------------------------|-----------------------|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| GENERAL GOVERNMENT SERVICES | | | EQUIPMENT MAINTENANCE | | | | | |
| OBJECT CODE | EXPENSE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | SALARY & BENEFITS | | | | | | | |
| | # | | | | | | | |
| | FLEET MAINT SUPERVISOR | 1.00 | 92,830 | 96,550 | 101,380 | 101,380 | 106,450 | 106,450 |
| | LEAD FLEET MECHANIC | 1.00 | 76,630 | 79,700 | 83,660 | 83,660 | 87,850 | 87,850 |
| | FLEET MECHANIC | 2.00 | 131,680 | 137,340 | 151,540 | 151,540 | 159,740 | 159,740 |
| | SENIOR OFFICE ASSISTANT | 0.50 | 25,500 | 26,520 | 27,840 | 27,840 | 29,230 | 29,230 |
| | TOTAL POSITIONS | 4.50 | | | | | | |
| 5110 | REGULAR SALARIES | 326,640 | 294,399 | 340,110 | 364,420 | 364,420 | 383,270 | 383,270 |
| 5110 | LONGEVITY | - | - | - | 560 | 560 | 590 | 590 |
| 5115 | EXCESS MEDICAL PREMIUM | 11,340 | 8,239 | 11,470 | 6,060 | 6,060 | 6,060 | 6,060 |
| 5117 | CASH PAYMENT PER MOU | 4,101 | 4,101 | 4,500 | - | - | - | - |
| 5118 | SPECIAL LICENSE | 2,220 | 1,509 | 2,220 | 900 | 900 | 900 | 900 |
| 5130 | OVERTIME | 1,500 | - | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 5131 | VACATION PAY-OFF | 720 | 490 | 720 | 1,070 | 1,070 | 1,130 | 1,130 |
| 5132 | SICK LEAVE BUY BACK | 590 | 588 | 610 | 640 | 640 | 680 | 680 |
| 5140 | PART TIME | 19,130 | 8,179 | 19,640 | 21,210 | 21,210 | 22,270 | 22,270 |
| 5157 | BILINGUAL PAY | - | - | - | 420 | 420 | 420 | 420 |
| 5160 | WORKERS' COMPENSATION | 11,700 | 11,700 | 20,230 | 25,400 | 25,400 | 26,710 | 26,710 |
| 5161 | ACCRUED LEAVE CHARGE | 2,450 | 2,448 | 3,300 | 3,240 | 3,240 | 3,200 | 3,200 |
| 5170 | MEDICAL INSURANCE | 69,150 | 68,493 | 80,350 | 70,680 | 70,680 | 76,180 | 76,180 |
| 5171 | DENTAL INSURANCE | 4,570 | 4,095 | 4,650 | 4,890 | 4,890 | 4,890 | 4,890 |
| 5172 | LONG-TERM DISABILITY | 1,360 | 571 | 1,090 | 1,170 | 1,170 | 1,230 | 1,230 |
| 5173 | LIFE AD&D | 300 | 314 | 710 | 760 | 760 | 800 | 800 |
| 5174 | MEDICARE | 5,309 | 4,488 | 5,520 | 5,760 | 5,760 | 6,050 | 6,050 |
| 5175 | DEFERRED COMP | 720 | 307 | 740 | 800 | 800 | 840 | 840 |
| 5180 | RETIREMENT - CITY FUNDED | 31,340 | 28,146 | 31,630 | 38,640 | 38,640 | 39,740 | 39,740 |
| 5184 | RETIREMENT UAL - MISC | 79,870 | 77,111 | 62,830 | 50,080 | 50,080 | 47,360 | 47,360 |
| 5186 | PENSION EXPENSE | - | (901,877) | - | - | - | - | - |
| 5190 | EDUCATIONAL INCENTIVE | - | 508 | - | 600 | 600 | 600 | 600 |
| | SALARY & BENEFITS TOTAL | 573,011 | (386,191) | 591,820 | 598,800 | 598,800 | 624,420 | 624,420 |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 30,000 | 24,730 | 42,000 | 31,750 | 31,750 | 31,750 | 31,750 |
| 6245 | PROFESSIONAL SERVICES - CITY | 133,540 | 133,542 | 138,170 | 145,320 | 145,320 | 145,560 | 145,560 |
| 6255 | SAFETY SHOES | 900 | 631 | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 |
| 6260 | EQUIPMENT RENTAL - CITY | 11,380 | 11,376 | 11,380 | 11,690 | 11,690 | 12,010 | 12,010 |
| 6261 | EQUIPMENT MAINTENANCE - CITY | 34,200 | 34,200 | 45,130 | 39,840 | 39,840 | 40,750 | 40,750 |
| 6265 | MNGT INFO SYS CHGS - CITY | 8,240 | 8,244 | 10,620 | 17,400 | 17,400 | 15,890 | 15,890 |
| 6335 | EQUIPMENT PARTS & SUPPLIES | 200,000 | 172,072 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |
| 6340 | NON-CAPITAL EQUIPMENT | - | - | - | 1,200 | 1,200 | 1,100 | 1,100 |
| 6338 | OUTSIDE EQUIPMENT REPAIR | 182,750 | 136,321 | 180,000 | 180,000 | 180,000 | 180,000 | 180,000 |
| 6350 | SMALL TOOL/EQUIPMENT EXPENSE | 6,500 | 1,461 | 6,500 | 6,500 | 6,500 | 6,500 | 6,500 |
| 6370 | UNIFORM EXPENSE | 600 | 328 | 600 | 600 | 600 | 600 | 600 |
| 6410 | STATIONERY/OFFICE SUPPLIES | 500 | 54 | 500 | 500 | 500 | 500 | 500 |
| 6420 | MEMBERSHIP/SUBS/CERTS | 950 | 437 | 950 | 950 | 950 | 950 | 950 |
| 6450 | HARDWARE SUPPLIES | 6,000 | 4,504 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| 6460 | GAS AND OIL | 390,000 | 567,973 | 500,000 | 500,000 | 500,000 | 550,000 | 550,000 |
| 6470 | LAB/CHEMICAL SUPPLIES | 1,000 | 965 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 6650 | CONFERENCE/MEETING/TRAINING | 700 | 200 | 700 | 700 | 700 | 700 | 700 |
| 6665 | REPRO SUPPLIES/SERVICE | 1,000 | - | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 6680 | DEPRECIATION | - | 630,507 | - | - | - | - | - |
| 7840 | MACHINERY/EQUIPMENT | 358,953 | 294,810 | 681,499 | 422,500 | 422,500 | 474,000 | 474,000 |
| 7899 | CAPITAL OFFSET | - | (290,590) | - | - | - | - | - |
| | MAINTENANCE & OPERATIONS TOTAL | 1,367,213 | 1,731,764 | 1,829,249 | 1,570,150 | 1,570,150 | 1,671,510 | 1,671,510 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION GENERAL GOVERNMENT SERVICES | | | DEPARTMENT TITLE EQUIPMENT MAINTENANCE | | | | | |
|--|---|-----------------|--|-----------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| ACTIVITY OBJECT NUMBER | DESCRIPTION | NUMBER OF UNITS | NEW OR REPLACEMENT | UNIT COST | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| * Account 6340 & 7840 Detail | | | | | | | | |
| EQUIPMENT | | | | | | | | |
| POLICE 7840 | SPORT UTILITY PURSUIT PATROL VEHICLE | 4 | REPLACEMENT | 67,000 | 268,000 | 268,000 | - | - |
| | SPORT UTILITY PURSUIT PATROL VEHICLE | 4 | REPLACEMENT | 67,000 | - | - | 268,000 | 268,000 |
| | UNDERCOVER SPORT UTILITY HYBRID VEHICLE (Fund 40) | 2 | REPLACEMENT | 40,500 | 81,000 | 81,000 | - | - |
| | UNDERCOVER SPORT UTILITY HYBRID VEHICLE (Fund 40) | 2 | REPLACEMENT | 40,500 | - | - | 81,000 | 81,000 |
| | BMW MOTORCYCLE | 2 | REPLACEMENT | 30,000 | - | - | 60,000 | 60,000 |
| | POLICE TOTAL | | | | 349,000 | 349,000 | 409,000 | 409,000 |
| COMMUNITY SERVICES 7840 | HYBRID COMPACT TRUCK (Fund 40) | 1 | REPLACEMENT | 35,000 | - | - | 35,000 | 35,000 |
| | COMMUNITY SERVICES TOTAL | | | | - | - | 35,000 | 35,000 |
| COMMUNITY DEVELOPMENT - ECONOMIC DEVELOPMENT 7840 | 1/2 TON TRUCK | 1 | REPLACEMENT | 30,000 | - | - | 30,000 | 30,000 |
| | COMMUNITY DEV - ECONOMIC DEVELOPMENT TOTAL | | | | - | - | 30,000 | 30,000 |
| COMMUNITY DEVELOPMENT - CODE ENFORCEMENT 7840 | SPORT UTILITY HYBRID VEHICLE (Fund 40) | 1 | REPLACEMENT | 38,500 | 38,500 | 38,500 | - | - |
| | COMMUNITY DEV - CODE ENFORCEMENT TOTAL | | | | 38,500 | 38,500 | - | - |
| PUBLIC WORKS - STREETS 6340 | GAS POWERED POLES AW | 2 | REPLACEMENT | 600 | 1,200 | 1,200 | - | - |
| | GAS POWERED BACK PACK BLOWER | 2 | REPLACEMENT | 550 | - | - | 1,100 | 1,100 |
| | PUBLIC WORKS - STREETS TOTAL | | | | 1,200 | 1,200 | 1,100 | 1,100 |
| PUBLIC WORKS - PARK MAINTENANCE 7840 | 3/4 TON TRUCK | 1 | REPLACEMENT | 35,000 | 35,000 | 35,000 | - | - |
| | PUBLIC WORKS - PARK MAINTENANCE TOTAL | | | | 35,000 | 35,000 | - | - |
| EQUIPMENT TOTAL | | | | | 423,700 | 423,700 | 475,100 | 475,100 |

CITY OF BUENA PARK
 PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
 FY 2023-24 and 2024-25

Department: **PUBLIC WORKS/EQUIPMENT MAINTENANCE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | <u>\$ 24,730</u> | <u>\$ 30,000</u> | <u>\$ 31,750</u> | <u>\$ 31,750</u> | <u>\$ 31,750</u> | <u>\$ 31,750</u> |
| 71-171710 | <u>Vehicle and Small Engine Maintenance</u> | | | | | | |
| | • Wash city vehicles | 11,642 | 15,250 | 16,000 | 16,000 | 16,000 | 16,000 |
| | • Computerized Mobile Maintenance System (CMMS) | 5,000 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| | • Dossier Software Mtce Support | - | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| | • OC Health Care (fuel storage tanks) | - | 1,500 | 2,000 | 2,000 | 2,000 | 2,000 |
| | • AQMD Facility Operating Fee | 4,840 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| | • ProDemand Annual Maint. | 2,448 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| | • WyTech | 800 | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 |
| | • CARB/PERP Registration | - | 500 | 1,000 | 1,000 | 1,000 | 1,000 |
| | • Misc. Hardware | - | 550 | 550 | 550 | 550 | 550 |
| | SUB-TOTAL | <u>24,730</u> | <u>30,000</u> | <u>31,750</u> | <u>31,750</u> | <u>31,750</u> | <u>31,750</u> |

CITY OF BUENA PARK
MEMBERSHIP, SUBSCRIPTIONS & CERTIFICATIONS DETAIL (6420)
FY 2023-24 and 2024-25

Department: **PUBLIC WORKS/EQUIPMENT MAINTENANCE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 437 | \$ 950 | \$ 950 | \$ 950 | \$ 950 | \$ 950 |
| 71-171710 | <u>Vehicle and Small Engine Maintenance</u> | | | | | | |
| | • Municipal Equipment Maintenance Association dues | - | 300 | 300 | 300 | 300 | 300 |
| | • ASE certs | 437 | 650 | 650 | 650 | 650 | 650 |
| | SUB-TOTAL | 437 | 950 | 950 | 950 | 950 | 950 |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS, & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

Department: **PUBLIC WORKS/EQUIPMENT MAINTENANCE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 200 | \$ 700 | \$ 700 | \$ 700 | \$ 700 | \$ 700 |
| 71-171710 | <u>Vehicle and Small Engine Maintenance</u> • Misc. Conferences, meetings & training | 200 | 700 | 700 | 700 | 700 | 700 |

CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|---|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE MANAGEMENT INFORMATION SYSTEMS |
|--|---|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|-------------------------|----------------------|-----------------------------|-----------|-----------|
| 126143 | MANAGEMENT INFO SYSTEMS | 342,500 | 488,340 | 260,250 | 1,091,090 |
| | TOTAL APPROPRIATIONS | 342,500 | 488,340 | 260,250 | 1,091,090 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|-------------------------|-----------|
| 74 | MANAGEMENT INFO SYSTEMS | 1,091,090 |
| | TOTAL RESOURCES | 1,091,090 |

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|-------------------------|----------------------|-----------------------------|-----------|-----------|
| 126143 | MANAGEMENT INFO SYSTEMS | 355,850 | 489,300 | 176,300 | 1,021,450 |
| | TOTAL APPROPRIATIONS | 355,850 | 489,300 | 176,300 | 1,021,450 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|-------------------------|-----------|
| 74 | MANAGEMENT INFO SYSTEMS | 1,021,450 |
| | TOTAL RESOURCES | 1,021,450 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION GENERAL GOVERNMENT SERVICES | | | DEPARTMENT TITLE MANAGEMENT INFORMATION SYSTEMS | | | | | |
|---|---|------------------------|--|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| OBJECT CODE | EXPENDITURE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| | SALARY & BENEFITS | | | | | | | |
| | INFORMATION TECHNOLOGY ADMINISTRATOR 1.00 | - | | 114,040 | 126,670 | 126,670 | 133,000 | 133,000 |
| | INFORMATION TECHNOLOGY SPECIALIST 1.00 | - | | 74,270 | 103,980 | 103,980 | 109,170 | 109,170 |
| | INFORMATION SYSTEM TECHNICIAN 0.00 | 90,620 | | - | - | - | - | - |
| | TOTAL POSITIONS 2.00 | | | | | | | |
| 5110 | REGULAR SALARIES | 90,620 | 90,626 | 188,310 | 230,650 | 230,650 | 242,170 | 242,170 |
| 5115 | EXCESS MEDICAL PREMIUM | 3,640 | 1,604 | 1,300 | - | - | - | - |
| 5117 | CASH PAYMENT PER MOU | - | - | 3,000 | - | - | - | - |
| 5131 | VACATION PAY-OFF | 610 | - | 610 | - | - | - | - |
| 5132 | SICK LEAVE BUY BACK | - | 2,091 | - | - | - | - | - |
| 5155 | UNIFORM CLOTHING ALLOWANCE | 500 | 500 | 1,020 | 1,000 | 1,000 | 1,000 | 1,000 |
| 5157 | BILINGUAL PAY | 840 | 840 | 840 | - | - | - | - |
| 5160 | WORKERS' COMPENSATION | 1,510 | 1,512 | 5,740 | 7,430 | 7,430 | 7,800 | 7,800 |
| 5161 | ACCRUED LEAVE CHARGE | 680 | 684 | 1,990 | 2,050 | 2,050 | 2,020 | 2,020 |
| 5170 | MEDICAL INSURANCE | 8,040 | 13,604 | 35,860 | 38,880 | 38,880 | 41,280 | 41,280 |
| 5171 | DENTAL INSURANCE | 1,110 | 1,085 | 2,200 | 2,160 | 2,160 | 2,160 | 2,160 |
| 5172 | LONG-TERM DISABILITY | 300 | 144 | 730 | 720 | 720 | 720 | 720 |
| 5173 | LIFE AD&D | 30 | 31 | 440 | 480 | 480 | 500 | 500 |
| 5174 | MEDICARE | 1,410 | 1,392 | 3,130 | 3,360 | 3,360 | 3,530 | 3,530 |
| 5180 | RETIREMENT - CITY FUNDED | 8,830 | 8,833 | 20,890 | 24,290 | 24,290 | 24,940 | 24,940 |
| 5184 | RETIREMENT UAL - MISC | 22,510 | 24,276 | 34,370 | 31,480 | 31,480 | 29,730 | 29,730 |
| 5186 | PENSION EXPENSE | - | (225,469) | - | - | - | - | - |
| 5190 | EDUCATION INCENTIVE PAY | 720 | 720 | 720 | - | - | - | - |
| | SALARY & BENEFITS TOTAL | 141,350 | (77,527) | 301,150 | 342,500 | 342,500 | 355,850 | 355,850 |
| | MAINTENANCE & OPERATIONS | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 80,250 | 63,258 | 63,220 | 81,000 | 81,000 | 82,500 | 82,500 |
| 6250 | OFFICE EQUIPMENT MAINTENANCE | 219,700 | 85,098 | 374,900 | 371,200 | 371,200 | 370,800 | 370,800 |
| 6310 | TELEPHONE | 16,000 | 1,064 | 16,000 | 16,000 | 16,000 | 16,000 | 16,000 |
| 6335 | EQUIPMENT PARTS & SUPPLY | 3,000 | 468 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 6340 | NON-CAPITAL EQUIPMENT/FURNITURE | 42,160 | 28,197 | 66,990 | 63,450 | 63,450 | 60,800 | 60,800 * |
| 6510 | BUILDING MAINTENANCE - CITY | 4,340 | 4,344 | 4,800 | 5,140 | 5,140 | 5,000 | 5,000 |
| 6650 | CONFERENCE/MEETING/TRAINING | 9,000 | 1,990 | 9,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| 6680 | DEPRECIATION | - | 47,656 | - | - | - | - | - |
| 7840 | MACHINERY/EQUIPMENT | 143,150 | 52,543 | 75,830 | 196,800 | 196,800 | 115,500 | 115,500 * |
| 7899 | CAPITAL ASSET OFFSET | - | (35,652) | - | - | - | - | - |
| | MAINTENANCE & OPERATIONS TOTAL | 517,600 | 248,966 | 613,740 | 748,590 | 748,590 | 665,600 | 665,600 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION GENERAL GOVERNMENT SERVICES | | | DEPARTMENT TITLE MANAGEMENT INFORMATION SYSTEMS | | | | | |
|---|---|--------------------|--|--------------|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| DEPT./ OBJECT CODE | DESCRIPTION | NUMBER OF UNITS | NEW OR REPLACEMENT | UNIT COST | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| * Account 6340 & 7840 Detail | | | | | | | | |
| | EQUIPMENT | | | | | | | |
| MIS | | | | | | | | |
| 6340 | PC REPLACEMENT | 30 | REPLACEMENT | 925 | 27,750 | 27,750 | - | - |
| | PC REPLACEMENT | 30 | REPLACEMENT | 925 | - | - | 27,750 | 27,750 |
| | MONITORS CONFERENCE ROOMS | 4 | REPLACEMENT | 950 | 3,800 | 3,800 | - | - |
| | MONITORS CONFERENCE ROOMS | 2 | REPLACEMENT | 950 | - | - | 1,900 | 1,900 |
| | MISC SOFTWARE/HARDWARE | 4 | REPLACEMENT | 800 | 3,200 | 3,200 | - | - |
| | MISC SOFTWARE/HARDWARE | 4 | REPLACEMENT | 800 | - | - | 3,200 | 3,200 |
| | FORTINET WiFi ACCESS POINTS | 5 | NEW | 700 | 3,500 | 3,500 | - | - |
| | FORTINET WiFi ACCESS POINTS | 5 | NEW | 700 | - | - | 3,500 | 3,500 |
| | MS OFFICE LICENSES | 30 | REPLACEMENT | 400 | 12,000 | 12,000 | - | - |
| | MS OFFICE LICENSES | 30 | REPLACEMENT | 400 | - | - | 12,000 | 12,000 |
| | PORTABLE SCANNERS | 6 | REPLACEMENT | 375 | 2,250 | 2,250 | - | - |
| | PORTABLE SCANNERS | 6 | REPLACEMENT | 375 | - | - | 2,250 | 2,250 |
| | MONITORS | 30 | REPLACEMENT | 300 | 9,000 | 9,000 | - | - |
| | MONITORS | 30 | REPLACEMENT | 300 | - | - | 9,000 | 9,000 |
| | OBJECT CODE 6340 TOTAL | | | | 61,500 | 61,500 | 59,600 | 59,600 |
| 7840 | | | | | | | | |
| | BACKUP STORAGE | 1 | NEW | 48,000 | 48,000 | 48,000 | - | - |
| | SAN STORAGE | 1 | REPLACEMENT | 45,000 | - | - | 45,000 | 45,000 |
| | MICROSOFT SERVER LICENSES | 1 | NEW | 22,000 | 22,000 | 22,000 | - | - |
| | SERVER REPLACEMENT | 2 | REPLACEMENT | 18,000 | 36,000 | 36,000 | - | - |
| | SERVER REPLACEMENT | 1 | REPLACEMENT | 18,000 | - | - | 18,000 | 18,000 |
| | CCTV CAMERAS REPLACEMENT | 1 | REPLACEMENT | 18,000 | 18,000 | 18,000 | - | - |
| | CYBER SECURITY SOFTWARE | 1 | NEW | 15,500 | - | - | 15,500 | 15,500 |
| | SAN NETWORK SWITCHES | 2 | REPLACEMENT | 12,000 | 24,000 | 24,000 | - | - |
| | CYBER SECURITY SOFTWARE | 1 | NEW | 9,500 | 9,500 | 9,500 | - | - |
| | PATCH MANAGEMENT SYSTEM | 4 | NEW | 2,000 | 8,000 | 8,000 | - | - |
| | MS SURFACE PRO | 4 | REPLACEMENT | 1,900 | 7,600 | 7,600 | - | - |
| | MS SURFACE PRO | 4 | REPLACEMENT | 1,900 | - | - | 7,600 | 7,600 |
| | LAPTOPS | 4 | REPLACEMENT | 1,400 | 5,600 | 5,600 | - | - |
| | LAPTOPS | 4 | REPLACEMENT | 1,400 | - | - | 5,600 | 5,600 |
| | PRINTERS | 3 | REPLACEMENT | 1,000 | 3,000 | 3,000 | - | - |
| | PRINTERS | 3 | REPLACEMENT | 1,000 | - | - | 3,000 | 3,000 |
| | OBJECT CODE 7840 TOTAL | | | | 181,700 | 181,700 | 94,700 | 94,700 |
| PUBLIC WORKS | | | | | | | | |
| 6340 | MONITOR FOR VIEWING CIVIL ENGINEERING PLANS | 2 | REPLACEMENT | 600 | 1,200 | 1,200 | - | - |
| | MONITOR FOR VIEWING CIVIL ENGINEERING PLANS | 2 | REPLACEMENT | 600 | - | - | 1,200 | 1,200 |
| | BLUEBEAM LICENSE | 2 | REPLACEMENT | 375 | 750 | 750 | - | - |
| | OBJECT CODE 6340 TOTAL | | | | 1,950 | 1,950 | 1,200 | 1,200 |
| 7840 | | | | | | | | |
| | AERIAL IMAGERY/BUILDING FOOTPRINTS | 1 | REPLACEMENT | 5,000 | - | - | 5,000 | 5,000 |
| | STREETSAVER SOFTWARE FOR M2 | 1 | REPLACEMENT | 3,500 | 3,500 | 3,500 | - | - |
| | STREETSAVER SOFTWARE FOR M2 | 1 | REPLACEMENT | 3,500 | - | - | 3,500 | 3,500 |
| | OC ASSESSOR TAX ROLL UPDATE | 1 | REPLACEMENT | 1,800 | 1,800 | 1,800 | - | - |
| | OC ASSESSOR TAX ROLL UPDATE | 1 | REPLACEMENT | 1,800 | - | - | 1,800 | 1,800 |
| | AUTODESK AEC COLLECTION SINGLE SEAT | 7 | REPLACEMENT | 1,500 | - | - | 10,500 | 10,500 |
| | AUTODESK AEC COLLECTION SINGLE SEAT | 7 | REPLACEMENT | 1,400 | 9,800 | 9,800 | - | - |
| | OBJECT CODE 7840 TOTAL | | | | 15,100 | 15,100 | 20,800 | 20,800 |
| | EQUIPMENT TOTAL | | | | 260,250 | 260,250 | 176,300 | 176,300 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **MANAGEMENT INFORMATION SYSTEMS**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---------------------------------------|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 63,258 | \$ 72,000 | \$ 81,000 | \$ 81,000 | \$ 82,500 | \$ 82,500 |
| 74-126143 | <u>Management Information Systems</u> | | | | | | |
| | • Website Management | 4,503 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | • Central Square Programming | - | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| | • Adobe Subscription | 2,231 | 3,500 | 4,500 | 4,500 | 5,500 | 5,500 |
| | • Unforseen Purchases & Programming | 2,640 | 10,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| | • City-Wide Computer Training Classes | 6,521 | 7,500 | 8,500 | 8,500 | 9,000 | 9,000 |
| | • Computer Consulting Services | 2,114 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| | • Cloud Backup | - | 6,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| | • OTHER - Lanair Professional Svcs | 15,750 | - | - | - | - | - |
| | • OTHER - OpenGov, Inc. | 29,500 | - | - | - | - | - |
| | SUB-TOTAL | <u>63,258</u> | <u>72,000</u> | <u>81,000</u> | <u>81,000</u> | <u>82,500</u> | <u>82,500</u> |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS & TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

Department: **MANAGEMENT INFORMATION SYSTEMS**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 1,990 | \$ 9,000 | \$ 12,000 | \$ 12,000 | \$ 12,000 | \$ 12,000 |
| 74-126143 | <u>Management Information Systems</u> • Training / Conferences | 1,990 | 9,000 | 12,000 | 12,000 | 12,000 | 12,000 |



CITY OF BUENA PARK
APPROPRIATION SUMMARY

| | |
|--|---|
| FUNCTION GENERAL GOVERNMENT SERVICES | DEPARTMENT TITLE FACILITIES MAINTENANCE |
|--|---|

FISCAL YEAR 2023-24

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|------------------------|----------------------|-----------------------------|-----------|-----------|
| 170670 | GOV'T BLDGS MAINT OPER | 505,030 | 2,487,210 | 20,700 | 3,012,940 |
| | TOTAL APPROPRIATIONS | 505,030 | 2,487,210 | 20,700 | 3,012,940 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|------------------------|-----------|
| 77 | GOV'T BLDGS MAINT FUND | 3,012,940 |
| | TOTAL RESOURCES | 3,012,940 |

FISCAL YEAR 2024-25

APPROPRIATION ALLOCATION

| ACTIVITY NUMBER | ACTIVITY TITLE | SALARY & BENEFITS | MAINTENANCE & OPERATIONS | EQUIPMENT | TOTAL |
|--------------------|------------------------|----------------------|-----------------------------|-----------|-----------|
| 170670 | GOV'T BLDGS MAINT OPER | 526,160 | 2,147,300 | 6,000 | 2,679,460 |
| | TOTAL APPROPRIATIONS | 526,160 | 2,147,300 | 6,000 | 2,679,460 |

RESOURCE ALLOCATION

| FUND NUMBER | FUND TITLE | TOTAL |
|----------------|------------------------|-----------|
| 77 | GOV'T BLDGS MAINT FUND | 2,679,460 |
| | TOTAL RESOURCES | 2,679,460 |

**CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL**

| FUNCTION GENERAL GOVERNMENT SERVICES | | | DEPARTMENT TITLE FACILITIES MAINTENANCE | | | | | |
|--|--|------------------------|---|------------------------|------------------------------|-------------------------------|------------------------------|-------------------------------|
| OBJECT CODE | EXPENSE CLASSIFICATION | 2021-22 AMENDED BUDGET | 2021-22 ACTUAL | 2022-23 AMENDED BUDGET | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| SALARY & BENEFITS | | | | | | | | |
| | FACILITIES & PARKS SUPERINTENDENT 0.80 | 85,880 | | 89,310 | 93,770 | 93,770 | 98,460 | 98,460 |
| | LEAD FACILITIES MAINTENANCE TECH 1.00 | 72,780 | | 75,690 | 79,480 | 79,480 | 83,450 | 83,450 |
| | FACILITIES MAINTENANCE WORKER 1.00 | 58,910 | | 61,260 | 64,320 | 64,320 | 67,540 | 67,540 |
| | SENIOR OFFICE ASSISTANT 0.50 | 25,500 | | 26,520 | 27,850 | 27,850 | 29,240 | 29,240 |
| | MAINTENANCE HELPER 1.00 | 38,520 | | 43,960 | 42,060 | 42,060 | 44,160 | 44,160 |
| | TOTAL POSITIONS 4.30 | | | | | | | |
| 5110 | REGULAR SALARIES | 281,590 | 277,224 | 296,740 | 307,480 | 307,480 | 322,850 | 322,850 |
| 5110 | LONGEVITY PAY | 1,720 | 1,708 | 1,790 | 7,220 | 7,220 | 8,070 | 8,070 |
| 5115 | EXCESS MEDICAL PREMIUM | 12,420 | 12,032 | 12,220 | 9,420 | 9,420 | 9,420 | 9,420 |
| 5117 | CASH PAYMENT PER MOU | 9,000 | 9,000 | 3,900 | - | - | - | - |
| 5130 | OVERTIME | 1,000 | 467 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 5131 | VACATION PAY-OFF | 3,400 | 3,793 | 3,400 | 4,680 | 4,680 | 4,910 | 4,910 |
| 5132 | SICK-LEAVE BUY BACK | 590 | 3,930 | 4,010 | 2,810 | 2,810 | 2,950 | 2,950 |
| 5157 | BILINGUAL PAY | 420 | 420 | 420 | 420 | 420 | 420 | 420 |
| 5160 | WORKERS' COMPENSATION | 8,090 | 8,088 | 14,170 | 17,440 | 17,440 | 18,340 | 18,340 |
| 5161 | ACCRUED LEAVE CHARGE | 2,120 | 2,124 | 2,890 | 2,800 | 2,800 | 2,760 | 2,760 |
| 5170 | MEDICAL INSURANCE | 47,430 | 47,828 | 51,070 | 64,550 | 64,550 | 69,290 | 69,290 |
| 5171 | DENTAL INSURANCE | 4,280 | 4,320 | 4,410 | 4,560 | 4,560 | 4,560 | 4,560 |
| 5172 | LONG-TERM DISABILITY | 1,290 | 620 | 950 | 990 | 990 | 1,040 | 1,040 |
| 5173 | LIFE AD&D | 280 | 290 | 620 | 640 | 640 | 670 | 670 |
| 5174 | MEDICARE | 4,501 | 4,149 | 4,690 | 4,830 | 4,830 | 5,070 | 5,070 |
| 5180 | RETIREMENT - CITY FUNDED | 27,040 | 24,902 | 27,620 | 33,180 | 33,180 | 34,130 | 34,130 |
| 5184 | RETIREMENT UAL - MISC | 68,910 | 77,179 | 54,870 | 43,010 | 43,010 | 40,680 | 40,680 |
| 5186 | PENSION EXPENSE | - | (726,512) | - | - | - | - | - |
| SALARY & BENEFITS TOTAL | | 474,081 | (248,439) | 484,770 | 505,030 | 505,030 | 526,160 | 526,160 |
| MAINTENANCE & OPERATIONS | | | | | | | | |
| 6240 | PROF/CONTRACTUAL SERVICES | 699,000 | 783,019 | 791,461 | 831,490 | 831,490 | 848,070 | 848,070 |
| 6245 | PROFESSIONAL SERVICES - CITY | 93,510 | 93,516 | 96,750 | 101,750 | 101,750 | 101,920 | 101,920 |
| 6248 | PERIODIC MAINT/BUILDING MOD | - | - | 196,000 | 418,500 | 418,500 | 56,000 | 56,000 |
| 6255 | SAFETY SHOES | 900 | 987 | 900 | 900 | 900 | 900 | 900 |
| 6260 | EQUIPMENT RENTAL - CITY | 22,520 | 24,455 | 22,520 | 23,240 | 23,240 | 23,960 | 23,960 |
| 6261 | EQUIPMENT MAINTENANCE - CITY | 75,300 | 75,300 | 99,370 | 88,010 | 88,010 | 90,280 | 90,280 |
| 6265 | MNGT INFO SYS CHGS - CITY | 10,990 | 10,992 | 9,100 | 14,910 | 14,910 | 13,620 | 13,620 |
| 6290 | ELECTRIC UTILITY | 550,000 | 659,912 | 650,000 | 650,000 | 650,000 | 650,000 | 650,000 |
| 6300 | GAS UTILITY | 30,000 | 63,413 | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 |
| 6310 | TELEPHONE | 90,000 | 122,652 | 145,047 | 90,000 | 90,000 | 90,000 | 90,000 |
| 6320 | WATER UTILITY | 125,000 | 143,030 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 |
| 6321 | BOTTLED WATER | 8,115 | 7,624 | 8,798 | 8,500 | 8,500 | 8,500 | 8,500 |
| 6340 | NON-CAPITAL FURNITURE/EQUIPMENT | 500 | - | - | 14,200 | 14,200 | 2,000 | 2,000 |
| 6350 | SMALL TOOL/EQUIP EXPENSE | - | - | 750 | 750 | 750 | 750 | 750 |
| 6370 | UNIFORM EXPENSE | 300 | - | 300 | 300 | 300 | 300 | 300 |
| 6450 | HARDWARE SUPPLIES | 37,500 | 40,890 | 39,830 | 50,000 | 50,000 | 50,000 | 50,000 |
| 6515 | BUILDING MAINTENANCE SUPPLIES | 7,695 | 975 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 6650 | CONFERENCE/MEETING/TRAINING | 500 | - | 500 | 500 | 500 | 500 | 500 |
| 6680 | DEPRECIATION | - | 1,810 | - | - | - | - | - |
| 6798 | TRANSFER OUT | 15,000 | 15,000 | 56,161 | 18,360 | 18,360 | 22,500 | 22,500 |
| 7840 | MACHINERY/EQUIPMENT | 9,805 | 12,550 | 16,170 | 6,500 | 6,500 | 4,000 | 4,000 |
| 7899 | CAPITAL ASSET OFFSET | - | (12,550) | - | - | - | - | - |
| MAINTENANCE & OPERATIONS TOTAL | | 1,776,635 | 2,043,573 | 2,323,657 | 2,507,910 | 2,507,910 | 2,153,300 | 2,153,300 |

CITY OF BUENA PARK
MUNICIPAL BUDGET DETAIL

| FUNCTION GENERAL GOVERNMENT SERVICES | | | DEPARTMENT TITLE FACILITIES MAINTENANCE | | | | | |
|---|---|--------------------|--|--------------|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| ACTIVITY/ OBJECT NUMBER | DESCRIPTION | NUMBER OF UNITS | NEW OR REPLACEMENT | UNIT COST | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| * Account 6340 & 7840 Detail | | | | | | | | |
| EQUIPMENT | | | | | | | | |
| 170670 6340 | POINT OF USE WATER FILTER SYSTEM | 2 | REPLACEMENT | 800 | 1,600 | 1,600 | - | - |
| | POINT OF USE WATER FILTER SYSTEM | 2 | REPLACEMENT | 800 | - | - | 1,600 | 1,600 |
| | FREEZER (PD PROPERTY ROOM) | 1 | REPLACEMENT | 800 | 800 | 800 | - | - |
| | HANDHELD TABLETS | 2 | NEW | 700 | 1,400 | 1,400 | - | - |
| | DEWALT 20V CORDLESS DRILL SET | 1 | REPLACEMENT | 400 | 400 | 400 | - | - |
| | DEWALT 20V CORDLESS DRILL SET | 1 | REPLACEMENT | 400 | - | - | 400 | 400 |
| | INTERIOR WASTE RECEPTACLES | 1 | NEW | LOT | 10,000 | 10,000 | - | - |
| | OBJECT CODE 6340 TOTAL | | | | 14,200 | 14,200 | 2,000 | 2,000 |
| 170670 7840 | SPARTAN DRAIN CABLE MACHINE DRUM ASSEMBLY | 1 | REPLACEMENT | 2,500 | 2,500 | 2,500 | - | - |
| | REFRIGERATOR (PD TRAINING ROOM) | 2 | REPLACEMENT | 2,000 | 4,000 | 4,000 | - | - |
| | REFRIGERATOR (PD TRAINING ROOM) | 2 | REPLACEMENT | 2,000 | - | - | 4,000 | 4,000 |
| | OBJECT CODE 7840 TOTAL | | | | 6,500 | 6,500 | 4,000 | 4,000 |
| EQUIPMENT TOTAL | | | | | 20,700 | 20,700 | 6,000 | 6,000 |

CITY OF BUENA PARK
PROFESSIONAL & CONTRACTUAL SERVICES DETAIL (6240)
FY 2023-24 and 2024-25

Department: **PUBLIC WORKS/FACILITIES MAINTENANCE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 22-23 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ 783,019 | \$ 750,300 | \$ 831,490 | \$ 831,490 | \$ 848,070 | \$ 848,070 |
| 77-170670 | <u>Government Building Main. & Operations</u> | | | | | | |
| | • Fire & Burglar alarm monitoring & mtce. | 70,949 | 65,000 | 70,000 | 70,000 | 70,000 | 70,000 |
| | • Fire extinguisher maintenance | 2,923 | 2,800 | 3,200 | 3,200 | 3,200 | 3,200 |
| | • Electric system maintenance | 1,917 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| | • City entrance sign maintenance | - | 500 | 500 | 500 | 500 | 500 |
| | • Elevator testing and maintenance | 18,360 | 27,000 | 27,000 | 27,000 | 27,000 | 27,000 |
| | • Janitorial service | 319,026 | 200,000 | 234,000 | 234,000 | 246,000 | 246,000 |
| | • HVAC service contract and maint. | 176,323 | 170,000 | 200,000 | 200,000 | 200,000 | 200,000 |
| | • Telephone system maintenance | 21,878 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | • City Yard/City Hall Comm Cable | 15,794 | 13,000 | 16,000 | 16,000 | 16,000 | 16,000 |
| | • Council Chambers A/V maintenance | 1,500 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | • Door and window repairs | 5,457 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| | • Floor repairs/carpet cleaning | - | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| | • Standby generators servicing and testing | 12,416 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| | • Pest control and insect spraying | 6,936 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | • Misc. repairs/consulting services | 15,480 | 15,000 | 17,000 | 17,000 | 17,000 | 17,000 |
| | • Sanitation District sewer fees | 85,918 | 85,000 | 91,590 | 91,590 | 96,170 | 96,170 |
| | • Live plant maintenance | 3,141 | 3,000 | 3,200 | 3,200 | 3,200 | 3,200 |
| | • Industrial water treatment | 1,240 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| | • PD Range maintenance | 6,669 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| | • Surveillance Equipment Maintenance | 418 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| | • LED Palm Tree Lighting | 11,079 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| | • Gym Equipment Maintenance | 2,456 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| | • Other - Annual CERS Submittal | 500 | - | - | - | - | - |
| | • Other - PD Dispatch Roller Shades Install | 1,992 | - | - | - | - | - |
| | • Other - EV Charger Upgrade | 647 | - | - | - | - | - |
| | SUB-TOTAL | 783,019 | 750,300 | 831,490 | 831,490 | 848,070 | 848,070 |

CITY OF BUENA PARK
 CONFERENCES, MEETINGS AND TRAINING DETAIL (6650)
 FY 2023-24 and 2024-25

Department: **PUBLIC WORKS/FACILITIES MAINTENANCE**

| Fund/ Activity | Description/Justification | FY 21-22 Actual | FY 21-22 Approved | FY 23-24 Proposed | FY 23-24 Approved | FY 24-25 Proposed | FY 24-25 Approved |
|-------------------------|---|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| TOTAL DEPARTMENT | | \$ - | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 500 |
| 77-170670 | Government Building Maint. & Operations • Training on Civic Center Systems | - | 500 | 500 | 500 | 500 | 500 |

**CITY OF BUENA PARK
BUILDING MODIFICATIONS
FY 2023-24 and 2024-25**

| FUND/OBJ | # OF UNITS | NEW OR REPLACEMENT | UNIT COST | DESCRIPTION | FY 2023-24 | | FY 2024-25 | |
|----------|------------|--------------------|-----------|--|----------------------|-----------------------|----------------------|-----------------------|
| | | | | | DEPARTMENT REQUESTED | CITY COUNCIL APPROVED | DEPARTMENT REQUESTED | CITY COUNCIL APPROVED |
| | | | | Police Department | | | | |
| 77-6248 | 1 | R | 80,000 | PD HVAC Controls | 80,000 | 80,000 | - | - |
| 77-6248 | 1 | R | 25,000 | Range Door | 25,000 | 25,000 | - | - |
| 77-6248 | 1 | N | 10,500 | EV Charging Station | 10,500 | 10,500 | - | - |
| 77-6248 | 2 | R | 6,000 | Roller Shades Training Room/Community Room | 12,000 | 12,000 | - | - |
| 77-6248 | 1 | N | 5,000 | Additional Cubicles - IT Department | 5,000 | 5,000 | - | - |
| | | | | City Hall | | | | |
| 77-6248 | 1 | N | 75,000 | Breakroom Improvements | 75,000 | 75,000 | - | - |
| 77-6248 | 1 | R | 80,000 | Boiler | 80,000 | 80,000 | - | - |
| 77-6248 | 1 | R | 12,000 | Exterior Door Closer | - | - | 12,000 | 12,000 |
| 77-6248 | 4 | N | 5,000 | Cubicle Work Stations - Planning | 20,000 | 20,000 | - | - |
| 77-6248 | 1 | N | 5,000 | Trash Enclosure Modifications | 5,000 | 5,000 | - | - |
| | | | | Ehlers Event Center | | | | |
| 77-6248 | 1 | N | 5,000 | Trash Enclosure Modifications | 5,000 | 5,000 | - | - |
| | | | | Metrolink Station | | | | |
| 77-6248 | 1 | R | 24,000 | Security Cameras | - | - | 24,000 | 24,000 |
| | | | | City Yard | | | | |
| 77-6248 | 1 | R | 20,000 | Flooring Repair | - | - | 20,000 | 20,000 |
| | | | | Bellis Park | | | | |
| 77-6248 | 1 | R | 30,000 | Outdoor Storage Shed Roof | 30,000 | 30,000 | - | - |
| | | | | Smith Murphy Park | | | | |
| 77-6248 | 1 | R | 25,000 | Restroom Roof | 25,000 | 25,000 | - | - |
| | | | | Boisseranc Park | | | | |
| 77-6248 | 1 | R | 8,000 | Plexi Glass Clubhouse Windows | 8,000 | 8,000 | - | - |
| | | | | Peak Park | | | | |
| 77-6248 | 1 | R | 25,000 | Sand Filter Service | 25,000 | 25,000 | - | - |
| 77-6248 | 1 | R | 8,000 | Pool Room Door | 8,000 | 8,000 | - | - |
| 77-6248 | 1 | R | 5,000 | Storage Building Steel Door | 5,000 | 5,000 | - | - |
| | | | | Totals | 418,500 | 418,500 | 56,000 | 56,000 |

Capital Improvement Projects

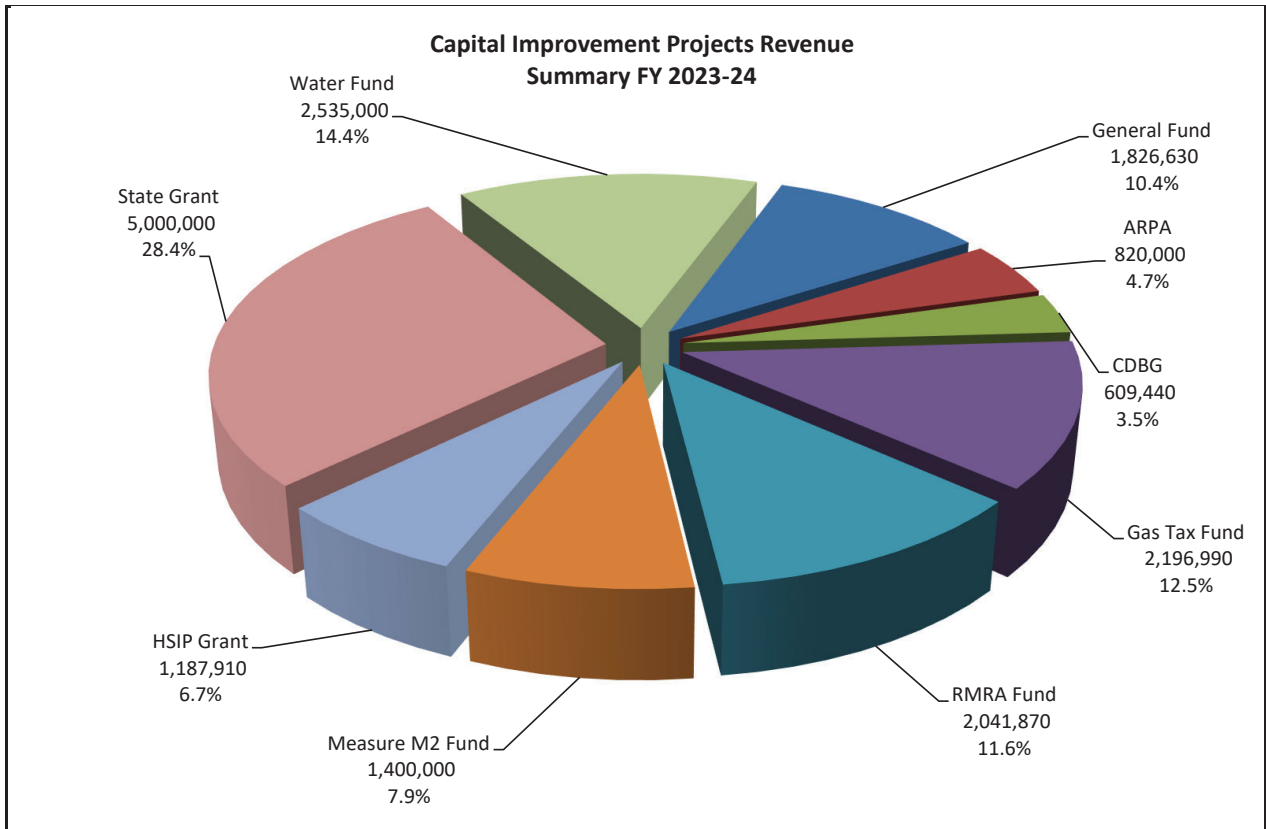
**CITY OF BUENA PARK
CAPITAL IMPROVEMENT PROJECTS
BUDGET SUMMARY
FY 2023-24 and 2024-25**

| DEPARTMENT | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
|-----------------------------|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | |
| GENERAL GOVERNMENT SERVICES | 216,070 | 216,070 | 500,000 | 500,000 |
| LEISURE SERVICES | 3,040,000 | 3,040,000 | 200,000 | 200,000 |
| WATER SERVICES | 6,435,000 | 6,435,000 | 1,585,000 | 1,585,000 |
| HEALTH SERVICES | 1,100,000 | 1,100,000 | 1,100,000 | 1,100,000 |
| TRANSPORTATION SERVICES | 6,826,770 | 6,826,770 | 4,720,000 | 4,720,000 |
| TOTAL APPROPRIATIONS | 17,617,840 | 17,617,840 | 8,105,000 | 8,105,000 |
| RESOURCES ALLOCATED | | | | |
| GENERAL FUND | 1,826,630 | 1,826,630 | 450,000 | 450,000 |
| ARPA | 820,000 | 820,000 | - | - |
| CDBG | 609,440 | 609,440 | - | - |
| GAS TAX FUND | 2,196,990 | 2,196,990 | 1,520,000 | 1,520,000 |
| RMRA FUND | 2,041,870 | 2,041,870 | 2,000,000 | 2,000,000 |
| MEASURE M2 FUND | 1,400,000 | 1,400,000 | 1,200,000 | 1,200,000 |
| HSIP GRANT | 1,187,910 | 1,187,910 | - | - |
| STATE GRANT | 5,000,000 | 5,000,000 | - | - |
| WATER FUND | 2,535,000 | 2,535,000 | 2,935,000 | 2,935,000 |
| TOTAL RESOURCES | 17,617,840 | 17,617,840 | 8,105,000 | 8,105,000 |

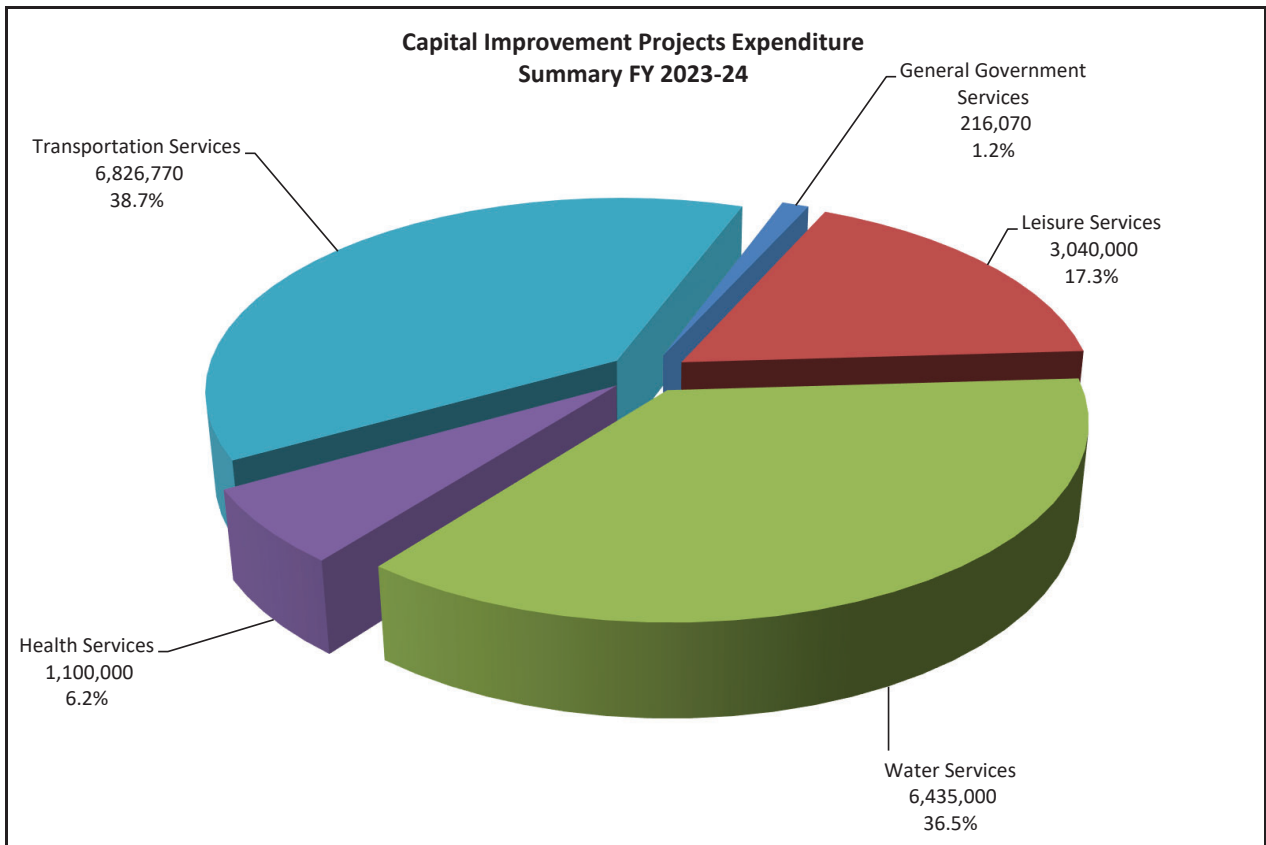
CITY OF BUENA PARK
 CAPITAL IMPROVEMENT PROJECTS SUMMARY
 FISCAL YEAR 2023-24

| FUND | ACTIVITY NUMBER | PROJECT DESCRIPTION | GENERAL FUND | ARPA | CDBG | GAS TAX | RMRA | MEASURE M2 | HSIP GRANT | STATE GRANT | WATER FUND | TOTAL |
|--|-----------------|---|------------------|----------------|----------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| GENERAL GOVERNMENT SERVICES | | | | | | | | | | | | |
| 11 | 190136 | NEW FLOORING AT EHLERS EVENT CENTER | 100,000 | - | - | - | - | - | - | - | - | 100,000 |
| 11 | 190137 | MANDATED ORGANICS AND EDIBLE FOOD RECYCLING | 116,070 | - | - | - | - | - | - | - | - | 116,070 |
| TOTAL GENERAL GOVERNMENT SERVICES | | | 216,070 | - | - | - | - | - | - | - | - | 216,070 |
| LEISURE SERVICES | | | | | | | | | | | | |
| 32 | 290157 | VARIOUS PARK PROJECTS FOR ADA COMPLIANCE | 210,560 | - | 609,440 | - | - | - | - | - | - | 820,000 |
| 32 | 290163 | PEAK PARK AND BOISSERANIC PARK POOL IMPROVEMENTS | 1,400,000 | 820,000 | - | - | - | - | - | - | - | 2,220,000 |
| TOTAL LEISURE SERVICES | | | 1,610,560 | 820,000 | 609,440 | - | - | - | - | - | - | 3,040,000 |
| WATER SERVICES | | | | | | | | | | | | |
| 52 | 398821 | TELEMETRY/SECURITY SYSTEM UPGRADES | - | - | - | - | - | - | - | - | 50,000 | 50,000 |
| 52 | 398825 | PIPELINE REPLACEMENT PROGRAM | - | - | - | - | - | - | - | - | 100,000 | 100,000 |
| 52 | 398829 | ENTERPRISE FUND BUSINESS PLAN | - | - | - | - | - | - | - | - | 30,000 | 30,000 |
| 52 | 398848 | SMART TIMER REBATE PROGRAM | - | - | - | - | - | - | - | - | 5,000 | 5,000 |
| 52 | 398855 | WATER WELL REHABILITATION | - | - | - | - | - | - | - | - | 400,000 | 400,000 |
| 52 | 398859 | NEW WATER WELL | - | - | - | - | - | - | - | 5,000,000 | 500,000 | 5,500,000 |
| 52 | 398814 | WATER MASTER PLAN | - | - | - | - | - | - | - | - | 350,000 | 350,000 |
| TOTAL WATER SERVICES | | | - | - | - | - | - | - | - | 5,000,000 | 1,435,000 | 6,435,000 |
| HEALTH SERVICES | | | | | | | | | | | | |
| 52 | 490010 | MISCELLANEOUS SEWER SYSTEM IMPROVEMENTS | - | - | - | - | - | - | - | - | 200,000 | 200,000 |
| 52 | 490015 | UTILITY MAIN LINING | - | - | - | - | - | - | - | - | 500,000 | 500,000 |
| 52 | 499920 | SEWER MANHOLE IMPROVEMENTS | - | - | - | - | - | - | - | - | 300,000 | 300,000 |
| 52 | 490025 | STORM DRAIN IMPROVEMENTS | - | - | - | - | - | - | - | - | 100,000 | 100,000 |
| TOTAL HEALTH SERVICES | | | - | - | - | - | - | - | - | - | 1,100,000 | 1,100,000 |
| TRANSPORTATION SERVICES | | | | | | | | | | | | |
| 24 | 590004 | ANNUAL PAVEMENT REHABILITATION | - | - | - | - | 1,400,000 | - | - | - | - | 1,400,000 |
| 24 | 590010 | ANNUAL SLURRY SEAL PROGRAM | - | - | - | - | 400,000 | - | - | - | - | 400,000 |
| 24 | 590015 | ANNUAL STRIPING PROGRAM | - | - | - | 50,000 | - | - | - | - | - | 50,000 |
| 24 | 590021 | ANNUAL WHEELCHAIR RAMP PROGRAM | - | - | - | 35,000 | - | - | - | - | - | 35,000 |
| 24 | 590025 | ANNUAL TRAFFIC SIGNAL IMPROVEMENT | - | - | - | 100,000 | - | - | - | - | - | 100,000 |
| 24 | 590143 | TRAFFIC MGMT CTR UPGRADE | - | - | - | 35,000 | - | - | - | - | - | 35,000 |
| 24 | 590165 | ANNUAL BATTERY BACKUP UPGRADES | - | - | - | 35,000 | - | - | - | - | - | 35,000 |
| 24 | 590179 | KNOTT & HOLDER TRAFFIC SIGNAL | - | - | - | 250,000 | - | - | - | - | - | 250,000 |
| 24 | 590184 | ENGINEERING AND TRAFFIC STUDY | - | - | - | 60,000 | - | - | - | - | - | 60,000 |
| 24 | 590185 | KNOTT AVE PAVEMENT REHAB - LA PALMA TO ARTESIA BLVD | - | - | - | 1,000,000 | 241,870 | 200,000 | - | - | - | 1,441,870 |
| 25 | 590186 | CABALLERO BLVD PAVMT REHAB - VALLEY VIEW TO REGIO AVE | - | - | - | - | - | 1,000,000 | - | - | - | 1,000,000 |
| 24 | 590187 | LOS COYOTES PAVMT REHAB - BEACH TO COUNTRY CLUB DR | - | - | - | 500,000 | - | 200,000 | - | - | - | 700,000 |
| 24 | 590188 | CITYWIDE TRAFFIC SIGNAL UPGRADES & SAFETY ELEMENTS | - | - | - | 131,990 | - | - | 1,187,910 | - | - | 1,319,900 |
| TOTAL TRANSPORTATION SERVICES | | | - | - | - | 2,196,990 | 2,041,870 | 1,400,000 | 1,187,910 | 5,000,000 | 2,535,000 | 17,617,840 |
| GRAND TOTAL | | | 1,826,630 | 820,000 | 609,440 | 2,196,990 | 2,041,870 | 1,400,000 | 1,187,910 | 5,000,000 | 2,535,000 | 17,617,840 |

Capital Improvement Projects



Total Capital Improvement Revenue Summary - 17,617,840

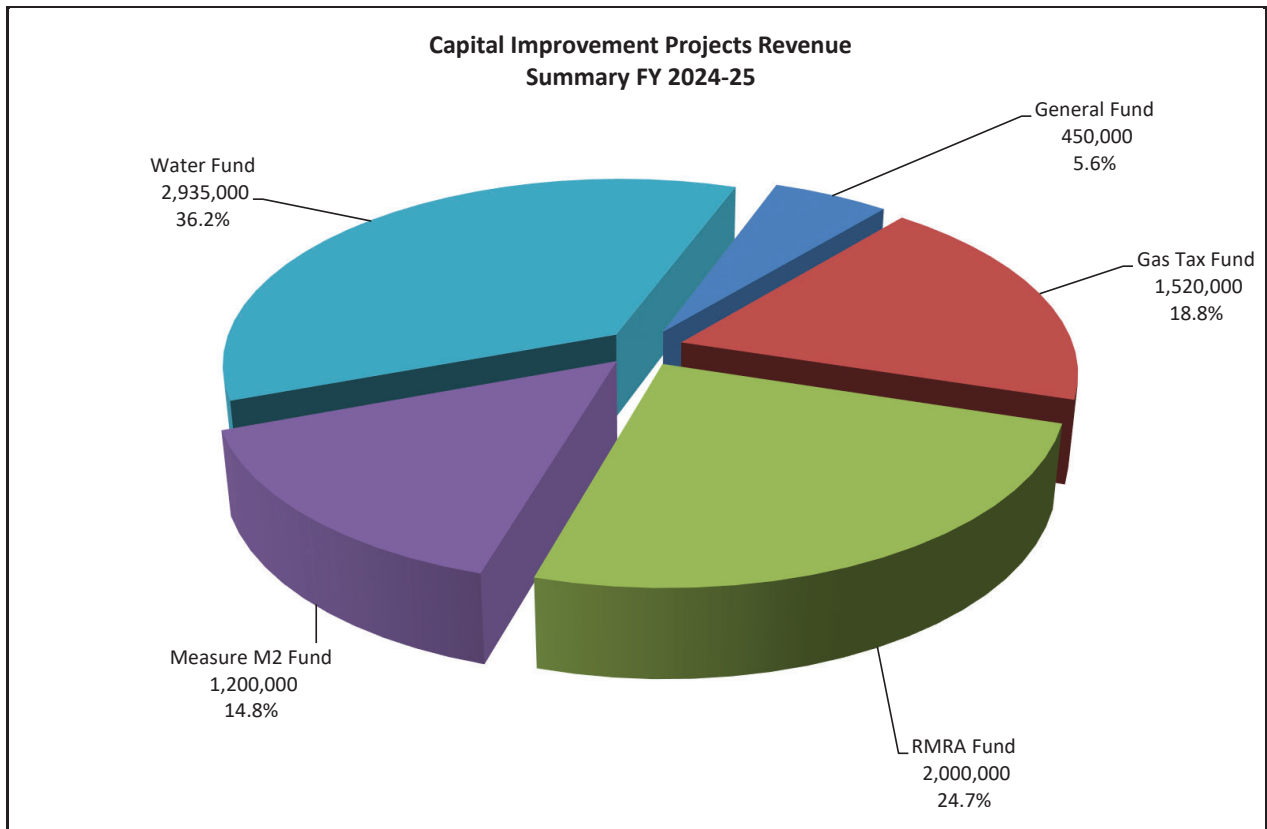


Total Capital Improvement Expenditure Summary - 17,617,840

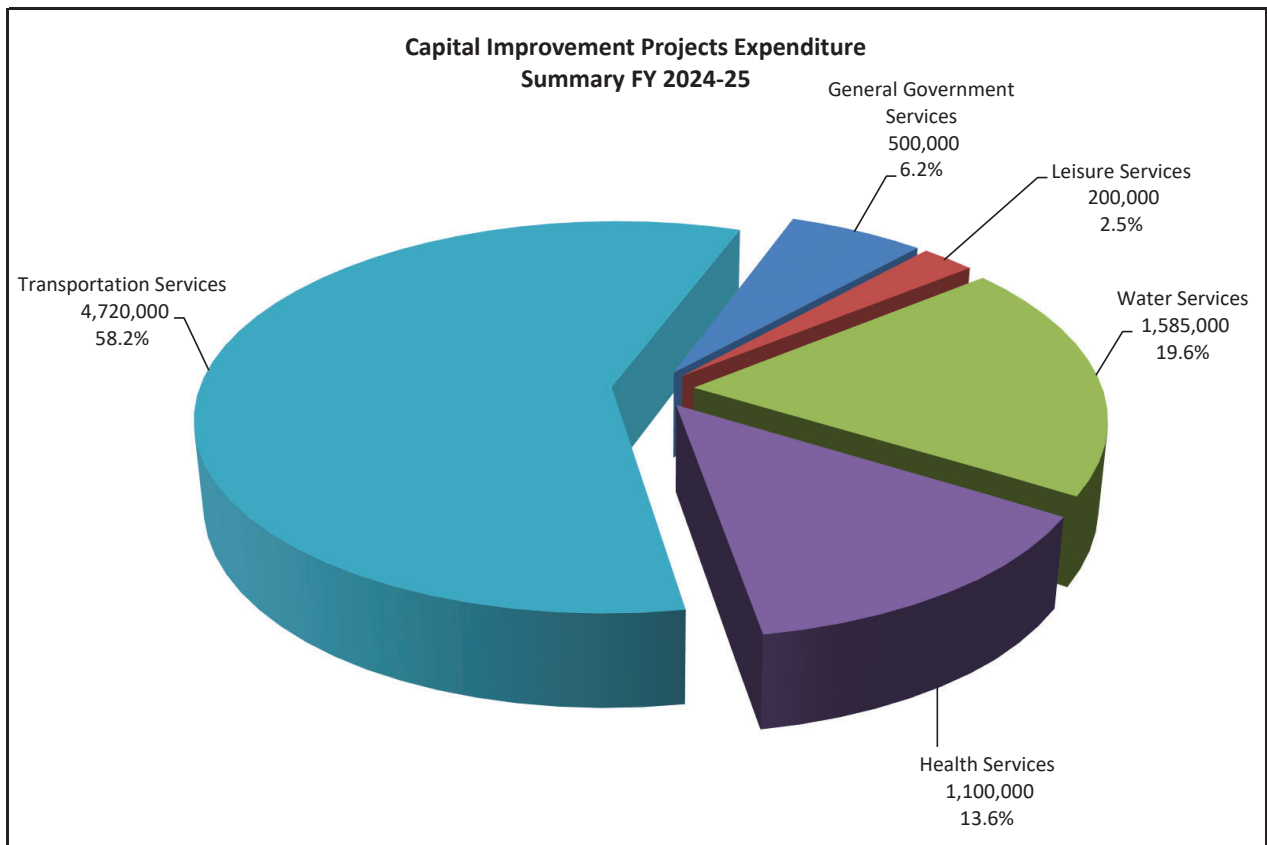
CITY OF BUENA PARK
 CAPITAL IMPROVEMENT PROJECTS SUMMARY
 FISCAL YEAR 2024-25

| FUND | ACTIVITY NUMBER | PROJECT DESCRIPTION | GENERAL FUND | GAS TAX | RMRA | MEASURE M2 | WATER FUND | TOTAL |
|--|-----------------|--|----------------|------------------|------------------|------------------|------------------|------------------|
| GENERAL GOVERNMENT SERVICES | | | | | | | | |
| 11 | 190138 | CITY YARD ROOF REPLACEMENT | 250,000 | - | - | - | 250,000 | 500,000 |
| TOTAL GENERAL GOVERNMENT SERVICES | | | 250,000 | - | - | - | 250,000 | 500,000 |
| LEISURE SERVICES | | | | | | | | |
| 32 | 290153 | SILVERADO TRAIL IMPROV. (SCE TRAIL PHASE III - DESIGN) | 200,000 | - | - | - | - | 200,000 |
| TOTAL LEISURE SERVICES | | | 200,000 | - | - | - | - | 200,000 |
| WATER SERVICES | | | | | | | | |
| 52 | 396821 | TELEMETRY/SECURITY SYSTEM UPGRADES | - | - | - | - | 50,000 | 50,000 |
| 52 | 396825 | PIPELINE REPLACEMENT PROGRAM | - | - | - | - | 100,000 | 100,000 |
| 52 | 396829 | ENTERPRISE FUND BUSINESS PLAN | - | - | - | - | 30,000 | 30,000 |
| 52 | 396848 | SMART TIMER REBATE PROGRAM | - | - | - | - | 5,000 | 5,000 |
| 52 | 396855 | WATER WELL REHABILITATION | - | - | - | - | 400,000 | 400,000 |
| 52 | 396859 | NEW WATER WELL | - | - | - | - | 500,000 | 500,000 |
| 52 | 396869 | KNOTT AVE AT VIA VISTA WATER RECONNECT | - | - | - | - | 500,000 | 500,000 |
| TOTAL WATER SERVICES | | | - | - | - | - | 1,585,000 | 1,585,000 |
| HEALTH SERVICES | | | | | | | | |
| 52 | 490010 | MISCELLANEOUS SEWER SYSTEM IMPROVEMENTS | - | - | - | - | 200,000 | 200,000 |
| 52 | 490015 | UTILITY MAIN LINING | - | - | - | - | 500,000 | 500,000 |
| 52 | 499920 | SEWER MANHOLE IMPROVEMENTS | - | - | - | - | 300,000 | 300,000 |
| 52 | 490025 | STORM DRAIN IMPROVEMENTS | - | - | - | - | 100,000 | 100,000 |
| TOTAL HEALTH SERVICES | | | - | - | - | - | 1,100,000 | 1,100,000 |
| TRANSPORTATION SERVICES | | | | | | | | |
| 24 | 590004 | ANNUAL PAVEMENT REHABILITATION | - | - | 1,400,000 | - | - | 1,400,000 |
| 24 | 590010 | ANNUAL SLURRY SEAL PROGRAM | - | - | 400,000 | - | - | 400,000 |
| 24 | 590015 | ANNUAL STRIPING PROGRAM | - | 50,000 | - | - | - | 50,000 |
| 24 | 590021 | ANNUAL WHEELCHAIR RAMP PROGRAM | - | 35,000 | - | - | - | 35,000 |
| 24 | 590025 | ANNUAL TRAFFIC SIGNAL IMPROVEMENT | - | 100,000 | - | - | - | 100,000 |
| 24 | 590165 | ANNUAL BATTERY BACKUP UPGRADES | - | 35,000 | - | - | - | 35,000 |
| 24 | 590189 | DALE ST PAVEMENT REHAB FROM SR91 TO CRESCENT | - | 600,000 | - | 800,000 | - | 1,400,000 |
| 24 | 590190 | COMMONWEALTH AVENUE REHABILITATION ECL TO WCL | - | 600,000 | - | 400,000 | - | 1,000,000 |
| 24 | 590191 | VALLEY VIEW ST PVMT REHAB - ORANGETHORPE TO LINCOLN | - | 100,000 | 200,000 | - | - | 300,000 |
| TOTAL TRANSPORTATION SERVICES | | | - | 1,520,000 | 2,000,000 | 1,200,000 | - | 4,720,000 |
| GRAND TOTAL | | | 450,000 | 1,520,000 | 2,000,000 | 1,200,000 | 2,935,000 | 8,105,000 |

Capital Improvement Projects



Total Capital Improvement Revenue Summary - 8,105,000



Total Capital Improvement Expenditure Summary - 8,105,000



CITY OF BUENA PARK
 CAPITAL IMPROVEMENT PROJECTS
 BUDGET DETAIL
 FY 2023-24 and 2024-25

| SERVICE GENERAL GOVERNMENT SERVICES | | | | | | |
|--|--------------------|---|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| FUND/ OBJECT | ACTIVITY NUMBER | PROJECT DESCRIPTION | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| GENERAL FUND | | | | | | |
| 11 | 190136 | NEW FLOORING AT EHLERS EVENT CTR | 100,000 | 100,000 | - | - |
| 11 | 190137 | MANDATED ORGANICS & EDIBLE FOOD RECYCLING | 116,070 | 116,070 | - | - |
| 11 | 190138 | CITY YARD ROOF REPLACEMENT | - | - | 250,000 | 250,000 |
| FUND TOTAL | | | 216,070 | 216,070 | 250,000 | 250,000 |
| WATER FUND | | | | | | |
| 11 | 190138 | CITY YARD ROOF REPLACEMENT | - | - | 250,000 | 250,000 |
| FUND TOTAL | | | - | - | 250,000 | 250,000 |
| SERVICE TOTALS | | | 216,070 | 216,070 | 500,000 | 500,000 |

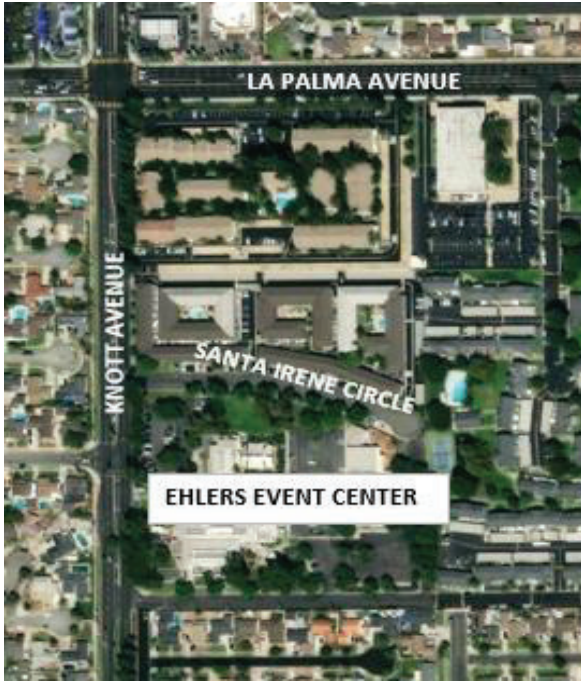
New Flooring at Ehlers Event Center

Project Description:

This project will include the removal of carpet and installation of new flooring at Ehlers Event Center.

Project Location:

Ehlers Event Center



Project Management: Public Works Department

Type of Project: Replacement

Status: New

11-9806-190136

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|----------------|------------|----------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Preliminary Engineering | - | - | - |
| Construction | 100,000 | 100,000 | - |
| Total Construction | \$ 100,000 | \$ 100,000 | \$ - |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|----------------|------------|----------|
| General Fund | 100,000 | 100,000 | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | - | - | - |
| Park-in-Lieu | - | - | - |
| Total Funding | \$ 100,000 | \$ 100,000 | \$ - |

Benefit:

This project will upgrade the interior appearance of the Ehlers Senior Center.

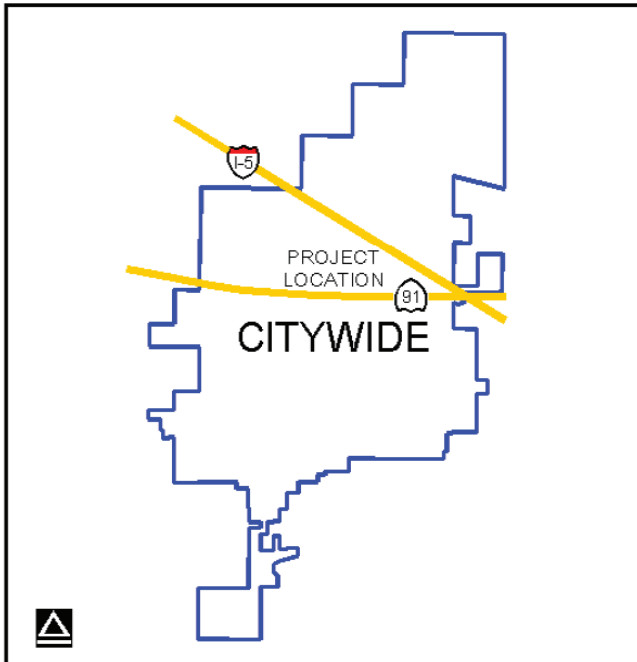
Mandated Organics and Edible Food Recycling

Project Description:

This project will implement programs for organic waste collection, processing, and diversion. It will also address ways to use recycled organics for compost or biofuel and establish an edible food recovery program.

Project Location:

Citywide



Project Management: Public Works Department

Type of Project: New

Status: New

11-9806-190137

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|----------------|------------|----------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Preliminary Engineering | - | - | - |
| Construction | 116,070 | 116,070 | - |
| Total Construction | \$ 116,070 | \$ 116,070 | \$ - |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|----------------|------------|----------|
| General Fund | 116,070 | 116,070 | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | - | - | - |
| Park-in-Lieu | - | - | - |
| Total Funding | \$ 116,070 | \$ 116,070 | \$ - |

Benefit:

The project will implement an inspection and enforcement program to ensure organic waste generators comply with the requirements.

City Yard Roof Replacement

Project Description:

This project will include removing and replacing the roof at City Yard.

Project Location:

City Yard



Project Management: Public Works Department

Type of Project: Replacement

Status: New

11-9806-190138

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|----------------|----------|------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Preliminary Engineering | - | - | - |
| Construction | 500,000 | - | 500,000 |
| Total Construction | \$ 500,000 | \$ - | \$ 500,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|----------------------|----------------|----------|------------|
| General Fund | 250,000 | - | 250,000 |
| Water Fund | 250,000 | - | 250,000 |
| Gas Tax Fund | - | - | - |
| Park-in-Lieu | - | - | - |
| Total Funding | \$ 500,000 | \$ - | \$ 500,000 |

Benefit:

This project will upgrade City facilities, reduce maintenance costs, and prolong the building's lifespan.

CITY OF BUENA PARK
 CAPITAL IMPROVEMENT PROJECTS
 BUDGET DETAIL
 FY 2023-24 and 2024-25

| SERVICE LEISURE SERVICES | | | | | | |
|-----------------------------|--------------------|--|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| FUND/ OBJECT | ACTIVITY NUMBER | PROJECT DESCRIPTION | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| GENERAL FUND | | | | | | |
| 32 | 290153 | SILVERADO TRAIL IMPROV. (SCE TRAIL PHASE III - DESIGN) | - | - | 200,000 | 200,000 |
| 32 | 290157 | VARIOUS PARK PROJECTS FOR ADA COMPLIANCE | 210,560 | 210,560 | - | - |
| 32 | 290163 | PEAK PARK & BOISSERANC PARK POOL IMPROVEMENTS | 1,400,000 | 1,400,000 | - | - |
| FUND TOTAL | | | 1,610,560 | 1,610,560 | 200,000 | 200,000 |
| ARPA | | | | | | |
| 32 | 290163 | PEAK PARK & BOISSERANC PARK POOL IMPROVEMENTS | 820,000 | 820,000 | - | - |
| FUND TOTAL | | | 820,000 | 820,000 | - | - |
| CDBG | | | | | | |
| 32 | 290157 | VARIOUS PARK PROJECTS FOR ADA COMPLIANCE | 609,440 | 609,440 | - | - |
| FUND TOTAL | | | 609,440 | 609,440 | - | - |
| SERVICE TOTALS | | | 3,040,000 | 3,040,000 | 200,000 | 200,000 |

Silverado Trail Improvement (SCE Trail Phase III - Design)

Project Description:

Phase III of the multi-modal trail as noted in the SCE Corridor Master Plan to promote outdoor space and active transportation.

Project Location:

SCE transmission corridor Knott Ave to El Monte Dr



Project Management: Public Works Department

Type of Project: New

Status: New

32-9806-290153

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|-------------------|-------------|-------------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | 200,000 | - | 200,000 |
| Construction | - | - | - |
| Total Construction | \$ 200,000 | \$ - | \$ 200,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|----------------------|-------------------|-------------|-------------------|
| General Fund | 200,000 | - | 200,000 |
| CDBG | - | - | - |
| Gas Tax Fund | - | - | - |
| Park-in-Lieu | - | - | - |
| Total Funding | \$ 200,000 | \$ - | \$ 200,000 |

Benefit:

This improvement will promote an active lifestyle and multi-modal transportation activities within the community.

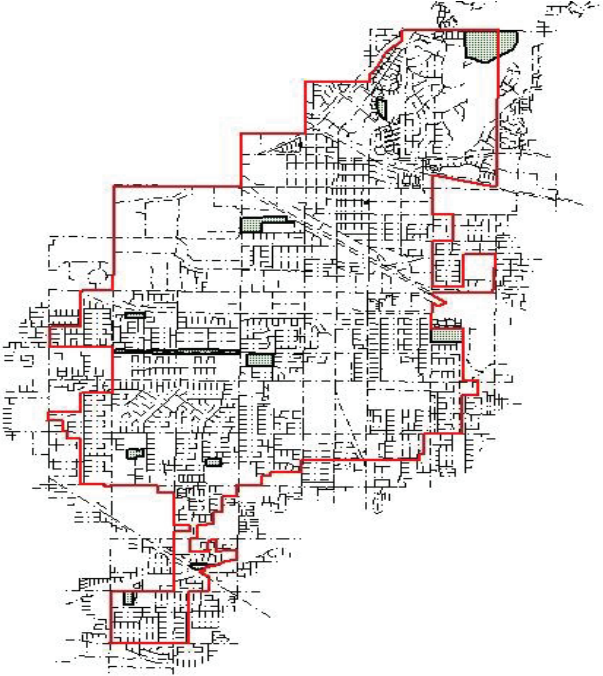
Citywide Parks ADA improvements

Project Description:

This project will facilitate all parks in the City to be compliant with the Americans with Disabilities Act (ADA).

Project Location:

Various parks within the City



Project Management: Public Works Department

Type of Project: New

Status: On Going

32-9806-290157

| Project Cost | Two Year | | |
|---------------------------|-------------------|-------------------|-------------|
| | Total | FY 23-24 | FY 24-25 |
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | 100,000 | 100,000 | - |
| Construction | 720,000 | 720,000 | - |
| Total Construction | \$ 820,000 | \$ 820,000 | \$ - |

| Funding Source | Two Year | | |
|----------------------|-------------------|-------------------|-------------|
| | Total | FY 23-24 | FY 24-25 |
| General Fund | 210,560 | 210,560 | - |
| CDBG | 609,440 | 609,440 | - |
| Gas Tax Fund | - | - | - |
| Park-in-Lieu | - | - | - |
| Total Funding | \$ 820,000 | \$ 820,000 | \$ - |

Benefit:

The project will upgrade the City Parks to be more accessible to individuals with disabilities and promote quality of life.

Peak Park and Boisseranc Park Pool Improvements

Project Description:

This project will include improvements to the Peak Park and Boisseranc Park pools.

Project Location:

7225 El Dorado Dr
7520 Dale St



Project Management: Public Works Department

Type of Project: New

Status: New

32-9806-290163

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|----------------|--------------|----------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 2,200,000 | 2,200,000 | - |
| Total Construction | \$ 2,200,000 | \$ 2,200,000 | \$ - |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|----------------|--------------|----------|
| General Fund | 1,400,000 | 1,400,000 | - |
| ARPA | 820,000 | 820,000 | - |
| Prop. 68 Per Capita Program | - | - | - |
| Park-in-Lieu | - | - | - |
| Total Funding | \$ 2,220,000 | \$ 2,220,000 | \$ - |

Benefit:

This project will upgrade the City parks and improve quality of life for residents.

CITY OF BUENA PARK
 CAPITAL IMPROVEMENT PROJECTS
 BUDGET DETAIL
 FY 2023-24 and 2024-25

| SERVICE WATER SERVICES | | | | | | |
|---------------------------|--------------------|--|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| FUND/ OBJECT | ACTIVITY NUMBER | PROJECT DESCRIPTION | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| WATER FUND | | | | | | |
| 52 | 396821 | TELEMETRY/SECURITY SYSTEM UPGRADES | 50,000 | 50,000 | 50,000 | 50,000 |
| 52 | 396825 | PIPELINE REPLACEMENT PROGRAM | 100,000 | 100,000 | 100,000 | 100,000 |
| 52 | 396829 | ENTERPRISE FUND BUSINESS PLAN | 30,000 | 30,000 | 30,000 | 30,000 |
| 52 | 396848 | SMART TIMER REBATE PROGRAM | 5,000 | 5,000 | 5,000 | 5,000 |
| 52 | 396855 | WATER WELL REHABILITATION | 400,000 | 400,000 | 400,000 | 400,000 |
| 52 | 396859 | NEW WATER WELL | 5,500,000 | 5,500,000 | 500,000 | 500,000 |
| 52 | 396814 | WATER MASTER PLAN | 350,000 | 350,000 | - | - |
| 52 | 396869 | KNOTT AVE AT VIA VISTA WATER RECONNECT | - | - | 500,000 | 500,000 |
| FUND TOTAL | | | 6,435,000 | 6,435,000 | 1,585,000 | 1,585,000 |
| SERVICE TOTALS | | | 6,435,000 | 6,435,000 | 1,585,000 | 1,585,000 |

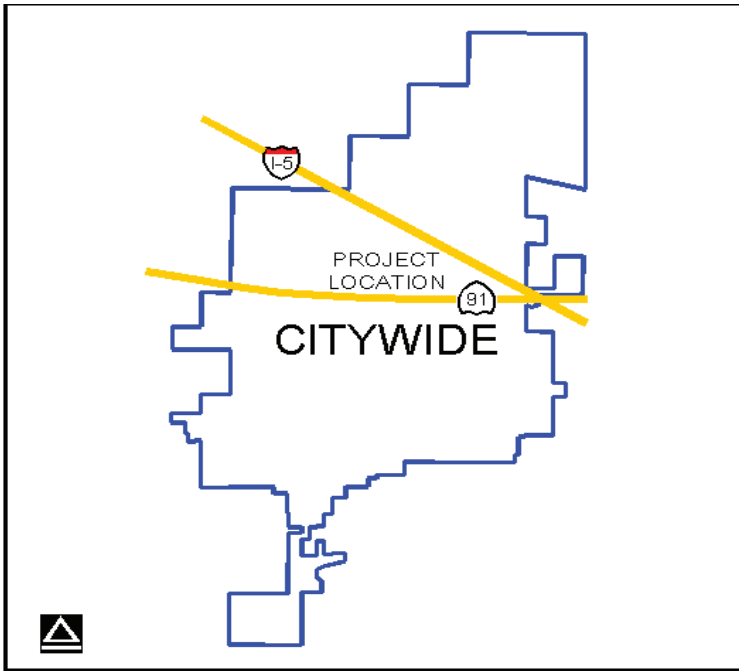
Telemetry/Security System Upgrade

Project Description:

This project will involve an ongoing upgrade of the City telemetry and security system.

Project Location:

Citywide



Project Management: Public Works Department

Type of Project: Replacement

Status: On Going

52-9806-396821

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|----------------|-----------|-----------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 100,000 | 50,000 | 50,000 |
| Total Construction | \$ 100,000 | \$ 50,000 | \$ 50,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|----------------|-----------|-----------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | - | - | - |
| Water Fund | 100,000 | 50,000 | 50,000 |
| Total Funding | \$ 100,000 | \$ 50,000 | \$ 50,000 |

Benefit:

This upgrade will provide the City with a more reliable and secured water control system.

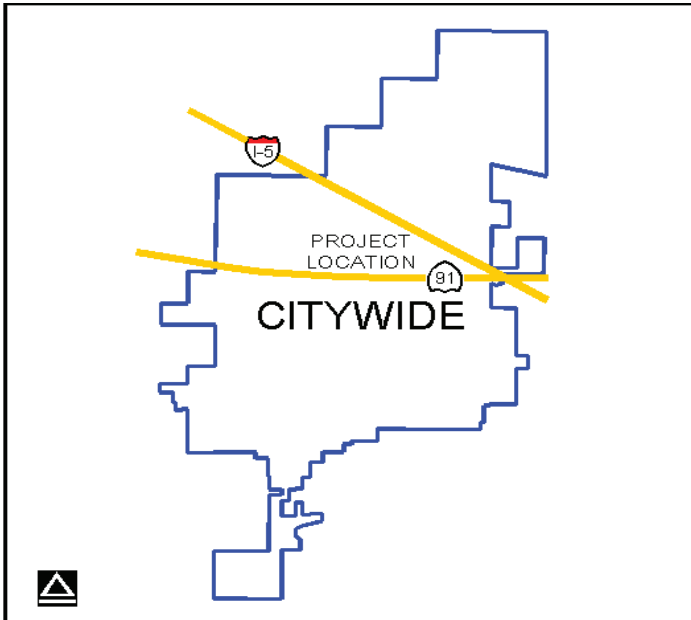
Pipeline Replacement Program

Project Description:

This project involves the replacement of deteriorated pipelines that have been identified for replacement.

Project Location:

Citywide



Project Management: Public Works Department

Type of Project: Replacement

Status: On Going

52-9806-396825

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|-------------------|-------------------|-------------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 200,000 | 100,000 | 100,000 |
| Total Construction | \$ 200,000 | \$ 100,000 | \$ 100,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|-------------------|-------------------|-------------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | - | - | - |
| Water Fund | 200,000 | 100,000 | 100,000 |
| Total Funding | \$ 200,000 | \$ 100,000 | \$ 100,000 |

Benefit:

This project will ensure proper operation of the water infrastructure.

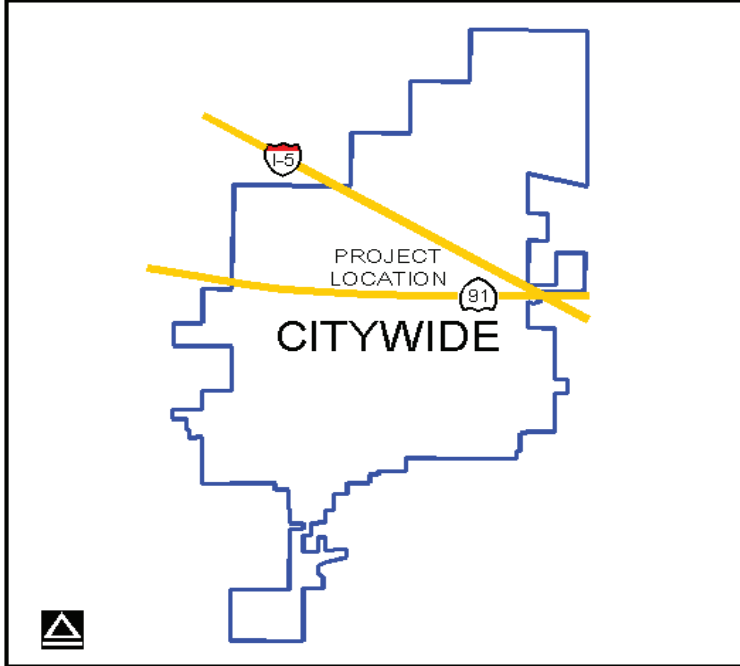
Enterprise Fund Business Plan

Project Description:

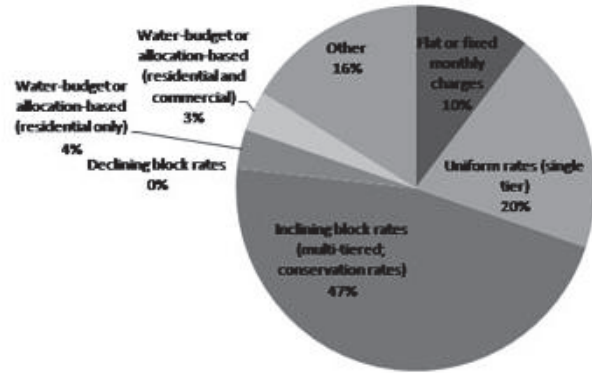
This project involves the revision of the business plan to evaluate the financial operation and solvency of the City Water Enterprise, as well as re-evaluating current water rates.

Project Location:

Citywide



Type of Water Rate Structure



Project Management: Public Works Department

Type of Project: Replacement

Status: On Going

52-9806-396829

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|----------------|-----------|-----------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 60,000 | 30,000 | 30,000 |
| Total Construction | \$ 60,000 | \$ 30,000 | \$ 30,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|----------------|-----------|-----------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | - | - | - |
| Water Fund | 60,000 | 30,000 | 30,000 |
| Total Funding | \$ 60,000 | \$ 30,000 | \$ 30,000 |

Benefit:

This project will ensure that the City Water Enterprise remains solvent.

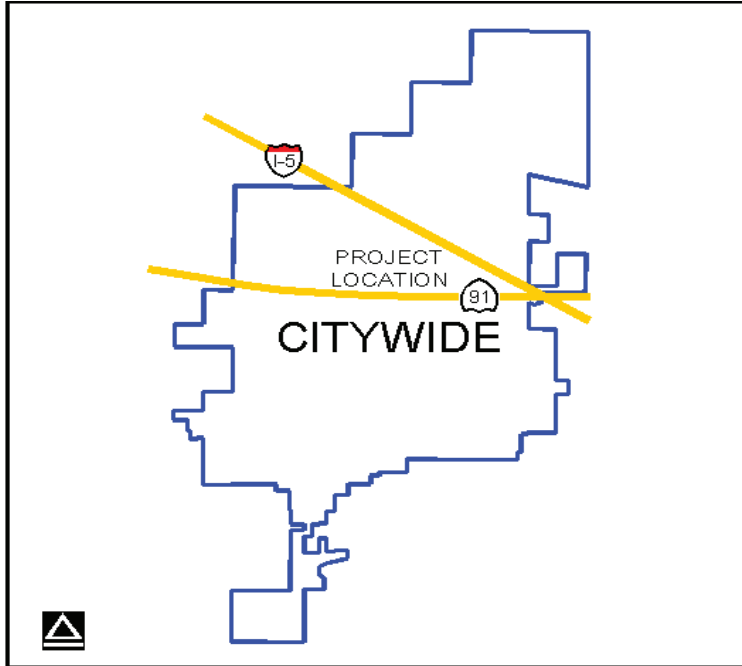
Smart Timer Rebate Program

Project Description:

This project involves participation in the rebate programs offered by the Municipal Water District of Orange County (MWDOC) which includes turf removal, smart timers for irrigation, and other water conservation devices.

Project Location:

Citywide



Project Management: Public Works Department

Type of Project: Replacement

Status: On Going

52-9806-396848

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|----------------|----------|----------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 10,000 | 5,000 | 5,000 |
| Total Construction | \$ 10,000 | \$ 5,000 | \$ 5,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|----------------|----------|----------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | - | - | - |
| Water Fund | 10,000 | 5,000 | 5,000 |
| Total Funding | \$ 10,000 | \$ 5,000 | \$ 5,000 |

Benefit:

This project will assist residents and businesses in the statewide water conservation effort.

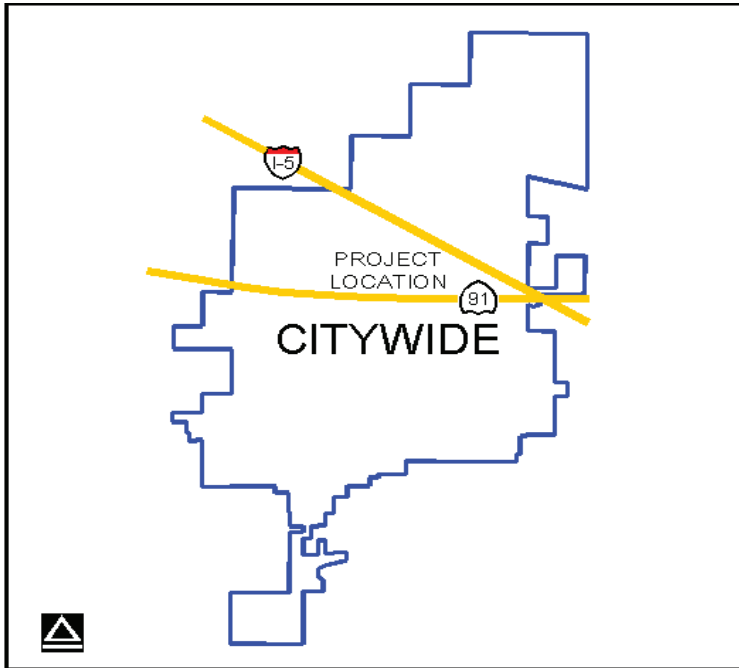
Water Well Rehabilitation

Project Description:

This project involves the rehabilitation of existing City water wells.

Project Location:

Citywide



Project Management: Public Works Department

Type of Project: Replacement

Status: On Going

52-9806-396855

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|----------------|------------|------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 800,000 | 400,000 | 400,000 |
| Total Construction | \$ 800,000 | \$ 400,000 | \$ 400,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|----------------|------------|------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | - | - | - |
| Water Fund | 800,000 | 400,000 | 400,000 |
| Total Funding | \$ 800,000 | \$ 400,000 | \$ 400,000 |

Benefit:

The project will rehabilitate the existing City water wells to ensure uninterrupted water supply.

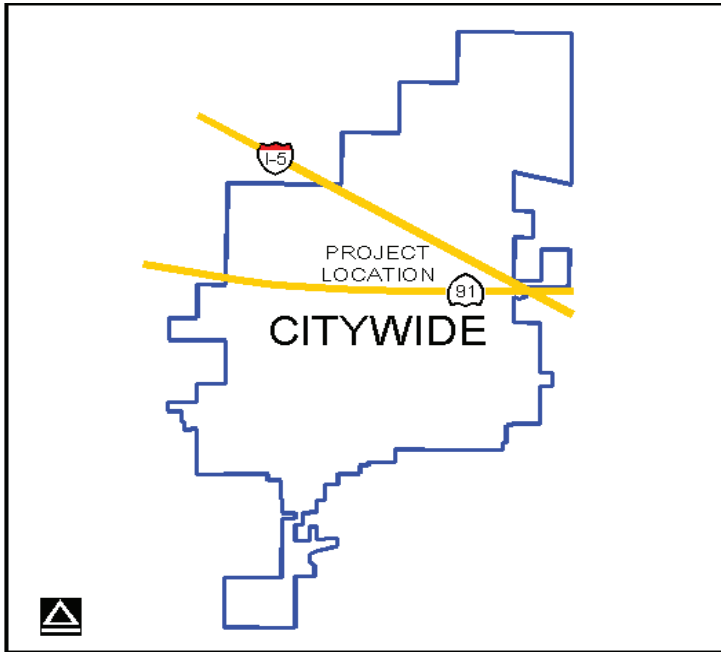
New Water Well

Project Description:

This project will include the feasibility study, design and construction of a new water well.

Project Location:

Citywide



Project Management: Public Works Department

Type of Project: New

Status: On Going

52-9806-396859

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|---------------------|---------------------|-------------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 6,000,000 | 5,500,000 | 500,000 |
| Total Construction | \$ 6,000,000 | \$ 5,500,000 | \$ 500,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|---------------------|---------------------|-------------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| State Grant | 5,000,000 | 5,000,000 | - |
| Water Fund | 1,000,000 | 500,000 | 500,000 |
| Total Funding | \$ 6,000,000 | \$ 5,500,000 | \$ 500,000 |

Benefit:

The project will install a new water well to ensure uninterrupted water supply.

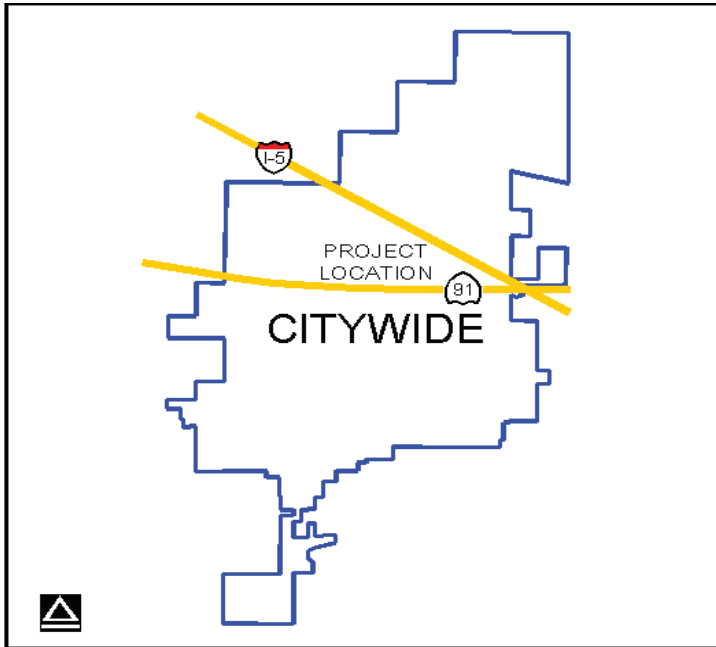
Water Master Plan Update

Project Description:

The project will involve hiring a consultant to prepare a Water Master Plan.

Project Location:

Citywide



Project Management: Public Works Department

Type of Project: Replacement

Status: New

52-9806-396814

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|----------------|------------|----------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Preliminary Engineering | 350,000 | 350,000 | - |
| Construction | - | - | - |
| Total Construction | \$ 350,000 | \$ 350,000 | \$ - |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|----------------|------------|----------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | - | - | - |
| Water Fund | 350,000 | 350,000 | - |
| Total Funding | \$ 350,000 | \$ 350,000 | \$ - |

Benefit:

The project will prepare the Water Master Plan to account for completed projects and to plan future CIP replacement programs.

Knott Avenue at Via Vista Water Reconnect

Project Description:

This project involves reconnecting to an existing water main which was abandoned during the construction of housing nearby.

Project Location:

Knott Ave at Via Vista



Project Management: Public Works Department

Type of Project: Replacement

Status: New

52-9806-396869

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|----------------|----------|------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Preliminary Engineering | - | - | - |
| Construction | 500,000 | - | 500,000 |
| Total Construction | \$ 500,000 | \$ - | \$ 500,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|----------------|----------|------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | - | - | - |
| Water Fund | 500,000 | - | 500,000 |
| Total Funding | \$ 500,000 | \$ - | \$ 500,000 |

Benefit:

This project will ensure that the area has adequate water supply during emergency situations.



CITY OF BUENA PARK
 CAPITAL IMPROVEMENT PROJECTS
 BUDGET DETAIL
 FY 2023-24 and 2024-25

| SERVICE HEALTH SERVICES | | | | | | |
|----------------------------|--------------------|---|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| FUND/ OBJECT | ACTIVITY NUMBER | PROJECT DESCRIPTION | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| WATER FUND | | | | | | |
| 52 | 490010 | MISCELLANEOUS SEWER SYSTEM IMPROVEMENTS | 200,000 | 200,000 | 200,000 | 200,000 |
| 52 | 490015 | UTILITY MAIN LINING | 500,000 | 500,000 | 500,000 | 500,000 |
| 52 | 499920 | SEWER MANHOLE REHABILITATION | 300,000 | 300,000 | 300,000 | 300,000 |
| 52 | 490025 | STORM DRAIN IMPROVEMENTS | 100,000 | 100,000 | 100,000 | 100,000 |
| FUND TOTAL | | | 1,100,000 | 1,100,000 | 1,100,000 | 1,100,000 |
| SERVICE TOTALS | | | 1,100,000 | 1,100,000 | 1,100,000 | 1,100,000 |

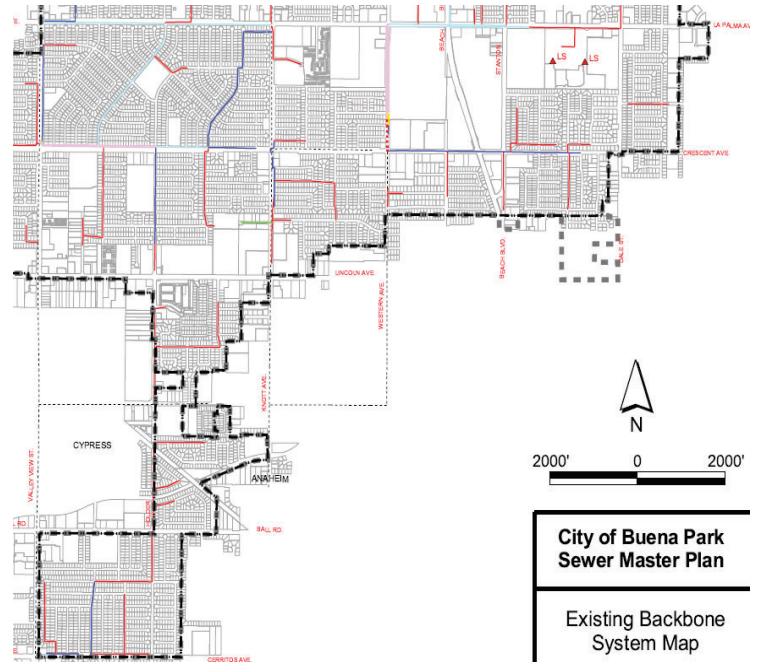
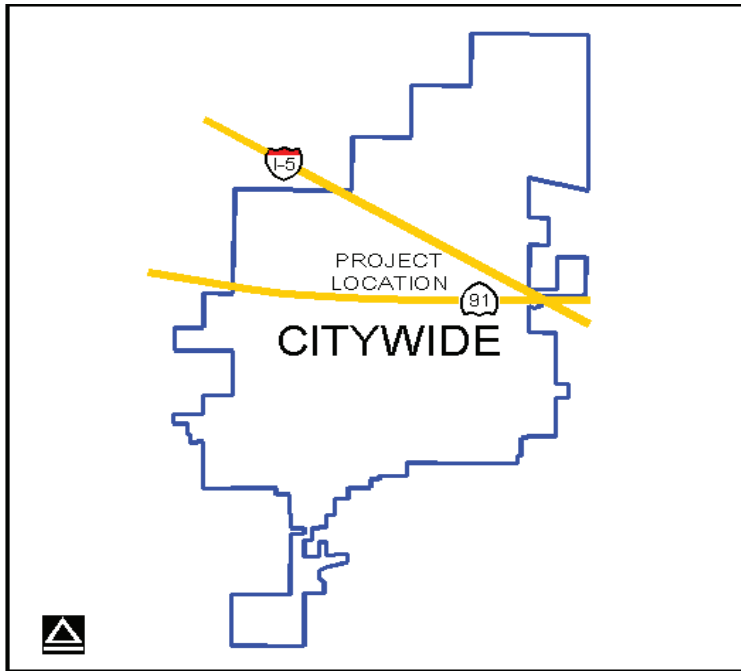
Miscellaneous Sewer System Improvements

Project Description:

The program involves improvements to the existing sewer system based on recommendations from the Sewer Master Plan.

Project Location:

Various locations within the City



Project Management: Public Works Department

Type of Project: Replacement

Status: On Going

52-9806-490010

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|-------------------|-------------------|-------------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 400,000 | 200,000 | 200,000 |
| Total Construction | \$ 400,000 | \$ 200,000 | \$ 200,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|-------------------|-------------------|-------------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | - | - | - |
| Water Fund | 400,000 | 200,000 | 200,000 |
| Total Funding | \$ 400,000 | \$ 200,000 | \$ 200,000 |

Benefit:

The project will upgrade the City sewer system to ensure that it remains operational.

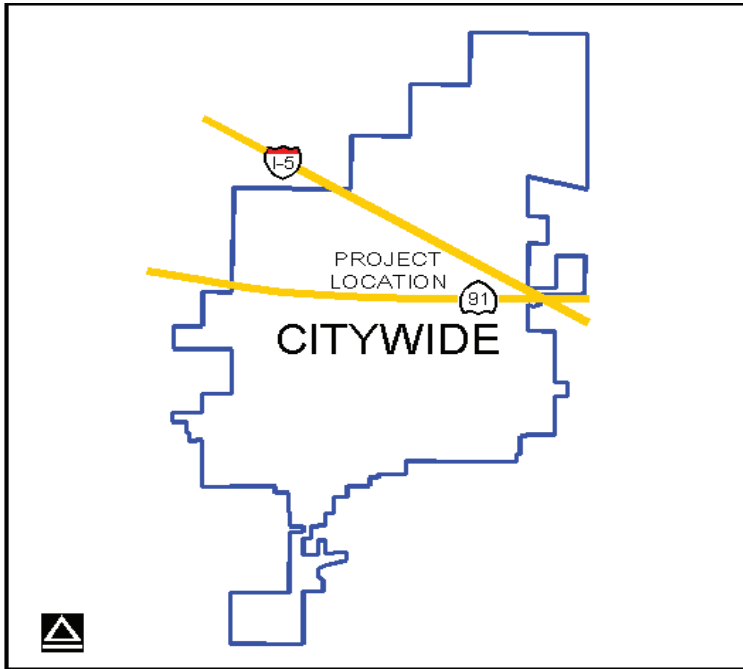
Utility Main Lining

Project Description:

This project includes cleaning of sewer mains, calcium removal, pressure grouting, lining of deteriorated utility main lines and final video inspection of the work.

Project Location:

Various locations within the City



Project Management: Public Works Department

Type of Project: Replacement

Status: On Going

52-9806-490015

| Project Cost | Two Year | | |
|---------------------------|---------------------|-------------------|-------------------|
| | Total | FY 23-24 | FY 24-25 |
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 1,000,000 | 500,000 | 500,000 |
| Total Construction | \$ 1,000,000 | \$ 500,000 | \$ 500,000 |

| Funding Source | Two Year | | |
|-----------------------------|---------------------|-------------------|-------------------|
| | Total | FY 23-24 | FY 24-25 |
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | - | - | - |
| Water Fund | 1,000,000 | 500,000 | 500,000 |
| Total Funding | \$ 1,000,000 | \$ 500,000 | \$ 500,000 |

Benefit:

This project will ensure that the utility systems are maintained and operational.

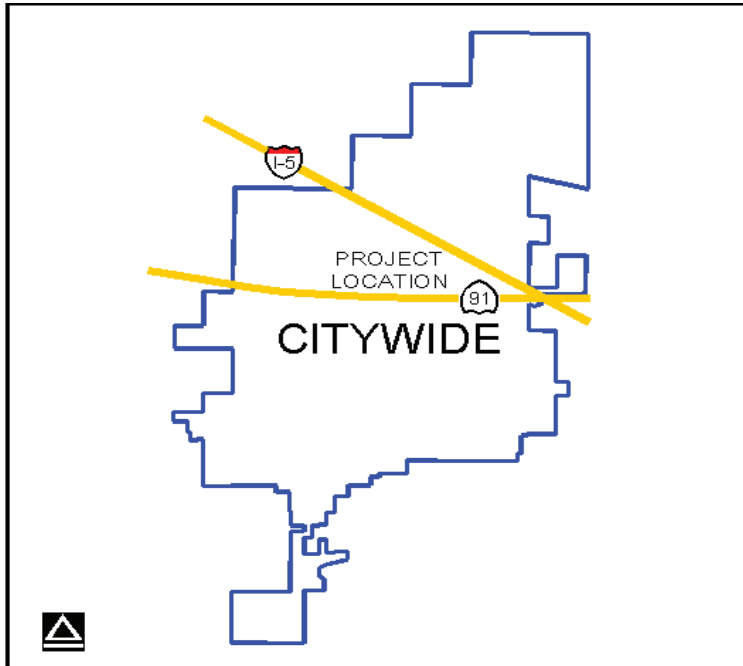
Sewer Manhole Improvements

Project Description:

This project involves cleaning and lining of existing sewer manholes, rehabilitation of existing manholes, and installation of new composite utility access frames.

Project Location:

Various locations within the City



Project Management: Public Works Department

Type of Project: Replacement

Status: On Going

52-9806-499920

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|-------------------|-------------------|-------------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 600,000 | 300,000 | 300,000 |
| Total Construction | \$ 600,000 | \$ 300,000 | \$ 300,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|-------------------|-------------------|-------------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | - | - | - |
| Water Fund | 600,000 | 300,000 | 300,000 |
| Total Funding | \$ 600,000 | \$ 300,000 | \$ 300,000 |

Benefit:

To ensure that the utility systems are maintained and operational.

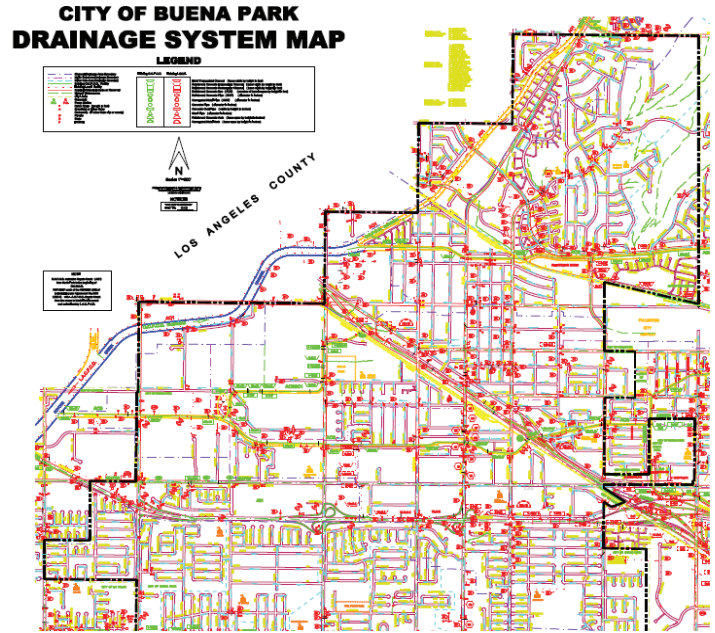
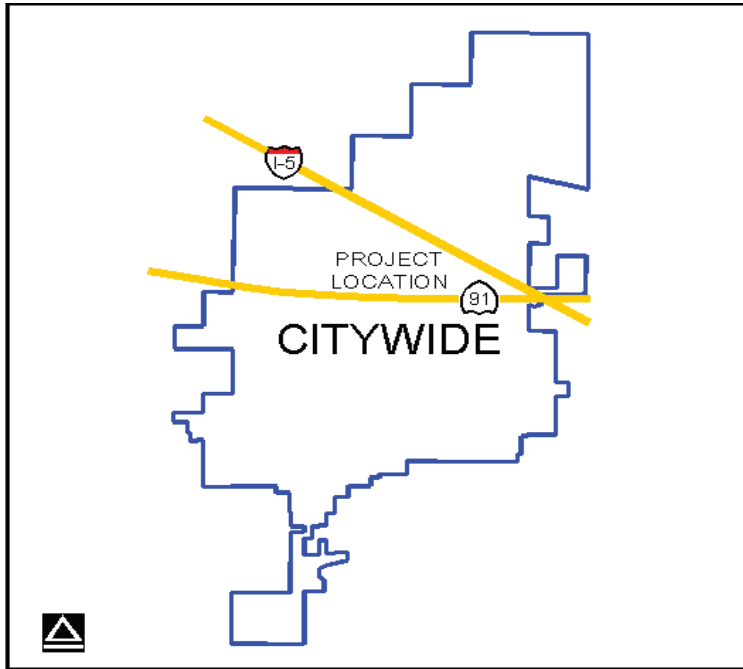
Storm Drain Improvements

Project Description:

The project involves improvements to the storm drain system based on recommendations from the Storm Drain Master Plan.

Project Location:

Various locations within the City



Project Management: Public Works Department

Type of Project: Replacement

Status: On Going

52-9806-490023

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|-------------------|-------------------|-------------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 200,000 | 100,000 | 100,000 |
| Total Construction | \$ 200,000 | \$ 100,000 | \$ 100,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|-------------------|-------------------|-------------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | - | - | - |
| Water Fund | 200,000 | 100,000 | 100,000 |
| Total Funding | \$ 200,000 | \$ 100,000 | \$ 100,000 |

Benefit:

This project will upgrade the City's sewer system to ensure that it remains operational.



**CITY OF BUENA PARK
CAPITAL IMPROVEMENT PROJECTS
BUDGET DETAIL
FY 2023-24 and 2024-25**

| SERVICE TRANSPORTATION SERVICES | | | | | | |
|------------------------------------|--------------------|---|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| FUND/ OBJECT | ACTIVITY NUMBER | PROJECT DESCRIPTION | 2023-24 DEPARTMENT REQUESTED | 2023-24 CITY COUNCIL APPROVED | 2024-25 DEPARTMENT REQUESTED | 2024-25 CITY COUNCIL APPROVED |
| GAS TAX FUND | | | | | | |
| 24 | 590015 | ANNUAL STRIPING PROGRAM | 50,000 | 50,000 | 50,000 | 50,000 |
| 24 | 590021 | ANNUAL WHEELCHAIR RAMP PROGRAM | 35,000 | 35,000 | 35,000 | 35,000 |
| 24 | 590025 | ANNUAL TRAFFIC SIGNAL IMPROVEMENT | 100,000 | 100,000 | 100,000 | 100,000 |
| 24 | 590143 | TRAFFIC MANAGEMENT CENTER UPGRADE | 35,000 | 35,000 | - | - |
| 24 | 590165 | ANNUAL BATTERY BACKUP UPGRADES | 35,000 | 35,000 | 35,000 | 35,000 |
| 24 | 590179 | KNOTT & HOLDER TRAFFIC SIGNAL | 250,000 | 250,000 | - | - |
| 24 | 590184 | ENGINEERING AND TRAFFIC STUDY | 60,000 | 60,000 | - | - |
| 24 | 590185 | KNOTT AVE PAVMENT REHAB - LA PALMA TO ARTESIA BLVD | 1,000,000 | 1,000,000 | - | - |
| 24 | 590189 | DALE STREET IMPROVEMENTS FROM SR91 TO CRESCENT | - | - | 600,000 | 600,000 |
| 24 | 590190 | COMMONWEALTH AVE REHABILITATION ECL TO WCL | - | - | 600,000 | 600,000 |
| 24 | 590191 | VALLEY VIEW ST PVMT REHAB - ORANGETHORPE TO LINCOLN | - | - | 100,000 | 100,000 |
| 24 | 590188 | CITYWIDE TRAFFIC SIGNAL UPGRADES & SAFETY ELEMENTS | 131,990 | 131,990 | - | - |
| 24 | 590187 | LOS COYOTES FROM BEACH BLVD TO COUNTRY CLUB DR | 500,000 | 500,000 | - | - |
| FUND TOTAL | | | 2,196,990 | 2,196,990 | 1,520,000 | 1,520,000 |
| RMRA FUND | | | | | | |
| 24 | 590004 | ANNUAL PAVEMENT REHABILITATION | 1,400,000 | 1,400,000 | 1,400,000 | 1,400,000 |
| 24 | 590010 | ANNUAL SLURRY SEAL PROGRAM | 400,000 | 400,000 | 400,000 | 400,000 |
| 24 | 590185 | KNOTT AVE PAVEMENT REHAB - LA PALMA TO ARTESIA BLVD | 241,870 | 241,870 | - | - |
| 24 | 590191 | VALLEY VIEW ST PVMT REHAB - ORANGETHORPE TO LINCOLN | - | - | 200,000 | 200,000 |
| FUND TOTAL | | | 2,041,870 | 2,041,870 | 2,000,000 | 2,000,000 |
| MEASURE M2 FUND | | | | | | |
| 24 | 590185 | KNOTT AVE PAVMT REHB - LA PALMA TO ARTESIA BLVD | 200,000 | 200,000 | - | - |
| 25 | 590186 | CABALLERO BLVD PAVMT REHAB - VALLEY VIEW TO REGIO | 1,000,000 | 1,000,000 | - | - |
| 24 | 590187 | LOS COYOTES PAVMT REHAB - BEACH TO COUNTRY CLUB DR | 200,000 | 200,000 | - | - |
| 24 | 590189 | DALE STREET IMPROVEMENTS FROM SR91 TO CRESCENT | - | - | 800,000 | 800,000 |
| 24 | 590190 | COMMONWEALTH AVENUE REHABILITATION ECL TO WCL | - | - | 400,000 | 400,000 |
| FUND TOTAL | | | 1,400,000 | 1,400,000 | 1,200,000 | 1,200,000 |
| HSIP GRANT | | | | | | |
| 24 | 590188 | CITYWIDE TRAFFIC SIGNAL UPGRADES & SAFETY ELEMENTS | 1,187,910 | 1,187,910 | - | - |
| FUND TOTAL | | | 1,187,910 | 1,187,910 | - | - |
| SERVICE TOTALS | | | 6,826,770 | 6,826,770 | 4,720,000 | 4,720,000 |

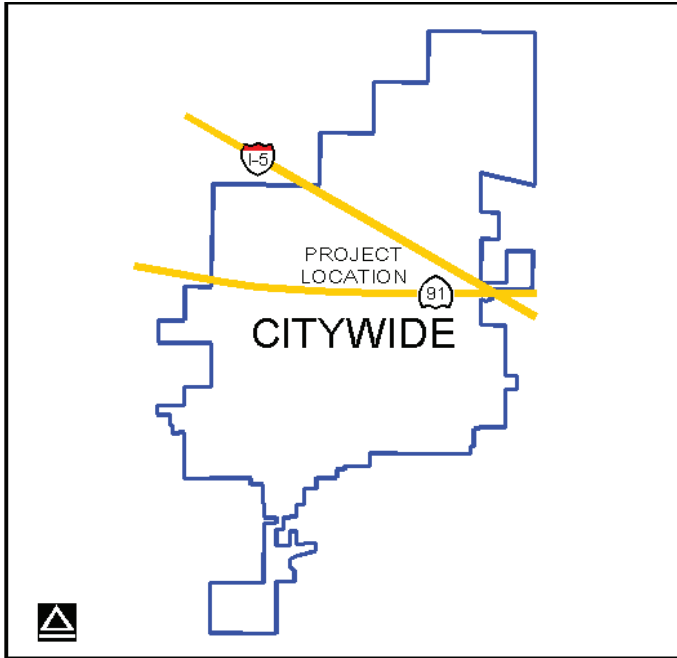
Annual Pavement Rehabilitation

Project Description:

This project will involve the rehabilitation of asphalt pavement, the installation of curb, gutter, sidewalk and wheelchair ramps. The proposed work consists of removing the existing deteriorated asphalt pavement; installing new asphalt pavement; removing and replacing damaged curb and gutter, sidewalk, wheelchair ramps and driveway approaches; adjusting sewer manhole covers; installing pavement striping, markings and markers; and other related items associated with the work such as traffic control, hauling and disposal and water pollution prevention.

Project Location:

Various streets within the City



Project Management: Public Works Department

Type of Project: Replacement

Status: On Going

24-9806-590004

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|---------------------|---------------------|---------------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 2,800,000 | 1,400,000 | 1,400,000 |
| Total Construction | \$ 2,800,000 | \$ 1,400,000 | \$ 1,400,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|---------------------|---------------------|---------------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | - | - | - |
| RMRA | 2,800,000 | 1,400,000 | 1,400,000 |
| Total Funding | \$ 2,800,000 | \$ 1,400,000 | \$ 1,400,000 |

Benefit:

The project will upgrade the roadway to current standards, improve drivability, increase the structural integrity of the pavement, extend the street's lifespan, improve pedestrian safety, reduce accidents, maintain City infrastructure, comply with ADA requirements and promote quality of life.

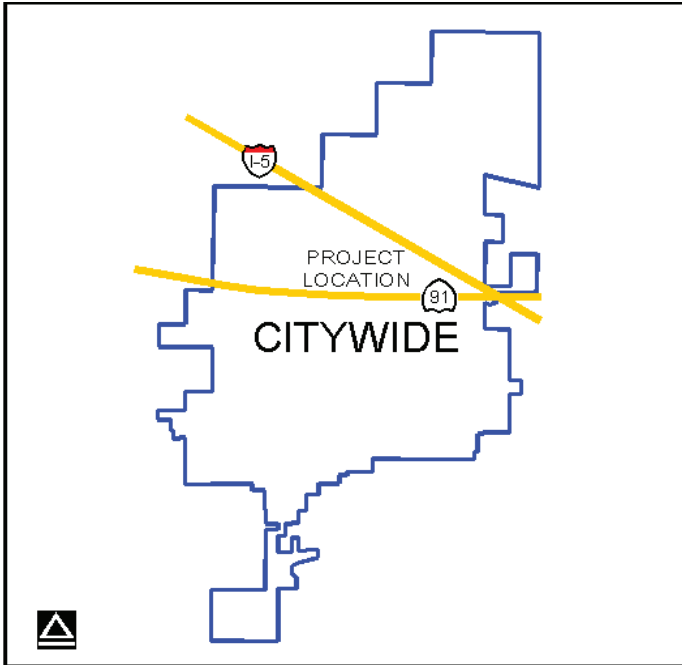
Annual Slurry Seal Program

Project Description:

The project will include the slurry sealing of various residential streets in order to maintain and increase the life of the existing asphalt pavement.

Project Location:

Various streets within the City



Project Management: Public Works Department

Type of Project: Maintenance

Status: On Going

24-9806-590010

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|-------------------|-------------------|-------------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 800,000 | 400,000 | 400,000 |
| Total Construction | \$ 800,000 | \$ 400,000 | \$ 400,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|-------------------|-------------------|-------------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | - | - | - |
| RMRA | 800,000 | 400,000 | 400,000 |
| Total Funding | \$ 800,000 | \$ 400,000 | \$ 400,000 |

Benefit:

The project will maintain the roadway surface and improve the structural integrity of the pavement, extend the street lifespan, improve pedestrian safety, reduce accidents, keep City infrastructure in shape, and promote quality of life.

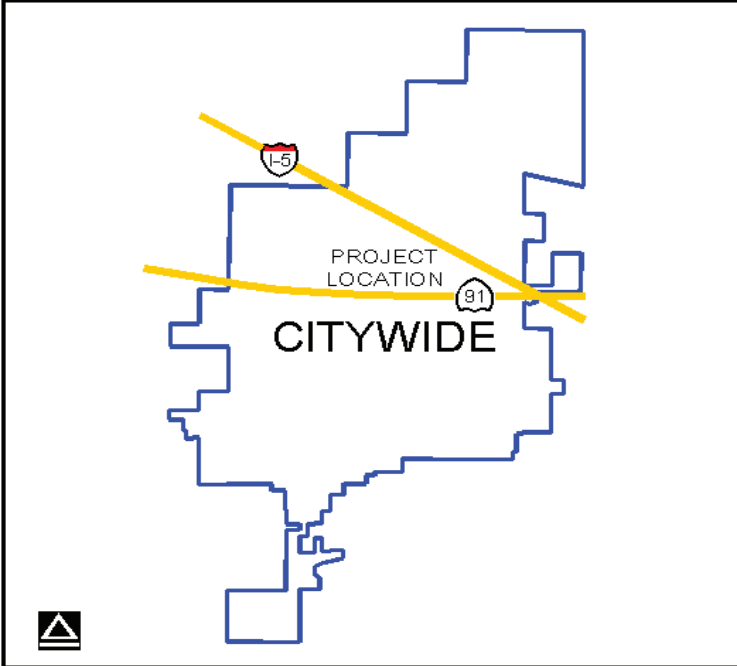
Annual Striping Program

Project Description:

The project will involve the re-stripping of water-base paint and thermoplastic at various arterial highways and residential streets throughout the City.

Project Location:

Various streets within the City



Project Management: Public Works Department

Type of Project: Replacement

Status: On Going

24-9806-590015

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|----------------|-----------|-----------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Preliminary Engineering | - | - | - |
| Construction | 100,000 | 50,000 | 50,000 |
| Total Construction | \$ 100,000 | \$ 50,000 | \$ 50,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|----------------|-----------|-----------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | 100,000 | 50,000 | 50,000 |
| Total Funding | \$ 100,000 | \$ 50,000 | \$ 50,000 |

Benefit:

The project will replace the roadway surface striping to increase visibility and as a result, improve motorist safety and reduce accidents.

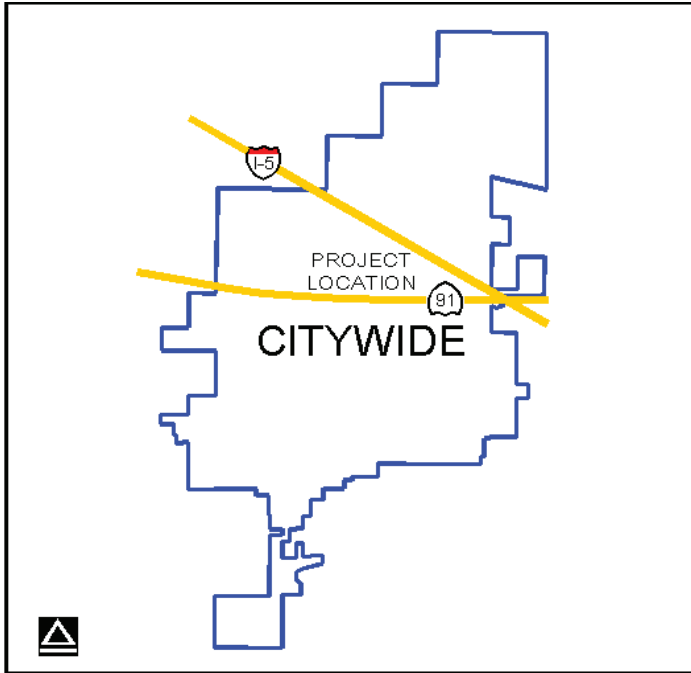
Annual Wheelchair Ramp and Flat Concrete Program

Project Description:

The project will involve the construction of new wheelchair ramps with detectable warning surfaces truncated domes at different locations. All work will be in compliance with the requirements of the American with Disabilities Act. The project also includes the repair of damaged curb and gutter, sidewalk and drive approach at various locations within the City.

Project Location:

Various locations within the City



Project Management: Public Works Department

Type of Project: Replacement/New Construction

Status: On Going

24-9806-590021

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|------------------|------------------|------------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 70,000 | 35,000 | 35,000 |
| Total Construction | \$ 70,000 | \$ 35,000 | \$ 35,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|------------------|------------------|------------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | 70,000 | 35,000 | 35,000 |
| Total Funding | \$ 70,000 | \$ 35,000 | \$ 35,000 |

Benefit:

The project will retrofit the wheelchair ramps to current standards which will improve pedestrian safety, reduce accidents, keep City infrastructure in shape, comply with the ADA requirements and promote quality of life.

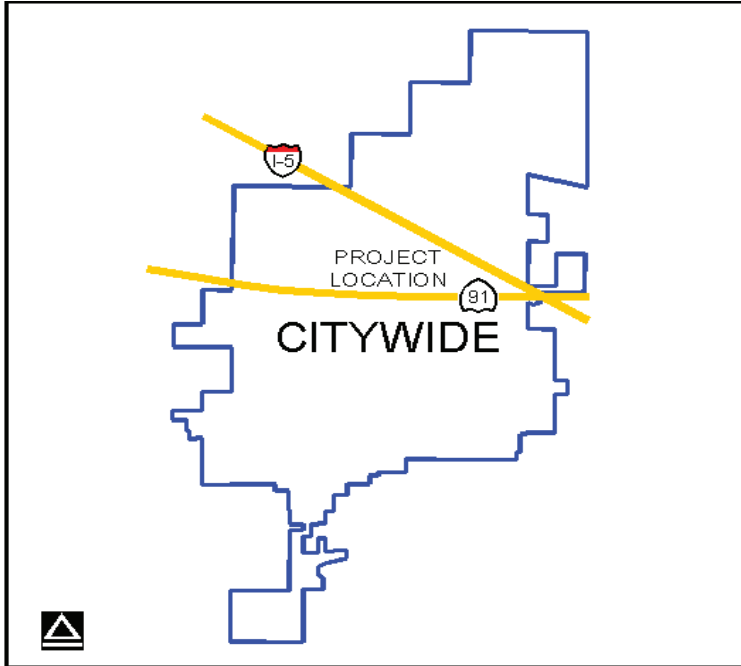
Traffic Signal Improvements

Project Description:

This project will include traffic signal improvements at various locations, such as, but not limited to, minor signal modification, pedestrian push button installation, and video detection installation.

Project Location:

Various locations within the City



Project Management: Public Works Department

Type of Project: Replacement

Status: On Going

24-9806-590025

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|----------------|------------|------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 200,000 | 100,000 | 100,000 |
| Total Construction | \$ 200,000 | \$ 100,000 | \$ 100,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|----------------|------------|------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | 200,000 | 100,000 | 100,000 |
| Total Funding | \$ 200,000 | \$ 100,000 | \$ 100,000 |

Benefit:

The project will upgrade the traffic signals to current standards, improve pedestrian safety, reduce accidents, keep City infrastructure in shape, and promote quality of life.

Traffic Management Center Improvements

Project Description:

This project will include installation of additional equipment and upgrades to the traffic management center.

Project Location:

Buena Park City Hall Traffic Department



Project Management: Public Works Department

Type of Project: Replacement

Status: New

24-9806-590143

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|------------------|------------------|------------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 70,000 | 35,000 | 35,000 |
| Total Construction | \$ 70,000 | \$ 35,000 | \$ 35,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|------------------|------------------|------------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| RMRA | - | - | - |
| Gas Tax Fund | 70,000 | 35,000 | 35,000 |
| Total Funding | \$ 70,000 | \$ 35,000 | \$ 35,000 |

Benefit:

These upgrades to the traffic management center will allow remote access to the communication systems.

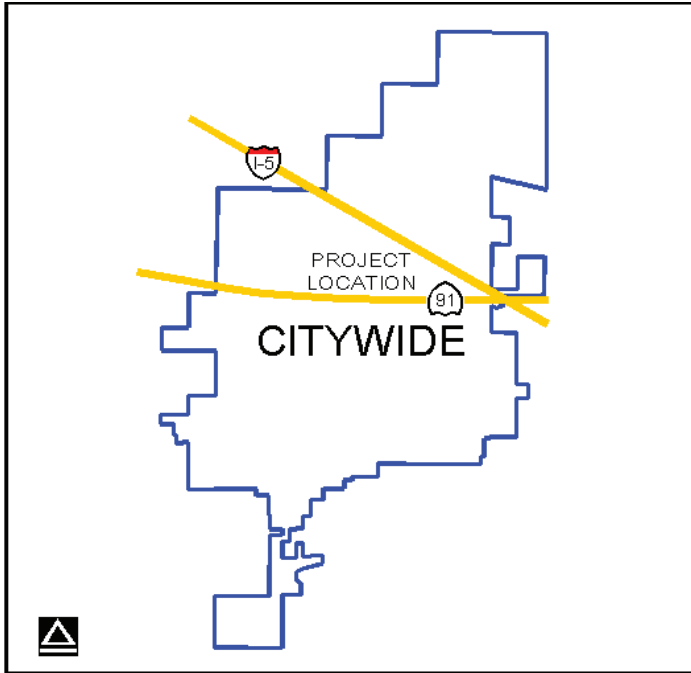
Annual Battery Backup Upgrades

Project Description:

This project will include replacement of non-existing or obsolete battery backup systems for traffic signals throughout the City. Battery backup systems are an essential part of every traffic signal and the City utilizes this program to ensure signals will still function in the event of a power outage.

Project Location:

Various locations within the City



Project Management: Public Works Department

Type of Project: Replacement

Status: On Going

24-9806-590165

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|----------------|-----------|-----------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 70,000 | 35,000 | 35,000 |
| Total Construction | \$ 70,000 | \$ 35,000 | \$ 35,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|----------------|-----------|-----------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| Gas Tax Fund | 70,000 | 35,000 | 35,000 |
| Total Funding | \$ 70,000 | \$ 35,000 | \$ 35,000 |

Benefit:

The project will upgrade the traffic signal backup batteries to current standards, improve pedestrian safety, reduce accidents, keep City infrastructure in shape, and promote quality of life.

Knott at Holder Traffic Signal Improvements

Project Description:

This project will include traffic signal upgrades at the intersection of Knott Ave at Holder St.

Project Location:

Intersection of Knott Ave at Holder St



Project Management: Public Works Department

Type of Project: Replacement

Status: On Going

24-9806-590179

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|-----------------------|-------------------|-----------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 250,000 | 250,000 | - |
| Total Construction | \$ 250,000 | \$ 250,000 | \$ - |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|-----------------------|-------------------|-----------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| RMRA | - | - | - |
| Gas Tax Fund | 250,000 | 250,000 | - |
| Total Funding | \$ 250,000 | \$ 250,000 | \$ - |

Benefit:

The project will upgrade the traffic signal to current standards, improve pedestrian safety, reduce accidents, keep City infrastructure in shape, and promote quality of life.

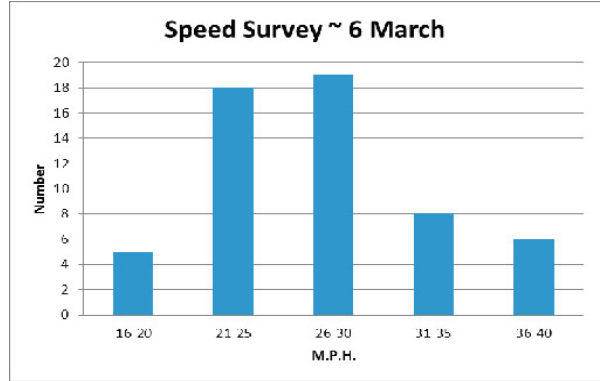
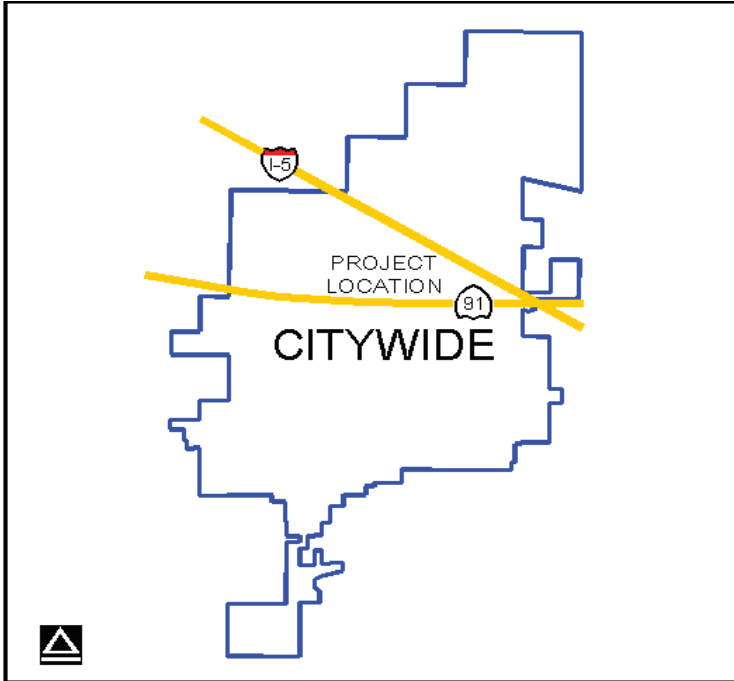
Traffic and Engineering Study

Project Description:

This project will include surveying all arterial streets in the City and updating the speed limits as required by the California Vehicle Code.

Project Location:

Citywide



Project Management: Public Works Department

Type of Project: Replacement

Status: New

24-9806-590184

| Project Cost | Two Year | | |
|---------------------------|------------------|------------------|-------------|
| | Total | FY 23-24 | FY 24-25 |
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 60,000 | 60,000 | - |
| Total Construction | \$ 60,000 | \$ 60,000 | \$ - |

| Funding Source | Two Year | | |
|-----------------------------|------------------|------------------|-------------|
| | Total | FY 23-24 | FY 24-25 |
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| RMRA | - | - | - |
| Gas Tax Fund | 60,000 | 60,000 | - |
| Total Funding | \$ 60,000 | \$ 60,000 | \$ - |

Benefit:

These upgrades to the traffic management center will allow remote access to the communication systems.

Knott Avenue Pavement Rehabilitation - La Palma to Artesia Blvd

Project Description:

This project will involve the rehabilitation of a 1.85-mile stretch of arterial with asphalt pavement, installation of curb, gutter, sidewalk, wheelchair ramps, driveway approaches, signing & striping, utility adjustments, traffic control, and other incidentals.

Project Location:

Knott Avenue from La Palma Avenue to Artesia Blvd



Project Management: Public Works Department

Type of Project: Replacement

Status: New

24-9806-590185

| Project Cost | Two Year | | |
|---------------------------|---------------------|---------------------|-------------|
| | Total | FY 23-24 | FY 24-25 |
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | 100,000 | 100,000 | - |
| Construction | 1,300,000 | 1,300,000 | - |
| Total Construction | \$ 1,400,000 | \$ 1,400,000 | \$ - |

| Funding Source | Two Year | | |
|-----------------------------|---------------------|---------------------|-------------|
| | Total | FY 23-24 | FY 24-25 |
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | 200,000 | 200,000 | - |
| RMRA | 200,000 | 200,000 | - |
| Gas Tax Fund | 1,000,000 | 1,000,000 | - |
| Total Funding | \$ 1,400,000 | \$ 1,400,000 | \$ - |

Benefit:

The project will upgrade the roadway to current standards, improve drivability, increase the structural integrity of the pavement, extend the street's lifespan, improve pedestrian safety, reduce accidents, maintain City infrastructure, comply with ADA requirements and promote quality of life.

Caballero Boulevard Pavement Rehabilitation - Valley View to Regio Ave

Project Description:

This project will involve the rehabilitation of a 0.5-mile stretch of arterial with asphalt pavement, installation of curb, gutter, sidewalk, wheelchair ramps, driveway approaches, signing & striping, utility adjustments, traffic control, and other incidentals.

Project Location:

Caballero Blvd from Valley View St to Regio Avenue



Project Management: Public Works Department

Type of Project: Replacement

Status: New

25-9806-590186

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|---------------------|-------------|---------------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | 100,000 | - | 100,000 |
| Construction | 900,000 | - | 900,000 |
| Total Construction | \$ 1,000,000 | \$ - | \$ 1,000,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|---------------------|-------------|---------------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | 1,000,000 | - | 1,000,000 |
| RMRA | - | - | - |
| Gas Tax Fund | - | - | - |
| Total Funding | \$ 1,000,000 | \$ - | \$ 1,000,000 |

Benefit:

The project will upgrade the roadway to current standards, improve drivability, increase the structural integrity of the pavement, extend the street's lifespan, improve pedestrian safety, reduce accidents, maintain City infrastructure, comply with ADA requirements and promote quality of life.

Los Coyotes Pavement Rehabilitation - Beach Blvd to Country Club Dr

Project Description:

This project will involve the rehabilitation of a 0.75-mile stretch of arterial with asphalt pavement, installation of curb, gutter, sidewalk, wheelchair ramps, driveway approaches, signing & striping, utility adjustments, traffic control, and other incidentals.

Project Location:

Beach Blvd to Country Club Dr



Project Management: Public Works Department

Type of Project: Replacement

Status: New

24-9806-590187

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|-------------------|-------------------|-------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 700,000 | 700,000 | - |
| Total Construction | \$ 700,000 | \$ 700,000 | \$ - |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|-------------------|-------------------|-------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | 200,000 | 200,000 | - |
| RMRA | - | - | - |
| Gas Tax Fund | 500,000 | 500,000 | - |
| Total Funding | \$ 700,000 | \$ 700,000 | \$ - |

Benefit:

The project will upgrade the roadway to current standards, improve drivability, increase the structural integrity of the pavement, extend the street's lifespan, improve pedestrian safety, reduce accidents, maintain City infrastructure, comply with ADA requirements and promote quality of life.

Dale Street Pavement Rehabilitation - SR91 to Crescent Ave

Project Description:

This project will involve the rehabilitation of a 1.2-mile stretch of arterial with asphalt pavement, installation of curb, gutter, sidewalk, wheelchair ramps, driveway approaches, signing & striping, utility adjustments, traffic control, and other incidentals.

Project Location:

SR91 to Crescent Ave



Project Management: Public Works Department

Type of Project: Replacement

Status: New

24-9806-590189

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|---------------------|-------------|---------------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | 100,000 | - | 100,000 |
| Construction | 1,300,000 | - | 1,300,000 |
| Total Construction | \$ 1,400,000 | \$ - | \$ 1,400,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|---------------------|-------------|---------------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | 800,000 | - | 800,000 |
| RMRA | - | - | - |
| Gas Tax Fund | 600,000 | - | 600,000 |
| Total Funding | \$ 1,400,000 | \$ - | \$ 1,400,000 |

Benefit:

The project will upgrade the roadway to current standards, improve drivability, increase the structural integrity of the pavement, extend the street's lifespan, improve pedestrian safety, reduce accidents, maintain City infrastructure, comply with ADA requirements and promote quality of life.

Commonwealth Avenue Pavement Rehabilitation - ECL to WCL

Project Description:

This project will involve the rehabilitation of a 1.2-mile stretch of arterial with asphalt pavement, installation of curb, gutter, sidewalk, wheelchair ramps, driveway approaches, signing & striping, utility adjustments, traffic control, and other incidentals.

Project Location:

ECL to WCL



Project Management: Public Works Department

Type of Project: Replacement

Status: New

24-9806-590190

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|---------------------|-------------|---------------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | 100,000 | - | 100,000 |
| Construction | 900,000 | - | 900,000 |
| Total Construction | \$ 1,000,000 | \$ - | \$ 1,000,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|---------------------|-------------|---------------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | 400,000 | - | 400,000 |
| RMRA | - | - | - |
| Gas Tax Fund | 600,000 | - | 600,000 |
| Total Funding | \$ 1,000,000 | \$ - | \$ 1,000,000 |

Benefit:

The project will upgrade the roadway to current standards, improve drivability, increase the structural integrity of the pavement, extend the street's lifespan, improve pedestrian safety, reduce accidents, maintain City infrastructure, comply with ADA requirements and promote quality of life.

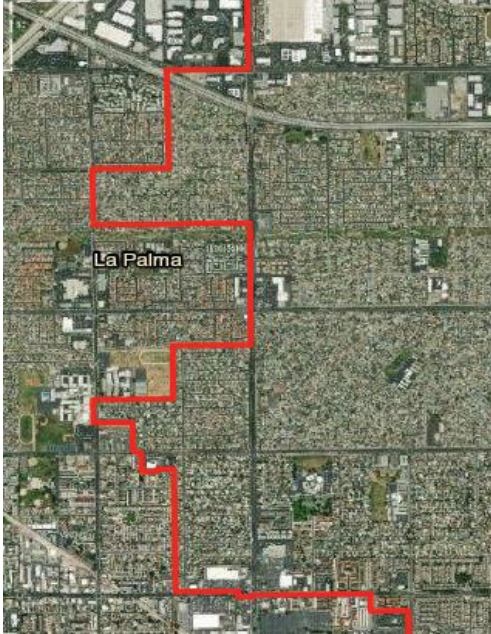
Valley View Street Pavement Rehabilitation - Orangethorpe Ave to Lincoln Ave

Project Description:

This project will involve the rehabilitation of a 2-mile stretch of arterial with asphalt pavement, installation of curb, gutter, sidewalk, wheelchair ramps, driveway approaches, signing & striping, utility adjustments, traffic control, and other incidentals.

Project Location:

Orangethorpe Avenue to Lincoln Avenue



Project Management: Public Works Department

Type of Project: Replacement

Status: New

24-9806-590191

| Project Cost | Two Year Total | FY 23-24 | FY 24-25 |
|---------------------------|-------------------|-------------|-------------------|
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | 100,000 | - | 100,000 |
| Construction | 200,000 | - | 200,000 |
| Total Construction | \$ 300,000 | \$ - | \$ 300,000 |

| Funding Source | Two Year Total | FY 23-24 | FY 24-25 |
|-----------------------------|-------------------|-------------|-------------------|
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| RMRA | 200,000 | - | 200,000 |
| Gas Tax Fund | 100,000 | - | 100,000 |
| Total Funding | \$ 300,000 | \$ - | \$ 300,000 |

Benefit:

The project will upgrade the roadway to current standards, improve drivability, increase the structural integrity of the pavement, extend the street's lifespan, improve pedestrian safety, reduce accidents, maintain City infrastructure, comply with ADA requirements and promote quality of life.

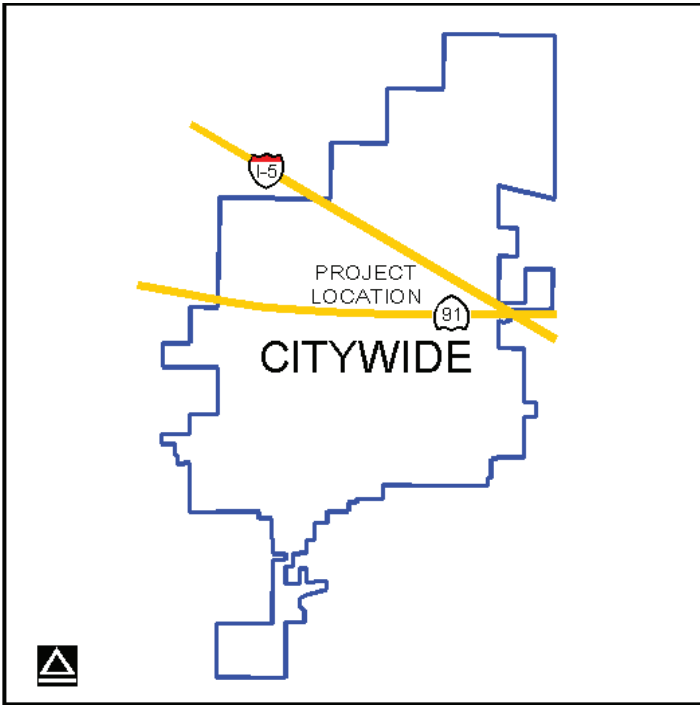
Citywide Traffic Signal Upgrades and Safety Enhancements

Project Description:

This project will include upgrades to thirteen signalized intersections with additional vehicle heads, upgrades to traffic signal mast arms, new traffic signal controllers and countdown pedestrian head indications.

Project Location:

Citywide



Project Management: Public Works Department

Type of Project: Replacement

Status: New

24-9806-590188

| Project Cost | Two Year | | |
|---------------------------|---------------------|---------------------|-------------|
| | Total | FY 23-24 | FY 24-25 |
| Construction Costs | | | |
| Land Acquisition | - | - | - |
| Design | - | - | - |
| Construction | 1,319,900 | 1,319,900 | - |
| Total Construction | \$ 1,319,900 | \$ 1,319,900 | \$ - |

| Funding Source | Two Year | | |
|-----------------------------|---------------------|---------------------|-------------|
| | Total | FY 23-24 | FY 24-25 |
| General Fund | - | - | - |
| Measure M2 Fund (Fairshare) | - | - | - |
| HSIP Grant | 1,187,910 | 1,187,910 | - |
| Gas Tax Fund | 131,990 | 131,990 | - |
| Total Funding | \$ 1,319,900 | \$ 1,319,900 | \$ - |

Benefit:

The project will upgrade thirteen traffic signalized intersections to improve traffic and pedestrian safety, reduce accidents, keep City infrastructure in shape, and promote quality of life.

