RESOLUTION NO. 14482

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK REVISING AND ESTABLISHING FEES AND CHARGES FOR ADMINISTRATION COMMUNITY DEVELOPMENT, POLICE, AND PUBLIC WORKS SERVICES

A. Recitals.

(i) Pursuant to the provisions of the California Constitution, the laws of the State of California, and City ordinances, the City of Buena Park is authorized to adopt and implement rates, fees and charges for certain municipal services, provided the same do not exceed the estimated reasonable cost of providing such services.

(ii) The City Council of the City of Buena Park has heretofore adopted a unified fee schedule establishing various schedules of rates, fees and charges for services provided by the various City departments, including, but not limited to, rates, fees and charges for the processing of applications, issuance of certain kinds of permits and related public services.

(iii) The City Council desires to modify and/or establish rates, fees and charges for certain services and programs provided by Administration, Community Development, Police, and Public Works, as set forth herein, and to incorporate the same into the updated unified fee schedule.

(vi) All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution

NOW, THEREFORE, it is hereby found, determined and resolved by the City Council of the City of Buena Park as follows:

Section 1. The City Council hereby finds and determines that, based upon the data, information, analyses, oral and written documentation heretofore presented to this City Council, the rates, fees and charges described in Exhibit No. 1 do not exceed the estimated reasonable cost of providing the service or program to which the rate, fee or charge applies.

Section 2. The rates, fees and charges set forth in Exhibit No. 1 – Attachments A, B, D, and E for Administration, Community Development, Police, and Public Works, respectively, are hereby approved and adopted and shall be imposed commencing upon the effective date of this resolution. Said rates, fees and charges shall supersede and replace any prior rates, fees and/or charges for the same service or program previously established by the City Council.

Section 3. All provisions of previously adopted resolutions establishing or revising, or that are otherwise inconsistent with, any of the rates, fees or charges identified in Exhibit No. 1 – Attachments A, B, D, and E are hereby repealed.

Section 4. The City Clerk shall certify to the adoption of this Resolution.

PASSED AND ADOPTED this 12th day of April 2022, by the following called vote:

AYES: COUNCILMEMBERS: Swift, Traut, Brown, Sonne, Park

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

ABSTAIN: COUNCILMEMBERS: None

Mayor

ATTEST:

City Clerk

I, Adria M. Jimenez, MMC, City Clerk of the City of Buena Park, California, hereby certify that the foregoing Resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park, held this 12th day of April 2022.

City Clerk

Exhibit No. 1

CITY OF BUENA PARK
FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

	Description	Fee	Notes
A. AGREEMENTS			
1.	Density Bonus Affordability Covenant	$1,285*	Per Agreement
2.	Reciprocal Parking Agreement	$400*	Per Agreement
3.	Easement	$490*	Per Agreement
4.	Mutual Access Agreement	$420*	Per Agreement
5.	Deferred Completion	$340*	Per Agreement

*Plus an initial deposit estimated by staff if City Attorney review is required based on current hourly City Attorney rate.

B. PLANNING APPLICATIONS			
1.	Adjustment	$1,330	Per Application
	Appeal	75% of Application Fee	Per Application
3.	Adult Use	Actual Cost including the Fully-Burdened Hourly Rate of staff plus the cost of deposit-tracking charged against an initial deposit of $3,000	Per Application
	Appeal	75% of Application Fee	Per Application
4.	Conditional Use Permit		
	a. Major	$4,575	Per Application – Includes up to 15 hours of the project planner. If the project requires additional hours, The City will charge the fully-burdened hourly rate for a planner against a deposit as determined by the Director of Community Development
	Appeal	75% of initial Application Fee	Per Application

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	Description	Fee	Notes
	b. Minor	$2,885	Per Application
	Appeal	75% of Application Fee	Per Application
6.	Covenants, Conditions, & Restrictions	$835 Plus an initial deposit estimated by staff if City Attorney review is required	Per Application
	Appeal	75% of Application Fee	Per Application
7.	Development Agreement	Fully-Burdened Hourly Rate of staff, deposit tracking costs and the actual cost of the City Attorney charged against an initial deposit of $6,000	Per Agreement
8.	Driveway Zoning Review	$155	Per Review
9.	Environmental Impact Review		
	a. Categorically Exempt	$100 plus County Fee	Per Application
	b. Negative Declaration	Full Consultant contract price plus 20% of consultant contract price for City administration of project and staff review	Per Application
	c. Environmental Impact Report	Full Consultant contract price plus 20% of consultant contract price for City administration of project Staff review	Per Application
10.	Extension of Approval		
	a. Administrative	$680	Per Application

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DEPARTMENT COMMUNITY DEVELOPMENT

	Description	Fee	Notes
	Appeal	75% of Application Fee	Per Application
	b. Planning Commission	$1,105	Per Application
	Appeal	75% of Application Fee	Per Application
11.	Extension of Non-Conforming Privileges	$2,435	Per Application
	Appeal	75% of Application Fee	Per Application
12.	Fireworks Temporary Stand Permit	$1,010	
	Private Meeting	$250	If Mandatory Meeting is not attended
13.	General Plan Land Use Amendment	$5,335	Per Application – Includes up to 18 hours of the project planner. If the project requires additional hours, the City will charge the fully-burdened hourly rate a planner against a deposit as determined by the Director of Community Development
	Appeal	75% of initial Application Fee	Per Application
14.	Home Occupation Permit	$90	Per Permit
15.	Interdepartmental Review	$2,190	Requiring more than one department
		$1,810	If required by Community Development Department only
16.	Interpretation / Determination of Uses	Fully-Burdened Hourly Rate of staff plus deposit-tracking costs charged against an initial deposit of $2,500	Per Application
	Appeal	75% of Application Fee	Per Application
17.	Mechanical Equipment Zoning Review	$60	Per Review
19.	Minor Modification of Conditions	$1,395	Per Application
	Appeal	75% of Application Fee	Per Application

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CITY OF BUENA PARK
FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
20. Miscellaneous		
a. Pennant and Banner Permit	$45	Per Permit
b. Home Occupation Permit	$90	Per Permit
c. Temporary Use Permit	$545	Per Permit
21. Preliminary Review Development Check		
a. Single Family Residence	$860*	Per Application
b. Multi-Family/Commercial/Industrial	$1,290*	Per Application
*Amount will be used as a credit against the subsequent application fee for the project if paid within six (6) months		
27. Sale of Maps, Publications		
a. Zoning Ordinance	$44	+ $3.50 if mailed*
(1) Div. 1 Administration	$8	+ $2.00 if mailed*
(2) Div. 3 Single Family Zones	$5	+ $2.00 if mailed*
(3) Div. 4 Multi-Family Zones	$7	+ $2.00 if mailed*
(4) Div. 5 Commercial/Industrial Zones	$10	+ $2.00 if mailed*
(5) Div. 6 Open Space Zones	$5	+ $2.00 if mailed*
(6) Div. 9 Signs	$2	+ $1.00 if mailed*
(7) Permitted Use Chart Comm./Industrial Zones	$2	+ $1.00 if mailed*
b. General Plan (Excludes Housing Element)	$26	+ $3.50 if mailed*
c. Housing Element	$16	+ $3.00 if mailed*
d. Zoning Map	$3	+ $1.00 if mailed*
e. General Plan Maps	$3	+ $1.00 if mailed*
f. Address Maps/ City Maps	$3	per page + $1.00 if mailed*
g. Vacant Land Directory	$3	+ $1.00 if mailed*
h. Landscaping Guidelines	$3	+ $1.00 if mailed*
i. Subdivision Ordinance	$5	+ $2.00 if mailed*
j. Entertainment Corridor Specific Plan	$15	+ $3.00 if mailed*
k. Entertainment Corridor Specific Plan	$11.25	+ $3.00 if mailed*

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CITY OF BUENA PARK
FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
Economic Analysis		
l. Other Specific Plans	$10	+ $3.00 if mailed*
m. Multi-Family Design Guidelines	$3	+ $1.00 if mailed*
n. Architectural Design Guidelines	$14.25	+ $1.00 if mailed*
o. Photocopies	$0.10	per page
p. Auto Center Specific Plan	$10	+ $3.00 if mailed
		* Fees are per document
28. Sign Program Review	$1,200	Per Application
Appeal	75% of Application Fee	Per Application
30. Sign Plan – Monument Sign Fee	$310	Plan Check and Inspection which requires structural engineering review
31. Site Plan Review (Reso. 12317, adopted 12/8/09)		
a. Single Family Residence	$1,620	Per Application
Appeal	75% of Application Fee	Per Application
b. Other than Single Family Residence	$2,680	Per Application
Appeal	75% of Application Fee	Per Application
32 Specific Plan		
a. City Staff Processed	$4,135	Per Application – Includes up to 13 hours of the project planner. If the project requires additional hours, the City will charge the fully-burdened hourly rate for a planner against a deposit as determined by the Director of Community Development
Appeal	75% of the initial Application Fee	Per Application
b. Consultant processed		Per Application – Cost of the Consultant plus 20% for Administrative processing and review
Appeal	75% of the initial Application Fee	Per Application
34. Tentative Parcel/Tract Map	$2,350	Per Application

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FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

	Description	Fee	Notes
		plus $33 per lot over 5	
	Appeal	75% of Application Fee	Per Application
36.	Underground Utility Waiver	$565	Per Application
	Appeal	75% of Application Fee	Per Application
37.	Variance	$3,030	Per Application
	Appeal	75% of Application Fee	Per Application
38.	Zone Changes (map/text amendment)	$4,620	Per Application - Includes up to 18 hours of the project planner. If the project requires additional hours, the City will charge the fully-burdened hourly rate for a planner against a deposit as determined by the Director of Community Development
	Appeal	75% of Application Fee	Per Application
39.	Zoning Compliance Plan Check		
	a. Plan Check/Inspection Fee		
	(1) $250,000 or less (valuation)	$1.40	Per $1000
	(2) $250,001 to $500,000 (valuation)	$350	+$.50 per $1000 over $250,001
	(3) $500,001 and over (valuation)	$475	+$.25 per $1,000 over $500,000
	b. Fire Services Plan	$45	Per Plan Check or 10% whichever is greater
	c. Landscaping/Irrigation Plan Check Fee	$210	Per Plan Check

Note: No zoning fee shall be required when a proceeding is initiated by action of an authorized officer or official body of the City. Plan check or inspection fee shall be prior to checking of plans.

40.	Business License Zoning Review Fee	$65	Per Application
41.	Accessory Dwelling Unit Review	$605	Per Application
42.	Fence Review – Commercial/Industrial	$345	Per Application

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Description	Fee	Notes
43. Miscellaneous Planning Inspection Fee	$135	One-hour minimum. If additional hours are required, the City will charge the fully-burdened hourly rate for a planner against a deposit as determined by the Director of Community Development
44. Plan Check – Accelerated a. Charge hourly at the overtime rate for City staff to perform the work after hours; or b. Charge the full cost of a 3rd party contractor plus 20% overhead to cover City administrative costs and review c. Both a and b charged against an initial deposit determined by staff that includes the deposit-tracking charge		
45. Sign Permit	$255	Includes Planning Plan Check
46. Zoning Verification Letter	$190	
47. General Plan Maintenance 4% surcharge added to all Building fees except for repairs and alterations to single-family residences and commercial or industrial tenant improvements (no expansion of square footage).		
48. Short Term Rental Permit	$445	3 years
Annual Inspection	$105	
Appeal	$335	Refunded if appeal is upheld
49. Public Hearing Notification (General)	Actual Cost	Charge for Newspaper Noticing costs in the Buena Park/Anaheim Independent based on actual costs when noticing is required
50. Landscaping / Irrigation Plan Check	$210	To review landscaping and irrigation plans for multi-family, single-family, Commercial and Industrial developments with 500 square feet or more of new landscaped area or 2,500 square feet or more of altered landscaped area

Exhibit No. 1

CITY OF BUENA PARK
FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description | Fee | Notes

C. BUILDING FEE SCHEDULE

Fee Type	Fee Basis	Fee Amount / Rate
Permit Issuance Fee	Flat Fee at Permit or Plan Review Submittal	$25
Building Permit Fee – new commercial, Industrial and residential	Based upon Project Valuation per Table A	See Table A
Electrical Permit Fee – new commercial, Industrial and residential	Fee as a % of Base Building Permit Fee	10%
Plumbing Permit Fee – new commercial, Industrial and residential	Fee as a % of Base Building Permit Fee	6%
Mechanical Permit Fee – new commercial, Industrial and residential	Fee as a % of Base Building Permit Fee	6%

TABLE A – PROJECT VALUATION

Based on Building Valuation as Determined by the Building Official[1] or Data Published by the International Code Council

Project Valuation	Base Permit Fee amount
$1 to $500	$65 = Minimum Permit Fee
$501 to $2,000	$65 for the first $500; plus $4 for each $100 or fraction thereof, to and including $2,000
$2,001 to $25,000	$125 for the first $2,000; plus $15 for each additional $1,000 or fraction thereof, to and including $25,000
$25,001 to $50,000	$470 for the first $25,000; plus $11 for each additional $1,000 or fraction thereof, to and including $50,000
$50,001 to $100,000	$745 for the first $50,000; plus $8 for each additional $1,000 or fraction thereof, to and including $100,000
$100,001 to $500,000	$1,145 for the first $100,000; plus $5.50 for each additional $1,000 or fraction thereof, to and including $500,000
$500,001 to $1,000,000	$3,345 for the first $500,000; plus $5.15 for each additional $1,000 or fraction thereof, to and including $1,000,000
$1,000,001 and above	$5,920 for the first $1,000,000; plus $4 for each additional $1,000 or fraction thereof

1 *Section 109.3 of the 2019 California Building Code (CBC) – "The applicant for a permit shall provide an estimated permit value at time of application. Permit valuations shall include total value of work, including materials and labor, for which the permit is being issued, such as electrical, gas, mechanical, plumbing equipment and permanent systems. If, in the opinion of the building official, the valuation is underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates to meet the approval of the building official. Final building permit valuation shall be set by the building official.*

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FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description | Fee | Notes

Fee Type	Fee Basis	Fee Amount
Building Permit Fee – Other: Additions to buildings or structures, tenant improvements, interior and/or exterior alterations to buildings or structures, demolition to buildings or structures, and construction or demolition of swimming pools.	Based upon Project Valuation per Table A	See Table A
Electrical Permit Fee - Other	Based upon Project Valuation per Table A	See Table A
Plumbing Permit Fee - Other	Based upon Project Valuation per Table A	See Table A
Mechanical Permit Fee - Other	Based upon Project Valuation per Table A	See Table A
Building Plan Review	Collected at time of building plan submittal and assessed at a percent of building permit (inspection) fee Exceptions: • Standard production units after the model unit has been reviewed at a percent of the building permit fee with changes from the standard reviewed on an hourly basis • Projects requiring review in excess of Project Valuation — # of reviews $100,000 or less — 2 $100,001 to $1,000,000 — 3 $1,000,001 or more — 4	85% with a $82 minimum 30% $164 per hour with a one-hour minimum
Electrical/Plumbing/Mechanical Plan Review - Other	As required by the Building Official	Greater of 85% of the Permit Fee or $82
Photovoltaic (Solar) System Permit Fee	Based on a valuation of $1,000 per panel or as amended by State Law (AB1124)	Table A
Roofing Permit Fee	Based on Project Valuation	Table A

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Description	Fee	Notes
Sign Permit Fee	Based on Project Valuation	Table A
Fee Type	**Fee Basis**	**Fee Amount**
Sign Plan Check Fee	Valuation / Flat	Greater of 85% of the Permit Fee or $82
Temporary Power Pole Permit Fee (Main Pole)	Flat	$65
Temporary Power Pole Permit Fee (Each Additional Pole)	Flat	$35
House Moving Building/Electrical/Plumbing/Mechanical Permit Fee	Valuation determined by Building Official	Table A
House Moving Plan Check Fee	Valuation / Flat	Greater of 85% of the Permit Fee or $164
California Energy Conservation Compliance	Percentage	10% of Building Permit
National Pollutant Discharge Elimination System Requirements	Percentage	10% of Building Permit
Additional Plan Review – Re-checks, changes, or revisions to approved plans as determined by the Building Official	Hourly	$164 per hour with one-hour minimum
Additional Plan Review – Special consultant review of geotechnical reports, complex plans or as required by the Building Official	Percentage	Actual cost plus 10% for administration
Re-Inspection Fee	Flat	$130
Inspection Outside of Business Hours	Hourly	$195 per hour (two-hour minimum)
Change of Contractor Fee	Flat	$94
Travel to Inspect Building to be Relocated to within the City	Hourly	$130 per hour with two-hour minimum
Duplicate Job Card Charge	Flat	$47
Records Retention Fee – Each Sheet of Permitted Drawings	Flat	$4

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FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
Records Retention Fee – Each Permit Issues	Flat	$1.50
Records Retention Fee – Each Page	Flat	$1
Fee Type	**Fee Basis**	**Fee Amount**
Refund (Building Permit) - No work done and permit still active	Percentage	Up to 80% as determined by Building Official
Refund (Building Permit) – Fees paid erroneously	Percentage	90% of fee amount
Refund (Building Plan Check) – Cancelled Prior to Review	Percentage	Up to 80% as determined by Building Official
Refund (Building Plan Check) – Fees paid erroneously	Percentage	90% of fee amount
Investigation Fee	Hourly	$130 per hour minimum one-hour
Penalty for Work Without Permit	Flat	2x's regular Permit Fee amount
Virtual Inspection Fee	Actual Cost	Actual Cost from Vendor
Plan Review Extension Fee	Flat	$94
Building Permit Extension Fee	Flat	$94
Expired Permit Reinstatement Fee	Flat	$94
Certificate of Occupancy	Flat	$47
Temporary Certificate of Occupancy	Flat	$47
Address Assignment Charge – First address + Additional address	Flat	$94 + $10 for each additional address
Miscellaneous Permit	Hourly	Actual Hourly Rate for service not

Exhibit No. 1

CITY OF BUENA PARK
FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
		identified in fee schedule

Exhibit No. 1

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FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
D. CODE ENFORCEMENT FEE SCHEDULE		
1. Newsrack Permits		
a. Initial Permit	$30	
b. More than one Newsrack (per distributor) at same location	$15 Each - Initial Permit Fee	
c. Renewal	$20	
d. More than one Newsrack (per distributor) at same location	$10 Each - Renewal	
e. Re-inspection for violations	$85 Annual Renewal	
f. Impound News Rack	$70 Each	
2. Rental Housing Inspection Fees (Reso. 10990, adopted 07/24/01)		
a. Annual Inspection Fee – Single Family Homes	$75	No fee if paying license tax fees under BPMC § 5.04.330
b. Annual Inspection Fee – Up to 4 Multiple Units	$75	No fee if paying license tax fees under BPMC § 5.04.330
c. Annual Inspection Fee – Over 4 Units	Varies	Fee is same amount set forth in BPMC § 5.04.330; No fee if paying license tax fees under BPMC § 5.04.330
d. Re-Inspection Fee	$75	Per Each Re-Inspection