

AGENDA
MAPLEWOOD CITY COUNCIL MEETING
TUESDAY, FEBRUARY 28, 2023 @ 7:30 P.M.
CITY COUNCIL CHAMBERS
(7601 MANCHESTER ROAD)
OR
VIA TELECONFERENCE
(WWW.CITYOFMAPLEWOOD.COM FOR DETAILS)

1. Call to Order
2. Land Acknowledgement
3. Pledge of Allegiance
4. Roll Call
5. Motion to Excuse Councilperson
6. Approval of the Council Agenda
7. Public Forum
8. Announcements
9. Approval of the February 14, 2023 City Council meeting minutes
10. Presentation by Library Director Ashley Bryant on Proposition L and Maplewood Public Library Town Hall
11. A Resolution of the City Council of the City of Maplewood, Missouri authorizing the City Manager to accept the bid of K.I. in the amount of twenty-nine thousand one hundred forty dollars and forty-one cents (\$29,140.41) for the purchase and installation of office furniture
12. A Resolution of the City Council of the City of Maplewood, Missouri authorizing the City Manager to purchase one (1) Kawasaki Mule Pro-FXT ATV by means of a grant awarded by Firehouse Subs in the amount of twenty-four thousand nine hundred forty-two dollars and 82 cents (\$24,942.82)
13. An Ordinance establishing an Emergency Social Services Fund to provide assistance to meet emergency needs of individuals or families in the community

14. Bill 6217 an Ordinance of the City Council of the City of Maplewood, Missouri, appropriating one thousand one hundred twenty dollars (\$1,120.00) in local grant funds to account 32-0000-70010 ½ Cent Fire Sales Tax Capital Outlay
15. Bill 6218 an Ordinance of the City Council of the City of Maplewood, Missouri, granting a Conditional Use Permit to Lori Olsen to allow an Accessory Dwelling Unit at 7216 Moller Avenue
16. Bill 6219 an Ordinance of the City Council of the City of Maplewood, Missouri, granting a Conditional Use Permit to Marina Palmieri to allow short term vacation rentals at 7711 Lindbergh Drive
17. Old Business
18. Council Communication
19. Mayor's Report
20. City Attorney's Report
21. City Manager's Report
22. Public Forum
23. Motion to hold a Closed Session, if needed, to discuss matters relating to litigation, legal actions and/or communication from the City Attorney as provided for in Section 610.021(1)RSMO. and/or specifications for competitive bidding under Section 610.021(11) and/or sealed bids and related documents and sealed proposals and related documents under Section 610.021(11) and/or personnel matters under Section 610.021(13)RSMO. and/or employee matters under Section 610.021(3)RSMO. and/or real estate matters under Section 610.021(2)RSMO. and/or documents related to a negotiated contract under Section 610.021(12)RSMO
24. Adjournment

February 14, 2023

The February 14, 2023 City Council meeting was called to order at 7:30 p.m., Mayor Knapper presiding.

LAND ACKNOWLEDGEMENT: Mayor Knapper acknowledged that this meeting is being held on traditional lands of the Kickapoo, Osage, Miami, Iroquois and Great Sioux Nation people.

ON ROLL CALL, the following members were present: Mayor Knapper, Councilmember Crosley, Councilmember Homa, Councilmember Page and Councilmember Phillips.

MOTION TO EXCUSE COUNCILPERSON: Councilmember Homa motioned to excuse Councilmember Faulkingham, seconded by Councilmember Crosley, which motion received the approval of the Council.

APPROVAL OF THE COUNCIL AGENDA: Councilmember Homa motioned to approve, seconded by Councilmember Crosley, which motion received the approval of the Council.

PUBLIC HEARING TO HEAR CITIZEN'S COMMENTS ON A REQUEST FOR A CONDITIONAL USE PERMIT TO ALLOW AN ACCESSORY DWELLING UNIT AT 7216 MOLLER AVENUE: No one spoke.

PUBLIC HEARING TO HEAR CITIZEN'S COMMENTS ON A REQUEST FOR A CONDITIONAL USE PERMIT TO OPERATE A SHORT-TERM VACATION RENTAL AT 7711 LINDBERGH DRIVE: No one spoke.

PUBLIC FORUM: No one spoke.

ANNOUNCEMENTS: Councilmember Phillips made the following announcements:

- The cities of Maplewood and Richmond Heights are hosting a paper shredding and electronics recycling event on Saturday, March 4th at the Maplewood Family Aquatic Center. For more information, visit www.cityofmaplewood.com.
- The 14th annual Maplewood Coffee Crawl is Saturday, March 18th. To purchase tickets and learn more about the event, visit www.cityofmaplewood.com/fun.

APPROVAL OF THE JANUARY 24, 2023 CITY COUNCIL MEETING MINUTES AND CLOSED SESSION MINUTES: Councilmember Homa motioned to approve, seconded by Councilmember Crosley, which motion received the approval of the Council.

R23-5, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID AND EXECUTE A CONTRACT WITH TRC OUTDOOR FOR GRASS CUTTING SERVICES was introduced. It was moved by Councilmember Homa and seconded by Councilmember Crosley to approve the resolution, which motion received the following roll call vote: Ayes, Mayor Knapper, members Crosley, Homa, Page and Phillips. Nays, none.

BILL 6217, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, APPROPRIATING ONE THOUSAND ONE HUNDRED TWENTY DOLLARS (\$1,120.00) IN LOCAL GRANT FUNDS TO ACCOUNT 32-0000-70010 ½ CENT FIRE SALES TAX CAPITAL OUTLAY was given its first reading. It was moved by Councilmember Homa, duly seconded by Councilmember Crosley, that Bill No. 6217 be moved to its second reading, which motion received the approval, by voice vote, of the Council.

On its second reading, it was moved by Councilmember Homa, duly seconded by Councilmember Crosley, that Bill No. 6217 be moved to its second reading, which motion received the approval, by voice vote, of the Council.

BILL 6218, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, GRANTING A CONDITIONAL USE PERMIT TO LORI OLSEN TO ALLOW AN ACCESSORY DWELLING UNIT AT 7216 MOLLER AVENUE was given its first reading. It was moved by Councilmember Homa, duly seconded by Councilmember Crosley, that Bill No. 6218 be moved to its second reading, which motion received the approval, by voice vote, of the Council.

On its second reading, it was moved by Councilmember Homa, duly seconded by Councilmember Crosley, that Bill No. 6218 be moved to its second reading, which motion received the approval, by voice vote, of the Council.

BILL 6219, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, GRANTING A CONDITIONAL USE PERMIT TO MARINA PALMIERI TO ALLOW SHORT TERM VACATION RENTALS AT 7711 LINDBERGH DRIVE was given its first reading. It was moved by Councilmember Homa, duly seconded by Councilmember Crosley, that Bill No. 6219 be moved to its second reading, which motion received the approval, by voice vote, of the Council.

On its second reading, it was moved by Councilmember Homa, duly seconded by Councilmember Crosley, that Bill No. 6219 be moved to its second reading, which motion received the approval, by voice vote, of the Council.

BILL 6216, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AMENDING ORDINANCE 5573 OF THE MAPLEWOOD CODE OF ORDINANCES, AS AMENDED, BY AMENDING CHAPTER 50, TRAFFIC AND MOTOR VEHICLES, SECTION 50-203, STOP INTERSECTION SIGNS, BY ADDING A STOP SIGN FOR NORTHBOUND CHERRY STREET TRAFFIC AT THE INTERSECTION OF ELM AVENUE was given its third and final reading. It was moved by Councilmember Homa, duly seconded by Councilmember Crosley, that Bill No. 6216 be approved, which motion received the following roll call vote: Ayes, Mayor Knapper, members Crosley, Homa, Page and Phillips. Nays, none.

Bill No. 6216 was approved by the City Council on this 14th day of February, 2023 as **Ordinance Number 6011**.

REPORT-TIMELINE FOR REPAIRS FOR RESIDENTIAL STREETS AND SIDEWALKS: The Council discussed the report on residential streets and sidewalks. City Manager Reese is going to work with staff to make it easier for residents to locate the streets and sidewalks repairs timeline on the city's website.

OLD BUSINESS-ORDINANCE REVIEW COMMITTEES: Councilmember Phillips gave her report.

COUNCIL COMMUNICATION: None.

MAYOR'S REPORT:

- Mayor Knapper wished everyone Happy Black History Month, Happy Valentine's Day and Happy Year of the Rabbit.
- Mayor Knapper asked City Attorney Graves to look into options for a mixed income overlay district and will continue to review the Kansas City ordinance and wants to create a tenant bill of rights as part of improving housing affordability.

CITY ATTORNEY'S REPORT: No report.

CITY MANAGER'S REPORT:

- Mr. Reese reminded the Council of the Strategic Budget Priority Work Session to be held at 6:00 p.m. on Tuesday, February 28, 2021.

PUBLIC FORUM: None.

MOTION TO HOLD A CLOSED SESSION, IF NEEDED, TO DISCUSS MATTERS RELATING TO LITIGATION, LEGAL ACTIONS AND/OR COMMUNICATION FROM THE CITY ATTORNEY AS PROVIDED FOR IN SECTION 610.021(1)RSMO. AND/OR SPECIFICATIONS FOR COMPETITIVE BIDDING UNDER SECTION 610.021(11) AND/OR SEALED BIDS AND RELATED DOCUMENTS AND SEALED PROPOSALS AND RELATED DOCUMENTS UNDER SECTION 610.021(11) AND/OR PERSONNEL MATTERS UNDER SECTION 610.021(13)RSMO. AND/OR EMPLOYEE MATTERS UNDER SECTION 610.021(3)RSMO. AND/OR REAL ESTATE MATTERS UNDER SECTION 610.021(2)RSMO. AND/OR DOCUMENTS RELATED TO A NEGOTIATED CONTRACT UNDER SECTION 610.021(12)RSMO: No need.

There being no further business before the Council, the meeting adjourned.

MEMORANDUM

To: Mayor Knapper and City Council
Copy: City Manager, Michael Reese
From: Maplewood Public Library Board and Director
Date: February 21, 2023
Subject: Proposition L

The Maplewood Public Library would like to invite Maplewood residents to a town hall regarding Proposition L to be held in the Library's meeting room on Wednesday, March 15th at 6pm. Proposition L, which will be on the April 4, 2023 ballot, reads as follows:

Shall the Municipal Library District of Maplewood, Missouri, issue its general obligation bonds in an amount not to exceed Three Million Dollars (\$3,000,000) for the purpose of renovating, improving, expanding and furnishing the District's library facilities?

If passed, the funds will be used by the Library to improve our historic building in the following ways:

- Preserve, repair, and maintain the existing structure, with an emphasis on waterproofing.
- Improve physical accessibility for the Library so all are welcome.
- Enhance security to ensure the safety of Library visitors.
- Complete a variety of upgrades to improve visitor experience.
- Expand the Maplewood Local History room.
- Create additional storage space.

What does this mean for taxpayers?

- The debt service levy is anticipated to be \$0.114 for \$100 of the assessed valuation for homeowners.
- Taxpayers are currently paying for a bond issued in 2006 used to renovate the Maplewood Municipal Pool House to the Library in its current state. The amount

Maplewood residents will pay for the new bond in Proposition L is less than the debt service levy was in 2020, when it was \$0.125.

- Taxpayers currently pay \$0.053 for the bond issued in 2006. If passed, the new bond rate will take effect after the previous ends; the new rate will not be added on top of the current rate.
- For a house valued at \$100k, residents were paying \$125/year in 2020. That number recently decreased to \$53/year. If the bond measure passes, taxpayers will pay approximately \$114/year or \$9.50/month. That would be a \$61/year increase, or a little over \$5 more per month, from what they are currently paying for a house valued at \$100k.

The Maplewood Public Library is a welcoming and active part of the Maplewood community. Using bond funds to repair and improve our building will allow us to focus our operating budget on programming and resources.

- In fiscal year 2022, there were more than **38,000 visitors** to the Library who **checked out more than 80,000 items**, and the Library offered 251 programs and activities for visitors of all ages. Library staff attended outreach events in Maplewood and the greater St. Louis area.
- Currently, the Library has more than **43,000 physical materials** available for checkout, including a Library of Things with fishing poles, telescopes, knitting needles, and more.
- The Library's **digital offerings** include 11 online databases focused on many topics, including legal documents, veterans benefits, genealogy, and homework help. More than 31,000 eBooks, audiobooks, and magazines are available through Libby, and more than 650,000 eBooks, audiobooks, music albums, TV shows, and movies are available through Hoopla. The Library's newest resource, Kanopy, allows Maplewood cardholders access to streaming thousands of movies including documentaries, foreign films, and award-winners.
- The Library offers **free internet access** through WiFi and 10 public access computers.
- The Maplewood Public Library and its staff won Missouri Library Association awards in 2021 and 2022.

Submitted by: Ashley Bryant, Library Director

INTEROFFICE MEMORANDUM



To: Mayor and City Council
From: Anthony Traxler, Assistant City Manager/Director of Public Works
Date: February 22, 2023
Subject: Police Office Furniture

Attached is a resolution to purchase office furniture for four work stations and a small conference table for the police chief, major and two “open offices” for community resource officers (CRO’s). Currently, 3 CRO’s have to share a single desk. While 2 CRO’s will still share an office area, the new work stations will provide two CRO’s with their own desk space, the 3rd CRO will have a work station elsewhere in city hall. The work stations will replace bulky maple desks that are approximately 25 years old. The work stations will provide more work space, increased functionality and will include ergonomic features (sit/stand panels).

Attached is a Sourcewell Bid for office work stations by K.I. for \$29,140.41. Sourcewell bids represents reasonable reduced rates for municipalities nationwide.

Funds for the office furniture will come from the Proposition P sales tax fund (4000 account). If you have any questions, comments or concerns regarding this matter, feel free to contact me at 646-3635.

RESOLUTION

R23-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID OF K.I. IN THE AMOUNT OF TWENTY-NINE THOUSAND ONE HUNDRED FORTY DOLLARS AND FORTY-ONE CENTS (\$29,140.41) FOR THE PURCHASE AND INSTALLATION OF OFFICE FURNITURE

WHEREAS, the City desires to purchase new office furniture for the police chief, major and two community resource officers; and

WHEREAS, Sourcewell, a cooperative procurement service that represents reasonable reduced rates for municipalities nationwide, provides for office furniture. K.I. was awarded the Sourcewell bid for office furniture; and

WHEREAS, K.I.'s Sourcewell bid was for \$29,140.41.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI AS FOLLOWS:

The City Manager is hereby authorized to accept the bid of K.I. in the amount of twenty-nine thousand one hundred forty dollars and forty-one cents (\$29,140.41) for the purchase and installation of office furniture for the police chief, major and two community resource officers.

Passed this 28th day of February 2023.

Nikylan Knapper, Mayor

Attest:

Karen Scheidt, City Clerk

Approved this 28th day of February 2023.

Nikylan Knapper, Mayor

Attest:

Karen Scheidt, City Clerk



City of Maplewood: Open Offices, Major, Chief

KI is pleased to present the enclosed quotation. The following items are included:

- Quote
- Summary
- Itemized Quote
- Detailed PO requirements
- Product Options

Sales Team:

Stephanie Lieber
Sales Specialist
Stephanie.Lieber@ki.com

Kellyn Bellisle
Inside Sales Specialist
kellyn.bellisle@ki.com
800-939-0282

Quote Number: 23KMB-613317/C

CREATED 1/9/2023 | REVISED 2/9/2023 | Valid Through 3/17/2023

PRODUCT TOTALS	\$27,025.41
See Quote Detail Summary	\$2,115.00
GRAND TOTAL	\$29,140.41

Contract Information:

OT53837BZ1 Sourcewell #121919-KII --Dock Delv

Requested Delivery Date: To be Determined

Sold To
To be Determined

End User
City of Maplewood
7601 Manchester Road
Maplewood, MO 63143
P. (314) 645-3600

Ship To
To be Determined

Installation
To be Determined



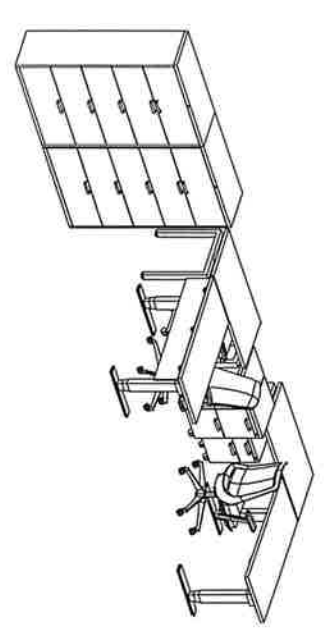
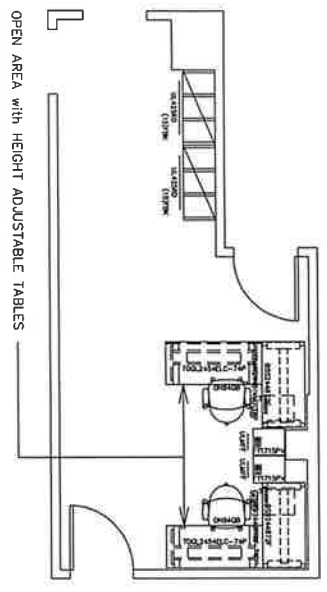
Client Notes:

\$3,115 using non-union labor installed during normal working hours.

- Pricing is valid for 90 days from date provided.
- Space must be free and clear of other trades, product, tools/equipment, etc.
- Installation needs to be in one continuous phase, remobilization costs will require an upcharge.
- A phased order will require an upcharge.
- Pricing assumes elevator access, product must also fit into elevator.
- Stair carry's will require an upcharge.
- Pricing assumes cut station (when applicable) to be within installation space. A cut station outside, downstairs, etc. will require an upcharge.
- After hours delivery, unloading and/or installation will require an upcharge.
- Pricing does not include hoisting, rigging, craning, lifts, etc.
- Does not include any electrical hardwiring.
- Pricing assuming dumpster(s) provided by others, if required.

ITEM	QTY	PART NUMBER	TAG	DESCRIPTION
1	2	C28524487Z/F	BSS24487Z/F	62 24" SINGLE END ANTI-ONE/STARTER TELESCOPIC BEAM FRAME
2	2	C28W24481NM-74P-N-NCS	C28W24481NM-74P	48-72" DEEP RECLINEAR WORKSURFACE SINGLE-SIDED STANDARD HEIGHT, NO-ACCESSITY PANEL, 24X48, 74P EDGE
3	2	0H4E08	0H4E08	10X14" HANGING FOLDER BASE FRONT-TO-BACK
4	30	2PL/2348R		HANGING FOLDER PARTITION FOR 12" FILE DRAWERS, BLACK ONLY
5	2	S/P/08		PENCIL TRAY FOR 6" BOX DRAWERS, BLACK ONLY
6	1	TOG-2454ELC-74P	TOG-2454ELC-74P	20-1/2" X 29-1/2" TABLE, RECTANGULAR, MOTOR ELECTRIC BASE, 74P EDGE
7	1	TOG-2454ELC-74P-PMP	TOG-2454ELC-74P	23-1/2" X 29-1/2" TABLE, RECTANGULAR, MOTOR ELECTRIC BASE, 74P SHELF
8	1	UL425RD	UL425RD	U-SERIES LATERAL FILE, 50.63-3/4" X 14-1/2" X 18" ROLL-OUT SHELF
9	2	ULP-20WF	ULP-20WF	U-SERIES MOBILE PEGBOARD, FILE, 20" NOMINAL DEPTH
10	2	ULP-20WF	ULP-20WF	U-SERIES MOBILE PEGBOARD, FILE, 20" NOMINAL DEPTH
11	2	ULP-20WF	ULP-20WF	U-SERIES MOBILE PEGBOARD, FILE, 20" NOMINAL DEPTH
12	2	ULP-20WF	ULP-20WF	U-SERIES MOBILE PEGBOARD, FILE, 20" NOMINAL DEPTH
13	2	USP715T-74P	FT715P/PV	U-SERIES LAMINATE TOP, 74P EDGE, THIS ONE: 20" DEEP PEGBOARD

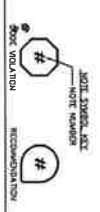
01-03-2023 03:59 PM



OPEN AREA WITH HEIGHT ADJUSTABLE TABLES

**** CODE NOTES ****

KL HAS PREPARED THESE PLANS IN ACCORDANCE WITH THE REQUIREMENTS AND INSTRUCTIONS PROVIDED BY THE IDENTIFIED BELOW ARE AREAS IN WHICH THESE REQUIREMENTS AND/OR INSTRUCTIONS DO NOT COMPLY WITH THE IDENTIFIED CODE STANDARD OR REQUIREMENTS. THE IDENTIFIED CODE STANDARD OR REQUIREMENTS AND/OR INSTRUCTIONS HAVE BEEN REVIEWED BY ARCHITECT/CONTRACTOR. CONTRACTOR SHALL VERIFY ANY CLAIMS, DAMAGES, OR OTHER HARM CAUSED BY SUCH NON-COMPLIANCE.



DESIGN REVIEW
 These plans are submitted for review with the contractor. As such, these plans must be reviewed and approved by the contractor before construction begins. The contractor is responsible for ensuring that the plans are in accordance with the applicable codes and regulations. The contractor is also responsible for obtaining all necessary permits and approvals. The contractor is not responsible for any errors or omissions in these plans. The contractor is also responsible for ensuring that the plans are in accordance with the applicable codes and regulations. The contractor is also responsible for obtaining all necessary permits and approvals. The contractor is not responsible for any errors or omissions in these plans.

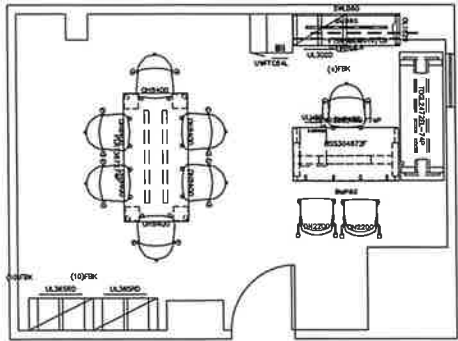
DATE: 12/16/2022
 ORDER NUMBER:
 DEALER:
 REPRESENTATIVE:
 FLOOR/AREA:
 PRODUCT LINE:
 CONNECTION ZONE BENCHMARK
 LOOSE SEATING
 DRAWN BY: TAT
 SCALE: 1/4" = 1'-0"
 DRAWING NO.: 00-101-1
 SHEET: FLOOR PLAN
 2 OF 3 C. 1

KL
 Kiewit Construction
 This form is the confidential property of Kiewit Construction. It is not to be distributed, copied, or reproduced in any form without the written permission of Kiewit Construction. If you have any questions, please contact your Kiewit representative.

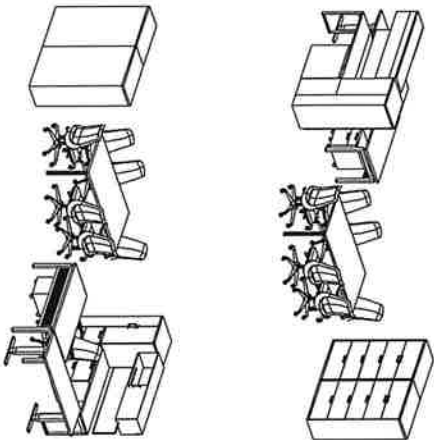
REVISIONS:

NO.	DATE	BY	DESCRIPTION
1	12/16/2022	TAT	

DATE: 12/16/2022
 ORDER NUMBER:
 DEALER:
 REPRESENTATIVE:
 FLOOR/AREA:
 PRODUCT LINE:
 CONNECTION ZONE BENCHMARK
 LOOSE SEATING
 DRAWN BY: TAT
 SCALE: 1/4" = 1'-0"
 DRAWING NO.: 00-101-1
 SHEET: FLOOR PLAN
 2 OF 3 C. 1



CHIEF'S OFFICE



ITEM	QTY	PKGT NUMBER	TAG	DESCRIPTION
1	1	BUR60	BUR60	FACEBOARD/TOOL RAIL ATTACHMENT BAR 60"W
2	1	BUR60	BUR60	CE STEEL UPGRADE PANEL 34-1/2" W
3	1	C285SS04B7Z/F	BSS304B7Z/F	48" X 72" DEEP RECHINALED VENEER SURFACE SINGLE-SOED STANDARD HEIGHT
4	1	C285SS04B7Z/F	C285SS04B7Z/F	48" X 72" DEEP RECHINALED VENEER SURFACE SINGLE-SOED STANDARD HEIGHT
5	1	LE07N-44-500-04	FN2200	DOOR FOUR-LEG ABUTLESS CHAIR W/CASTERS, UPH. SEAT, SOLID COLOR OVERHEAD SHEET
6	1	OH400	OH400	DOOR HANGERS
7	1	OH400	OH400	DOOR HANGERS
8	1	OH400	OH400	DOOR HANGERS
9	1	PAR187Z-74P-NNN-NMP	PAR187Z74P	TYPE "X" FOLDER BARS FRONT-TO-BACK
10	1	PAR187Z-74P-NNN-NMP	PAR187Z74P	TYPE "X" FOLDER BARS FRONT-TO-BACK
11	1	PAR187Z-74P-NNN-NMP	PAR187Z74P	TYPE "X" FOLDER BARS FRONT-TO-BACK
12	1	SP7-012	FI001B74P	HANGING FOLDER PARTITION FOR 12" FILE DRAWERS, BLACK ONLY
13	1	SP7-012	FI001B74P	HANGING FOLDER PARTITION FOR 12" FILE DRAWERS, BLACK ONLY
14	1	SP7-012	FI001B74P	HANGING FOLDER PARTITION FOR 12" FILE DRAWERS, BLACK ONLY
15	1	SP7-012	FI001B74P	HANGING FOLDER PARTITION FOR 12" FILE DRAWERS, BLACK ONLY
16	1	SMU-00	SMU-00	WALL MOUNTED LOAD BAR 60"W
17	1	TOQ-2472EL-74P	TOQ-2472EL-74P	TOOL RAIL/TOOL HOLDER/RECORD MOTOR ELECTRIC BASE 74P EDGE
18	1	UL-3030	UL-3030	U-SERIES LATERAL FILE 30 X 30 X 30 W/18" D
19	1	UL-3030	UL-3030	U-SERIES LATERAL FILE 30 X 30 X 30 W/18" D
20	1	UL-3030	UL-3030	U-SERIES LATERAL FILE 30 X 30 X 30 W/18" D
21	1	UPH101B2B-74P	OL182B	U-SERIES WOOD FIDELITY BOX/FILE 24" NOMINAL DEPTH
22	1	USSH001B	USSH001B	U-SERIES WOOD FIDELITY BOX/FILE 24" NOMINAL DEPTH
23	1	UW1704L	UW1704L	U-SERIES WOOD FIDELITY BOX/FILE 24" NOMINAL DEPTH

*** CODE NOTES ***

1. THIS PLAN IS NOT INTENDED TO BE USED FOR BUILDING CONSTRUCTION.

2. KI HAS PREPARED THESE PLANS IN ACCORDANCE WITH REQUIREMENTS AND INSTRUCTIONS PROVIDED BY THE OWNER AND/OR ARCHITECT. THESE PLANS DO NOT INCLUDE ANY WARRANTIES, WHICH REQUIREMENTS AND/OR INSTRUCTIONS DO NOT COMPLETELY COMPLY WITH THE IDENTIFIED CODE STANDARD, OR RECOMMENDATION APPROVAL OF THESE PLANS BY THE ARCHITECT. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ANY CLAIMS, DAMAGES, OR OTHER HARM CAUSED BY SUCH NON-COMPLIANCE.



DRAWING REVIEW

This plan was prepared by the architect, and the contractor is responsible for the construction of the project. The architect is not responsible for the construction of the project.

APPROVED AS NOTED:

REVIEW AND RESUBMIT:

DATE: 12/16/2022

REVISIONS:

NO.	DATE	DESCRIPTION
1	12/17/2022	INIT

DRAWN BY: SCALE: 1/4" = 1'-0"

TAT

DRAWING NO.: 01-101-1

DATE: 08/13/16

SHEET: FLOOR PLAN

1 of 1 C. 1

FLOOR/AREA:

PRODUCT LINE:

Loose Tables

Loose Seating

REPRESENTATIVE:

DEALER:

ORDER NUMBER:

SFDG: 61316

PROJECT TITLE: MAPLEWOOD POLICE CHIEF'S OFFICE

KI WALL DEPT USE ONLY

KIDNEY APPROVAL

PUMP APPROVAL

VENT/NOISE

MORE COMPLETE

CONTRACTOR: [Blank]

PROJECT: [Blank]

DATE: [Blank]

SCALE: [Blank]

REVISIONS: [Blank]

DRAWN BY: [Blank]

DATE: [Blank]

SHEET: [Blank]

THIS PLAN IS NOT INTENDED TO BE USED FOR BUILDING CONSTRUCTION.

KI WALL DEPT USE ONLY

KIDNEY APPROVAL

PUMP APPROVAL

VENT/NOISE

MORE COMPLETE

CONTRACTOR: [Blank]

PROJECT: [Blank]

DATE: [Blank]

SCALE: [Blank]

REVISIONS: [Blank]

DRAWN BY: [Blank]

DATE: [Blank]

SHEET: [Blank]

CONTRACTOR: [Blank]

PROJECT: [Blank]

DATE: [Blank]

SCALE: [Blank]

REVISIONS: [Blank]

DRAWN BY: [Blank]

DATE: [Blank]

SHEET: [Blank]

CONTRACTOR: [Blank]

PROJECT: [Blank]

DATE: [Blank]

SCALE: [Blank]

REVISIONS: [Blank]

DRAWN BY: [Blank]

DATE: [Blank]

SHEET: [Blank]

CONTRACTOR: [Blank]

PROJECT: [Blank]

DATE: [Blank]

SCALE: [Blank]

REVISIONS: [Blank]

DRAWN BY: [Blank]

DATE: [Blank]

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CONTRACTOR: [Blank]

PROJECT: [Blank]

DATE: [Blank]

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CONTRACTOR: [Blank]

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DATE: [Blank]

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CONTRACTOR: [Blank]

PROJECT: [Blank]

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INTEROFFICE MEMORANDUM



To: Michael Reese, City Manager

From: Peter C. Marsac Chief of Fire

Date: 02/22/2023

RE: Notice of Intent to Purchase Kawasaki Mule PRO-FXT ATV with Winch – Grant funding from Firehouse Subs (grantor)

The fire department applied for a Grant through Firehouse Subs in September of 2022 for a Kawasaki Mule PRO-FXT ATV with winch. The grant provides One Hundred percent funding if awarded with zero cost incurred by the City of Maplewood.

One of the stipulations when applying for the grant is that you must provide a quote from one dealer within your region for one specific ATV. Any variance from their requirements voids the Grant if awarded.

Assistant Chief Wilcox completed the appropriate forms, essay and provided one quote from Big St. Charles Motorsports for one Kawasaki Mule PRO-FXT ATV with winch. January 9, 2023 the fire department received confirmation from Firehouse Subs that the department was awarded the Grant to purchase one Kawasaki Mule PRO-FXT ATV with winch from Big St. Charles Motorsports.

The Kawasaki Mule PRO-FXT ATV has the ability to transport 6 personnel and will be utilized for Special Events and Operations. The department would previously borrow an ATV from a neighboring agency.

Page 2-Notice of Intent to Purchase Kawasaki Mule PRO-FXT- Grant funding from Firehouse Subs (grantor)

Big St. Charles Motorsports LLC 3830 West Clay St. Charles, MO 63301 (636)-946-6487

September 2022, Ryan Burkholder submitted a sales quote for the following one (1) Kawasaki Mule PRO-FXT with winch:

Total Cost = \$24,942.82

I recommend purchasing one (1) new Kawasaki Mule PRO-FXT from Big St. Charles Motorsports with Grant Funds provided from Firehouse Subs at a total cost of **\$24,942.24**.

The Bid proposal will be maintained on file with Maplewood City Clerk's Office.

RESOLUTION

R23-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI AUTHORIZING THE CITY MANAGER TO PURCHASE ONE (1) KAWASAKI MULE PRO-FXT ATV BY MEANS OF A GRANT AWARDED BY FIREHOUSE SUBS IN THE AMOUNT OF TWENTY-FOUR THOUSAND NINE HUNDRED FORTY-TWO DOLLARS AND 82 CENTS (\$24,942.82).

WHEREAS, the City of Maplewood has been awarded a grant from Firehouse Subs (grantor); and

WHEREAS, the grantor requires the purchase from the quote provided.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS: The City Manager is hereby authorized to purchase one (1) Kawasaki Mule PRO-FXT ATV with winch from Big St. Charles Motorsports resulting in a total cost of twenty-four thousand nine hundred forty-two dollars and 82 cents (\$24,942.82) with grant funding provided to the City of Maplewood from Firehouse Subs.

Passed this day of , 2023

Nikylan Knapper, Mayor

Attest:

Karen Scheidt, Deputy City Clerk

Approved this day of , 2023

Nikylan Knapper, Mayor

Attest:

Karen Scheidt, Deputy City Clerk

INTEROFFICE MEMORANDUM

TO: Mayor & City Council

FROM: Michael D. Reese, City Manager

DATE: February 22, 2023

RE: Ordinance Creating Emergency Social Services Fund

This proposed Ordinance creates the Emergency Social Services Fund (the “Fund”). The Fund will initially be funded with \$2,000 (\$1,000 from the City of Maplewood and \$1,000 from the City of Richmond Heights). This Fund may be utilized to help individuals or families who need emergency assistance with lodging, food, clothes, shoes, diapers, medication, and other emergency items. We are being very purposeful about the creation of this Fund because it’s another step in helping take care of everyone in our community and it represents another strong partnership between Maplewood and Richmond Heights.

Our Social Services Coordinator, Audrey Culberson, identified this as a need shortly after she started in October of 2022 based on first hand experiences she was having in the field. If the Fund is established, certain administrative protections will be put into place to ensure it is used for the intended purposes. For example, before Audrey utilizes the Fund to meet a need, she will document that other resources were not available or appropriate, such as the use of a homeless shelter, with the idea that the use of the Fund is a last resort. Additional protections include: Audrey will have authority to spend up to \$300.00 per case without getting approval from the relevant city manager and if more than \$300.00 is needed in a situation, Audrey will work to identify resources within the community before coming to the applicable City Manager for more money; written consent will always be given from the individual/family; and Audrey will directly purchase the pertinent item(s) rather than give money directly to the recipient.

An appropriation ordinance is not needed for the remainder of the current fiscal year as we were able to identify money in the executive budget and thus move it to this purpose. For the next fiscal year, we will be requesting an appropriation for the Fund in our upcoming budget meetings. We anticipate that the City of Richmond Heights will do the same.

We will provide an annual report, no later than April 30 (beginning in 2024), to the City Council detailing the use of the Fund, including the number of grants made, the number of individuals or households assisted, and the types of assistance provided.

Thank you for your consideration and we look forward to answering any questions you have before or at the February 28 City Council meeting.

Michael D. Reese
City Manager

Enclosure

BILL NO.

ORDINANCE NO.

AN ORDINANCE ESTABLISHING AN EMERGENCY SOCIAL SERVICES FUND TO PROVIDE ASSISTANCE TO MEET EMERGENCY NEEDS OF INDIVIDUALS OR FAMILIES IN THE COMMUNITY.

WHEREAS, the City of Maplewood has hired a Social Services Coordinator in order to promote the welfare of our community and to connect individuals and families in need with programs and services that address aging in place, affordable or workforce housing needs, and other social needs;

WHEREAS, in certain circumstances, the Social Services Coordinator encounters an individual or family with an emergency need that cannot be timely met by a third party program or resource;

WHEREAS, the City Council therefore wishes to establish a fund to allow the Social Services Coordinator to provide emergency assistance to such individuals and families; and

WHEREAS, the City Council finds providing relief to those in financial need promotes the general welfare of the community and serves a public purpose.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section I. There shall be created a fund to be designated the “Emergency Social Services Fund” (the “Fund”), which shall be within the Executive Department.

Section II. The purpose of the Fund is to provide assistance to individuals or families in the community who need emergency assistance with immediate social needs such as lodging, food, clothing, shoes, diapers, medication, or other emergency items.

Section III. Distributions from the Fund shall be made by the City Manager or his/her designee, in keeping with the Fund’s purpose.

Section IV. The Fund may accept revenues from fees, grants, donations, taxes, payments, and any other legitimate revenue source.

Section V. The City Manager or Social Services Coordinator shall report annually, no later than April 30, to the City Council detailing the use of the Fund, including the number of grants made, the number of individuals or households assisted, and the types of assistance provided.

Section VI. This ordinance shall take effect and be in force from and after its passage and approval as provided by law.

Passed this ____ day of ____, 2023

Nikylan Knapper, Mayor

Attest:

Karen R. Scheidt, City Clerk

Approved this ____ day of ____, 2023

Nikylan Knapper, Mayor

Attest:

Karen R. Scheidt, City Clerk

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, APPROPRIATING ONE THOUSAND ONE HUNDRED TWENTY DOLLARS (\$1,120.00) IN LOCAL GRANT FUNDS TO ACCOUNT 32-0000-70010 1/2 CENT FIRE SALES TAX CAPITAL OUTLAY.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. One thousand one hundred twenty dollars (\$1,120.00) is hereby appropriated to ½ Cent Fire Sales Tax Capital Outlay account 32-0000-70010.

Section II. These funds will be used to purchase six (6) Type V Personal Flotation Devices to be assigned to the new rescue boat.

Section III. The City Manager hereby certifies that one thousand one hundred twenty dollars (\$1,120.00) is available for appropriation to account 32-0000-70010 ½ Cent Fire Sales Tax Capital Outlay.

Section VI. This ordinance shall be in full force and effect fifteen (15) days after its passage and approval.

Passed this day of

Nikylan Knapper, Mayor

Attest:

Karen Scheidt, City Clerk

Approved this day of

Nikylan Knapper, Mayor

Attest:

Karen Scheidt, City Clerk

BILL NO. 6218

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, GRANTING A CONDITIONAL USE PERMIT TO LORI OLSEN TO ALLOW AN ACCESSORY DWELLING UNIT AT 7216 MOLLER AVENUE

WHEREAS, Lori Olsen applied to the City Council of the City of Maplewood, Missouri for a Conditional Use Permit as provided in Section 56-877 of the Maplewood Code of Ordinances, to allow an accessory dwelling unit at 7216 Moller Avenue, subject to City of Maplewood ordinance #6000; and

WHEREAS, the Plan and Zoning Commission recommended approval of this proposed Conditional Use Permit at their February 6, 2023 meeting by a vote of 5 ayes, 0 nays, 2 absent; and

WHEREAS, the City Council held a public hearing on this conditional use permit at their February 14, 2023 Council meeting.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. Lori Olsen is hereby granted a Conditional Use Permit to allow an accessory dwelling unit at 7216 Moller Avenue.

Section II. The Conditional Use Permit is granted subject to all rules and regulations and to conditions set forth for the property described in Section I. as follows:

- (A) Permitted Use – One (1) accessory dwelling unit as per the requirements of the City of Maplewood Codes and Ordinances.

Section III. The permittee shall, within 30 days, give written acceptance to the terms of this ordinance to the City Council.

Section IV. This ordinance shall be in full force and effect fifteen (15) days after its passage and approval.

Passed this day of 2023

Nikylan Knapper, Mayor

Attest:

Karen Scheidt, City Clerk

Approved this day of 2023

Nikylan Knapper, Mayor

Attest:

Karen Scheidt, City Clerk

FINDINGS OF FACT

The Mayor and City Council make the following findings of fact for the petition for a Conditional Use Permit to allow an accessory dwelling unit at 7216 Moller Avenue:

- a. The proposed use complies with all applicable provisions of the Zoning Code.
- b. The proposed use will contribute to and promote the community welfare and convenience.
- c. The proposed use will not cause substantial injury to the value of neighboring property.
- d. The proposed use does comply with the overall neighborhood development plan and existing zoning provisions.
- e. The proposed use will provide, if applicable, off-street parking and loading areas in accordance with the standards of the Zoning Code.
- f. The proposed use will not substantially increase traffic hazards.
- g. The proposed use will not substantially increase fire hazards.
- h. The proposed use will not overtax public utilities.
- i. The proposed use will not place an undue burden on municipal services.

BILL NO. 6219

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, GRANTING A CONDITIONAL USE PERMIT TO MARINA PALMIERI TO ALLOW SHORT TERM VACATION RENTALS AT 7711 LINDBERGH DRIVE

WHEREAS, Marina Palmieri applied to the City Council of the City of Maplewood, Missouri for a Conditional Use Permit as provided in Section 56-877 of the Maplewood Code of Ordinances, to allow short term vacation rentals at 7711 Lindbergh Drive, subject to City of Maplewood ordinances #5785 and #6001; and

WHEREAS, the Plan and Zoning Commission recommended approval of this proposed Conditional Use Permit at their February 6, 2023 meeting by a vote of 5 ayes, 0 nays, 2 absent; and

WHEREAS, the City Council held a public hearing on this conditional use permit at their February 14, 2023 Council meeting.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. Marina Palmieri is hereby granted a Conditional Use Permit to allow short term vacation rentals at 7711 Lindbergh Drive.

Section II. The Conditional Use Permit is granted subject to all rules and regulations and to conditions set forth for the property described in Section I. as follows:

- (A) Permitted Use – Short term vacation rental as per the requirements of the City of Maplewood Codes and Ordinances.

Section III. The permittee shall, within 30 days, give written acceptance to the terms of this ordinance to the City Council.

Section IV. This ordinance shall be in full force and effect fifteen (15) days after its passage and approval.

Passed this day of 2023

Nikylan Knapper, Mayor

Attest:

Karen Scheidt, City Clerk

Approved this day of 2023

Nikylan Knapper, Mayor

Attest:

Karen Scheidt, City Clerk

FINDINGS OF FACT

The Mayor and City Council make the following findings of fact for the petition for a Conditional Use Permit to allow short term rentals at 7711 Lindbergh Drive:

- a. The proposed use complies with all applicable provisions of the Zoning Code.
- b. The proposed use will contribute to and promote the community welfare and convenience.
- c. The proposed use will not cause substantial injury to the value of neighboring property.
- d. The proposed use does comply with the overall neighborhood development plan and existing zoning provisions.
- e. The proposed use will provide, if applicable, off-street parking and loading areas in accordance with the standards of the Zoning Code.
- f. The proposed use will not substantially increase traffic hazards.
- g. The proposed use will not substantially increase fire hazards.
- h. The proposed use will not overtax public utilities.
- i. The proposed use will not place an undue burden on municipal services.