



**REGULAR MEETING OF THE CITY COUNCIL
City of Maplewood, Missouri**

**City Council Chambers, City Hall
7601 Manchester Road, Maplewood, MO 63143**

**Tuesday, January 28, 2025
7:00 PM**

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Motion to Excuse Council Member(s)
5. Approval of the Council Agenda
6. Approval of January 14, 2025, City Council meeting minutes
7. Approval of Findings of Fact, Conclusions of Law, and Decision Regarding the Business License Revocation for Mape Vape LLC
8. Public Hearings:
 - a. Request for a conditional use permit for Storybook Learning Center to operate a daycare facility at 2425 S. Big Bend Boulevard
 - b. Request for a conditional use permit for STL Bucket List to operate a digital marketing office use in the SR Single Family Residential District at 7302 Picadilly Avenue
 - c. Request for a conditional use permit for Reset Vintage to operate a vintage clothing store at 2718 Sutton Boulevard
9. Public Comment
10. Announcements
11. Presentations:
 - a. Resolution Honoring and Commending Moriah Bolin on her attainment of the Eagle Scout Award

- b. “Making Maplewood Green” Capstone Presentation by Trey Maxwell, MRH High School Senior
- c. Second Quarter Budget Update by Alexis Miller, Finance Director

12. Unfinished Business:

- a. Bill 6268 – Final Reading: Approving a cooperation agreement for the construction, operation, and maintenance of the Deer Creek Greenway Pedestrian Trail from S. Big Bend Boulevard to Canterbury Avenue

13. New Business:

- a. Bill 6269 – First and Second Reading: Granting a Conditional Use Permit to Keyonna Foote of Storybook Learning Center to operate a daycare facility in the AB Arterial Business District at 2425 S. Big Bend Boulevard
- b. Bill 6270 – First and Second Reading: Granting a Conditional Use Permit to Lucas Farrell of STL Bucket List to operate an office use in the SR Single Family Residential District at 7302 Picadilly Avenue
- c. Bill 6271 – First and Second Reading: Granting a Conditional Use Permit to Bruce Schwerdt of Reset Vintage Apparel to operate a vintage and collectable clothing and accessories store at 2718 Sutton Boulevard
- d. Bill 6272 – First and Second Reading: Amending Sections 34-14 and 34-15 of Chapter 34: Offenses of the Maplewood Code of Ordinances to change the age of minor to persons under the age of twenty-one for sale and use of tobacco, electronic cigarettes, vaporizing products, and related products.
- e. Bill 6273 – First and Second Reading: Amending the Maplewood Code of Ordinances, Chapter 50 – Traffic and Vehicles, Article II. – Licensing, Division I. – Generally, Section 50-23 – State Registration and License Required, to address both operation and parking of motor vehicles and trailers
- f. Bill 6274 – First and Second Reading: Amending the Maplewood Code of Ordinances, Chapter 6 – Advertising, Article II. – Signs, Division 1. – Generally and Division 3. – Permitted Temporary Signs, to revise regulations for election signs

14. Council and Staff Reports:

- a. Mayor’s Report
- b. Ward 1 Report
- c. Ward 2 Report
- d. Ward 3 Report

- e. City Attorney's Report
- f. City Manager's Report

15. Public Comment

16. Adjournment

Addressing the Council

Individuals wishing to speak during Public Hearings or Public Comment periods must sign in before the meeting and will be called to the podium when it is their turn. Each speaker has a three-minute time limit. Written comments may be emailed to cityclerk@maplewoodmo.gov by 12:00 PM (noon) on the meeting day. The Council will receive all emailed comments, but they will not be read aloud during the meeting.

Accessibility Notice

The City of Maplewood is committed to making public meetings accessible to all residents. To request accommodations or assistance, please contact the Deputy City Clerk at cityclerk@maplewoodmo.gov or 314-646-3602, or Relay Missouri at 800-736-2966 (TTY). Please make your request at least 48 hours prior to the meeting to ensure appropriate arrangements can be made.

Virtual Access

Watch this meeting live at www.youtube.com/@cityofmaplewood8819

Posted on January 24, 2025, at Maplewood City Hall and maplewoodmo.gov



RECORD OF PROCEEDING

**Regular Meeting of The City Council
City of Maplewood, Missouri
7601 Manchester Road, Maplewood, MO 63143**

**Tuesday, January 14, 2025
7:00 PM**

1. **Call to Order:** The meeting was called to order at 7:00 p.m., with Mayor Greenberg presiding.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Roll Call:** The following members were present:
 - Mayor Greenberg
 - Council Member Coriell
 - Council Member Faulkingham
 - Council Member Garcia
 - Council Member Homa
 - Council Member Mattox
 - Council Member Page
4. **Motion to Excuse Council Member(s):** Not necessary.
5. **Approval of the Council Agenda**
 - Motion to Approve:** Council Member Faulkingham
 - Seconded by:** Council Member Homa
 - Outcome:** The Council voted unanimously to approve the minutes.
6. **Approval of Minutes:**
 - a. **November 12, 2024, City Council meeting minutes**
 - Motion to Approve:** Council Member Faulkingham
 - Seconded by:** Council Member Homa.
 - Discussion:** Mayor Greenberg abstained from voting due to his absence from this meeting
 - Outcome:** The Council voted unanimously to approve the minutes.
 - b. **December 10, 2024, City Council Meeting Minutes**
 - Motion to Approve:** Council Member Faulkingham
 - Seconded by:** Council Member Homa.
 - Outcome:** The Council voted unanimously to approve the minutes.
7. **Updated Meeting Procedures and Agenda Structure:** City Manager Withycombe presented updates to the Council regarding changes to City Council meeting procedures, which were implemented following the installation of the City's new audio-visual system:

- Moving forward, meetings will be live-streamed, and the public will no longer be able to participate via Zoom. To account for this change, participants may send an email to cityclerk@maplewoodmo.gov before noon on the day of the meeting.
- All comments submitted will be provided to the council and included in the official record; however, they will not be read aloud during the meeting.
- For public comments, live participants will now sign in with their name and address and have the option to leave an email address for follow up. They will be called up by the Deputy City Clerk when their agenda item occurs.
- She also highlighted updates to the meeting agenda format.
- Representatives from Schiller's were present to address any staff questions or technical needs related to the AV system.

8. **Public Comment:** None

9. **Announcements:**

- Mayor Greenberg announced openings on the City's Design and Review Board and Special Business District Tax Advisory Board.
- Councilmember Garcia mentioned the upcoming Sweet Tooth Tour on January 25.

10. **Presentations:**

a. **Maplewood 101 Certificate Presentation for Fall 2024 Participants:** Mayor Greenberg presented certificates of completion to the Fall 2024 participants of the Maplewood 101 program. City Manager Withycombe highlighted the positive feedback received from participants and shared their recommendations for improving future sessions.

b. **Comprehensive Plan Update by Catherine Hamacher of PGAV:** Catherine Hamacher of PGAV presented an update to the Council on the comprehensive plan. Her presentation included:

- A review of Maplewood's existing conditions
- Results from community feedback collected during the planning process
- Key future considerations and priorities to be incorporated into the final comprehensive plan

c. **Fiscal Year 2023-2024 Audit Presentation by Keith Slusser of Fick, Eggemeyer & Williamson, CPAs:** Keith Slusser presented the City's Annual Comprehensive Financial Report for the fiscal year ending June 30, 2024. Key highlights from the audit include:

- The firm issued a clean opinion, indicating that the City's financial statements were fairly represented in accordance with Generally Accepted Accounting Practices (GAAP) and state law.
- No deficiencies in internal controls were identified during the audit process

11. **Unfinished Business:**

- A. Bill 6265:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, TO REZONE 2555 OAKLAND AVENUE FROM PA PUBLIC ACTIVITY DISTRICT TO SR SINGLE FAMILY RESIDENTIAL DISTRICT received its final reading.

Motion to approve: Council Member Faulkingham

Seconded by: Council Member Homa

Discussion: No discussion

Roll call vote results:

Ayes: Greenberg, Coriell, Faulkingham, Garcia, Homa, Mattox, and Page

Nays: None.

Outcome: Bill 6265 was approved and became Ordinance No. 6061

- B. Bill 6266:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AUTHORIZING THE CITY MANAGER TO EXECUTE AN INTEROPERABLE RADIO SYSTEM USER AGREEMENT WITH ST. LOUIS COUNTY received its final reading.

Motion to approve: Council Member Faulkingham

Seconded by: Council Member Homa

Discussion: No discussion

Roll call vote results:

Ayes: Greenberg, Coriell, Faulkingham, Garcia, Homa, Mattox, and Page

Nays: None.

Outcome: Bill 6266 was approved and became Ordinance No. 6062

12. New Business:

- A. Resolution 25-1:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AUTHORIZING THE CITY MANAGER TO EXECUTE TWO TASK ORDERS TOTALING SEVENTEEN THOUSAND FOUR HUNDRED DOLLARS (\$17,400) UNDER A MASTER SERVICES AGREEMENT WITH NAVIGATE BUILDING SOLUTIONS FOR FACILITY FEASIBILITY STUDIES

Motion to approve: Council Member Faulkingham

Seconded by: Council Member Homa

Discussion: City Manager Withycombe discussed the necessity of addressing the insufficiencies of the current Police facility and indicated the department's upcoming CALEA accreditation in March will likely include guidance that the deficiencies need to be addressed.

Roll call vote results:

Ayes: Greenberg, Coriell, Faulkingham, Garcia, Homa, Mattox, and Page

Nays: None.

Outcome: Resolution 25-1 was approved.

- B. **Resolution 25-2:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, GRANTING A POLE SIGN FOR PETAL HAIR LOUNGE AT 2814 S. BIG BEND BOULEVARD

Motion to approve: Council Member Faulkingham

Seconded by: Council Member Homa

Discussion: No discussion

Roll call vote results:

Ayes: Greenberg, Coriell, Faulkingham, Garcia, Homa, Mattox, and Page

Nays: None.

Outcome: Resolution 25-2 was approved.

- C. **Resolution 25-3:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID FROM SALINE CREEK GRADING LLC FOR THE 2025 DEER CREEK PARK FIELD FLOOD RESTORATION PROJECT IN THE AMOUNT OF NINETY-FIVE THOUSAND FIVE HUNDRED SEVENTY-EIGHT DOLLARS (\$95,578)

Motion to approve: Council Member Faulkingham

Seconded by: Council Member Homa

Discussion: Council Member Homa commented on the frequent investments required by the city to repair Deer Creek Park after flooding. City Manager Withycombe confirmed that the topic would be discussed during the Council's budget work sessions.

Roll call vote results:

Ayes: Greenberg, Coriell, Faulkingham, Garcia, Homa, Mattox, and Page

Nays: None.

Outcome: Resolution 25-3 was approved.

- D. **Bill 6268:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AUTHORIZING THE CITY MANAGER TO APPROVE A COOPERATION AGREEMENT FOR THE CONSTRUCTION, OPERATION, AND MAINTENANCE OF THE DEER CREEK GREENWAY PEDESTRIAN TRAIL FROM S. BIG BEND BOULEVARD TO CANTERBURY AVENUE received its first and second reading.

First Reading:

Motion to approve: Council Member Faulkingham

Seconded by: Council Member Homa

Discussion: City Manager Withycombe provided an overview of the scope of the work related to the Deer Creek Park field restoration project, noting that it includes the replacement of fields that were damaged during the November floods.

Second Reading:

Motion to approve: Council Member Faulkingham

Seconded by: Council Member Homa

Outcome: The Bill was unanimously approved by voice vote of the Council. The third and final reading will take place during the next Council Meeting.

13. Council and Staff Reports:

- a. **Mayor's Report:** Mayor Greenberg expressed gratitude to the Public Works Department for their exceptional snow-clearing efforts. He shared positive feedback from residents, noting that the roads in Maplewood compared favorably to those in peer municipalities.
- b. **Ward 1 Report:** Council Members from Ward 1 thanked the Public Works Department for their dedication and efforts during the recent snowstorm.
- c. **Ward 2 Report:** Council Members from Ward 2 also extended thanks to the Public Works Department for their hard work.
- d. **Ward 3 Report:** Council Members from Ward 3 expressed appreciation for the Public Works Department, especially in light of the significant amount of snow and ice they managed.
- e. **City Attorney's Report:** No report was given.
- f. **City Manager's Report:** City Manager Withycombe acknowledged the compliments directed toward the Public Works Department and addressed common complaints regarding snow clearing. She clarified that major intersections and roadways are maintained by St. Louis County and MoDOT, which are outside of the City's jurisdiction. Additionally, she reminded business owners of their responsibility to clear sidewalks adjacent to their properties. She recommended the Council consider exploring formation of a Charter Commission to discuss deficiencies in current Charter. Any recommended changes will go to citizens for a vote. A work session will be scheduled in the future to discuss this matter. She presented the Council's meeting calendar for 2025 and provided an overview of the Maplewood 101 participant evaluation feedback. Withycombe provided a reminder about the new hands-free cell phone law taking effect in Missouri as of January 1, 2025, with enforcement by Maplewood police as a secondary offense. She offered her praise and recognition to Steve Rancour, father-in-law of Assistant Fire Chief Matt Wilcox, for donating his time to constructing new clerk and attorney tables for Council Chambers.

14. Public Comment: None

15. Continued business license revocation hearing for Mape Vape LLC:

City Attorney Jackie Graves requested that Mayor Greenberg acknowledge the addition of certified copies of the Code of Ordinances, specifically Chapter 14, which pertains to Business and Business Regulations and the Revocation of Business Licenses. Mayor Greenberg formally provided his acknowledgment.

The hearing for Mape Vape, LLC, located at 7213 Manchester Road, continued as scheduled. However, the business owner did not respond and was not present for the hearing. City Council proceeded to vote on the revocation of the business license.

Motion to approve: Council Member Faulkingham

Seconded by: Council Member Homa

Roll Call Vote Results:

Ayes: Greenberg, Coriell, Faulkingham, Garcia, Homa, Mattox, and Page

Nays: None.

Outcome: The City Council voted unanimously to revoke the business license for Mape Vape LLC.

16. Motion to hold a Closed Session to discuss:

- a. Real estate matters under RSMo Section 610.021(2)
- b. Employee matters under RSMo Section 610.021(3)

Mayor Greenberg requested a motion to enter a closed session to discuss real estate matters and personnel matters.

Motion to approve: Council Member Faulkingham

Seconded by: Council Member Homa

Discussion: No discussion

Roll call vote results:

Ayes: Greenberg, Coriell, Faulkingham, Garcia, Homa, Mattox, and Page

Nays: None.

Following the closed session, the council reconvened. With no further business to address, the meeting was adjourned.

Approved this 28th day of January, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

**BEFORE THE CITY COUNCIL
OF THE CITY OF MAPLEWOOD**

IN RE:

**BUSINESS LICENSE REVOCATION
PROCEEDINGS RELATIVE TO
BUSINESS OPERATED AT 7213 MANCHESTER ROAD:
MAPE VAPE LLC**

FINDINGS OF FACT, CONCLUSIONS OF LAW, AND DECISION

An evidentiary hearing was convened on December 10, 2024 and continued to January 14, 2025, relative to the status of the business license for a business operated at 7213 Manchester Road known as Mape Vape LLC (“Mape Vape”). Tiffay Hyde, the Resource Development and Public Engagement Manager for the City of Maplewood (“City”) appeared on behalf of the City. Mr. Joseph Syron (“Syron”) appeared on behalf of Mape Vape on December 10, 2024 but did not appear on January 14, 2025. Evidence was adduced. Based on the evidence presented, I hereby make the following findings of fact, conclusions of law and decision.

FINDINGS OF FACT

1. A business license was issued to Mape Vape for the 2024 license year.
2. Section 14-19 of the Municipal Code states:

Sec. 14-19. License—Required; issuance.

No person shall engage in any business, occupation, profession, vocation, activity or thing whatsoever that is subject to the provisions of this division unless he has a valid license which shall be issued to that person upon application to the city clerk and the payment of the license fee set forth in this division if the city clerk believes that the applicant has complied with all ordinances governing the issuance of a license.

3. Section 14-23 of the Municipal Code states:

Sec. 14-23. Prerequisites to issuance of license.

- (a) *Inspections of certain businesses. No new business license will be issued nor can the applicant commence business operations until after city building and fire inspectors, and in cases where food and liquor by the drink are sold the county health inspector, have determined that the place of business meets all city Code and county health requirements.*

- (b) *Approval of zoning administrator. No new business license will be issued nor can the applicant commence business operations until the zoning administrator has determined that the proposed business activity complies with the provisions of chapter 56. Violators will be subject to a misdemeanor charge of violation of this Code or the city reserves the right to prohibit further business activity until judgment of the municipal court is made as provided by RSMo 144.083.*
- (c) ***State sales tax license. Pursuant to RSMo 144.083, no merchant or manufacturer may be granted a city business license without proof of a valid state sales tax license.***
- (d) *Basis for revocation of previous license must be cured. No license that has been revoked shall be reissued until the basis for revocation has been cured.*

(Emphasis added).

- 4. Section 14-55 of the Municipal Code states:

Sec. 14-55. License revocation procedure.

Upon a complaint made to the city council by the city manager, city clerk or other appropriate city official, stating that cause exists for the revocation of a business license, any business license issued by the city pursuant to this chapter may be revoked by the following procedure:

- (1) *The city council shall set a hearing to consider the question of revocation;*
- (2) *At least ten days prior to the date of the hearing, a written notice shall be mailed to the licensee at his last known address as shown in the records of the city clerk or the city manager advising the licensee of the date, time and place of the hearing and reasons for considering revocation of the license;*
- (3) *At the hearing set by the city council, the licensee shall have an opportunity to be heard by the city council and the city council shall consider all evidence relevant to grounds for revocation of the license;*
- (4) *The affirmative vote of a majority of the city council shall be necessary to revoke any license.*

- 5. Section 14-54 of the Municipal Code states:

Sec. 14-54. Grounds for revocation of business license.

(a) In addition to any other revocation procedure contained in this Code, any license issued under this chapter may be revoked for any of the following reasons:

- (1) *Violation of any provision of this Code applicable to the business activity or premises licensed, including causing, maintaining or assisting in the cause or maintenance of a nuisance, whether public or private, provided that the determination of such violation is made in accordance with any specific procedures contained in this Code applicable to determining violations of that provision;*
- (2) *Violation of the terms and conditions upon which the license was issued;*
- (3) ***Failure of the licensee to pay any license fee or any applicable sales tax arising from the business activity or premises licensed;***
- (4) *Illegal or improper issuance of the license;*
- (5) *Any misrepresentation or false statement in the application for such license;*
- (6) *Causing, maintaining or assisting in the cause or maintenance of conduct on or about the licensed premises that is hazardous to the public health, safety or welfare;*
- (7) *Violation of the terms of a conditional use permit.*

(Emphasis added).

6. Section 14-56 of the Municipal Code states:

Sec. 14-56. Effect of license revocation.

- (a) Immediately upon revocation of any license issued pursuant to any provision of this chapter, it shall be unlawful for any person to continue to engage in the business, occupation or other activity for which that license was issued, and for any officer, director or manager of a corporate licensee or any partner or manager of a partnership licensee to assist or permit such continuation.*
- (b) A license that has been revoked may not be reissued until the basis for the revocation has been cured.*
- (c) No revocation of a license issued pursuant to this chapter 18 shall entitle a licensee to a refund of any portion of any fee paid to the city for such license.*

7. In a letter dated June 12, 2024, the Missouri Department of Revenue informed the City that Mape Vape's Missouri retail sales tax license had been revoked because the business is delinquent in the payment of its retail sales taxes.

8. In a letter dated August 27, 2024, the Missouri Department of Revenue again informed the City that Mape Vape's Missouri retail sales tax license had been revoked because the business is delinquent in the payment of its retail sales taxes.

9. The City also received a certified copy of the Revocation Order issued by the Missouri Department of Revenue for Mape Vape dated August 27, 2024.

10. Evidence was further adduced that Tiffany Hyde, on behalf of the City, contacted the Missouri Department of Revenue on October 4, 2024 requesting additional information regarding status of Mape Vape's state sales tax payments and was told that Mape Vape does not have a valid Sales Tax license.

11. Pursuant to R.S.Mo. Section 144.083.2, "The revocation of a retailer's license by the Director shall render the occupational license or the state license null and void."

12. At various times, the City notified Mape Vape's owner, Syron, that the City had been notified that Mape Vape had failed to pay the requisite sales tax to the State and that if such

taxes were not promptly remitted, the City would begin business license revocation proceedings for Mape Vape.

13. The City Manager informed the City Council that cause exists for the revocation of Mape Vape's business license and thereafter, the Council set a hearing to consider the question of the revocation.

14. Syron was provided notice of the business license revocation hearing for Mape Vape at least ten days prior to the hearing.

15. Syron was given the opportunity to present evidence that his Missouri retail sales tax license has been reinstated and he was unable to do so.

CONCLUSIONS OF LAW

1. The notices provided to Mape Vape and Syron were in accordance with Section 14-55 of the Municipal Code.

2. All parties were provided with an adequate opportunity to be heard and were afforded the right to present testimony and other evidence.

3. A business license may be revoked for "cause" which includes "failure of the licensee to pay any license fee or any applicable sales tax arising from the business activity of the premises licensed" and "violation of the terms and conditions upon which the license was issued." The issuance of the license in the first instance was conditioned upon Mape Vape meeting the requirement that it have "proof of a valid state sales tax license."

4. The Council hereby finds the City's evidence compelling and that grounds exist for the revocation of Mape Vape's business license exist for failure to pay the requisite applicable sales taxes arising from the its business activity and for failure to provide proof of a valid state sales tax license.

5. The City made a prima facie case.

6. The business and its owner had the opportunity to be heard and rebut the evidence presented by the City but was unable to do so.

7. At the conclusion of the hearing on January 14, 2025, the Council voted 7-0 to revoke the business license for Mape Vape.

DECISION

Based on the evidence presented and the vote of the Council, the business license for Mape Vape LLC is hereby revoked.

Passed this 28th day of January 2025.

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk



PUBLIC HEARING NOTICE

Conditional Use Permit

The Maplewood City Council will hold a Public Hearing on Tuesday, January 28, 2025, at 7 pm in Council Chambers of City Hall at 7601 Manchester Road. The purpose of this hearing is to allow all interested parties to be heard concerning the following:

A request by Storybook Learning Center for a conditional use permit to operate a day care center at 2425 S. Big Bend Blvd.

Speakers must attend in person and sign in to address the City Council. The public can watch live at youtube.com/@cityofmaplewood8819. Public comments may also be submitted to cityclerk@maplewoodmo.gov by 12:00 pm (noon) the day of the meeting. All written comments will be shared with the City Council before the meeting and become part of the public record.

In compliance with the Americans with Disabilities Act (ADA), reasonable accommodations will be provided upon request. To request an accommodation, please call City Hall at 314-645-3600 or use Relay Missouri at 1-800-736-2966 at least 48 hours before the meeting.

Posted in City Hall and at maplewoodmo.gov this 24th day of January, 2025.



PUBLIC HEARING NOTICE

Conditional Use Permit

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RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, HONORING AND COMMENDING MORIAH BOLIN ON HER ATTAINMENT OF THE EAGLE SCOUT AWARD

WHEREAS, Moriah Bolin was presented the Eagle Scout Award at her Court of Honor ceremony on December 29, 2024; and

WHEREAS, the Eagle Scout Award is the highest rank in scouting; and

WHEREAS, Moriah's hard work and dedication to the Scouts BSA culminated in her earning of the Eagle Scout Award; and

WHEREAS, Moriah has made history as the first female citizen of Maplewood to achieve the rank of Eagle Scout since Scouts BSA began allowing young women to participate in the program; and

WHEREAS, Moriah has been active in Troop 362, demonstrating leadership and commitment to the values of scouting; and

WHEREAS, Moriah has earned the admiration and high regard of those with whom she has come into contact and the affection of her fellow scouts who are proud to call her a friend; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Moriah Bolin is hereby honored and commended on her attainment of the Eagle Scout Award, the highest rank in scouting, and for her historic achievement as Maplewood's first female Eagle Scout.

Passed this 28th day of January, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Approved this 28th day of January, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk



Making Maplewood Green

Trey Maxwell

History of Sustainability of Maplewood



- ❖ In 2015, Maplewood was an EPA recognized Green Power Community
 - 3% of energy comes from renewable sources, we had 6%
- ❖ Participating in No Mow April
 - Provides a better environment for pollinators in the area
- ❖ First Green Dining District in the Nation
 - Restaurants and food shops use practices such as composting, recycling, and waste reduction



Show Me PACE



- ❖ Property Assessed Clean Energy (PACE)
 - Gives money to cities and businesses to use for renewable energy and sustainable practices
 - Must be approved by municipalities to get funding
- ❖ I propose that the city council accept and signs up for this funding through the Show Me PACE website



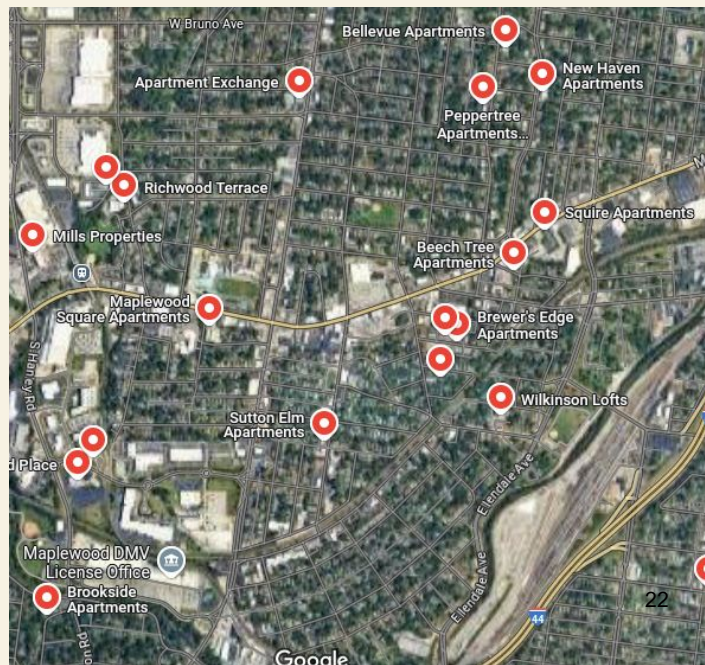
**Get Started With Our
Interest Form!**

<https://www.showmepace.com/getting-started>

What to do with the money?

- ❖ Giving solar panels to apartments.
 - Reduces energy costs for property owners
 - Increases property value
 - Uses greener energy

<https://cedarcreekenergy.com/the-value-of-adding-solar-to-your-rental-properties/#:~:text=environmentally%20conscious%20market.-,Benefits%20of%20Solar%20on%20Rental%20Properties,overall%20profitability%20for%20property%20owners.>



We can do this!!

Community Partner Green Power Use Requirement

If Your Community's Total Annual Electricity Use in kWh is...

Your Minimum Green Power Use Requirement as Percentage of Total Annual Electricity Use is...

> 100,000 kWh

5% of use

<https://www.epa.gov/greenpower/green-power-community-usage-requirement>



Are there any questions?



**THANK YOU SO
MUCH!**

Memorandum



To: Mayor & City Council
Amber Withycombe, City Manager

From: Alexis Miller, Finance Director

Date: January 23, 2025

Re: **FY2024-2025 Second Quarter Variance Report**

Attached is our comprehensive financial analysis for the second quarter of the 2024-2025 fiscal year. Our review reveals critical insights into our current budgetary performance and financial trajectory.

Some department expenditures demonstrate significant variances from our anticipated 50% midpoint benchmark. Most departments have line items showing such financial deviations.

Revenue streams present a nuanced picture. While some sources perform as expected, sales tax revenues may reflect timing complexities. We anticipate a more comprehensive understanding by the third quarter, as December sales tax revenues are typically received in February. The recent receipt of St. Louis County Property Tax Revenue will also facilitate planned transfers between our Capital and Sewer Lateral funds.

We are committed to addressing these variances. We are leveraging new budget software to enhance monitoring capabilities and conducting thorough investigations into high-variance expenditures. Our objective is to develop more precise fiscal management strategies and better budgeting that align with our financial goals.

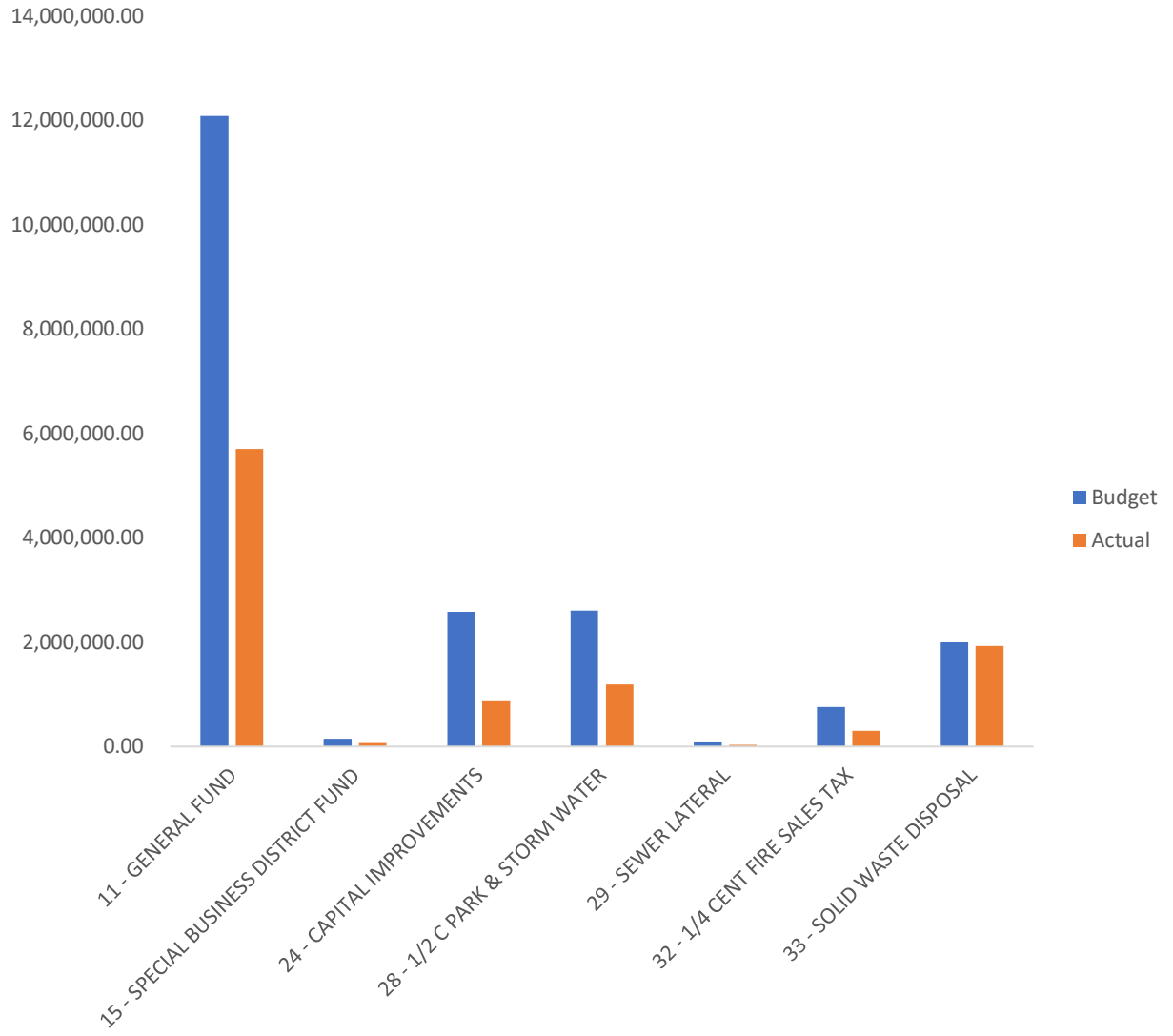
Enclosed you will find two critical documents:

1. A detailed department expenditure breakdown
2. A comprehensive vendor payment report listing all payments exceeding \$1,000 this fiscal year

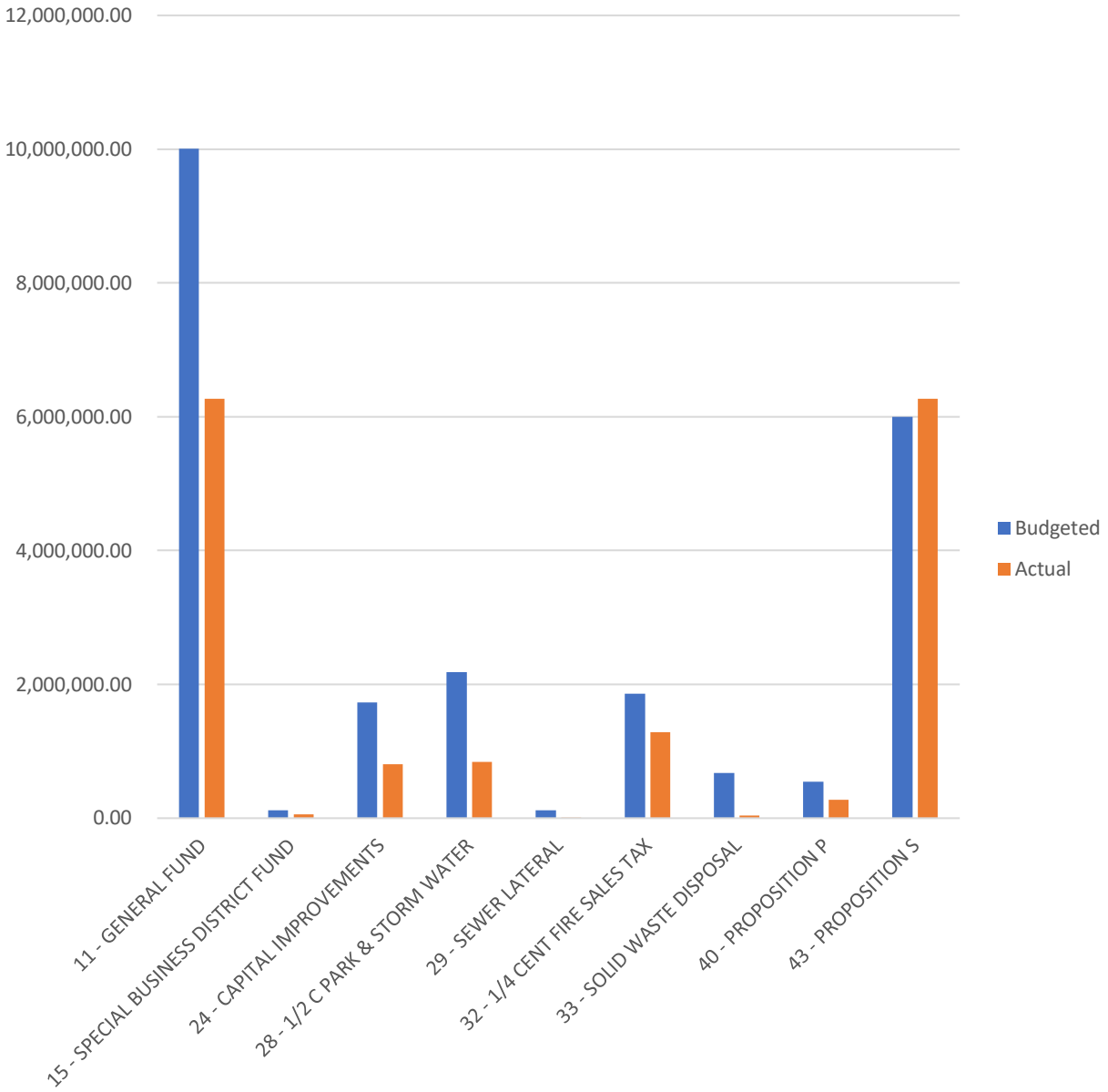
These reports are designed to provide transparent insight into our municipal spending and financial health.

If you have any suggestions to improve the presentation or content of this information, please let me know. My goal is to ensure you have enough information to stay informed without overwhelming you with excessive detail.

Q2 Expense: Budget v. Actual



Q2 Revenue: Budget v. Actual



Account	Name	Budget	Activity through 12/31/2024	Over/(Under) Budget	Variance
11 - GENERAL FUND					
Revenue					
11-0000-30010	REAL PROPERTY TAX	609,500.00	574,199.74	(35,300.26)	94.21%
11-0000-30020	PERSONAL PROPERTY TAX	162,000.00	130,513.02	(31,486.98)	80.56%
11-0000-30030	RAILROAD UTILITY TAX	33,000.00	0.00	(33,000.00)	0.00%
11-0000-30050	MERCHANTS AD VALOREM SURTAX	195,000.00	(135,727.10)	(330,727.10)	-69.60%
11-0000-30100	LOCAL USE TAX	550,000.00	270,382.58	(279,617.42)	49.16%
11-0000-30101	SALES TAX	4,200,000.00	1,873,744.23	(2,326,255.77)	44.61%
11-0000-30201	GROSS RECEIPTS TAX - ELECTRIC	1,300,000.00	730,189.04	(569,810.96)	56.17%
11-0000-30202	GROSS RECEIPTS TAX - GAS	463,000.00	104,623.63	(358,376.37)	22.60%
11-0000-30203	GROSS RECEIPTS TAX - TELEPHONE	172,000.00	67,220.95	(104,779.05)	39.08%
11-0000-30204	GROSS RECEIPTS TAX - WATER	250,000.00	139,954.32	(110,045.68)	55.98%
11-0000-30301	MANUFACTURERS LICENSES	58,009.00	29,855.20	(28,153.80)	51.47%
11-0000-30305	MERCHANTS LICENSES	659,902.00	391,917.55	(267,984.45)	59.39%
11-0000-30310	SERVICE LICENSES	162,653.00	58,699.79	(103,953.21)	36.09%
11-0000-30315	LIQUOR LICENSES	27,273.00	17,202.50	(10,070.50)	63.08%
11-0000-30320	BUILDING & CONSTRUCTION PERMIT	48,000.00	33,992.21	(14,007.79)	70.82%
11-0000-30330	INSPECTION FEES	61,000.00	65,260.33	4,260.33	106.98%
11-0000-30335	OCCUPANCY PERMITS	15,000.00	10,920.00	(4,080.00)	72.80%
11-0000-30340	OTHER LICENSES AND PERMITS	500.00	25.00	(475.00)	5.00%
11-0000-30345	MOTOR VEHICLE LICENSES	35,000.00	23,790.05	(11,209.95)	67.97%
11-0000-30350	VENDING MACHINE LICENSES	2,664.00	5.00	(2,659.00)	0.19%
11-0000-30355	FRANCHISE TAX - CABLE T.V.	38,000.00	12,104.57	(25,895.43)	31.85%
11-0000-30361	DOG PARK LICENSES	3,200.00	525.00	(2,675.00)	16.41%
11-0000-30410	CIGARETTE TAX	66,660.00	33,298.75	(33,361.25)	49.95%
11-0000-30415	GASOLINE TAX	305,000.00	196,621.99	(108,378.01)	64.47%
11-0000-30420	SALES TAX - MISSOURI AUTOS	84,000.00	46,694.38	(37,305.62)	55.59%
11-0000-30421	MO. MOTOR VEHICLE FEE INCREASE	47,000.00	20,194.61	(26,805.39)	42.97%
11-0000-30425	ROAD AND BRIDGE TAX	180,000.00	95,327.37	(84,672.63)	52.96%
11-0000-30438	SCHOOL RESERVE OFFICER	45,000.00	22,272.20	(22,727.80)	49.49%
11-0000-30441	GRANT-ST. L CO & STATE OF MO.	0.00	6,911.68	6,911.68	No budget
11-0000-30510	ZONING AND SUBDIVISION FEES	2,000.00	2,950.00	950.00	147.50%
11-0000-30520	SALE OF POLICE REPORTS	1,400.00	708.67	(691.33)	50.62%
11-0000-30525	WEED CUTTING CHARGES	1,200.00	36,967.77	35,767.77	3080.65%
11-0000-30800	TRAFFIC FINES--MOVING VIOLATIONS	120,000.00	34,843.35	(85,156.65)	29.04%
11-0000-30903	Social Services	56,560.00	0.00	(56,560.00)	0.00%
11-0000-30915	INTEREST EARNED CHECKING ACCOUNT	12,000.00	38,687.44	26,687.44	322.40%
11-0000-30945	OTHER REVENUES	45,000.00	693,127.43	648,127.43	1540.28%
11-0000-30957	RYAN HUMMERT SCHOLARSHIP FUND	0.00	(500.00)	(500.00)	No budget
		10,011,521.00	5,627,503.25	(4,384,017.75)	56.21%
Expense					
Legislative					
11-0100-40050	ELECTED & APPOINTED OFFICIALS	27,000.00	13,038.07	13,961.93	48.29%
11-0100-40100	SOCIAL SECURITY	2,067.00	874.04	1,192.96	42.29%
11-0100-50060	GENERAL SUPPLIES	150.00	108.95	41.05	72.63%
11-0100-50210	OFFICE SUPPLIES	25.00	0.00	25.00	0.00%
11-0100-60010	ADVERTISING	800.00	0.00	800.00	0.00%
11-0100-60160	ELECTION EXPENSE	5,500.00	0.00	5,500.00	0.00%
11-0100-60330	MEDICAL EXPENSES	50.00	0.00	50.00	0.00%
11-0100-60340	MEMBERSHIP	6,740.00	5,239.00	1,501.00	77.73%
11-0100-60535	PRINTING	100.00	0.00	100.00	0.00%
11-0100-60560	TRAVEL AND CONFERENCE	4,000.00	3,608.74	391.26	90.22%
Executive					
11-0200-40010	REGULAR SALARIES	799,547.00	398,299.52	401,247.48	49.82%
11-0200-40060	OVERTIME	1,025.00	32.05	992.95	3.13%
11-0200-40100	SOCIAL SECURITY	59,289.00	29,522.80	29,766.20	49.79%
11-0200-40110	INSURANCE	92,846.00	46,058.97	46,787.03	49.61%
11-0200-40111	Insurance Reimbursement	1,000.00	250.00	750.00	25.00%
11-0200-40120	PENSION CONTRIBUTION	89,109.00	40,907.04	48,201.96	45.91%
11-0200-40600	LEGAL COUNSEL	225,000.00	52,807.45	172,192.55	23.47%
11-0200-50010	CLEANING-HOUSEKEEPING SUPPLIES	3,399.00	0.00	3,399.00	0.00%
11-0200-50020	COMPUTER SUPPLIES	50.00	74.99	(24.99)	149.98%
11-0200-50050	GASOLINE, OIL, ETC.	600.00	195.07	404.93	32.51%

11-0200-50060	GENERAL SUPPLIES	1,000.00	1,060.80	(60.80)	106.08%
11-0200-50210	OFFICE SUPPLIES	6,500.00	6,507.52	(7.52)	100.12%
11-0200-50330	REPAIR & MAINTENANCE SUPPLIES	0.00	76.97	(76.97)	No budget
11-0200-60010	ADVERTISING	3,270.00	3,011.82	258.18	92.10%
11-0200-60040	BOOKS AND PERIODICALS	300.00	316.50	(16.50)	105.50%
11-0200-60080	CARE AND SUBSISTANCE	500.00	1,487.12	(987.12)	297.42%
11-0200-60260	INSURANCE AND BONDS	551,368.00	182,605.00	368,763.00	33.12%
11-0200-60280	INSURANCE DEDUCTIBLE	1,000.00	0.00	1,000.00	0.00%
11-0200-60311	ELECTRIC	26,600.00	12,523.73	14,076.27	47.08%
11-0200-60312	GAS	5,000.00	1,431.98	3,568.02	28.64%
11-0200-60313	WATER	2,300.00	695.77	1,604.23	30.25%
11-0200-60314	SEWER	1,800.00	1,289.02	510.98	71.61%
11-0200-60330	MEDICAL EXPENSES	300.00	43.00	257.00	14.33%
11-0200-60340	MEMBERSHIP	10,507.00	5,522.13	4,984.87	52.56%
11-0200-60350	MEMORIALS AND AWARDS	200.00	36.94	163.06	18.47%
11-0200-60360	MISC. OTHER SERVICES & CHARGES	3,000.00	16,062.58	(13,062.58)	535.42%
11-0200-60370	Emergency Social Services	5,000.00	3,469.11	1,530.89	69.38%
11-0200-60390	POSTAGE	20,600.00	7,981.70	12,618.30	38.75%
11-0200-60400	PROFESSIONAL SERVICES	74,804.00	40,482.00	34,322.00	54.12%
11-0200-60450	RENTALS	55,600.00	34,630.42	20,969.58	62.28%
11-0200-60460	REPAIRS AND MAINTENANCE	500.00	329.00	171.00	65.80%
11-0200-60490	SPECIAL EVENTS	206,448.00	14,370.63	192,077.37	6.96%
11-0200-60520	TAXES AND LICENSES	60.00	0.00	60.00	0.00%
11-0200-60530	TELEPHONE AND TELEGRAPH	15,000.00	8,544.88	6,455.12	56.97%
11-0200-60535	PRINTING	11,550.00	4,493.51	7,056.49	38.90%
11-0200-60540	TRAINING	6,000.00	1,306.37	4,693.63	21.77%
11-0200-60560	TRAVEL AND CONFERENCE	6,650.00	229.92	6,420.08	3.46%
11-0200-60621	VEHICLE REPAIRS	100.00	0.00	100.00	0.00%
	Legal				
11-0300-40010	REGULAR SALARIES	83,784.00	44,610.96	39,173.04	53.25%
11-0300-40100	SOCIAL SECURITY	6,409.00	3,868.45	2,540.55	60.36%
11-0300-40110	INSURANCE	19,051.00	5,145.43	13,905.57	27.01%
11-0300-40111	Insurance Reimbursement	250.00	0.00	250.00	0.00%
11-0300-40120	PENSION CONTRIBUTION	9,627.00	1,049.52	8,577.48	10.90%
11-0300-50210	OFFICE SUPPLIES	400.00	0.00	400.00	0.00%
11-0300-60340	MEMBERSHIP	150.00	0.00	150.00	0.00%
11-0300-60360	MISC. OTHER SERVICES & CHARGES	530.00	80.00	450.00	15.09%
11-0300-60400	PROFESSIONAL SERVICES	36,000.00	11,302.44	24,697.56	31.40%
11-0300-60450	RENTALS	600.00	261.39	338.61	43.57%
11-0300-60535	PRINTING	400.00	374.00	26.00	93.50%
11-0300-60540	TRAINING	150.00	0.00	150.00	0.00%
11-0300-60560	TRAVEL AND CONFERENCE	2,175.00	0.00	2,175.00	0.00%
	Police				
11-0400-40010	REGULAR SALARIES	3,176,318.00	1,603,399.42	1,572,918.58	50.48%
11-0400-40040	HOLIDAY PAY	129,567.00	60,283.11	69,283.89	46.53%
11-0400-40060	OVERTIME	102,500.00	40,255.43	62,244.57	39.27%
11-0400-40100	SOCIAL SECURITY	65,087.00	25,138.15	39,948.85	38.62%
11-0400-40110	INSURANCE	529,196.00	249,402.65	279,793.35	47.13%
11-0400-40111	Insurance Reimbursement	3,000.00	228.71	2,771.29	7.62%
11-0400-40120	PENSION CONTRIBUTION	11,242.00	3,121.37	8,120.63	27.77%
11-0400-50010	CLEANING-HOUSEKEEPING SUPPLIES	2,000.00	0.00	2,000.00	0.00%
11-0400-50020	COMPUTER SUPPLIES	0.00	299.54	(299.54)	No budget
11-0400-50050	GASOLINE, OIL, ETC.	55,000.00	25,228.97	29,771.03	45.87%
11-0400-50060	GENERAL SUPPLIES	24,950.00	17,062.15	7,887.85	68.39%
11-0400-50210	OFFICE SUPPLIES	300.00	273.92	26.08	91.31%
11-0400-50330	REPAIR & MAINTENANCE SUPPLIES	500.00	0.00	500.00	0.00%
11-0400-50370	SMALL TOOLS & MINOR EQUIPMENT	500.00	88.51	411.49	17.70%
11-0400-60010	ADVERTISING	1,000.00	0.00	1,000.00	0.00%
11-0400-60040	BOOKS AND PERIODICALS	200.00	0.00	200.00	0.00%
11-0400-60060	CAR WASHING	1,680.00	840.00	840.00	50.00%
11-0400-60080	CARE AND SUBSISTANCE	9,000.00	5,395.93	3,604.07	59.95%
11-0400-60090	CARE & SUBSISTANCE-PRISONERS	2,000.00	1,659.09	340.91	82.95%
11-0400-60115	ECDC DISPATCHING	232,570.00	116,285.08	116,284.92	50.00%
11-0400-60270	INVESTIGATIONS	2,000.00	699.38	1,300.62	34.97%

11-0400-60280	INSURANCE DEDUCTIBLE	5,000.00	0.00	5,000.00	0.00%
11-0400-60330	MEDICAL EXPENSES	2,000.00	421.00	1,579.00	21.05%
11-0400-60340	MEMBERSHIP	28,715.00	24,394.20	4,320.80	84.95%
11-0400-60360	MISC. OTHER SERVICES & CHARGES	700.00	184.96	515.04	26.42%
11-0400-60395	PRISONERS CHARGES	15,000.00	16,900.00	(1,900.00)	112.67%
11-0400-60400	PROFESSIONAL SERVICES	12,827.00	9,354.13	3,472.87	72.93%
11-0400-60440	REGIS USER CHARGES	56,760.00	23,133.45	33,626.55	40.76%
11-0400-60450	RENTALS	4,955.00	1,983.56	2,971.44	40.03%
11-0400-60460	REPAIRS AND MAINTENANCE	24,360.00	13,141.00	11,219.00	53.94%
11-0400-60520	TAXES AND LICENSES	350.00	60.50	289.50	17.29%
11-0400-60525	TOWING ACCOUNT	500.00	0.00	500.00	0.00%
11-0400-60530	TELEPHONE AND TELEGRAPH	6,000.00	5,124.08	875.92	85.40%
11-0400-60535	PRINTING	800.00	0.00	800.00	0.00%
11-0400-60540	TRAINING	27,375.00	15,475.00	11,900.00	56.53%
11-0400-60560	TRAVEL AND CONFERENCE	11,850.00	5,011.16	6,838.84	42.29%
11-0400-60600	UNIFORMS	25,000.00	9,048.21	15,951.79	36.19%
11-0400-60621	VEHICLE REPAIRS	15,000.00	8,068.25	6,931.75	53.79%
	Fire				
11-0500-40010	REGULAR SALARIES	2,251,930.00	1,098,288.33	1,153,641.67	48.77%
11-0500-40040	HOLIDAY PAY	82,724.00	41,678.96	41,045.04	50.38%
11-0500-40060	OVERTIME	232,062.00	160,786.38	71,275.62	69.29%
11-0500-40100	SOCIAL SECURITY	38,929.00	18,858.75	20,070.25	48.44%
11-0500-40110	INSURANCE	321,694.00	160,337.74	161,356.26	49.84%
11-0500-40111	Insurance Reimbursement	2,000.00	0.00	2,000.00	0.00%
11-0500-40120	PENSION CONTRIBUTION	3,929.00	1,619.81	2,309.19	41.23%
11-0500-50010	CLEANING-HOUSEKEEPING SUPPLIES	1,300.00	396.94	903.06	30.53%
11-0500-50020	COMPUTER SUPPLIES	1,000.00	44.98	955.02	4.50%
11-0500-50050	GASOLINE, OIL, ETC.	12,000.00	4,469.84	7,530.16	37.25%
11-0500-50060	GENERAL SUPPLIES	500.00	39.96	460.04	7.99%
11-0500-50120	MEDICAL SUPPLIES	8,500.00	3,392.51	5,107.49	39.91%
11-0500-50210	OFFICE SUPPLIES	350.00	0.00	350.00	0.00%
11-0500-50330	REPAIR & MAINTENANCE SUPPLIES	3,500.00	1,216.39	2,283.61	34.75%
11-0500-50370	SMALL TOOLS & MINOR EQUIPMENT	7,000.00	4,279.66	2,720.34	61.14%
11-0500-60010	ADVERTISING	3,000.00	450.00	2,550.00	15.00%
11-0500-60080	CARE AND SUBSISTANCE	1,800.00	608.20	1,191.80	33.79%
11-0500-60115	ECDC	82,757.00	38,761.70	43,995.30	46.84%
11-0500-60280	INSURANCE DEDUCTIBLE	2,500.00	0.00	2,500.00	0.00%
11-0500-60300	LAUNDRY EXPENSES	100.00	0.00	100.00	0.00%
11-0500-60311	ELECTRIC	26,000.00	12,120.23	13,879.77	46.62%
11-0500-60312	GAS	2,500.00	727.40	1,772.60	29.10%
11-0500-60313	WATER	2,500.00	967.96	1,532.04	38.72%
11-0500-60314	SEWER	1,400.00	1,070.08	329.92	76.43%
11-0500-60330	MEDICAL EXPENSES	6,000.00	590.00	5,410.00	9.83%
11-0500-60340	MEMBERSHIP	2,550.00	3,026.85	(476.85)	118.70%
11-0500-60362	Finance Charge/Late Fee	50.00	0.00	50.00	0.00%
11-0500-60390	POSTAGE	250.00	0.00	250.00	0.00%
11-0500-60400	PROFESSIONAL SERVICES	19,350.00	27,534.13	(8,184.13)	142.30%
11-0500-60440	REGIS USER CHARGES	800.00	237.50	562.50	29.69%
11-0500-60450	Rentals	100.00	50.70	49.30	50.70%
11-0500-60460	REPAIRS AND MAINTENANCE	35,000.00	22,479.28	12,520.72	64.23%
11-0500-60530	TELEPHONE AND TELEGRAPH	10,000.00	8,504.40	1,495.60	85.04%
11-0500-60535	PRINTING	300.00	156.56	143.44	52.19%
11-0500-60540	TRAINING	65,200.00	33,318.82	31,881.18	51.10%
11-0500-60560	TRAVEL AND CONFERENCE	3,700.00	0.00	3,700.00	0.00%
11-0500-60600	UNIFORMS	22,000.00	20,588.61	1,411.39	93.58%
11-0500-60621	VEHICLE REPAIRS	17,500.00	15,784.12	1,715.88	90.19%
	Public Works				
11-0600-40010	REGULAR SALARIES	764,145.00	361,116.24	403,028.76	47.26%
11-0600-40020	PART TIME SALARIES	77,290.00	7,513.62	69,776.38	9.72%
11-0600-40060	OVERTIME	35,875.00	16,177.76	19,697.24	45.09%
11-0600-40100	SOCIAL SECURITY	72,658.00	28,099.87	44,558.13	38.67%
11-0600-40110	INSURANCE	145,939.00	68,045.01	77,893.99	46.63%
11-0600-40111	Insurance Reimbursement	1,000.00	0.00	1,000.00	0.00%
11-0600-40120	PENSION CONTRIBUTION	93,859.00	41,447.06	52,411.94	44.16%

11-0600-50010	CLEANING-HOUSEKEEPING SUPPLIES	900.00	3,286.65	(2,386.65)	365.18%
11-0600-50050	GASOLINE, OIL, ETC.	30,000.00	24,649.30	5,350.70	82.16%
11-0600-50060	GENERAL SUPPLIES	100.00	524.84	(424.84)	524.84%
11-0600-50210	OFFICE SUPPLIES	500.00	359.56	140.44	71.91%
11-0600-50330	REPAIR & MAINTENANCE SUPPLIES	15,000.00	9,687.91	5,312.09	64.59%
11-0600-50370	SMALL TOOLS & MINOR EQUIPMENT	500.00	521.59	(21.59)	104.32%
11-0600-50400	STREET MAINTENANCE	1,000.00	0.00	1,000.00	0.00%
11-0600-50401	SALT	38,075.00	12,872.87	25,202.13	33.81%
11-0600-50402	TRAFFIC PAINT	5,000.00	2,657.98	2,342.02	53.16%
11-0600-50403	SIGNAGE MATERIALS	4,250.00	1,717.80	2,532.20	40.42%
11-0600-50404	CONCRETE MATERIALS	10,000.00	755.73	9,244.27	7.56%
11-0600-50405	ASPHALT MATERIALS	10,000.00	736.58	9,263.42	7.37%
11-0600-60010	ADVERTISING	1,100.00	985.02	114.98	89.55%
11-0600-60040	BOOKS AND PERIODICALS	150.00	0.00	150.00	0.00%
11-0600-60060	CAR WASHING	50.00	0.00	50.00	0.00%
11-0600-60080	CARE AND SUBSISTANCE	700.00	225.86	474.14	32.27%
11-0600-60311	ELECTRIC	4,700.00	2,396.57	2,303.43	50.99%
11-0600-60312	GAS	7,000.00	585.21	6,414.79	8.36%
11-0600-60313	WATER	2,400.00	1,643.27	756.73	68.47%
11-0600-60314	SEWER	3,200.00	1,528.81	1,671.19	47.78%
11-0600-60330	MEDICAL EXPENSES	1,200.00	254.00	946.00	21.17%
11-0600-60340	MEMBERSHIP	2,000.00	1,686.03	313.97	84.30%
11-0600-60361	NUISANCE ABATEMENT	15,000.00	0.00	15,000.00	0.00%
11-0600-60362	Finance Charge/Late Fee	1,000.00	335.26	664.74	33.53%
11-0600-60400	PROFESSIONAL SERVICES	155,500.00	42,353.65	113,146.35	27.24%
11-0600-60450	RENTALS	500.00	206.74	293.26	41.35%
11-0600-60460	REPAIRS AND MAINTENANCE	55,000.00	13,888.50	41,111.50	25.25%
11-0600-60480	STREET LIGHTS	132,000.00	54,007.44	77,992.56	40.91%
11-0600-60520	TAXES AND LICENSES	200.00	591.74	(391.74)	295.87%
11-0600-60530	TELEPHONE AND TELEGRAPH	11,000.00	5,765.07	5,234.93	52.41%
11-0600-60535	PRINTING	600.00	0.00	600.00	0.00%
11-0600-60540	TRAINING	6,000.00	1,720.00	4,280.00	28.67%
11-0600-60560	TRAVEL AND CONFERENCE	5,900.00	45.00	5,855.00	0.76%
11-0600-60600	UNIFORMS	6,500.00	6,205.09	294.91	95.46%
11-0600-60621	VEHICLE REPAIRS	10,000.00	11,572.67	(1,572.67)	115.73%
11-0600-60720	GAS, OIL-IN HOUSE	2,000.00	0.00	2,000.00	0.00%
		12,082,148.00	5,696,731.30	6,385,416.70	47.15%

15 - SPECIAL BUSINESS DISTRICT FUND

Revenue

15-0000-30010	REAL PROPERTY TAXES-SPEC. BUS.	54,000.00	14.60	(53,985.40)	0.03%
15-0000-30303	BUSINESS LICENSE FEE-SPEC.BUS.	57,000.00	60,276.86	3,276.86	105.75%
15-0000-30915	INTEREST EARNED-C.D.	100.00	32.67	(67.33)	32.67%
15-0000-30945	OTHER REVENUES	7,100.00	562.00	(6,538.00)	7.92%
		118,200.00	60,886.13	(57,313.87)	51.51%

Expense

15-1300-70080	BUSINESS INCENTIVE	10,000.00	8,000.00	2,000.00	80.00%
15-3100-50180	NURSERY SUPPLIES	5,000.00	1,065.37	3,934.63	21.31%
15-3100-50330	REPAIR & MAINTENANCE SUPPLIES	500.00	0.00	500.00	0.00%
15-3100-60010	ADVERTISING	33,652.00	20,670.98	12,981.02	61.43%
15-3100-60400	PROFESSIONAL SERVICES	33,850.00	13,166.67	20,683.33	38.90%
15-3100-60460	REPAIRS AND MAINTENANCE	500.00	0.00	500.00	0.00%
15-3100-60490	SPECIAL EVENTS	26,800.00	21,742.64	5,057.36	81.13%
15-3100-60535	PRINTING	5,000.00	2,419.60	2,580.40	48.39%
15-3100-70010	CAPITAL OUTLAY	37,500.00	0.00	37,500.00	0.00%
		152,802.00	67,065.26	85,736.74	43.89%

24 - CAPITAL IMPROVEMENTS

Revenue

24-0000-30101	SALES TAX	1,680,000.00	801,185.67	(878,814.33)	47.69%
24-0000-30915	INTEREST-CHECKING	500.00	162.64	(337.36)	32.53%
24-0000-30945	OTHER REVENUES	51,000.00	2,111.38	(48,888.62)	4.14%
		1,731,500.00	803,459.69	(928,040.31)	46.40%

Expense

24-0000-60362	Finance Charge/Late Fees	100.00	25.00	75.00	25.00%
24-0000-60440	IT SUPPORT SERVICES	201,560.00	115,191.36	86,368.64	57.15%
24-0000-60460	REPAIRS AND MAINTENANCE	0.00	1,267.06	(1,267.06)	No budget
24-0000-70000	CAPITAL OUTLAY-EXECUTIVE DEPARTMENT	100,000.00	11,936.00	88,064.00	11.94%
24-0000-70001	CAPITAL OUTLAY-PUBLIC WORKS	328,745.00	71,644.58	257,100.42	21.79%
24-0000-70002	CAPITAL OUTLAY-POLICE	244,311.00	171,667.15	72,643.85	70.27%
24-0000-70003	CAPITAL OUTLAY-FIRE	392,378.00	179,157.73	213,220.27	45.66%
24-0000-70120	ENGINEERING & TESTING SERVICES	9,450.00	3,538.00	5,912.00	37.44%
24-0000-70150	CITY HALL IMPROVEMENTS	83,815.00	99,794.98	(15,979.98)	119.07%
24-0000-70169	Greenwood STP Project	900,000.00	62,786.31	837,213.69	6.98%
24-0000-70300	STREET RECONSTRUCTION	0.00	127,226.13	(127,226.13)	No budget
24-0000-70305	SEWER LATERAL EXPENSES	0.00	34,177.52	(34,177.52)	No budget
24-0000-71070	Greenwood Railroad Crossing	320,000.00	3,599.00	316,401.00	1.12%
		2,580,359.00	882,010.82	1,698,348.18	34.18%

28 - 1/2 C PARK & STORM WATER

Revenue

28-0000-30101	SALES TAX	1,780,000.00	844,822.18	(935,177.82)	47.46%
28-0000-30433	GRANT	404,899.00	0.00	(404,899.00)	0.00%
28-0000-30915	INTEREST-CHECKING	1,500.00	616.34	(883.66)	41.09%
		2,186,399.00	845,438.52	(1,340,960.48)	38.67%

Expense

28-0200-40010	REGULAR SALARIES	371,837.00	170,185.20	201,651.80	45.77%
28-0200-40020	PART-TIME SALARIES	0.00	1,282.50	(1,282.50)	No budget
28-0200-40060	OVERTIME	3,075.00	6,131.48	(3,056.48)	199.40%
28-0200-40100	SOCIAL SECURITY	28,681.00	13,056.25	15,624.75	45.52%
28-0200-40110	INSURANCE	59,100.00	29,935.68	29,164.32	50.65%
28-0200-40120	PENSION CONTRIBUTION	41,990.00	18,979.18	23,010.82	45.20%
28-0200-50010	CLEANING SUPPLIES	500.00	4,189.41	(3,689.41)	837.88%
28-0200-50050	GASOLINE, OIL, ETC.	425.00	225.75	199.25	53.12%
28-0200-50150	MOSQUITO CONTROL	4,400.00	0.00	4,400.00	0.00%
28-0200-50180	NURSERY SUPPLIES	12,500.00	8,302.14	4,197.86	66.42%
28-0200-50330	REPAIR/MAINTENANCE SUPPLIES	11,000.00	3,194.56	7,805.44	29.04%
28-0200-60010	ADVERTISING	0.00	28.00	(28.00)	No budget
28-0200-60080	CARE/SUBSISTENCE	2,000.00	981.23	1,018.77	49.06%
28-0200-60311	ELECTRIC	30,000.00	7,005.81	22,994.19	23.35%
28-0200-60312	GAS	2,000.00	314.95	1,685.05	15.75%
28-0200-60313	WATER	65,000.00	58,290.39	6,709.61	89.68%
28-0200-60314	SEWER	25,000.00	12,830.80	12,169.20	51.32%
28-0200-60362	Finance Charge/Late Fees	100.00	73.46	26.54	73.46%
28-0200-60400	PROFESSIONAL SERVICES	20,000.00	23,115.60	(3,115.60)	115.58%
28-0200-60415	QUAD CITIES EXPENSES	290,000.00	0.00	290,000.00	0.00%
28-0200-60460	REPAIRS/MAINTENANCE	50,000.00	13,682.43	36,317.57	27.36%
28-0200-60610	GRASS CUTTING	84,000.00	84,743.62	(743.62)	100.89%
28-0200-60640	WEED/TREE TRIMMING	56,000.00	43,849.00	12,151.00	78.30%
28-0300-50280	POOL CHEMICALS	62,000.00	39,831.35	22,168.65	64.24%
28-0300-50330	REPAIR/MAINTENANCE	10,000.00	2,914.60	7,085.40	29.15%
28-0300-60311	ELECTRIC	40,000.00	31,437.11	8,562.89	78.59%
28-0300-60312	GAS	2,000.00	524.42	1,475.58	26.22%
28-0300-60313	WATER	65,000.00	40,429.38	24,570.62	62.20%
28-0300-60314	SEWER	72,000.00	36,808.28	35,191.72	51.12%
28-0300-60360	MISC. -OTHER CHARGES	0.00	41.96	(41.96)	No budget
28-0300-60362	Finance Charge/Late Fees	50.00	0.00	50.00	0.00%
28-0300-60460	REPAIRS/MAINTENANCE	10,000.00	1,047.00	8,953.00	10.47%
28-0300-70010	CAPITAL OUTLAY	211,400.00	25,561.39	185,838.61	12.09%
28-0400-70010	CAPITAL OUTLAY	527,302.00	55,905.93	471,396.07	10.60%
28-0400-70192	CENTRAL PARK	441,366.00	452,425.19	(11,059.19)	102.51%
28-0400-70194	SKATE PARK	10,000.00	0.00	10,000.00	0.00%
		2,608,726.00	1,187,324.05	1,421,401.95	45.51%

29 - SEWER LATERAL**Revenue**

29-0000-30309	SEWER LATERAL FEES	115,000.00	3,674.23	(111,325.77)	3.19%
29-0000-30945	OTHER REVENUES	0.00	3,722.26	3,722.26	No budget
		115,000.00	7,396.49	(107,603.51)	6.43%

Expense

29-0000-50330	REPAIR/MAINTENANCE SUPPLIES	4,000.00	27,293.54	(23,293.54)	682.34%
29-0000-60460	REPAIRS AND MAINTENANCE	73,000.00	6,724.05	66,275.95	9.21%
		77,000.00	34,017.59	42,982.41	44.18%

32 - 1/4 CENT FIRE SALES TAX**Revenue**

32-0000-30101	SALES TAX	1,800,000.00	1,265,083.66	(534,916.34)	70.28%
32-0000-30915	INTEREST EARNED	65,000.00	22,003.29	(42,996.71)	33.85%
		1,865,000.00	1,287,086.95	(577,913.05)	69.01%

33 - SOLID WASTE DISPOSAL**Revenue**

33-0000-30020	PERSONAL PROPERTY TAX	630,000.00	9,490.38	(620,509.62)	1.51%
33-0000-30513	SALE OF TRASH BAGS	400.00	4,104.53	3,704.53	1026.13%
33-0000-30514	SALE OF TRASH TAGS	22,000.00	17,281.35	(4,718.65)	78.55%
33-0000-30516	Marietta Waste Co-op.	25,000.00	6,131.24	(18,868.76)	24.52%
33-0000-30915	INTEREST EARNED	200.00	138.86	(61.14)	69.43%
		677,600.00	37,146.36	(640,453.64)	5.48%

Expense

33-0000-50500	TRASH BAGS & TAGS	20,000.00	3,830.00	16,170.00	19.15%
33-0000-60410	RECYCLING SERVICES	22,000.00	9,312.80	12,687.20	42.33%
33-0000-60430	REFUSE COLLECTION	718,190.00	292,280.70	425,909.30	40.70%
		760,190.00	305,423.50	454,766.50	40.18%

40 - PROPOSITION P**Revenue**

40-0000-30101	SALES TAX	545,000.00	271,112.66	(273,887.34)	49.75%
		545,000.00	271,112.66	(273,887.34)	49.75%

43 - PROPOSITION S**Revenue**

43-0000-39000	Proceeds from Debt Issuance	6,000,000.00	6,269,942.10	269,942.10	104.50%
		6,000,000.00	6,269,942.10 #	269,942.10	104.50%

Expense

43-0000-70010	Capital Outlay	2,000,000.00	1,921,135.23	78,864.77	96.06%
		2,000,000.00	1,921,135.23	78,864.77	96.06%

FY24-25 VENDOR REPORT: Over \$1,000 in aggregate

Vendor Name	Amount
05244 - 314 EVENT RENTALS	\$ 1,375.00
01009 - ADGRAPHIX	\$ 1,440.00
04796 - ADVANCED HEALTHSTYLES FITNESS EQUIPMENT	\$ 9,999.42
01500 - Aegean, LLC	\$ 1,725.00
01015 - AFLAC INSURANCE	\$ 11,372.52
01019 - AL'S AUTOMOTIVE SUPPLY, INC.	\$ 5,284.49
01030 - AMEREN MISSOURI	\$ 119,490.89
01602 - AMERICAN PUBLISHING COMPANY	\$ 1,325.00
04727 - ARCH RAIL GROUP	\$ 1,584.00
01044 - AT&T	\$ 7,983.04
02692 - AT&T MOBILITY	\$ 3,802.28
05236 - BEVERLY BOYD	\$ 1,200.00
01070 - BOW WOW WASTE	\$ 1,223.76
03381 - BRIXMOR OPERATING PARTNERSHIP LP	\$ 22,052.64
05248 - CAMPER EXCHANGE INC	\$ 7,617.00
01102 - CENTRAL AUTO BODY REBUILDERS INC	\$ 13,304.49
01704 - CertaSite, LLC	\$ 1,616.94
01104 - CERTIFIED BACKFLOW PREVENTION, LLC	\$ 1,069.60
01107 - CHARTER COMMUNICATIONS	\$ 8,200.55
01110 - CITIZENS NATIONAL BANK	\$ 7,488.00
01113 - CITY OF CLAYTON	\$ 29,455.48
01118 - CITY OF RICHMOND HEIGHTS	\$ 2,094.84
01122 - CIVICPLUS	\$ 10,779.59
04224 - CLEAN, THE UNIFORM COMPANY ST. LOUIS-MATS 134515	\$ 2,637.57
01127 - CLEAN-THE UNIFORM COMPANY ST LOUIS- PW UNIFORMS	\$ 5,080.43
05307 - ClearGov, Inc.	\$ 31,275.00
05333 - COMMERCE BANK CORPORATE ACCT.	\$ 48,476.68
01093 - COMMISSION ON ACCREDITATION FOR LAW ENFORCEMENT AC	\$ 4,620.00
04880 - COMPASS MINERALS AMERICA INC	\$ 12,872.87
05267 - Contemporary Productions, LLC	\$ 3,500.00
04798 - DEERE CREDIT	\$ 1,341.15
01171 - DELTA DENTAL LOCKBOX	\$ 35,136.60
02014 - DELTAVISION	\$ 4,479.24
04156 - DH PACE COMPANY	\$ 1,076.00
01179 - DOBBS TIRE & AUTO	\$ 3,562.20
04797 - DOOR SERVICE, INC	\$ 5,908.45
01193 - EAST CENTRAL DISPATCH CENTER	\$ 160,280.58
04413 - ED M FELD EQUIPMENT COMPANY, INC	\$ 1,915.00
04688 - ELIZABETH ARWAY	\$ 4,600.00
05151 - ENERGY PETROLEUM CO.	\$ 20,428.11
05183 - ENTERPRISE FLEET MANAGEMENT	\$ 14,208.47
04887 - ESO SOLUTIONS, INC	\$ 13,867.37
01209 - EVS, INC.	\$ 21,126.60
05286 - EXCEL UTILITY CONTRACTORS	\$ 3,800.00
04982 - Fick, Eggemeyer & Williamson	\$ 24,000.00
05300 - First Arriving iO, Inc.	\$ 1,830.31
05061 - FLOCK GROUP, INC	\$ 12,500.00
05051 - FLOORING SYSTEMS INC	\$ 8,760.00
01238 - FRONTENAC ENGINEERING GROUP, INC	\$ 166,596.74

05161 - FRONTLINE PUBLIC SAFETY SOLUTIONS	\$	6,375.00
03163 - FUELMAN	\$	5,380.04
05325 - G AND L BUILDING LLC	\$	1,561.00
01240 - G R ROBINSON SEED CO.	\$	3,701.00
03150 - GAMMA TREE EXPERTS	\$	30,850.00
01243 - GENE DEL PRINTING, INC	\$	1,118.00
01250 - GILMORE & BELL, P.C.	\$	47,049.02
02009 - GLOBAL EQUIPMENT COMPANY INC	\$	9,877.24
04784 - GOINET, INC	\$	110,489.23
04667 - GRANICUS, LLC	\$	16,748.26
01259 - GREATER ST LOUIS CO FIRE ACADEMY	\$	4,635.00
01260 - GREGORY F.X. DALY, COLLECTOR OF REVENUE	\$	3,513.14
01269 - HANNEKE'S LOGOWEAR	\$	3,518.50
05115 - HEARST COMMUNICATIONS, INC	\$	1,800.00
05290 - Hellmich, Hill & Retter, LLC	\$	4,941.00
04460 - HENDEL LAWNCARE	\$	94,837.62
01275 - HOME DEPOT CREDIT SERVICES	\$	3,129.89
05315 - HONGKHAM CHANTHARASY	\$	3,500.00
01278 - HP PRODUCTS	\$	2,802.07
01444 - HUMMERT GRAPHICS	\$	2,278.20
05316 - HYUN KIM	\$	1,500.00
01292 - INTERIOR INVESTMENTS	\$	2,752.50
05121 - International City/County Management Association	\$	2,019.53
03231 - J F AHERN CO	\$	1,353.56
05320 - J. CHRISTIAN RUSTEBERG AND MELINDA LUNSFORD	\$	1,080.00
04956 - JL CONTRACTING LLC	\$	1,700.00
01307 - JOHN FABICK TRACTOR COMPANY	\$	3,025.00
03910 - JOHNSON CONTROLS SECURITY SOLUTIONS LLC	\$	13,709.82
05239 - JUDGE DOUGLAS SIDEL	\$	4,825.20
04969 - K & W NURSERY CO, INC	\$	2,641.00
05318 - KAREN NEWMAN	\$	1,076.00
01330 - KNAPHEIDE TRUCK EQUIPMENT CENTER	\$	56,363.00
04883 - KRISTA HINES	\$	1,200.00
04821 - KRUEGER INTERNATIONAL, INC.	\$	23,686.15
04649 - KTRS-AM RADIO/550	\$	3,650.00
05306 - LAUBER, JOHN	\$	1,500.00
05213 - LAWN GROOMERS INC	\$	10,754.82
01349 - LEON UNIFORM COMPANY	\$	8,278.42
05144 - Leon Uniform Company-Fire Department Account	\$	1,040.00
03772 - LEWIS RICE LLC	\$	65,513.95
01355 - LOWE'S BUSINESS ACCOUNT	\$	17,515.77
04574 - Maplewood Police Officers' Association	\$	1,275.00
05216 - Maplewood Police Officers Association Welfare Fund	\$	1,656.00
01371 - MARSHALL'S AUTO SERVICE, INC.	\$	5,500.98
05269 - Matthew Schnettler	\$	1,690.00
04836 - MCCOY CONSTRUCTION & FORESTRY	\$	1,257.79
05153 - MERLO PLUMBING	\$	2,016.00
01390 - METRO ST LOUIS SEWER DIST.	\$	49,296.70
05322 - MICHAEL TAYLOR	\$	1,078.00
01366 - MID COUNTY CHAMBER OF COMMERCE	\$	11,522.00
01950 - MIDWEST ELEVATOR CO. INC.	\$	2,585.45

01399 - MIDWEST POOL & COURT CO., INC.	\$	48,820.30
01414 - MISSOURI AMERICAN WATER COMPANY	\$	101,942.68
04385 - Missouri Life, Inc	\$	2,300.00
01412 - MISSOURI MUNICIPAL LEAGUE	\$	1,544.97
01413 - MISSOURI ONE CALL SYSTEM, INC	\$	1,287.05
02345 - MISSOURI STATE AUDITOR	\$	1,000.00
04808 - MMP BUSINESS ASSOCIATES	\$	1,305.65
04101 - MODERN LITHO	\$	6,323.11
01423 - MOFFITT AND ASSOCIATES, LLC	\$	4,875.00
01426 - MORRIS VISITOR PUBLICATIONS, LLC	\$	1,000.00
04039 - MOTOROLA SOLUTIONS	\$	26,504.92
02073 - MUNICIPAL LEAGUE OF METRO ST. LOUIS	\$	3,988.00
05323 - MVS PROPERTIES LLC	\$	1,411.00
01433 - NATIONAL LEAGUE OF CITIES	\$	1,276.00
05309 - NAVIGATE BUILDING SOLUTIONS, LLC	\$	9,900.00
01233 - NEW FRONTIER MATERIALS	\$	1,483.34
01446 - OATES ASSOCIATES	\$	75,706.31
01198 - OnSolve Intermediate Holding Company	\$	6,212.65
01774 - OPEN TEXT INC	\$	2,241.60
01072 - OZARK BUILDING MATERIALS, LLC	\$	1,578.93
05257 - OZARK CDL, LLC	\$	1,200.00
03726 - PEDRO'S PLANET	\$	10,805.60
05311 - PEOPLEGURU, INC.	\$	5,835.00
05277 - PGAV	\$	40,500.00
03238 - PlayPower LT Farmington, Inc.	\$	441,365.68
02024 - POLICE LEGAL SCIENCES, INC	\$	6,600.00
05131 - POMP'S TIRE SERVICE, INC	\$	5,017.53
05193 - POOLWEB, LLC	\$	5,398.92
02003 - PowerDMS	\$	9,204.13
04395 - PROPPER INTERNATIONAL SALES, INC	\$	2,558.23
05150 - PURCELL TIRE & RUBBER COMPANY	\$	1,919.37
02587 - R & R SANITATION	\$	1,375.00
05084 - REDBIRD HVAC	\$	9,697.00
05324 - REDBIRD PROPERTIES WEST COUNTY, LLC	\$	1,570.00
02809 - REJIS	\$	3,960.00
05272 - Reichardt Noce & Young, LLC	\$	7,980.00
01513 - REINEKE DECORATING	\$	2,249.70
01514 - REINHOLD ELECTRIC, INC.	\$	20,657.41
01516 - REJIS COMMISSION	\$	26,079.15
01026 - REPUBLIC SERVICES	\$	305,633.76
05223 - Risk Strategies	\$	153,980.00
01521 - RIVERSIDE MEDIA, LLC	\$	1,000.00
04996 - SENTINEL ARMS, LLC	\$	7,500.00
02342 - SENTINEL EMERGENCY SOLUTIONS LLC	\$	23,452.37
05270 - SIMON LUSKY	\$	4,000.00
01559 - SIMPSON MATERIALS COMPANY, LLC	\$	1,874.34
02683 - SPENCER CONTRACTING COMPANY	\$	1,899,048.40
01336 - SPIRE	\$	3,583.96
01573 - SSM ST. MARY'S HEALTH CENTER	\$	1,778.70
01576 - ST LOUIS AREA HEALTH INSURANCE TRUST	\$	550,812.39
01577 - ST LOUIS AREA INSURANCE TRUST	\$	343,854.49
03110 - ST LOUIS BANK	\$	8,942.00
01584 - ST LOUIS COUNTY & MUNICIPAL POLICE ACADEMY	\$	5,775.00

01589 - ST LOUIS COUNTY HAZMAT EMERGENCY RESPONSE TEAM	\$	1,000.00
01590 - ST LOUIS COUNTY TREASURER	\$	16,900.00
01594 - ST LOUIS MAGAZINE LLC	\$	7,800.00
05077 - St. Charles County Law Enforcement Training Center, Inc	\$	1,000.00
04966 - St. Louis Composting	\$	1,054.44
01607 - STANDARD & POOR'S FINANCIAL SERVICES, LLC	\$	19,500.00
05288 - State Disbursement Unit	\$	5,458.14
05105 - STL GLAZING LLC	\$	22,710.00
01614 - STUDIO X	\$	7,725.00
01160 - SUMNERONE, INC	\$	6,610.87
05247 - Sunset Law Enforcement, LLC	\$	15,653.80
01623 - SWT DESIGN	\$	8,193.25
02941 - TARGET SOLUTIONS LEARNING, LLC	\$	1,272.02
01626 - TASC-CLIENT INVOICES	\$	2,156.90
01628 - TECH ELECTRONICS, INC.	\$	1,075.79
01637 - THE DESIGNERY HUB, LLC	\$	4,671.00
05256 - THE GEORGE WASHINGTON UNIVERSITY	\$	1,500.00
01638 - THE HARTFORD-PRIORITY ACCOUNTS	\$	18,974.38
02585 - THE POST SPORTS BAR AND GRILL	\$	3,500.00
05119 - T-MOBILE USA	\$	3,732.14
01653 - TOPE INC	\$	45,207.35
01871 - TOTAL ORGANICS RECYCLING, INC	\$	1,312.50
04924 - TOTAL TECHNICAL RESCUE SOLUTIONS, LLC	\$	1,000.00
04725 - TRACEY MORGAN	\$	1,366.67
01656 - TRAFFIC CONTROL COMPANY	\$	6,903.93
01669 - UMB BANK	\$	66,600.00
05283 - UMB Bank N.A.	\$	2,552.50
01870 - UNION PACIFIC RAILROAD COMPANY	\$	2,515.00
03334 - US BANCCORP NATIONAL ASSOCIATION	\$	272,185.56
01683 - USPS-HASLER	\$	6,000.00
05276 - Utility Associates, Inc.	\$	100,000.00
01688 - VERIZON WIRELESS	\$	2,707.15
01689 - VERMEER OF MISSOURI & ILLNOIS	\$	1,060.87
05302 - W. Schillers & Co., Inc.	\$	11,961.00
02235 - WEBSTER-KIRKWOOD TIMES, INC	\$	1,501.60
04606 - WEST COUNTY EMS AND FIRE PROTECTION DISTRICT	\$	7,380.35
01705 - WEX BANK	\$	24,464.33
01706 - WEX BANK-FIRE	\$	3,912.62
01606 - WIRELESS USA INC	\$	1,391.34

BILL NO. 6268

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AUTHORIZING THE CITY MANAGER TO APPROVE A COOPERATION AGREEMENT FOR THE CONSTRUCTION, OPERATION, AND MAINTENANCE OF THE DEER CREEK GREENWAY PEDESTRIAN TRAIL FROM S. BIG BEND BOULEVARD TO CANTERBURY AVENUE

WHEREAS, the City of Maplewood currently has an Operation and Maintenance Agreement with Great Rivers Greenway for the existing portion of the Deer Creek Greenway trail from Deer Creek Park to Big Bend Boulevard; and

WHEREAS, Great Rivers Greenway plans to construct an extension of the trail from Big Bend Boulevard to Canterbury Avenue in summer 2025; and

WHEREAS, this extension will be constructed in conjunction with the Greenwood Boulevard roadway reconstruction project; and

WHEREAS, a Cooperation Agreement is required to establish responsibilities for the construction, operation and maintenance of this trail extension.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. The City Manager is hereby authorized to execute a Cooperation Agreement with Great Rivers Greenway for the Construction, Operation, and Maintenance of the Deer Creek Greenway pedestrian trail extension within the city limits of the City of Maplewood, Missouri, from S. Big Bend Boulevard to Canterbury Avenue.

Section II. This ordinance shall be in full force and effect fifteen (15) days after its passage and approval.

Passed this 28th day of January, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Approved this 28th day of January, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Memorandum



To: Plan & Zoning Commission
From: Anthony Traxler, Assistant City Manager/Director of Public Works
Date: January 3, 2025
Re: **Petition 2025-1 – Review and recommendation for a conditional use permit to operate a daycare center at 2425 Big Bend Boulevard**

BACKGROUND

The subject property at 2425 Big Bend Boulevard is zoned AB Arterial Business District. The site supports a one-story structure at the northeast corner of Big Bend Boulevard and Rannells Avenue. The site, which is currently vacant, historically supported the business operations of a 7-11 convenience store.

ZONING REQUEST

The petitioner, Keyonna Foote of Storybook Learning Center, is requesting a conditional use permit to operate a daycare center at 2425 Big Bend Boulevard.

Approval of this request, if granted by the Plan and Zoning Commission and the City Council, would bring this property into conformance with the Zoning Code of the City of Maplewood.

PLAN & ZONING ISSUES

1. **Business Operations:** The petitioner has indicated that she would like to provide child care at the subject property. Four employees will be on-site during the hours of operation which will be 6 a.m. to 6 p.m. Monday through Friday. The conditional use ordinance requires evidence of approval for a day-care center operation from the State of Missouri Fire Marshall's Office be provided to the City of Maplewood in conjunction with the annual renewal of the petitioner's business license. Additionally, the number of children permitted on-site will be subject to the State of Missouri Fire Marshall's Office.

The site has twelve parking spaces. The petitioner has indicated that employees will park at the four easternmost parking spaces along Big Bend Boulevard, leaving 8 parking spaces directly in front of the entrance to the site for parents to drop-off and pick-up their children.

2. **Impact on Adjacent Properties:** The property is located along a major arterial road and historically supported a 7-11 convenience store for decades. The day care center operations should not impact adjacent or surrounding properties and should be less intensive than the prior convenience store use and many other businesses who have been inquiring about

locating at this site. The State of Missouri requires day care centers have an outside play area which the petitioner indicated will be fenced-in along the south side of the building and wrap around the rear (west) side of the building. The Conditional Use Ordinance will limit outdoor play times from 9:30 to 5 p.m. to make sure neighbors are not woken up too early by children playing outside. The petitioner indicated that children typically play outside from 10 a.m. to 11 a.m. and then again in the afternoon for another hour or so.

NOTE, the plan commission amended the above referenced outdoor play time to 8:00 a.m. to 5 p.m.

CONDITIONAL USE PERMIT STANDARDS FOR APPROVAL

In presenting any application for a Conditional Use Permit, the petitioner must demonstrate that the proposed conditional use meets the “Standards for Approval” criteria set forth in Section 56-877, Procedures for a Conditional Use Permit of the Zoning Code (copy attached).

FINDING

Staff recommends approval, subject to the conditions contained in the attached draft ordinance, based on the following findings of fact:

- 1) The scale and intensity for the proposed use is compatible with adjacent and surrounding properties.
- 2) The site is located within a commercial district.
- 3) The site contains ample parking to support staff and allow all pick-up and drop-off activities to be contained on-site.
- 4) The proposed conditional use, at the above location, will contribute to and promote the welfare and convenience of the public by providing child care for the community and surrounding area.

BILL NO. 6269

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, GRANTING A CONDITIONAL USE PERMIT TO KEYONNIA FOOTE OF STORYBOOK LEARNING CENTER TO OPERATE A DAYCARE FACILITY IN THE AB ARTERIAL BUSINESS DISTRICT AT 2425 S. BIG BEND BOULEVARD

WHEREAS, Keyonna Foote of Storybook Learning Center has applied to the City Council of the City of Maplewood, Missouri, for a Conditional Use Permit as provided in Section 56-877 of the Maplewood Code of Ordinances, to provide a daycare center at 2425 S. Big Bend Boulevard; and

WHEREAS, the Plan and Zoning Commission recommended approval of this proposed Conditional Use Permit at their January 21, 2025 meeting by a vote of 5 ayes, 0 nays; and

WHEREAS, the City Council held a public hearing on this conditional use permit at their January 28, 2025 Council meeting.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. Keyonna Foote of Storybook Learning Center is hereby granted a Conditional Use Permit to operate a daycare center at 2425 S. Big Bend Blvd.

Section II. The Conditional Use Permit is granted subject to all rules and regulations and to conditions set forth for the property described in Section I. as follows:

(A) Permitted Use: A daycare center with the following stipulations:

- 1) Evidence of approval for a daycare center operation from the State of Missouri Fire Marshall's Office must be provided to the City of Maplewood in conjunction with the annual renewal of the petitioner's business license.
- 2) The number of children permitted on-site shall be subject to the review and approval of the State of Missouri and the City of Maplewood Fire Marshall's Office.
- 3) Children must be dropped off and/or picked up utilizing the westernmost parking spaces immediately adjacent to the building entrance.
- 4) Children being dropped off and/or picked up from the daycare center must be accompanied by an adult at all times.
- 5) Children must remain indoors between 8:00 a.m. and 5:00 p.m.

- (B) Architectural Standards/Sign Requirements: Any exterior changes to the building and/or signage must be approved by the Design and Review Board prior to the issuance of a building permit. All non-conforming signage must be removed prior to the issuance of an occupancy permit/business license.
- (C) Exterior Storage of Materials: No outside storage of materials will be permitted.

Section III. This ordinance shall be in full force and effect fifteen (15) days after its passage and approval.

Passed this 11th day of February, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Approved this 11th day of February, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

FINDINGS OF FACT

The Mayor and City Council make the following findings of fact for the petition for a Conditional Use Permit for a daycare facility at 2425 S. Big Bend Boulevard:

- a. The proposed use complies with all applicable provisions of the Zoning Code.
- b. The proposed use will contribute to and promote the community welfare and convenience.
- c. The proposed use will not cause substantial injury to the value of neighboring property.
- d. The proposed use does comply with the overall neighborhood development plan and existing zoning provisions.
- e. The proposed use will provide, if applicable, off-street parking and loading areas in accordance with the standards of the Zoning Code.
- f. The proposed use will not substantially increase traffic hazards.
- g. The proposed use will not substantially increase fire hazards.
- h. The proposed use will not overtax public utilities.
- i. The proposed use will not place an undue burden on municipal services.

Memorandum



To: Plan & Zoning Commission
From: Anthony Traxler, Assistant City Manager/Director of Public Works
Date: January 3, 2025
Re: **Petition 2025-2 - Review and recommendation of a request for a conditional use permit to operate an office facility in the SR Single Family Residential District at 7302 Picadilly Avenue**

BACKGROUND

The subject property at 7302 Picadilly is zoned SR Single Family Residential District and is located at the northwest corner of Picadilly Avenue and Commonwealth Avenue. The site is fully developed supporting a two-story brick building constructed in 1980. The building is currently vacant but historically supported the business operations of Halamicek Brothers Inc., an electrical/general contractor. Office uses would not be permitted in the SR District, however, Section 56-1063 (l) of the Zoning Code states:

- I. Nonconforming Residential: Notwithstanding the provisions of 56-848 and subsections (h) and (i) of this section, upon the recommendation of the Plan and Zoning Commission, the Council may issue a conditional use permit for a nonconforming use of an existing structure, if, following a public hearing, the City Council shall determine that:
 - (1) The proposed use is consistent with the design, construction and original intended use of the structure; and
 - (2) The proposed use serves a community need, and no detrimental effect will be made upon the character of the zoning district in which the conditional use is proposed.

The Council may limit the term of the Conditional Use Permit. The granting of a Conditional Use Permit shall not be construed as continuing the nonconforming use beyond the term of the permit, nor extended to any other nonconforming use nor to any other occupant or use.

ZONING REQUEST

The petitioner, Lucas Farrell of STL Bucket List, is requesting a Conditional Use Permit to allow an office use at 7302 Commonwealth Avenue.

PLAN & ZONING ISSUES

1. **Business Operations:** STL Bucket List is a locally owned digital marketing company servicing small to medium sized businesses with social media marketing, website design

and photography services. The business is currently located on Grand Avenue in the City of St. Louis.

Hours of operation will be Monday through Friday, 9 a.m. to 4 p.m. The office will consist of 7 full-time employees who work a hybrid schedule of three days in the office and 2 work from home days per week.

2. **Impact on Adjacent Properties:** This property has historically been used for commercial purposes. The site has 10 off-street parking spaces so there is ample off-street parking to support the proposed use. Given the size and number of office employees that will be on-site and the hours of operation that STL Bucket List operates, the proposed use should not impact adjacent properties or the surrounding neighborhood

CONDITIONAL USE PERMIT STANDARDS FOR APPROVAL

In presenting any application for a Conditional Use Permit, the petitioner must demonstrate that the proposed conditional uses meet the “Standards for Approval” criteria set forth in Section 56-877, Procedures for a conditional use permit, of the Zoning Code (copy attached).

FINDING:

Staff recommends approval of the conditional use permit based on the following findings:

1. The scale and intensity of the proposed office use should be compatible with adjacent and surrounding properties.
2. The site has historically supported commercial and office uses.
3. The proposed conditional use permit, at the above location, will contribute and promote the welfare and convenience of the public by providing digital marketing services to the surrounding area.

BILL NO. 6270

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI GRANTING A CONDITIONAL USE PERMIT TO LUCAS FARRELL OF STL BUCKET LIST TO OPERATE AN OFFICE USE IN THE SR SINGLE FAMILY RESIDENTIAL DISTRICT AT 7302 PICADILLY AVENUE

WHEREAS, Lucas Farrell of STL Bucket List has applied to the City Council of the City of Maplewood, Missouri, for a Conditional Use Permit as provided in Section 56-1063 (l) and Section 56-877 of the Maplewood Code of Ordinances to operate an office at 7302 Picadilly Avenue; and

WHEREAS, the Plan and Zoning Commission recommended approval of this proposed Conditional Use Permit at their January 21, 2025 meeting by a vote of 5 ayes, 0 nays; and

WHEREAS, the City Council held a public hearing on this conditional use permit petition at their January 28, 2025 Council meeting.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. Lucas Farrell of STL Bucket List is hereby granted a Conditional Use Permit to operate an office at 7302 Picadilly Avenue.

Section II. The Conditional Use Permit is granted subject to all rules and regulations and conditions set forth for the property described in Section I as follows:

- (A) Permitted Use: Business and Professional Office.
- (B) Architectural Standards/Sign Requirements: Any exterior changes or additions to the building or structures and/or signage must be approved by the Design and Review Board prior to the issuance of a building permit.
- (C) Exterior Storage of Materials: No unenclosed outside storage of materials will be permitted.

Section III. This ordinance shall be in full force and effect fifteen (15) days after its passage and approval.

Passed this 11th day of February, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Approved this 11th day of February, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

FINDINGS OF FACT

The Mayor and City Council make the following findings of fact for the petition for a Conditional Use Permit to allow an office use at 7302 Picadilly Avenue:

- a. The proposed use complies with all applicable provisions of the Zoning Code.
- b. The proposed use will contribute to and promote the community welfare and convenience.
- c. The proposed use will not cause substantial injury to the value of neighboring property.
- d. The proposed use does comply with the overall neighborhood development plan and existing zoning provisions.
- e. The proposed use will provide, if applicable, off-street parking and loading areas in accordance with the standards of the Zoning Code.
- f. The proposed use will not substantially increase traffic hazards.
- g. The proposed use will not substantially increase fire hazards.
- h. The proposed use will not overtax public utilities.
- i. The proposed use will not place an undue burden on municipal services.
- j. The proposed use is consistent with the design, construction and original intended use of the structure.
- k. The proposed use serves a community need, and no detrimental effect will be made upon the character of the zoning district in which the conditional use is proposed.

Memorandum



To: Plan & Zoning Commission
From: Anthony Traxler, Assistant City Manager/Director of Public Works
Date: January 3, 2025
Re: **Petition Number 2025-3 – Request for a Conditional Use Permit to operate a vintage clothing store at 2718 Sutton Boulevard - Reset Vintage**

BACKGROUND

The subject property at 2718 Sutton Boulevard is located near the intersection of Sutton Boulevard and Marietta Avenue. The site is fully developed supporting a two-story brick building that has supported a variety of commercial uses, most recently Elements of Design Studio.

ZONING REQUEST

The petitioner, Bruce Schwerdt, is requesting a Conditional Use Permit on the subject property to allow a vintage and collectible clothing and accessories retail store. The petitioner has operated a similar vintage and collectible clothing store at 2607 Bellevue Avenue since April 2017. The store at 2718 Sutton Boulevard will be a second location for the petitioner.

Approval of this request, if granted by the Plan and Zoning Commission and the City Council, would bring this property into conformance with the Zoning Code of the City of Maplewood.

PLANNING AND ZONING ISSUES

1. **Proposed Use:** The property is zoned CB community business district which allows antique, vintage and collectible stores with a conditional use permit. The use is ideally suited for the proposed location which has historically supported various commercial uses but no recent successful retail operations.

The petitioner has sold vintage and collectible clothing and accessories for many years on-line and at his existing location at 2607 Bellevue Avenue since April 2017. The business has been so successful that the petitioner was planning on opening a second location to sell vintage clothing from a different genre in St. Charles, MO. While looking for a St. Charles location, the petitioner opened a seasonal (temporary) pop up store at 2718 Sutton a few weeks ago. This effort has been so successful that the petitioner has decided to pass on opening a second location in St. Charles and instead make 2718 Sutton Boulevard the permanent location for his second business.

2. **Parking:** Adequate parking is available to support the proposed use. The site has a rear parking

lot and is near the City's Marietta Parking lot. There is also adjacent on-street parking located on Sutton Boulevard.

3. **Impact to Adjacent Properties:** The proposed use should have a positive impact on adjacent and surrounding properties. The proposed vintage collectible clothing and accessories store will be located within the City's business district and will only increase pedestrian traffic within the district.

CONDITIONAL USE PERMIT STANDARDS FOR APPROVAL

In presenting any application for a Conditional Use Permit, the petitioner must demonstrate that the proposed conditional use meets the "Standards for Approval" criteria set forth in Section 56-877, Procedures for a Conditional Use Permit, of the Zoning Code (copy attached).

FINDING:

Staff recommends approval, subject to the conditions contained in the attached draft ordinance, based on the following findings of fact:

- 1) The scale and intensity for the proposed use is compatible with adjacent and surrounding properties.
- 2) The site historically supported commercial operations.
- 3) The petitioner has a proven track record of quality vintage and collectible clothing sales within the City of Maplewood.
- 4) Ample parking is available to support the proposed use.
- 5) The proposed conditional use, at the above location, will contribute to and promote the welfare and convenience of the public by providing another vintage and collectible clothing and accessories retail store for the community and surrounding area.

BILL NO. 6271

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, GRANTING A CONDITIONAL USE PERMIT TO BRUCE SCHWERDT OF RESET VINTAGE APPAREL TO OPERATE A VINTAGE AND COLLECTIBLE CLOTHING AND ACCESSORIES STORE AT 2718 SUTTON BOULEVARD

WHEREAS, Bruce Schwerdt applied to the City Council of the City of Maplewood, Missouri, for a Conditional Use Permit as provided in Section 56-877 of the Maplewood Code of Ordinances, to operate a vintage and collectible clothing and accessories store at 2718 Sutton Boulevard; and

WHEREAS, antiques and collectibles sold must meet the definitions in Sec. 56-3. Definitions of the City Code; and

WHEREAS, the Plan and Zoning Commission recommended approval of this proposed Conditional Use Permit at their January 21, 2025 meeting by a vote of 5 ayes, 0 nays; and

WHEREAS, the City Council held a public hearing on this conditional use permit at their January 28, 2025 Council meeting.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. Bruce Schwerdt of Reset Vintage Apparel is hereby granted a Conditional Use Permit to operate a vintage and collectible clothing and accessories store at 2718 Sutton Boulevard.

Section II. The Conditional Use Permit is granted subject to all rules and regulations and to conditions set forth for the property described in Section I. as follows:

- (A) Permitted Use: An antique, vintage and collectible clothing and accessories store as defined in Sec. 56-3. Definitions of the City Code. Items sold must be new or be considered antiques, vintage items or collectibles.
- (B) Architectural Standards/Sign Requirements: Any exterior changes to the building and/or signage must be approved by the Design and Review Board prior to the issuance of a building permit. All non-conforming signage must be removed prior to the issuance of an occupancy permit/business license.
- (C) Exterior Storage of Materials: No outside storage of materials will be permitted.

Section III. The permittee shall, within 30 days, give written acceptance to the terms of this ordinance to the City Council.

Section IV. This ordinance shall be in full force and effect fifteen (15) days after its passage and approval.

Passed this 11th day of February, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Approved this 11th day of February, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

FINDINGS OF FACT

The Mayor and City Council make the following findings of fact for the petition for a Conditional Use Permit to operate a vintage and collectible retail store at 2718 Sutton Boulevard:

- a. The proposed use complies with all applicable provisions of the Zoning Code.
- b. The proposed use will contribute to and promote the community welfare and convenience.
- c. The proposed use will not cause substantial injury to the value of neighboring property.
- d. The proposed use does comply with the overall neighborhood development plan and existing zoning provisions.
- e. The proposed use will provide, if applicable, off-street parking and loading areas in accordance with the standards of the Zoning Code.
- f. The proposed use will not substantially increase traffic hazards.
- g. The proposed use will not substantially increase fire hazards.
- h. The proposed use will not overtax public utilities.
- i. The proposed use will not place an undue burden on municipal services.

Memorandum



To: Mayor and City Council
From: Amber Withycombe, City Manager
Date: January 23, 2025
Re: **Vehicle Registration and License Requirements**

The city's current ordinance addressing vehicle registration (Sec. 50-23) only regulates vehicles being operated within the city. While expired registration remains a primary offense, our code's limitation to operating vehicles restricts enforcement options when dealing with problematic parked vehicles, particularly those that remain stationary for extended periods with long-expired tags.

The attached ordinance proposes amending Section 50-23 to create distinct provisions for parked and operating vehicles, clarify requirements for both resident and non-resident vehicles, and maintain existing display requirements.

By creating a separate subsection for parked vehicles, the amendment provides clear authority for officers to address problematic parked vehicles through the citation process, helping identify vehicle owners and facilitate corrective action. The amendment provides an additional tool for addressing specific problem cases, not a mandate for expanded enforcement.

The Police Department will exercise discretion in enforcement, focusing on extreme cases where intervention is clearly needed rather than routine expired registrations. This tool will help address specific problem cases where expired registration makes owner identification and resolution difficult.

These changes would align our regulations with neighboring municipalities while providing clearer enforcement authority for parking violations.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AMENDING THE MAPLEWOOD CODE OF ORDINANCES, CHAPTER 50 – TRAFFIC AND VEHICLES, ARTICLE II. – LICENSING, DIVISION 1. – GENERALLY, SECTION 50-23 – STATE REGISTRATION AND LICENSE REQUIRED, TO ADDRESS BOTH OPERATION AND PARKING OF MOTOR VEHICLES, RECREATIONAL VEHICLES, AND TRAILERS

WHEREAS, the City of Maplewood desires to clarify its requirements regarding the operation and parking of motor vehicles, recreational vehicles, and trailers within the City; and

WHEREAS, the City Council finds it necessary to expand the current ordinance to specifically address both the operation and parking of motor vehicles, recreational vehicles, and trailers to ensure clear enforcement of registration requirements.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. Chapter 50, Article II, Division 1, Section 50-23 State Registration and License Required of the Maplewood Code of Ordinances is hereby amended as follows:

Sec. 50-23. - State registration and license required.

~~All motor vehicles being operated by any person within the city shall be validly registered, licensed and display current license plates issued by the state or any other appropriate state authority. All license plates shall be kept reasonably clean, unobstructed and securely fastened so as not to swing.~~

- (a) No person shall operate any motor vehicle, recreational vehicle, or trailer within the city unless such motor vehicle, recreational vehicle, or trailer has properly displayed a valid license plate or plates or temporary permit issued to the lawful owner of the vehicle by the state, except that any person who is a non-resident of the state may operate any motor vehicle within the city, provided the motor vehicle, recreational vehicle, or trailer has been duly registered for the current year in the state, country, or other place of which the owner is a resident. All license plates shall be kept reasonably clean, unobstructed. and securely fastened.
- (b) No person shall park any motor vehicle, recreational vehicle, or trailer within the city unless such motor vehicle, recreational vehicle, or trailer has properly displayed a valid license plate or plates or temporary permit issued to the lawful owner of the vehicle by the state, except that any person who is a non-resident of the state may park any motor vehicle, recreational vehicle, or trailer within the city in accordance with Chapter 50, Article V of the Code, provided the motor vehicle, recreational vehicle, or trailer has been duly registered for the current year in the state, country, or other place of which the owner is a resident.

(c) At all times such motor vehicle, recreational vehicle, or trailer is being operated or parked upon the streets within the city, the valid license plate or plates or temporary permit shall be properly displayed on such vehicle or trailer.

Section II. This ordinance shall be in full force and effect fifteen (15) days after passage and approval.

Passed this 11th day of February, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Approved this 11th day of February, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Memorandum



To: Mayor and City Council
From: Amber Withycombe, City Manager
Date: January 23, 2025
Re: **Tobacco and Vapor Products Age Restriction Amendment**

Currently, the city’s Code sets the minimum age for purchase and possession of tobacco products and electronic cigarettes at 18 years. This differs from St. Louis County’s regulations, which require a minimum age of 21.

The attached ordinance proposes amending Sections 34-14 and 34-15 to raise the minimum age from 18 to 21 for both the purchase and possession of tobacco products and electronic cigarettes/vaping products. The amendment would also update required signage language to reflect the new age requirement and increase the age verification requirement from 27 to 30 years.

Given that businesses are already adhering to County requirements, this amendment ensures our code is not in conflict with the County’s. Enforcement will focus on sales violations rather than individual possession.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AMENDING THE MAPLEWOOD CODE OF ORDINANCES, CHAPTER 34 – OFFENSES, ARTICLE I – IN GENERAL, SECTIONS 34-14 – SALE OF TOBACCO TO A MINOR; POSSESSION OF TOBACCO BY A MINOR, AND SECTION 34-15 – ELECTRONIC CIGARETTES/VAPORIZING PRODUCTS, TO CHANGE THE AGE OF MINOR TO PERSONS UNDER THE AGE OF TWENTY-ONE

WHEREAS, the City of Maplewood desires the city’s laws comply with those adopted by the State of Missouri and County of St. Louis.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. Chapter 34, Article I, Sections 34-14 and 34-15 of the Maplewood Code of Ordinances are hereby amended as follows:

Sec. 34-14. Sale of tobacco to a minor; possession of tobacco by a minor.

- (a) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Minor means a person under the age of ~~18~~ **twenty-one (21)** years.

- (b) *Prohibition of the sale of tobacco to a minor.*

- (1) No person shall sell or distribute any tobacco product or rolling papers to any ~~minor~~ **person under twenty-one (21) years of age**. This subsection shall not apply to the distribution by family members on property that is not open to the public.
- (2) A person selling tobacco products or rolling papers or distributing tobacco product samples shall require proof of age from a prospective purchaser or recipient if an ordinary person would conclude on the basis of appearance that such prospective purchaser or recipient may be under the age of ~~18~~ **twenty-one (21)** years. Reasonable reliance on proof of age or on the appearance of the purchaser or recipient shall be a defense to any action for a violation of this section. No person shall be liable for more than one violation of this section on any single day.
- (3) The owner of an establishment at which tobacco products or rolling papers are sold at retail or through vending machines shall prominently display in a conspicuous place at every display from which tobacco products are sold and on every vending machine where tobacco products are purchased a sign that shall:

- a. Contain in red lettering at least one-half inch high on a white background the following: “It is a violation of state law for cigarettes or other tobacco products to be sold to any person under the age of ~~18~~ **twenty-one (21)** years”; and
- b. Include a depiction of a pack of cigarettes at least two inches high defaced by a red diagonal diameter of a surrounding red circle, and the words “~~Under 18 years~~” “**Under 21.**”

(4) If a sale is made by an employee of the owner of an establishment in violation of this section, then the employee shall be guilty of an offense established herein. If a vending machine is in violation of this section, then the owner of the establishment shall be guilty of an offense established herein. If a sample is distributed by an employee of a company conducting the sampling, then such employee shall be guilty of an offense established herein.

(c) Prohibition of the purchase or possession of tobacco by a minor.

- (1) It shall be unlawful for any ~~minor~~ **person under twenty-one (21) years of age** to purchase, attempt to purchase or to possess any tobacco products or rolling papers.
- (2) It shall be unlawful for a ~~minor~~ **any person under twenty-one (21) years of age** to misrepresent that he has attained the age of ~~18~~ **twenty-one (21)** years for the purpose of purchasing or receiving tobacco product or rolling papers.

Sec. 34-15. Electronic cigarettes/vaporizing products.

*(b) Distribution of vaporizing products to or possession by persons ~~under 18~~ **under twenty-one (21) years of age prohibited:***

- (1) A person, either directly or indirectly by an agent or employee, or by a vending machine owned by the person or located in the person’s establishment, may not sell, offer for sale, give, or furnish any vaporizing products or any component to a person ~~under 18~~ **under twenty-one (21)** years of age.
- (2) Before selling, offering for sale, giving, or furnishing any vaporizing product, or any cartridge or component of any vaporizing product, to another person, the person selling, offering for sale, giving, or furnishing the vaporizing product shall verify that the person is at least ~~18~~ **twenty-one (21)** years of age by:
 - a. Examining from any person that appears to be under ~~27~~ **thirty (30)** years of age a government-issued photographic identification that establishes the person is at least ~~18~~ **twenty-one (21)** years of age or
 - b. For sales made through the internet or other remote sales methods, performing an age verification through an independent, third-party age

verification service that compares information available from public records to the personal information entered by the person during the ordering process that establishes the person is ~~18~~ **twenty-one (21)** years of age or older.

- (3) No ~~minor under 18~~ **person under twenty-one (21)** years of age shall possess any vaporizing product, buy any vaporizing product, or, in the furtherance or facilitation of obtaining any vaporizing product shall display or use a false or forged identification card or transfer, alter, or deface an identification card.

- (4) It is not a violation of this Act for a person ~~under 18~~ **under twenty-one (21)** years of age to purchase or possess a vaporizing product if the person under the age of ~~18~~ **twenty-one (21)** purchases or is given the vaporizing product from a retail seller of vaporizing products or an employee of the retail seller pursuant to a plan or action to investigate, patrol, or otherwise conduct a “sting operation” or enforcement action against a retail seller of any vaporizing product or a person employed by the retail seller of vaporizing products or on any premises authorized to sell vaporizing products to determine if vaporizing products are being sold or given to persons ~~under 18~~ **under twenty-one (21)** years of age if the “sting operation” or enforcement action is approved by the department of state police, the county sheriff, a municipal police department, the department of public health, or a local health department.

Section II. This ordinance shall be in full force and effect fifteen (15) days after passage and approval.

Passed this 11th day of February, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Approved this 11th day of February, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Memorandum



To: Mayor and City Council
From: Amber Withycombe, City Manager
Date: January 23, 2025
Re: **Election Sign Ordinance Amendment**

As discussed during the Council's January 14 work session, the City's Code of Ordinances addresses election signs under two separate provisions: the general temporary sign definition and Sec. 6-31(c)(3) governing residential yard signs. This structure has created confusion about display periods and requirements, particularly during school board elections.

The attached ordinance proposes amending the code to:

1. Create a specific election sign subsection under Sec. 6-72 (Permitted Temporary Signs)
2. Extend the permitted display period from 30 to 60 days before an election
3. Establish clear removal requirements (within 5 days post-election)
4. Set consistent size limitations (6 square feet in residential districts, 16 square feet in commercial districts)
5. Add election signs meeting these requirements to our permit exemption list

These changes would align our regulations with Richmond Heights' approach and create consistency across our shared MRH community.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AMENDING THE MAPLEWOOD CODE OF ORDINANCES, CHAPTER 6 – ADVERTISING, ARTICLE II. – SIGNS, DIVISION 1. – GENERALLY AND DIVISION 3. – PERMITTED TEMPORARY SIGNS, TO REVISE REGULATIONS FOR ELECTION SIGNS

WHEREAS, Chapter 6 of the city’s Code of Ordinances currently addresses election signs under multiple provisions creating confusion about display periods and requirements; and

WHEREAS, the City Council finds it would be in the best interests of the city to establish clear and consistent regulations for election signs.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. Chapter 6, Article II, Division 1, Section 6-29 Definitions, and Division 3, Section 6-72 Regulations of the Maplewood Code of Ordinances are hereby amended as follows:

Sec. 6-29. Definitions.

Temporary sign means a display sign, banner or other advertising device constructed of cloth, canvas, fabric, plastic, or other light temporary material with or without a structural frame, intended for display ~~for a period not to exceed 30 day, including decorative displays for holidays or public demonstrations.~~ **Unless otherwise specified in this article, temporary signs shall not be displayed for more than 30 days.**

Sec. 6-31. Permits.

(c) *Exempt signs.* The following signs are exempt from permit fees:

(6) Temporary election signs complying with the requirements of Sec. 6-72(8).

Sec. 6-72. Regulations.

(8) Election signs. Ground signs may be erected on private property during election season, subject to the following requirements:

- a. **Signs shall be erected no more than sixty (60) days prior to an election and must be removed within five (5) days after the election.**
- b. **Signs shall not exceed six (6) square feet in residential districts and sixteen (16) square feet in commercial districts.**
- c. **Signs shall not be erected in the public right-of-way.**
- d. **No permit shall be required for election signs meeting these requirements.**

Section II. This ordinance shall be in full force and effect immediately after passage and approval.

Passed this 11th day of February, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Approved this 11th day of February, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Memorandum



To: Mayor and City Council
From: Amber Withycombe, City Manager
Date: January 24, 2025
Re: City Manager's Report

Delinquent Business License Updates

Following our previous enforcement efforts regarding delinquent business licenses and Special Business District fees, I am writing to update Council on recent actions taken.

Our Community Resource Officers have issued citations to twenty-one (21) businesses currently operating without valid business licenses due to unpaid FY 2024-25 fees. These citations were issued after multiple notification attempts and opportunities for businesses to achieve compliance.

The complete list of businesses receiving citations is:

- All About Skin
- Before & After Shampoo Bar
- Blk Mkt Eats
- Cato
- Civitas Real Estate
- Dinan Real Estate
- Frame of Mind
- Good Nail Club
- Heather Roth Fine Art Photography
- Interior Investments of STL
- Jackson Hewitt Tax Service
- JC Beauty
- Kimberly Davis
- Mirelli Tuckpointing
- OMG Soccer
- Opex St. Louis
- Rebirth Salon
- Restorative Wellness
- Rivers Realty
- Sight & Sound Productions
- Sista Love by Kimmie

This enforcement action follows our previous round of citations issued in late 2024 to five businesses, and the business license revocation of Mape Vape LLC due to state sales tax license revocation.

Staff continues to work with cited businesses to achieve compliance while maintaining consistent enforcement of our licensing requirements. We remain available to work with business owners to establish payment plans when appropriate, while ensuring equitable treatment across all businesses operating in Maplewood.

We will continue to monitor compliance and keep Council informed of any significant developments or trends in business license enforcement. Please let me know if you have any questions about specific cases or our enforcement process.

2025 Legislative Session

Missouri's 103rd General Assembly convened on January 8. As in previous years, Maplewood has joined with Richmond Heights, Clayton, Brentwood, and Olivette to retain The Rhoads Company for legislative monitoring and advocacy services, with Maplewood's share being \$2,000.

I will attend the Missouri Municipal League legislative conference in Jefferson City on February 18, where I have scheduled meetings with our district representatives Senator May (4th District) and Representative Reed (83rd District). I have also arranged to meet with Representative Mackey regarding his One Saint Louis merger proposal.

The session is expected to address several other issues affecting municipalities, including:

- Property and income tax reduction initiatives
- Grocery sales taxes (again)'
- St. Louis City/County merger
- Initiative petition reform
- Crime prevention measures
- Implementation of Proposition A (minimum wage increase)

Staff will continue to monitor legislative developments through our partnership with The Rhoads Company and the Missouri Municipal League. I will provide updates to Council on bills of concern to our operations and interests.

One Saint Louis City/County Merger Proposal

I attended a January 24 informational town hall at the Center of Clayton regarding House Joint Resolution No. 27, introduced by Rep. Ian Mackey of District 99 (Clayton), which proposes merging St. Louis City and County into a unified "Metropolitan City of St. Louis" per the 2019 Better Together St. Louis proposal. Rep. Mackey's proposed legislation would put this decision before voters in November 2026 or a future special election.

Panel participants included Sen. Brian Williams of District 14 (St. Louis County), Clayton Mayor Michelle Harris, Rep. Nick Kimble of District 82 (St. Louis City), St. Louis University demographer Dr. Ness Sandoval, and former WashU Chancellor Mark Wrighton presenting varying opinions on the subject. Numerous St. Louis County municipal officials attended, offering alternative approaches to address regional fragmentation and operational inefficiencies.

As discussions continue, I encourage Council members to participate in future forums and share their perspectives. In my role as City Manager, I remain committed to exploring shared service and consolidation opportunities with neighboring municipalities to strengthen Maplewood's long-term financial sustainability.

I will keep Council updated on developments regarding this regional initiative.