



**REGULAR MEETING
OF THE
CITY COUNCIL
City of Maplewood, Missouri**

City Council Chambers, City Hall
7601 Manchester Road, Maplewood, MO 63143

**Tuesday, March 11, 2025
7:00 PM**

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Motion to Excuse Council Member(s)
5. Approval of the Council Agenda
6. Approval of February 25, 2025, City Council meeting minutes
7. Public Hearing
 - a. Application for a Full and Sunday Liquor by the Drink License for Robin Restaurant Group LLC at 7268 Manchester Road
8. Public Comment
9. Announcements
10. Unfinished Business:
 - a. Bill 6276 – Final Reading: Amending the 2024-2025 Fiscal Year Budget to increase the Proposition S budget for street and sidewalk improvements
11. New Business:
 - a. Approval of a Full and Sunday Liquor by the Drink License for Robin Restaurant Group LLC at 7268 Manchester Road
 - b. Resolution 25-6: Appointing DJ Howard to the Design & Review Board and establishing his term of office as expiring June 30, 2026

- c. Resolution 25-7: Appointing Gus Wimmer-Brown as an alternate to the Board of Adjustment and establishing his term of office as expiring June 30, 2030
- d. Resolution 25-8: Authorizing the City Manager to accept the bid from DSLR Pros in the amount of fourteen thousand eight hundred fifteen dollars (\$14,815) for the purchase of an M30T Drone
- e. Resolution 25-9: Authorizing the City Manager to accept the bid from Southern Bus and Mobility in the amount of one hundred twenty-five thousand four hundred forty-four dollars (\$125,444) for a 24-passenger bus
- f. Resolution 25-10: Authorizing the City Manager to accept the bid from BP Roofing in the amount of twenty thousand three hundred fifteen dollars (\$20,315) for the salt bin roof replacement at the Public Works Facility
- g. Resolution 25-11: Authorizing the City Manager to accept the bid from Merlo Plumbing in the amount of twenty-nine thousand one hundred three dollars (\$29,103) for the installation of two drinking fountains.
- h. Bill 6277 – First and Second Reading: Temporarily suspending enforcement of Chapter 12, Section 12-117 – Adoption of Property Maintenance Code, Section 302.4 – Weeds and Chapter 54, Section 54-56 – Cutting Required of the Code of Ordinances relating to the growth of grass or weeds to promote “No Mow April” from April 1 - 30, 2025, 2026, and 2027 in support of pollinators and wildlife habitat

12. Council and Staff Reports:

- a. Mayor’s Report
- b. Ward 1 Report
- c. Ward 2 Report
- d. Ward 3 Report
- e. City Attorney’s Report
- f. City Manager’s Report

13. Public Comment

14. Motion to hold a Closed Session pursuant to RSMo § 610.021 to discuss:

- a. Legal matters, including litigation and communications from the City Attorney [§ 610.021(1)];
- b. Real estate matters [§ 610.021(2)];
- c. Personnel matters [§ 610.021(3)] or employee matters [§ 610.021(13)];
- d. Specifications for competitive bidding and sealed bids and related documents [§ 610.021(11)];
- e. Sealed proposals and related documents or documents related to a negotiated contract [§ 610.021(12)]; and/or

- f. Personnel matters involving individually identifiable personnel records
[§ 610.021(13)]

15. Adjournment

Addressing the Council

Individuals wishing to speak during Public Hearings or Public Comment periods must sign in before the meeting and will be called to the podium when it is their turn. Each speaker has a three-minute time limit. Written comments may be emailed to cityclerk@maplewoodmo.gov by 12:00 PM (noon) on the meeting day. The Council will receive all emailed comments, but comments will not be read aloud during the meeting.

Accessibility Notice

The City of Maplewood is committed to making public meetings accessible to all residents. To request accommodations or assistance, please contact the Deputy City Clerk at cityclerk@maplewoodmo.gov or 314-646-3602, or Relay Missouri at 800-736-2966 (TTY). Please make your request at least 48 hours prior to the meeting to ensure appropriate arrangements can be made.

Virtual Access

Watch this meeting live or view previous meetings at www.youtube.com/@cityofmaplewood8819

Posted on March 7, 2025, at Maplewood City Hall and maplewoodmo.gov



RECORD OF PROCEEDING

Regular Meeting of The City Council City of Maplewood, Missouri

**City Council Chambers, City Hall
7601 Manchester Road, Maplewood, MO 63143**

**Tuesday, February 25, 2025
7:00 PM**

1. Call to Order: The meeting was called to order at 7:06 PM, with Mayor Greenberg presiding.

2. Pledge of Allegiance: The Pledge of Allegiance was recited.

3. Roll Call: The following members were present:

- Mayor Greenberg
- Council Member Coriell
- Council Member Faulkingham
- Council Member Homa
- Council Member Mattox

A quorum was present.

4. Motion to Excuse Council Member(s) Garcia and Page

Motion to Approve: Council Member Faulkingham

Seconded by: Council Member Homa

Outcome: The Council unanimously approved the motion.

5. Approval of the Council Agenda

Motion to Approve: Council Member Faulkingham

Seconded by: Council Member Homa

Outcome: The Council unanimously approved the agenda.

6. Approval of February 11, 2025, City Council Meeting Minutes

Motion to Approve: Council Member Faulkingham

Seconded by: Council Member Homa

Outcome: The Council unanimously approved the minutes.

7. Public Comment: None

8. Announcements

- City Manager Withycombe announced the annual Maplewood/Richmond Heights drive-through recycling event, funded by a grant from St. Louis County, is Saturday, March 1 from 9-12.

9. Presentations

a. A Resolution Honoring and Commending Spencer L. Giles on the occasion of his retirement after 25 years of service with the City of Maplewood. Mayor Greenberg presented Mr. Giles with a proclamation for his service to the City of Maplewood.

10. Unfinished Business

a. Bill 6275 – Final Reading: Cost Share Agreement for Deer Creek Greenway Trail

Motion to Approve: Council Member Faulkingham

Seconded by: Council Member Homa

Roll Call Vote:

- Council Member Coriell – Yes
- Council Member Faulkingham – Yes
- Mayor Greenberg – Yes
- Council Member Homa – Yes
- Council Member Mattox – Yes

Outcome: Bill 6275 was approved as Ordinance No. 6069

11. New Business

a. Resolution 25-5: National Opioid Settlement Participation

Motion to Approve: Council Member Faulkingham

Seconded by: Council Member Homa

Roll Call Vote:

- Council Member Coriell – Yes
- Council Member Faulkingham – Yes
- Mayor Greenberg – Yes
- Council Member Homa – Yes
- Council Member Mattox – Yes

Outcome: Resolution 25-5 was approved

b. Bill 6276 – First and Second Reading: Budget Amendment for Proposition S

First Reading:

- **Motion:** Council Member Faulkingham
- **Second:** Council Member Homa
- **Voice Vote:**

Ayes: Coriell, Faulkingham, Greenberg, Homa, and Mattox

Nays: None

Second Reading:

- **Motion:** Council Member Faulkingham
- **Second:** Council Member Homa
- **Voice Vote:**

Ayes: Coriell, Faulkingham, Greenberg, Homa, and Mattox

Nays: None

Outcome: The third and final reading will be held at the next meeting.

12. Council and Staff Reports

Mayor's Report: Mayor Greenberg participated in the Mid County Chamber Trivia Night

Ward 1 Report: No report

Ward 2 Report: No report

Ward 3 Report: Council Member Faulkingham will attend the National League of Cities Congressional City Conference in Washington D.C. from March 8-12. He will provide a report to the Council following the event.

City Attorney's Report: No report

City Manager's Report: City Manager Withycombe informed the Council that staff has begun a review of Chapter 38 of the City's Code of Ordinances. Some proposed changes are necessary to align with the Collective Bargaining Agreement with the Fire Department, while others are needed to comply with updated federal guidelines and support modernization efforts. The Council received an outline of the proposed changes along with the next steps that will be taken before implementation.

13. Public Comment: none

14. Motion to Hold a Closed Session Pursuant to RSMo § 610.021 to Discuss:

- a. Legal matters, including litigation and communications from the City Attorney [§ 610.021(1)]
- b. Real estate matters [§ 610.021(2)]
- c. Personnel matters [§ 610.021(3)] or employee matters [§ 610.021(13)]
- d. Specifications for competitive bidding and sealed bids and related documents [§ 610.021(11)]
- e. Sealed proposals and related documents or documents related to a negotiated contract [§ 610.021(12)]
- f. Personnel matters involving individually identifiable personnel records [§ 610.021(13)]

A Closed Session was not needed on this date.

15. Adjournment:

Motion to Adjourn: Council Member Faulkingham

Seconded by: Council Member Homa

Voice Vote: Approved

With no remaining matters to discuss, the meeting adjourned at 7:18 PM.

Certification

I certify that the above minutes are a true and accurate record of the City Council meeting held on **February 25, 2025.**

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk



PUBLIC HEARING NOTICE

Liquor License

The Maplewood City Council will hold a Public Hearing on Tuesday, March 11, 2025, at 7 pm in Council Chambers of City Hall at 7601 Manchester Road. The purpose of this hearing is to allow all interested parties to be heard concerning the following:

A request by Alec Schingel for a Full and Sunday Liquor License for Robin Restaurant Group LLC at 7268 Manchester Rd.

Speakers must attend in person and sign in to address the City Council. The public can watch live at youtube.com/@cityofmaplewood8819. Public comments may also be submitted to cityclerk@maplewoodmo.gov by 12:00 pm (noon) the day of the meeting. All written comments will be shared with the City Council before the meeting and become part of the public record.

In compliance with the Americans with Disabilities Act (ADA), reasonable accommodations will be provided upon request. To request an accommodation, please call City Hall at 314-645-3600 or use Relay Missouri at 1-800-736-2966 at least 48 hours before the meeting.

*Posted on February 14, 2025, at Maplewood City Hall and maplewoodmo.gov
Published on February 18, 2025 in the St. Louis Countian*

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AMENDING THE 2024-2025 FISCAL YEAR BUDGET TO INCREASE THE PROPOSITION S BUDGET FOR STREET AND SIDEWALK IMPROVEMENTS

WHEREAS, the City Council previously approved a budget of \$2,000,000 for Proposition S projects in the 2024-2025 fiscal year budget; and

WHEREAS, the City has identified additional street and sidewalk improvements needed throughout the City and has secured very advantageous pricing from its concrete contractor; and

WHEREAS, the expanded scope of work requires a budget increase to \$4,255,635 to complete the necessary improvements; and

WHEREAS, these improvements will construct, reconstruct, extend, repair, and improve city streets and sidewalks for the benefit of Maplewood residents.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. The City Council hereby appropriates additional revenue and amends the 2024-2025 Capital Improvement Fund Budget as follows:

The Capital Outlay Department (Division 0000) and line item number 43-0000-70002 Capital Outlay, is increased by \$2,255,635 from \$2,000,000 to \$4,255,635.00

TOTAL PROPOSITION S FUNDS: \$2,255,635

Section II. This ordinance shall be in full force and effect fifteen (15) days after its passage and approval.

Passed this 11th day of March, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Approved this 11th day of March, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Memorandum



To: Mayor and City Council
From: Tiffany Hyde, Resource Development and Public Engagement Manager
Date: March 3, 2025
Re: **Request for a Full and Sunday by the Drink Liquor License for Robin Restaurant Group LLC at 7268 Manchester Road**

Robin Restaurant, located at 7268 Manchester Road, has submitted a liquor license application for their new restaurant in Maplewood. This application is for a Full and Sunday by the Drink liquor license.

Please contact me with any questions, comments, or concerns regarding this matter.

received
2/11/2025
TCH

Kelly & Associates

License & Permit Compliance Specialists
3224 Locust St Ste 302
St. Louis, Missouri 63103

314/ 231-6777
Fax 314/231-6778
Info@KellyandAssociatesLLC.com

City of Maplewood
7601 Manchester Rd,
Maplewood, MO 63143

Enclosed is a liquor license application for Robin Restaurant Group LLC, 7268
Manchester Rd. Maplewood, MO 63143.

Your assistance is appreciated. If you need any additional information, please contact me
at info@kellyandassociatesllc.com.

Sincerely,

Annie Apken

Enclosure

- E. MALT LIQUOR BY THE DRINK - 5% OR WINES NOT IN EXCESS OF 14% ALCOHOL BY WEIGHT
 _____ To sell malt liquor containing alcohol over 3.2% but not more than 5% by weight at retail by the drink for consumption on the premises, where sold (includes light wines. \$ 52.50
- F. PACKAGED MALT LIQUOR OR LIGHT WINES (5% MALT LIQUOR)
 _____ To sell malt liquor containing over 3.2% but not more than 5% by weight in the original package at retail only, and not for consumption on the premises, where sold. \$ 22.50
- G. SUNDAY LIQUOR BY THE DRINK
 _____ To sell intoxicating liquor in excess of 5% percent by weight by the drink at retail for consumption on the premises (which shall include the right to sell non-intoxicating beer at retail by the drink for consumption on the premises) on Sundays between the hours of 9:00 a.m. and 12:00 midnight provided all requirements of state law are complied with. \$300.00
- H. MANUFACTURER SOLICITOR'S LICENSE
 _____ To sell intoxicating liquor containing not in excess of twenty-two percent (22%) of alcohol by weight and the privilege of selling to duly licensed wholesalers and soliciting orders for sale of intoxicating liquor containing not in excess of twenty-two percent of alcohol by weight, to, by or through a duly licensed wholesaler on the premises where sold. \$250.00
- I. ORIGINAL PACKAGE TASTING
 _____ To conduct wine, malt beverage and distilled spirit tasting on the licensed premises upon receipt of a special permit. \$ 25.00

Applicant hereby agrees that if a license is granted upon this petition, that applicant or any officer, agent, employee, or servant of applicant will not violate any provision of said Ordinance No. 4121 or of any amendments hereafter made to said ordinance, or any law of the State of Missouri or other ordinance of the City of Maplewood while in and upon the premises of the applicant herein described or knowingly allow any other person so to do.

Alec Shingel
 Printed Name of Applicant

[Signature]
 Signature

01/14/2025
 Date

Character References (3 Business and 3 Personal References):

A. Business Reference:

1. Matt Longueville, 1301 S. Vandeventer Ave St. Louis, MO 63110, 314-502-3215
(Name, address and phone of business associate)
2. Ben Poremba, 1641 Tower Grove Ave St. Louis, MO 63110, 314-662-0525
(Name, address and phone of business associate)
3. Rob Beirenbaum, 4901 Washington Blvd, Unit 1B St. Louis, MO 63108,
(Name, address and phone of business associate)

B. Personal References:

1. Jonathan Hanahan, 7312 Sutherland Ave St. Louis, MO 63119, 314-560-2636
(Name, address and phone)
2. Kim Brendel, 7309 Sutherland Ave St. Louis, MO 63119, 314-933-0359
(Name, address and phone)
3. Joseph Fitzgerald, 4269 Connecticut Street St. Louis 63116, 314-288-9539
(Name, address and phone)

Previous Employment, Ownership, or Management of Liquor Establishment to include names, addresses and dates:

<u>The Vandy</u>	<u>1301 S. Vandeventer Ave St. Louis, MO 63110</u>	<u>1/1/23 to 12/28/24</u>
(Name)	(Address)	(Dates)
<u>Stl Barkeep</u>	<u>1301 S. Vandeventer Ave St. Louis, MO 63110</u>	<u>6/1/22 to 12/28/24</u>
(Name)	(Address)	(Dates)
<u>Winslow's Table</u>	<u>7213 Delmar Blvd St. Louis, MO 63130</u>	<u>10/15/19 to 5/1/22</u>
(Name)	(Address)	(Dates)

SECTION III - GENERAL INFORMATION

1. Do you own, or rent, the premises for which you seek a license? Rent

2. What interest, if any, does the landlord have, directly or indirectly, in the business in which you intend to engage, if the license is granted? Explain:
None

3. Have you ever been employed by any person, partnership, or corporation that has a license suspended or revoked by the Supervisor of Liquor Control of the State of Missouri?
No
If so, give details: N/A

4. Has any license heretofore issued by the Supervisor of Liquor Control for the premises for which you seek a license ever been suspended or revoked by the Supervisor of Liquor Control?
No
If so, give details: N/A

5. Is there now employed, or do you expect to employ in the business to be licensed hereunder, any person who has been convicted of any crime?
No
If so, give details: N/A

6. Has there been issued to you within the past year a Retail Liquor Dealer's Federal Tax Stamp (RLD \$50.00) designating you or the premises for which you seek a license as a person or place for dealing in intoxicating liquor other than malt liquors?
No

7. Has there been issued to any other person within the past year a Retail Liquor Dealer's Federal Tax Stamp (RLD \$50.00) describing the place for which you seek a license as a place for dealing in intoxicating liquor other than malt liquors?
No

8. Have you or any member of your household or immediate family ever had any license issued by the Supervisor of Liquor Control for the State of Missouri or by the licensing authority of any other state or city, suspended or revoked?
No

9. Is there now employed or do you expect to employ in the business to be licensed hereunder any person who has at any time had a license from the Supervisor of Liquor revoked or suspended?
No
If so, give details: N/A

10. Have you or any member of your household or immediate family ever made application for a license from the Supervisor of Liquor Control which was denied?

No

If so, name the applicant, approximate date of denial, and details regarding same

N/A

11. Does your landlord now hold or has he ever held a license of any kind issued by the Supervisor of Liquor Control? No

12. Does the former owner of the business have any interest, either directly or indirectly in the business for which you seek a license? NO

If so, give details: N/A

13. State names of any person, firm or corporation that has advanced or will advance any money to you to purchase or operate the business for which you seek a license

Enterprise Bank and Trust Scott and Robin Schingel

Bengelina LLC

14. Have you any interest, directly or indirectly, in any brewery, winery, distillery, rectifying or blending plant, or wholesale liquor concentrate either as part owner, stockholder, agent or employee? No

If so, give details: N/A

15. State the name and address of any distiller, wholesaler, winemaker, brewer, or any other employee, officer or agent thereof who has or will have any financial interest, directly or indirectly, in the business for which you seek a license N/A

16. State the name of any distillery, wholesaler, winemaker, brewer, or any employee, officer or agent thereof who has loaned or who will, directly or indirectly, loan, give away, or furnish equipment, money, credit, or property of any kind to you, except ordinary commercial services, if any, as are permitted by the regulations of the Supervisor of Liquor Control:

N/A

17. State the name and residence of any person, firm or corporation, if any, who is interested or who will become interested, directly or indirectly, other than hereinabove set out, in the business for which you seek a license and the nature of such interest

N/A

Division of Alcohol & Tobacco Control
State of Missouri
1738 E. Elm, Lower Level
Jefferson City, MO 65101

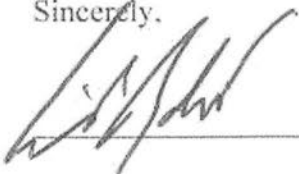
1/31/2025

Dear Supervisor of ATC,

Concordia Lutheran Church at 7291 Sarah St, Maplewood, MO 63143 has no objection to a Retail by the Drink and Sunday by the Drink liquor license being issued to Robin Restaurant Group, LLC at 7268 Manchester, Maplewood, MO 63143.

If you need any additional information, please contact Concordia Lutheran Church at 314-647-1215.

Sincerely,





No Match Notification

A statewide search of the identifiers below has revealed no criminal conviction or sex offender information on file. Fingerprints were not provided and thus the result of the search cannot be guaranteed.

Date of Search: 01/08/2025

Name (1): ALEC SCHINGEL

Name (2):

Name (3):

Date Of Birth: [REDACTED]

SSN: [REDACTED]

Control Number: 6997234

If you have any questions, please do not hesitate to contact our office at 573-526-6153.

Missouri State Highway Patrol
Criminal Justice Information Services Division
PO BOX 9500
Jefferson City, MO 65102

State of Missouri
Missouri Retail Sales License

Licensee:

License Issued: February 03, 2025

ROBIN RESTAURANT
7268 MANCHESTER RD
MAPLEWOOD, MO 63143-2438

ROBIN RESTAURANT GROUP LLC

MISSOURI ID: 30073936

The issuance of this license is contingent upon the licensee's compliance in all respects with the requirements in Chapter 144 RSMo, and the rules promulgated thereunder.

This license is valid until cancelled and surrendered by the licensee or revoked by the Director of Revenue.

This license must be prominently displayed in the place of business.

**LIQUOR CONTROL
COPY**

Trish Vincent
Director of Revenue

MISSOURI DEPARTMENT OF REVENUE
TAXATION DIVISION

This business is registered INSIDE the city limits of MAPLEWOOD in ST LOUIS COUNTY and you are liable to collect and remit all applicable state and local sales taxes.

Notice Number: 2052309075

TAXATION DIVISION
PO BOX 3666
JEFFERSON CITY, MO 65105-3666



Missouri
DEPARTMENT OF REVENUE

Telephone: 573-751-9268
Fax: 573-522-1265
E-mail: taxclearance@dor.mo.gov

ROBIN RESTAURANT GROUP LLC
7310 SUTHERLAND AVE
SAINT LOUIS, MO 63119-2849

DATE: 02/05/2025
VALID THROUGH: 05/06/2025

CERTIFICATE OF NO TAX DUE

MISSOURI ID: 30073936
Notice Number 2052454799

To Supervisor of Liquor Control: The Department of Revenue, State of Missouri, certifies the above listed taxpayer has filed all required returns and paid all sales, use, or withholding tax due, including penalties and interest, and does not owe any sales, use, and withholding tax, as of February 4, 2025. This review does not include returns that are not required to be filed as of this date or that have been filed but not yet processed by the Department.

This certificate is only for the purpose of obtaining a liquor license and is not pursuant to Section 144.150, RSMo.

This statement only applies to sales, use, and withholding tax due and is not to be construed as limiting the authority of the Director of Revenue to assess, or pursue collection of liabilities resulting from final litigation, default in payment of any installment agreement entered into with the Director of Revenue, any successor liability that may become due in the future, or audits or reviews of the taxpayer's records as provided by law.

THIS CERTIFICATE REMAINS VALID FOR 90 DAYS FROM THE ISSUANCE DATE.

TAXATION DIVISION

Memorandum



To: Mayor and City Council
From: Amber Withycombe, City Manager
Date: March 6, 2025
Re: **Board & Commission Vacancy Appointments**

The following board and commission vacancy appointments are presented for proposed Council action. The appointment of DJ Howard to the Design & Review Board was previously discussed at the February 25 Council work session. Additionally, I am recommending the appointment of an alternate to the Board of Adjustment.

As previously presented, Mr. Howard is a licensed Professional Engineer who recently moved to Maplewood and resides in Ward 1. He brings relevant experience as a business consultant and former tech start-up executive. Council expressed support for this appointment during the February 25 work session.

We also have an opportunity to appoint an additional alternate to the Board of Adjustment. Per state statute (RSMo 89.080), we can select up to two additional alternates. Adding another alternate will help address recent attendance challenges that have delayed important board business. The current alternate has been unresponsive to City communications for more than a year.

Gus Wimmer-Brown, a Maplewood resident, has been recommended by the Board chair and has applied for this position. Mr. Wimmer-Brown is a carpenter/general contractor with significant experience reading plans, understanding zoning requirements, and analyzing detailed information. As a business owner (Tischler Building Co.) with construction expertise, he will bring valuable practical knowledge to the Board of Adjustment.

Council is asked to approve both appointments at the March 11 meeting. While Mr. Howard's appointment was previously reviewed at the work session, Mr. Wimmer-Brown's appointment is presented without prior work session discussion due to the time-sensitive nature of pending Board of Adjustment business. Based on my outreach last fall, the City does not have any unplaced prior applicants who are still willing to serve.

Resolutions for these appointments are enclosed for your approval.

Boards and Commissions Application

Print

Del

Submitted by: DJ Howard

Submitted On: 2024 11 11 11:48:43

Submission IP: (66.190.131.147)

proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: City Council

Due Date: Open



City of Maplewood, MO
Boards and Commissions Application

Contact Information

* **First Name:**

DJ

* **Last Name:**

Howard

* **Address:**

2023 Bredell Ave

* **City:**

Maplewood

* **State:**

MO

* **Zip:**

63143

* **Email Address**

[REDACTED]

* **Primary Phone (numbers only)**

Other Phone (numbers only)

[REDACTED]

Ex. (123) 456-7890

Personal Information

Current Employer (optional)

Self Employed

Occupation (optional)

Professional Engineer

Work Phone (numbers only)

Ex. (123) 456-7890

* Are you a Maplewood resident?

Yes No

* Do you work for a Maplewood business?

Yes No

* Reason(s) for wanting to serve on a board or commission:

Recently moved into Maplewood. Would like to get involved

* What experience or qualifications do you have relating to the function of the board or commission?

Licensed Professional Engineer. Experienced business consultant. Previous Tech Start Up Executive.

* Do you currently hold, or have you previously held, any local, state, or federal government positions, appointments or office(s)?

Yes No

If you checked yes, please list date(s) and position(s) held.

List civic or community activities with which you have been involved.

Vice President of the Board at Columbia Airport, Sackman Field. Advisory Board Member South Tech High School.

If you would like to attach any documents or items that may be of interest to the Mayor or Council for the application review process, please do so below.

Choose File No file chosen

References

Please list two references. At least one reference needs to be a Maplewood resident who is familiar with your experience and abilities.

* Reference Name:

Scott O'Daniel

* Reference Email Address:

[Redacted]

* Reference Phone (numbers only):

[Redacted]

* Maplewood resident?

Yes No

* Reference Name

Tryanna Tandy

* Reference Email Address

[Redacted]

* Reference Phone (numbers only)

[Redacted]

* Maplewood resident?

Yes No

I am interested in serving on the following Board(s) or Commission(s):

(Please rank in order of preference, 1 being your most preferred board/commission.)

* Board of Adjustment and Housing Board of Appeals

1 ▼

* Civil Service Commission

5 ▼

*** Design & Review Board and Historic Preservation Commission**

1



*** Human Services Commission**

Not interested in serving on this board/commission.



*** Library Board**

Not interested in serving on this board / commission.



*** Parks & Recreation Commission**

4



*** Plan and Zoning Commission**

1



*** Special Business District Tax Advisory Commission**

4



Members of the SBD Tax Advisory Commission must be individuals who own property or operate as a municipally licensed business within the boundaries of the district.

*** Sustainability Commission**

Not interested in serving on this board / commission.



*** Have you read the duties and responsibilities of the board or commission for which you are applying?**

Yes No

*** Will you be able to attend the regular meetings of the boards and commissions to which you may be appointed?**

Yes No

By submitting this form, you affirm that the information contained in this application is true and accurate to the best of your knowledge and that you are the person named in the applicant section of this form. In addition, you acknowledge that upon receipt by the City, this form is a public record and its contents will be provided to anyone requesting a copy and that your name, street number/address will be made available to the public via the council meeting agenda, which is posted on the internet.

If you have any questions, please contact the City Clerk at (314) 646-3604 or cityclerk@cityofmaplewood.com.

*** Electronic Signature**

DJ Howard

*** Date**

11/11/2024

Format: MM/DD/YYYY

*** Email address**

[REDACTED]

This field is not part of the form submission.

RESOLUTION

R25-6

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, APPOINTING DJ HOWARD TO THE DESIGN & REVIEW BOARD AND ESTABLISHING HIS TERM OF OFFICE AS EXPIRING JUNE 30, 2026

WHEREAS, a vacancy exists on the Design & Review Board; and

WHEREAS, DJ Howard has expressed a willingness to serve in this capacity.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

DJ Howard is hereby appointed to the Design & Review Board for a term expiring June 30, 2026.

Passed this 11th day of March, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Passed this 11th day of March, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Boards and Commissions Application

Print Del

Submitted by: Gus Wimmer-Brown

Submitted On: 2025-02-28 21:48:35

Submission IP: 24.207.224.221 (172.31.28.23)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: City Council

Due Date: Open



City of Maplewood, MO
Boards and Commissions Application

Contact Information

* **First Name:**

Gus

* **Last Name:**

Wimmer-Brown

* **Address:**

3104 Walter Ave

* **City:**

Maplewood

* **State:**

MO

* **Zip:**

63143

* **Email Address**

-

* **Primary Phone (numbers only)**

Other Phone (numbers only)

Ex. (123) 456-7890

Personal Information

Current Employer (optional)

Self Employed

Occupation (optional)

residential remodeling

Work Phone (numbers only)

* Are you a Maplewood resident?

Yes No

* Do you work for a Maplewood business?

Yes No

* Reason(s) for wanting to serve on a board or commission:

I have an interest in serving my community

* What experience or qualifications do you have relating to the function of the board or commission?

I read and work off of plans and deal with code issues for a living.

* Do you currently hold, or have you previously held, any local, state, or federal government positions, appointments or office(s)?

Yes No

If you checked yes, please list date(s) and position(s) held.

List civic or community activities with which you have been involved.

If you would like to attach any documents or items that may be of interest to the Mayor or Council for the application review process, please do so below.

No file chosen

References

Please list two references. At least one reference needs to be a Maplewood resident who is familiar with your experience and abilities.

* Reference Name:

Patrick Jugo

* Reference Email Address:

* Reference Phone (numbers only):

* Maplewood resident?

Yes No

* Reference Name

Bill McDonald

* Reference Email Address

* Reference Phone (numbers only)

* Maplewood resident?

Yes No

I am interested in serving on the following Board(s) or Commission(s):

(Please rank in order of preference, 1 being your most preferred board/commission.)

* Board of Adjustment and Housing Board of Appeals

1



* Civil Service Commission

Not interested in serving on this board / commission.



*** Design & Review Board and Historic Preservation Commission**

Not interested in serving on this board / commission.



*** Human Services Commission**

Not interested in serving on this board/commission.



*** Library Board**

Not interested in serving on this board / commission.



*** Parks & Recreation Commission**

Not interested in serving on this board / commission.



*** Plan and Zoning Commission**

Not interested in serving on this board / commission.



*** Special Business District Tax Advisory Commission**

Not interested in serving on this board / commission.



Members of the SBD Tax Advisory Commission must be individuals who own property or operate as a municipally licensed business within the boundaries of the district.

*** Sustainability Commission**

Not interested in serving on this board / commission.



*** Have you read the duties and responsibilities of the board or commission for which you are applying?**

Yes No

*** Will you be able to attend the regular meetings of the boards and commissions to which you may be appointed?**

Yes No

By submitting this form, you affirm that the information contained in this application is true and accurate to the best of your knowledge and that you are the person named in the applicant section of this form. In addition, you acknowledge that upon receipt by the City, this form is a public record and its contents will be provided to anyone requesting a copy and that your name, street number/address will be made available to the public via the council meeting agenda, which is posted on the internet.

If you have any questions, please contact the City Clerk at (314) 646-3604 of cityclerk@cityofmaplewood.com.

*** Electronic Signature**

Gustav Wimmer-Brown

*** Date**

02/28/2025

Format: MM/DD/YYYY

*** Email address**

This field is not part of the form submission.

RESOLUTION

R25-7

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, APPOINTING GUS WIMMER-BROWN AS AN ALTERNATE TO THE BOARD OF ADJUSTMENT AND ESTABLISHING HIS TERM OF OFFICE AS EXPIRING JUNE 30, 2030

WHEREAS, Missouri State Statute RSMo 89.080 permits the City to appoint up to three alternates to serve on the Board of Adjustment when regular members are absent or disqualified; and

WHEREAS, Gus Wimmer-Brown has expressed a willingness to serve in this capacity.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Gus Wimmer-Brown is hereby appointed as an alternate to the Board of Adjustment for a term expiring June 30, 2030.

Passed this 11th day of March, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Passed this 11th day of March, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Memorandum



To: Mayor and City Council
From: Anthony Traxler, Assistant City Manager/Director of Public Works
Date: March 6, 2025
Re: Drone Purchase

The City seeks to purchase a multi-purpose drone to support operations across multiple departments. After consulting with other municipalities and researching available options, staff identified the DJI M30T Drone as suitable for the following uses:

- Police Department: Search and rescue, crime scene investigation, surveillance, and emergency response
- Fire Department: Rescue operations and fire scene assessment
- Community Development: Event documentation
- Building Department: Specialized inspections requiring aerial views

An RFP was published in the January 29, 2025 *St. Louis Countian* and sent directly to DSLR Pros, Drone Nerds, Drone Fly, and Covert Drones. The following bids were received:

1. DSLR Pros \$14,815
2. Drone Nerds \$15,089
3. Volatus Aerospace \$15,416
4. Adorama \$16,328

References for DSLR Pros were positive. Staff recommends accepting their low bid of \$14,815. Funding is available in the Capital Improvement Fund (2400 account), which has an approved budget of \$15,000 for purchase of this item.

ADDITIONAL CONSIDERATIONS

The Mayor has raised concerns regarding the DJI M30T being manufactured by a Chinese company. Staff has investigated this matter thoroughly and presents the following information for consideration.

Missouri House Bill 751 (the “Foreign Unmanned Aircraft Law”) has been introduced in the current legislative session but has not moved out of committee. If passed, this bill would prohibit public entities from purchasing drones manufactured by covered foreign entities, including those from China. It would also prohibit the use of state funds for such drones and, beginning May 1, 2027, prohibit public entities from operating drones manufactured by covered foreign entities. The legislation would allow the Director of Public Safety to waive these restrictions for certain purposes including criminal investigations.

City legal counsel has reviewed HB 751 and confirmed that the bill may not pass in its current

form. Even if passed, the City could use the drone for approximately two years (until May 2027). Additionally, the Director of Public Safety could potentially waive restrictions for criminal investigative purposes.

Staff research indicates that DJI is the industry standard for public safety drones. Local agencies, including Bridgeton PD, are currently purchasing DJI drones, and most local agencies exclusively use DJI drones. The only comparable U.S.-based alternative would be SkyDio X10/X10D systems, which with similar capabilities would cost in the low \$20,000s (exceeding our budget). These systems have some advanced features but inferior zoom capability compared to the M30T.

It should be noted that federal restrictions that prohibit defense agencies from purchasing Chinese-manufactured drones do not apply to state or municipal entities. Furthermore, restrictions placed on drone operations by volunteers for state agencies and coalitions do not apply to municipal employees.

RECOMMENDATION

Staff recommends proceeding with the DSLR Pros bid of \$14,815 for the DJI M30T drone based on:

1. Superior capabilities for the price
2. Widespread adoption by other local agencies
3. Ability to use the equipment for at least two years even if HB 751 passes
4. Potential for continued use after May 2027 through waiver provisions in the bill

The decision ultimately comes down to purchasing superior equipment that may have usage restrictions after May 2027 versus purchasing less capable equipment at a higher cost. Please contact me at (314) 646-3635 with any questions.



DSLIR *Pros*™

Intelligent Drone Solutions

Prepared by:

Manny M.

DSLIRPros.com

Manny@dslirpros.com

Ph. - 213-373-5387

Prepared for:

Officer Andy Bible

Maplewood Police Department


Quote ID: VJKZS-ZWEO4-6EVEZ-Y8VD3




Date Created: 01/31/2025




Matrice 30T Urban Scout Package


Name	Price	QTY	SKU	Subtotal
ESSENTIAL KIT				
DJI Matrice 30T + TB30*2 + DJI Care Basic	\$9,637.00	1	B-DJI-M30T-	\$9,637.00
DJI Matrice 30T + TB30*2 + DJI Care Basic			CB	
<ul style="list-style-type: none"> • 1x DJI Matrice 30T • 2x TB30 Intelligent Flight Battery • 1x BS30 Intelligent Battery Station • 1x DJI RC Plus • 1x DJI Pilot 2 • 1x Aircraft storage case • 1x DJI FlightHub 2 (3 month subscription) • 1x DJI Care Enterprise Basic (1 Year) 				


<input checked="" type="checkbox"/> Enterprise Virtual Assist (Promo) <p>To ensure that you are familiar with everything the M30T and M30 can do, we are now including a FREE 3 hour virtual training session with every M30 series drone that is purchased. Our experienced and knowledgeable instructor will walk you through the setup process and first flight to ensure that you can fly safely and confidently. (A \$399.00 Value)</p>	\$0.00	1	S-EVA-EUAS-PROMO	\$0.00
<input type="checkbox"/> DJI Enterprise Care Basic (M30T) Renew 2nd Year <p>DJI Enterprise Care Basic (M30T)</p>	\$679.00	1	V-DJI-M30T-CB	\$679.00
<p>CZI LP12 Spotlight & Loudspeaker 2-in-1 Payload for DJI Matrice 30 Drone</p> <p>The DJI M30 drone loudspeaker and spotlight all in one payload is powered by DJI Onboard SDK. It features a fluid design to reduce wind resistance. It packs in high performance in its small size (only 270g) with lighting distance up to 100 meters and effective sound distance up to 200 meters.</p> <p style="text-align: center;">S-NB-LS-SL-M30</p> 	\$1,899.00	1	S-NB-LS-SL-M30	\$1,899.00
<p>QZ-UAV FT30-P Two-stage Drop System for DJI M30/M30T</p> <p>QZ-UAV FT30-P Two-stage Drop System for DJI M30/M30T</p> <ul style="list-style-type: none"> • Compatible with DJI Matrice 30 drone • Based on DJI SDK, control the drop via the DJI pilot • quick-release design, easy to install • Max dropper weight 10Kg (for DJI M30 drone, no more than 500g) <p style="text-align: center;">S-NB-FT30-P</p>	\$649.00	1	S-NB-FT30-P	\$649.00

<p>GPC DJI Matrice 30 Series Case</p> <p>When you need your entire M30 mission kit, payloads and all, the GPC case for the Matrice 30 / M30T + packs it all in to one system. You have room for six TB30 batteries, compartments for the M30 upper payload, *GPC Micro SD Card Holder, *GPC LensPen MicroPro and other accessories. The case is wheeled and is carry-on size on most airlines. Proudly made in the USA.</p> <p style="text-align: center;">*Accessories Not Included* S-GPC-M30-CASE</p>	\$499.00	1	S-GPC-M30-CASE	\$499.00
<p>Matrice 30 Series Part 08 TB30 Intelligent Flight Battery</p> <p>S-DJI-TB30-BATT</p> 	\$329.00	6	S-DJI-TB30-BATT	\$1,974.00
<p>DJI CrystalSky/Cendence - WB37 Intelligent Battery</p> <ul style="list-style-type: none"> • Power Supply Intelligent Battery (Type: WB37-4920mAh-7.6V) • Intelligent Battery 4923 mAh LiPo • Charging DJI charger • Output Power 20 W (supplying power to DJI CS550 monitor), 12 W (without supplying power to monitor) • Charging Time About 2 hours and 24 minutes (using a 180 W charger) • Supply Power Time About 4 hours (only Master remote controller function enabled and without supplying power to monitor) <p style="text-align: center;">S-DJI-CS-CEN-INT-BATT</p> 	\$59.00	1	S-DJI-CS-CEN-INT-BATT	\$59.00
<p>Matrice 30 Series Part 09 1671 Propeller</p> <p>S-DJI-PRP-M30</p> 	\$49.00	2	S-DJI-PRP-M30	\$98.00


<p>Drone Landing Pad</p> <ul style="list-style-type: none"> • Lightweight and portable • 42-inch (3.5ft) diameter • Folds down to 16-inches • Easily visible from the air • Includes carrying bag and securing stakes <p>S-NB-LPAD</p> 	\$0.00	1	S-NB-LPAD	\$0.00
---	--------	---	-----------	--------


OPTIONAL ACCESSORIES
(Optional items will not reflect in total unless selected)

<p><input type="checkbox"/> DJI RC Plus - Second Operator Remote</p> <p>- The 7-inch widescreen DJI RC Plus with dual control mode is tailor-made for Enterprise users. IP 54 weather rated.</p> <p>S-DJI-RC-PLUS</p> 	\$1,600.00	1	S-DJI-RC-PLUS	\$1,600.00
--	------------	---	---------------	------------

<p><input type="checkbox"/> DJI RC Plus Strap Bracket Kit</p> <p>S-DJI-RC-PLUS-BK</p> 	\$39.00	1	S-DJI-RC-PLUS-BK	\$39.00
---	---------	---	------------------	---------

OPTIONAL SERVICES
(Optional items will not reflect in total unless selected)

<input checked="" type="checkbox"/> Firmware Upgrade Service - Activation of the product(s), upgrading to the latest available firmware, and delivered ready to fly. V-NB-FIRM-UPG  <small>FIRMWARE UPGRADE</small>	\$0.00	1	V-NB-FIRM-UPG	\$0.00
<input checked="" type="checkbox"/> FREE Lifetime Customer Care & Technical Support Via Phone, Email & Chat	\$0.00	1	B-LC-TS	\$0.00
<input checked="" type="checkbox"/> Enterprise Concierge Assist Our customer care team is here to make sure that your aftersales experience is as seamless as the original transaction. We will assist our clients through the Enterprise Care deductible process (if applicable) as well as any warranty or not warranty related issues. We're here to help facilitate your success! *** Normally a \$500 Service *** S-ECA-EUAS	\$0.00	1	S-ECA-EUAS	\$0.00
<input checked="" type="checkbox"/> Airdata Fleet Management + Streaming Bundle - 1 Drone (Free Trial) AirData is a fleet management and drone data platform that provides flight intelligence, advanced analytics, and maintenance recommendations to commercial pilots and drone program managers. This Airdata + Streaming bundle covers up to 1 drone and includes 20 hours of streaming capabilities. This service is only for 1 month, but can be renewed for an additional fee. \$84.00 Value V-AD-EELS-120	\$0.00	1	V-AD-EELS-120-FREE	\$0.00

<input type="checkbox"/> Airdata Fleet Management + Streaming Bundle - 1 Drone / 20 Hours AirData Enterprise (1 year) - Simple and intuitive fleet management - Get insights into your overall flight data - Remote live streaming available - Set alerts for maintenance services & safety concerns - Dashboard includes local weather & satellite info AirData Live Streaming Service (1 Year) - 1 user, 20 hrs/month	\$999.00	1	V-AD-EELS-120	\$999.00
<input type="checkbox"/> Pix4DReact - Perpetual Floating License <ul style="list-style-type: none"> Desktop application with floating license (1 device) Unlimited desktop processing. Personal support and upgrades included in the first 12 months (yearly extension 20% of licence price) One time payment. <p style="text-align: center;">V-PXR-P</p> 	\$1,999.00	1	V-PXR-P	\$1,999.00
SHIPPING & HANDLING				
Ground Shipping	\$0.00	1	V-NB-SHIP	\$0.00
*** Sales Tax applicable if shipping inside GA, IN, KS, MI, MN, NV, NC, OH, TN, UT, WI, CA, TX, FL or WA ***				

Subtotal **\$14,815.00**
Total **\$14,815.00**

Signatures

Again, we want to thank you for purchasing your equipment or services with DSLRPros.com. By signing below you agree to our terms and conditions and have read and understand the pricing provided. You also agree not to share the information & pricing provided in this document to anyone outside of your organization. <https://www.dslrpros.com/terms-of-use>

Signatures	
_____	_____
Signature	Date
_____	_____
Name	Title

RESOLUTION

R25-8

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID FROM DSLR PROS IN THE AMOUNT OF FOURTEEN THOUSAND EIGHT HUNDRED FIFTEEN DOLLARS (\$14,815) FOR THE PURCHASE OF A DRONE

WHEREAS, the City desires to purchase a drone for use by all city departments; and

WHEREAS, an RFP seeking bids was duly advertised and opened on February 18, 2025; and

WHEREAS, four (4) responsive bids were received and evaluated; and

WHEREAS, DSLR Pros submitted the lowest bid in the amount of \$14,815; and

WHEREAS, DSLR Pros' references were complimentary.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

The City Manager is hereby authorized to accept the bid of DSLR Pros in the amount of fourteen thousand eight hundred fifteen dollars (\$14,815) for the purchase of an M30T Drone.

Passed this 11th day of March, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Approved this 11th day of March, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Memorandum



To: Mayor and City Council
From: Jason Watkins, Superintendent of Public Works
Date: March 5, 2025
Re: **PARC Bus Replacement (24-passenger)**

On February 3, 2025, a request for bids was published in *The Countian* for a new 24-passenger bus to replace our existing 2006 model. The bus serves dual purposes: transporting senior citizens to grocery stores, medical appointments, and special events, as well as transporting children participating in PARC recreation programs. The request for bids was also directly emailed to Southern Bus and Mobility, Midwest Transit and Equipment, and Central States.

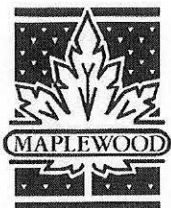
Bids were publicly opened on February 20, 2025, with five companies submitting proposals ranging from \$117,730 to \$128,800. After careful evaluation, only Southern Bus and Mobility fully met all specified requirements, including the requested E450 chassis and Diamond Bus body.

While Southern Bus and Mobility did not submit the lowest bid, they were the only vendor to comply with all specifications. Additionally, they are locally owned and operated in the St. Louis area, have worked successfully with the City in the past, and have previously serviced both PARC buses.

BUS BID BREAKDOWN					
Company	Price	2026 Chassis	E450	Diamond Body	Other Comments
Technology International Inc.	\$125,345.00		x		VIP 2500 body quoted, not VIP 2800 body requested.
Midwest Transit & Equipment	\$118,707.00	x	x		Starcraft Bus body quoted, not Diamond Bus body.
Masters Transportation	\$128,800.00	x	x		Forrest River Bus body quoted, not Diamond Bus body.
Southern Bus & Mobility	\$125,444.00	x	x	x	Met all specifications.
Central States Bus	\$123,600.00	x	x		Eldorado Bus body quoted, not Diamond Bus body.
Nassau Trading Inc.	\$117,730.00		x		VIP 2500 body quoted not VIP 2800 body requested. 2024 chassis quoted, not a 2026 chassis.

The approved budget for this purchase is \$150,000 from the half-cent Parks and Stormwater account, making the recommended purchase of \$125,444 well within our budget allocation. The delivery date will be determined after order confirmation, with the vehicle likely arriving in the next fiscal year (FY 2025-2026). We will adjust this year's budget forecast and next year's budget allocation accordingly to reflect this timing.

A resolution requesting City Council approval for this purchase is attached. If you have any questions, comments, or concerns regarding this matter, please contact me at 314-647-8633.



**City of Maplewood Request for Bid
24 Passenger Bus**

Submit this bid form in a sealed envelope marked "24 PASSENGER BUS" and deliver to Maplewood City Hall, 7601 Manchester Road, before 10:00 a.m. on Thursday, February 20, 2025.

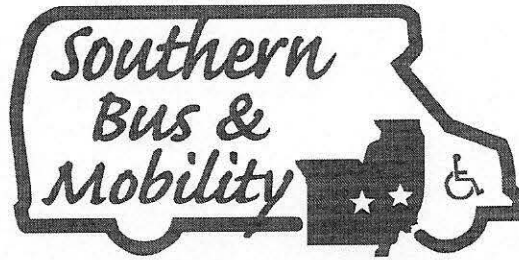
Bid Amount	\$ 125,444.00
Name of Firm	Southern Bus and Mobility
Address of Firm	80 South Hwy Dr. Valley Park, MO 63088
Telephone Number	636-825-0700
Contact Person	Shane Colonius
Email Address	scolonius@southernbusandmobility.com

Signature of Bidder: Shane Colonius Date: 2-20-25

By signature affixed above, bidder certifies this bid is made without any previous understanding, agreement or connection with any person, firm, or corporation making a bid for the same work or supply of the same items and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action. The bid submitted above includes the cost of all items described in the specifications.

12950 Koch Lane
 PO Box 37
 Breese, IL 62230

phone (618) 526-4131
 toll-free (877) 526-4131
 fax (618) 526-4585



80 South Highway Drive
 Valley Park, MO 63088
 (St. Louis I-44 & Highway 141)

phone (636) 825-0700
 toll-free (866) 327-1600
 fax (636) 825-0701

February 20, 2025

Toney Lewis
 Fleet Manager
 City of Maplewood
 Maplewood, MO
 Public works
 Phone:314-941-1976
 E-Mail: w-lewis@cityofmaplewood.com

We are pleased to quote on a new 2026 Ford E-450 Diamond Coach VIP2800 24 passengers bus as per the attached bid specifications. Capacities do not include the driver seat.

CHASSIS SPECIFICATIONS

X	176" Wheelbase
X	7.3L V-8 gasoline engine
X	Engine oil cooler
X	6 Speed automatic transmission with overdrive
X	External transmission oil cooler
X	Driveshaft guards
X	14,500 lb. GVWR
X	4.10 – 1 axle ratio
X	Heavy duty radiator
X	Dual rear wheels
X	LT225/75R16E 10 ply all season radial tires
X	4-wheel disc brakes with 4-wheel anti-lock brake system
X	Dual batteries
X	55 gallon Fuel Tank
X	HD alternator 240 amp
X	Front and rear shock absorbers
X	Front and rear stabilizer bars
X	Power steering
X	Intermittent windshield wipers with electric washers
X	In dash heater, defroster and A/C
X	Driver information center includes: fuel range, average speed, oil life monitor, fuel used, ice warning, engine hours, average fuel economy, tachometer, and maintenance reminders
X	Coolant, temperature and oil pressure gauges
X	Voltmeter
X	Tilt wheel
X	Cruise control
X	Ford in-dash AM/FM/ stereo with clock, front and rear speakers
X	Chrome front bumper and grille
X	Front license plate bracket
X	Drivers dome light

X	Tinted windshield and front door glass
X	Driver's storage console over engine compartment with cup holders
X	7" x 9" flat and 3" x 6-1/2" heated and remote convex rearview mirrors
X	Driver's door with roll up window and door lock
X	Driver's high-back reclining Sport seat with back support and arm rest and seat belt
X	Driver's sun-visor
X	Driver's air bag
X	10" Diamond plated aluminum driver's running board
X	Timbren soft rear suspension system
X	5 year or 60,000 mile power train warranty (whichever comes first)
X	3 year or 36,000 mile bumper to bumper chassis warranty
X	3 year or 36,000 mile 24 hour road assistance
VIP2800 BUS BODY SPECIFICATIONS	
X	75" Interior headroom
X	92" Interior width
X	96" Exterior width
X	Transition safety window in front of entrance door
X	Aerodynamic fiberglass front bulkhead cap
X	Bus body meets FMVSS 220 (school bus roll-over protection)
X	Bus body meets FMVSS 210 (side impact crash protection)
X	Durable fiberglass honeycomb body construction with exterior gel-coat for a high gloss finish.
X	All bolts, nuts, washers & exposed linkages are zinc plated, cadmium plated or phosphate coated to prevent corrosion
X	1 ½" Fiberglass insulation in roof, sides and rear
X	Fiberglass front and rear roof caps
X	Bus body will be completely undercoated
X	Steel ant-ride rear bumper
X	Circuit control board mounted above driver for easy access
X	Body circuit relay disconnect
X	Color and number coded wiring harnesses protected by wire loom covers
X	8" interior rearview convex mirror
X	Driver's dome light on separate switch
X	Switch panel right of driver for easy access
X	Interior LED dome lights for passengers
X	80" x 36" Tinted double leaf ELECTRIC entrance door dedicated for passengers. Entrance door frame is aluminum with full length glass panels. Entrance door will enclosure is a reinforced, gel-coated, composite door frame that will not rust.
X	Two step step-well dedicated for passengers
X	Exterior entrance door light for passengers
X	Step-well light
X	LH Stainless steel assist rail at entrance steps for passengers
X	RH angled stainless steel assist rail at entrance steps that runs all the way up step-well for passengers
X	Stainless steel stanchions & guard rails with modesty panels in front of passenger seats
X	Gray ABS smooth (easy to clean) side and rear walls
X	Gray fabric on ceiling and ceiling to wall joints
X	Tinted passenger bay windows. Window frames are completely sealed, so water cannot get between interior and exterior walls. Water getting between walls when windows leak causes interior and walls to rust and corrode.
X	Emergency exits to meet all FMVSS
X	Floor cross members consist of 1 ½" 11 gauge steel tubing
X	¾" exterior grade plywood sub-floor

X	Gray Gerffloor commercial grade non-slip floor covering covered up the wall
X	(24) Freedman mid back rigid passenger seats with level 1 vinyl upholstery
X	US Arm black molded flip up aisle side armrest on all aisle side passenger seats
X	Non- retractable seat belts on all passenger seats
X	2 70,000 BTU rear heaters
X	100,000 BTU rear Super A/C system with dual compressors, skirt mounted condenser, and rear evaporator.
X	Rear LED brake, tail, turn signal and back up lights
X	Rear LED center high mounted brake light
X	Safety package: Fire extinguisher, first aid kit, emergency roadside reflector kit
X	Kubota electric key switch for entrance door
X	Back-up alarm
X	Backup camera mounted in windshield
X	Stainless steel wheel liners with lock nuts
X	Diamond plated drivers entrance step
X	3 year, 36,000 mile (whichever comes first) bumper to bumper body warranty
X	The warranty period with respect to the main body structural components of your Diamond Coach unit extends five (5) years from the date when the unit is delivered to you or until the unit has been driven 100,000 miles, if sooner.

Price for one new van per the attached specifications FOB Valley Park, MO for the sum of **\$125,444.00**

Terms:

- The price listed above is contingent upon customer having an active Ford Government fleet number.
- The price listed above does not include license or title fees.
- The price listed above does not include lettering or graphics.
- The price listed above includes delivery.

Accepted/Date

Shane Colonius
Shane Colonius, Sales Rep
Southern Bus & Mobility

RESOLUTION

R25-9

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID OF SOUTHERN BUS AND MOBILITY IN THE AMOUNT OF ONE HUNDRED TWENTY-FIVE THOUSAND FOUR HUNDRED FORTY-FOUR DOLLARS (\$125,444.00) FOR A 24-PASSENGER BUS

WHEREAS, the City desires to replace the current PARC Shuttle Bus purchased in 2006; and

WHEREAS, bids were duly advertised and publicly opened on February 20, 2025, at 10:00 am in the City Council Chambers; and

WHEREAS, five (5) responsive bids were received and evaluated; and

WHEREAS, Southern Bus and Mobility submitted the lowest bid in the amount of \$125,444.00; and

WHEREAS, Southern Bus and Mobility has worked successfully with the City in the past.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI AS FOLLOWS:

The City Manager is hereby authorized to accept the bid from Southern Bus and Mobility in the amount of one hundred twenty-five thousand four hundred forty-four dollars (\$125,444.00) for a 24-passenger bus.

Passed this 11th day of March, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Approved this 11th day of March, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Memorandum



To: Mayor and City Council
From: Jason Watkins, Superintendent of Public Works
Date: March 5, 2025
Re: **Salt Bin Roof Replacement**

On February 18, 2025, a request for bids was published in *The Countian* seeking a contractor to replace the salt bin roof located at the Public Works Facility, 2385 Maplewood Commons Drive. The request for bids was also directly emailed to The Flat Roof Company, Bade Roofing, and St. Louis Roofing Company.

Bids were publicly opened on March 4, 2025, with four submissions received:

<u>Company</u>	<u>Total</u>
BP Roofing	\$20,315.00
Roady Exteriors LLC	\$25,600.00
Bade Roofing	\$41,124.00
Lakeside Roofing Co.	\$34,554.00

BP Roofing submitted the lowest bid at \$20,315.00, which is \$5,285.00 (20%) lower than the next lowest bidder. They have previously completed projects for the City satisfactorily and have demonstrated both quality workmanship and reliable service. Their familiarity with our facilities positions them well for this project.

The overall budget for the project is \$30,600. The project will be funded from two sources:

- 66.7% (\$13,550.10) from the Capital Improvements account
- 33.3% (\$6,764.90) from the half-cent Parks and Stormwater account

A resolution requesting City Council approval for this contract is attached. Upon approval, staff will coordinate with BP Roofing to finalize the contract and establish a construction schedule.

If you have any questions, comments, or concerns regarding this matter, please contact me at 314-647-8633.



**City of Maplewood Request for Bid
Salt Bins Roof Replacement**

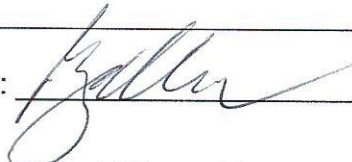
Submit this bid form in a sealed envelope marked "SALT BINS ROOF REPLACEMENT" and deliver to Maplewood City Hall, 7601 Manchester Road, before 10:00 a.m. on TUESDAY, MARCH 4, 2025.

Bid Amount	\$ 20,315
Plywood Cost Per Sq. Ft.	\$ 2.15
Name of Firm	BP Roofing
Address of Firm	4678 N State Rt 157 Edwardsville IL
Telephone Number	618-979-5791
Contact Person	Brad Pulliam
Email Address	b-pulliam@yahoo.com

References: Please provide the name and contact information for two current customers.

#1 Gateway Regional Medical Center - Bob Mackel
618-410-0688

#2 East St. Louis Housing Authority 618-646-7100

Signature of Bidder:  Date: 2-26-25

By signature affixed above, the bidder certifies this bid is made without any previous understanding, agreement or connection with any person, firm, or corporation making a bid for the same work or supply of the same items and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action. The bid submitted above includes the cost of all labor, materials and equipment necessary to complete all work described in the plans and specifications or to furnish all items described in the specifications.

RESOLUTION

R25-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID OF BP ROOFING IN THE AMOUNT OF TWENTY THOUSAND THREE HUNDRED FIFTEEN DOLLARS (\$20,315) FOR THE SALT BIN ROOF REPLACEMENT AT THE PUBLIC WORKS FACILITY

WHEREAS, the City desires to replace the salt bin roof at the Public Works Facility; and

WHEREAS, bids were duly advertised and publicly opened on March 4, 2025, at 10:00 am in the City Council Chambers; and

WHEREAS, four (4) responsive bids were received and evaluated; and

WHEREAS, BP Roofing submitted the lowest bid in the amount of \$20,315; and

WHEREAS, BP Roofing has worked successfully with the City in the past.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI AS FOLLOWS:

The City Manager is hereby authorized to accept the bid from BP Roofing in the amount of twenty thousand three hundred fifteen dollars (\$20,315) for the salt bin roof replacement at the Public Works Facility.

Passed this 11th day of March, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Approved this 11th day of March, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Memorandum



To: Mayor and City Council
From: Jason Watkins, Superintendent of Public Works
Date: March 5, 2025
Re: **Water Fountain Installations at Lindbergh Park and Deer Creek Park**

On February 18, 2025, a request for bids was published in *The Countian* seeking a contractor to remove two existing water fountains and install new ones with bottle fillers (previously purchased by the City) at Lindbergh Park near the Community Garden and at Deer Creek Park’s South Pavilion. The request for bids was also directly emailed to Merlo Plumbing, Bieg Plumbing, and Maplewood Plumbing.

Bids were publicly opened on March 4, 2025, with only one submission received:

<u>Company</u>	<u>Total</u>
Merlo Plumbing	\$29,103

Merlo Plumbing is recommended for this project based on their qualifications and past performance. They currently serve as the City’s plumbing repairs contractor and have successfully completed several municipal projects. Their familiarity with our facilities and consistent quality of work makes them well-suited for this installation.

The project budget is \$30,000, allocated from the half-cent Parks and Stormwater Capital account. The bid of \$29,103 is within budget.

A resolution requesting City Council approval for this contract is attached. Upon approval, staff will coordinate with Merlo Plumbing to finalize the installation schedule.

If you have any questions, comments, or concerns regarding this matter, please contact me at 314-647-8633.



**City of Maplewood Request for Bid
Park Fountains Installation**

Submit this bid form in a sealed envelope marked "PARK FOUNTAINS" and deliver to Maplewood City Hall, 7601 Manchester Road, before 10:00 a.m. on TUESDAY, MARCH 4, 2025.

Bid Amount	29,103.00
Name of Firm	Merlo Plumbing
Address of Firm	11041 gravois Ind. Ct. St. Louis MO 63128
Telephone Number	314-843-1000
Contact Person	Matt Hodges
Email Address	mhodges@merloplumbing.com

References: Please provide the name and contact information for two current customers.

#1 The City of Des Peres James Lewis
314 835 0159

#2 The City of St Louis County
Tim Shea 314-333-2709

Signature of Bidder: Matt Hodges Date: 3/3/25

By signature affixed above, bidder certifies this bid is made without any previous understanding, agreement or connection with any person, firm, or corporation making a bid for the same work or supply of the same items and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action. The bid submitted above includes cost of all labor, materials and equipment necessary to complete all work described in the plans and specifications or to furnish any and all items described in the specifications.

M P MERLO PLUMBING CO., INC.

11041 Gravois Industrial Court St. Louis, Missouri 63128 314.843.1000 / 314.843.1800 Fax

visit us online at www.merloplumbing.com

QUOTATION AND AGREEMENT

City of Maplewood Park Fountains
Project address
7830 Edgebrook In. and 7749 Lindbergh dr.
Maplewood MO, 63143

Date: 3/3/25

Attn: Jason Watkins
Phone 314-645-3600
Email jwatkins@maplewoodmo.gov

WE HEREBY SUBMIT OUR BUDGET PROPOSAL TO DO THE FOLLOWING:

Remove old water fountains and ground hydrants. Install a drain system that will require no future maintenance. Install a hookup to blow out the fountain during winter season. Pour a concrete pad for the fountains to sit on. Backfill, seed and straw dig sites. Install the provided fountains. Install a provided hose bib on the side of the fountains. All job debris will be hauled away.

THIS WORK SHALL BE PERFORMED COMPLETE FOR THE SUM OF \$29,103.00

Notes: Excluded, overtime. The water fountains.

City Of Maplewood

BY: _____

DATE: _____

MERLO PLUMBING CO., INC.

BY: 
Matthew Hodges, Estimator

DATE: 3/3/25

PLEASE SIGN AND RETURN WHITE COPY TO OUR OFFICE
Merlo Plumbing Company Thanks You for the opportunity to provide this proposal.
If acceptable, please sign and return a copy to our office.
This quotation is good for a period of 30 days.

RESOLUTION

R25-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID OF MERLO PLUMBING IN THE AMOUNT OF TWENTY-NINE THOUSAND ONE HUNDRED THREE DOLLARS (\$29,103) FOR THE INSTALLATION OF TWO DRINKING FOUNTAINS

WHEREAS, the City desires to install new drinking fountains with bottle fillers at Lindbergh Park and Deer Creek Park; and

WHEREAS, bids were duly advertised and publicly opened on March 4, 2025 at 10:00 a.m. in the City Council Chambers; and

WHEREAS, one (1) responsive bid was received and evaluated; and

WHEREAS, Merlo Plumbing submitted a bid in the amount of \$29,103; and

WHEREAS, Merlo Plumbing has worked successfully with the City in the past.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI AS FOLLOWS:

The City Manager is hereby authorized to accept the bid from Merlo Plumbing in the amount of twenty-nine thousand one hundred three dollars (\$29,103) for the installation of two drinking fountains.

Passed this 11th day of March, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Approved this 11th day of March, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Memorandum



To: Mayor and City Council
From: Amber Withycombe, City Manager
Date: March 6, 2025
Re: **Temporary suspension of enforcement of Code of Ordinances related to vegetation height for “No Mow April” 2025**

I am pleased to report that last year’s inaugural “No Mow April” initiative was a success, with 47 households registering to participate. No Mow April is a conservation initiative that encourages residents to refrain from frequent lawn mowing throughout April. This practice creates habitats and provides essential resources for bees and other early-season pollinators, which is particularly significant in urban areas where floral resources are often scarce.

The City will join several other municipalities in this initiative by:

1. Suspending enforcement of regulations regarding long grass from April 1-30 in 2025, 2026, and 2027
2. Limiting city mowing to areas that require it for specific recreational and sports activities
3. Offering yard signs to registered participants for a nominal fee of \$7 per household

While participation remains voluntary, we are encouraging registration to help assess interest and provide support to participating property owners in case of neighbor complaints. Registration is available at <https://cityofmaplewoodmo.rja.revize.com/forms/8351>. Registered participants can obtain a No Mow April yard sign for \$7 at Maplewood City Hall during regular business hours, Monday through Friday, from 8:30 am to 5:00 pm.

Following the conclusion of the April 2027 program, staff will conduct a comprehensive evaluation of the three-year initiative to determine its efficacy and make recommendations to Council regarding continuation, modification, or discontinuation of the program. This evaluation will consider ecological benefits, participation rates, community feedback, and any challenges encountered during implementation.

Please review the attached ordinance, which amends the City’s vegetation height regulations for the months of April 2025, 2026, and 2027.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, TEMPORARILY SUSPENDING ENFORCEMENT OF CHAPTER 12, SECTION 12-117 – ADOPTION OF PROPERTY MAINTENANCE CODE, SECTION 302.4 – WEEDS AND CHAPTER 54, SECTION 54-56 – CUTTING REQUIRED OF THE CODE OF ORDINANCES RELATING TO THE GROWTH OF GRASS OR WEEDS TO PROMOTE “NO MOW APRIL” FROM APRIL 1 – 30, 2025, 2026, AND 2027 IN SUPPORT OF POLLINATORS AND WILDLIFE HABITAT

WHEREAS, the City of Maplewood recognizes April as a critical month for early-season pollinators that depend on flowering plants in urban areas; and

WHEREAS, limiting lawn mowing during April creates habitats and resources for bees and other pollinators where floral resources are often scarce; and

WHEREAS, Chapter 12, Section 12-117, Section 302.4, and Chapter 54, Section 54-56, of the Code of Ordinances limit grass and weed height to twelve (12) inches; and

WHEREAS, the City’s “No Mow April” initiative in 2024 successfully preserved pollinator habitats while maintaining community participation.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAPLEWOOD, MISSOURI, AS FOLLOWS:

Section I. The City shall suspend enforcement of grass and weed height restrictions from April 1 through April 30 in 2025, 2026, and 2027, allowing property owners to voluntarily delay or minimize mowing during these periods.

Section II. The Public Works Department shall limit mowing of City property during April in 2025, 2026, and 2027, except for active recreation spaces and playing fields.

Section III. City staff shall encourage program registration to assess participation and provide support in case of neighbor complaints and may offer yard signs for participants at a nominal fee.

Section IV. The City shall evaluate the efficacy and impact of the “No Mow April” program following the 2027 implementation to determine whether to continue, modify, or discontinue the program for future years. The evaluation shall consider ecological benefits, community participation rates, and resident feedback.

Section V. This ordinance shall be in full force and effect immediately after its passage and approval.

Passed this 25th day of March, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Approved this 25th day of March, 2025

Barry Greenberg, Mayor

Attest:

Tanya Bohlken, Deputy City Clerk

Memorandum



To: Mayor and City Council
From: Amber Withycombe, City Manager
Date: March 6, 2025
Re: **City Manager's Report**

Municipal Election Information

The municipal election will take place on Tuesday, April 8, 2025. Please note that due to the election falling on a regularly scheduled City Council meeting night, the Council's April 8 meeting will be conducted via Microsoft Teams. Details will be available on the City's website and emailed to Council Members.

Voters will elect one City Council member from each ward for a three-year term:

- Ward 1: No candidate filed. The individual with the most write-in votes will be elected. (Write-in candidates do not need to file with the St. Louis County Board of Elections when no regular candidate has filed.)
- Ward 2: Eric Page
- Ward 3: Nicholas A. Homa

Polling hours are 6:00 am to 7:00 pm, and voters may cast ballots at any polling place in St. Louis County, including Maplewood City Hall.

In-person no-excuse absentee voting will be available at the Board of Elections offices (725 Northwest Plaza Dr.) from March 25 through April 7, 2025. Early voting is **not** available at City Hall.

Successful candidates will be sworn in at the Council's April 22 meeting. We will also celebrate Council Member Coriell's service that evening.

Spring Ward Meetings

Please note the following ward meetings scheduled for Spring 2025:

- Ward 1: April 12 at 10 AM – Lindbergh Park
- Ward 2: April 26 at 10 AM – Ryan Hummert Park
- Ward 3: May 10 at 10 AM – Central Park

Key city staff will be in attendance at each ward meeting, including the City Manager and a Police Department representative. This will ensure residents have access to administrative and public safety information during these community discussions.

As a reminder, the City has implemented new ward-specific email communications. Residents can now sign up at https://www.maplewoodmo.gov/government/mayor_and_city_council/ward_meetings.php to receive updates specific to their ward. Information is sent as it becomes available, with no set schedule. This new feature allows for more targeted community engagement and improved information sharing.

During your Ward meetings, please encourage residents to sign up for these communications by visiting the City's website and selecting their specific ward.

Board and Commission 2025 Application Period

Maplewood residents and employees of Maplewood businesses are invited to apply for seats on the City's boards and commissions for terms beginning July 1, 2025. Current members with terms expiring on June 30 are also encouraged to reapply to continue their service.

- Application Deadline: Monday, May 5, 2025 by 5:00 pm
- Council Review: All applications will be discussed at the Council work session on Tuesday, May 13, 2025
- Appointment Date: Appointments will be made at the regular Council meeting on Tuesday, May 27, 2025
- Term Start: July 1, 2025

Interested applicants can visit the City's website for information about each commission, meeting schedules, and to access the online application form:

https://cms7.revize.com/revize/cityofmaplewoodmo/government/boards_and_commissions/index.php

Candidates are encouraged to contact me at awithycombe@maplewoodmo.gov or 314-646-3603 if they have questions.

Social Services Program Update

As detailed on the attached annual report, Audrey Culberson, the City's shared Social Services Coordinator with Richmond Heights, provided assistance to 118 residents from Maplewood and Richmond Heights in 2024, including 65 new residents, 30 returning residents, and 23 individuals affected by a fire in Maplewood.

Data shows that January, December, and August were the busiest months, with demand patterns reflecting seasonal needs:

- January: Post-holiday financial strain and utility/rental assistance
- December: Year-end needs including holiday assistance and emergency shelter
- August: Food insecurity during summer months when children are home from school

The program received 81 referrals from Maplewood sources (including Maplewood UMC, St. Vincent de Paul, MRH School District, and city departments) and 37 referrals from Richmond

Heights sources (including The Heights, Richmond Heights Memorial Library, and public safety departments).

The Social Services Coordinator continues to strengthen community partnerships that create a safety net for residents experiencing housing instability, food insecurity, and unexpected emergencies. Current goals include pursuing continuing education, strengthening grant writing skills, and maintaining work-life balance while providing high-quality service.

SOCIAL SERVICES

goals & outcomes

ASSIST & ADVOCATE FOR ESSENTIAL NEEDS OF COMMUNITY

Expectations

Provide information on how to access community resources by:

- Assess service needs of residents & link them to appropriate resources & providers.
- Develop a resource directory & relationships with local social service agencies & providers for easy access.

Identify unmet needs in the community and develop a plan to address those needs.

Current Goals

- Pursuing Continuing Education: Enroll in courses and training programs focused on immigration law, motivational interviewing techniques, and foster care to enhance my knowledge and effectiveness in supporting diverse community needs.
- Strengthening Grant Writing and Research Skills: Dedicate time to improving my grant writing and research abilities to secure additional funding and resources for the community, ensuring more comprehensive support services.
- Promoting Work-Life Balance: Prioritize a healthy work-life balance by implementing strategies to maintain personal well-being while continuing to provide high-quality service to the community.

Outcomes

The Social Services Coordinator provided assistance to a total of 118 residents from Maplewood and Richmond Heights from January-December 2024. This total includes 65 new residents, 30 returning residents, and 23 individuals affected by a fire in Maplewood. Data collected and maintained by the Social Services Coordinator reveals that January, December, and August were the busiest months of the year, with January seeing the highest level of activity. The increase in January is often attributed to the post-holiday demand for services, as many families are recovering from holiday-related expenses and facing financial strain after the winter season. During this time, common needs include utility and rental assistance, as well as support for those struggling to meet basic living expenses. December experiences a surge in demand due to year-end needs, such as holiday assistance, emergency shelter requests due to extreme winter weather, transportation assistance (e.g., bus tickets to and from shelters), and the exhaustion of available resources following a year of continuous support. August is especially busy due to food insecurity, as children are home from school during the summer months and families face increased challenges in providing sufficient meals. This often leads to heightened demand for food assistance and utility support, as families are struggling to manage without the school meal programs they rely on during the academic year.

Maplewood

A total of 81 referrals were received from Maplewood. These referrals came from a variety of sources, including:

- Maplewood United Methodist Church (UMC)
- Saint Vincent de Paul of Saint Mary Magdalen
- The Maplewood community
- The Maplewood Richmond Heights (MRH) School District
- Maplewood Public Works
- Maplewood Fire and Police Departments
- Maplewood Salvation Army

These diverse referral sources reflect the broad community support and outreach for residents in need.

Richmond Heights

Total of 37 referrals were received from Richmond Heights. These referrals came from the following sources:

- The Heights
- Richmond Heights Memorial Library
- Richmond Heights Police and Fire Departments
- Richmond Heights Building Department
- Saint Vincent de Paul Little Flower
- United Way 211
- Community members

These sources represent a wide network of support within Richmond Heights, providing a diverse range of assistance to residents in need.

Summary

In small, close-knit communities like Maplewood and Richmond Heights, the power of community referrals and building strong partnerships is truly the heart of support for our neighbors. These communities may be small, but the way they come together is mighty. When local organizations, schools, churches, public safety departments, and community members join together, it creates a beautiful web of care and connection that helps ensure no one is ever alone in times of need. Each referral is like a warm hand reaching out to those who need a little extra help, whether it's from The Heights, a local church, or the fire and police departments. These connections make it easier for people to find the resources they need when they need them most. Residents know their neighbors, and when someone is struggling, they know exactly where to turn—because it's not just about services, it's about people caring for people.

The Maplewood Richmond Heights Social Services continues to foster and strengthen meaningful relationships and partnerships within the community. These connections are essential, as they form a safety net that supports individuals and families through challenging times such as housing instability, food insecurity, and unexpected emergencies. By building these partnerships, we create a network of care that extends beyond simply providing services. It ensures that our community is not just a place to live, but a place where everyone can feel seen, supported, and cared for. It's a place where neighbors help neighbors, where love and kindness are at the heart of everything we do, and where everyone is empowered to thrive, no matter their circumstances.