

**DUBOIS COUNTY SOLID WASTE MANAGEMENT DISTRICT BOARD MEETING**

**June 21, 2021**

The regular meeting of the Board of Directors of the Dubois County Solid Waste Management District was held in the 1<sup>st</sup> Floor Conference Room of the Courthouse Annex beginning at 7:30 a.m. on June 21, 2021. Present at the meeting were Board members Elmer Brames, Chad A. Blessinger, Nick Hostetter, Sonya Haas and Dean M. Vonderheide. Also present were the District Director Carla Striegel-Winner and County Attorney Gregory S. Schnarr. Advisory Board member Randy Boehm and Controller Martha A. Wehr appeared by teleconference. Board Members Chad Lueken and Ken Sicard and Sanitation District employee Micaela Spayd were absent. The meeting was called to order by President Brames.

**RE: MINUTES**

Minutes of the last meeting of the Board, held on May 17, 2021, were approved as previously distributed to the Board Members. A motion was made by Chad Blessinger to accept the minutes as presented and that motion was seconded by Dean Vonderheide. The minutes were unanimously accepted by all board members.

**RE: FINANCIAL REPORT**

Controller Wehr stated that after the payment of June claims the balance in the district's checking account will be approximately **\$246,527.15**. This balance includes the \$231,000.00 assessment claimed on June 16, 2021 received from the county.

**RE: CLAIMS**

On motion duly made by Dean Vonderheide and seconded by Nick Hostetter, the Board unanimously approved and authorized payment of the following claims for the month of June as follows:

**Claims for June**

Matrix Integration	889.41
Rahman Law Office	3,816.00
Dubois County	78,544.21
Carla Striegel-Winner	129.35
The Jasper Herald	45.00
Dubois Spencer Cos Publ.	30.00
WITZ	100.00
Advanced Disposal	1,025.81
Invironmental Technologies	385.00
Invironmental Technologies	925.00
Lighting Resources	1,619.37
2 Sign Guys	100.00
Dubois-Spencer Cos Publishing	74.25
Huntingburg Press	57.00
2 Sign Guys	40.00
The Jasper Herald	197.00
Verizon	72.88
Carla Striegel-Winner	7.00
Dubois REC	41.23
Ireland Utilities	20.84
Frontier Communications	66.82
PSC	56.20
Toys Auto Parts	26.49
SynEnergy	271.70
Uebelhor Oil	142.76
Total Claims	<u>\$88,683.32</u>

**RE: NEW HIRES/RETIRE UPDATE**

Operations Manager, Clint Buttery attended the meeting and introduced himself. New route driver, Dennis Lueken has worked his first week. Randy Boehm has been doing the property enforcement and voiced that he would like to step away from this position. There was discussion concerning the how to fill this approximate 7 – 10 hour per week position in the future.

**RE: ELECTRONIC MEETINGS RESOLUTION 2021-02**

Greg Schnarr discussed how the electronic meetings would need to be handled in the future. A motion was made by Chad Blessinger to accept the electronic meetings resolution 2021-02 as presented and that motion was seconded by Nick Hostetter. The electronic meetings resolution 2021-02 was unanimously accepted by all board members.

**DUBOIS COUNTY SOLID WASTE MANAGEMENT DISTRICT  
RESOLUTION NO. 2021-02**

**A RESOLUTION ESTABLISHING THE POLICY BY WHICH MEMBERS OF THE DUBOIS COUNTY SOLID WASTE  
MANAGEMENT DISTRICT BOARD MAY PARTICIPATE BY ELECTRONIC MEANS OF COMMUNICATION**

WHEREAS, P.L. 88-2021 (HEA 1437), SEC. 5, amended IC 5-14-1.5-1 et seq. (Act), effective April 20, 2021 by amending IC 5-14-1.5-3.5 to prescribe new requirements by which members of the governing body of a public agency of a political subdivision may participate in a meeting by any electronic means of communication;

WHEREAS, a member of the governing body may participate by any means of communication that:

- Allows all participating members of the governing body to simultaneously communicate with each other; and
- Except for a meeting that is an executive session, allows the public to simultaneously attend and observe the meeting;

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WHEREAS, the Act requires the governing body to adopt a written policy establishing the procedures that apply to a member's participation in a meeting by an electronic means of communication and may adopt procedures that are more restrictive than the procedures established by I 5-14-1.5-3.5(d); and

NOW, THEREFORE, BE IT RESOLVED BY THE DUBOIS COUNTY SOLID WASTE MANAGEMENT DISTRICT BOARD:

- Section 1. (a) The provisions of the Act, including definitions, apply to this resolution.  
(b) This resolution shall be known as the "Electronic Meetings Policy" of the Dubois County Solid Waste Management District Board (Board) and applies to the Board.
- Section 2. (a) Subject to Sections 3 and 5, any member may participate in a meeting by any electronic means of communication that:  
(i) allows all participating members of the governing body to simultaneously communicate with each other; and (ii) other than a meeting that is an executive session, allows the public to simultaneously attend and observe the meeting.  
(b) A member who participates by an electronic means of communication: (i) shall be considered present for purposes of establishing a quorum; and may participate in final action only if the member can be seen and heard.  
(c) All votes taken during a meeting at which at least one (1) member participates by an electronic means of communication must be taken by roll call vote.  
(d) Any member who needs to participate in a meeting by an electronic means of communication shall provide reasonable notice to the Board President or the Director to facilitate the appropriate electronic accommodations.
- Section 3. (a) At least fifty percent (50%) of the members must be physically present at a meeting at which a member will participate by means of electronic communication. Not more than fifty percent (50%) of the members may participate by an electronic means of communication at that same meeting.  
(b) A member may not attend more than a fifty percent (50%) of the meetings in a calendar year by an electronic means of communication, unless the member's electronic participation is due to:  
(1) military service;  
(2) illness or other medical condition;  
(3) death of a relative; or  
(4) an emergency involving actual or threatened injury to persons or property.  
(c) A member may attend two (2) consecutive meetings (a set of meetings) by electronic communication. A member must attend in person at least one (1) meeting between sets of meetings that the member attends by electronic communication, unless the member's absence is due to:  
(1) military service;  
(2) illness or other medical condition;  
(3) death of a relative; or  
(4) an emergency involving actual or threatened injury to persons or property.
- Section 4. The minutes or memoranda of a meeting at which any member participates by electronic means of communication must:  
(1) identify each member who:  
(A) was physically present at the meeting;  
(B) participated in the meeting by electronic means of communication; and  
(C) was absent; and  
(2) identify the electronic means of communication by which:  
(A) members participated in the meeting; and  
(B) members of the public attended and observed the meeting, if the meeting was not an executive session.
- Section 5. No member of the Board may participate by means of electronic communication in a meeting at which the Board may take final action to:  
(1) adopt a budget;  
(2) make a reduction in personnel;  
(3) initiate a referendum;  
(4) impose or increase a fee;  
(5) impose or increase a penalty;  
(6) exercise the Board's power of eminent domain; or  
(7) establish, impose, raise or renew a tax.
- Section 6. (a) If an emergency is declared by:  
(1) the governor under IC 10-14-3-12; or  
(2) the principal executive officer of a political subdivision under IC 10-14-3-29;  
members are not required to be physically present for a meeting until the emergency is terminated.  
(b) Members may participate in a meeting by any means of communication provided that:  
(1) At least a quorum of the members participate in the meeting by means of electronic communication or in person.  
(2) The public may simultaneously attend and observe the meeting unless the meeting is an executive session.  
(3) The minutes or memoranda of the meeting must comply with Section 4 of this resolution.  
(c) All votes taken during a meeting at which at least one member participates by an electronic means of communication must be taken by roll call vote.
- Section 7. This resolution shall be effective from and after adoption by the Dubois County Solid Waste Management District Board and completion of any other legal requirements, all in the manner as provided by law.

**PASSED AND ADOPTED** by the Dubois County Solid Waste Management District Board, this 21<sup>st</sup> day of June, 2021.

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**RE: INCOME**

Chad Blessinger asked the director to discuss how the district is funded. The district is funded by an allotment from the Commissioner's Budget, recycling income and user fees.

**RE: BUDGET APPROVAL**

Upon discussion of 2022 Budget, income and disbursements by Carla Striegel-Winner, it was accepted as presented. A motion was made by Dean Vonderheide to accept the 2022 Budget as presented and that motion was seconded by Chad Blessinger. The 2022 Budget was unanimously accepted by all board members.

**RE: 2022 COUNTY ASSESSMENT REQUEST**

The district is requesting \$247,000.00 which is an increase from 2021. The request for increased assessment is due to an increase in wages and other costs.

**RE: SANITATION DISTRICT**

Micaela Spayd was absent and Carla discussed how the sanitation district has been shorthanded.

**RE: DISTRICT UPDATE/ACTIVITIES**

Carla discussed the following topics:

**Past:**

Indiana Recycling Coalition virtual conference

Clint Buttery has spent a date at Knox County SWMD and a date at Monroe County SWMD for training.

**Upcoming:**

Clint will be visiting Spencer County SWMD and the City of Washington facilities.

Carla will be judging the 4H recycling project on July 10, 2021.

July 12-15, 6-9pm Fair Booth in the Farm Bureau Building will be partially unmanned. Carla will be unable to attend every day. If any board member would like to man the booth, please contact Carla.

Patoka Lake Cleanup is scheduled for August 28, 2021.

October 5-6 AISWMD conference will be held in person this year.

**RE: FUTURE MEETING**

The next meeting of the Solid Waste Board will be held on Monday, August 16 at 7:30 a.m. in the 1<sup>st</sup> Floor Conference Room of the Courthouse Annex.

**RE: MEETING ADJOURNED**

Nick Hostetter made a motion to adjourn the meeting at 8:14 a.m. and Chad Blessinger seconded the motion.