

SECOND REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

APRIL 15, 2019

The second monthly meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on April 15, 2019. Present were Commissioners Chad A. Blessinger, Elmer Brames, and Nick Hostetter. Also present were County Auditor Sandra L. Morton, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, County Surveyor Ken Brosmer and County Attorney Gregory S. Schnarr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the April 1, 2019 meeting of the Commissioners were approved as presented. The Minutes of the Joint Meeting of the Commissioners and County Council held on April 4, 2019 were approved as presented. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: STEWART ROAD FLOODING

Marty Steltenpohl appeared to request the status on the Stewart Road flooding issue. Safety is a major concern when they do not have access when the road is flooded. This issue will be reviewed and brought to the next meeting.

RE: 911 EMPLOYEE

Director 911 Jeana Mathies appeared to request the hire of Beth Kippenbrock as a dispatcher. A motion was made and seconded, to approve the hire contingent upon passing a new hire drug screening. The motion carried.

Director Mathies presented her desire to hire two additional full-time staff members. Call data and changes of the department were presented to support the request. The issue will be reviewed at the next meeting.

RE: SIMPLIFILE

Recorder Jackie McPherron, Assessor Angela C. Giesler, and Deputy Auditor Chris Hopf appeared to request approval for the County to accept E-filing for conveyance of deeds/documents. The service would be no cost to the County. Simplifile would collect the fees from the users. A motion to approve the contract, to be executed by the President pending legal approval, was made and duly seconded. The motion carried. The Recorder will continue to accept documents over the counter as well.

RE: BULK RATE FEES – ORDINANCE 2019-03

Recorder Jackie McPherron appeared to request the approval of Ordinance 2019-03 to establish the manner and form in which the recorder may provide bulk form copies to a bulk user. A motion was made and seconded to approve Ordinance 2019-03. The motion carried.

***See Exhibit A – Bulk Rate Fees*

RE: WATERMARK BULK FORM COPIES – ORDINANCE 2019-04

Recorder Jackie McPherron requested the approval of Ordinance 2019-04 to require the Recorder of Dubois County, Indiana, to watermark bulk form copies. A motion was made and seconded to approve Ordinance 2019-04. The motion carried.

***See Exhibit B – Watermark Bulk Form Copies*

RE: BOND COUNSEL LONG TERM FINANCING – RESOLUTION 2019-02

County Attorney Gregory S. Schnarr presented Resolution 2019-02 authorizing the reimbursement of certain expenditures made prior to the issuance of long-term financing. A motion was made and seconded to approve Resolution 2019-02. The motion carried.

***See Exhibit C – Bond Counsel Long Term Financing*

RE: RECESS

The meeting was recessed at 8:55 a.m. to conduct business by the Dubois County Drainage Board.

The meeting reconvened at 9:40 a.m.

RE: HIGHWAY SUPERVISOR'S REPORT

Steve Berg, Highway Supervisor, submitted the following report of Highway Activity:

600 West Railroad Crossing Update – Jason Holder, INDOT, sent the Section 130 Commitment and Authorization letter for the Railroad crossing at 600 West. It states the estimated county obligation is \$40,500, which is a 10% match of an estimated cost of \$405,000. The issue will be tabled until the next meeting on May 6. Funding will be sought from the County Council in May.

Site Attendant Interviews – Interviews will be held on April 18, 2019.

Bridge Truck Build – Quotes for the dump bodies to equip the bridge truck have been requested. Berg recommended the purchase of the Crysteel bed from IMPCO in the amount of \$19,836.35. A motion to approve the purchase from IMPCO, based upon quality of the product to be delivered as set forth by the County Highway Supervisor's recommendation was seconded and approved.

Gravel Request on CR 990 North – Jeannie Marks requested gravel on a portion of dirt road that leads to her cabin. According to the new Ordinance, the request does not meet the criteria.

RE: HIGHWAY ENGINEER'S REPORT

Brent Wendholt, County Engineer, submitted the following report on Highway projects:

County Road 800 West Reconstruction – Nothing to report.

County Road 100 W and Huntingburg Conservation Club Lake Dam – A meeting was held with the Conservation Club to discuss the spillway construction responsibilities and creating a maintenance agreement. The Club has agreed to install a 3' x 8' box pending Club member approval. The construction responsibilities were discussed and noted. A formal agreement will be created. Creating a Maintenance Agreement was also discussed. These agreements will be presented at a future meeting. Work continues by both parties.

2019 GIS Aerial Imagery – several County representatives met with Woolpert Engineering to discuss the aerial imagery. Woolpert has attempted to fly the County several times this year and each time there are areas in the County that are flooded. The imagery was presented. A motion was made to accept the images, was duly seconded, and carried.

St. Anthony Road West Hill Slide – The final report has been received from Patriot Engineering. The damaged area needs to be dug out, dry out the materials, install several drainage tiles, keying in and properly backfilling and compacting dry material. St. Anthony Water company has concerns on the costs to move the waterline and is seeking reimbursement. A timeline to fix the area needs to be discussed. The Commissioners will partner with the landowner and Water Company to work together on the project.

RE: HEALTH INSURANCE SUMMARY PLAN DESCRIPTION

Mary Lueken, Deputy Auditor, presented an addendum to the Health Insurance Summary Plan Description, citing which elected and appointed positions should be covered under the health insurance plan. A motion was made and seconded to approve the Addendum as presented. The motion carried.

RE: DUBOIS COUNTY PARK

A request was received to harvest timber from the Park in order to expand the campground area, trails and paths. Revenue from timber sales at the Dubois County Park was discussed. A motion was made to approve the cutting of timber and the revenue garnered from the sale will go to the County General Fund. The motion was seconded and carried 2-1. Hostetter was the dissenting vote.

Attorney Schnarr suggested an addendum to the current lease which is under consideration with the Park Board.

RE: DUBOIS COUNTY CONTRACTUAL LIBRARY APPOINTMENT

Christine Golden recommended Gaylene Laubscher as the appointment to the Dubois County Contractual Library Board. A motion to approve Gaylene Laubscher was made, duly seconded, and carried. Her appointment term is from April 15, 2019 – December 31, 2020.

RE: POTENTIAL FLEX TIME

Commissioner Blessinger discussed the potential of a Dubois County Department using Flex Time to better perform their job functions. This would entail a change to the County Employee Handbook for said department. Commissioner Blessinger will discuss the flex time with the department director and report back to the Board of Commissioners.

RE: CROSSWALK SAFETY MEETING

The City of Jasper requested County representatives be involved in a crosswalk safety meeting to be held on April 16, 2019.

RE: HUMAN RESOURCES DIRECTOR

Commissioner Brames reported on current status of the open position.

RE: AMBULANCE CONTRACT

An updated Ambulance Contract was presented for approval. Upon motion, duly seconded, the contract was approved. The contract will be signed and forwarded to the Hospital for signatures.

RE: GREENER PROPERTY

Shawn Werner, Health Environmental Specialist, joined the meeting via telephone conference call to provide an update on the Greener property. The new owner has taken possession of the property. A motion was made to extend the Order for cleanup of the property for 60 days. The motion was seconded and carried unanimously.

RE: PROFESSIONAL SERVICES AGREEMENT

A professional services agreement was presented with Construction Control Inc as "Owner Representative" for the County Justice project. A motion was made to accept the Agreement, duly seconded, and carried.

RE: FUTURE MEETINGS

With no further business to conduct, the meeting was adjourned. The next meeting will be held on May 6, 2019 at 8:00 a.m.