

## **CONTINUED MEETING DUBOIS COUNTY COMMISSIONERS**

**OCTOBER 29, 2018**

The continued monthly meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 9:00 a.m. (EST) on October 29, 2018. Present were Commissioners Nick Hostetter, Chad A. Blessinger and Elmer Brames. Also present were County Auditor Kathleen M. Hopf, Highway Engineer Brent Wendholt, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Hostetter. Minutes of the October 22, 2018, meeting of the Commissioners were approved as presented. On motion made and seconded, the Commissioners approved the Claims and Allowance Docket and the Payroll Docket.

### **RE: JAIL FEASIBILITY STUDY**

The Commissioners held a special meeting to receive proposals from firms desiring to represent the County in the Jail Feasibility Study, its possible design and construction.

#### **RQAW – FISHERS, INDIANA**

Eric Weflen appeared representing RQAW. He spoke for the need of a pre-construction study to project needs, establish cost estimates and project schedules. He stated that the purpose of any study is to build consensus of the various parties, both local and State. The initial effort is to establish a need and the design to satisfy that need. Based on such design, a cost of facility, operations and manpower is made. Sanjay Patel, also of RQAW then discussed the relationship between manufacturer of jail structure and design, probably using modular design components. Examples of Posey, Allen and Washington County projects were discussed along with site problems or conditions of each. The different methods of construction were discussed also, with need for consideration of future additions or extensions. Design phase should include a number of different alternatives or features. Allowing the separation of various types of prisoners should be part of study. During an initial study, 3-D design features should be available to the study committee. Problems in the designs could then be discovered in advance. Construction costs have been increasing by approximately  $\frac{3}{4}$  to 1% per month. There is a substantial amount of security center construction at this time, so labor will be limited. RQAW has a good working relationship with Krempp Construction. RQAW will tailor to meet County needs, use innovative design, and leverage technology. They have a demonstrated partnership with County, and extensive local experience.

Commissioner Blessinger stated that any study should not only be for the jail but should include entire justice system. This was done in the Washington County project.

Dubois County would be the only study currently being done by RQAW. It has 3 other current projects. Most such projects are add-on projects. RQAW has two stand-alone buildings in process currently. Cost breakdown is for construction plus subsequent operating costs. Jefferson, Posey and Green Counties would be good to contact for discussion. Contact bond council and others early in the process. Rate to do job would differ, but normally 5½ to 6% of project cost, subject to negotiation.

#### **DLZ – INDIANAPOLIS, INDIANA**

Mike Keeven appeared representing DLZ and introduced the staff that was present. Scott Carnegie, DLZ Project Manager, stated that approximately 1/3 of Indiana Counties are at some stage of security center improvements. A list of clients was submitted. Elkhart County Correction Center was a total project. Vanderburgh County Correction Center was another project. Many projects like Franklin County, Ohio, deal with meth prisoners. Perry County and Starke County have courtrooms in the facility. Rush County is a 119 prisoner center with meth provisions. DLZ currently has three studies in process, 7 centers under construction and 1 center is in bid phase. DLZ could start Dubois County immediately. Jails are now dealing with drugs, mental

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health illness and increase in female inmates. Jail population is now three times higher than 30 years ago. There are three types of prisoners: the bad, the addicts and the mental health prisoners, who must all be provided for.

Study Components: Current Jail Inventory; Forecast to 2040; Justice System; Program to Meet Needs; Multiple Design Options; Costs; Construction Schedule.

Feasibility Study: Design; Procurement; Construction.

The Study requires communication from the entire justice system. The existing system must be inventoried and assessed: current facility, inmate data, groups involved in jail operation, jail capacity and type and then proceed to design options.

Lee Hoard, former Sheriff and Jail Inspector, is required to see that jail center complies with State and Federal requirements.

Bill Wilson, Jail Services and Staffing, stated the design must be such to reduce future staff requirements on a 24 hour per day basis. Staffing will be affected by jail design, staff posts and separation of various types of prisoners. Long term planning will depend on percentage of jail used and by what type of prisoners will be held. Carnegie and Ratts would be the two contact persons for DLZ. Fountain County is the last full security center on which Carnegie has worked. Services of financial consultant and bond counsel will be needed. May use construction manager at same time as financial consultant. Construction costs are increasing and only 1 or 2 sources for jail equipment. Compensation rate would be based on very competitive fee.

**ELEVATUS – FORT WAYNE, INDIANA**

Mike Gouloff, Elevatus Architecture of Fort Wayne, appeared to state that his firm has been involved in justice work since 1984. They use CRS for justice planning and Cash-Waggner for site work. They have done many justice projects, including 35 in Indiana and work for military on international level.

Process: Define steps, analysis of data, determine outcome, and develop program was recommend.

Example: Whitley County: study of population of prisoners, work release, and home detention diversion. If jail is maxed out, the court must find other methods. Community Corrections and Clinical Treatment Centers are methods being used to keep people out of jail.

Cory Miller – Rod Miller would do data search to determine what is best for individual and keep out of jail. Must have meeting with judges, counselors and centers and design what is best for Dubois County. If new jail is built, 3 or 4 sites would be recommended as options. Location is important.

Public Concern: Where is jail to be located and cost? Normally 62% staff; 13% construction; 11% equipment.

The principal job of the study is to determine right size of facility and who would be housed in the facility. Jail location for future expansion. Elevatus has three new jails in process.

**RE: CUSTODIAN'S REPORT**

Custodian Scott Hopf submitted two quotes for the automatic doors at the Courthouse and Health Department as follows:

	<u>Courthouse</u>	<u>Health Department</u>
Keusch	\$3,500.00	\$3,500.00
Fischer Electric	\$ 590.00	\$ 690.00
	\$4,090.00	\$4,190.00

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On motion duly made and seconded, the Commissioners authorized purchase of the doors for each building, subject to Council approval for the Health Department expenditure.

Custodian Hopf also advised that the key system in the Courthouse is not working and he requests authority to change the lock system. Cost would be \$2,168.00. On motion made and seconded, the request was approved.

**RE: FUTURE MEETINGS**

The November Commissioner meetings will be held on Monday, November 5, 2018, and Monday, November 19, 2018. Both meetings will begin at 8:00 a.m., in the Commissioners/Council Room of the Courthouse Annex.