

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

JANUARY 6, 2020

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on January 6, 2020. Present were Commissioners Chad A. Blessinger, Nick Hostetter and Elmer Brames. Also present were County Auditor Sandra L. Morton, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Gregory S. Schnarr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the December 16, 2019 meeting of the Commissioners had been previously distributed to the Commissioners and were approved as presented. The minutes were then signed. Incomes for the month of December 2019 were as follows: Recorder \$23,593.22; Health Department \$53,725.33; Auditor \$0.00; Clerk \$25,405.64. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: REORGANIZATION OF THE BOARD

This being the first meeting of the calendar year, the first order of business was the election of the Board of Commissioners for 2020. The Board's Attorney conducted the election. Thereupon, on separate nominations and motions, the following were elected as officers of the Commissioners for 2020:

President – Chad A. Blessinger

Vice President – Nicholas Hostetter

RE: COUNTY APPOINTMENTS FOR 2020

A motion was made, and duly seconded, to approve the following appointments:

DUBOIS COUNTY PARK BOARD

Anthony "Tony" Hasenour

1/1/2020

12/31/2021

JASPER PLANNING COMMISSION

Angel Serrano

1/1/2020

12/31/2023

CHILD PROTECTION TEAM

Commissioner President Chad A. Blessinger

1/1/2020

12/31/2020

RE: TITLE IV-D OFFICE LEASE

A Lease Agreement was presented for the Title IV-D Office located at 716 Clay Street, Jasper, owned by William and Linda Shaneyfelt. A motion was made to approve the Lease, duly seconded and carried unanimously.

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Steve Berg presented the following report of Highway projects:

2019 Activity Report – Copies of the 2019 activity report for projects was delivered to the Board.

Applications for Open Bridge Crew Position - Applications have been reviewed and interviews will be held on January 14, 2020.

Certifications for Industrial Weed Management – New certifications are required for weed control in the County right of ways for vegetation management practices. New certifications will require a 2-day training by Purdue Pesticide Program. The cost of training will be \$412 for two employees to attend. The training is not on consecutive days involving travel and comp time. A motion was made to approve the training cost, travel and comp time, was seconded and carried.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Brent Wendholt presented the following report of Highway projects:

Small Structure Inspection Program – The Appendix for the Contract with SJCA P.C. has been clarified. A motion was made to approve the Contract and Appendix, was seconded and approved unanimously.

Bridge #264 (Newton Street in Jasper City Limits) – The design for fixing the cracks in the piers has been completed. BF&S will appear to get formal approval.

2020 Community Crossing Applications – As of now, there are four paving projects submitted for funding thru Community Crossings as follows:

1. Hickory Grove Road from State Road 56 to Martin County Line	\$320,000
2. Cuzco Road South from the end of the new pavement to State Road 545	\$250,000
3. Schnellville Road from County Road 820 East to Santine Road	\$450,000
4. 100 West from Ferdinand Road Northwest to Huntingburg Conservation Club 1100 South to Spencer County Line	\$300,000

RE: SICK BANK COMMITTEE BOARD MEMBER

Cheryl Knies submitted her resignation as a Committee member to the Sick Bank Committee. Discussion was held on a replacement.

RE: LEMOND ORDINANCE VIOLATION

A motion was made to take formal action to place a lien against the property for Anthony Lemond due to failure to pay the fine assessed in July 2019. A judgement of \$334.15 was assessed and no payments have been received. The motion was seconded and carried unanimously.

RE: JUSTICE PROJECT LAND PURCHASE AGREEMENT

An Agreement for Purchase and Sale of Real Estate with SERVUS, Inc., at a cost of \$185,000 was presented for approval. The land is the gravel parking lot adjacent to the Community Corrections building. A motion was made to approve the Agreement, was seconded and carried unanimously.

RE: MEETING RECESS

The meeting was recessed at 9:00 a.m. to conduct business by the Dubois County Drainage Board. The meeting reconvened at 9:20 a.m.

RE: 525 W DITCH ISSUE

A concerned citizen submitted a complaint about an issue with the ditch located on 525 W due to drainage issues. Following discussion, no action will be taken at this time.

RE: WTH - AVL PROGRAM

Shawn Scott, WTH Representative, appeared to follow-up on the presentation of the AVL program. A discussion was held and will be continued at the next meeting.

RE: RENALOGIC

HR Generalist J. Markie Rhodes presented an updated contract with Renalogic for Dialysis cost containment. A motion was made to approve the contract, was seconded and carried.

RE: PRESCRIPTION PROGRAM

HR Generalist J. Markie Rhodes presented an update to the Prescription Program as a part of the Dubois County Employee Benefit Plan. A motion was made to approve the plan as presented, was duly seconded and carried.

RE: HUMAN RESOURCES

HR Generalist J. Markie Rhodes presented a New Hire Standard Operating Procedure to be implemented Countywide. Following review, consensus was given to implement the policy.

The employment application process was also reviewed. Rhodes presented an online option with the County Website and HR Direct Smart Apps program for a cost of \$90 per year. A motion was made to approve the use of the program with the cost being paid from the Commissioner budget. The motion was seconded and carried.

Rhodes presented an employee portal option with Revize, the current host for the County website. The site would be used to improve employee communications not to post personal information. The cost is a one-time fee of \$3,500. Rhodes was directed to request a lower rate and return to the next meeting.

RE: MULTI-USE TRAIL PROJECT

Funding for the Multi-Use Trail Master Plan was discussed. A letter committing funding from the County as well as the Cities of Jasper and Huntingburg, is necessary to proceed to pay for the study which is needed before the Grant

can be awarded. A motion was made to commit \$5,000 in public and/or private funding, with any public funding pending County Council approval. The motion was duly seconded and carried 2-1 with Blessinger being the dissenting vote.

RE: SOIL AND WATER EMPLOYEE VACATION

Patty Schroeder, Administrative Assistant, was moved from a part time position to full time beginning in 2020. She had a vacation planned and requested time off. A motion was made to approve up to 5 days unpaid time to use during her previously planned vacation in May 2020. The motion was seconded and carried.

RE: FUTURE MEETINGS

The next meeting will be held on January 21, 2020 at 8:30 a.m. in the Commissioners/Council Room of the Courthouse Annex.