

**SECOND REGULAR MEETING DUBOIS COUNTY COMMISSIONERS
DECEMBER 19, 2022**

The second regular meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:30 a.m. (EST) on December 19, 2022. Present were Commissioners Chad A. Blessinger, Nick Hostetter, and Elmer Brames. Also present were County Auditor Sandra L. Morton, County Attorney Gregory Schnarr, Highway Supervisor Steve Berg, and Highway Engineer Brent Wendholt. A quorum was declared present and the meeting was opened for business by President Blessinger.

Minutes of the December 5, 2022 meeting of the Board of Commissioners were approved as presented. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: HEALTH BOARD 2023 APPOINTMENTS

Administrative Director Shawn Werner presented a list of Health Board appointments expiring on December 31, 2022. The following appointments were presented to serve a 4-year term:

Dr. Jeff Harmon, DMD
Dr. Jennifer Richardson, MD
Dr. Molly Johnson, DVM

A motion was made to approve the list as presented, was duly seconded and carried unanimously.

RE: SUPERIOR COURT CELL PHONE

Superior Court Judge Mark McConnell requested permission to port his County issued cell phone number to his personal account as he leaves office on December 31, 2022. A motion was made to allow the request, was duly seconded and carried unanimously.

RE: 2023 APPOINTMENTS

A list of Appointments for 2023 was read by the Commissioner President. A motion was made to approve the list as presented, was duly seconded and carried unanimously.

4-H COUNCIL BOARD	Janelle Hasenour	1/1/2023	12/31/2023
	Serice Stenftenagel	1/1/2023	12/31/2023
911 ADVISORY BOARD	Chad A. Blessinger	1/1/2023	12/31/2023
	Scott D. Uebelhor	1/1/2023	12/31/2023
AIRPORT AUTHORITY	Ken Schnaus	11/16/2022	12/31/2023
ALCOHOL BEVERAGE COMMISSION	David R. Ring	1/1/2023	12/31/2023
AMBULANCE COORDINATOR	Ryan Young	1/1/2023	12/31/2023
AMBULANCE COORDINANTOR ASST	Amanda Ferguson	1/1/2023	12/31/2023
AREA DEVELOPMENT CORPORATION			
DUBOIS STRONG	Chad Blessinger	1/1/2023	12/31/2023
CONTRACTUAL PUBLIC LIBRARY			
BOARD	Steve Scott	1/1/2023	12/31/2026
CUSTODIAN	Scott Hopf	1/1/2023	12/31/2023
COUNTY ATTORNEY	Gregory S. Schnarr	1/1/2023	12/31/2023
DUBOIS COUNTY CHILD			
PROTECTION TEAM	Serice Stenftenagel	1/1/2023	12/31/2023
EMERGENCY MANAGEMENT			
ADVISORY COUNCIL	Doug M. Uebelhor	1/1/2023	12/31/2024
	Nick Hostetter	1/1/2023	12/31/2024
	Dean M. Vonderheide	1/1/2023	12/31/2024
	Thomas J. Kleinhelter	1/1/2023	12/31/2024
	Steve Schwinghamer	1/1/2023	12/31/2024
	Kenneth J. Sicard	1/1/2023	12/31/2024
	Bret D. Eckert	1/1/2023	12/31/2024
	Thomas Thacker	1/1/2023	12/31/2024
	Josh Bowers	1/1/2023	12/31/2024
HEALTH BOARD	Jeff T. Harmon, DMD	1/1/2023	12/31/2026
	Jennifer Richardson, MD	1/1/2023	12/31/2026

SECOND REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

DECEMBER 19, 2022

	Molly Johnson, DVM	1/1/2023	12/31/2026
HIGHWAY CLERK	Ann T. Messmer	1/1/2023	12/31/2023
HIGHWAY ENGINEER	Brent Wendholt	1/1/2023	12/31/2023
HIGHWAY SUPERVISOR	Steven L. Berg	1/1/2023	12/31/2023
HUNTINGBURG PUBLIC LIBRARY BOARD	Carolyn A. Brewer	1/1/2023	12/31/2026
INDIANA 15 REGIONAL PLANNING COMMISSION	Nick Hostetter	1/1/2023	12/31/2023
NORTHEAST DUBOIS COUNTY SCHOOL CORP BOARD	Jan Dodd	1/1/2023	12/31/2026
PATOKA LAKE REGIONAL WATER AND SEWER DISTRICT	Serice Stenftenagel	1/1/2023	12/31/2024
PROPERTY TAX BOARD OF APPEALS - PTABOA	Duane Persohn Brian P. Smith	1/1/2023 1/1/2023	12/31/2023 12/31/2023
SOLID WASTE MANAGEMENT DISTRICT BOARD	Kenneth J. Sicard	1/1/2023	12/31/2023
TOURISM COMMITTEE	Diane Hoppenjans	1/1/2023	12/31/2024
TRI-CAP BOARD OF DIRECTORS	Emily C. Meyer	1/1/2023	12/31/2023
VETERANS SERVICE OFFICER	Susan Bramlet	4/15/2022	Until Terminated

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Steve Berg presented the following report of Highway projects:

Sanitation Driver Opening – Interviews were conducted for the Sanitation Driver position and a selection was made pending the successful completion of the screening process. A motion was made to hire Jeremy Combs beginning January 9, 2023, was duly seconded and carried unanimously.

Freeze Thaw Ordinance – To prevent damage caused by excess weight on County Roads during period of Freeze-Thaw conditions, Ordinance 2022-17 was presented for approval. A motion was made to adopt Ordinance 2022-17, was duly seconded and carried unanimously.

ORDINANCE No. 2022-17

**BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS
OF DUBOIS COUNTY, INDIANA, THAT:**

1. To prevent damage caused by excess weight on County Roads during periods of freeze and thaw, the Commissioners hereby establish a 10 ton gross load (weight) limit on all motor vehicles operated on County Roads within Dubois County, Indiana during the period from January 15, 2023 through April 15, 2023. Jasper 3rd Avenue from Jasper city limits south to S.R. 162 is exempt from this Ordinance.
2. Operation of a motor vehicle on any County Road in violation of this Ordinance shall be a Class C infraction, as defined by I.C. 34-6-2-85 and I.C. 34-28-5-4.
3. This Ordinance shall become effective upon publication as required by law.

ADOPTED: December 19, 2022

Holiday Reminder Sanitation Hours – Christmas Eve and New Year's Eve both occur on Saturday with all sites observing Holiday Hours from 8:00 a.m. until noon.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Brent Wendholt presented the following report of Highway projects:

Safe Streets for All (Action Plan) – Nothing to report.

INDOT CCMG 2022-2 and 2023-1 – The County was awarded \$453,371.29 for phase 2022-2, which is for repaving Portersville Road and the Town of Portersville. The project will be let on February 6, 2023 and scheduled to be paved between April 15 and July 15, 2023.

CCMG 2023-1 will be applied for during the month of January. The plan is to put 1100 South and Kellerville Road on the application. It will be approximately \$1.2 million worth of work.

Bridge 14 on Division Road (90' East of Stewart Road) – Part of the West wall has been completed and the final pour should be completed this week. There has been a setback because the water in the Patoka River has risen and forced water into the jobsite.

RE: RECORDER CSI SOFTWARE AGREEMENT

SECOND REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

DECEMBER 19, 2022

A Maintenance Agreement for the Recorder's office computer support services with CSI- Computer Systems, Inc. in the amount of \$9,583 was presented for 2023. A motion was made to give consent to the County Recorder to sign the Agreement, was duly seconded and carried unanimously.

A Disaster Recovery Services Agreement was presented between CSI- Computer Systems, Inc. and the Dubois County Recorder in the amount of \$886.60 for 2023. A motion was made to give consent to the County Recorder to sign the Agreement, was duly seconded and carried unanimously.

RE: TELECOMCARE PHONE AGREEMENT

A TelecomCare Agreement with Matrix Integration was presented for renewal effective April 1, 2023 through March 31, 2024 at a cost of \$16,233 for complete service and support of the Mitel Telephony system. A motion was made to approve the Agreement, was duly seconded and carried unanimously.

RE: H.E.L.P.

H.E.L.P. Coordinator Rilyn Bawel presented an update on the four pathway committees proposed projects which has been narrowed from 20-25 to a priority list of 4-7 projects. Addressing affordable childcare was a top priority for three of the pathways.

The next meeting of the Core Team, OCRA and University Partners will be held on February 2, 2023.

RE: SHERIFF SALARY CONTRACT

Auditor Morton presented the Sheriff Salary Contract for Tom Kleinhalter. The County establishes a fixed amount of compensation in the amount of 80% of the Prosecutor's salary for the calendar years 2023, 2024, 2025 and 2026. The fixed amount of compensation is in lieu of fee compensation under I.C. 6-8.1-8-3 and I.C. 36-8-10-7 and shall be paid from the County General Fund in the manner that salaries of other County officials are paid. A motion was made to approve the contract as presented, was duly seconded and carried unanimously. The contract was previously approved by the County Council on December 12, 2022.

RE: TITLE IV-D OFFICE LEASE - SHANEYFELT

A Uniform Conflict of Interest Disclosure Statement was received for William L. Shaneyfelt who currently serves as the Deputy Prosecutor - Child Support. Shaneyfelt owns the current office building located at 716 Clay Street, Jasper, Indiana. The statement was submitted as a single transaction disclosure statement for his financial interest in the month to month lease of the office building. A motion was made to approve the Conflict of Interest, was duly seconded and carried unanimously.

A Lease Agreement was presented between William L and Linda K Shaneyfelt and Dubois County, Indiana for the office located at 716 Clay Street, Jasper, Indiana, effective January 1, 2023 on a month to month basis at a cost of \$950 per month. A motion was made to approve the Lease, was duly seconded and carried unanimously.

RE: BAKER TILLY – REGIONAL SEWER DISTRICT

An Engagement Letter Agreement Related to Services with Baker Tilly Municipal Advisors, LLC, was presented. Baker Tilly will serve in an advisory capacity with respect to the preliminary study for the proposed utility improvement project for the Dubois County Sewer Area. A motion was made to approve the Engagement Letter, was duly seconded and carried unanimously.

RE: SURPLUS ITEMS

Auditor Morton presented the following list of items to be declared surplus:

Prosecutors Office	1 broken chair
EMA	Dell XP Laptop
Computer Room	2 broken monitors

A motion was made to approve the request, was duly seconded and carried unanimously.

RE: TOWNSHIP BOARD HOLD OVER APPOINTMENTS

In both Jefferson and Jackson Township, a third person did not seek election to the township advisory boards which left each board with an open seat. Per the Indiana Election Division, the Commissioners must appoint one of the previous board members, that did not seek re-election, to serve as a holdover to fill the vacancy. A motion was made to appoint the following persons:

Jefferson Township Advisory Board	Charlene Atkins
-----------------------------------	-----------------

SECOND REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

DECEMBER 19, 2022

Jackson Township Advisory Board

Greg Welp

The motion was duly seconded and carried unanimously.

RE: TITLE IV-D OFFICE LEASE -YOUNG RENTAL AND REALTY

Commissioner Blessinger provided an update on the changes made to the proposed lease for the new Child Support IV-D office to be located at 248 East Third Street, Suite B, Jasper, Indiana.

Prosecutor-elect Beth Sermersheim was in attendance and recommended approving the Lease with the recommended changes. She discussed using incentive funds to pay any additional costs. A motion was made to approve the Lease, was seconded and carried unanimously.

RE: ANNUAL CERTIFICATION – NEPOTISM AND COMPLIANCE WITH CONTRACT DISCLOSURE

Auditor Morton reported the Annual Certifications of Elected Officials on Compliance with the County Nepotism Policy and the Compliance with County Contract Disclosure Policy have been filed for 2022.

RE: INTERIM COUNTY TREASURER

Due to the resignation of County Treasurer Cathy Merkley, First Deputy Laurel Stemply became Interim Treasurer effective December 9, 2022. Stemply requested approval to carry over two of her unused PTO days into 2023 to be used by the end of February 2023. A motion was made to approve the request, was duly seconded and carried unanimously.

Providing a pay increase for time served as interim treasurer was discussed. A motion was made to approve the wage increase for time served until a new treasurer is caucused into office, was duly seconded and carried unanimously.

RE: WHITE STALLION BANKRUPTCY

Highway Superintendent Berg provided an update on the White Stallion Bankruptcy and is planning to meet with the Department of Natural Resources and landowners in early 2023.

RE: DUMPSTER SITE LAND PURCHASE

Highway Superintendent Berg and County Attorney Schnarr provided an update on the land purchase of the Dubois dumpster site which is expected to close in January 2023.

RE: RECOGNITION OF SERVICE - ELMER BRAMES

A Service Award was presented to Elmer Brames for his service to Dubois County as his term ends on December 31, 2022.

RE: FUTURE MEETING

The next regular meeting will be held on Tuesday, January 3, 2023, at 8:00 a.m. in the Commissioners/Council Room of the Courthouse Annex.