

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

December 5, 2022

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners / Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on December 5, 2022. Present were Commissioner Chad A. Blessinger, Commissioner Nick Hostetter and Commissioner Elmer Brames. Also present were County Auditor Sandra L. Morton, County Attorney Gregory S. Schnarr and Highway Supervisor Steven L. Berg. Highway Engineer Brent Wendholt was absent. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the November 21, 2022, regular meeting had been previously distributed to the Commissioners and were approved as presented. The minutes were then signed. Incomes for the month of November 2022 were as follows: Recorder \$20,950.25; Health Department \$115,733.08; Auditor \$270.00; Clerk \$21,399.57; to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Steve Berg presented the following report of Highway projects:

Holiday Reminder Sanitation Hours – Christmas Eve and New Year's Eve occur on Saturday with all sites being open. Holiday Hours will be observed from 8:00 a.m. until noon.

Sanitation Driver Opening – Not many applications have been received.

Flexi-mat Project – For many years, the flooding of the Old Huntingburg Road has required extensive repair to replace the shoulders and protect the pavement. This area is a high flow area near the river during these events. Berg recommended the use of Flexi-mat in this area which is roughly 300 feet long.

Material Bids Item 9C – There was an omission of pricing of stone where the department picks up the stone at the Newton Street, Meridian Road, and Cathy Lane locations for Cave Quarries. As these are typical prices during the material bid process, Berg contacted them to furnish what was missing and recommended including it in the awards. Consensus was to include the documents.

RE: COUNTY WEBSITE

Commissioner Blessinger and Auditor Morton reported on the current updates and revisions to the County Website. The revised website is expected to be released before July 2023.

RE: COMMUNITY CORRECTIONS PART TIME CUSTODIAN

Discussion was held on hiring a part time custodian to replace Jerry Gramelspacher when he retires in 2023. Consensus was to hire someone to begin on March 1, 2023 to shadow Gramelspacher before his retirement from the Community Corrections facility.

RE: COURTHOUSE HISTORICAL CABINET

A discussion was held on the number of items in the Courthouse historical cabinet which looks overcrowded. Consensus was to have the items remain in the cabinet during the renovations to the Treasurer and Auditor's office.

RE: NORTHEAST DUBOIS SCHOOL

Allen Jacobsen, PE, Senior Civil Engineer of Schmidt Associates, requested approval of a proposed private storm pipe connection to an existing public storm sewer located on 4th Street and a proposed relocation of a private driveway apron located on Vine Street in the Town of Dubois. The project will be bid this month with construction to begin in the first quarter of 2023. A motion was made to approve the project as presented, was duly seconded and carried unanimously.

RE: TITLE IV-D CHILD SUPPORT OFFICE

A Lease Agreement for the proposed Title IV-D Child Support Office located on Third Street was reviewed. Commissioner Blessinger and County Attorney Schnarr will work with the landowner on issues discussed and will report at the next meeting.

Attorney Schnarr has worked with the current office landlord, William Shaneyfelt, to prepare a month-to-month lease until the construction at the new location is complete.

RE: WHITE STALLION BANKRUPTCY

Highway Steve Berg and County Attorney Greg Schnarr provided an update on the White Stallion Bankruptcy case.

RE: TREASURER DROP BOX

Treasurer Cathy Merkley provided information on installing a new drop box on the east side steps of the Courthouse. A motion was made to approve adding the drop box to the landing on the east entrance of the courthouse, was duly seconded and carried unanimously.

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RE: READI LETTER OF SUPPORT

Auditor Morton presented a Letter of Support for the Park READI Communities 2.0 program stating the County Council and County Commissioners will support the program and will ensure the required match of \$225,000 be available prior to the awarding and signing of any contracts. The match will be allocated from Park Operating funds - \$75,000 each year for three years and transferred into the Non-Reverting Park Fund. A motion was made to sign the Letter of Support, was duly seconded and carried unanimously.

RE: COMMUNITY CORRECTIONS SURPLUS VEHICLES

It being 9:00 a.m., the time advertised to receive and open sealed bids for the sale of 2007 Ford E-350 Super Duty XL and a 2011 Dodge Journey AWD, the following bids were thereupon received, opened, and read aloud:

2011 Dodge Journey AWD	Bob Luegers Motors	\$1,500
	Rodney King	\$3,050
2007 Ford E-350 Super Duty XL	Rodney King	\$ 800
	Bob Luegers Motors	\$9,000
	Philip Fiscella	\$2,652

Community Corrections Director Wyatt Madden had received notice that a bid was to be received from another center; however, was received late and would not be considered. A motion was made to accept the highest bids received from Rodney King - \$3,050 for the Dodge Journey and from Bob Luegers Motors - \$9,000 for the Ford E-350 Super Duty Van. The motion was seconded and carried unanimously.

RE: COSSAP - REQUEST FOR PROPOSAL

Alison Neal presented a revised Request for Proposal for the Behavioral Health Treatment Services for Community Opioid, Stimulant, Substance Abuse Program. Neal discussed changes made to the original RFP approved in August. The deadline for proposal submission is December 22, 2022. A motion was made to approve the Request for Proposal as presented, was duly seconded and carried unanimously.

RE: 911 STAFF HIRE

911 Director Stuart Wilson requested permission to hire Dana Smith as a dispatcher pending administrative processes. A motion was made to approve the hire of Dana Smith, was duly seconded and carried unanimously.

Another employee is anticipating leaving in early 2023. Discussion on training for a new employee was discussed. Training new employees causes issues with shift coverage. Overtime and comp time issues continue to persist for the department.

RE: PUBLIC WIFI ACCESS

Commissioner Blessinger reported on user data of the Public WIFI access sites over the past 30 days at the following sites:

Dubois County Park	5 users
Holland Commons	22 users
Birdseye	52 users
Haysville	44 users

The Public WIFI access was funded by the Office of Community and Rural Affairs CCPWD Grant in conjunction with SIRS.

RE: 2023 NORTHEAST DUBOIS SCHOOL BOARD APPOINTMENT

A list of potential appointees was discussed for the Northeast Dubois County School Board to replace Bernard Knies who will be retiring from his position on December 31, 2022. A motion was made to appoint Jan Dodd. The motion was duly seconded and carried unanimously.

RE: ANNUAL MATERIAL BID AWARDS

Highway Superintendent Steve Berg presented the following annual material bid award recommendations for 2023:

Item # 1- ALUMINIZED STEEL PIPE

There were three bidders on this item. E-3 Bridge freight charge on less than a \$5,000 order. Civil-Con will add a freight charge on orders of less than \$8,500. Metal Culverts pricing is based on a minimum order of \$7,500. Berg recommended awarding the low bid to Civil-Con for this item and to Metal Culverts as a backup supplier.

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2023 BID SHOWS A **17% DECREASE** OVER 2022.

Item # 2- POLYETHYLENE PIPE

There were four bidders on this item with 3 firm bids. Southern Indiana Supply has a \$50 drop charge for orders under \$2,000. Civil Supply has a freight charge on orders under \$7,500, E-3 Bridge could have freight charges based on the order size (?), Civil-con pricing may be subject to a price adjustment on July 1st, 2023. Berg recommended awarding the low bid to Southern Indiana Supply for truckload orders, to Civil Supply and Southern Indiana Supply for less than truckload orders.

2023 BID SHOWS A **23% DECREASE** OVER 2022.

Item # 3- GEOTEXTILE

There were four bidders on this item. Berg recommended awarding the low bid of woven and nonwoven fabric to Southern Indiana Supply and to Civil Supply as a back-up supplier.

2023 WOVEN BID SHOWS A **7% DECREASE** OVER 2022.

2023 NON-WOVEN SHOWS A **18% DECREASE** OVER 2022.

Woven textile is used for road cuts, nonwoven is under rip rap.

Item # 4- READY MIXED CONCRETE

There were two bidders on this item. Both IMI and Central Concrete have \$20/ load charge fees. IMI has a partial load fee of \$100 for less than 3.75yds. Central Concrete charges \$250 for less than 4 yards. Berg recommended awarding the low bid to IMI, and Central Concrete as a back-up supplier based on availability.

2023 BID SHOWS AN **18% INCREASE** OVER 2022.

Item #5- BITUMINUS

The 2022 bid was carried over to 2023 per Commissioner minutes held on 10-17-2022.

2023 BID SHOWS **NO CHANGE** OVER 2022.

Item # 6- HOT ASPHALTIC CONCRETE

There were two bidders on this item. Berg recommended awarding both bids of J.H. Rudolph & Co and Cave Quarries based on the area of need.

2023 BID SHOWS A **14% INCREASE** OVER 2022.

Item # 7- COLD MIX

There were three bidders on this item. Berg recommended awarding all bids of J.H. Rudolph & Co, Cave Quarries, and Flynn Brothers based on the area of need.

2023 BID SHOWS A **25% INCREASE** OVER 2022.

Item # 8- STONE FROM THE QUARRY, we pick it up -

There were two bidders on this item. Berg recommended awarding both bids from Cave Quarries and Mulzer Crushed Stone based on price and area of need.

2023 BID SHOWS A **12% INCREASE** OVER 2022.

Item # 9- STONE, STOCKPILE AND SPREAD ON ROADS delivered by vendors to Township areas-

There were two bidders on this item. Berg recommended awarding the bids from Cave Quarries and Mulzer Crushed Stone based on price and area of need.

2023 BID SHOWS A **20% INCREASE** OVER 2022.

A motion was made to award the annual material bids as presented, was duly seconded and carried unanimously.

RE: DRAINAGE PETITION

PGE Farms, LLC filed a Petition of Landowner for Removal of Obstructions from Drain in Bainbridge Township to the Board of Commissioners and the Dubois County Drainage Board. The issue will be addressed formally at the January 3, 2023 Drainage Board meeting and be assigned for a public hearing following. County Surveyor Ken Brosmer will investigate and prepare a report of his findings at the Drainage Board meeting.

RE: COMMISSIONER ELMER BRAMES

Commissioner Blessinger congratulated Commissioner Elmer Brames for being awarded the "2022 South Distinguished County Commissioner of the Year" at the Indiana Association of County Commissioner conference held in November 2022.

RE: 2023 APPOINTMENTS

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A discussion on the various 2023 appointments was held. Appointments will be made at the next meeting.

RE: TREASURER/AUDITOR WINDOW RENOVATIONS

Auditor Morton provided an update on the timeline for the Treasurer and Auditor's office windows renovation. Seufert Construction will begin work on December 6, 2022.

RE: FUTURE MEETING

The next regular meeting will be held on Monday, December 19, 2022, at 8:30 a.m. in the Commissioners/Council Room of the Courthouse Annex.