

## REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

MARCH 2, 2020

The regular meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on March 2, 2020. Present were Commissioners Chad A. Blessinger and Elmer Brames. Also present were County Auditor Sandra L. Morton, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Gregory S. Schnarr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the February 18, 2020 meeting of the Commissioners were approved as presented. Incomes for the month of February were as follows: Recorder \$19,213.45; Health Department \$27,111.91; Auditor \$54.00; Clerk \$37,864.58. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

Commissioner Nick Hostetter entered the meeting at 8:21 a.m.

### **RE: HIGHWAY SUPERVISOR'S REPORT**

Highway Supervisor Steve Berg presented the following report of Highway projects:

Mini Excavator Quotes – During review of the quotes, the lowest bid from Hutson, Inc. did not meet specifications in two areas. A meeting with the representative was held but they were unable to meet the specifications within the quoted price for a track width of 20 inches. The Rudd Equipment quote for \$90,781 was recommended for approval. A motion was made to approve the quote from Rudd Equipment, was duly seconded and carried.

Solar Sources Mine Impact to CR 750 West – A site review at the crossing at 750 West was held and found to be in an unacceptable state. A letter to Solar Sources Mining has been prepared by the County Attorney and will be sent certified mail addressing the concerns.

Ferdinand Dumpster Site Expansion – A meeting with Advance Disposal will be set to review the site for the compactor location.

Sign Inventory Review – The review of Countywide sign inventory and conditions has begun.

Cell Phone Replacement and Additional Line – The County issued phones are eligible for an upgrade. Berg also requested adding a line for Assistant Supervisor Tim Lynch to the phone plan. Consensus was to have Auditor Morton provide information at the next meeting.

### **RE: HIGHWAY ENGINEER'S REPORT**

Highway Engineer Brent Wendholt presented the following report of Highway projects:

Bridge #264 (Newton Street in Jasper City Limits) - Nothing new to report. The County Council will advertise for an additional appropriation at the next Council meeting.

Dubois County Overweight / Oversized Load Application - An Ordinance to support Overweight/Oversized Loads has not yet been drafted. Wendholt questioned to see if it could be added to the Standard Policies and Procedures Ordinance. He located the Indiana Code stating what a legal load is, and if something exceeds any of these parameters, then it will be considered an Overweight / Oversized Load. (I.C. 9-20) "For all vehicles that exceed the limits, set forth in Indiana Code 9-20, will need to apply for the Permit to Move Oversized or Overweight Vehicle on County Roads."

County Inventory / INDOT Inventory Comparisons - Nothing new to report. Another township has been finished.

Hillham Road South (Approx. 900 ft South of St. Rd. 56) - Hillham Road South has developed a settlement/hill slide issue. Patriot Engineering has been contracted to core drill the area and provide a better idea on what is happening. Part of the agreement is to provide recommendations and support on the repairs. They will be core drilling on March 9<sup>th</sup> and approximately 2 weeks later will provide a report. At that time, we can get a plan together on how to fix the issue.

2020 Summer Engineering Interns - Wendholt requested permission to hire 2 interns for the summer months. A motion was made to approve hiring two summer interns, was duly seconded and carried.

### **RE: INDIANA WORKFORCE DEVELOPMENT**

Sara Worstell and Linda Jones, representing Indiana Workforce Development, presented a Local Elected Officials Agreement to have Mayor Denny Spinner represent their interests on the local Workforce Development Board. A motion was made to approve the Agreement, was duly seconded and carried.

**REGULAR MEETING DUBOIS COUNTY COMMISSIONERS**

**MARCH 2, 2020**

**RE: ENERGY SAVINGS AUDIT**

Rick Anderson, Johnson Melloh Solutions, presented the findings from an energy savings audit conducted at the County locations. Several items that require replacement due to equipment age were found. A proposed project cost of \$1,815,000 was presented with a return in energy savings of \$2,275,000 over 25 years. The proposal was taken under advisement until the next meeting.

**RE: PURDUE EXTENSION DUBOIS COUNTY**

Lisa Wilson and Ken Eck, Extension Educators, presented information on the various programs provided by the Purdue Extension Dubois County offices. Currently, office space is very limited. There is a need for meeting and storage space.

**RE: GERMAN AMERICAN INSURANCE**

Ben Schmitt and Brad Ketzner appeared as a follow up on the international prescription drug cost discussion from the previous meeting. Benefit Consulting and Agency services were discussed. No action was taken at this time.

**RE: CASA COMFORT ZONE**

CASA Director Deena Hubler presented information on a proposed Comfort Zone area addition to the current Casa offices. The area will be used for children needing services when awaiting emergency placement by the Department of Child Services.

**RE: CHILD ABUSE AWARENESS MONTH**

CASA Director Deena Hubler requested use of the Courthouse Lawn to display a pinwheel garden for one week in April. She will coordinate which week with Courthouse Maintenance. She also requested to display volunteer signage at the Health Department and Courthouse for the entire month of April. A motion was made to approve the requests, was duly seconded and carried.

**RE: HEALTH INSURANCE SCREENINGS**

Human Resources Generalist Markie Rhodes presented the 2020 screening schedule for the employee health screenings and result sessions with Memorial Hospital and Health Care Center.

Employee screenings will be held as follows:

August 6	6:45 a.m. – 8:30 a.m.	Health Department
August 11	6:30 a.m. – 8:00 a.m.	Highway Department
August 12	6:00 a.m. – 8:30 a.m.	Security Center
August 13	6:30 a.m. – 10:00 a.m.	Annex
August 13	5:00 p.m. – 6:00 p.m.	3 <sup>rd</sup> Shift at Memorial Southside Office

**RE: SICK BANK**

Discussion was held on disbanding the current sick bank and returning the days received back to the members. Consensus of the Board was to receive comments from employees until the next meeting.

**RE: MEMORIAL DAY SERVICES**

Auditor Morton presented a letter from the Veteran's Council to use the west side of the Courthouse Square and Courthouse lower level bathrooms on May 23 from 9:00 a.m. – Noon for the Memorial Day services. A motion was made to approve the request, was duly seconded and carried unanimously.

**RE: NATIONAL DAY OF PRAYER PROCLAMATION**

Auditor Morton presented a letter from Tom Jahn requesting use of the east side of the Courthouse facilities for the National Day of Prayer event to be held Thursday, May 7, 2020 from 6:30 – 7:30 p.m. A motion was made to approve

**REGULAR MEETING DUBOIS COUNTY COMMISSIONERS**

**MARCH 2, 2020**

the request, was duly seconded and carried. A Proclamation was also adopted.

*\*\* See Exhibit A - National Day of Prayer Proclamation \*\**

**RE: DUBOIS COUNTY COMMUNITY CORRECTIONS WRITE-OFFS**

Director Megan Durlauf presented a list of deceased former offenders that are carrying balances in arrears. Following an audit finding of the State Board of Accounts, it was recommended to write off the debt that will never be received. The Community Corrections Advisory Board recommended removing the balances. A motion was made to write-off a balance of \$46,326.63, was duly seconded and carried unanimously.

**RE: GIRLS ON THE RUN**

Jamie Jahn, Girls on the Run, requested use of Ackerman Road on April 25, 2020 for the Girls on the Run event. Ms. Jahn will coordinate with the Highway Department for the permission application and will be approved at the next meeting.

**RE: BRUCKE STRASSE LAND PURCHASE**

County Attorney Greg Schnarr provided information on the Brucke Strasse land purchase. A motion was made to authorize Board President Commissioner Blessinger to execute documents on the County's behalf for closing on SERVUS real estate located on Brucke Strasse. The motion was seconded and carried.

**RE: TELECOMCARE AGREEMENT – MITEL PHONE**

Auditor Morton presented a TeleComCare Agreement with Matrix Integration at a cost of \$9,609.00 for complete service and support of the Mitel Telephony system. A motion to approve the agreement was made, duly seconded and carried.

**RE: 2019 COUNTY ANNUAL REPORT**

Auditor Morton presented the 2019 County Annual Financial Report.

**RE: FUTURE MEETING**

The next meeting of the Commissioners' will be on Monday, March 16, 2020 at 8:30 a.m. in the Dubois County Annex Commissioners/Council Room.