

SECOND REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

MARCH 20, 2023

The second regular meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:30 a.m. (EST) on March 20, 2023. Present were Commissioners Chad A. Blessinger, Nick Hostetter, and Serice Stenftenagel. Also present were County Auditor Sandra L. Morton and Highway Supervisor Steve Berg. County Attorney Gregory Schnarr and Highway Engineer Brent Wendholt were absent. A quorum was declared present and the meeting was opened for business by President Blessinger.

Minutes of the March 6, 2023 meeting of the Board of Commissioners were approved as presented. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: STRASSENFEST

Laura Grammer, Strassenfest Chairperson, reported the committee is hoping to move the parade route closer to the booths and rides relocated to Fourth Street again in 2023. The proposed route, pending completion of the Jasper Downtown Revitalization project would come south on Jackson Street, turn west onto Fifth Street, then proceed north on Main Street along the west side of the Courthouse. The Committee requested permission to use the Courthouse west balcony and lower level restrooms on Sunday, August 6, 2023 from 7:30 a.m. to 3:00 p.m. They also requested to hang banners and pennants on the Courthouse building, place garland on the balcony, rope off the westside Memorial Fountain on the Courthouse lawn, and place bleachers on the courthouse grounds for the parade. A motion was made to approve the request, was duly seconded, and carried unanimously. The Stassenfest Committee will pay the maintenance personnel to clean the restroom facilities during and after the parade.

RE: SHERIFF VEHICLES

Deputy Sheriff Jesus Monarrez requested permission to purchase six (6) vehicles - two (2) to be paid from Commissary funds and four (4) to be paid from Cum Cap funds. A motion was made to approve the request as presented, was duly seconded and carried unanimously.

RE: SPECIAL OLYMPICS FUN RUN

Ellen Hanselman, Dubois County Special Olympics, requested permission to use county roads 100S and Old Huntingburg Road near the Jasper Youth Baseball Complex on September 9, 2023, from 6:30 a.m. – 11:00 a.m. The required county application form has been sent to the State organization for signatures. A motion was made to approve the request pending receipt of the application and Certificate of Insurance, was duly seconded and carried unanimously.

RE: CLERK DEBT COLLECTION AGENCY

Deputy Clerk Audrey Kemker requested permission to approve a Debt Collection Agreement with Credit Collections Partners, Inc. DBA PayCourt. Currently, the Clerk's office uses Eagle Collections but would like to change vendors for more transparency, reporting, and visibility of client payments. A motion was made to approve the Debt Collection Agreement with PayCourt, was duly seconded, and carried unanimously.

RE: DRUG COURT CASE MANAGER SUPERVISOR POSITION

Commissioner Blessinger discussed the creation of a temporary drug court case manager supervisor which will work 5 hours per week. The Community Corrections Case Manager Supervisor Emily Meyer will fill the position. She currently works 35 hours per week but would be increased to 40 hours per week. PTO time will be adjusted appropriately. Comp time accrued will be tracked by Community Corrections Director Madden. The position wage classification would be PAT IV. A motion was made to create the temporary case manager supervisor position not to exceed 5 hours per week to be filled by Emily Meyer, was duly seconded and carried unanimously.

RE: COURT REFEREE

Commissioner Blessinger discussed the possibility of needing a Court Referee to assist with Superior Court in the future due to the absence of Judge Anthony Quinn. No formal request has been made at this time.

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Steve Berg presented the following report of Highway projects:

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Office Water Damage – The contractor is sanding and will be painting soon. The office desks have been ordered.

District 2 Driver Replacement – Joshua Lange will begin on March 21, 2023 as the new District #2 driver.

Malcon Contract – The excise fuel contract with Malcon for the first quarter of 2023 thru the end of the fourth quarter of 2025 was presented for signature. The contract was previously approved on February 6, 2023.

RE: HIGHWAY ENGINEER'S REPORT

No report was given.

RE: REGIONAL SEWER DISTRICT

Mary Austin, Clark Dietz, provided an update on the Regional Sewer District. The State Revolving Loan Fund (SRF) funding application will be resubmitted this month.

Austin described a new alternative plan recommendation. The alternative adds cost but may serve approximately 100 additional homes. The estimated budgetary cost is approximately \$30.4 million. If the increased funding is not received, the lower cost plan is in the Preliminary Engineering Report (PER) with 300 users estimated to be served. The less expensive option provides infrastructure to allow for future expansion. The cost estimate for the smaller project is approximately \$20.5 million.

The project design is approximately 30% complete.

Expansion areas for development are being considered to grow the system. Meetings were held with the Town of Holland, their needs discussed, and potential collaboration with Regional Sewer District may occur.

Austin reported the City of Jasper is exploring plans to build a treatment plant in the Portersville Road and 500 N area. They received a contingent response for discharging into Mill Creek. A public meeting was held by Jasper to provide information to residents. Per the Preliminary Engineering Report, the city can still have a lift station and take a forced main through town as an alternative option.

Andre Riley, Baker Tilley Municipal Advisors, discussed the preliminary financial analysis and bond issuance process for the Regional Sewer District. The preliminary financial analysis should take 60-90 days. The cost structure (revenue requirements) will be determined for the operation and maintenance costs; capital replacement allowance; total project costs developed in coordination with Clark-Dietz; analyze various financing alternatives and other funding sources for the project; and to negotiate the wholesale treatment rates with the City of Jasper as the treatment provider. Baker Tilly will analyze various rates and charges structures, meet with the working group and county officials to discuss the results of the financial analysis and update the analysis based on suggested revisions.

Riley also discussed the bond issuance process timeline may take three to four months depending on the funding agencies. Baker Tilly will work with local and bond counsel, attend all meetings and public hearings, prepare a financial due diligence or other required financial information to secure funding, review all loan closing documents and provide comments, and attend loan closing meetings with the funding agencies as necessary.

RE: HEALTH INSURANCE BROKER REQUEST FOR PROPOSALS

Human Resources Generalist Markie Rhodes received proposals from the following companies for the health insurance Brokerage Services:

EPIC INSURANCE BROKERS & CONSULTANTS - Ben Schmitt, Senior Employee Benefits Advisor, and Erin Monroe, Client Executive, presented the programs and services available by EPIC.

HOUCHENS INSURANCE GROUP - Max Bawel, Employee Benefits Advisor, Dan Davis Senior Employee Benefits Advisor, Brent Thomas VP Employee Benefits and Heidi Simpson, RN, Director of Clinical Operations each presented components of the services provided by Houchens Insurance Group.

McGOHAN BRABENDER – Ben Brabender, Consultant, presented the services provided by McGohan Brabender.

GALLAGHER INSURANCE – Mark Shrack, Area Vice President, and Tracy Cline, Sr. Account Executive, presented the services provided by Gallagher Insurance.

RE: HEALTH INSURANCE

Broker Mark Shrack presented the RxProtect savings analysis projections if the county and employees would choose to participate in the program. The County could have saved approximately \$140,348.84 based on 2022 prescription drug costs if the covered employees would have agreed to

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participate. The program was discussed. Shrack was tasked with obtaining a legal opinion from the Gallagher team.

Shrack and Rhodes discussed possible plan design changes for cost saving measures as follows: changes to deductibles, out of pocket maximums, spousal carve-outs, and specialty drug carve-outs. No action was taken.

RE: SURPLUS ITEMS

Auditor Morton provided a list of items to be declared surplus. A motion was made to declare nine (9) HP computers surplus/junk, was duly seconded and carried unanimously. The computers will be erased and sent to be recycled. Other items presented were a typing desk, brochure holder, metal paper trays and computer monitor stands. A motion was made to declare the items surplus, was duly seconded and carried unanimously. These items will be sold to interested employees on a first come first served basis with the funds deposited into the County General Fund.

RE: FUTURE MEETING

The next regular meeting will be held on Monday, April 3, 2023, at 8:00 a.m. in the Commissioners/Council Room of the Courthouse Annex.