

## SECOND REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

March 21, 2022

The second regular meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:30 a.m. (EST) on March 21, 2022. Present were Commissioners Chad A. Blessinger and Elmer Brames. Nick Hostetter was absent. Also present were County Auditor Sandra L. Morton and Highway Supervisor Steve Berg. A quorum was declared present and the meeting was opened for business by President Blessinger.

Minutes of the March 7, 2022, meeting of the Commissioners were approved as presented. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

### **RE: BAKER TILLY**

While reviewing the document approved in 2019, Baker Tilly found a signature missing on the Proposed Municipal Advisory and Consulting Services – Justice System Improvement Financing document. Commissioner Blessinger signed the document.

### **RE: HIGHWAY SUPERVISOR'S REPORT**

Highway Supervisor Steve Berg presented the following report of Highway projects:

Norfolk Southern Crossings in Birdseye – Alexander Ricci from Norfolk-Southern is scheduled to speak later in the meeting. He will discuss the company's position regarding the permanent closure of the proposed locations and the incentive offer for the closure.

LTAP Drainage Course – The LTAP Center in Lafayette is providing a training at the Highway Department this morning.

Bridge Service Truck 303 – As the crew was traveling from a job site, the engine blew in truck 303. A valve busted in the engine compartment and severely damaged the engine block among other things. The engine only had 127,102 miles. A decision was made to purchase a remanufactured engine, was installed, and is back in service. The cost of the repair was near \$13,500.

Additional Appropriation – In order to cover the cost of the repair to the bridge service truck and provide for additional maintenance for the year, a request for an additional appropriation of \$17,000 in Cum Bridge for Equipment Repair Maintenance. A motion was made to approve the request, was duly seconded and carried.

2021 Highway Annual Report – The 2021 Annual Report for the Highway was presented for review. Road miles are as follows:

661.39 Total  
383.08 Asphalt  
146.44 Chip Seal  
108.14 Gravel  
23.73 Dirt

Note: 2.04 miles converted from Gravel to Chip Seal

A motion was made to approve the Annual Report, was duly seconded and carried.

### **RE: SERVICE AWARD**

A discussion on the creation of a service award for services provided to Dubois County was held and will continue at the next meeting.

### **RE: PURDUE EXTENSION - DUBOIS COUNTY**

Director Chelsea Brewer distributed the 2021 Purdue Extension Impact Report. She provided an update on the various programs and projects provided by Purdue Extension Services and the 4-H program. Brewer was recently trained in the new program, Parents Forever, which will replace the co-parenting class which is provided for those going through a parenting transition.

Brewer also reported the new lease for their office has been implemented and is working well.

An explanation of the Purdue Fast Start Program was also given.

### **RE: NORFOLK SOUTHERN RAILROAD – BIRDSEYE**

Alexander Ricci, Norfolk Southern Engineer, provided information on two crossings in the Birdseye area: namely King Street and 1175. These crossings do not have automated warning signals and have alternate crossings available nearby. The railroad is working in conjunction with the State of Indiana to close crossings to help reduce incidents/accidents. The State and Railroad each offer incentives to the County between \$20,000 and \$50,000 to close the roads. Consensus was to research the area and possibly hold a public hearing. The item will be placed on the next meeting agenda.

## SECOND REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

March 21, 2022

### **RE: RISK MANAGEMENT**

HR Generalist Markie Rhodes provided information from the Risk Management Committee meeting. Employee training will be held on Wednesday, May 25, 2022, at the Parklands in Jasper.

### **RE: HUMAN RESOURCES ATTORNEY**

The current HR Attorney, Greg Freyberger, has moved to a new firm – Barber & Bower LLP of Evansville. Should the County wish to continue to use his services, the monthly retainer will be increased from \$250 to \$300. Rhodes was instructed to reach out to other firms for availability and pricing for an HR attorney and present at a future meeting.

### **RE: GALLAGHER HEALTH SERVICES**

Mark Shrack, Gallagher Health Services, presented a 12 & 12 Month Review of the Employee Health Plan from November 1, 2019 to October 31, 2020 and November 1, 2020 to October 31, 2021. The plan numbers were reviewed.

Account Representative Angie Pfaff is retiring on April 30, 2022. Shrack introduced Tracy Cline as the new account representative.

### **RE: 911 MANAGED SERVICES AGREEMENT**

911 Director Stuart Wilson presented a Managed Services – Scope of Work (Exhibit “B”) provided in accordance with the Master Agreement” with Ritter Strategic Services, LLC and Dubois County. The agreement will cover Design to Build, Technology Needs, Construction Management, Strategic Planning, Procurement, Contracts for Purchasing, Installation and Implementation, PSAP Relocation and Acceptance. The Agreement cost is \$150.00 per hour with estimated hours not to exceed 150 with expenses included. Following discussion, the estimated hours not to exceed were lowered to a maximum of 100 hours. A motion was made to approve the Managed Services Agreement with the change of estimated hours, was duly seconded and carried. Wilson will contact RSS and provide a revised contract for signatures.

### **RE: JRAC COMMUNITY COORDINATOR PROJECT MANAGER**

Prosecutor Anthony Quinn requested the creation of a full-time Community Coordinator Project Manager position. The Local Justice Reinvestment Advisory Council (JRAC) received funding through the FSSA Community Collaboration Grant. The wage classification would be PAT IV and would be funded from March 2022 through June 2023. The position would end when the grant funding ends. Following discussion, a motion was made to create the Community Coordinator Project Manager position as a PAT IV wage classification, under the condition the grant funding is received and will end when the grant funding ends. The motion was seconded and carried.

### **RE: THIRD COURTROOM JUDICIAL OFFICER**

Circuit Court Judge Nathan Verkamp and Superior Court Judge Mark McConnell presented the need for a third courtroom judicial officer in Dubois County and are requesting support. They will be submitting a packet of information to the Judicial Interim Study Committee for the request which will then be submitted to the Indiana Legislature next year. The request to the State is for a second superior court. Judge Verkamp and Judge McConnell are seeking a joint resolution of support from the Commissioners and Council. A discussion was held. A motion was made to support the creation of a third courtroom judicial officer and the paperwork required, was seconded and carried. A Joint Resolution will be prepared, signed by Commissioner Blessinger and presented to the County Council.

### **RE: CASA SURPLUS ITEMS**

Auditor Morton presented a list of computer equipment to be declared surplus from the CASA program. A motion was made to approve the request, was seconded, and carried.

A discussion was held on vendors which may pay for the surplus items. Commissioner Blessinger will research programs.

### **RE: HIGHWAY COMPUTER EQUIPMENT**

Auditor Morton reported the computers at the Highway Department are due to be replaced. She is working with the department on the specifications needed and will place an order soon.

**SECOND REGULAR MEETING DUBOIS COUNTY COMMISSIONERS**

**March 21, 2022**

**RE: 2022 PLAT BOOKS**

Auditor Morton reported the 2022 Plat Books are now available for purchase.

**RE: MULTIFACTOR AUTHENTICATION**

The DUO Multifactor Authentication program is now live for all employees that sign into the County computer system.

**RE: H.E.L.P. COORDINATOR**

Commissioner Brames provided a brief update on the H.E.L.P. Coordinator position. Discussion was held on the program needs.

**RE: FUTURE MEETINGS**

The next regular meeting will be held on Monday, April 4, 2022, at 8:00 a.m. in the Commissioners/Council Room of the Courthouse Annex.