

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

MAY 2, 2022

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners / Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on May 2, 2022. Present were Commissioner Chad A. Blessinger, Commissioner Nick Hostetter and Commissioner Elmer Brames. Also present were County Auditor Sandra L. Morton, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Gregory S. Schnarr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the April 18, 2022 regular meeting and minutes of the April 25, 2022 special meeting of the Commissioners had been previously distributed to the Commissioners and were approved as presented. The minutes were then signed. Incomes for the month of April 2022 were as follows: Recorder \$21,062.16; Health Department \$26,535.62; Auditor \$2,202.00; Clerk \$_____ (nothing to report); to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: 4-H FAIR – EQUIPMENT REQUEST

Janelle Hasenour, 4-H Council President, requested permission to use County equipment before the fair to move large tires to begin work on the new entrance. A motion was made to allow the use of the equipment under county supervision, was duly seconded and carried unanimously.

RE: PARK VEHICLE

Janelle Hasenour, 4-H Council President, discussed the possibility of replacing the Park vehicle. Consensus was to have them work with the Highway Department for vehicle specifications and the County Council for funding.

RE: 4-H BUILDINGS/GROUNDS

Janelle Hasenour, 4-H Council President, expressed holding a walking tour of the buildings and grounds to address upcoming maintenance issues. The Commissioners will meet individually with the 4-H Council members.

RE: HIGHWAY SUPERVISOR’S REPORT

Highway Supervisor Steve Berg presented the following report of Highway projects:

Equipment Rotation – Following approval of funding by the County Council, Berg requested consent to purchase a road grader while advertising for the funding. Due to the supply chain issues, signing the agreement now may assist with the delivery before December 31, 2022 which will save an additional \$62,000. The total purchase price of the unit including all applicable discounts is \$347,887.31. The Department has \$92,000 in the budget as well as a trade-in values for the Champion grader and CAT roller. A motion was made to approve the request not to exceed the total price of \$350,000, was duly seconded and carried unanimously.

Sanitation Truck – after negotiations with Pyramid Equipment salesman on the steel increase of the Pak-Mor compactor, they agreed upon an increase of \$6,655 with an understanding that no other increases will accompany this unit. A motion was made to approve the request not to exceed a total price of \$89,880, was duly seconded and carried unanimously.

Disposition of Truck 104 – nothing new to report.

RE: HIGHWAY ENGINEER’S REPORT

Highway Engineer Brent Wendholt presented the following report of Highway projects:

2022-2025 Countywide Bridge Inspection – The field work for Phase I has been completed. An invoice from American Structurepoint in the amount of \$46,882.65 has been received. A motion was made to approve the invoice for payment, was duly seconded and carried unanimously.

CCMG 2202-1 – Dubois County has been awarded 2022-1 Community Crossing Matching Grant Funds in the amount of \$497,150.52. The total with the County Match will be \$662,867.37. The funds will be used on Steinbottom Road and Jasper-Dubois Road. The goal is to bid these projects on June 6, 2022.

2022 HAC Paving Projects –

<u>2021 CCMG Round 2</u>	<u>C&R Construction</u>	<u>3/14/2022 to 6/1/2022</u>
21-04 900 South		
21-05 100 West & 1000 South		
21-06 1075 South		
<u>In-House Paving Projects</u>		<u>06/01/2022 to 08/31/22</u>
22-03 500 West		
22-04 Town of Ireland Hopf Addition, 500 West, 150 North		
22-05 100 East, 420 North, 520 North		
22-06 Old 545, Dubois Road NW		
22-07 St. Anthony Road West		
22-08 Celestine Road North		
22-09 Old Huntingburg Road, 150 South, 100 South, 400 West		

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Bid opening for this list of projects will be held later in the meeting.

RE: BROADBAND UPDATE – DUBOIS REC

Commissioner Blessinger provided an update on the Broadband Make-Ready work being performed by Dubois REC. Invoices in the amount of \$83,963.66 have been received. Commissioner Blessinger will review the invoices before approving for payment.

RE: HOOSIER NATIONAL FOREST PLAN

The Orange County Commissioners requested a letter of support for the Hoosier National Forest Plan which needs to be updated. A discussion was held. Consensus was to gather more information before consideration.

Resident Mark Nowotarski addressed the Board on the subject.

RE: CONGRESSIONAL SCHOOL

Auditor Morton presented the Annual Report of the Board of Commissioner of Dubois County to the State Superintendent of Public Instruction for the year ending April 30, 2022. The current balance in the fund is \$52,743.68. A motion was made to approve the report as submitted, was duly seconded and carried unanimously.

RE: LEPC COMMITTEE

Commissioner Blessinger is unable to attend the LEPC Committee meeting on May 11, 2022 at 1:00 p.m. and can appoint a proxy to serve in his absence. Commissioner Brames was appointed to serve as proxy.

RE: SURPLUS ITEMS

Auditor Morton presented a list of three Hewlett Packard All-in-One Desktop computers from Drug Court to be declared surplus. A motion was made to approve the request, was seconded, and carried unanimously.

Auditor Morton presented a broken chair in the Prosecutor's office to be declared surplus. A motion was made to approve the request, was duly seconded and carried unanimously.

RE: HIGHWAY COMPUTERS

Auditor Morton reported on the replacement of computers at the Highway Department.

RE: PAVING PROJECT BID OPENING

It being 9:00 a.m., the time advertised for receipt of bids paving projects, the following bids were thereupon received, opened and read aloud:

Project	CalCar Paving	E&B Paving	JH Rudolph	C&R Construction
22-03	\$187,348.25	\$225,900.00	\$204,010.75	\$239,456.35
22-04	\$409,713.00	\$499,100.00	No Bid	\$519,754.00
22-05	\$165,405.75	\$208,300.00	\$195,984.00	\$193,833.85
22-06	\$ 29,348.35	\$ 41,400.00	\$ 40,245.00	\$ 42,424.25
22-07	\$239,503.45	\$286,300.00	\$244,150.00	\$275,457.45
22-08	\$179,014.30	\$220,900.00	\$227,500.00	\$216,044.50
22-09	\$309,204.25	\$330,700.00	\$284,182.00	\$337,127.15

The bids were taken under advisement and will be awarded on May 16, 2022.

RE: TITLE IV-D COST ALLOCATION PLAN INDIRECT REIMBURSEMENTS

Jeff Kemper, Dossett Consulting, presented information on the Title IV-D Cost Information Plan for Indirect reimbursements. The proposed plan would cost \$4,500 yearly.

Daniel Vaughn, Malinowski Consulting (Malcon), presented information on the Cost Allocation Plan for Indirect reimbursements. The proposed plan would cost \$5,000 annually.

Auditor Morton discussed the reasons for wanting to break the current contract with Maximus, will discuss the proposed changes with Clerk Amy Kippenbrock and report at the next meeting.

RE: COUNTY WEBSITE

Engineer Wendholt and Auditor Morton presented information on the County Website and ADA compliance. The current host, Revize, has provided information.

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RE: ASSESSOR - CAMA SOFTWARE

Assessor Angela Giesler provided information on possibly changing CAMA software vendors for the appraising and valuation of property. The County is currently under contract with Thompson Reuters Harris Proval. Giesler discussed her reasons for wanting to implement a possible change to X-Soft, Inc. in 2023.

Ed Koerner and Khris Seger of X-Soft, Inc. were in attendance. X-Soft serves 70 of 92 counties in Indiana. The proposed costs would be \$290,000 for the software and conversion costs which can be spread over five years at \$58,000. Other costs would include an annual support fee of \$51,800; additional training is \$120 per hour; and additional technical support is \$200 per hour. Additional licensing fees will also apply if needed. Thompson Reuters Harris charges a one-time conversion fee to provide data to X-Soft at a cost between \$3,000 – \$8,000.

Giesler is reviewing the current contract for a termination clause. No action was taken at this time.

RE: COMMUNITY SERVICE AWARD

Following review of the award information presented at the previous meeting, no additional feedback was given. The actual award and timing to present was discussed. The Commissioner budget will be used to pay for the hardware. A motion was made to create the Community Excellence Award program, was duly seconded and carried unanimously. Commissioner Blessinger will continue to work on the details.

RE: SOLAR READY

County Attorney Schnarr presented information on becoming County Ready for Solar Parks since the County does not have Planning and Zoning. SEA 411 will go into effect on July 1, 2022 and establishes default standards with respect to wind power projects and solar projects in local units that voluntarily adopt the standards. Discussion was held regarding the pros and cons on both types of renewable energy projects and how future planning and zoning could impact the default standards. Consensus was made to have attorney Schnarr continue to look into the steps necessary to be designated a "solar energy ready community".

RE: SHERIFF STAFF RETENTION COMMITTEE

Commissioner Blessinger discussed Sheriff staff retention. The Sheriff would like to form a committee to investigate ways to retain current staff. Commissioner Hostetter will serve on the Committee to represent the Board.

RE: JUSTICE CONSTRUCTION PROJECT

Commissioner Blessinger and Commissioner Brames provided an update on the jail construction project. The Jail Pod is nearing completion and is currently on budget.

RE: H.E.L.P. COORDINATOR

Commissioner Brames presented information on the H.E.L.P. Coordinator position. Per the Office of Community and Rural Affairs (OCRA), the position must work a minimum of 30 hours per week and be paid a minimum of \$40,000. Commissioner Brames recommended the coordinator work 35 hours per week and have a wage classification of PAT III. A job description was distributed.

A motion was made to create the H.E.L.P. Coordinator position to be paid from the ARPA funds and OCRA Grant funds for the term of one year beginning July 1, 2022 and be classified as a PAT III. The motion was duly seconded and carried unanimously.

Upcoming dates for the H.E.L.P. program are as follows:

June 23, 2022 - Cohort 2 State House Celebration

July 11-13, 2022 - OCRA Training for the H.E.L.P. team members

RE: COMMUNITY CORRECTION GRANT SUPPORT

Commissioner Blessinger noted the Community Corrections Grants will be due for submission to the State soon. Director Megan Durlauf has requested a letter of support from the Commissioners. Consensus was for Commissioner Blessinger to sign a Letter of Support if he feels the Grants are in line with County processes and procedures.

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RE: ATTORNEY CONTINUING EDUCATION

County Attorney requested permission to attend an Accelerate Indiana Municipalities conference. A motion was made to approve the request, was duly seconded and carried unanimously.

RE: FUTURE MEETING

The next regular meeting will be held on Monday, May 16, 2022, at 8:30 a.m. in the Commissioners/Council Room of the Courthouse Annex.