

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

June 5, 2023

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners / Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on June 5, 2023. Present were Commissioner Chad A. Blessinger, Commissioner Nick Hostetter and Commissioner Serice Stenftenagel. Also present were County Auditor Sandra L. Morton, County Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Gregory S. Schnarr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the May 15, 2023 meeting of the Commissioners had been previously distributed to the Commissioners and were approved as presented. The minutes were then signed. Incomes for the month of May 2023 were as follows: Recorder \$18,697.59; Health Department \$44,620.62; Auditor \$40.00; Clerk \$29,901.40. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: TREASURER’S REPORT

The Treasurer’s monthly reports for January, February, March, and April 2023 were reviewed and accepted as presented.

RE: CLERK’S REPORT

The Clerk’s monthly reports for January, February, March, and April 2023 were reviewed and accepted as presented.

RE: HIGHWAY ENGINEER’S REPORT

Highway Engineer Brent Wendholt presented the following report of Highway projects:

Safe Streets for All (Action Plan) – the Agreement has been submitted to the Federal Highway Headquarters.

Bridge #14 Replacement (Division Road) – the Bridge Deck was poured on Friday. Wendholt will meet to look at the approaches.

CCMG 2023-1 (1100 South and Kellerville Road) – Wendholt presented an agreement with INDOT for the CCMG 2023-1 Grant. The agreement has been reviewed. A motion was made to approve the Agreement giving Wendholt approval to sign on the Board’s behalf. The motion was duly seconded and carried unanimously. The projects will be bid later in the meeting.

2023 HAC Paving Projects –

2022-2 Portersville Road/Town of Portersville	Completed on May 24 th
23-01 100 E, 420 N, & 520 N	Not Yet Scheduled
23-02 550 W & 450 W	Not Yet Scheduled
23-03 300 N & 325 E	Not Yet Scheduled
23-04 Celestine Road North	Not Yet Scheduled
23-05 500 E & Town of St. Marks	Not Yet Scheduled

RE: HIGHWAY SUPERVISOR’S REPORT

Highway Supervisor Steve Berg presented the following report of Highway projects:

Office Water Damage – All work has been completed. The final cost of the work with furnishings was \$108,324.67. The Rainy Day expenditures totaled \$24,508.68 leaving a balance of \$5,491.32.

CDL Training Agreement – The department has developed a CDL training agreement and regiment to train quality employees hired, who do not hold a Class A CDL license. A Promissory Note was presented for approval. A motion was made to approve the promissory note, was duly seconded, and carried unanimously. Discussion was also held on the need to qualify a member of the staff as a trainer.

Excavator Hire for District 3 – Interviews were conducted. Aaron Huebner was recommended for hire pending administrative processes. A motion was made to approve the hire pending administrative processes, was duly seconded and carried unanimously.

Right of Way Violation on Holland Road East – The landowner has not satisfactorily complied. Berg recommended proceeding with a letter of violation and to seek fines. County Attorney Schnarr will draft a letter and request the Sheriff’s office to process.

Irresponsible Contractor – Berg provided an update from Watch Communications representative, Larry Kuehne, on the fiberoptic installation on CR 285 East. A contractor has been hired to repair the areas and no further action to install the line will be taken.

Josh Hopf Cooperative Chip Seal Request – Mr. Hopf is working with adjoining landowners to have a right of way dedication signed for the County’s approval. They wish to co-op the work by paying for the materials with the County providing the work. The projected length is 833 feet with a request to pave another 455 feet for safety reasons because the road continues east down a steep grade with a sharp

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curve. A motion was made to approve the request as presented, was duly seconded and carried unanimously.

Dust Control Request – The County has been applying dust control for a resident for 3 years who is requesting to pay for chip seal with will last longer. The resident will pay for the material costs. This area is on 750 South east of 600 E. A motion was made to approve the request, was duly seconded and carried unanimously.

Additional Appropriation - Berg requested approval for additional appropriations in the amount of \$60,000 in MVH funds and \$10,000 in Cum Bridge funds for equipment repairs. A motion was made to approve the request pending approval by the County Council, was duly seconded and carried unanimously.

Grader Operator in District 2 - Ed Merkley will be retiring on July 7, 2023.

Chip Seal Paving Schedule Release – The work began on Himsel Road on May 30th and will begin on 800 West today.

Sanitation Site Improvements – The Ireland Dumpster site will be closed on Tuesday, June 6th for preparation of the lot for paving. Paving will take place on Wednesday, June 7th. Ireland will resume normal business hours on Thursday, June 8, 2023.

Sanitation Driver Reclassification – Berg discussed his request to reclassify the Sanitation Driver from LTC IV to LTC VI. The job description has been expanded. The new rate of pay will be \$23.07 per hour which is the same as the Group 1 Foreman. A motion was made to approve reclassifying the position to LTC VI pending approval of an amended salary ordinance by the County Council, was duly seconded and carried unanimously.

RE: 2024 BUDGET - 4-H COUNCIL

Madison Fleck, 4-H Council Treasurer, and Janelle Hasenour, 4-H Council President, appeared to discuss the 4-H Council programs and to request funding from Dubois County for 2024. A discussion on the possible wage increases for the Park Superintendent and Park Assistant Superintendent was held, which is a concern for the 4-H Council due to lack of funding resources available.

The request for \$125,000 will be included in the 2024 budget pending County Council approval.

RE: 2024 BUDGET- OLDER AMERICAN CENTER

Carie Dick, Director of the Older American Center, appeared to discuss the Older American Center program and request funding from Dubois County for 2024. The request of \$20,000 will be included in the 2024 Commissioner budget pending County Council approval.

RE: CPR LUCAS DEVICES

Ireland Fire Chief Stan Seifert and Ambulance Coordinator Ryan Young provided a demonstration of the Lucas Device to administer CPR. The Dubois County Leadership Academy has made this their Capstone project. A request was made to provide a device for each of the 12 fire stations in Dubois County at a cost of \$218,000.

Consensus was to have them request funding from the Townships as well as the public.

RE: 2024 BUDGET - TRI-CAP RSVP

Rachel Trabant, RSVP Coordinator, appeared to discuss the Tri-Cap Retired Senior Volunteer Program and request funding from Dubois County for 2024. The request of \$5,000 will be included in the 2024 Commissioner budget pending County Council approval.

RE: 2024 BUDGET - RIDE SOLUTIONS

Becky Guthrie, Director of Ride Solution, appeared to discuss the Ride Solution program and request funding from Dubois County for 2024. Ride Solution must have county support in every county that they provide services to keep receiving operation funding. The request has been increased to \$14,000 and will be included in the 2024 Commissioner budget pending County Council approval.

RE: 2024 BUDGET - ADULT PROTECTIVE SERVICES

Julie Stuart, Director of Adult Protective Services, appeared to discuss the Adult Protective Services program serving Greene, Martin, Dubois, Pike, Knox and Daviess Counties and to request funding from Dubois County in 2024. The request of \$5,000 will be included in the 2024 Commissioner budget pending County Council approval.

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RE: PORTERSVILLE ROAD WEST

A brief update on Portersville Road West was given. Berg discussed possibly installing a guardrail should additional slides occur on the highwall.

RE: 600 W RAILROAD CROSSING

Berg reported he received information from Jason Holder that work may begin on July 10 at the railroad crossing.

RE: SURPLUS ITEMS

Commissioner Blessinger reported on the excess items, formerly used by the Child Support Office, stored at 7 Seas Pet Store need to be moved by June 15, 2023. Auction companies were contacted but are unable to store or move the items. A motion was made to declare the items surplus, was duly seconded, and carried unanimously. If no options are available to sell the items by Wednesday, June 7, Commissioner Blessinger will post the remaining items to be given away on the County Facebook page.

RE: PAVING PROJECT BID OPENING

It being 10:00 a.m., the time advertised for the receipt of bids for paving projects, the following bids were thereupon received, opened and read aloud:

CCMG 2023-1 Project -1100 South & Kellerville Road

Calcar Paving	E&B Paving	JH Rudolph & Co.	C&R Construction
\$1,184,852.90	\$1,066,500.00	\$1,008,403.00	\$1,053,025.00

The bids were taken under advisement to be awarded at the end of the meeting and were made available for public review.

RE: EMA WAGE CLASSIFICATION

EMA Director Tammy Humbert requested changing the wage classification for the Assistant Director from COMOT III to PAT III. The duties and responsibilities of the position are more closely identified by the PAT classification. A motion was made to change the wage classification for the EMA Assistant Director from COMOT III to PAT III, was duly seconded and carried unanimously.

RE: COMMUNITY CORRECTIONS – MISDEMEANANT FUNDS

Commissioner Blessinger discussed a request from Community Corrections Director Wyatt Madden to change the part time Administrative Assistant from Part time to Full time using Misdemeanant funds to help staff the lobby areas. An additional appropriation would be needed. Following discussion, the item was tabled until the meeting on July 3, 2023.

RE: PUBLIC UTILITY EASEMENT VACATION/DEDICATION

It being 10:15 a.m., the time advertised for a public hearing to vacate part of the dedicated public utility and drainage easement in Twin Lake Estates, a subdivision in Jackson Township, was opened for public comment. Phil Buehler, Brosmer Land Surveying & Engineering, presented the Petition for Randall J. Berg to vacate the existing 20-foot Public Utility & Drainage Easement along the south line of Lot Eight (8) of Twin Lake Estates, as well as, to dedicate a 10-foot Public Drainage Easement directly north of said existing 20-foot Public Utility & Drainage Easement and a 10-foot Public Utility and Drainage Easement along the east lines of said Lot 8. No public comments were received. A motion was made to approve the petition, was duly seconded and carried unanimously.

RE: ORDINANCE 2023-05

County Attorney Schnarr presented Ordinance 2023-05, an Ordinance Vacating Part of the Dedicated Public Utility & Drainage Easement on Lot 8 of Twin Lake Estates, Jackson Civil Township. A motion was made to approve Ordinance 2023-05, was duly seconded and carried unanimously.

ORDINANCE NO. 2023-05

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS

OF DUBOIS COUNTY, INDIANA

VACATING PART OF THE DEDICATED

PUBLIC UTILITY & DRAINAGE EASEMENT ON LOT 8 OF TWIN LAKE ESTATES, JACKSON CIVIL TOWNSHIP, DUBOIS COUNTY, INDIANA

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BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF DUBOIS COUNTY, INDIANA, THAT:

SECTION 1. It is the finding of this Board, after public hearing held on June 5, 2023, that adequate reason exists for the vacation of certain portions of the public utility and drainage easement located in Lot 8 of Twin Lake Estates, located in Jackson Civil Township, Dubois County, Indiana, to-wit:

Part of Lot Eight (8) of Twin Lake Estates, a Subdivision in Jackson Civil Township, Dubois County, Indiana, as recorded at Plat Book 11, Page 2 (RD 2019000871) of the Dubois County Recorder's Office, as shown on a proposed easement vacation/dedication exhibit by Philip J. Buehler, Indiana Professional Surveyor No. LS21000213, with Brosmer Land Surveying & Engineering, Inc., certified on 16 May 2023, and being more completely described as follows:

Beginning at the southeast corner of Lot Eight (8) of Twin Lake Estates, a Subdivision in Jackson Civil Township, Dubois County, Indiana, as recorded at Plat Book 11, Page 2 (RD 2019000871) of the Dubois County Recorder's Office;

thence South 89 degrees 38 minutes 56 seconds West a distance of 170.32 feet along the south line of said Lot 8 to the southwest corner thereof;

thence North 00 degrees 22 minutes 54 seconds West a distance of 20.00 feet along the west line of said Lot 8 to the westerly extension of the north line of a 20-foot Public Utility and Drainage Easement, as shown on the plat of said Twin Lake Estates;

thence North 89 degrees 38 minutes 56 seconds East a distance of 169.93 feet along the north line (and westerly extension) of said 20-foot Public Utility & Drainage Easement to the east line of said Lot 8;

thence South 01 degrees 30 minutes 01 seconds East a distance of 20.00 feet along the east line of said Lot 8 to the **point of beginning** of the herein described tract.

Containing 0.078 acre.

A plat/map depicting both the Public Drainage Easement and Public Utility & Drainage Easements areas to be vacated and dedicated are attached hereto as "Exhibit A".

This Board further finds as follows:

- (a) That proper notice has been given by publication for said public hearing.
- (b) That the adjacent property owners were served with notice of the public hearing by certified mail.
- (c) Said dedicated 20-foot PU & DE to be vacated contains no public utilities, but currently consist of yard or private use areas. Said PU & DE is of no essential public purpose, is not necessary for the extension of public utilities to any property contiguous thereto, are not necessary for the growth or orderly development of the immediate neighborhood, and vacation would not hinder access to utilities to any church, school or public building or Lot within Twin Lake Estates. The dedication of the proposed 10-foot PDE directly north thereof will serve to convey surface drainage currently conveyed by the existing 20-foot PU & DE to be vacated. The proposed 10-foot PU & DE along the east line of Lot 8 will allow utility extension in the future, with no immediate needs.
- (d) All Lots within Twin Lake Estates, developed and undeveloped, are served with utilities by the easements set forth by the plat thereof. The vacation of the existing 20-foot PU & DE will not adversely affect any Lot's current or future ability to be served by public utilities. Said vacation will not adversely affect the conveyance of surface storm water within Twin Lake Estates.
- (e) That the vacation of said 20-foot PU & DE will not diminish the value of any other real estate located in the vicinity thereof.
- (f) That with the dedication of the proposed 10-foot PDE directly north thereof will serve to convey surface drainage currently conveyed by the existing 20-foot PU & DE to be vacated, and the proposed 10-foot PU & DE along the east line of Lot 8 will allow utility extension in the future; no reason exists for the continued existence of said 20-foot PU & DE and the same should now be vacated.

SECTION 2. That the portion of said 20-foot PU & DE as herein described shall be and is hereby vacated, subject however to the dedication of the following replacement easements:

10-foot PDE Directly North of the 20-foot PU & DE to be Vacated

Part of Lot Eight (8) of Twin Lake Estates, a Subdivision in Jackson Civil Township, Dubois County, Indiana, as recorded at Plat Book 11, Page 2 (RD 2019000871) of the

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Dubois County Recorder's Office, as shown on a proposed easement vacation/dedication exhibit by Philip J. Buehler, Indiana Professional Surveyor No. LS21000213, with Brosmer Land Surveying & Engineering, Inc., certified on 16 May 2023, and being more completely described as follows:

Commencing at the southeast corner of Lot Eight (8) of Twin Lake Estates, a Subdivision in Jackson Civil Township, Dubois County, Indiana, as recorded at Plat Book 11, Page 2 (RD 2019000871) of the Dubois County Recorder's Office;

thence South 89 degrees 38 minutes 56 seconds West a distance of 10.00 feet along the south line of said Lot 8;

thence North 01 degrees 30 minutes 01 seconds West a distance of 20.00 feet to the **point of beginning** of the herein described tract ;

thence South 89 degrees 38 minutes 56 seconds West a distance of 119.94 feet to the beginning of a curve concave to the northeast having a radius of 20.00 feet and subtended by a 28.28-foot chord with a bearing of North 45 degrees 21 minutes 59 seconds West; thence along said curve through a central angle of 89 degrees 58 minutes 10 seconds for an arc length of 31.41 feet;

thence North 00 degrees 22 minutes 54 seconds West a distance of 10.00 feet to the beginning of a non-tangent curve concave to the northeast having a radius of 20.00 feet and subtended by a 28.28-foot chord with a bearing of South 45 degrees 21 minutes 59 seconds East;

thence along said curve through a central angle of 89 degrees 58 minutes 10 seconds for an arc length of 31.41 feet;

thence North 89 degrees 38 minutes 56 seconds East a distance of 119.74 feet;

thence South 01 degrees 30 minutes 01 seconds East a distance of 10.00 feet to the **point of beginning** of the herein described tract.

Containing **0.032 acre.**

The PU & DE which the petitioner seeks to dedicate is described as follows:

10-foot PU & DE Along Easterly Lines of Lot 8

Part of Lot Eight (8) of Twin Lake Estates, a Subdivision in Jackson Civil Township, Dubois County, Indiana, as recorded at Plat Book 11, Page 2 (RD 2019000871) of the Dubois County Recorder's Office, as shown on a proposed easement vacation/dedication exhibit by Philip J. Buehler, Indiana Professional Surveyor No. LS21000213, with Brosmer Land Surveying & Engineering, Inc., certified on 16 May 2023, and being more completely described as follows:

Beginning at the southeast corner of Lot Eight (8) of Twin Lake Estates, a Subdivision in Jackson Civil Township, Dubois County, Indiana, as recorded at Plat Book 11, Page 2 (RD 2019000871) of the Dubois County Recorder's Office;

thence South 89 degrees 38 minutes 56 seconds West a distance of 10.00 feet along the south line of said Lot 8;

thence North 01 degrees 30 minutes 01 seconds West a distance of 132.93 feet;

thence North 54 degrees 57 minutes 49 seconds East a distance of 52.14 feet to a southerly line of an existing 20-foot Public Utility & Drainage Easement, being the beginning of a non-tangent curve concave to the northeast having a radius of 70.00 feet and subtended by a 10.59-foot chord with a bearing of South 54 degrees 17 minutes 04 seconds East;

thence along said curve (and said southerly line of said existing 20-foot Public Utility & Drainage Easement) through a central angle of 08 degrees 40 minutes 41 seconds for an arc length of 10.60 feet to an easterly line of said Lot 8;

thence South 54 degrees 57 minutes 49 seconds West a distance of 50.26 feet along said easterly line of said Lot 8 to an easterly corner thereof;

thence South 01 degrees 30 minutes 01 seconds East a distance of 127.76 feet along an easterly line of said Lot 8 to the **point of beginning** of the herein described tract.

Containing **0.042 acre.**

A plat/map depicting both the Public Drainage Easement and Public Utility & Drainage Easements areas to be vacated and dedicated are attached hereto as "Exhibit A".

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SECTION 3. This Ordinance shall be in full force and effect from and after its adoption.

DULY PASSED ADOPTED, this 5th day of June, 2023 by the Board of Commissioners of Dubois County, Indiana.

RE: DNR NEXT LEVEL TRAILS

Commissioner Blessinger reported on a Department of Natural Resources Next Level Trails grant opportunity which could be used for the countywide trail plan. The grant application opens on July 1, 2023 and is due August 1, 2023. A discussion was held on possibly applying during the next grant cycle due to the short time frame to complete the application. A grant match of 20% would be required. Consensus was to contact resident Mark Nowotarski for assistance with the application process.

RE: 2024 BUDGET - SIRS

Cheryl Mullis, SIRS CEO/President, presented the SIRS 2022 Annual Report and requested an appropriation of \$40,000 from Dubois County which the same amount as the 2023 request. SIRS provided services for 310 residents, provided 43,346 service hours, provided 5,085 one-way trips through SIRS Link-N-Go, and provided service to 149 children up to three years of age. SIRS is celebrating 55 years as a non-profit organization successfully serving individuals with disabilities in Dubois County. The request for \$40,000 will be included in the 2024 Commissioner budget pending County Council approval.

RE: 2024 BUDGET – LIFESPRING

Stacy Moore-Nolan, LifeSpring Senior Vice President of Western Operations, appeared to request the annual funding for LifeSpring Health Systems. Ms. Moore-Nolan reported on the current operations provided in Dubois County. The Jasper office provides high quality behavioral health services to children, adolescents, and adults. The program offers multi-faceted treatment options with an emphasis on recovery. The Center operates four residential group homes within the County, provides service for substance abuse, and provides service for County schools. LifeSpring Health Systems also offers Employee Assistance Programs. Services are open to all ages and all income levels. A new Jasper Treatment Facility will be opening in early 2024.

Consensus was to approve the annual appropriation to be determined by the Department of Local Government Finance in July 2023.

RE: BEGLE’S FIRST ADDITION

Corey Bettag, Cash Waggnier & Associates, presented a Petition to vacate a plat of property located in Cass Township known as Begle’s First Addition. The property owners, Adolph A Begle, Jr, and Jeffery S. and Bridgett V. Skinner, no longer have the need for the original layout of the lot and right of way created in the Subject Plat. Begle’s Second Addition will create a single lot which will be owned by the Skinners. A motion was made to accept the new Begle’s Second Addition, vacating the Begle’s First Addition, was duly seconded and carried unanimously.

RE: ASSESSOR’S OFFICE WINDOW

Courthouse Custodian Scott Hopf presented quotes for the Assessor’s office window remodel project as follows:

Tom Schroering Construction	\$ 9,483.70 (sales tax to be excluded)
Jasper Lumber Co.	\$11,468.00

A motion was made to approve the estimate from Tom Schroering Construction not to exceed \$9,483.70 pending funding from the County Council, was duly seconded and carried unanimously. Any window covering needed will be paid from the Assessor’s budget.

RE: ANNEX CHILLER

Custodian Hopf presented the need to replace the chiller in the Courthouse Annex. Hopf contacted five (5) contractors and provided specifications.

Quotes were received from the following:

Messmer Mechanical	\$ 83,000
RG Mechanical	\$130,000
Mehringner’s	\$185,300

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HFI and Schmidt Contracting did not respond.

A motion was made to approve the quote, if accepted appropriately, from Messmer Mechanical, pending funding by the County Council. The motion was seconded and carried unanimously.

After review, the County Attorney's opinion was that the quotes were appropriately obtained.

RE: HEALTH INSURANCE

Houchens Insurance is now serving as the Health Insurance Broker as of June 1, 2023.

Secondary insurance costs were discussed. Changes to the plan design will be discussed in August.

RE: SHERIFF WAGE CLASSIFICATION

Sheriff Tom Kleinhelter requested a change to the wage classification for the maintenance position at the Security Center from LTC IV to LTC VI. The increase would be effective in the 2024 budget. A motion was made to change the wage classification as presented with no wage increase until 2024, was duly seconded and carried unanimously. Consensus was to work on changes to the job description with Human Resources for approval in July.

RE: SHERIFF HIRING PROCESS

Sheriff Kleinhelter discussed the status of hiring deputies to fill two vacancies at the department. He has found four qualified candidates and requested the creation of two positions. Following discussion on the COPS grant, the consensus would be to add two positions if/when the COPS grant funding is awarded. Kleinhelter will research the timeline for the grant approval.

RE: PROSECUTOR EMPLOYEE REQUESTS

Prosecutor Beth Schroeder appeared to reiterate her request to create a new full time Circuit Court Prosecutor Assistant and a new part time Investigator position in the 2024 budget. She also has requested wage increases in the amount of \$15,000 for each Deputy Prosecutor. Consensus was to take the request under advisement.

RE: EXTENSION AGENT WAGE CLASSIFICATION

Extension Agent Chelsea Brewer requested a change to the wage classification for the Administrative Assistant from COMOT II to COMOT III. The job description will be reviewed and updated as needed. A motion was made to approve the request, was duly seconded and carried 2-0 with Hostetter abstaining.

RE: EXTENSION OFFICE TERMINATION OF LEASE

County Attorney Schnarr presented a letter to terminate the Lease Agreement with Lee Coffman for the Purdue Extension Offices located at 1482 Executive Boulevard, Suite A, in Jasper. A motion was made to approve the letter to terminate the lease on or before June 30, 2023, was duly seconded and carried unanimously.

RE: FERDINAND TOWN PETITION TO EXEMPT

A Petition to Exempt Property Taxes was received from the Town of Ferdinand for property purchased by the town in January 2022. A motion was made to approve the Petition to remove property taxes, was duly seconded and carried unanimously.

RE: JASPER HEALTH & WELLNESS CENTER

Commissioner Blessinger reported on a meeting with the City of Jasper on a proposed Health and Wellness Center. Jasper will be requesting funding support from the County at some point in the future.

RE: COURTHOUSE PARKING AREA

Commissioner Blessinger reported on the Courthouse parking area on the west side of the Courthouse. It was determined that two spots shall be designated for Law Enforcement use, and one shall be for ADA use with a placard. A motion was made to approve the determination as presented, was duly seconded and carried unanimously.

RE: POSITIVE PAY

Auditor Morton stated the Treasurer and Auditor will begin using Positive Pay for all checks issued through German American Bank beginning June 6, 2023.

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RE: CCMG 2023-1 BID AWARD

Following review of the bids received for the CCMG 2023-1, Engineer Wendholt recommended awarding the bid from JH Rudolph & Co. in the amount of \$1,008,403.00. A motion was made to accept the low bid as recommended, was duly seconded and carried unanimously.

RE: HIGHWAY ADMINISTRATIVE ASSISTANT

The Highway Department will be attending the Indiana Association of County Highway Engineers and Superintendents (IACHES) summer conference on June 7-8, 2023. County Highway Clerk Ann Messmer will be awarded the Highway Administrator Employee of the Year.

RE: FUTURE MEETING

The next regular meeting will be held on Monday, June 19, 2023, at 8:30 a.m. in the Commissioners/Council Room of the Courthouse Annex.