

## SECOND REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

JULY 15, 2019

The second regular meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:54 a.m. (EST) on June 17, 2019. Present were Commissioners Chad A. Blessinger, Elmer Brames, and Nick Hostetter. Also present were County Auditor Sandra L. Morton, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, County Surveyor Kenneth R. Brosmer and County Attorney Gregory S. Schnarr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the July 1, 2019 meeting of the Commissioners were approved as presented. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

### **RE: HIGHWAY DEPARTMENT - 2020 BUDGETS**

Highway Supervisor Steve Berg appeared to submit the proposed budgets for 2020 including Highway Department, Cum Bridge, Local Road and Street, Sanitation and Solid Waste Collections. An error was noted on the land leases line item. A motion was made to approve the budgets with a correction to the error noted. The motion was seconded and carried.

### **RE: HIGHWAY SUPERVISOR'S REPORT**

Highway Supervisor Steve Berg presented the following report of Highway projects:

5-year Equipment Rotation Plan - A plan was submitted with the 2020 budget.

600 West Railroad Crossing Update – Nothing to report.

Bridge 220 Repair Jasper Dubois Road – Bridge was reopened late on Wednesday, July 10. Approaches to the bridge on each end have been backfilled with stone. It will be a few weeks before paving the approaches to allow the area to settle.

Celestine Road North Repair – Approximately four weeks ago, a portion of this road slid causing a hazard that was dug out and repaired. The area was also repaired with stone. Due to scheduling conflicts, contractors are not available to pave until September. Since this is a busy road and curve, for the safety of the public, Berg would like to hire Orange County to use their machine and crew if we purchase the materials and haul it to them. A Mutual Aid Agreement will be needed. A motion to approve working with Orange County was made pending review by the County Attorney. The motion was seconded and carried.

Road Grader Specifications – A request to purchase a road grader was presented. Specifications are completed and funding is in place. A motion was made to approve advertising bids on August 5, 2019 at 9:45 a.m., was seconded and carried.

Spring Court Paving – Spring Court is a gravel road roughly 740 feet long that was developed and constructed in Northview Estates. Currently, the County is holding a paving bond until at least three homes have been built. The developer has requested chip and seal paving on this road because the criteria has been met. Berg recommends using the bond funds to pave after the chip seal patching is complete. A motion was made to use the bond funds to pave Spring Court. The motion was seconded and carried.

St. Anthony Road West Project – Prep work has begun. Equipment quotes to rent equipment for the project are as follows:

- a. Rudd Equipment      EC220 E Excavator \$5,700/month + \$1,300 freight  
                                    No bulldozer price.  
                                    SD70D sheepsfoot \$3,500/month + \$1,165 freight
- b. ERB Equipment      JD 210G excavator \$5,000/month + \$1,500 freight  
                                    JD700K 6-way blade \$5,100 + \$1,500 freight  
                                    No sheepsfoot.
- c. Whayne Supply      CAT 320 excavator \$6,300 + \$1,500 freight  
                                    CAT D6K dozer \$6,400 + \$1,500 freight  
                                    CAT CP56 sheepsfoot \$4,800 + \$1,500 freight.

Berg would like to arrange delivery of the JD 210G excavator for \$6,500, the JD700K dozer for \$6,600 and the SD70D Sheepsfoot for \$4,665. The total rental cost would be \$17,765. A motion was made to approve the recommendation. The motion was seconded and carried.

Chip Seal Projects – The projects are nearly 90% complete. A status list of 2019 projects was presented:

|                    |                        |                    |                    |
|--------------------|------------------------|--------------------|--------------------|
| Chip Seal Overlays | Division Road/620 West | Done               |                    |
|                    | CR 650 South           | Done               |                    |
|                    | CR 500 West            | Done               |                    |
| Chip Seal Patching | 400 West               | Done               | Patoka Township    |
|                    | 800 West               | Done               |                    |
|                    | 450 South              | Done               |                    |
|                    | 825 West               | Done               | Cass Township      |
|                    | Zoar Church Road       | Done               |                    |
|                    | 1150 South             | Done               |                    |
|                    | 600 West               | Done               |                    |
|                    | 1200 South             | Done               |                    |
|                    | 1150 South             | Done               |                    |
|                    | 100 West               | Done               |                    |
|                    | 350 East               | Done               | Ferdinand Township |
|                    | 400 East               | Done               | Jackson Township   |
|                    | 420 South              | Done               |                    |
|                    | 170 East               | Done               |                    |
|                    | St. Anthony Road West  | Done               |                    |
|                    | 250 South              | Done               |                    |
|                    | 230 South              | Done               | Marion Township    |
| 175 East           | Done                   |                    |                    |
| 175 East           | Done                   | Harbison Township  |                    |
| Cuzco Road West    | Done                   | Columbia Township  |                    |
| 450 North          | In Progress            |                    |                    |
| 330 North          | In Progress            | Hall Township      |                    |
| Ellsworth Road     | In Progress            |                    |                    |
| 75 North           | In Progress            |                    |                    |
| Merkel Road        | In Progress            |                    |                    |
| 1025 East          | In Progress            |                    |                    |
| 400 South          | In Progress            | Jefferson Township |                    |

## **RE: HIGHWAY ENGINEER'S REPORT**

Highway Engineer Brent Wendholt presented the following report of Highway projects:

Huntingburg Conservation Club – An Agreement was presented for approval. A motion was made to approve the agreement between Dubois County and the Huntingburg Conservation Club for the purpose of Construction during the lowering of County Road 100 West/the Conservation Club Lake Dam and the Maintenance of said road and lake dam in the future. The motion was seconded and carried. Miscellaneous Document No. 2019003385.

County Road 800 West Reconstruction - The Project is complete, except for putting down seed and straw.

Bridge #255 - With all the highwater and the emergency repair on Bridge #220, the project was put on a standstill. The Bridge Crew will be starting back on the Bridge today. The Pile driving Contractor will be back out sometime in the next week or two to drive the piles on the south side.

St. Anthony Road West Hill Slide - The District 2 Crew has started clearing the vegetation off the hill side and will begin the major moving the week of July 22<sup>nd</sup>.

Highway Department District 1 Building - The Contractor has the shell of the building up, and we have poured the concrete for the sign shed, now waiting on the Contractor to come back to finish up.

2019 Community Crossing Paving Projects - Project update:

|       |                       |                                    |                     |
|-------|-----------------------|------------------------------------|---------------------|
| 18-15 | Industrial Park Drive | Completed on July 1 <sup>st</sup>  | E&B Paving          |
| 18-16 | 1025 East             | Completed on June 6 <sup>th</sup>  | Calcar Paving       |
| 18-17 | 100 South & 650 West  | Completed on July 10 <sup>th</sup> | Calcar Paving       |
| 18-18 | 550 South             | Beginning July 15 <sup>th</sup>    | J.H. Rudolph Paving |

2019 MVH Paving Projects

|       |                                  |                                    |               |
|-------|----------------------------------|------------------------------------|---------------|
| 19-01 | Town of Cuzco & Cuzco Road South | Not Scheduled                      | Calcar Paving |
| 19-02 | 450 West, 100 South & 350 West   | Not Scheduled                      | Calcar Paving |
| 19-04 | 150 North                        | Completed on July 11 <sup>th</sup> | Calcar Paving |
| 19-06 | 325 East                         | Not Scheduled                      | Calcar Paving |
| 19-07 | 350 Wes:                         | Completed on July 13 <sup>th</sup> | Calcar Paving |
| 19-10 | W/L Cuzco Rd South & 330 North   | Not Scheduled                      | Calcar Paving |
| 19-12 | 585 West                         | Not Scheduled                      | J.H. Rudolph  |
| 19-13 | 1000 South                       | Not Scheduled                      | J.H. Rudolph  |

City of Huntingburg Rail Road Overpass Project - Received an invoice from the City of Huntingburg in the amount of \$190.24, it is for our portion of the invoice from DLZ and the Construction Observation. I have reviewed the invoice and recommend it for approval. A motion was made to approve the invoice for payment, was duly seconded and carried.

**RE: PROSECUTOR EMPLOYEE REQUEST – 2020 BUDGET**

Prosecutor Anthony Quinn appeared to request adding a new administrative staff member in the 2020 budget. A discussion was held. A motion was made to approve the creation of the position in the 2020 budget. The motion was seconded and carried 2-1 with Blessinger being the dissenting vote.

**RE: RECORDS LIBRARIAN**

Clerk Amy Kippenbrock appeared to request continuing employing a full-time records librarian in 2020 following the retirement of the current staff. She and Recorder Jackie McPherron would commit funding sources in addition to the commissioners' budget to meet the salary for 2020.

**RE: HUMAN RESOURCES DIRECTOR**

James Mark Rhodes II was introduced as the new Human Resources Generalist.

**RE: CAIRSTONE INSURANCE**

Mark Shrack, provided information on the clinic initiatives and introduced Nathan Mowery, President of Activate Health Care of Indiana. Mowery presented information on providing a clinic in the Jasper area. Cost savings were projected.

Cairnstone has been acquisitioned by Arthur J. Gallagher. The County should not see any change in local services.

A discussion was held on employee premiums. No action was taken.

The UGS Plan was reviewed including the aggregate stop loss report, reasons for pending and denied claims, and challenges with the COBRA payment processes. An update was also given for the Diabetic Program usage.

Employee Assistance Program (EAP) – A proposal was presented to use LifeSpring. No action was taken.

Wellness Committee Update was tabled to a future meeting.

**RE: DUBOIS STRONG**

Ed Cole presented information on 2018/2019 projects and initiatives. Discussion and explanations of the various programs was held. Be Dubois Strong is a program that lists job openings on Facebook. The 2020 Budget plan amounts are to remain unchanged from 2019. Cole is to provide the Grow Dubois County by-laws to the Commissioners. A presentation of Dubois Strong Primary Scorecard was given.

Discussions on funding both Dubois Strong and Grow Dubois County was held.

Auditor Sandy Morton left the meeting at this time.

**RE: 911 NEW EMPLOYEE**

Director Jeana Mathies requested a conditional offer of employment to Lucas Gutgsell contingent upon the administrative processing. A motion was made to approve the request, was seconded and approved unanimously.

**RE: TITLE IV-D OFFICE LEASE**

County Attorney Greg Schnarr presented a Lease Agreement for 2019 between William L and Linda K Shaneyfelt and the County for Title IV-D office space. A motion was made to approve the Lease as presented, was duly seconded and carried unanimously.

**RE: COMMUNITY CORRECTIONS ADVISORY BOARD MEMBER**

A letter of resignation was received from Board Member Jodi Richardson. Discussion was held on her replacement. A motion to appoint Jennifer Merkley, MSW, LSW of Memorial Hospital was made, seconded and carried

unanimously. Attorney Schnarr was directed to confirm the appointment with the Circuit Court Judge. (After subsequent review, Attorney Schnarr determined that the appointment was to be made by the Judge not the Commissioners.)

**RE: DUBOIS COUNTY INNKEEPER TAX**

County Attorney Schnarr was directed to determine which board sets the innkeeper tax.

**RE: BOND COUNSEL FEES**

Discussion was held on Bond Counsel fees.

**RE: WEIGHTS & MEASURES SALARY 2020 BUDGET**

A discussion was made on the Weights and Measures salary for the 2020 budget. A motion to support an amended budget request increasing the budgeted amount to \$22,048. The motion was seconded and carried unanimously.

**RE: 911 DIRECTOR**

Commissioner Hostetter stated he previously voted to approve the proposed increase of the director salary in the 2020 budget. After further consideration, he opposes that decision.

**RE: FUTURE MEETINGS**

With no further business to come before the Board, the meeting was adjourned. The next meeting will be held on August 5, 2019 beginning at 8:00 a.m.