

SECOND REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

JULY 17, 2023

The second regular meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on July 17, 2023. Present were Commissioners Chad A. Blessinger, Nick Hostetter and Serice Stenftenagel. Also present were County Auditor Sandra L. Morton, County Attorney Gregory Schnarr and Highway Engineer Brent Wendholt. A quorum was declared present and the meeting was opened for business by President Blessinger. Highway Supervisor Steve Berg was absent.

Minutes of the July 3, 2023 meeting of the Board of Commissioners were approved as presented. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: TREASURER'S REPORT

The Treasurer's monthly report for June 2023 was reviewed and accepted as presented.

RE: CLERK'S REPORT

The Clerk's Monthly report for June 2023 was reviewed and accepted as presented.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Brent Wendholt presented the following report of Highway projects:

Safe Streets for All (Action Plan) – Requests for Proposals will be sent to consulting firms in the next few weeks to aid in getting the plan together. When received, the proposals will be scored by Wendholt.

Bridge #14 Replacement (Division Road) – The project is complete, and the contractor has submitted the invoice. The project came in under budget in the amount of \$694,583.22 which was \$48,212.93 under bid. Wendholt recommended approval of the invoice. A Change Order was presented. A motion was made to approve the Change Order, was duly seconded and carried unanimously.

2023 HAC Paving Projects -

2022-2 CCMG	Portersville Road/Town of Portersville	Completed on May 24 th
23-01	100 E, 420 N, 520 N	Completed on June 14 th
23-02	550 W & 450 W	Completed on June 19 th & 20 th
23-03	300 N & 325 E	Not yet scheduled
23-04	Celestine Road North	Not yet scheduled
23-05	500 E & Town of St. Marks	Completed on July 7 th
2023-1 CCMG	Kellerville Road & 1100 South	Not yet scheduled

Change Orders for completed projects after the final totals were submitted:

23-01	100 E, 420 N, 520 N	\$3.62 increase
23-02	550 W & 450 W	\$73.69 decrease
23-05	500 E & Town of St. Marks	\$1,139.27 increase

All have been reviewed and approved by the Contractor and Wendholt. A motion was made to approve the Change Orders as presented, was duly seconded and carried unanimously.

Road Closure Request – The St. Anthony Fire Department has requested a provisional road closure for Saturday, August 19, 2023 from 10:00 a.m. – 3:30 p.m. for overflow parking. The roads included are South Street from east of St. John's Street to just west of Cross Street and St. Joseph's Street from behind the American Legion to South Street. A motion was made to approve the road closure as requested, was duly seconded and carried unanimously.

Highway Equipment Rotation – A deviation from the original equipment rotation was presented. Plans to replace one mower tractor and the tri-axle truck in 2024, then another mower tractor in 2025 has been changed due to the repairs needed on the mower tractors. Plans are now to purchase two mower tractors in 2024 and the tri-axle truck in 2025. Wendholt discussed obtaining a Letter of Intent to assist obtaining an earlier delivery time on the purchases. A motion was made to approve the LOI with the dealer pending County Council approval, was duly seconded and carried unanimously.

Acceptance of Right of Way (600 N) – Josh Hopf presented a dedication of 60' Right of Way on CR 600 N from Kellerville Road east 830 feet. The residents along this section of roadway have agreed to pay for the chip sealing. A motion was made to approve the Right of Way, was duly seconded and carried unanimously.

2024 Budget – The 2024 budgets for MVH, LR&S, Cum Bridge, Solid Waste Sticker and Sanitation were presented. A discussion was held on the CDL Trainer certification salary of \$1,200 as well as the stipend of \$250 per trainee after completion. Consensus was to support the budgets as presented pending approval by the County Council.

Surplus Items – Wendholt presented the following items to be declared surplus: NAPA Air Die Grinder and two wooden tables. A motion was made to declare the items surplus, was duly seconded and carried unanimously.

Distressed Road Annual Report – The Distressed Road Loan of \$1,000,000 was repaid on July 13, 2023. The Annual Statement of Dubois County Distressed Road Repayment Fund was presented for approval. A motion was made to approve the report, was duly seconded and carried unanimously.

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Chip Seal Paving Progress –

Overlay Projects

Himsel Road (Portersville Road West to Surface Change)	Complete
800 West (St. Rd. 56 to 200 North)	Complete
300 North (750 West to Pike County Line)	Complete
Ireland Dumpster Site	Complete
900 West (150 N to Pike County Line)	Complete
Portersville Road West (Portersville Road to 550 W)	Complete
Haysville Road West (St. Rd. 56 to 200 W)	Complete
Huntingburg Dumpster Site	Complete
Dubois Road Northwest (St. Rd. 545 to 325 E)	Complete
Hall Creek Road (400 E to 500 E)	Complete
Ferdinand Dumpster Site	Complete
Old State Road 162 (St. Rd. 162 to St. Rd. 162)	Complete
230 South (Timberlin Lane to Jackson TSL)	Complete
Fairgrounds Drive (St. Rd. 162 to County Fairgrounds)	Complete
Old State Road 162 (St. Rd. 162 to Dead End)	Complete
475 East (St. Rd. 264 to Convent Rd.)	Complete
800 South (St. Rd. 161 to Surface Change)	Complete
750 West	Complete

Patching Projects

775 West	Schnell Road
Holland Road NE	Mentor Road South
500 West	1025 East
1150 South	Taylor Hollow Road
1200 South	Kings Ridge Road
950 South	330 North
1160 South	450 North
350 East	Cuzco Norton Road
450 East	900 North
750 South	325 East
700 South	400 West
650 South	50 North
245 East	800 West
700 East	800 West
400 South	725 North
750 West	

New Chip Seal Project

775 West	Schnell Road	Complete
Holland Road NE	Mentor Road South	
500 West	1025 East	
1150 South	Taylor Hollow Road	
1200 South	Kings Ridge Road	
950 South	330 North	
1160 South	450 North	
350 East	245 East	
450 East	700 East	
750 South	400 South	
700 South	750 West	
650 South		

Cuzco Norton Road	Patching to begin this week
900 North	
325 East	
400 West	
50 North	
800 West	
800 West	
725 North	

New Chip Seal Project

Cuzco-Norton Road	Will begin 7/17/2023
600 North	Will begin if payment is received.

RE: HOUCHENS INSURANCE

Max Bawel, Employee Benefits Advisor, provided an update on the implementation of their services which began on June 1, 2023. The Springbuk Health Analytics System should be ready in September to assist with the wellness program.

Dan Davis, Senior Benefits Advisor, discussed working on the renewal process for 2024 and the issues with United Health Care and UGS payment of claims.

RE: DUBOIS WATER UTILITIES, INC. ORDINANCE EXCEPTION

Attorney Greg Schnarr presented a request for a Utility Exception to Dubois County Ordinance

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2018-03, for the benefit of Dubois Water Utilities, Inc. for the expansion of utility services in the area.

A motion to approve the exception was made, duly seconded and carried unanimously.

RE: CROP DUSTING COMPLAINT

Commissioner Blessinger discussed a complaint received on Crop Dusting in the Ireland area. The resident has concerns on the drifting of the chemicals applied and buffer zones. Code Enforcement in the County was discussed. Consensus was to refer them to the State Chemist or IDEM.

RE: ARPA CONTRACT ADDENDUMS

County Attorney Schnarr presented contract addendums for Dubois Rural Electric Cooperative and Seufert Construction and Supply Company to add a section on Suspension and Debarment to comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000. A motion was made to approve the Addendums as presented, was duly seconded and carried unanimously.

RE: COMMISSIONER TRASH COURT

At 9:15 a.m., Commissioner Blessinger called the regular meeting of the Board into recess and opened the hearing proceedings for trash court violations.

SEITZ Violation

SWMD Director Carla Striegel-Winner and Randy Boehm, SWMD Enforcement Officer, presented evidence on the issues with Kent Seitz, 473 W Haysville Rd, Haysville, Indiana, which is not in compliance with Dubois County Municipal Code §92, (Ordinance 2019-1), as follows: Dubois County Municipal Code §92.02 Accumulation of Junk, Trash or Waste in areas around the property, and Dubois County Municipal Code §92.04 Accumulation of Abandoned or Junk Vehicles in areas around the property. Mr. Seitz was in attendance and presented his construction plans and work schedule.

A motion was made to issue a fine in the amount of \$400 to be paid within 30 days of the hearing to the County Auditor, to remove the white van located on the property immediately, and to have 60 days to bring the property into compliance with the Dubois County Municipal Code to include, but not limited to the following remedial actions: Remove all items from the back side of the building or build a privacy fence to hide those items; and to remove from view all vehicles, trailers, boats that are not up to date on licensing requirements (or get the items licensed.) All items for sale need to be easily accessible to a potential buyer. Any items haphazardly stacked on top of each other will be considered junk and must be removed from view. The motion was duly seconded and carried unanimously. Mr. Seitz was also ordered to appear before the Dubois County Commissioners, sitting in court, at 9:00 a.m. on September 18, 2023. Attorney Schnarr will send a letter.

CRESPIN Violation

SWMD Director Carla Striegel-Winner presented evidence on the issues with Jose Crespín – possibly two separate issues of leaving bags of trash outside the gates at the Huntingburg Sanitation location. The Crespíns failed to appear but did contact the County Attorney who made a statement.

A motion was made to issue a fine of \$165 to be paid to the County Auditor within 30 days, was duly seconded and carried unanimously.

VILLANUEVA Violation

Due to lack of receiving notice to appear, this case was rescheduled for 9:15 a.m. on August 21, 2023.

RE: 911 RADIO BID AWARD

It being 10:00 a.m., the time set to award the radio console bids, the following was presented: 911 Director Start Wilson presented the scoring for the bids received on July 3, 2023. Director Wilson recommended accepting the bid from Advanced Radio Communications. A motion to accept the bid from Advanced Radio Communications at a cost of \$251,957, was duly seconded and carried unanimously.

RE: VETERAN SERVICES

Veteran Services Officer Susan Bramlet and former VSO Gary Love requested increasing the hours for the VSO and Assistant to full time status at 32 hours per week. Following discussion, a motion was made to approve increasing the Assistant to 28 hours per week in the 2024 budget. The motion was duly seconded and carried unanimously. Both positions will work 28 hours per week.

RE: COUNTY ROAD 425 N

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Residents Ann Mehringer, Jason Brondos and Gavin Durcholz appeared to request paving on County Road 425 N. The County policy on paving was discussed. A 60 foot right of way is needed. The residents will work with the Highway Department on the process.

RE: HEALTH DEPARTMENT WIC LEASE

County Attorney Greg Schnarr and Health Administrative Director Shawn Werner provided an updated and restated Lease for the Women Infant and Child program. The rental terms remain at \$1,500 per month. A motion was made to approve the Lease, was duly seconded and carried unanimously.

RE: HEALTH DEPARTMENT CARPORT

Health Administrative Director Shawn Werner presented the additional quotes received for the Carport/Storage building as follows:

Carport		
American Steel Carports, Inc.		\$ 8,354.02 with 10% Discount*
Alan's Factory Outlet		\$ 9,175.50 with 10% Discount
Carport.com		\$10,395.00
Electric		
Fischer Electric (Wiring Building)		\$ 6,300
Weyer Electric		\$ 3,100*
Hulsman Electric		no quote received
Garage Door		
Dubois County Garage Doors		\$ 2,792.26
Evansville Garage Doors		\$ 2,556.93*
Schalco Garage Doors		\$ 3,164.08
Insulation		
Superior Insealators		\$ 6,925.00
Energy Solutions		\$ 5,500.00
Bunkum Valley Roofing		\$ 5,296.21*
P-TAC Unit (Heating/Cooling)		
Pund Plumbing, Heating, Cooling, Inc.		\$ 1,590.59*
Messmer Mechanical		\$ 1,750.00
Berg Mechanical, LLC		\$ 2,365.00
Concrete Work		
Dubois County Highway		\$ 6,500.00*

A motion was made to accept the low bids for the total project as denoted by an *, was duly seconded and carried unanimously. The total project estimate is \$27,397.75 to be paid from the Health COVID Test Site Grant.

RE: ANIMAL CONTROL OFFICER

Nathan Helsley presented the need for an Animal Control Officer in Dubois County. Sheriff Deputy Donna Hurt was also in attendance to support the request. No action was taken.

RE: INDIANA 15 REGIONAL MEMORANDUM OF UNDERSTANDING

Executive Director Nathan Held, Indiana 15 Regional Planning, presented a Brownfields Assessment Coalition Memorandum of Agreement for approval. The Brownfields Assessment Coalition parties include Indiana 15 Regional Planning Commission as the Lead Coalition Member, and Crawford County, Orange County, Dubois County, and Pike County as Coalition Members. A motion was made to approve the Memorandum of Agreement, was duly seconded and carried unanimously.

RE: WAGE CLASSIFICATION – COMMUNITY CORRECTIONS ADMINISTRATIVE ASSISTANT

Auditor Morton requested changing the wage classification for the Community Corrections Administrative Assistant position. A motion was made to change the position to COMOT III, was duly seconded and carried unanimously.

RE: HOLLAND ROAD EAST – RIGHT OF WAY VIOLATION

The right of way violation previously discussed on Holland Road East has been corrected.

RE: BOARD APPOINTMENTS

Commissioner Blessinger stated there may be a vacancy on county appointments for the Dubois County Tourism and Community Corrections Advisory Board. The County Appointments will be reviewed.

RE: FUTURE MEETING

The next regular meeting will be held on Monday, August 7, 2023, at 8:00 a.m. in the Commissioners/Council Room of the Courthouse Annex.

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