

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

JULY 6, 2020

The regular meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on July 6, 2020. Present were Commissioners Chad A. Blessinger, Nick Hostetter and Elmer Brames. Also present were County Auditor Sandra L. Morton, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Gregory S. Schnarr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the June 15, 2020 meeting and the minutes of the June 23, 2020 of the Commissioners were approved as presented. Incomes for the month of May were as follows: Recorder \$38,408.98; Health Department \$13,124.67; Auditor \$50.00; Clerk - N/A. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Steve Berg presented the following report of Highway projects:

Right of Way Dedication and Petition for Paving – Petitions have been received for CR 625 West and CR 650 South in Cass Township. The petitions will be added to the current list including CR 800W which will be completed this year, then CR720 East, 775 West, 550 West, Cuzco-Norton Road, 500 East and the combination of CR 825W, 700 S, and 825 West which will all be done in their order.

Part Time Help for Sanitation – Plans for interviewing another floater are being made.

Potential Flood Gates on Cuzco Road South – Patoka Lake officials inquired about floodgates being installed on each end of Cuzco Road South to be used when water eclipses the spillway. If the County is in favor, they would place the cost in their budget and pay for them. Supervisor Berg will work with Patoka Lake on the issue. They also inquired about Emergency pull-off access locations along the road.

Equipment Issues – Due to the impact of COVID-19 decreased revenue, equipment purchases were cut except when necessary. An old dump bed on Truck 212 has sprung and is needed to be functional. Quotes were received to replace the unit with the low quote being from Impco Inc. in the amount of \$13,295.88. A motion was made and seconded to approve the purchase. The motion carried unanimously. The Alamo boom mower main frame unit imploded. Several attempts have been made to repair this unit at costs exceeding the value. The matter was taken under advisement.

Chip Seal Overlays – Chip Seal Overlays and repair begins today.

RE: 750 WEST AND SOLAR SOURCES ROAD USAGE AGREEMENT

Ed Hartzburge, Solar Sources Mining LLC, and Alex Messamore, White Stallion Energy, appeared to discuss continuing to mine through 750 West. An agreement has been drafted and some negotiations were presented. Discussion was held to finalize the document and will be presented at a future meeting.

RE: COURTROOM JURY TRIALS - COVID-19 CONCERNS

Circuit Court Judge Nathan Verkamp appeared to address issues with the Courtroom due to COVID-19. Jury trials will begin in August. Jury selection and social distancing will be an issue. Judge Verkamp is looking at outside venues large enough to accommodate and to get options for services. Consensus was to support the project and to report back.

RE: 2021 PURDUE EXTENSION BUDGET

Extension Agent Lisa Wilson presented the proposed budget for 2021. The budget recognizes the 1.5% increase in wage rates suggested by the County Council with exception of the administrative assistant position which was increased. Purdue has flat lined the contractual services request. A motion was made to support the proposed budget, was duly seconded and carried.

RE: 2021 AMBULANCE BUDGET

EMS Director Suzan Henke presented the proposed EMS budget for 2021. A motion was made to approve the Charge Description sheet for 2021 as presented with an 8% increase. The motion was seconded and carried.

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See Exhibit A – 2021 Ambulance Fee Schedule

A motion was made to support the proposed EMS budget as presented. The motion was duly seconded and carried.

RE: 2021 SOIL & WATER BUDGET

Director Judi Brown presented the proposed Soil & Water budget for 2021. The budget recognizes the 1.5% increase in wage rates with exception of the Technical Specialist hours will be increased 50 hours over the year at the same rate pay. A motion was made to approve the proposed budget as presented. The motion was duly seconded and carried.

RE: CAIRSTONE – 6 MONTH HEALTH PLAN REVIEW

Mark Shrack, Cairnstone, presented the 6 month review of the county employee health insurance plan. He also presented the Gallagher Pharmacy Alliance Savings Analysis for pharmacy comparisons and costs. The information will be used for contract renewal proposals.

RE: MEMORIAL HOSPITAL AND HEALTH CARE CENTER – WELLNESS SERVICES

Susan Weisheit, Jacquelyn Bezy, and Samantha Chumbley of Memorial Hospital and Health Care Center presented a Wellness Services Proposal for 2021 - 2023. The 2020 program will begin in August with the employee health screenings and continue through December with four programs – Stress Challenge, Weight Challenge, Fitness Challenge and Lunch and Learn programs. A total of 22 hours for CORE on-site coaching and programming will occur.

The proposal for 2021-2023 will add more locations, increase wellness programs and increase the hours of on-site programming. Mark Shrack and Markie Rhodes are looking for ways to pay for the program by making possible changes to the plan design. Changes will be researched and will be discussed at the next meeting.

RE: RADIUS INDIANA – LOCAL REVENUE LOSS PROJECTIONS

Ed Cole, Dubois Strong, and Jeff Quyle, Radius Indiana, presented information on local revenue loss projections for 2020 – 2022. A discussion was held.

RE: CLERK PERPETUATION PART TIME POSITION

County Clerk Amy Kippenbrock requested approval for a new part time employee to be paid from the Clerk Perpetuation fund in 2021. The main duty will be to scan documents. A motion was made to approve creating the position for one year. The motion was duly seconded and carried unanimously. The position wage classification is COMOT II.

RE: HUMAN RESOURCES SEASONAL POSITION

HR Generalist J. Markie Rhodes requested approval for a new seasonal employee to be paid from County General Human Resources budget for 2021 only. The position will be for 480 hours at \$10.67 per hour. Discussion was held. A motion was made to approve creating the position for one year not to exceed 480 hours, was duly seconded and carried unanimously. The position wage classification is COMOT II.

RE: USDA RURAL DEVELOPMENT

Craig McGowan, USDA Southern District Director, appeared to discuss programs available through the USDA Rural Development – wastewater infrastructure, broadband services, and telecommunications. He discussed the Loan & Grant programs available for the Wastewater programs.

RE: SANDER PROCESSING ESTATES

Phil Buehler, Brosmer Land Surveying, appeared to request approval of the Sander Processing Estates plat located in Jackson Township. The Plat was presented for the purpose of a variance regarding public utility and drainage

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easement as set forth in the plat. A motion was made to accept the plat as presented with exception to a change made to the addition of a witness signature. The motion was duly seconded and carried unanimously.

RE: EMPLOYEE PTO

Commissioner Elmer Brames presented a revised version of the Employee Paid Time Off (PTO) proposal. Various options were presented.

RE: HEALTH DEPARTMENT POSITION CHANGE

Interim Administrative Director Shawn Werner requested changing the Director of Nursing position to be eliminated and to create a new Public Health Nurse. A motion was made to eliminate the position, was duly seconded and carried. A motion was made to approve the creation of a Public Health Nurse, was duly seconded and carried unanimously. The new position will be classified as PAT IV and becomes effective immediately.

RE: LOCAL DISASTER EMERGENCY DECLARATION EXTENSION

A Declaration to extend the current Commissioners' Emergency Declarations dated March 17, 2020, March 23, 2020, April 6, 2020, May 4, 2020, June 1, 2020 and June 15, 2020 was presented to remain in effect at this time and will expire on August 3, 2020 at 11:59 p.m. ET, but its effectiveness may be shortened or extended by act of the Commissioners. A motion was made to approve the Extension, was duly seconded and carried unanimously.

See Exhibit B – Local Disaster Emergency Declaration Extension

RE: COVID-19 CARES ACT REIMBURSEMENT

EMA Director Tammy Humbert presented an Application for CARES Reimbursement of COVID-19 expenses in the amount of \$62,803.27. A motion was made to approve application, was duly seconded and carried unanimously.

RE: PROSECUTOR'S OFFICE FACEBOOK PAGE

Prosecutor Anthony Quinn requested permission to create a Facebook page for the Prosecutor's office. The policy was reviewed. A motion was made to approve the request, was duly seconded and carried unanimously.

RE: 2021 WEIGHTS AND MEASURES BUDGET

Inspector Gary Salb presented the proposed Weights and Measures budget for 2021. The budget recognizes the 1.5% increase the wage. A motion was made to approve the proposed budget as presented. The motion was duly seconded and carried.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Brent Wendholt presented the following report of Highway projects:

Bridge #264 (Newton Street in Jasper City Limits) – Nothing new to report.

Community Crossings Paving Projects – The necessary bond and insurance paperwork has been received. A drive through of all projects will be scheduled to answer any questions with C and R Paving. Roads will not be paved until after August 3, 2020.

Countywide Bridge Inspection - An invoice has been received from American Structurepoint in the amount of \$2,160.32. This is for part of Phase 2 of the Countywide Bridge Inspection and is recommended for approval. A motion was made to approve payment, was duly seconded and carried unanimously.

The Phase 2 draft report was sent for review and is now ready for acceptance and full submittal to the State. A motion was made to approve the report, was duly seconded and carried unanimously.

RE: RECOGNITION

Congrats to Markie Rhodes for completion of the NACO Professional Leadership Academy program.

RE: VETERANS SERVICE OFFICER

Robert Johnson, VSO, will be resigning his position but will continue to serve until a replacement can be hired. Human Resources will post the position.

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RE: OBSOLETE EQUIPMENT

Auditor Morton requested permission to declare the old Highway phone system equipment obsolete. The system was replaced in June 2020. A motion was made to approve the request, was seconded and carried unanimously.

RE: DEPARTMENT HEAD MEETING

A department head meeting will be held on July 15, 2020 at 8:00 a.m. at the 4-H Fairgrounds Clover Pavilion. Commissioner Brames will preside and prepare an agenda.

RE: 2021 HIGHWAY BUDGETS

Supervisor Steve Berg presented the proposed Highway budgets for 2021. The budget recognizes the 1.5% increase in wage rates with exception of the County Engineer due to an increase in the State Engineer Subsidy and the longevity pay program currently in place.

A motion was made to approve the proposed budget as presented. The motion was duly seconded and carried.

RE: EMPLOYEE CPR CLASSES

Auditor Morton reported on the CPR Certification and Recertification classes to be held for County employees.

RE: FUTURE MEETING

The next meeting will be held on July 20, 2020 at 8:00 a.m. in the Commissioners/Council Room of the Courthouse Annex.