

**REGULAR MEETING DUBOIS COUNTY COMMISSIONERS**

**August 1, 2022**

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners / Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on August 1, 2022. Present were Commissioner Chad A. Blessinger, Commissioner Nick Hostetter and Commissioner Elmer Brames. Also present were County Auditor Sandra L. Morton, Highway Supervisor Steven L. Berg, and Highway Engineer Brent Wendholt. County Attorney Gregory S. Schnarr was absent. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the July 18, 2022, regular meeting had been previously distributed to the Commissioners and were approved as presented. The minutes were then signed. Incomes for the month of July 2022 were as follows: Recorder \$20,478.89; Health Department \$25,489.42; Auditor \$120.00; Clerk \$20,030.25; to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

**RE: HIGHWAY SUPERVISOR’S REPORT**

Highway Supervisor Steve Berg presented the following report of Highway projects:

Wage Range Adjustment Request LTC II – The County Council recommended reclassifying the Part Time position as LTC II and not changing the wage scale of the LTC I. Berg withdrew his previous request from the July 18, 2022, meeting and requested changing the part time summer help for the Highway and Bridge to LTC II which aligns with the salary range needed to stimulate interest in the positions. A motion was made to approve the classification, was duly seconded and carried unanimously.

Temporary Road Closure St. Anthony Car Show – The St. Anthony Fire Department has requested a temporary road closure during the annual car show which will be held on August 20, 2022, from 10:00 a.m. until 3:30 p.m. The roads to close are South Street from just east of St. John’s Street to just west of Cross Street and St. Joseph’s Street from just behind the American Legion to South Street in the event of overflow. A motion was made to approve the closure request, was duly seconded and carried unanimously.

Temporary Road Closure Irish Road Bowling – The St. Patrick’s Celebration, Inc. has requested a temporary road closure during the annual Irish Road Bowling event to be held on Saturday, October 29, 2022, from 12:30 p.m. until 6:30 p.m. The event will take place beginning at 5196 North CR 700 West and continue south to the intersection of CR 500 North then turn east and continue to the intersection of CR 550 West. A motion was made to approve the closure request, was duly seconded and carried unanimously.

Disposition of Equipment

Due to the purchase of a new road painter, Berg requested listing the 1993 E-Z Liner Paint Striper as surplus/junk. A motion was made to approve the request, was duly seconded and carried unanimously.

Berg requested listing the 1977 Athey dirt loader and the 2006 Dayco Eastman hydraulic hose crimper as surplus/junk. Both are not functioning. A motion was made to approve the request, was duly seconded and carried unanimously.

Berg requested listing the 1991 CAT CB 434 Vibratory roller as surplus. The item will be sold under sealed bid auction on September 6, 2022 at 10:00 a.m. A minimum bid has been set. Berg also requested advertising the sale of truck 104 under sealed bid auction. A reserve will be held. The sale will be held on September 6, 2022 at 10:05 a.m. A motion was made to approve the surplus sale for the items presented, was duly seconded and carried unanimously.

Sanitation Truck Delivery – Pyramid Equipment should deliver the truck this week.

Road Grader Status – Berg is awaiting an update on the grader order.

Additional Appropriations

Cum Bridge – In preparation for the planned replacement of Bridge 14 on Division Road, an additional appropriation for \$750,000 will be needed; Contracted Services will need an additional \$50,000 and Machine Hire will need \$25,000.

Highway - Due to a breakdown of the Hydraulic hose crimper, an additional appropriation for \$6,500 will be needed for Tools and Equipment.

Consensus was to proceed with advertising the requests.

Lemmon Cemetery – The “Historical Marker 4 Miles” signs located on SR 56 have been relocated to the CR 800 West intersection as previously discussed.

**RE: HIGHWAY ENGINEER’S REPORT**

Highway Engineer Brent Wendholt presented the following report of Highway projects:

Countywide Bridge Inspection 2022-2025 – An invoice from American Structurepoint in the amount of \$11,381.69 has been received, reviewed, and recommended for payment. A motion was made to approve the payment, was duly seconded and carried unanimously.

Safe Streets for All (Action Plan) – Wendholt sent emails to the municipalities for an opportunity to participate in the Safe Streets for All program. The City of Jasper and Town of Ferdinand declined. The City of Huntingburg did not respond.

2022 HAC Paving Projects – (6-01-2022 to 8-31-2022)

	<u>Contractor</u>	
22-03 500 West	Calcar Paving	Not scheduled
22-04 Town of Ireland	Calcar Paving	Not scheduled
Hopf Addition, 500 West & 150 North		
22-06 Old 545 & Dubois Rd NW	Calcar Paving	Not scheduled
22-07 St Anthony Road West	Calcar Paving	Completed 7/25/22
22-08 Celestine Road North	Calcar Paving	Not scheduled
22-09 Old Huntingburg Road, 150 South 100 South, & 400 West	J.H. Rudolph & Co.	Not Scheduled

CCMG 2022-1 Jasper-Dubois and Steinbottom Road J.H. Rudolph & Co.

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READI Grant – A letter of intent was filed for the READI Grant.

### **RE: REGIONAL SEWER DISTRICT**

Mary Austin, Clark Dietz, via telephone, announced that the County ranked 3<sup>rd</sup> and will receive SRF funding for the Regional Sewer District in the 2024 cycle which begins in 2023. The County will need a financial advisor for the closing documents. Permission was granted to begin working with Baker Tilly. A letter will be drafted for the due date of August 15, 2022, to accept the funding.

### **RE: SOUTHERN INDIANA ADULT SERVICES – VASIA PROGRAM**

Natasha Hopper, Director Missy Tackett, and Sarah Walker from Southern Indiana Adult Services, a nonprofit VASIA program through The Solutions Center in Mitchell, Indiana, presented information on the Adult Services guardianship program serving several counties in Southern Indiana and are seeking annual funding to serve clients in Dubois County. The Volunteer Advocates for Seniors and Incapacitated Adults (VASIA) program is similar to the CASA program which serves adults in need of guardianship. The program currently serves Area 15 which consists of Lawrence, Orange, Crawford, Washington, and Dubois Counties.

Judge Nathan Verkamp confirmed the need for a VASIA program exists in the county. Tackett requested funding to help hire an employee to serve in the Dubois County area. Following discussion, a motion was made to add \$10,000 in the 2023 Commissioners' budget, was duly seconded and carried unanimously.

### **RE: COSSAP REQUEST FOR PROPOSALS**

As discussed at the previous meeting, Community Corrections COSSAP Grant Manager Alison Neal presented two Request for Proposals for partners to serve with the RISE Therapeutic Community Program. The RFPs were reviewed and discussed. Pending recommended changes be made, approval was given to proceed. A committee consisting of Neal, the new Community Corrections Director, a commissioner, and other board members will be formed to review proposals received before awarding the contracts. The proposal deadline is September 9, 2022.

### **RE: EMPLOYEE BENEFITS – HOUCHEMS INSURANCE GROUP**

Benefits Advisor Max Bawel, Senior Benefits Advisor Brent Thomas and Senior Benefits Advisor Dan Davis of Houchens Insurance Group presented information on services their office can provide and requested inclusion in the RFP process for employee benefits. The County is currently under contract until November 1, 2023 with Gallagher and will not send out Request for Proposals until next year.

### **RE: BROADBAND UPDATE**

Greg Dilger, Dubois REC, provided an update on the Make Ready process currently being installed in the County. Matt Deaton, Orange County Fiber, provided maps depicting a timeline where the fiber is being deployed for their services.

### **RE: TITLE IV-D WAGE CLASSIFICATION**

Title IV-D Deputy Prosecutor Bill Shaneyfelt requested changes to the wage classifications for two office staff members from COMOT II to COMOT III. He also discussed changing the job title from Secretary to Case Worker for the position created in 2022. A motion was made to change the position title to Case Worker and wage classifications for both Case Workers to COMOT III, was duly seconded and carried unanimously.

### **RE: H.E.L.P.**

H.E.L.P. Community Coordinator Rilyn Bawel presented an update on the Hoosier Enduring Legacy Program. The Core team will meet on August 9, 2022. A discussion on the creation of a Countywide Comprehensive Plan in conjunction with the Strategic Investment Plan was held.

### **RE: GALLAGHER – EMPLOYEE HEALTH INSURANCE**

Mark Shrack, Broker, provided an update on the Employee Health Insurance as follows:  
Patoka Valley Cooperative – He is still waiting for an update from Patoka Valley Health Care Cooperative (PVHCC) on contract renewal information. Either Anthem or United is being considered as the wrap network.  
Plan Renewal – He has sent out information for renewal quotes. There are currently no large claim lasers but one may be expected on the specific reinsurance.  
Plan Update - The current Summary Plan Description covers 20 physical therapy/chiropractic visits which is the industry standard. He recommended updating the SPD to 28 visits. This recommendation comes from an

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analysis of current data to assist employees from having to file an appeal due to medical necessity.

Consensus was to have a document prepared to change the number to 28 visits effective January 1, 2023.

Employee Assistance Program (EAP) Request for Proposals (RFPs) - A full RFP for a mental health provider will be sent out. Discussion on LifeSpring services was held.

Expenditure Review – A four year cost analysis of the health plan was provided. Total expenditures were discussed.

Broker Contract Renewal – The current contract with Gallagher expires in November 2023. An annual escalation clause will be instituted in 2023 for new contracts.

### **RE: ARPA – ST. ANTHONY WATER**

St. Anthony Water submitted a claim in the amount of \$171,200 to renovate the water tower near the Dubois County Fairgrounds using American Rescue Plan (ARPA) funding. The County committed up to \$181,000 to the project.

### **RE: KIDS DAY**

Kaylyn Sendelweck with the Greater Downtown Jasper Business Association requested usage of the Courthouse Restrooms on September 24, 2022, from 8:00 a.m. to 3:00 p.m. for the Kids Day Event.

A motion was made to approve the request, was duly seconded and carried unanimously.

### **RE: EMPLOYEE HANDBOOK**

Commissioner Blessinger questioned page 20 of Employee Handbook on how the history of the Highway Department hours were set using overtime. Engineer Wendholt was tasked with compiling the data.

### **RE: VETERAN SERVICES OFFICER**

Susan Bramlet, VSO, reported the County Council met on July 25, 2022 and prefers to fund two part time positions not one full time staff member for the Veteran Services office as created on June 20, 2022.

Following discussion, a motion was made to rescind the full time position, was duly seconded and carried unanimously. A motion was made to create a second part time VSO Assistant, was duly seconded and

carried unanimously. The position will work an average of 25 hours per week and be classified as a COMOT II.

### **RE: SURPLUS ITEMS**

Auditor Morton presented a list of six cell phones from the CASA program to be declared surplus. A motion was made to declare the items surplus, was duly seconded and carried unanimously. Commissioner Blessinger will try to sell the items if possible.

### **RE: ARPA – DUBOIS FIRE DEPARTMENT- AMBULANCE**

County Attorney Schnarr, via telephone, presented a Memorandum of Understanding and new Agreement for the Dubois Volunteer Fire Department. The Memorandum of Understanding will rescind the Agreement signed on April 11, 2022 which listed the Northeast Dubois Fire District in error.

A motion was made to approve the MOU, was duly seconded and carried unanimously. A motion was made to approve the Public Safety Infrastructure Funding Agreement with the Dubois Volunteer Fire Department for \$300,000 to assist with the costs of the Ambulance barn, was duly seconded and carried unanimously.

### **RE: LAND BANK**

As follow up to the presentation at the previous meeting from the Rebuild Indiana Uplands Regional Land Bank program, a discussion was held but consensus was not to participate in the land bank program.

### **RE: OPIOID SETTLEMENT**

Commissioner Brames provided an update on the OPIOID Settlement funds.

### **RE: FUTURE MEETING**

The next regular meeting will be held on Monday, August 15, 2022, at 8:30 a.m. in the Commissioners/Council Room of the Courthouse Annex.