

## REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

AUGUST 3, 2020

The regular meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on August 3, 2020. Present were Commissioners Chad A. Blessinger, Nick Hostetter and Elmer Brames. Also present were County Auditor Sandra L. Morton, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Gregory S. Schnarr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the July 15, 2020 meeting of the Commissioners were approved as presented. Incomes for the month of July were as follows: Recorder \$28,645.03; Health Department \$22, 803.56; Auditor \$150.00; Clerk \$37,899.88. Clerk's income for the month of June was submitted as \$26,903.87. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

### **RE: TREASURER'S OFFICE UPDATE/PAYMENT KIOSK**

Treasurer Cathy L. Merkley was present to answer questions and gather information on her request to make changes to the Treasurer's office and to install a payment kiosk in the Annex.

### **RE: HIGHWAY SUPERVISOR'S REPORT**

Highway Supervisor Steve Berg presented the following report of Highway projects:

New Bridge Crew Member - Nick Kerstiens was promoted to District #3 Operator which created an opening in the Bridge Crew. Interviews were conducted. Kyle Jones, a current driver for District #2 was promoted to the Bridge Crew.

Driver Interviews – With the promotion of Kyle Jones, two driver positions are open. Interviews will be held this week.

Renewal of Expiring Road Usage Agreements – Two Agreements to extend the current road closures on CR 700 West both north and south of CR 580 N were presented for renewal with Solar Sources. A motion was made to approve Road Usage Bond Agreement #051109 which is the southern portion. The motion was seconded and carried unanimously. A motion was made to approve the Road Usage Bond Agreement # 050310-B which is the northern portion of CR 700 West. The motion was seconded and carried unanimously.

Conclusion of Sun Energy Mine Agreement – The Sun Energy Group has been operating a surface coal mine since early 2009. Recently, a letter was received noting their intent to terminate the use of Haul Road and are requesting release of the bond when all punch list items are complete.

Release of All Claims – A Release of All Claims was presented to completely release and forever discharge MYR Transmission Services in connection with the Agreement for Road Usage Number 030419. A motion to approve the Release was made, seconded and carried unanimously.

Chip Seal Overlays and Repair – Rain has delayed the schedule but should be completed in two and a half weeks.

### **RE: HIGHWAY ENGINEER'S REPORT**

County Engineer Brent Wendholt presented the following report of Highway projects:

Bridge #264 (Newton Street in Jasper City Limits) – On schedule and awaiting some results for the required strength tests.

CCMG Paving Projects – Roads are scheduled to begin paving, awaiting the Contractor.

### **RE: DUBOIS STRONG**

Ed Cole, Dubois Strong Director, provided an update on the programs and activities of Dubois Strong.

### **RE: CELESTINE ROAD PETITION PUBLIC HEARING**

Celestine resident Gail Reutman presented a Road Petition to Vacate Part of Dedicated Public Streets in the Town of Celestine, Indiana. Roads to be vacated are as follows: East Half of St. Bernard's Lane, Bishop Street, and St. Charles Street. Proper notice was given by publication. A public hearing was held with no public comment made.

### **RE: ORDINANCE 2020-07 – VACATING PART OF DEDICATED PUBLIC STREETS IN THE TOWN OF CELESTINE**

A motion was made to approve Ordinance 2020-07 vacating part of dedicated public streets in the Town of Celestine, Indiana. The motion was seconded and carried unanimously.

*\*\*See Exhibit A - Vacating Part Of Dedicated Public Streets In The Town Of Celestine\*\**

**RE: BICYCLE AND PEDESTRIAN MASTER PLAN**

A request for Proposal/Qualifications for the Jasper, Huntingburg and Dubois County Bicycle and Pedestrian Master Plan to select a consultant to assist in the development and adoption of a Master Plan was presented for approval. A motion was made to approve, was duly seconded and carried.

**RE: ELECTRONIC MAP DATA APPLICATION AGREEMENT**

An Electronic Map Data Application form CoreLogic requesting County GIS Data was received. A motion was made to approve the request, was duly seconded and carried unanimously.

**RE: LOCAL DISASTER EMERGENCY DECLARATION EXTENSION**

A Declaration to extend the current Commissioners' Emergency Declarations dated March 17, 2020, March 23, 2020, April 6, 2020, May 4, 2020, June 1, 2020, June 15, 2020, July 6, 2020 and August 3, 2020 was presented to remain in effect at this time and will expire on September 2, 2020 at 11:59 p.m. ET, but its effectiveness may be shortened or extended by act of the Commissioners. A motion was made to approve the Extension, was duly seconded and carried unanimously.

*\*\*See Exhibit B - Local Disaster Emergency Declaration Extension\*\**

**RE: OPTUM TEST SITE**

Administrative Director Shawn Werner provided information on the Optum COVID-19 Test Site currently operating in the County.

**RE: HUMAN RESOURCES COVID-19 WORKFORCE GUIDANCE / FAQ's**

Human Resources Generalist Markie Rhodes, EMA Director Tammy Humbert and Administrative Director Shawn Werner presented an HR Workforce Guidance COVID-19 and Frequently Asked Questions to be distributed to all employees. A motion was made to approve, was duly seconded and carried unanimously.

**RE: CARES ACT FUNDING REQUESTS**

EMA Director Tammy Humbert presented two applications for reimbursement from the CARES Act in the amount of \$2,068.12 and \$9,185.00. A motion was made to approve the requests, was duly seconded and carried unanimously.

**RE: BIS DIGITAL QUOTE**

A Scope of Work was received from BIS Digital Services in the amount of \$15,602.22 for DCR2 Recording Software and Equipment to assist with live streaming and recording of meetings. A discussion was held. No action was taken at this time.

**RE: EMPLOYEE PTO**

Commissioner Elmer Brames presented changes to the Employee Paid Time Off Policy currently being considered. Discussion was held. Consensus was for the HR Generalist Rhodes to have the HR Attorney Greg Freyberger and the firm of Waggoner, Irwin, Scheele & Associates review the policy before adoption.

**RE: FUTURE MEETING**

The next meeting will be held on August 17, 2020 at 8:30 a.m. in the Commissioners/Council Room of the Courthouse Annex.