

**DUBOIS COUNTY COUNCIL**

**JANUARY 24, 2022**

The Dubois County Council met on Monday, January 24, 2022 in the Commissioners/Council Chambers in the Dubois County Annex. Present at the meeting were Board Members Craig M. Greulich, Charmian R. Klem, Mary E. Beckman, Michael W. Kluesner, Sonya Haas, Alex P. Hohl, Doug M. Uebelhor and Auditor Sandra L. Morton. A quorum was declared present and President Kluesner called the meeting to order at 4:30 p.m.

**RE: REORGANIZATION OF BOARD**

Auditor Morton called for the election of officers. Nominations were opened for Council President with Charmian Klem nominating Michael Kluesner. The nomination was seconded Sonya Haas. There being no further nominations, Kluesner was unanimously elected as Council President. Nominations were opened for Council Vice-President with Sonya Haas nominating Craig M. Greulich. The nomination was seconded by Alex Hohl. There being no further nominations, Greulich was unanimously elected as Council Vice-President. The elected officers for the Dubois County Council for 2022 are:

President: Michael W. Kluesner

Vice-President: Craig M. Greulich

**RE: MINUTES**

President Kluesner asked if there were any additions or corrections to the minutes from the December 29, 2021 meeting. On motion made by Michael Kluesner, seconded by Craig Greulich, the minutes were approved as written.

**RE: SUBSTANCE ABUSE COUNCIL**

Jenna Bieker and Deb Capps, representing the Substance Abuse Council, presented the Comprehensive Annual Report for the Substance Abuse Council. Brooke Lampert was introduced as the new Coordinator.

Bieker requested the appropriation of the 2022 funding in the amount of \$41,294.66. A motion to approve the Personal Services for wages in the amount of \$6,075 was made by Mary E. Beckman and seconded by Doug Uebelhor. The motion carried unanimously. A motion to approve the Personal Services for benefits in the amount of \$464.74 was made by Craig Greulich and seconded by Charmian Klem. The motion carried unanimously. A motion to approve the Personal Services for discretionary in the amount of \$3,783.92 was made by Mary E. Beckman and seconded by Sonya Haas. The motion carried unanimously. A motion to approve Other Services for contracted services in the amount of \$30,971 was made by Charmian Klem and seconded by Doug Uebelhor. The motion carried unanimously.

**RE: AMENDMENT TO THE SALARY ORDINANCE**

Auditor Morton requested an amendment to the Salary Ordinance for the Substance Abuse Coordinator in the Drug Free Community Fund in the amount of \$6,075. The pay will be \$22.50 per hour maximum for 22 hours per month with an additional 6 hours in the budget if needed. A motion was made by Craig Greulich, seconded by Alex Hohl. The motion carried unanimously.

**RE: PART TIME JAILER**

Sheriff Tom Kleinhalter provided information on a new position, part time jailer, created by the Commissioners in the Jail budget which formerly was for a part time cook / program facilitator. The position had not been used. The wage classification will remain the same and will pay a max of \$12.28 per hour. Kleinhalter explained this position will create a feeder program for experience and the candidate could progress into a full time position. He is seeking a person to assist in the Jail Control room.

**RE: COOPERATIVE AGREEMENT: PUBLIC HEALTH CRISIS RESPONSE GRANT**

Health Administrator Shawn Werner, appearing via teleconference, provided information about the Co-Ag Public Health Crisis Response Grant which will be used for COVID expenses.

Auditor Morton requested an Additional Appropriation in the grant for Personal Services in the amount of \$121,595. A motion to approve the request was made by Charmian Klem, seconded by Mary E. Beckman. The motion carried unanimously.

Auditor Morton requested an Additional Appropriation in the grant for Supplies in the amount of \$100,000. A motion to approve the request was made by Craig Greulich, seconded by Sonya Haas. The motion carried unanimously.

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Auditor Morton requested an Additional Appropriation in the grant for Other Services in the amount of \$100,000. A motion to approve the request was made by Doug Uebelhor, seconded by Charmian Klem. The motion carried unanimously.

Auditor Morton requested an Additional Appropriation in the grant for Capital Outlay in the amount of \$118,405. A motion to approve the request was made by Mary E. Beckman seconded by Alex Hohl. The motion carried unanimously.

**RE: IMMUNIZATIONS & VACCINES SUPP 3 GRANT**

Health Administrative Director Shawn Werner requested a transfer of appropriation in the Immunization & Vaccines Grant from Other Services Travel \$2,619.39 and Contractual Services \$8,731.30 to Personal Services PRN. A motion was made to approve the transfer by Doug Uebelhor, seconded by Sonya Haas, and carried unanimously.

**RE: SPANISH INTERPRETER**

Superior Court Judge Mark R. McConnell, Circuit Court Judge Nathan A Verkamp, Prosecutor Anthony Quinn, and Chief Probation Officer Jennifer Lampert appeared to discuss the need to employ a Spanish Interpreter to be available for all County departments. A discussion was held on certification, funding sources, and possible wages. Consensus of the Council was to support the request should the Board of Commissioners create the position.

**RE: 911 COMMUNICATIONS DEPARTMENT RELOCATION**

Commissioner Chad Blessinger and Communications Director Stuart Wilson provided information on moving the 911 Center from the St. Charles Annex to the Security Center. Reasons, both negative and positive, were discussed. Current construction costs of the project are as follows:

Krempp Construction	\$390,290.89
Weyer Electric	\$234,018.81
HFI	<u>\$142,013.42</u>
	\$766,323.12

Equipment and furniture costs of approximately \$330,000 were also discussed. Consensus to support the request to move the 911 Communications Center was given unanimously.

**RE: JASPER DOWNTOWN REVITALIZATION PROJECT**

Jasper City Attorney Renee Kabrick was in attendance to answer any questions regarding the Jasper Downtown Revitalization Project Interlocal Cooperative Agreement. Improvements for the Courthouse property will cost \$340,151.12. A discussion was held on the amount to appropriate toward the project. A motion was made by Charmian Klem to appropriate \$500,000; \$250,000 each year for two years. The motion was seconded by Mary E. Beckman and carried unanimously. The funding will be advertised from the LIT-ED fund and approved at the next meeting.

**RE: ADDITIONAL APPROPRIATION – GENERAL FUND TITLE IV-D**

Following the consensus to advertise at the October 25, 2021 meeting, Auditor Morton requested an Additional Appropriation in the General Fund Title IV-D Personal Services for the IV-D Secretary in the amount of \$4,384. A motion to approve the request was made by Alex Hohl, seconded by Craig Greulich. The motion carried unanimously.

Auditor Morton requested an Additional Appropriation in the General Fund Title IV-D Personal Services for Benefits in the amount of \$3,626. A motion to approve the request was made by Charmian Klem, seconded by Doug Uebelhor. The motion carried unanimously.

Auditor Morton requested an Additional Appropriation in the General Fund Title IV-D Personal Services for Health Insurance in the amount of \$14,531. A motion to approve the request was made by Mary E. Beckman, seconded by Sonya Haas. The motion carried unanimously.

**RE: AMENDMENT TO THE SALARY ORDINANCE**

Auditor Morton requested an Amendment to the Salary Ordinance for the Title IV-D Secretary in the General Fund in the amount of \$1,224.30 Bi-Weekly. The position will work 35 hours per week and Comp Time will be accrued if necessary. A motion was made by Charmian Klem, seconded by Alex Hohl. The motion carried unanimously.

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**RE: ADDITIONAL APPROPRIATION – COURTHOUSE MONUMENT MAINTENANCE**

Auditor Morton requested an Additional Appropriation in the Courthouse Monument Maintenance Other Services in the amount of \$110,000. A motion to approve the request was made by Craig Greulich, seconded by Charmian Klem. The motion carried unanimously.

**RE: LIT-C&R FUNDS – REHABILITATION SERVICES**

An update was given on Community Solutions, a two-year pilot program sponsored by the Dubois County Community Foundation. This was a productive collaboration of county stakeholders in the rehabilitative and treatment fields of mental health and substance abuse that especially affect Law Enforcement and Criminal Justice. The use of LIT-CR Tax not needed for debt service was discussed. Mary E. Beckman will head a committee to be formed to discuss rehabilitation service needs with funds determined by the Council. Commissioner Blessinger discussed the need to create a local Justice Reinvestment Advisory Council (JRAC) which could serve this purpose.

**RE: JAIL CONSTRUCTION UPDATE**

President Kluesner gave an update on the Jail Construction progress. Members were invited the construction progress meetings held on every other Wednesday at 10:00 a.m. in the security center basement or construction trailer. The meetings in February will be held on February 2 and February 16, 2022.

**RE: ENCUMBRANCES**

Auditor Morton presented a list of encumbered items from the 2021 budget.

**RE: FUTURE MEETINGS**

The Council set the next meetings for February 28, 2022; March 28, 2022; April 25, 2022; May 23, 2022; June 27, 2022; July 25, 2022, and August 29, 2022 at 4:30 p.m. 2023 Budget Review for Departments will be held on August 8, 2022 beginning at 8:00 a.m. Meetings will be held in the Commissioner/Council Room on the 2<sup>nd</sup> floor of the Courthouse Annex.

**RE: ADJOURNMENT**

With no further business to conduct, a motion to adjourn was made by Charmian Klem, seconded by Mary E. Beckman. The meeting was adjourned at 7:52 p.m.