

DUBOIS COUNTY COUNCIL

November 27, 2023

The Dubois County Council met on Monday, November 27, 2023 in the Commissioner/Council Chambers in the Dubois County Annex. President Michael Kluesner called the meeting to order at 4:30 p.m. Present at the meeting were Board Members Michael W. Kluesner, Sonya Haas, Doug Uebelhor, Alex P. Hohl, Meredith Voegerl, Ryan Craig, Daryl Schmitt and Auditor Sandra L. Morton.

RE: MINUTES

President Kluesner asked if there were any corrections or additions to the minutes from the meeting held on October 30, 2023. On motion, made by Ryan Craig, seconded by Daryl Schmitt, the minutes were approved as written.

RE: HIGHWAY - ADDITIONAL APPROPRIATIONS

County Highway Superintendent Steve Berg requested an additional appropriation in the Highway Fund Personal Services for the CDL Trainer/Stipend in the amount of \$750. A motion was made to approve the request by Meredith Voegerl and seconded Sonya Haas. The motion carried unanimously.

County Highway Superintendent Steve Berg requested an additional appropriation in the Highway Fund Supplies for tires/tubes in the amount of \$7,500. A motion was made to approve the request by Ryan Craig and seconded Doug Uebelhor. The motion carried unanimously.

County Highway Superintendent Steve Berg requested an additional appropriation in the Highway Fund Other Services for repair/maintenance in the amount of \$15,000. A motion was made to approve the request by Daryl Schmitt and seconded Meredith Voegerl. The motion carried unanimously.

RE: HIGHWAY – SALARY ORDINANCE AMENDMENT

Highway Superintendent Berg stated the CDL Trainer received his certification on October 19, 2023. The first trainee will complete training in December 2023.

Auditor Morton requested an Amendment to the Salary Ordinance for the Highway CDL Trainer and Stipend to compensate the trainer for the work completed in 2023. The position will be paid \$46.15 bi-weekly retroactive to the pay period October 8-21, 2023. The stipend of \$250 will be paid when the trainee has successfully completed training. A motion was made by Ryan Craig to approve the request, was duly seconded by Doug Uebelhor, and carried unanimously.

RE: CUM BRIDGE – ADDITIONAL APPROPRIATION

County Highway Superintendent Steve Berg requested an additional appropriation in the Cum Bridge Fund Capital Outlay for the 15th Street Bridge design in the amount of \$45,000. A motion was made to approve the request by Sonya Haas and seconded by Daryl Schmitt. The motion carried unanimously.

RE: HIGHWAY RESTRICTED FUND -TRANSFER OF APPROPRIATION

County Highway Superintendent Steve Berg requested a transfer of appropriation in the Highway Restricted Fund in the amount of \$25,000 from Supplies Gas, Oil, and Diesel to Capital Outlay Equipment. Daryl Schmitt made a motion to approve the transfer, seconded by Alex Hohl. The motion carried unanimously.

RE: PATOKA LAKE REGIONAL WATER AND SEWER DISTRICT

The Council appointed board member, Pat Seger, provided an update on the Patoka Lake Regional Water and Sewer District. He also discussed his duties as a board member on the 7 member board. Council President Kluesner thanked Mr. Seger for his service to the district.

RE: GENERAL FUND – AMBULANCE – ADDITIONAL APPROPRIATION

EMS Coordinator Ryan Young presented the Fleet Summary with repair expenses for 2023. Ordering new ambulances and/or remounted ambulances was discussed due to the lengthy delivery schedule occurring nationwide. Currently, the county has two ambulances on order. A remount will be delivered in 2024 and a new ambulance is scheduled to be delivered in either 2025 or 2026. Plans are to order another ambulance in 2024 to continue with the rotation of vehicles. If remounted ambulances are available quicker, this option may be chosen.

EMS Coordinator Young requested an additional appropriation in the General Fund Ambulance Other Services for repairs in the amount of \$15,000. A motion was made to approve the request by Daryl Schmitt and seconded by Sonya Haas. The motion carried unanimously.

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RE: DEPUTY SHERIFF POSITION REQUESTS

Sheriff Chief Deputy Jesus Monarrez discussed the creation of a Sheriff Deputy/Social Worker position by the Commissioners on November 20, 2023. He requested temporarily funding the position with a pilot program from January – June 2024 until the Justice and Mental Health Grant funds would become available in July 2024. After a lengthy discussion, the consensus was to use the JMH Grant funds and not to fund a pilot program which could jeopardize the grant funds. A job description and framework for the position needs to be established.

Monarrez reported the COPS for Hire grant was denied which would have funded two additional deputies in 2024. The department would like to use the contingent positions placed in the 2024 General Fund budget to hire Narcotic Interdiction officers. Consensus was to rescind the positions for 2024. Auditor Morton will prepare the necessary paperwork to rescind the funding in January 2024.

The Sheriff Department will seek another COPS grant for 2025.

RE: GENERAL FUND – JAIL – ADDITIONAL APPROPRIATIONS

Sheriff Chief Deputy Monarrez requested an additional appropriation in the General Fund Other Services for Jail Inmate Medical in the amount of \$10,000 and for Jail Utilities in the amount of \$30,000. A motion was made to approve the request by Meredith Voegerl and seconded by Daryl Schmitt. The motion carried unanimously.

RE: CUM CAP – ADDITIONAL APPROPRIATION

Sheriff Chief Deputy Monarrez requested an additional appropriation in the Cum Cap Capital Outlay for Jail Operating in the amount of \$10,000. A motion was made to approve the request by Doug Uebelhor and seconded by Ryan Craig. The motion carried unanimously.

RE: PURDUE EXTENSION TRAVEL

Extension Director Chelsea Brewer requested permission to travel out of state to the Extension Leadership Conference in Tampa, Florida, in February 2024. The costs are a conference registration fee of \$450, hotel fees of \$600 for three nights, and air fare to be determined when tickets are purchased. A motion was made to approve the travel expenses by Michael Kluesner, duly seconded by Doug Uebelhor, and carried unanimously.

RE: GENERAL FUND – TRANSFER OF APPROPRIATIONS

Director Brewer requested transfers of appropriations in the General Fund County Extension Services in the amount of \$1,405.88 from Supplies to Other Services for repairs and \$305.84 from Other Services Professional Development to Capital Outlay for equipment. Doug Uebelhor made a motion to approve the transfers, seconded by Alex Hohl, and carried unanimously.

RE: LIT-ED – ADDITIONAL APPROPRIATIONS

Auditor Morton requested an Additional Appropriation in the LIT-ED Fund Personal Services for Health Insurance in the amount of \$500,000. Ryan Craig made a motion to approve the additional appropriation, seconded by Michael Kluesner, and carried unanimously.

Auditor Morton requested an Additional Appropriation in the LIT-ED fund Other Services for Computer Maintenance in the amount of \$50,000. Ryan Craig made a motion to approve the additional appropriation, seconded by Sonya Haas, and carried unanimously.

Auditor Morton requested an Additional Appropriation in the LIT-ED fund Capital Outlay for Lucas Devices in the amount of \$100,000. Ryan Craig made a motion to approve the additional appropriation, seconded by Daryl Schmitt, and carried unanimously.

RE: PROSECUTOR FERFEITURE FUND – ADDITIONAL APPROPRIATION

Auditor Morton requested an Additional Appropriation in the Prosecutor Forfeiture fund Capital Outlay for water fountain bottle filler in the amount of \$1,450. Ryan Craig made a motion to approve the additional appropriation, seconded by Daryl Schmitt, and carried unanimously.

RE: ST. CHARLES ANNEX MAINTENANCE – ADDITIONAL APPROPRIATION

Auditor Morton requested an Additional Appropriation in the St. Charles Annex Maintenance Fund Other Services for building maintenance in the amount of \$5,000. Michael Kluesner made a motion to approve the additional appropriation, seconded by Meredith Voegerl, and carried unanimously.

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RE: GENERAL FUND – TITLE IV-D – TRANSFER OF APPROPRIATION

Auditor Morton requested a transfer of appropriation in the General Fund Title IV-D in the amount of \$1,500 from Other Services for office cleaning, trash and lawn mowing to Office Supplies. Doug Uebelhor made a motion to approve the transfer of appropriation, was seconded by Alex Hohl, and carried unanimously.

RE: GENERAL FUND – WEIGHTS & MEASURES – TRANSFER OF APPROPRIATION

Auditor Morton requested a transfer of appropriation in the General Fund Weights & Measures in the amount of \$400 from Other Services for travel and mileage to Capital Outlay for equipment. Doug Uebelhor made a motion to approve the transfer of appropriation, was seconded by Sonya Haas, and carried unanimously.

RE: COMMUNITY CORRECTIONS GRANT - SALARY ORDINANCE AMENDMENT

Auditor Morton requested an Amendment to the Salary Ordinance for the Community Corrections Grant Part Time Officer to be used for the part time maintenance position which is normally paid from County General which has been depleted due to extra time needed during the construction project. The position will be paid \$17.91 hourly. A motion was made by Alex Hohl to approve the request, was duly seconded by Doug Uebelhor, and carried unanimously.

RE: LIT-CR TAX – SALARY ORDINANCE AMENDMENT

Auditor Morton requested an Amendment to the Salary Ordinance for the LIT-CR Tax Community Corrections Part Time Maintenance wage to be increased to \$17.91 hourly. A motion was made by Alex Hohl to approve the request, was duly seconded by Daryl Schmitt, and carried unanimously.

RE: 2024 APPOINTMENTS

On motion made by Sonya Haas, seconded by Meredith Voegerl, the following 2024 appointments were unanimously approved:

9-1-1 Advisory Board	Doug Uebelhor	(1 Year Term)
Alcohol Beverage Comm	Anthony J. Seng	(1 Year Term)
Area Development Corporation (Dubois Strong)	Michael W. Kluesner	(1 Year Term)
Indiana 15 Regional Planning Commission	Meredith Voegerl	(1 Year Term)
Property Tax Board of Appeals	Gregory Abell	(1 Year Term)
Solid Waste Management District	Sonya Haas	(1 Year Term)
Patoka Lake Regional Water & Sewer District	Pat Seger	(4 Year Term)
Dubois County Tourism Committee	Rachel R. Steckler	(2 Year Term)

The Museum Board appointment will be made at a later date. A discussion was held on possible candidates to appointment to the Regional Sewer District when the entity is created.

RE: FIRE CHIEF MEETING

The Dubois County Fire Chief meeting will be held on Tuesday, November 28, 2023 at 7:00 p.m. at the new Fire and Ambulance Barn in Dubois. All members were invited to attend. The public safety tax will be discussed.

RE: FUTURE MEETINGS

The Council will meet at 4:30 p.m. in the Dubois County Annex Commissioner/Council Room on the following dates for the regular monthly meetings: December 11, 2023, and January 29, 2024. The final meeting for 2023 will be held on December 27, 2023, at 9:00 a.m.

RE: ADJOURNMENT

With no further business to conduct, a motion to adjourn was made by Doug Uebelhor, seconded by Alex Hohl. The meeting was adjourned at 6:40 p.m.