

DUBOIS COUNTY COUNCIL

April 22, 2024

The Dubois County Council met on Monday, April 22, 2024 in the Commissioner/Council Chambers in the Dubois County Annex. President Michael W. Kluesner called the meeting to order at 4:30 p.m. Present at the meeting were Board Members Michael W. Kluesner, Sonya Haas, Alex P. Hohl, Doug Uebelhor, Ryan Craig, Meredith I. Voegerl, Daryl Schmitt, and Auditor Sandra L. Morton.

RE: MINUTES

President Kluesner asked if there were any additions or corrections to the minutes from the meeting held on March 18, 2024. On motion, made by Michael Kluesner, seconded by Daryl Schmitt, the minutes were approved as written.

RE: TRANSFER OF APPROPRIATIONS - PUBLIC HEALTH CRISIS CO-AG GRANT

Health Administrative Director Shawn Werner requested a transfer of appropriation in the Public Health Crisis Co-Ag Grant Fund from Supplies to Personal Services for the Health Educator/Community Outreach Worker wages and benefits in the amount of \$40,850. Meredith Voegerl made a motion to approve the transfer seconded by Ryan Craig. The motion carried unanimously.

RE: AMENDED SALARY ORDINANCE - PUBLIC HEALTH CRISIS CO-AG GRANT

Health Administrative Director Shawn Werner presented an Amendment to the Salary Ordinance for the Public Health Crisis Co-Ag Grant Health Educator/Community Outreach Worker to be paid \$1,730.40 bi-weekly. The position will be full-time beginning on May 20, 2024, have a PAT II wage classification, and be moved to the Health First Indiana budget in 2025. A motion to approve the Amended Salary Ordinance was made by Ryan Craig, was duly seconded by Sonya Haas, and carried unanimously.

RE: SAFETY PIN GRANT - MATERNAL AND CHILD HEALTH

Health Administrative Director Shawn Werner reported an application was submitted for the Indiana Safety PIN - Protecting Indiana's Newborns Grant. The grant program supports Indiana's goal of reducing infant mortality by supporting community-driven projects that address unique needs of the community. Safety PIN is a two-year, performance based grant which could be awarded an additional two years of funding if reduced infant mortality/improved birth outcomes are demonstrated. Should the County be awarded the grant, a new position would need to be created. Werner expects to be notified in April if the grant is awarded.

RE: ADDITIONAL APPROPRIATION – HEALTH

Health Administrative Director Werner requested an Additional Appropriation in the Health Fund Supplies in the amount of \$75,000 for vaccines. Meredith Voegerl made a motion to approve the additional appropriation, seconded by Ryan Craig, and carried unanimously.

RE: HEALTH DEPARTMENT 2023 ANNUAL REPORT

Health Administrative Director Shawn Werner presented the 2023 Health Department Annual Report.

RE: PROSECUTOR'S ASSISTANT SALARY - PRETRIAL DIVERSION

Prosecutor Beth Schroeder once again appeared to request a salary increase for the Prosecutor's Assistant position that was created for 2024. Schroeder felt the position should have been funded at the same rate as the other assistants in her department. She proposed using Pretrial Diversion Funds to fund the difference in pay for the remainder of 2024 in the amount of \$2,595.02 plus benefits. Following discussion, no action was taken to increase the salary at this time.

RE: PERSONAL PROPERTY TAX ABATEMENT – SANDER FAMILY MEAT MARKET

Kent Sander, representing Sander Family Meat Market, presented the Compliance with Statement of Benefits Personal Property CF-1/PP forms for Sander Family Meat Market and provided information on the company's operations.

A motion was made to approve the compliance form by Alex Hohl, was seconded by Sonya Haas and carried unanimously. President Kluesner signed the form as presented.

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RE: PERSONAL PROPERTY TAX ABATEMENT – FISCHER FARMS NATURAL FOODS

Diana Fischer, representing Fischer Farms Natural Foods, presented the Compliance with Statement of Benefits Personal Property CF-1/PP forms for Fischer Farms Natural Foods, LLC, and provided information on the company's operations.

A motion was made to approve the compliance form by Alex Hohl, was seconded by Doug Uebelhor, and carried unanimously. President Kluesner signed the form as presented.

RE: 2023 SOLID WASTE MANAGEMENT DISTRICT REVIEW

Solid Waste Management Director Carla Striegel-Winner provided a review of the SB131 Report for 2023 which is available on the County website. The district disposed of 87.3 tons of solid waste and recycled 270.63 tons which included 100 tons of cardboard and 26.5 tons of electronic e-waste.

Programs for 2024 include the National Prescription Drug Take Back Day, the Patoka Lake Watershed Hike and Learn, Paper Shredding Days, large item dumpster sites and Saturday hours for the Process Center. The district applied for a waste tire grant through IDEM which should begin in June 2024.

RE: PERSONAL PROPERTY/REAL PROPERTY TAX ABATEMENTS – WABASH VALLEY FOODS

Andy Seger, representing Wabash Valley Foods, presented the Compliance with Statement Benefits Personal Property CF-1/PP forms for Wabash Valley Foods, and provided information on the company's operations.

A motion was made to approve the compliance forms by Ryan Craig, was duly seconded by Daryl Schmitt, and carried unanimously. President Kluesner signed the forms as presented.

RE: DUBOIS AMBULANCE BARN

Ambulance Coordinator Ryan Young, via teleconference, discussed temperature issues with the Dubois Ambulance Barn. The barn is not staying cool enough for the drugs kept on the ambulance. An estimate was received from Gudorf Plumbing Heating Cooling Electrical, Inc. in the amount of \$5,470.74. Young discussed temporary fixes attempted last year but would like to find a permanent solution. The facility is owned by the Dubois Volunteer Fire Department, Inc. Per the Public Safety Infrastructure Agreement, the County is in no way responsible for ongoing maintenance or operating expenses for the building project. A discussion was held. Consensus was to table the topic and gather more information before determining a course of action.

RE: HIGHWAY EQUIPMENT

Highway Superintendent Steve Berg, via teleconference, requested funding to purchase a used Hydro-Excavator at a cost of \$83,500. Berg discussed the various uses and needs for the machine. Following discussion, consensus was to use American Rescue Act Funds (ARPA) to purchase the equipment pending approval by the Board of Commissioners.

RE: REGIONAL SEWER DISTRICT BOARD APPOINTMENT

The final Council Appointment to the Regional Sewer District Board was made as follows: Michael Kluesner nominated Dave Ring to serve as the Southwest Dubois School District representative of the Regional Sewer District, the nomination was seconded by Alex Hohl and carried unanimously. The Council appointments to the Board will serve a term from the date of appointment until January 31, 2025.

RE: ADDITIONAL APPROPRIATION – DISTRESSED ROAD LOAN

Auditor Morton requested an Additional Appropriation in the Distressed Road Loan Fund Capital Outlay for computer equipment in the amount of \$9,403.33. Michael Kluesner made a motion to approve the additional appropriation, seconded by Daryl Schmitt, and carried unanimously.

RE: ADDITIONAL APPROPRIATION – COMMUNITY TRANSITION PROGRAM

Auditor Morton requested an Additional Appropriation in the Community Corrections Community Transition Program Fund Capital Outlay for distressed road paving in the amount of \$5,090.26. Ryan Craig made a motion to approve the additional appropriation, seconded by Michael Kluesner, and carried unanimously.

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RE: ADDITIONAL APPROPRIATION – GENERAL

Auditor Morton requested an Additional Appropriation in the General Fund Commissioner Personal Services for unemployment in the amount of \$5,000. Meredith Voegerl made a motion to approve the additional appropriation, seconded by Ryan Craig, and carried unanimously.

RE: TRANSFER OF APPROPRIATION – GENERAL

Auditor Morton requested a transfer of appropriation in the General Fund 911 Communications Capital Outlay in the amount of \$1,800 to Other Services for maintenance. Doug Uebelhor made a motion to approve the transfer of appropriation, was seconded by Sonya Haas, and carried unanimously.

RE: TRANSFER OF APPROPRIATION – PARK & RECREATION

Auditor Morton requested a transfer of appropriation in the Park & Recreation Fund Supplies in the amount of \$1,000 to Other Services for dumpster services. Doug Uebelhor made a motion to approve the transfer of appropriation, was seconded by Ryan Craig, and carried unanimously.

RE: COURTHOUSE ANNEX GENERATOR

Auditor Morton presented a quote approved by the Board of Commissioners to replace the Courthouse Annex generator at a cost of \$8,566. A motion was made by Michael Kluesner to use Local Assistance Tribal Consistency Funds (LATCF) to pay for the generator, was duly seconded by Daryl Schmitt, and carried unanimously.

RE: FUTURE MEETINGS

The next regular monthly meeting will be held on May 13, 2024 at 4:30 p.m.

Future regular meetings will begin at 4:30 p.m. as follows: June 17, 2024; July 29, 2024; August 14, 2024; September 23, 2024; October 28, 2024; November 18, 2024; and December 16, 2024. The final meeting of the year will be held on December 30, 2024 at 9:00 a.m.

The Budget Review meetings will be held on Monday, August 12, 2024 beginning at 8:00 a.m. and may be continued on August 14, 2024 at the regular meeting. The Public Hearings for the 2025 Budgets will be held on Wednesday, October 9, 2024 at 6:00 p.m. with the Budget Adoption on October 28, 2024, at 4:30 p.m.

All meetings will be held in the Dubois County Annex Commissioner/Council Room on the 2nd floor.

RE: ADJOURNMENT

With no further business to conduct, a motion to adjourn the meeting was made by Ryan Craig, seconded by Doug Uebelhor. The meeting was adjourned at 7:21 p.m.