

DUBOIS COUNTY COUNCIL

MAY 23, 2022

The Dubois County Council met on Monday, May 23, 2022, in the Commissioners/Council Chambers in the Dubois County Annex. Present at the meeting were Board Members Michael W. Kluesner, Craig M. Greulich, Charmian R. Klem, Mary E. Beckman, Sonya Haas, Alex P. Hohl, Doug M. Uebelhor and Auditor Sandra L. Morton. A quorum was declared present. President Kluesner called the meeting to order at 4:30 p.m.

RE: MINUTES

President Kluesner asked if there were any additions or corrections to the minutes from the April 25, 2022, meeting. On motion made by Charmian Klem, seconded by Mary E. Beckman, the minutes were approved as written.

RE: H.E.L.P COMMUNITY COORDINATOR

Commissioner Elmer Brames requested funding approval for the H.E.L.P. Community Coordinator position created by the Board of Commissioners. A job description was provided. The position will work 35 hours per week beginning on July 1, 2022, with a wage classification of PAT III. The coordinator will develop a Strategic Investment Plan using 30% of the American Rescue Plan (ARPA) funds received by the County and the City of Jasper. The Office of Community and Rural Affairs (OCRA) awarded \$20,000 to be used toward the salary of the position and an additional \$1,000,000 toward the project(s) in the strategic plan.

Auditor Morton requested a Transfer of Appropriation in the ARPA Fund from Other Services in the amount of \$42,919.94 to Personal Services for the salary and benefits. A motion was made to approve the request by Craig Greulich, seconded by Doug Uebelhor. The motion carried unanimously.

Auditor Morton requested an amendment to the Salary Ordinance for the H.E.L.P. Community Coordinator in the amount of \$1,540.00 biweekly. The salary will be paid from the following funds for one year: OCRA Grant Fund - \$20,000 and American Rescue Plan Fund - \$20,040. The position will be 35 hours per week beginning on or after July 1, 2022. A motion was made by Mary E. Beckman, seconded by Charmian Klem. The motion carried unanimously.

RE: PERSONAL PROPERTY TAX ABATEMENT – SANDER FAMILY MEAT MARKET

Auditor Morton presented the Compliance with Statement of Benefits Personal Property CF-1/PP forms for Sander Family Meat Market. Kent Sander, representing Sander Family Meat Market, was in attendance to provide information on the company's first year of operations.

A motion was made to approve the compliance form by Michael Kluesner, was seconded by Craig Greulich and carried unanimously. President Kluesner signed the form as presented.

RE: PERSONAL PROPERTY TAX ABATEMENT – FISCHER FARMS

Auditor Morton presented the Compliance with Statement of Benefits Personal Property CF-1/PP forms for Fischer Farms. Diana Fischer was in attendance to provide information on the company's first year of operations. Plans are to purchase equipment over the next few years. Abated amounts will be staggered for items purchased before December 2023.

A motion was made to approve the compliance form by Charmian Klem, was seconded by Sonya Haas, and carried unanimously. President Kluesner signed the form as presented.

RE: ASSESSOR - CAMA SOFTWARE

Assessor Angela Giesler provided information on possibly changing CAMA software vendors for the appraising and valuation of property. The County is currently under contract with Thompson Reuters-Harris for the Proval software. Giesler discussed her reasons for wanting to implement a possible change to X-Soft, Inc. in 2023.

Ed Koerner of X-Soft, Inc. was in attendance. X-Soft serves 70 of 92 counties in Indiana. The proposed costs would be \$290,000 for the software and conversion costs which can be spread over five years at \$58,000. Other costs would include an annual support fee of \$51,800; additional training is \$120 per hour; and additional technical support is \$200 per hour. Additional licensing fees will also apply if needed. Thompson Reuters Harris charges a one-time conversion fee to provide data to X-Soft at a cost between \$3,000 – \$8,000. Consensus was for Giesler to return to the Council in 2023.

RE: SHERIFF VEHICLES

Sheriff Tom Kleinhelter requested purchasing two vehicles from the Cum Cap Fund in the amount of \$148,000. Consensus was to advertise for the additional appropriation.

DUBOIS COUNTY COUNCIL

MAY 23, 2022

RE: MID-STATES CORRIDOR

Marisa Durcholz, spokesperson for the Citizens Against the Mid-States Corridor, read a prepared statement in opposition to any further funding for the Mid-States Corridor. There were several citizens in attendance supporting Ms. Durcholz.

Ms. Durcholz also read an article entitled "Person who worked on Mid-State Corridor opposes Road" printed in the Evansville Courier & Press on Sunday, May 22, 2022. Durcholz invited the members to attend a public meeting on Wednesday, May 25, 2022, at the Martin County 4-H Center in Loogootee, Indiana.

RE: RESOLUTION 2022-08

Auditor Morton presented Resolution 2022-08, a resolution to transfer funds to the Community Crossings Grant Fund from the Motor Vehicle Highway Restricted fund in the amount of \$200,000 as the local match to the Community Crossings Grant. The County received a Community Crossings grant in the amount of \$497,150.52. A motion was made to adopt Resolution 2022-08 by Charmian Klem, seconded by Mary E. Beckman, and carried unanimously.

RESOLUTION 2022-08

Resolution to Transfer Funds to the Community Crossings Grant Fund

Whereas, the Dubois County Council finds the Motor Vehicle Highway Fund can be used as a local match to the Community Crossings Grant per Indiana Senate Enrolled Act No. 67; and,

Whereas, Dubois County has been awarded a Community Crossings Grant from the Indiana Local Road and Bridge Matching Grant Fund, established by HEA 1001-2016, in the amount of \$497,150.52; therefore,

Be it Resolved, that the Dubois County Council does hereby transfer \$200,000.00 from the Motor Vehicle Highway Restricted Fund (Fund 060-1173) into the Community Crossings Grant Fund (Fund 187-9130). This fund shall be subject to the same appropriation process as other funds. Upon completion of the Road Preventative Maintenance Projects, remaining grant funds shall be returned to the Grantor and remaining local matching funds shall be returned to the Motor Vehicle Highway Restricted fund.

Adopted this 23rd Day of May 2022.

RE: ADDITIONAL APPROPRIATION – GENERAL FUND

Auditor Morton requested an Additional Appropriation in the General Fund Veteran Services Personal Services in the amount of \$3,200 for the VSO salary increase. A motion to approve the request was made by Michael Kluesner, seconded by Craig Greulich. The motion carried 6-1 with Doug Uebelhor being the dissenting vote.

RE: AMENDED SALARY ORDINANCE - VETERAN SERVICES OFFICER

Auditor Morton requested an Amendment to the Salary Ordinance for the Veteran Service Officer, Susan Bramlet, from \$15.53 per hour to \$17.98 per hour effective on her date of hire. A discussion was held on the turnover in the office, an overlap of both officers, and the low rate of pay. A motion was made to approve the Amended Ordinance by Charmian Klem, duly seconded by Michael Kluesner, and carried 6-1. The dissenting vote was Doug Uebelhor.

RE: ADDITIONAL APPROPRIATION – CUM CAP

Auditor Morton requested an Additional Appropriation in the Cum Cap Fund Capital Outlay for Highway Equipment in the amount of \$266,655. A motion to approve the request was made by Doug Uebelhor, seconded by Alex Hohl. The motion carried unanimously

Auditor Morton requested an Additional Appropriation in the Cum Cap Fund Capital Outlay for a Computer Core Switch in the amount of \$42,000. A motion to approve the request was made by Craig Greulich, seconded by Mary E. Beckman. The motion carried unanimously.

RE: ADDITIONAL APPROPRIATION – COURTHOUSE FOUNTAIN MAINTENANCE

Auditor Morton requested an Additional Appropriation in the Courthouse Fountain Maintenance Fund Other Services in the amount of \$2,000. A motion to approve the request was made by Sonya Haas, seconded by Alex Hohl. The motion carried unanimously. Auditor Morton provided information on the fountain and discussed the need for more repairs than originally planned. Consensus was to advertise for the additional funding at the next meeting.

RE: ADDITIONAL APPROPRIATION – CO AG LHD SURVEY GRANT

Auditor Morton requested an Additional Appropriation in the Cooperative Agreement Local Health Department Survey Grant Personal Services for Comp Time and Benefits in the amount of \$1,000. A motion to

DUBOIS COUNTY COUNCIL

MAY 23, 2022

approve the request was made by Doug Uebelhor, seconded by Charmian Klem. The motion carried unanimously.

RE: AMENDED SALARY ORDINANCE – CO AG LHD SURVEY GRANT

Auditor Morton requested an Amendment to the Salary Ordinance for the Cooperative Agreement Local Health Department Survey Grant to pay comp time accrued for the Health Department employees during training sessions held over the lunch hour. Comp time will be paid at the Employee's current rate of pay. A motion was made to approve the Amended Ordinance by Craig Greulich, seconded by Sonya Haas, and carried unanimously.

RE: 2023 BUDGET PREPARATIONS

President Kluesner opened discussion for the preparation of the 2023 Budget. Fund balances, the current justice project, and pay increases were discussed. Consensus was to have department heads prepare budgets with a 3% wage increase for employees. The County Budget will be adopted on October 24, 2022.

RE: SHERIFF DEPUTY RETENTION

President Kluesner reported a committee has been formed and will meet to discuss Sheriff Deputy retention on May 26, 2022. Council members involved are Michael Kluesner, Charmian Klem and Craig Greulich.

RE: AMBULANCE UPDATE

Auditor Morton informed the members of the need to rebid the purchase of the ambulance. The sole bid received by the Commissioners on May 16, 2022, was nonresponsive.

RE: PUBLIC COMMENTS

Dennis Tedrow distributed the LATINX Needs Assessment for Dubois County, Indiana. This report was prepared by Indiana University Center for Rural Engagement in partnership with ALASI, Southwest Dubois County School Corporation, Vincennes University Jasper Campus, Latino Collaboration Table, and Dubois County Health Department.

RE: FUTURE MEETINGS

The Council set the next meetings for June 27, 2022; July 25, 2022, August 29, 2022, September 26, 2022, October 24, 2022, November 21, 2022, and December 12, 2022, at 4:30 p.m. The 2023 Budget Review for Departments will be held on August 8, 2022, beginning at 8:00 a.m. The 2023 Budget Public Hearing will be held on October 12, 2022, at 6:00 p.m. The final meeting of the year will be held on December 28, 2022, at 1:00 p.m. All meetings will be held in the Commissioner/Council Room on the 2nd floor of the Courthouse Annex.

RE: ADJOURNMENT

With no further business to conduct, a motion to adjourn was made by Charmian Klem, seconded by Alex Hohl. The meeting was adjourned at 7:20 p.m.