

DUBOIS COUNTY COUNCIL

JUNE 27, 2022

The Dubois County Council met on Monday, June 27, 2022, in the Commissioners/Council Chambers in the Dubois County Annex. Present at the meeting were Board Members Michael W. Kluesner, Craig M. Greulich, Charmian R. Klem, Mary E. Beckman, Sonya Haas, Alex P. Hohl, and Auditor Sandra L. Morton. Doug M. Uebelhor was absent. A quorum was declared present. President Kluesner called the meeting to order at 4:30 p.m.

RE: MINUTES

President Kluesner asked if there were any additions or corrections to the minutes from the May 23, 2022, meeting. On motion made by Charmian Klem, seconded by Sonya Haas, the minutes were approved as written. President Kluesner asked if there were any additions or corrections to the minutes of the special meeting held on June 13, 2022. On motion made by Craig Greulich, seconded by Mary E. Beckman, the minutes were approved as written.

RE: HEALTH IMMUNIZATION GRANT

Health Administrative Director Shawn Werner provided information on a new Immunization Grant that will begin on July 1, 2022, to provide the salary and benefits for an immunization nurse. The reimbursable grant will provide \$66,714.00 until June 30, 2023. An Amendment to the Salary Ordinance for 2022 was presented to pay the Immunization Nurse \$1,627.50 bi-weekly for 12 payrolls. The 2023 salary will be for 14 payrolls and the wage will be determined during the 2023 budget process. A motion was made to approve the Amended Salary Ordinance by Charmian Klem, seconded by Alex Hohl, and carried 6-0.

RE: WEIGHTS AND MEASURES

Weights and Measures Inspector Gary Salb appeared to request a change in the mileage rates for the County. Salb provided information on conducting fuel analysis for octane levels which has been recommended by the State. The needed equipment costs approximately \$4,000. Salb will obtain quotes and place it in his 2023 budget. Consensus was to proceed following approval by the Board of Commissioners.

RE: PROBATION COPIER

Chief Probation Officer Jennifer Lampert requested permission to advertise \$7,415 from Cum Cap Funds for a new copier in the Probation Department. Consensus was to advertise for the Additional Appropriation.

RE: EDP RENEWABLES

Bennett Fuson, EDP Renewables North America, spoke on the solar park project which is intended to be built in the County near Duff. He discussed early-stage development plans, a proposed solar ordinance, possible tax abatements, and the economic impacts and opportunities stemming from the projects.

RE: ORDINANCE 2022-10

Auditor Morton presented an affidavit and Ordinance 2022-10 for Recorder Jackie McPherron to the Council regarding use of the Recorder's Perpetuation Fund for the 2023 Budget. On motion made by Mary E. Beckman, seconded by Sonya Haas, the ordinance was adopted 6-0.

ORDINANCE #2022-10

**AN ORDINANCE OF THE COUNTY COUNCIL OF DUBOIS
COUNTY AUTHORIZING THE DUBOIS COUNTY RECORDER
TO PAY EXPENSES FROM THE PERPETUATION FUND**

WHEREAS, the Recorder of Dubois County has submitted to this County Council her sworn statement asserting that her office maintains a perpetuation fund pursuant to I.C. 36-2-7-10 for the purpose of preserving records held in her office and providing her office with records keeping system and equipment, and further asserting that such purposes are being satisfied using such fund; and

WHEREAS, I.C. 36-2-7-10.2 provides that revenue held in such fund which is in excess of that required for such purposes may be used to pay for other expenses of the Recorder's office if authorized by Ordinance adopted by this Council; and,

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BASED upon the sworn statement of the County Recorder that said purposes have been satisfied and that excess revenue remains within such perpetuation fund.

NOW THEREFORE, BE IT ORDAINED BY THE COUNTY COUNCIL OF DUBOIS COUNTY, INDIANA, THAT:

1. This Council does hereby approve the request of the Recorder of Dubois County that any revenue held in the Recorder perpetuation fund remaining during 2023 after paying or providing the cost of those purposes for which said fund was established may be used for payment during 2023 of other expenses of such Recorder's office.
2. This Ordinance shall be effective only for and during calendar year 2023.

Adopted this 27th day of June, 2022.

RE: ADDITIONAL APPROPRIATION – GENERAL FUND

Auditor Morton requested an Additional Appropriation in the General Fund Auditor Supplies in the amount of \$1,000 for Plat Books. A motion to approve the request was made by Michael Kluesner, seconded by Craig Greulich. The motion carried 6-0.

RE: ADDITIONAL APPROPRIATION – HIGHWAY RESTRICTED FUND

Auditor Morton requested an Additional Appropriation in the Highway Restricted Fund Supplies in the amount of \$5,500 for Weed Spray. A motion to approve the request was made by Charmian Klem, seconded by Sonya Haas. The motion carried 6-0.

RE: ADDITIONAL APPROPRIATIONS – CUM CAP FUND

Auditor Morton requested an Additional Appropriation in the Cum Cap Fund Capital Outlay in the amount of \$148,000 for Sheriff Vehicles. A motion to approve the request was made by Sonya Haas, seconded by Mary E. Beckman. The motion carried 6-0.

Auditor Morton requested an Additional Appropriation in the Cum Cap Fund Capital Outlay in the amount of \$8,000 for a Park Vehicle. A motion to approve the request was made by Charmian Klem, seconded by Alex Hohl. The motion carried 6-0.

RE: ADDITIONAL APPROPRIATION – SOLID WASTE (STICKER) FUND

Auditor Morton requested an Additional Appropriation in the Solid Waste (Sticker) Fund Capital Outlay in the amount of \$2,930 for the Sanitation Truck. A motion to approve the request was made by Michael Kluesner, seconded by Craig Greulich. The motion carried 6-0.

RE: ADDITIONAL APPROPRIATION – PROSECUTOR PRETRIAL DIVERSION

Auditor Morton read a prepared Statement from Prosecutor Anthony Quinn which requested an Additional Appropriation in the Pretrial Diversion Fund Capital Outlay in the amount of \$10,000 for additional equipment and training for law enforcement agencies. A motion to approve the request was made by Craig Greulich, seconded by Alex Hohl. The motion carried 6-0.

RE: ADDITIONAL APPROPRIATION – COURTHOUSE FOUNTAIN MAINTENANCE

Auditor Morton requested an Additional Appropriation in the Courthouse Fountain Maintenance Fund Other Services in the amount of \$4,965.75 for repair and maintenance of the fountain. A motion to approve the request was made by Michael Kluesner, seconded by Mary E. Beckman. The motion carried 6-0.

RE: ADDITIONAL APPROPRIATION – COMMUNITY CROSSINGS

Auditor Morton requested an Additional Appropriation in the Community Crossings Matching Grant Fund Capital Outlay in the amount of \$697,150.52 for paving projects. A motion to approve the request was made by Craig Greulich, seconded by Alex Hohl. The motion carried 6-0.

RE: TRANSFER OF APPROPRIATION – GENERAL FUND

Auditor Morton requested a transfer of appropriation in the General Fund Veteran Services from Other Services Postage to Supplies in the amount of \$105. A motion was made to approve the request by Mary E. Beckman, seconded by Sonya Haas. The motion carried 6-0.

RE: TRANSFER OF APPROPRIATION – IMMUNIZATION & VACCINE SUPP 3 GRANT

Auditor Morton requested a transfer of appropriations in the Immunizations & Vaccines Supp 3 Grant as follows:

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From	Personal Services	\$18,809.83
	Supplies	\$11,344.00
To	Personal Services	\$ 3,140.60
	Other Services	\$ 1,038.74
	Capital Outlay	\$25,974.49

A motion was made to approve the request by Alex Hohl, seconded by Charmian Klem. The motion carried 6-0.

RE: 2023 BUDGET PREPARATIONS

Consensus was to hold the budget review for the county departments in one day on August 8, 2022. Narratives will be provided by departments when increases are above the 3% salary guideline.

RE: H.E.L.P. GRANT

President Kluesner provided information on the State Kickoff of the H.E.L.P. Cohort 2 program held on June 23, 2022, at the Indiana Statehouse. Councilmember Greulich, Auditor Morton, Commissioner Chad Blessinger, Commissioner Elmer Brames, Jasper Mayor Dean Vonderheide, Jasper Common Council Member Kevin Manley and Indiana 15 Regional Director Lisa Gehlhausen were also in attendance.

Councilmember Beckman reported interviews have been held for the HELP Coordinator position. Community Development Training for the Cohort 2 Core Teams will begin in July 2022.

RE: COUNTY COUNCIL STATE CALLED MEETING

President Kluesner provided information from the County Council State called meeting held in Bloomington on June 24-25, 2022. Councilmember Sonya Haas and Councilmember Alex Hohl also attended.

RE: RESOLUTION 2022-11 – MILEAGE REIMBURSEMENT RATE

President Kluesner opened discussion on revising the current mileage reimbursement rate. A motion was made to adopt Resolution 2022-11 to increase the mileage reimbursement rate to forty-nine cents (\$0.49) per mile by Michael Kluesner, was seconded by Craig Greulich and carried 6-0.

RESOLUTION NO. 2022-11

**RESOLUTION OF THE COUNTY COUNCIL
OF DUBOIS COUNTY, INDIANA ESTABLISHING
AN AMENDED MILEAGE REIMBURSEMENT RATE**

RESOLUTION OF THE COUNTY COUNCIL OF DUBOIS COUNTY, INDIANA ESTABLISHING THE MILEAGE REIMBURSEMENT RATE.

WHEREAS, the Board of Commissioners of Dubois County, Indiana adopted the County's Personnel Policies Handbook ("Handbook") on December 19, 2016, and the same became effective on January 1, 2017; and

WHEREAS, the Handbook, as amended, sets forth that mileage reimbursement will be at the rate established by the County Council; and

WHEREAS, the County Council of Dubois County, Indiana may establish the mileage reimbursement rate from time to time based upon the current economic environment for the County and its employees.

NOW, THEREFORE BE IT RESOLVED by the County Council of Dubois County, Indiana that:

1. The mileage reimbursement rate established by the County Council shall be set in the amount of Forty-Nine Cents (\$0.49) per mile.
2. All other provisions contained within the County's Personnel Policies Handbook, as amended, related to Business Travel shall remain unchanged and are further affirmed herein.
3. This Resolution shall become effective on July 1, 2022, and upon completion of any other legal requirements, all in the manner as provided by law.
4. This Resolution may be amended from time to time by action of the County Council of Dubois County, Indiana.

DULY ADOPTED by the Council of Dubois County at a regularly scheduled public meeting held on this, the 27th day of June, 2022.

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RE: VETERAN SERVICES OFFICER

President Kluesner opened discussion on the status of the Veteran Services Officer. The Board of Commissioners approved the creation of a full time VSO at their June 20, 2022, meeting pending funding approval by the County Council. Consensus was to invite VSO Susan Bramlet to the July 25, 2022, meeting for further discussion.

RE: FUTURE MEETINGS

The Council set the next meetings for July 25, 2022, August 29, 2022, September 26, 2022, October 24, 2022, November 21, 2022, and December 12, 2022, at 4:30 p.m. The 2023 Budget Review for Departments will be held on August 8, 2022, beginning at 8:00 a.m. The 2023 Budget Public Hearing will be held on October 12, 2022, at 6:00 p.m. The final meeting of the year will be held on December 28, 2022, at 1:00 p.m. All meetings will be held in the Commissioner/Council Room on the 2nd floor of the Courthouse Annex.

RE: ADJOURNMENT

With no further business to conduct, a motion to adjourn was made by Charmian Klem, seconded by Alex Hohl. The meeting was adjourned at 6:41 p.m.