

**DUBOIS COUNTY COUNCIL**

**SEPTEMBER 26, 2022**

The Dubois County Council met on Monday, September 26, 2022, in the Commissioners/Council Chambers in the Dubois County Annex. Present at the meeting were Board Members Michael W. Kluesner, Craig M. Greulich, Charmian R. Klem, Mary E. Beckman, Sonya Haas, Alex P. Hohl, Doug M. Uebelhor and Auditor Sandra L. Morton. A quorum was declared present. President Kluesner called the meeting to order at 4:30 p.m.

**RE: MINUTES**

President Kluesner asked if there were any additions or corrections to the minutes from the August 29, 2022, meeting. On motion made by Michael Kluesner, seconded by Craig Greulich, the minutes were approved as written.

**RE: ADDITIONAL APPROPRIATION - STATEWIDE 911**

911 Director Stuart Wilson requested an additional appropriation in the Statewide 911 Fund Personal Services in the amount of \$20,000 for overtime due to turnover of employees. A motion to approve the request was made by Craig Greulich, seconded by Doug Uebelhor. The motion carried 7-0.

**RE: 911 COMMUNICATIONS - 2023 BUDGET**

911 Director Wilson discussed a change needed in the 2023 Budget request to increase the maintenance service agreements line item in the General Fund Communications budget. Consensus was to approve the request.

**RE: CITY OF JASPER DOWNTOWN REVITALIZATION PROJECT**

City Engineer Chad Hurm and City Attorney Renee Kabrick appeared to discuss an issue located under the sidewalk on the south side of the County Annex and to request funding. A change order in the amount of approximately \$38,568 is needed to keep the Annex room/vault in place due to the need for the fresh air vent, communications and utilities located there. The Board of Commissioners approved construction changes including bridge decking and alterations to the building to keep the room/vault under the sidewalk. Mary E. Beckman made a motion to approve the construction funding in the amount of \$38,568 from the LIT-ED fund, was duly seconded by Alex Hohl and carried unanimously. The funding is contingent upon approval of the additional appropriation at next regular meeting on October 24, 2022.

Kabrick and Hurm also requested the County pay for the design and engineering costs as follows:

REA design	\$965
VS Engineering estimated	\$6,000 - \$8,000

Once a final cost is obtained, consensus was to have the amount advertised as a separate additional appropriation.

**RE: GENERAL FUND – ADDITIONAL APPROPRIATION**

Sheriff Tom Kleinhelter requested Additional Appropriations in the General Fund Other Services in the amount of \$20,000 for Sheriff Gas & Oil; \$10,000 for Jail Utilities; and \$5,000 for Jail Meals. A motion to approve the request was made by Charmian Klem, seconded by Sonya Haas, and carried unanimously.

**RE: AMBULANCE – EMERGENCY DECLARATION**

EMS Director Ryan Young appeared via teleconference to discuss an issue with ambulance coverages in the area. The current fleet of seven ambulances has been down due to mechanical issues and replacement part delays. Young would like to begin the process of purchasing a new ambulance due to the length of time taken for delivery of a new vehicle.

As reported at the Commissioner meeting on September 19, 2022, County Attorney Schnarr had discussed using I.C. 5-22-10-4 (a) to make a special purchase when there exists, under emergency conditions, a threat to public health, welfare, or safety. I.C. 5-22-10-9 to make a special purchase when purchase of the required supplies or services under another purchasing method would seriously impair the functioning of the using agency was also cited.

Discussion was held on the need to act due to the lack of availability of ambulances. Consensus was to proceed using the special use statutes to begin purchasing a new chassis and remount using funds designated in the 2023 budget.

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**RE: BAIRD PUBLIC FINANCE**

Allison Menke of Baird Public Finance appeared to discuss a Tax Management Strategy to increase funding revenues for the County. Landon Boehm and Josh Janak, via teleconference, discussed using debt levies for capital related projects and the opportunities to fund capital projects in the County using debt service funds. No action was taken.

**RE: ADDITIONAL APPROPRIATION – PROJECT INCOME**

Auditor Morton requested an Additional Appropriation in the Project Income Fund Personal Services in the amount of \$1,332 for payout and interim director pay. A motion was made by Charmian Klem to approve the request, was duly seconded by Mary E. Beckman, and carried unanimously.

Auditor Morton requested an Additional Appropriation in the Project Income Fund Other Services in the amount of \$338 for miscellaneous operating. A motion was made by Michael Kluesner, seconded by Mary E. Beckman, and carried unanimously.

**RE: SALARY ORDINANCE AMENDMENT – PROJECT INCOME**

Auditor Morton presented an Amendment to the Salary Ordinance for the Community Corrections Assistant Director to be paid an additional salary of \$154.29 for the week of August 14 – 21, 2022 when he served as the Interim Director. Charmian Klem made a motion to approve the Amended Salary Ordinance, was duly seconded by Michael Kluesner, and carried unanimously.

**RE: ADDITIONAL APPROPRIATION – PARK & RECREATION**

Auditor Morton requested an Additional Appropriation in the Park and Recreation Fund Personal Services in the amount of \$5,000 for comp time. A motion was made by Craig Greulich, seconded by Alex Hohl and carried unanimously.

**RE: ADDITIONAL APPROPRIATION – CUM CAP**

Auditor Morton requested an Additional Appropriation in the Cum Cap Fund Capital Outlay in the amount of \$1,260 for a printer in the Auditor's office. A motion was made by Charmian Klem to approve the request, was seconded by Sonya Haas, and carried unanimously.

**RE: ADDITIONAL APPROPRIATION – GENERAL FUND**

Auditor Morton requested an Additional Appropriation in the General Fund Sanitation Supplies in the amount of \$2,000 for tires. A motion to approve the request was made by Michael Kluesner, was duly seconded by Mary E. Beckman, and carried unanimously.

Auditor Morton requested an Additional Appropriation in the General Fund Human Resources Other Services in the amount of \$750 for pre-employment drug screens. A motion to approve the request was made by Michael Kluesner, was duly seconded by Charmian Klem, and carried unanimously.

**RE: ADDITIONAL APPROPRIATION - HIGHWAY**

Auditor Morton requested an Additional Appropriation in the Highway Fund Other Services in the amount of \$25,000 for equipment repairs and Supplies in the amount of \$10,000 for tires. A motion to approve the request was made by Craig Greulich, seconded by Doug Uebelhor. The motion carried 7-0.

**RE: APPROPRIATION TRANSFER**

Auditor Morton requested a transfer of appropriation in the General Fund Prosecuting Attorney from Legal Supplies in the amount of \$5,000 to Other Services miscellaneous expenses. On motion made by Doug Uebelhor, seconded by Alex Hohl, the transfer was approved 7-0.

**RE: 2023 BUDGET**

Auditor Morton presented a few adjustments to the proposed 2023 budget. The 2023 budget will be advertised for \$32,310,397 with a proposed maximum levy of \$11,022,974.

**RE: COMMUNITY CORRECTIONS COMP TIME**

Auditor Morton reported that she and Community Corrections Director Wyatt Madden are working to pay out the comp time accumulated by the department.

**RE: JUSTICE PROJECT**

President Kluesner provided an update on the Justice Project construction. The Jail Pod is near completion. Community Corrections is scheduled to move into the Jail Pod on October 11, 2022.

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**RE: EDP RENEWABLES SOLAR PARK**

President Kluesner provided an update on the EDP Renewables Solar Park which may delay construction in the Duff area due to the upgrades needed by the purchaser of the power.

Use of the Tax Abatement process was discussed for this project.

**RE: FUTURE MEETINGS**

The Council set the next meetings for October 24, 2022, November 21, 2022, and December 12, 2022, at 4:30 p.m. The 2023 Budget Public Hearing will be held on October 12, 2022, at 6:00 p.m. The final meeting of the year will be held on December 28, 2022, at 1:00 p.m. All meetings will be held in the Commissioner/Council Room on the 2<sup>nd</sup> floor of the Courthouse Annex.

**RE: ADJOURNMENT**

With no further business to conduct, a motion to adjourn was made by Charmian Klem, seconded by Doug Uebelhor. The meeting was adjourned at 6:20 p.m.