

## DUBOIS COUNTY COUNCIL

April 20, 2020

The Dubois County Council met on Monday, April 20, 2020 in the Commissioners/Council Room in the Dubois County Annex. The meeting was conducted in accordance with Executive Order 20-09 signed by Governor Eric Holcomb. Present at the meeting were Board Members Jerry R. Hunefeld, Michael W. Kluesner, Mary E. Beckman, and Auditor Sandra L. Morton. Members present via teleconference were Charmian R. Klem, Sonya Haas, Craig M. Greulich, Doug M. Uebelhor and County Attorney Greg S. Schnarr. A quorum was declared present and President Hunefeld called the meeting to order at 4:30 p.m.

### **RE: MINUTES**

President Hunefeld asked if there were any corrections or additions to the minutes from the March 30, 2020 meeting. On motion made by Michael Kluesner, seconded by Doug Uebelhor, following a roll call vote, the minutes were unanimously approved 7-0.

### **RE: COMMUNITY CROSSINGS – RESOLUTION 2020-04**

County Engineer Brent Wendholt, appearing via teleconference, reported on the Community Crossings Grant. The County will receive \$1,000,000. Per the grant, the County must provide matching funds. Auditor Morton presented Resolution 2020-04 to transfer \$450,000 to the Community Crossings Grant fund as the County match from the LOIT Special Distribution Fund. A motion to approve the transfer was made by Charmian Klem, seconded by Mary E. Beckman. Following a roll call vote, the motion carried 7-0.

*\*\*See Exhibit A – Resolution 2020-04\*\**

### **RE: HIGHWAY/SOLID WASTE ADDITIONAL APPROPRIATIONS**

Highway Supervisor Steve Berg requested an additional appropriation from the Highway Fund Other Services for maintenance of the AVL program in the amount of \$10,000. A motion to approve the request was made by Craig Greulich and seconded by Sonya Haas. Following a roll call vote, the request was approved 7-0.

Highway Supervisor Steve Berg requested an appropriation in the amount of \$25,000 from the Solid Waste Sticker Fund Other Services for dumpster sites and the expansion of the Ferdinand site. Charmian Klem made a motion to approve the appropriation, was seconded by Michael Kluesner. Following a roll call vote, the request was approved 7-0.

Highway Supervisor Berg requested a consensus to advertise for an additional appropriation from the Solid Waste Sticker Fund for reimbursement to the Highway fund in the amount of \$20,000. The COVID-19 Health Crisis has caused a shortage on the availability of site attendants. Following a roll call vote of 7-0, consensus was given to advertise the additional appropriation for the next meeting.

### **RE: SCHOOL SAFETY FUND**

Council President Jerry Hunefeld opened discussions from previous meetings regarding the School Bus Cameras and setting up a School Safety Fund. Auditor Morton provided details on the statutes. A motion was made by Mary E. Beckman to set up a School Safety Fund to pay for equipment per 575 IAC 1-9-14, was seconded by Charmian R. Klem. Following a roll call vote, the motion carried with a 7-0 vote.

### **RE: JUSTICE PROJECT UPDATE – ADDITIONAL APPROPRIATIONS**

Councilman Michael Kluesner provided an update on the Justice Project. The Architect RQAW has completed the Phase I – Schematic Designs. Phase II – Design Development will begin to refine the plans. Due to the COVID-19, should funding sources decrease, the Commissioners have prioritized the project as follows:

1.) Jail Pod; 2.) Community Corrections; and 3.) Justice Center.

## **DUBOIS COUNTY COUNCIL**

**April 20, 2020**

The Additional Appropriations tabled from the March 30 meeting were discussed. Due to the uncertainty due to the COVID-19 and upon recommendation by the Bond Counsel Denton Bingham & Greenebaum, the appropriations from the Rainy Day Fund in the amount of \$1,000,000 and the LIT-ED Fund in the amount of \$4,000,000 were once again tabled until the May 18, 2020 meeting.

### **RE: 2021 BUDGET PREPARATION**

A discussion on preparing for the 2021 budgets was held. Salary increases, expected revenues, and the impact of the COVID-19 were topics of discussion. The Council members should be prepared to discuss again at the next meeting to give guidance to the department heads as they begin preparing their 2021 budgets in June. Human Resources will be contacted to assist.

### **RE: ADDITIONAL APPROPRIATIONS – GENERAL FUND**

Auditor Morton requested an appropriation in the amount of \$43,250 from the General Fund Other Services for Commissioners Building Insurance and Liability. Mary E. Beckman made a motion to approve the appropriation, seconded by Craig Greulich. Following a roll call vote, the request was approved 7-0.

Auditor Morton requested an appropriation in the amount of \$17,400 from the General Fund Other Services for Commissioners Workman's Compensation Insurance. Charmian R. Klem made a motion to approve the appropriation, seconded by Sonya Haas. Following a roll call vote, the request was approved 7-0.

### **RE: ADDITIONAL APPROPRIATION – RAINY DAY FUND**

Following approval at the March 30, 2020 meeting, the emergency appropriation for COVID-19 in the amount of \$50,000 was advertised. A motion to approve the appropriation was made by Michael Kluesner, seconded by Doug Uebelhor. Following a roll call vote, the appropriation was approved 7-0.

### **RE: COURTHOUSE – CLERK/RECORDER SERVICE WINDOWS**

Auditor Morton presented a request from Custodian Scott Hopf to use the Rainy Day COVID-19 Emergency funds to install permanent glass barrier windows in the Clerk and Recorder's offices at a cost of \$1,650. The Treasurer and Auditor's offices may also be included if solutions can be found. The Commissioners' approved the request at their meeting on April 20, 2020 pending funding by the Council. Following a roll call, consensus was to approve the expenditures from the emergency fund.

### **RE: TAX ABATEMENTS**

Councilwoman Mary E. Beckman presented information on the County Tax Abatement CF-1 approval process. Due to the COVID-19 limitation on number of persons in a meeting, she recommended having the forms submitted electronically. Following a roll call vote 7-0, consensus was to allow the forms to be filed electronically.

### **RE: CENSUS PSA GRANT**

Mary E. Beckman, County Census Coordinator, provided information on the current status of the 2020 Census. Dubois County is leading the state in complete submissions at 65.7%. Beckman is seeking a local foundation grant for public service announcements. Auditor Morton informed the members that a new local grant fund would need to be established and used solely for the Census PSA purposes. After expended, the fund will be closed. Michael Kluesner made a motion to create the Census Grant Fund, seconded by Craig Greulich. Following a roll call vote, the motion carried 7-0.

### **RE: FUTURE MEETINGS**

## **DUBOIS COUNTY COUNCIL**

**April 20, 2020**

The Council will meet at 4:30 p.m. in the Dubois County Annex Commissioners/Council Room on the following dates: May 18, 2020; June 22, 2020; July 13, 2020; September 21, 2020 and October 26, 2020. The date for the August budget meeting will be determined at the next meeting.

### **RE: ADJOURNMENT**

With no further business to conduct, a motion to adjourn was made by Charmian Klem, seconded by Doug Uebelhor. The meeting was adjourned at 6:08 p.m.