

DUBOIS COUNTY COUNCIL

May 24, 2021

The Dubois County Council met on Monday, May 24, 2021 in the Commissioners/Council Chambers in the Dubois County Annex. Present at the meeting were Board Members Michael W. Kluesner, Craig M. Greulich, Charmian R. Klem, Mary E. Beckman, Sonya Haas, Alex P. Hohl, Doug M. Uebelhor and Auditor Sandra L. Morton. A quorum was declared present and President Kluesner called the meeting to order at 4:30 p.m.

RE: MINUTES

President Kluesner asked if there were any additions or corrections to the minutes from the April 26, 2021 meeting. On motion made by Charmian R. Klem, seconded by Doug Uebelhor, the minutes were approved as written.

RE: ADDITIONAL APPROPRIATIONS – HIGHWAY

Highway Supervisor Steve Berg requested an Additional Appropriation in the Highway Fund Supplies in the amount of \$355,000 for Paint, Stone, and Bituminous. A motion to approve the request was made by Mary E. Beckman, seconded by Alex P. Hohl. The motion carried unanimously.

Highway Supervisor Steve Berg requested an Additional Appropriation in the Highway Fund Capital Outlay in the amount of \$470,000 for Paving Projects. A motion to approve the request was made by Sonya Haas, seconded by Charmian Klem. The motion carried unanimously.

RE: ADDITIONAL APPROPRIATIONS – LOCAL ROAD AND STREET

Highway Supervisor Steve Berg requested an Additional Appropriation in the Local Road and Street Fund Supplies in the amount of \$310,000 for Stone and Bituminous. A motion to approve the request was made by Doug Uebelhor, seconded by Charmian Klem. The motion carried unanimously.

Highway Supervisor Steve Berg requested an Additional Appropriation in the Local Road and Street Fund Other Services in the amount of \$540,000 for Paving Projects. A motion to approve the request was made by Craig Greulich, seconded by Mary E. Beckman. The motion carried unanimously.

RE: COMMUNITY CROSSINGS MATCHING GRANT

Auditor Morton presented Resolution 2021-20 to transfer \$220,000 from the LOIT Special Distribution Fund to use as the local match for the Community Crossings Grant. A motion to approve the Resolution was made by Charmian Klem, and duly seconded by Alex P. Hohl. The motion carried unanimously.

RESOLUTION 2021-20

Resolution to Transfer Funds to the Community Crossings Grant Fund

Whereas, the Dubois County Council finds the purpose of the LOIT Special Distribution Fund restricted and can be used as a local match to the Community Crossings Grant per Indiana Senate Enrolled Act No. 67; and,

Whereas, Dubois County has been awarded a Community Crossings Grant from the Indiana Local Road and Bridge Matching Grant Fund, established by HEA 1001-2016, in the amount of \$628,114.89; therefore,

Be it Resolved, that the Dubois County Council does hereby transfer \$220,000.00 from the LOIT Special Distribution Fund (Fund 174-1229) into the Community Crossings Grant Fund (Fund 185-9130). This fund shall be subject to the same appropriation process as other funds. Upon completion of the Road Preventative Maintenance Projects, remaining grant funds shall be returned to the Grantor and remaining local matching funds shall be returned to the LOIT Special Distribution fund.

ADOPTED THIS 24th DAY OF MAY 2021.

Highway Supervisor Steve Berg requested an Additional Appropriation in the Community Crossings Matching Grant Capital Outlay in the amount of \$848,114.89 for Paving Projects. A motion to approve the request was made by Craig Greulich, seconded by Charmian Klem. The motion carried unanimously.

RE: ADDITIONAL APPROPRIATION – GENERAL FUND – SOLID WASTE MANAGEMENT DISTRICT

Due to the retirement of the Solid Waste Management District Recycling Coordinator, Director Carla Striegel-Winner provided information on a position change approved by the Board of Commissioners from Recycling Coordinator to Operations Manager. The wage classification was also changed from LTC IV to LTC V due to the additional responsibilities added to the job description. Director Striegel-Winner requested an Additional Appropriation in the General Fund Commissioner Personal Services in the amount of \$7,000 to fund the wage increase and for an overlap of the two employees for a brief time. A motion to approve the request was made by Doug Uebelhor, seconded by Charmian Klem. The motion carried unanimously.

Auditor Morton presented an Amendment to the Salary Ordinance for the SWMD Operations Manager wage to \$20 per hour beginning on May 17, 2021. A motion was made by Alex P. Hohl to approve the Amendment to the Salary Ordinance, was duly seconded by Craig Greulich and carried 6-0. Mary E. Beckman recused herself due to being a part time employee of the Solid Waste Management District.

RE: SHERIFF DEPARTMENT WAGES

Sheriff Tom Kleinhelter appeared to discuss possible discrepancies on the wage scale for the Sheriff department. Charmian Klem, Sonya Haas and Doug Uebelhor will serve on a committee to study the concerns.

RE: ADDITIONAL APPROPRIATIONS - COUNTY SEX OFFENDER REGISTRY

Sheriff Tom Kleinhelter requested an Additional Appropriation in the County Sex Offender Other Services in the amount of \$4,000 for travel expenses. A motion to approve the request was made by Doug Uebelhor, seconded by Mary E. Beckman. The motion carried unanimously.

Sheriff Kleinhelter requested an Additional Appropriation in the County Sex Offender Capital Outlay in the amount of \$500 for equipment. A motion to approve the request was made by Charmian Klem, seconded by Craig Greulich. The motion carried unanimously.

RE: ADDITIONAL APPROPRIATION – GENERAL FUND – ELECTION BOARD

Auditor Morton requested an Additional Appropriation in the General Fund Personal Services in the amount of \$600 for the Election Board Wages. A motion to approve the request was made by Mary E. Beckman, seconded by Craig Greulich. The motion carried unanimously.

Auditor Morton presented an Amendment to the Salary Ordinance for the two Election Board Party Members to receive \$300 per year. A motion was made by Charmian Klem to approve the Amendment to the Salary Ordinance, was duly seconded by Mary E. Beckman and carried unanimously.

RE: ADDITIONAL APPROPRIATION – GENERAL FUND – COURTHOUSE/ANNEX

Auditor Morton requested an Additional Appropriation in the General Fund Other Services in the amount of \$3,500 for the Appraisal Upkeep. A motion to approve the request was made by Doug Uebelhor, seconded by Craig Greulich. The motion carried unanimously.

RE: ADDITIONAL APPROPRIATION – CUM CAP

Judge Nathan Verkamp appeared to request an Additional Appropriation in the Cum Cap Fund Capital Outlay in the amount of \$50,000 to upgrade the Recording Systems and Cabling in the three courtrooms. Grant funding is available for part of the expenses; however, additional funding is needed. A motion was made to approve the request by Craig Greulich, seconded by Sonya Haas. The motion carried unanimously.

RE: ADDITIONAL APPROPRIATION – PARK AND RECREATION NON-REVERTING

Auditor Morton requested an Additional Appropriation in the Park and Recreation Non-Reverting Fund Capital Outlay in the amount of \$245,403 for Park Development. The Land and Water Conservation Fund State and Local Assistance Program requires a 50/50 local match. A motion to approve the request was made by Charmian Klem, seconded by Mary E. Beckman. The motion carried unanimously.

RE: ADDITIONAL APPROPRIATION – CLERK PERPETUATION FUND

Auditor Morton requested an Additional Appropriation in the Clerk's Perpetuation Fund Capital Outlay in the amount of \$1,716 for a copy/scanner/printer for the Record's Library. A motion was made to approve the request by Alex P. Hohl, seconded by Mary E. Beckman. The motion carried unanimously.

RE: ADDITIONAL APPROPRIATION - AMERICAN RESCUE PLAN ACT (ARPA)

Auditor Morton requested an Additional Appropriation in the ARP Coronavirus Local Fiscal Recovery Fund in the amount of \$8,288,384 for the Recovery Plan as adopted by the Board of Commissioners in Ordinance 2021-19. A motion was made to approve the request by Craig Greulich, seconded by Sonya Haas. The motion carried unanimously. The actual amount of ARPA Funds to be received was increased \$12,583 for a total of \$8,300,967. Auditor Morton stated the County has received the first tranche.

RE: TRANSFER OF APPROPRIATION – GENERAL FUND

Auditor Morton requested a Transfer of Appropriation in the General Fund in the amount of \$134 from Auditor Supplies to Capital Outlay for equipment. A motion to approve the request was made by Mary E. Beckman, seconded by Charmian Klem. The motion carried unanimously.

RE: TRANSFER OF APPROPRIATION – MODERNA VACCINE GRANT

Auditor Morton requested a Transfer of Appropriation in the Moderna Vaccine Grant Fund in the amount of \$11,320.65 from Personal Services to Other Services. A motion to approve the request was made by Doug Uebelhor and seconded by Craig Greulich. The motion carried unanimously.

RE: TRANSFER OF APPROPRIATION – CARES TEST SITE GRANT

Auditor Morton requested a Transfer of Appropriation in the CARES Test Site Grant Fund in the amount of \$5,838.41 from Personal Services to Other Services. A motion to approve the request was made by Charmian Klem and seconded by Mary E. Beckman. The motion carried unanimously.

RE: PERSONAL PROPERTY TAX ABATEMENTS - INTERNATIONAL PAPER COMPANY

Auditor Morton presented the Compliance with Statement of Benefits Personal Property CF-1/PP forms for International Paper Company. A motion was made to approve the Compliance forms by Craig Greulich, was seconded by Alex P. Hohl and carried unanimously. President Kluesner signed the forms as presented.

RE: 2022 BUDGET WAGE INCREASE

President Kluesner opened the discussion on possible wage increases for the 2022 budget. After discussion, consensus was to have departments submit a 3% wage increase.

RE: TREASURER'S OFFICE RENOVATION

Treasurer Kitty Merkley provided information on the design plan and costs to renovate the Treasurer's office.

RE: ADULT PROTECTIVE SERVICES DONATION

President Kluesner opened discussion on providing a donation to the Adult Protective Services as presented at the previous meeting. Consensus was to donate \$10,000 in 2022 from the General fund. Auditor Morton will invite Mr. Haseman to the Commissioner meeting in June.

RE: JUSTICE PROJECT

President Kluesner provided an update on the status of the project. Construction Progress meetings will be held every other Wednesday at 10:00 a.m. at the construction site beginning on May 26, 2021.

RE: COMMUNITY CORRECTIONS COPIER

Auditor Morton requested permission to advertise for a new copy/scanner/printer for Community Corrections. Following discussion, consensus was to research if the machine could be purchased from LIT-CR tax revenue. If not, then may be advertised from Cum Cap or the CTP funds.

RE: TAX INCREMENT FINANCE – JASPER REDEVELOPMENT COMMISSION

President Kluesner provided information on the Jasper Redevelopment Commission meeting to be held on June 1, 2021 at 8:00 a.m. in Jasper City Hall. Mary E. Beckman will attend as representative for the County Council.

RE: FUTURE MEETING DATES

The Council will meet at 4:30 p.m. in the Dubois County Annex Commissioner/Council Room on the following dates for the regular monthly meetings: June 28, 2021; July 26, 2021; August 30, 2021; September 27, 2021; October 25, 2021; November 15, 2021 and December 13, 2021. The 2022 Budget Review for Departments will be held on August 9, 2021 beginning at 8:00 a.m. The Budget Public Hearings will be held on October 13, 2021 at 6:00 p.m. and the Budget Adoptions will be held on October 25, 2021.

RE: ADJOURNMENT

With no further business to conduct, a motion to adjourn was made by Charmian R. Klem, seconded by Sonya Haas. The meeting was adjourned at 6:30 p.m.