

**DUBOIS COUNTY COUNCIL**

**September 21, 2020**

The Dubois County Council met on Monday, September 21, 2020 in the Commissioners/Council Room in the Dubois County Annex. Present at the meeting were Board Members Jerry R. Hunefeld, Michael W. Kluesner, Mary E. Beckman, Charmian R. Klem, Sonya Haas, Doug M. Uebelhor, Craig M. Greulich and Auditor Sandra L. Morton. A quorum was declared present and President Hunefeld called the meeting to order at 4:30 p.m.

**RE: MINUTES**

President Hunefeld asked if there were any additions or corrections to the minutes from the August 3, 2020 Special Joint Meeting with the County Commissioners. On motion made by Michael Kluesner, seconded by Sonya Haas, the minutes were unanimously approved. President Hunefeld asked if there were any additions or corrections to the minutes from the August 10, 2020 budget meeting. On motion made by Charmian Klem, seconded by Doug Uebelhor, the minutes were unanimously approved.

**RE: DUBOIS COUNTY REGIONAL SEWER DISTRICT**

Mary Austin, Clark Dietz Engineer, provided information on assisting Dubois County with the development of a Dubois County Regional Sewer District.

**RE: BUDGET 2021 – PROBATION ASSISTANTS**

Chief Probation Officer Jennifer Lampert requested reconsideration of the salaries for the two Probation Assistants in the 2021 budget. Following discussion, consensus of the Council was to advertise the original requested amount, have the assistants file the salary adjustment paperwork with Human Resources and return to the next meeting.

**RE: BUDGET 2021 - SHERIFF SERGEANT POSITION**

Sheriff Tom Kleinhelter appeared to request a change to the requested 2021 Sheriff budget line items. He would like to change a current Deputy Sheriff to Sergeant. The County Commissioners approved the change in wage classification from MPOLE II to MPOLE III. Michael Kluesner made a motion to approve the request, seconded by Craig Greulich. The motion carried 7-0.

**RE: DUBOIS COUNTY AIRPORT AUTHORITY**

Attorney Phil Schneider, representing the Airport Authority, appeared to request assistance with a cash flow issue due to the delay of federal grant reimbursements on the runway expansion project. The Airport Authority is requesting approval for a short-term loan or line of credit in the amount of \$1,500,000. The Council took the request under advisement and will discuss at the next regular meeting on October 26, 2020.

**RE: DUBOIS COUNTY CONTRACTUAL LIBRARY DECLARATION**

Due to a change in Statute, the Dubois County Contractual Library must file a Declaration of Fiscal Body for Dubois County to acknowledge responsibility for binding review and approval of the library's budget under IC 6-1.1-17-20.3 and 20.4 when the conditions exist that require such binding review. Michael Kluesner made a motion to approve the Declaration, seconded by Charmian Klem. The motion carried 7-0.

*\*\*See Exhibit A - Declaration of Fiscal Body\*\**

**RE: CARES ACT FUNDING**

EMA Director Tammy Humbert presented requests to use CARES Act Funding for COVID-19 expenses for a total of \$531,168.67. All items presented were previously approved by the County Commissioners. A motion was made by Doug Uebelhor to approve the Tier 1 requests as presented and was seconded by Mary E. Beckman. The motion carried 7-0.

Dubois County was granted a total of \$1,380,969.00 for Corona Virus Relief to be reimbursed for designated expenses. Currently 14 claims have been submitted for reimbursement totaling \$100,936.34.

**RE: GENERAL FUND ADDITIONAL APPROPRIATIONS**

Auditor Morton requested an Additional Appropriation in the General Fund Other Services for the Ambulance Repairs in the amount of \$20,000. A motion to approve the request was made by Charmian Klem, seconded by Sonya Haas. The motion carried 7-0.

Auditor Morton requested an Additional Appropriation in the General Fund Other Services for the Commissioners Building/Vehicle Liability Insurance in the amount of \$16,500. A motion to approve the request was made by Charmian Klem, seconded by Mary E. Beckman. The motion carried 7-0.

**RE: PARK & RECREATION ADDITIONAL APPROPRIATION**

Auditor Morton requested an Additional Appropriation in the Park & Recreation Operating Fund Personal Services for Comp Time in the amount of \$4,000. A motion to approve the request was made by Michael Kluesner, seconded by Sonya Haas. The motion carried 7-0.

**RE: HIGHWAY ADDITIONAL APPROPRIATIONS**

Auditor Morton requested an Additional Appropriation in the Highway Fund Supplies for Bituminous in the amount of \$265,000. A motion to approve the request was made by Craig Greulich, seconded by Doug Uebelhor. The motion carried 7-0.

Auditor Morton requested an Additional Appropriation in the Highway Fund Other Services for the Paving and Seal Coating in the amount of \$170,000. A motion to approve the request was made by Mary E. Beckman, seconded by Michael Kluesner. The motion carried 7-0.

**RE: COUNTY SEX OFFENDER FUND ADDITIONAL APPROPRIATION**

Sheriff Tom Kleinhelter requested an Additional Appropriation in the County Sex Offender Fund Capital Outlay for computer equipment in the amount of \$1,000. A motion to approve the request was made by Craig Greulich, seconded by Mary E. Beckman. The motion carried 7-0.

**RE: COMMUNITY CORRECTIONS TANF FUND ADDITIONAL APPROPRIATION**

Auditor Morton requested an Additional Appropriation in the TANF Fund Other Services for Cognitive Behavior Programs in the amount of \$30. A motion to approve the request was made by Charmian Klem, seconded by Michael Kluesner. The motion carried 7-0.

**RE: TRANSFERS**

Auditor Morton requested a transfer of appropriation in the amount of \$500 from General Fund Election Other Services to Supplies for small-wheeled carts. On motion made by Charmian Klem, seconded by Mary E. Beckman, the transfer was unanimously approved 7-0.

Auditor Morton requested a transfer of appropriation in the amount of \$5,376 from Pretrial Diversion Fund Personal Services Summer Intern to Personal Services Victim Advocate. On motion made by Doug Uebelhor, seconded by Sonya Haas, the transfer was unanimously approved 7-0.

Auditor Morton requested a transfer of appropriation in the amount of \$3,650 from Statewide 911 Fund Personal Services Overtime/Holidays to Personal Services Communication Officers to payout accrued Comp Time. On motion made by Craig Greulich, seconded by Mary E. Beckman, the transfer was unanimously approved 7-0.

**RE: NEXT MEETINGS**

The County Council will hold the 2021 budget public hearing at 6:00 p.m. on Wednesday, October 14, 2020, in the Commissioners/Council Room in the Courthouse Annex. The next regular meeting will be held on Monday, October 26, 2020 at 4:30 p.m. to adopt the 2021 Budgets. Future meeting dates were set for Monday, November 16, 2020, and December 14, 2020 beginning at 4:30 p.m.

A motion was made to adjourn by Charmian Klem, seconded by Mary E. Beckman. The meeting was adjourned at 6:41 p.m.