

**DUBOIS COUNTY HEALTH DEPARTMENT  
1187 SOUTH ST. CHARLES ST., JASPER, IN 47546**

**ON-SITE SEWAGE DISPOSAL SYSTEM PROCEDURES**

**SOIL EVALUATION**

A soil evaluation must be conducted by a certified Soil Scientist to determine system feasibility, location, selection and design.

**Listed Soil Scientists for Dubois County are:**

Jack Coulter  
652 N. 600 E.  
Paoli, IN 47454  
812-525-1896

Dave Ralston  
5144 W Timberwood Drive  
Newburgh, IN 47630  
812-858-7003

Rebecca Langford  
P.O. Box 624  
Evansville, IN 47704  
812-425-1413

**PLAN REVIEW**

1. Installer must complete a Plan Review work sheet provided by the Dubois County Health Department prior to permit issuance.

**SITE REVIEW**

1. Installer must coordinate with the Health Department for a site visit and field verification of the on-site system layout.
2. Information which will be required is listed on the Plan Review Sheet.
3. Protection of the site from compaction, addition of fill material, cutting, scraping, removal of soil, storage of materials or traffic on the site is required.
4. Once the system layout is completed please have your installer contact the Health Dept. at 812-481-7055 to set up an appointment for a site visit and field verification of the proposed system.

**PERMIT ISSUANCE**

1. Health Department approval after system design, field verification and plans are reviewed.
2. **Permit must be issued prior to commencement of construction of residence or commercial building.**
3. Installer is required to be on list of registered installers with the Dubois County Health Department.

**INSPECTION**

1. Notification of Health Department by owner or installer prior to installation is required.
2. Install the system according to approved plans and must be done under proper soil conditions.
3. Backfill inspection must be completed by the Health Department before system can be given final approval.
4. Components of the system are GPS located in the field using a Trimble handheld unit and then uploaded to counties Think GIS map. Homeowner may request this drawing at any time in the future.