CITY OF GLENARDEN

FY 2024 APPROVED BUDGET



OPERATING BUDGET SUMMARY

The following provides a summary of and details regarding revenues, expenditures and fund balances. Including various summary graphs showing the City's revenue and expenditure history.

TABLE OF CONTENTS

CITY OF GLENARDEN

MAYOR'S BUDGET LETTER 2
Operating Budget 9
REVENUE AND RESOURCES 20
Administration 21
Legal 23
Cable Departrment 25
Legislative Office 27
Finance 29
Executive Office 31
Public Safety 33
Code Enforcement 37
Public Works 39
General Operations 41
WTC Community Center 43
Veteran's Memorial 45
Gold Room 47
Glenarden Farmers Market 49
American Rescue Plan 51

City of Glenarden



July 26, 2023

Mayor Cashenna A. Cross
" Moving the Mission Forward"

MAYOR'S BUDGET MESSAGE FISCAL YEAR 2024

Residents of Glenarden, Honorable Council President and Members of the City Council:

The Approved Budget provides a comprehensive financial plan for the year 2024 and is consistent with sound fiscal policies. It reflects our commitment to the quality of life to the citizens through public safety, public works, recreation, administration, economic development, and infrastructure maintenance.

The 2024 City Budget of $6,020,580 in expenditures is supported by $6,049,457 in revenues.

Revenues	FY 2024	Expenditures	FY 2024
Local Property & Income Taxes	$4,193,394	Administration & Finance	$885,971
Fines, Fees, Licenses & Permits	$159,100	Public Works	$574,779
Intergovernmental	$635,305	Police Department & Code Enf.	$2,317,175
Interfund Transfer & Service Fees	$749,214	Legislation/Mayor	$383,046
Other Financial Sources/Revenues	$312,445	General Operations	$1,670,256
		Other / ARPA	$189,352
		Department Totals	**$6,020,580**
		Budget Surplus to Capital	**$28,878**
Totals	**$6,049,457**		**$6,049,457**

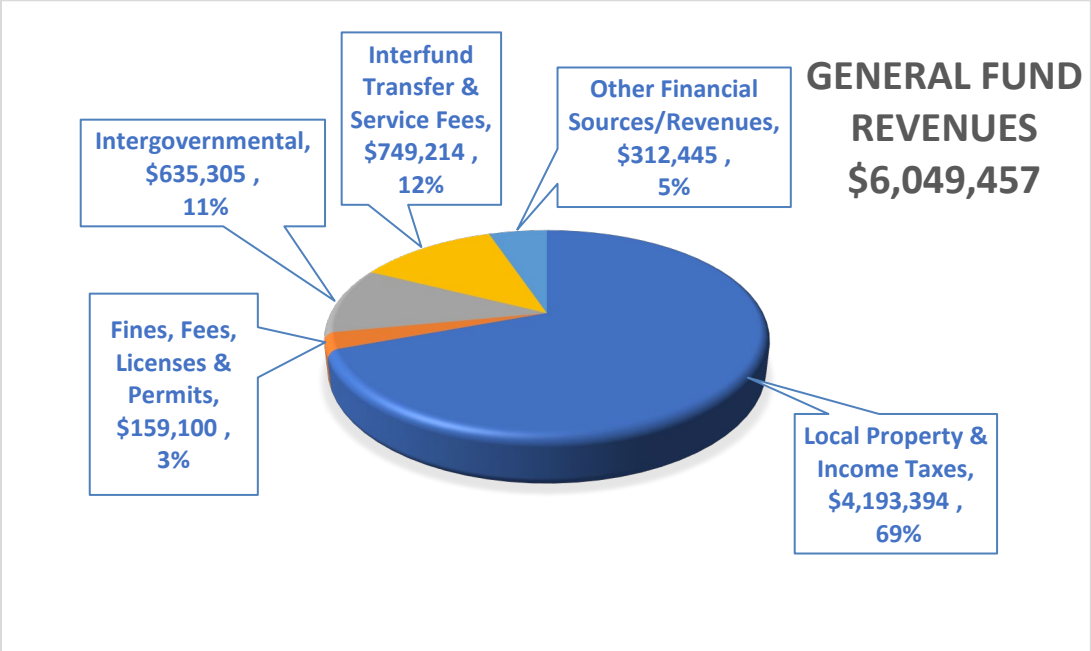
The real property tax rate the FY 24 remains at $0.3338/$100 of assessed value, as in FY23. At this rate, the City will generate $2,883,689 in real property taxes, 2% greater than what was raised in the FY 23 budget in the amount of $2,827,146, due to increased property assessed value.

The City's FY 2024 Budget has an increase in the current Personal Property tax rate from $.88 per $100 assessed value to $1.15 per $100 assessed value and will produce additional Revenues of $76,705.

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The FY 24 Budget continues the commitment to retaining healthy fund balances that may be needed to address unforeseen opportunities and challenges, especially given the fluctuating economic projections of a possible recession. Interest earnings on reserves are projected to provide more than $216,125, for the FY 24 budget based on a 4.75% interest rate (Maryland Local Government Investment Pool).

Overall, General Fund Revenue is expected to increase from $5,681,715 in FY 23 to $6,049,457 in FY 24. This will include Revenues not previously tapped into from prior years (e.g., registration of vacant buildings and lots).



The City's total annual revenues are expected to continue increasing from the addition of real property developments, such as the PennRose project as well as additional revenues from a proposed start-up of a robust rental housing licensing and vacant property registration program in FY 24.

In FY 23 the Council approved public projects to be paid for with American Rescue Plan Act (ARPA) funding. While the projects will be starting in FY 23, funding will be reallocated and continued to completion in FY 24. The ARPA allocation for FY 24 includes the infrastructure projects, direct assistance programs, building improvements and equipment purchases:

A total of $3,614,574 of ARPA funds is budgeted to be spent, leaving a balance of $708,792 for FY 2025 expenditures.

FY 24 Budget Initiatives

For FY 24, the focus will be on providing city services and improvement in response time for those services at a reasonable cost to taxpayers. The following initiatives are proposed for FY 24:

- Re-bid of City trash services to move from a one-year contract to a 5-year contract term with 2-year renewals.

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- Obtain additional funding for construction of a new Police building.
- Conduct a structural assessment of City Hall (e.g., electrical wiring, roof leaks)
- Expand code enforcement services to include a rental (housing) licensing program, expand business licensing and add a vacant building/vacant lots registration program.
- Plan to move City fleet to renewables (electric) with fast EV charging stations planned for on site at City Hall as well as high traffic spots throughout the city.
- Purchase an Electric shuttle bus (Call-A-Bus) to provide free transportation for Senior citizens for trips to doctors' appointments, shopping and expand to include trips to the Amish market and for special events like County parks including the Christmas light show.

Policy Items **Policy Considerations**

Salary Survey

As requested by the City Council during the FY 23 Budget year, a Salary survey was completed that examined City of Glenarden against the Like Cities, with the intent of improving staff recruitment and retention. The FY 24 budget includes salary increases for City positions based on the survey applied to positions across all departments. These salaries were increased by the COLA based on the US Bureau of Labor and Statistics report on April 28, 2023, then applied to the new Pay Scale adopted by the City Council.

New Police Facility

The Police Department received a visit from Senator Joanne Benson who announced that the State Bond Bill Initiative has funding that was requested by the 24th District Delegates and Senator Benson and was approved during the 2023 General Assembly session for $400,000 for the construction of a new police facility. The Council also, approved a $1 million commitment for this Endeavor.

Investment Policy

An investment policy governing the investment of City reserves is one of the FY 24 budget initiatives that will require Council review and approval. Once drafted it will be forwarded to the Council for your deliberations.

I appreciate the effort of our new City Manager, Treasurer, department directors and supporting team members who put forth a thoughtful effort in developing their budget proposals. I have spent time with them reviewing all parts of the budget and have had input on additions and changes. The FY 24 budget will continue to improve the quality of life in the City of Glenarden and will continue to make this City a great place to live, work and play.

Respectfully,

Mayor Cashenna A. Cross

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NEWS RELEASE
BUREAU OF LABOR STATISTICS
U. S. DEPARTMENT OF LABOR

Transmission of material in this release is embargoed until 8:30 a.m. (ET) Friday, April 28, 2023

USDL-23-0798

Technical information: (202) 691-6199 • ncsinfo@bls.gov • www.bls.gov/eci
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EMPLOYMENT COST INDEX – MARCH 2023

Compensation costs for civilian workers increased 1.2 percent, seasonally adjusted, for the 3-month period ending in March 2023, the U.S. Bureau of Labor Statistics reported today. **Wages and salaries** increased 1.2 percent and **benefit costs** increased 1.2 percent from December 2022. (See chart 1 and tables A, 1, 2, and 3.)

Chart 1. Three-month percent change, seasonally adjusted, civilian workers, total compensation

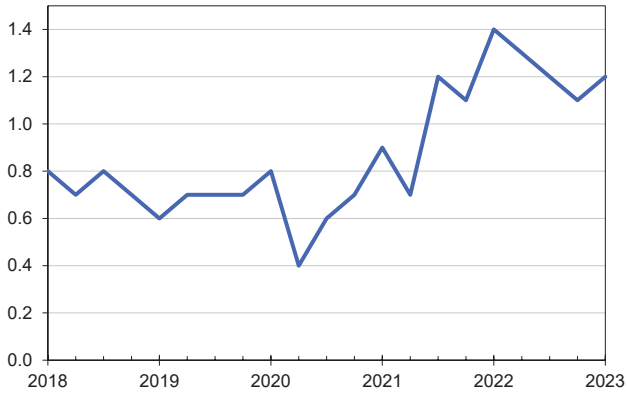
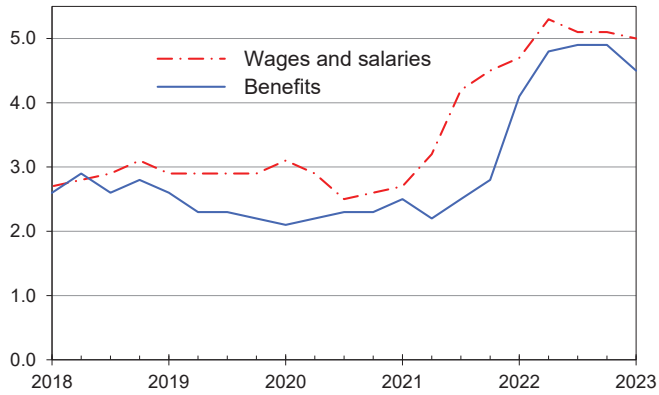


Chart 2. Twelve-month percent change, not seasonally adjusted, civilian workers



Compensation costs for civilian workers increased 4.8 percent for the 12-month period ending in March 2023 and increased 4.5 percent in March 2022. **Wages and salaries** increased 5.0 percent for the 12-month period ending in March 2023 and increased 4.7 percent for the 12-month period ending in March 2022. **Benefit costs** increased 4.5 percent over the year and increased 4.1 percent for the 12-month period ending in March 2022. (See chart 2 and tables A, 4, 8, and 12.)

Compensation costs for private industry workers increased 4.8 percent over the year. In March 2022, the increase was 4.8 percent. **Wages and salaries** increased 5.1 percent for the 12-month period ending in March 2023 and increased 5.0 percent in March 2022. The cost of **benefits** increased 4.3 percent for the 12-month period ending in March 2023 and increased 4.1 percent in March 2022. Inflation-adjusted (constant dollar) private wages and salaries increased 0.1 percent for the 12 months ending March 2023. Inflation-adjusted benefit costs in the private sector declined 0.6 percent over that same period. (See charts 3, 4, and tables A, 5, 9, and 12.)

Updated Employment Weights

Beginning with the December 2022 news release, the Employment Cost Index introduced new employment weights based on the 2018 Standard Occupational Classification (SOC) system, see www.bls.gov/eci/notices/2022/eci-2021-fixed-weights-and-2018-soc-update.htm.

Chart 3. Twelve-month percent change, current dollar, private industry workers

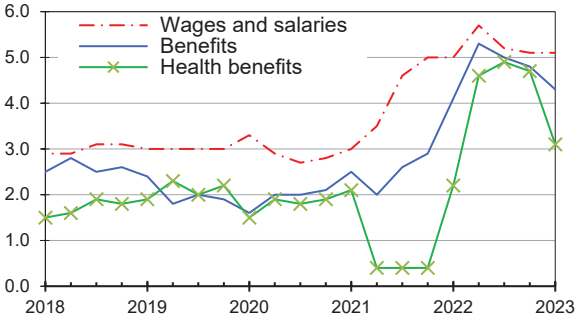
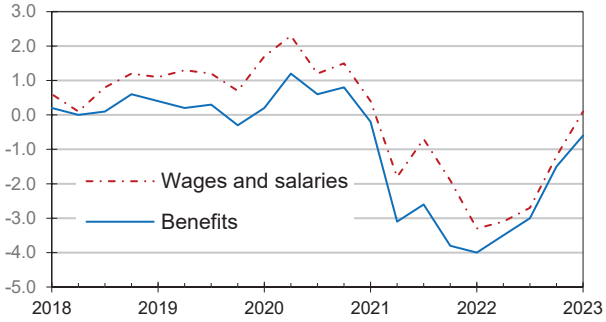


Chart 4. Twelve-month percent change, constant dollar, private industry workers



Among private industry **occupational groups,** compensation cost increases for the 12-month period ending in March 2023 ranged from 4.3 percent for management, professional, and related occupations and natural resources, construction, and maintenance occupations, to 6.0 percent for service occupations. Within **industry supersectors**, compensation cost increases ranged from 4.2 percent for manufacturing to 5.9 percent for leisure and hospitality. (See table 5.)

Compensation costs for state and local government workers increased 4.9 percent for the 12-month period ending in March 2023, compared with an increase of 3.2 percent in March 2022. **Wages and salaries** increased 4.7 percent for the 12-month period ending in March 2023 and 3.1 percent a year ago. **Benefit costs** increased 5.0 percent for the 12-month period ending in March 2023. The prior year increase was 3.5 percent. (See chart 5 and tables A, 7, 11, and 12.)

Chart 5. Twelve-month percent change, not seasonally adjusted, state and local government workers

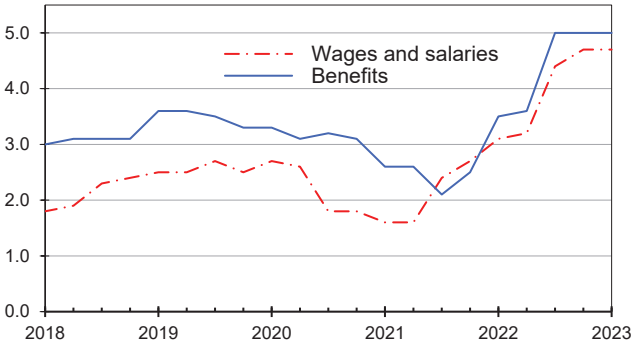


Table A. Major series of the Employment Cost Index

[Percent change]

Category	3-month, seasonally adjusted		12-month, not seasonally adjusted, current dollar			12-month, not seasonally adjusted, constant dollar		
	Dec. 2022	Mar. 2023	Mar. 2022	Dec. 2022	Mar. 2023	Mar. 2022	Dec. 2022	Mar. 2023
Civilian workers[1]								
Compensation[2]	1.1	1.2	4.5	5.1	4.8	-3.7	-1.3	-0.2
Wages and salaries	1.2	1.2	4.7	5.1	5.0	-3.6	-1.2	0.0
Benefits	1.0	1.2	4.1	4.9	4.5	-4.2	-1.4	-0.5
Private industry								
Compensation[2]	1.1	1.2	4.8	5.1	4.8	-3.5	-1.2	-0.2
Wages and salaries	1.2	1.2	5.0	5.1	5.1	-3.3	-1.2	0.1
Benefits	0.9	1.1	4.1	4.8	4.3	-4.0	-1.5	-0.6
Health benefits	–	–	2.2	4.7	3.1	–	–	–
State and local government								
Compensation[2]	1.1	1.1	3.2	4.8	4.9	-4.9	-1.5	-0.1
Wages and salaries	1.1	0.9	3.1	4.7	4.7	-5.1	-1.5	-0.2
Benefits	1.0	1.5	3.5	5.0	5.0	-4.7	-1.3	0.2

[1] Includes private industry and state and local government.
[2] Includes wages and salaries and benefits.
Note: All estimates in the table can be found in the public database at www.bls.gov/eci/data.htm. Dashes indicate data not available.

City Of Glenarden
Salary Grade and Steps
Management and Non-Management

2.5% Steps - Management

Points	Grade	Minimum																	Maximum
		New Hire Range					Transfer Range												
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
320	21	$ 101,547	$ 104,086	$ 106,688	$ 109,355	$ 112,089	$ 114,891	$ 117,763	$ 120,707	$ 123,725	$ 126,818	$ 129,989	$ 133,238	$ 136,569	$ 139,984	$ 143,483	$ 147,070	$ 150,747	$ 152,321
310-319	20	$ 96,711	$ 99,129	$ 101,607	$ 104,147	$ 106,751	$ 109,420	$ 112,155	$ 114,959	$ 117,833	$ 120,779	$ 123,798	$ 126,893	$ 130,066	$ 133,317	$ 136,650	$ 140,066	$ 143,568	$ 145,068
300-309	19	$ 92,106	$ 94,409	$ 96,769	$ 99,188	$ 101,668	$ 104,209	$ 106,815	$ 109,485	$ 112,222	$ 115,028	$ 117,903	$ 120,851	$ 123,872	$ 126,969	$ 130,143	$ 133,397	$ 136,732	$ 138,160
290-299	18	$ 87,720	$ 89,913	$ 92,161	$ 94,465	$ 96,826	$ 99,247	$ 101,728	$ 104,272	$ 106,878	$ 109,550	$ 112,289	$ 115,096	$ 117,974	$ 120,923	$ 123,946	$ 127,045	$ 130,221	$ 131,581
280-289	17	$ 83,543	$ 85,632	$ 87,772	$ 89,967	$ 92,216	$ 94,521	$ 96,884	$ 99,306	$ 101,789	$ 104,334	$ 106,942	$ 109,616	$ 112,356	$ 115,165	$ 118,044	$ 120,995	$ 124,020	$ 125,315
270-279	16	$ 79,565	$ 81,554	$ 83,593	$ 85,683	$ 87,825	$ 90,020	$ 92,271	$ 94,578	$ 96,942	$ 99,366	$ 101,850	$ 104,396	$ 107,006	$ 109,681	$ 112,423	$ 115,234	$ 118,115	$ 119,348
260-269	15	$ 75,776	$ 77,670	$ 79,612	$ 81,602	$ 83,643	$ 85,734	$ 87,877	$ 90,074	$ 92,326	$ 94,634	$ 97,000	$ 99,425	$ 101,910	$ 104,458	$ 107,070	$ 109,746	$ 112,490	$ 113,665
250-259	14	$ 72,168	$ 73,972	$ 75,822	$ 77,717	$ 79,660	$ 81,651	$ 83,693	$ 85,785	$ 87,930	$ 90,128	$ 92,381	$ 94,691	$ 97,058	$ 99,484	$ 101,971	$ 104,521	$ 107,134	$ 108,252
240-249	13	$ 68,731	$ 70,449	$ 72,211	$ 74,016	$ 75,866	$ 77,763	$ 79,707	$ 81,700	$ 83,742	$ 85,836	$ 87,981	$ 90,181	$ 92,436	$ 94,746	$ 97,115	$ 99,543	$ 102,032	$ 103,097
230-239	12	$ 65,458	$ 67,094	$ 68,772	$ 70,491	$ 72,253	$ 74,060	$ 75,911	$ 77,809	$ 79,754	$ 81,748	$ 83,792	$ 85,887	$ 88,034	$ 90,235	$ 92,490	$ 94,803	$ 97,173	$ 98,188
220-229-	11	$ 62,341	$ 63,900	$ 65,497	$ 67,134	$ 68,813	$ 70,533	$ 72,296	$ 74,104	$ 75,956	$ 77,855	$ 79,802	$ 81,797	$ 83,842	$ 85,938	$ 88,086	$ 90,288	$ 92,546	$ 93,512
210-219	10	$ 59,372	$ 60,856	$ 62,378	$ 63,937	$ 65,536	$ 67,174	$ 68,853	$ 70,575	$ 72,339	$ 74,147	$ 76,001	$ 77,901	$ 79,849	$ 81,845	$ 83,891	$ 85,988	$ 88,138	$ 89,059
200-209	9	$ 56,545	$ 57,959	$ 59,408	$ 60,893	$ 62,415	$ 63,975	$ 65,575	$ 67,214	$ 68,895	$ 70,617	$ 72,382	$ 74,192	$ 76,047	$ 77,948	$ 79,897	$ 81,894	$ 83,941	$ 84,818
190-199	8	$ 53,852	$ 55,198	$ 56,578	$ 57,993	$ 59,443	$ 60,929	$ 62,452	$ 64,013	$ 65,613	$ 67,254	$ 68,935	$ 70,658	$ 72,425	$ 74,236	$ 76,091	$ 77,994	$ 79,944	$ 80,779
180-189	7	$ 51,288	$ 52,570	$ 53,884	$ 55,232	$ 56,612	$ 58,028	$ 59,478	$ 60,965	$ 62,489	$ 64,052	$ 65,653	$ 67,294	$ 68,977	$ 70,701	$ 72,469	$ 74,280	$ 76,137	$ 76,932
170-179	6	$ 48,846	$ 50,067	$ 51,319	$ 52,602	$ 53,917	$ 55,265	$ 56,646	$ 58,063	$ 59,514	$ 61,002	$ 62,527	$ 64,090	$ 65,692	$ 67,335	$ 69,018	$ 70,744	$ 72,512	$ 73,269
160-169	5	$ 46,520	$ 47,683	$ 48,875	$ 50,097	$ 51,349	$ 52,633	$ 53,949	$ 55,298	$ 56,680	$ 58,097	$ 59,550	$ 61,038	$ 62,564	$ 64,128	$ 65,732	$ 67,375	$ 69,059	$ 69,780
150-159	4	$ 44,305	$ 45,413	$ 46,548	$ 47,712	$ 48,904	$ 50,127	$ 51,380	$ 52,665	$ 53,981	$ 55,331	$ 56,714	$ 58,132	$ 59,585	$ 61,075	$ 62,602	$ 64,167	$ 65,771	$ 66,457
140-149	3	$ 42,195	$ 43,250	$ 44,331	$ 45,439	$ 46,575	$ 47,740	$ 48,933	$ 50,157	$ 51,411	$ 52,696	$ 54,013	$ 55,363	$ 56,748	$ 58,166	$ 59,620	$ 61,111	$ 62,639	$ 63,292
130-139	2	$ 40,186	$ 41,191	$ 42,220	$ 43,276	$ 44,358	$ 45,467	$ 46,603	$ 47,769	$ 48,963	$ 50,187	$ 51,441	$ 52,728	$ 54,046	$ 55,397	$ 56,782	$ 58,201	$ 59,656	$ 60,278
120-129	1	$ 38,272	$ 39,229	$ 40,210	$ 41,215	$ 42,245	$ 43,301	$ 44,384	$ 45,493	$ 46,631	$ 47,796	$ 48,991	$ 50,216	$ 51,472	$ 52,758	$ 54,077	$ 55,429	$ 56,815	$ 57,408
			2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.04%

2.5% Steps - Non-Management

Points	Grade	Minimum																	Maximum
		New Hire Rate							Transfer Rate										
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
240	19	$ 65,732	$ 67,375	$ 69,060	$ 70,786	$ 72,556	$ 74,370	$ 76,229	$ 78,135	$ 80,088	$ 82,090	$ 84,143	$ 86,246	$ 88,402	$ 90,612	$ 92,878	$ 95,200	$ 97,580	$ 91,162
230-239	18	$ 63,204	$ 64,784	$ 66,404	$ 68,064	$ 69,765	$ 71,509	$ 73,297	$ 75,130	$ 77,008	$ 78,933	$ 80,906	$ 82,929	$ 85,002	$ 87,127	$ 89,305	$ 91,538	$ 93,826	$ 87,656
220-229	17	$ 60,773	$ 62,292	$ 63,850	$ 65,446	$ 67,082	$ 68,759	$ 70,478	$ 72,240	$ 74,046	$ 75,897	$ 77,795	$ 79,739	$ 81,733	$ 83,776	$ 85,871	$ 88,017	$ 90,218	$ 84,285
210-219	16	$ 58,436	$ 59,896	$ 61,394	$ 62,929	$ 64,502	$ 66,114	$ 67,767	$ 69,461	$ 71,198	$ 72,978	$ 74,802	$ 76,672	$ 78,589	$ 80,554	$ 82,568	$ 84,632	$ 86,748	$ 81,043
200-209	15	$ 56,188	$ 57,593	$ 59,033	$ 60,508	$ 62,021	$ 63,572	$ 65,161	$ 66,790	$ 68,460	$ 70,171	$ 71,925	$ 73,724	$ 75,567	$ 77,456	$ 79,392	$ 81,377	$ 83,411	$ 77,926
190-199	14	$ 56,188	$ 57,593	$ 59,033	$ 60,508	$ 62,021	$ 63,572	$ 65,161	$ 66,790	$ 68,460	$ 70,171	$ 71,925	$ 73,724	$ 75,567	$ 77,456	$ 79,392	$ 81,377	$ 83,411	$ 77,926
180-189	13	$ 51,949	$ 53,248	$ 54,579	$ 55,943	$ 57,342	$ 58,776	$ 60,245	$ 61,751	$ 63,295	$ 64,877	$ 66,499	$ 68,162	$ 69,866	$ 71,612	$ 73,403	$ 75,238	$ 77,119	$ 72,047
170-179	12	$ 49,951	$ 51,200	$ 52,480	$ 53,792	$ 55,137	$ 56,515	$ 57,928	$ 59,376	$ 60,860	$ 62,382	$ 63,942	$ 65,540	$ 67,179	$ 68,858	$ 70,579	$ 72,344	$ 74,153	$ 69,276
160-169	11	$ 48,030	$ 49,231	$ 50,462	$ 51,723	$ 53,016	$ 54,342	$ 55,700	$ 57,093	$ 58,520	$ 59,983	$ 61,482	$ 63,020	$ 64,595	$ 66,210	$ 67,865	$ 69,562	$ 71,301	$ 66,612
150-159	10	$ 46,183	$ 47,338	$ 48,521	$ 49,734	$ 50,977	$ 52,252	$ 53,558	$ 54,897	$ 56,270	$ 57,676	$ 59,118	$ 60,596	$ 62,111	$ 63,664	$ 65,255	$ 66,887	$ 68,559	$ 64,050
140-149	9	$ 44,407	$ 45,517	$ 46,655	$ 47,821	$ 49,017	$ 50,242	$ 51,499	$ 52,786	$ 54,106	$ 55,458	$ 56,845	$ 58,266	$ 59,722	$ 61,216	$ 62,746	$ 64,315	$ 65,922	$ 61,587
130-139	8	$ 42,699	$ 43,766	$ 44,861	$ 45,982	$ 47,132	$ 48,310	$ 49,518	$ 50,756	$ 52,025	$ 53,325	$ 54,658	$ 56,025	$ 57,425	$ 58,861	$ 60,333	$ 61,841	$ 63,387	$ 59,218
120-129	7	$ 41,057	$ 42,083	$ 43,136	$ 44,214	$ 45,319	$ 46,452	$ 47,614	$ 48,804	$ 50,024	$ 51,275	$ 52,556	$ 53,870	$ 55,217	$ 56,598	$ 58,012	$ 59,463	$ 60,949	$ 56,940
110-119	6	$ 39,478	$ 40,465	$ 41,477	$ 42,513	$ 43,576	$ 44,666	$ 45,782	$ 46,927	$ 48,100	$ 49,303	$ 50,535	$ 51,799	$ 53,094	$ 54,421	$ 55,781	$ 57,176	$ 58,605	$ 59,218
100-109	5	$ 37,960	$ 38,909	$ 39,882	$ 40,879	$ 41,901	$ 42,948	$ 44,022	$ 45,123	$ 46,251	$ 47,407	$ 48,592	$ 49,807	$ 51,052	$ 52,328	$ 53,636	$ 54,977	$ 56,352	$ 56,940
90-99	4	$ 37,960	$ 38,909	$ 39,882	$ 40,879	$ 41,901	$ 42,948	$ 44,022	$ 45,123	$ 46,251	$ 47,407	$ 48,592	$ 49,807	$ 51,052	$ 52,328	$ 53,636	$ 54,977	$ 56,352	$ 54,750
80-89	3	$ 35,096	$ 35,973	$ 36,873	$ 37,795	$ 38,739	$ 39,708	$ 40,701	$ 41,718	$ 42,761	$ 43,830	$ 44,926	$ 46,049	$ 47,200	$ 48,380	$ 49,590	$ 50,829	$ 52,100	$ 52,644
70-79	2	$ 33,746	$ 34,590	$ 35,454	$ 36,341	$ 37,249	$ 38,181	$ 39,135	$ 40,113	$ 41,116	$ 42,144	$ 43,198	$ 44,278	$ 45,385	$ 46,519	$ 47,682	$ 48,874	$ 50,096	$ 50,619
60-69	1	$ 32,448	$ 33,259	$ 34,091	$ 34,943	$ 35,817	$ 36,712	$ 37,630	$ 38,570	$ 39,535	$ 40,523	$ 41,536	$ 42,575	$ 43,639	$ 44,730	$ 45,848	$ 46,994	$ 48,169	$ 48,672
			2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.04%

City of Glenarden Organizational Chart

Citizens of Glenarden

Executive Office Mayor

City Manager Administration

Legislative Office and City Council

1 – Council Clerk
1 – Deputy Clerk (P/T)

Executive Assistant

Administration Department
1 - Human Resources Specialist (P/T)
1 - Executive Assistant
1 - Administrative Assistant
1 – Webmaster/Social Media
1 - Bus Driver (P/T)

Public Works Director

Public Works Department
1 - Field Superintendent
1 - Maintenance Tech I
2 - Maintenance Tech II
2 - Maintenance Tech III

Finance Department City Treasurer

Finance Department
1 - Staff Accountant
1 - Assistant Staff Accountant

Public Safety Chief of Police

Police Department
1 - Captain
1 - Lieutenant
2 – Sergeants
2 - Corporals
3 – Private First Class
12 - Officers
1 – Admin. Asst.
1 – Police Clerk

Code Enforcement
1 - Code Enforcement Manager
3 - Code Enforcement Officer (F/T)
1 - Code Enforcement Officer (P/T)

Gold Room
1 - Gold Room Coordinator
1 - Event Crew Chief (P/T)
4 - Event Crew Member (P/T)

8600 Glenarden Parkway
Glenarden, Maryland 20706
Phone: 301-773-2100
Fax: 301-773-4388
Hours: Monday – Friday
8:30 AM – 5:00 PM
www.cityofglenarden.org

The City Manager's office is responsible for giving direction to Department Directors and Managers who are responsible for providing services directly to the public. Departmental Directors or managers include the Police Chief, Public Works Director, Code Enforcement Manager, and Gold Room Coordinator. The City Treasurer and Human Resource Officer and Administrative staff also report to the City Manager. The Administrative staff are frequently the first point of contact for the public seeking information about city services and for access to public facilities like the Gold Room and the Community Center at Woodmore Towne Center.

OPERATING BUDGET

CITY OF GLENARDEN



- REVENUE & EXPENDITURES HISTORY
- REVENUES AND RESOURCES
- EXPENDITURES AND RESERVES

Approved FY24 Budget

	FY21 Actuals	FY22 Actuals	FY23 Approved Budget	FY24 Approved Budget	% Change (+/-) FY23-FY24
GENERAL FUND					
REVENUES					
Local Taxes:					
Real Property Tax	2,590,065	2,760,389	2,827,146	2,883,689	2.00%
Personal Property Tax - current year	150,000	246,744	250,000	326,705	30.68%
Personal Property Tax - prior year	37,500	269	40,000	40,000	0.00%
Admissions Tax	18,000	2,518	15,000	15,000	0.00%
Hotel/Motel tax	50,000	78,471	45,000	45,000	0.00%
Penalties & Interest	8,000	0	8,000	8,000	0.00%
Income Tax - Individual	375,000	875,139	875,000	875,000	0.00%
Total Local Taxes	**3,228,565**	**3,963,530**	**4,060,146**	**$4,193,394**	3.36%
Transfer from Highway User Fund	0	**0**	**0**	**0**	0%
Licenses & Permits					
Business Licenses	30,000	28,821	36,000	36,000	0.00%
Rental Licenses	0	0	0	18,500	100.00%
Vacant Lot/Buildings Fees	0	0	0	42,000	100.00%
Abatement Income	0	0	0	1,200	100.00%
Permits - Building	20,000	9,339	8,600	8,600	0.00%
Permits - Building (Petrie-WTC)	94,475	0	0	0	0.00%
Permits - Penrose	50,400	0	0	0	0.00%
Permits - Commercial	7,500	0	7,500	7,500	0.00%
Citation (Including Speed Camera)	2,000	8,000	5,700	5,700	0.00%
Finger Printing	6,000	6,000	7,200	7,200	0.00%
Finger Printing - LiveScan	30,000	30,000	30,000	30,000	0.00%
Towing	2,000	2,365	1,500	2,400	60.00%
Total Licenses & Permits	**242,375**	**84,525**	**96,500**	**$159,100**	64.87%
Intergovernmental					
Pilot Housing Authority (Local Gov't)	19,629	19,629	17,500	17,500	0.00%
American Rescue Plan Act (ARPA)	0	0	520,000	486,498	-6.44%
MD State Police Grant	60,000	60,000	114,935	114,935	0.00%
County Disposal Rebate	16,372	16,372	17,500	16,372	-6.45%
Total Intergovernmental	**96,001**	**96,001**	**669,935**	**$635,305**	-5.17%
Service Charges					
Street Lights	113,750	113,750	115,000	65,000	-43.48%
Sanitation	430,000	430,000	491,214	541,214	10.18%
Total Service Charges	**543,750**	**543,750**	**606,214**	**$606,214**	0.00%
Interfund Transfers					
To General Fund from Enterprise Fund	20,000	0	0	0	0%
Operating Transfer- Opto-Traffic **	30,000	30,000	63,000	63,000	0%
Operating Transfer- PEG Grant**	40,500	814	40,000	40,000	0%
From General Fund Reserves (Unrestricted Funds)	0	0	0	0	0%
To General Fund from Highway User	40,000	40,000	40,000	40,000	0%
Total Interfund / Intrafund Transfers	**130,500**	**70,814**	**143,000**	**$143,000**	0%
Other Financial Sources					
Franchise Fees	77,000	77,000	95,000	95,000	0%
Interest and Other Income	1,200	1,200	1,200	216,125	17910%
Call a Bus / Bus Shelter	750	750	1,320	1,320	0%
Police Gas Contributions	7,000	7,000	5,400	0	-100%
Miscellaneous	5,500	5,500	3,000	0	-100%
COG Savings	76,796	0	0	0	0.00%
General Fund Surplus	8,592	0	0	0	0.00%
Total Other Financial Sources	**176,838**	**91,450**	**105,920**	**$312,445**	195%
TOTAL REVENUES - GENERAL FUND	**4,418,029**	**4,850,070**	**5,681,715**	**6,049,457**	6%

Approved FY24 Budget

	FY21 Actuals	FY22 Actuals	FY23 Approved Budget	FY24 Approved Budget	% Change (+/-) FY23-FY24
GENERAL FUND					
EXPENDITURES					
Administration					
Salaries & Benefits	307,342	377,294	388,568	408,334	5%
Professional Services	72,000	54,000	58,500	58,500	0%
Communications	6,500	6,500	5,400	3,733	-31%
Temporary Employment	5,000	5,000	4,000	4,000	0%
Office Supplies	7,200	7,200	5,200	5,200	0%
Support Equipment / Computers	4,000	4,000	4,000	4,000	0%
Conference Training & Dues	4,500	5,750	12,250	12,250	0%
Special Events	2,500	10,000	17,500	31,800	82%
Repairs, Maintenance and Misc Expense	0	250	6,250	6,250	0%
Energy Expense	0	2,500	2,500	2,500	0%
Election Board Expenses	30,000	43,000	0	43,000	100%
General Expense	300	500	500	500	0%
Total Administration	**439,342**	**515,994**	**504,668**	**580,067**	**15%**
Legal					
Professional Services	56,655	31,341	60,000	60,000	0%
Total Legal	**56,655**	**31,341**	**60,000**	**60,000**	**0%**
Cable					
Professional Services, Salaries and other Compensation	3,700	1,469	79,806	40,000	-50%
Security Service	105	0	4,583	3,500	-24%
PEG Grant - Consultant	0	0	5,000	0	-100%
Conference Training & Dues	0	0	0	4,400	100%
Support Equipment & Maintenance	1,000	2,846	39,300	37,900	-4%
Interior Maintenance & Repairs	0	0	17,000	17,000	0%
INET	15,837	8,387	16,000	6,659	-58%
Total Cable Dept	**20,642**	**12,702**	**161,689**	**109,459**	-32%
Legislative					
Salaries & Benefits	113,714	152,281	153,781	164,433	7%
Conference & Training	8,750	36,750	40,000	40,000	0%
Membership & Dues	7,190	7,190	7,800	7,800	0%
Codification	4,195	4,195	4,195	4,195	0%
Communications	2,500	2,500	2,500	1,429	-43%
Office Supplies	10,000	10,000	10,000	10,000	0%
Support Equipment / Computers	0	3,000	4,000	4,000	0%
Advertising, Awards, and Shorescan	6,000	6,000	5,000	4,696	-6%
Maintenance - Computer System	2,500	2,500	2,500	2,500	0%
Professional Services	13,000	13,000	20,000	15,000	-25%
Legal Services	5,000	5,000	0	0	0%
Special Events	23,000	23,000	57,000	94,900	66%
Discretionary	2,100	2,100	7,180	13,100	82%
File Cabinets/Chairs Council	0	0	0	1,600	100%
Total Legislative	**197,949**	**267,516**	**313,956**	**363,653**	16%
Finance					
Salaries & Benefits	208,526	198,333	227,441	248,161	9%
Professional Services	28,000	28,000	27,000	30,000	11%
Conference & Training	3,000	4,500	4,500	4,500	0%
Membership & Dues	1,000	1,000	500	500	0%
Temporary Staffing	5,000	27,713	5,600	5,600	0%
Office Supplies	3,500	3,500	4,000	4,000	0%
Support Equipment / Computers	3,000	3,000	4,500	4,500	0%
Communications	3,300	3,300	2,088	0	-100%
Advertisement	100	100	850	850	0%
Publications and Reviews	100	100	200	200	0%
Software / System Maintenance	8,500	32,000	54,330	7,293	-87%
General Expenses	1,000	1,000	300	300	0%
Total Finance	**265,026**	**302,547**	**331,309**	**305,904**	-8%

Approved FY24 Budget

	FY21 Actuals	FY22 Actuals	FY23 Approved Budget	FY24 Approved Budget	% Change (+/-) FY23-FY24
GENERAL FUND					
Executive Office					
Salaries & Benefits	6,459	9,043	9,043	9,043	0%
Conference & Training	0	4,400	6,000	5,000	-17%
Membership & Dues	563	595	1,500	1,200	-20%
Communications	1,162	2,279	2,000	0	-100%
Advertising	225	1,032	1,200	1,200	0%
Support Equipment - Furniture	0	481	2,000	1,400	-30%
General Expense	1,417	213	600	300	-50%
Office Supplies	746	864	1,200	1,250	4%
Total Executive Office	**10,572**	**18,907**	**23,543**	**19,393**	-18%
Public Safety					
Salaries & Benefits	1,143,037	1,300,037	1,386,870	1,619,618	17%
Conference & Training	5,084	7,268	20,000	20,000	0%
Equipment	40,145	64,439	75,888	75,888	0%
Live Scan Expense	292	10,871	16,000	16,000	0%
Supplies	8,901	13,185	31,348	37,800	21%
Communications	28,988	28,313	32,160	30,237	-6%
Explore Program	0	2,900	0	4,000	100%
Police Trial Board Expenditures	0	0	15,000	25,000	67%
New Officer Start Up Cost	6,697	18,887	13,000	26,000	100%
Examinations	3,098	7,810	3,000	6,000	100%
Repairs & Maintenance	13,054	4,597	61,620	85,000	38%
Tasers		21,628	0	0	0%
Membership/Dues	1,350	803	1,500	1,110	-26%
Gasoline	15,609	137,855	65,000	65,000	0%
Special Events	5,709	12,073	17,500	17,300	-1%
Total Public Safety	**1,271,964**	**1,630,666**	**1,738,886**	**2,028,953**	17%
Code Enforcement					
Salaries & Benefits	88,317	96,413	126,454	271,494	115%
Conference & Training	1,500	0	4,500	4,500	0%
Software	1,000	0	1,500	1,500	0%
Supplies	2,800	2,508	1,500	2,160	44%
Communications	1,000	2,167	2,500	1,378	-45%
Repairs & Maintenance	1,700	321	3,200	1,320	-59%
Gasoline Expense	2,500	0	2,500	2,500	0%
Support Equipment	1,350	150	1,370	3,370	146%
Total Code Enforcement	**100,167**	**101,559**	**143,525**	**288,223**	101%
Public Works					
Salaries & Benefits	261,009	356,081	363,567	400,543	10%
Conference / Training / Dues	4,000	1,750	2,000	2,000	0%
Street / Park Maintenance / Landscaping	15,655	6,126	33,000	33,000	0%
Building Supplies	9,000	9,000	9,000	9,000	0%
Office Supplies	2,367	14,501	500	500	0%
Communications	3,000	3,000	3,792	3,826	1%
Community Garden	0	0	0	5,000	
Support Equipment	27,492	4,467	3,790	1,710	-55%
Uniforms and Protective Equipment	7,500	13,500	12,000	10,500	-13%
Professional Services	6,000	2,500	6,000	11,000	83%
Repairs & Maintenance - Vehicles	21,000	11,000	4,520	5,000	11%
Repairs & Maintenance - Bldg	20,642	15,510	35,000	30,000	-14%
Maintenance Equipment, Computer & Security	18,270	4,538	4,000	13,700	243%
Contract Services	40,000	40,000	40,000	40,000	0%
Energy Expense	15,000	5,000	5,760	6,000	4%
Yard Waste Removal	4,000	1,500	1,200	3,000	150%
Total Public Works	**454,935**	**488,473**	**524,129**	**574,779**	10%

Approved FY24 Budget

	FY21 Actuals	FY22 Actuals	FY23 Approved Budget	FY24 Approved Budget	% Change (+/-) FY23-FY24
GENERAL FUND					
General Operations					
Utilities City Hall & Streetlights	91,397	105,722	123,650	111,650	-10%
Workers' Compensation	89,473	43,007	125,000	105,426	-16%
Advertising & Other	0	3,650	1,500	1,500	0%
Telephone-Voice Operator & System	12,495	10,784	18,000	24,651	37%
Copier	15,180	14,522	10,780	10,777	0%
General and Bond Insurance	60,271	63,618	68,169	72,415	6%
Services Fees / Payroll Fees / Other	9,653	10,056	7,020	7,020	0%
Postage	10,846	7,837	10,000	10,000	0%
Unemployment Insurance	15,213	17,369	15,500	17,500	13%
Computer Maintenance	43,828	29,958	26,600	26,600	0%
Storage and Archiving Fees	13,578	9,578	8,544	8,544	0%
Contract Services - Trash City (Recycle Included)	425,415	463,618	701,000	701,000	0%
Contract Services - Trash City Recycle	0	0	62,000	0	-100%
Pension Expense	0	2,560	5,280	5,280	0%
Newsletter Printing and Postage - (ARPA Awareness '23-'26)	0	2,086	6,500	6,500	0%
Retirement Benefits-Suspense	0	0	0	138,693	100%
Salaries - Suspense	0	0	50,000	0	-100%
Bonus - Suspense	0	0	80,000	0	-100%
Youth Summer Employment (Supporting All Dept)	0	1,937	5,000	2,000	-60%
Misc Expense - (Include Tuition Reim)	114	141	5,000	17,000	240%
Supplies	4,482	2,329	4,000	4,000	0%
Drug Screening	486	322	500	500	0%
Website	1,452	9,920	5,800	5,800	0%
Grant Proj Manager	0	0	0	45,000	100%
Organizational Development/Training	0	0	0	30,000	
Admin Pool Car Maintenance	0	0	500	0	-100%
Bank Fees	3,187	3,652	8,400	8,400	0%
Health Care Insurance	270,691	255,347	335,000	310,000	-7%
Total General Operations	**1,067,761**	**1,058,013**	**1,683,743**	**1,670,256**	-1%
Debt Service					
SunTrust Loan - Police Cars & Upfitting (2)	25,212	12,585	0	0	0%
Car Loan/Lease	0	0	0	0	0%
Total Debt Services	**25,212**	**12,585**	**0**	**0**	0%
Other Expenditures					
Woodmore Community Center					
Expenses					
Salaries & Benefits					
Utilities	0	0	500	500	0%
Telephone & Communications	0	0	1,200	0	-100%
Office Supplies	0	0	563	563	0%
Supplies - Set up	0	0	340	0	-100%
Cleaning Supplies	0	0	900	600	-33%
Building Maintenance & Repairs	0	175	385	385	0%
Travel	0	12	0	400	100%
Total Woodmore Community Center	**0**	**187**	**3,888**	**2,448**	**-37%**
Veterans Memorial Park					
Expenses					
Pavers	0	0	8,000	8,000	0%
Landscaping, maintenance, and electrical work	7,000	7,320	9,400	9,445	0%
Total Veterans Memorial Park	**7,000**	**7,320**	**17,400**	**17,445**	0%
Total Other Expenditures	**7,000**	**7,507**	**21,288**	**19,893**	-7%
TOTAL EXPENDITURES - GENERAL FUND	**3,917,226**	**4,447,810**	**5,506,737**	**6,020,580**	9%
Subtotal - Budget Surplus / (Deficit)	**500,803**	**402,260**	**174,979**	**28,878**	-83%

Approved FY24 Budget

SPECIAL REVENUE FUND

Special Appropriations Grant

American Rescue Plan Act (ARPA)

	FY21 Actuals	FY22 Actuals	FY23 Approved Budget	FY24 Approved Budget	% Change (+/-) FY23-FY24
Revenues					
Deferred Revenue (CLFRF-ARPA)	**0**	**0**	**2,161,683**	**4,323,367**	100%
Coronavirus Local Fiscal Recovery Fund (CLFRF)		**2,161,683**	**2,161,683**	**0**	
Transfers from Deferred Revenue (CLFRF-ARPA)		**0**	**0**	**3,614,574**	
Expenditures					
Transfers to Gold Room - Pay Directly - To Enterprise fund	0	0	43,506	26,289	-40%
7th Street Park Exercise / Kids Playgrounds - To Capital fund	0	0	272,350	390,000	43%
Resident / Non-Profit Assist - Pay Directly from Fund	0	0	400,000	400,000	0%
Council Chambers - To Capital fund	0	0	200,000	300,000	50%
Grant for Glenarden - HOA - Pay Directly from Fund	0	0	360,000	360,000	0%
Grant for Glenarden Housing Authority - Pay Directly from Fund	0	0	0	60,000	100%
Storm Water Run Mgnt for Residents - Pay Directly from Fund	0	0	0	200,000	100%
Cars - Code Enforcement - To Capital fund	0	0	0	40,000	100%
Call - A - Bus - To Capital fund	0	0	0	38,000	100%
Cars - Police - To Capital fund	0	0	0	177,758	100%
Security Cam and Doors - To Capital fund	0	0	0	30,000	100%
2 Lawn Mowers - To Capital fund	0	0	0	25,000	100%
Pickup Truck - Public Works - To Capital fund	0	0	0	70,000	100%
Leaf Vacuum - To Capital fund	0	0	0	60,000	100%
Street Paving - To Capital fund	0	0	0	493,679	100%
Storm Water Run-Off - Pay Directly from Fund	0	0	50,000	100,000	100%
Contractor - Grant Manager - Pay Directly from Fund	0	0	65,000	65,000	0%
Speed Bump Pilot Program - To Capital fund	0	0	50,000	292,350	485%
Revenue Loss - City of Glenarden - To General fund	0	0	520,000	486,498	-6%
Transfers To Deferred Revenue (CLFRF-ARPA)	0	0	(1,960,856)	0	-100%
Total Expenditures	**0**	**0**	**(0)**	**3,614,574**	100%
Subtotal - Budget Surplus (Carry Forward to 2025)	**0**	**2,161,683**	**4,323,367**	**708,792**	-84%

Special Police Grant

Revenues					
State police Grant	60,000	60,000	114,935	114,935	0%
Bond Bill Initiative - Police Facility Grant				400,000	
Total Revenues	**60,000**	**60,000**	**114,935**	**514,935**	348%
Expenditures: Police					
Examinations	1,000	1,000	1,000	1,000	0%
Memberships & Dues	1,000	1,000	1,500	1,500	0%
Uniforms / New Officer Setup 50%	7,100	7,100	17,274	17,274	0%
Police Clerk - Partial Salary (As Per Grant) 50%	10,000	10,000	42,678	42,678	0%
Energy -Gasoline / Vehicle Maintenance	37,500	37,500	40,000	40,000	0%
Office Supplies / Police Protection Equipment 50%	2,500	2,500	10,983	10,983	0%
Operating Supplies	900	900	1,500	1,500	0%
Total expenditures	**60,000**	**60,000**	**114,935**	**114,935**	0%
Subtotal - Budget Surplus/(Deficit)	**0**	**0**	**0**	**400,000**	0%

Approved FY24 Budget

	FY21 Actuals	FY22 Actuals	FY23 Approved Budget	FY24 Approved Budget	% Change (+/-) FY23-FY24
SPECIAL REVENUE FUND					
PEG Grant					
Revenues					
Revenues - Current Year Cable PEG (3%) Revenues	48,000	48,000	40,000	40,000	0%
Revenues - Use of Grant Funds Generated in Previous Years	0	0	0	0	0%
Total Revenues	**48,000**	**48,000**	**40,000**	**40,000**	0%
Expenditures					
INET Expenditures (paid using PEG - 3% funds)	0	0	14,500	14,500	0%
Alarm Services - Cable Room	500	500	500	500	0%
Purchase of Cable & Videographic Equipment	40,000	314	25,000	25,000	0%
Total expenditures	**40,500**	**814**	**40,000**	**40,000**	0%
Subtotal - Budget Surplus/(Deficit)	**7,500**	**47,186**	**0**	**0**	0%
Camera Photo Enforcement					
Revenues					
Revenues from Speed Camera	30,000	30,000	63,000	63,000	0%
Prior year Speed Camera Revenue	0	0	0	0	0%
Total Revenues	**30,000**	**30,000**	**63,000**	**63,000**	0%
Expenditures					
Salaries and Wages, Payroll Taxes					
Supplies (Communication and Uniforms)	0	0	4,000	4,000	0%
Support Equipment (Police Body Cameras, Six Repl. Vests)	19,972	19,972	25,500	25,500	0%
Explorer Program	4,000	4,000	0	0	0%
Maintenance Agreement	2,248	2,248	30,000	30,000	0%
Ammunition	3,500	3,500	3,500	3,500	0%
Total expenditures	**29,720**	**29,720**	**63,000**	**63,000**	0%
Subtotal - Budget Surplus / (Deficit)	**280**	**280**	**0**	**0**	0%
GLENARDEN FARMERS MARKET					
Revenues					
Revenues From Participation Fees	0	0	0	5,000	100%
From General Fund Reserves (Unrestricted Funds)	0	0	0	25,000	100%
Total Revenues	**0**	**0**	**0**	**30,000**	100%
Expenditures					
Setup Cost	0	0	0	4,500	
Cleaning Supplies	0	0	0	2,500	100%
Support Equip.	0	0	0	3,500	100%
Exterminator Services	0	0	0	1,250	100%
Advertising	0	0	0	800	100%
Operating Supplies	0	0	0	1,250	100%
Temporary Employment	0	0	0	3,000	100%
Utility - Water	0	0	0	2,500	100%
Legal Fees	0	0	0	1,200	100%
Total Expenditures	**0**	**0**	**0**	**20,500**	100%
Subtotal - Budget Surplus / (Deficit)	**0**	**0**	**0**	**9,500**	0%

Approved FY24 Budget

	FY21 Actuals	FY22 Actuals	FY23 Approved Budget	FY24 Approved Budget	% Change (+/-) FY23-FY24
SPECIAL REVENUE FUND					
Tax Rebate Event $1.5Mil					
Revenues					
From General Fund Reserves (Unrestricted Funds)	0	0	0	1,500,000	0%
Total Revenues	**0**	**0**	**0**	**1,500,000**	100%
Expenditures					
Tax Rebate Event $1.5Mil ($500/RE Tax Bill)	0	0	0	1,500,000	100%
Total expenditures	**0**	**0**	**0**	**1,500,000**	100%
Subtotal - Budget Surplus/(Deficit)	**0**	**0**	**0**	**0**	0%
Nutritional Site - (Discontinued)					
Revenues					
State Grant	11,576	11,576	0	0	0.00%
Total Revenues	**11,576**	**11,576**	**0**	**0**	0.00%
Expenditures					
Operating Supplies	1,500	1,500	0	0	0.00%
Utilities	1,500	1,500	0	0	0.00%
Building Maintenance	6,576	6,576	0	0	0.00%
Games, Programs and Misc Exp	2,000	2,000	0	0	0.00%
Total Expenditures	**11,576**	**11,576**	**0**	**0**	0.00%
Subtotal - Budget Surplus / (Deficit)	**0**	**0**	**0**	**0**	
Prince Georges County - Coronavirus Relief Grant					
Revenues	378,000	0	0	0	0.00%
Total Revenues	**378,000**	**0**	**0**	**0**	0.00%
Expenditures					
Compensation - Temporary	14,685	0	0	0	0.00%
Compensation - Hazard Pay	142,117	0	0	0	0.00%
Compensation - Personal Service Contracts -Sanitizing Bldg	18,000	0	0	0	0.00%
Fringe benefits	13,372	0	0	0	0.00%
Outreach	19,562	0	0	0	0.00%
Personal Protection Equipment	85,203	0	0	0	0.00%
Upgrade phone Equipment, install VPN & Purchase Laptops	4,061	0	0	0	0.00%
Distance Learning Expenses	81,000	0	0	0	0.00%
Total Expenditures	**378,000**	**0**	**0**	**0**	0.00%
Subtotal - Budget Surplus / (Deficit)	**0**	**0**	**0**	**0**	0.00%
Total Surplus (Deficit) - All SPECIAL REVENUE FUNDS	**7,780**	**2,209,149**	**4,323,367**	**1,118,293**	-74%

Approved FY24 Budget

CAPITAL PROJECTS FUND

	FY21 Actuals	FY22 Actuals	FY23 Approved Budget	FY24 Approved Budget	% Change (+/-) FY23-FY24
FINANCING SOURCES					
General Fund Surplus	0	402,260	174,979	28,878	-83%
General Fund Surplus Reserves (Unrestricted Funds)	509,963	496,000	290,000	1,385,000	378%
Prior Year Budget Surplus	0	0	0	0	0.00%
Funding for Police Cars (ARPA Funds)	116,321	120,686	92,742	177,758	92%
SHA Funds - Prior year	187,241	187,241	0	0	0.00%
Open Space Grant	183,500	173,060	147,088	0	-100%
Playground Grant + ARPA	0	0	542,350	390,000	-28%
Other Capital Funding Through ARPA	0	0	0	1,049,029	0.00%
Highway User Revenue	171,992	183,985	206,321	206,321	0%
Council Chambers Upgrade/ (ARPA Funds)	50,000	0	300,000	300,000	0%
Transfer from Enterprise Fund - Gold Room	0	0	0	0	0.00%
Total Financing Sources * **	**1,219,017**	**1,563,233**	**1,753,480**	**3,536,986**	102%
CAPITAL EXPENDITURES					
City Hall New Insulation / Council Chambers Upgrade	100,000	100,000	300,000	300,000	0.00%
Generator (includes engineering) - If funds are available	10,000	0	0	0	0.00%
Support Equipment (2 Police Cars, Upfitting & Radios)	116,321	120,686	92,742	177,758	91.67%
Support Equipment (Security Doors/Cameras)		0	30,000	30,000	0.00%
Support Equipment (City Call-A-Bus)		30,000	0	38,000	0.00%
Support Equipment - (Leaf Vacuum)	0	0	0	60,000	0.00%
Replace Electrical Breaker Boxes in and around Gold Room	21,000	0	0	0	0.00%
Elevator Project - (Reserves and Grant)	250,000	0	0	250,000	0.00%
Capital - Software Systems	0	0	0	60,000	0.00%
Police Facility / Building ($6Mill - (Reserves $1Mill and Grant)	0	0	0	1,000,000	0.00%
Repave parking lot at Municipal Center	75,000	0	0	0	0.00%
MLK Park Renovations	183,500	173,060	147,088	0	-100.00%
7th Street Park Improvement & Kid's Playground	0	0	542,350	390,000	-28.09%
New Carpet for Upper Level / Tiles of Employee Entrance	10,000	0	10,000	10,000	0.00%
Support Equipment - HVAC	50,000	0	0	0	0.00%
1 Patrol Cars + Upfitting - Code Enforcement	50,000	30,000	60,000	40,000	-33.33%
ADA Compliance - Side Walks	35,000	35,000	40,000	40,000	0.00%
2 Lawn Mowers				25,000	0.00%
City Sidewalk, Curb and Gutters Construction	219,937	179,865	179,865	292,350	62.54%
Truck with Plow and Spreader for Public Works	0	55,000	60,000	70,000	16.67%
AEDs for the Muncipal Center (Admin, DPW, PD and Gold Room)		10,000	10,000	10,000	0.00%
A/C Heat Pump Replacement		8,000	15,000	15,000	0.00%
Street Paving and Milling		250,000	250,000	700,000	180.00%
DPW Backhoe Attachment / Tractor		7,500	7,500	0	-100.00%
Operating Transfer - Hwy User to Genl Fund - current	40,000	0	0	0	0.00%
Total Capital Projects Expenditures	**1,160,758**	**999,111**	**1,744,545**	**3,508,108**	101%
Subtotal - Budget Surplus / (Deficit) Capital Projects	**58,259**	**564,122**	**8,934**	**28,878**	223%
Reserve for City Saving Account - (60% of Surplus)	**0**	**0**	**0**	**17,327**	0.00%
Reserve for Capital Projects - (40% of Surplus)	**0**	**0**	**0**	**11,551**	0.00%
Total Budget Surplus - All Governmental Funds	**566,842**	**2,773,271**	**4,332,302**	**1,147,171**	-74%

*** Capital projects for FY24 are financed using prior year revenues and ARPA Funds, and the amounts shown in revenue columns are not recognized as current year revenues.

Approved FY24 Budget

ENTERPRISE FUND BUDGET (GAAP BASIS)

	FY21 Actuals	FY22 Actuals	FY23 Approved Budget	FY24 Approved Budget	% Change (+/-) FY23-FY24
OPERATING REVENUES					
Rentals	138,500	138,500	126,330	142,330	13%
Special Event Fees	0	0	4,000	4,000	0%
Equipment Rental	0	0	12,000	10,000	-17%
Revenue Loss Recovery (ARPA)	0	0	43,506	26,289	-40%
Interest Income	0	0	0	24	0.00%
Total Operating Revenues	**138,500**	**138,500**	**185,836**	**182,643**	**-2%**
EXPENSES					
Salaries and Benefits	71,509	101,099	107,452	144,177	34%
Licenses	0	0	3,500	0	-100%
Set-Up Expenses	9,000	4,800	4,800	6,000	25%
Cleaning Supplies	3,500	3,500	4,800	3,500	-27%
Equipment Rental (COST)	0	0	7,000	7,000	0%
Conference & Training	1,000	1,000	1,000	1,000	0%
Office Supplies	1,100	1,100	1,200	1,200	0%
Repairs and Maintenance	10,000	5,000	5,000	3,000	-40%
Depreciation Expense *	5,650	5,650	5,650	5,650	0%
Communications	1,200	1,200	1,140	1,140	0%
Transfers Out - to General Fund**	20,000	0	0	0	0.00%
Software - Computer S/Ware ((17 Hat Cloud))			1,000	0	-100%
Uniforms	660	250	600	600	0%
Payroll Fees (ADP)	0	0	960	960	0%
Staff Travel	0	0	229	229	0%
Bank Fees	2,000	2,000	500	517	3%
General Expense	5,000	5,000	6,000	6,700	12%
Capital Outlay - Tables/Chairs, Sound System for Gold Room	25,000	5,000	35,000	0	-100%
Total Operating Expenses	**155,619**	**135,599**	**185,831**	**181,673**	**-2%**
Total Surplus / (Deficit) - Enterprise Fund	**(17,119)**	**2,901**	**5**	**970**	20461%

* Non-Cash Expense
** Reimbursement to General Fund for share of trash contract, heating & other gene

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REVENUES AND RESOURCES

CITY OF GLENARDEN



- ADMINISTRATION
- LEGAL
- CABLE DEPARTMENT
- LEGISLATIVE OFFICE
- FINANCE
- EXECUTIVE OFFICE
- PUBLIC SAFETY
- CODE ENFORCEMENT
- PUBLIC WORKS
- GENERAL OPERATIONS
- WTC COMMUNITY CENTER
- VETERAN'S MEMORIAL
- GOLD ROOM
- GLENARDEN FARMERS MARKET
- American Rescue Plan (ARPA)

ADMINISTRATION

CITY OF GLENARDEN



ADMINISTRATION

Description

The Administrative Office includes the City Manager, Human Resources and staff. The City Manager is the chief administrative officer of the City, with primary responsibility for the preparation, submittal and administration of the operating and capital budgets, the handling of citizen concerns and complaints, the direction and supervision of all departments, and the advising of the Mayor and Council on City affairs.

PERSONNEL EXPENDITURES:

Salary & Wages	Status/ Detail	Number	FY21 Actual Expenditures	FY22 Actual Expenditures	FY23 Approved Budget	FY24 Approved Budget	FY24 <>/>FY 23 Change
City Manager	Active	1	$ 90,696	$ 100,000	$105,900	$106,688	$788
Human Resources Specialist	Active (30hrs/wk)	0.75	$ 55,708	$ 57,379	$ 60,769	$ 66,026	$5,257
Executive Assistant	Active	1	$ 53,046	$ 54,637	$ 57,865	$ 61,216	$3,350
Administrative Assistant	Active	1	$ 39,249	$ 40,426	$ 42,821	$ 45,123	$2,302
Web Master/Media Specialist	Active	1	$ 15,600	$ 53,560	$ 56,720	$ 60,860	$4,140
Bus Driver (P/T)	Active (30 hr/wk)	0.75	$ 24,102	$ 24,825	$ 26,284	$ 30,794	$4,510
Benefits:							
Social Security/Medicare Tax	@ 7.65%	5.5	$ 20,104	$ 25,308	$ 26,802	$ 28,359	$1,557
Retirement Contribution - City Mgr	@ 5%	0	$ 4,535	$ 5,000	$ 5,295	$ -	($5,295)
Retirement Contribution - Others	2.5%	5.5	$ 4,303	$ 16,158	$ 6,111	$ 9,268	$3,156
Total		**5.5**	**$ 307,342**	**$ 377,294**	**$388,568**	**$408,334**	**$ 19,765**

EXPENDITURES SUPPORT DATA

Acct Code	Element/Object	Details	FY21 Approved Budget	FY22 Approved Budget	FY23 Approved Budget	FY24 Approved Budget	FY24<>/>FY23 Change
10.10.10.7650	Conference & Training	MML Convention, MML Legislative Meeting City Manager, Prof. Dev.Training for support staff Mileage Reimbursement and Per Diem Expenses	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$0
10.10.10.7651	HR Conference & Training	SHRM Conference, MML Employee training and seminars	$ -	$ 1,000	$ 7,500	$ 7,500	$0
10.10.10.7960	Memberships & Dues	ICMA, ASPA, Md City/County Mgt Association, NFBPA; Staff Membership Associations	$ 1,500	$ 1,750	$ 1,750	$ 1,750	$0
10.10.10.8647	Special Events	Code - $3,500, Sustainable Environment, Small Business, PPE-Health Emergency, Oh Give Thanks($1.5k),Giving Tuesday ($750); DEC Polar Express ($2.5k); JAN MLK Program ($500); FEB Creative Youth Arts Summit & Conf ($2.5k) /MAR 60+ Senior Appreciation banquet ($2.8k)/ APR Easter Extravaganza ($1.5k); APR Autism Awareness ($750); MAY Cinco De Mayo, International Cultural Day, Mother's Day ($3.5k) / JUN Father's Day ($1.5k) Annual Mayoral Scholarship Program (/ Graduating Glenarden HS Senior $5k award (x2@ $2.5k) Annual Mayoral Scholarship Program not to exceed $5k per year Community Outreach (5,000 words written assignment)	$ 2,500	$ 10,000	$ 17,500	$ 31,800	$14,300
10.10.10.7131	Professional Services - Lobbyist / Consulting	Consulting Services for grant writing and planning services, including State Retirement System feasibility	$ 12,000	$ 22,000	$ 26,500	$ 26,500	$0
10.10.10.7132	Professional Services - Engineering	Engineering Services	$ 60,000	$ 32,000	$ 32,000	$ 32,000	$0
10.10.10.8630	Office Supplies	Letterhead, Envelopes, materials for brochures, ink toner and copier paper	$ 5,200	$ 5,200	$ 5,200	$ 5,200	$0
10.10.10.8361	Support Equipment	Office Desk & Chairs, Bookshelves, File Cabinets,	$ 4,000	$ 4,000	$ 4,000	$ 4,000	$0
10.10.10.8632	HR Supplies	Letterhead, Envelopes, Folders, Ink toner and copier paper	$ 2,000	$ 2,000			$0
10.10.10.7630	Communications - Landline Communications - Wireless	Telephone Expense, Verizon Wireless	$ 6,500	$ 6,500	$ 5,400	$ 3,733	($1,667)
10.10.10.6120	Temporary Employment	Temporary Employment as needed when vacancies occur	$ 5,000	$ 5,000	$ 4,000	$ 4,000	$0
10.10.10.8612	Energy-Gasoline	Vehicle Fuel Expense	$ -	$ 2,500	$ 2,500	$ 2,500	$0
10.10.10.7300	Repairs & Maintenance - Vehicles	Repairs and Maintenance - Call-A-Bus	$ -	$ 250	$ 6,250	$ 6,250	$0
10.10.10.7710	Election Board	Voting Machines, Salaries, and Advertising Salaries	$ 30,000	$ 43,000	$ -	$ 43,000	$43,000
10.10.10.7840 10.10.10.7711	General Expense	Miscell Discretionary	$ 300	$ 500	$ 500	$ 500	$0
		Total Operating Expenditures	**$ 132,000**	**$ 138,700**	**$116,100**	**$171,733**	$55,633
		Total Department Expenditures	**$ 439,342**	**$ 515,994**	**$504,668**	**$580,067**	$75,398



LEGAL

Description

The City Attorney provides legal advice and representation to the city in matters pertaining to ordinance drafting, charter revisions, contracting for services and purchases and sale of property. The City Attorney works closely with the City Manager and staff, resolving legal problems in the area of personnel, labor relations, zoning and legislation. The City Attorney is responsible for drafting ordinances and representing the City in court proceedings.

EXPENDITURES SUPPORT DATA						
Element/Object	**Details**	**FY21 Actual Expenditures**	**FY22 Actual Expenditures**	**FY23 Approved Budget**	**FY24 Approved Budget**	***FY24->FY23 Change***
	Legal service, including attending meetings and court appearances					
10.25.10.8211	Annual fees	$ 56,655	$ 31,341	$ 60,000	$ 60,000	$ -
	Total Expenditures	**$ 56,655**	**$ 31,341**	**$ 60,000**	**$ 60,000**	**$ -**

CABLE DEPARTMENT

CITY OF GLENARDEN



CABLE DEPT - Change to Communications Department

Description

The cable program provides information to citizens through broadcasting of Council and other public meetings and community service information on the City Cable Channel.

OPERATING EXPENDITURES:

EXPENDITURES SUPPORT DATA

	Element/Object	Details	FY21 Actual Expenditures	FY22 Actual Expenditures	FY23 Approved Budget	FY24 Approved Budget	*FY24 </> FY23 Change*
10.15.15.7130	Professional Service	Monthly installment of cable tv manager contractual services: supporting Council Meetings ($350/[per meeting x 5]/mth), City events broadcasting/recordings ($450/per event x 10evnt); public broadcasting media service (SMART COMM.) ($136.67/per mo.x 6mth. - monthly installments); $10K - (Streaming Services (RESTREAM) ($617.40/annual), email marketing service ($146.91/annual)); Public Broadcasting Media	$ 3,700	$ 1,469	$ 79,806	$ 40,000	*(39,806)*
10.15.15. 7650	Conference & Training	Certified Digital Marketing Professional (DMI) & PCM in Digital Marketing (AMA) Course	$ -	$ -	$ -	$ 3,000	*3,000*
10.15.15.8380	Membership Dues	Mailchimp-$165/YR: □American Marketing Association Membership - $149/yr:□Restream - $500/yr services	$ -	$ -	$ -	$ 1,400	*1,400*
10.15.15.8187/ 8188	PEG Grant - Studio	Consultant to Assess Upgrade of Video Equipment	$ -	$ -	$ 5,000	$ -	*(5,000)*
10.15.15.8640	Operation Supplies	Misc. Media Supplies	$ -	$ 32	$ 5,800	$ 2,800	*(3,000)*
10.15.15.8720	Peg Grant - Support Equipment	Support Equipment - Paid with PEG Funds	$ -	$ 314	$ 25,000	$ 25,000	*0*
10.15.15.8360	Support Equipment	Studio Equipment, Computer, Repairs, Equipment upgrades: Computer – desktop upgrade & Computer software – professional postproduction software for video editing & file and storage hosting cloud service (Camera for All Departments)	$ 1,000	$ 2,500	$ 8,500	$ 10,100	*1,600*
10.15.15.7630	Communications	Telephone Services Expense- $1,320 ($110/mo.) & emergency mass communication platform (Code Red)-$5.3k, etc.	$ 15,837	$ 8,387	$ 16,000	$ 6,659	*(9,341)*
10.15.15.7535	Interior Maintenance & Repairs	Interior Maintenance & Repairs-Upgrade to broadcast TV Studio set design with City Seal Shield, Lighting, desk, etc.	$ -	$ -	$ 17,000	$ 17,000	*0*
10.15.15.8230	Alarm Services	replacement of locks for cable & studio rooms (to incl. high security keypad for entry).	$ 105	$ -	$ 4,583	$ 3,500	*(1,083)*
		Total Expenditures	**$ 20,642**	**$ 12,702**	**$ 161,689**	**$ 109,459**	**(52,230)**

LEGISLATIVE OFFICE

CITY OF GLENARDEN



LEGISLATIVE OFFICE

Description

This program operates the legislative and policy-making functions of the City. This is accomplished by adopting the annual budget after review and public hearing. Community needs and problems are addressed by enacting ordinances and charter changes. Community leadership is provided through interaction with civic association and constituent services. The Council meets on the first two Mondays of each month.

PERSONNEL EXPENDITURES

Salaries & Wages	Status / Detail	Number	FY21 Actual Expenditures	*FY22 Actual Expenditures*	*FY23 Approved Budget*	*FY24 Approved Budget*	FY24 </>FY23 Change
Council Members	Active	7	$ 33,600	$ 50,400	$ 50,400	$ 50,400	$ -
Council Clerk	Active	1	$ 50,732	$ 57,000	$ 60,355	$ 65,732	$ 5,378
Deputy Clerk (P/T)	Active (20hr)	0.5	$ 22,000	$ 28,500	$ 30,000	$ 31,638	$ 1,638
Benefits:							
Social Security	@ 7.65%	9	$ 5,564	$ 10,396	$ 10,768	$ 13,509	$2,741
Retirement Plan	2.5%	2	$ 1,818	$ 5,985	$ 2,259	$ 3,155	$896
Total Personnel Expenditures		9	$ 113,714	$ 152,281	$ 153,781	$ 164,433	$1,500

OPERATING EXPENDITURES:

EXPENDITURES SUPPORT DATA

Acct Code	Element/Object	Details	FY21 Actual Expenditures	*FY22 Actual Expenditures*	*FY23 Approved Budget*	*FY24 Approved Budget*	FY24 </>FY23 Change
10.30.10.7650	Conference & Training	Seven Council Members (Budget $5,000 each) NLC MML Summer and Fall Conference NBC Summer and Fall Conference	$ 7,000	$ 35,000	$ 35,000	$ 35,000	$0
10.30.10.7651	Conference & Training - C	IIMC Convention IIMC Clerk Certification Travel Quarterly Meeting	$ 1,500	$ 1,500	$ 5,000	$ 5,000	$0
10.30.10.7960	Memberships & Dues	MD Municipal League, P.G. County Municipal Association, National League of Cities	$ 7,140	$ 7,140	$ 7,200	$ 7,200	$0
	Memberships & Dues	Clerk Association, IIMC Dues	$ 50	$ 50	$ 100	$ 100	$0
	Clerk		$ 250	$ 250	$ 500	$ 500	$0
10.30.10.7130	Professional Services	Consulting Services, Temp. Employees,	$ 5,000	$ 5,000	$ 5,000	$ 2,500	($2,500)
		Parliamentarian - to attend public mtgs	$ 6,000	$ 6,000	$ 10,000	$ 10,000	$0
		Marquee/Sandwich Board - Maintenance	$ 2,000	$ 2,000	$ 5,000	$ 2,500	($2,500)
10.30.10.8211	Legal Services	Legal Services	$ 5,000	$ 5,000	$ -	$ -	$0
10.30.10.8630	Office Supplies	Misc. Office Supplies & postage	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$0
10.30.10.8631		Computers/laptops	$ -	$ 3,000	$ 4,000	$ 4,000	$0
	Awards	Employee Incentive & Other Awards	$ 3,000	$ 3,000	$ 2,000	$ 2,000	$0
10.30.10.7125	Shore Scan Expense	Shore Scan Document Managing System Fees	$ 1,500	$ 1,500	$ 1,500	$ 1,196	($305)
10.30.10.7510	Advertising	Advertising	$ 1,500	$ 1,500	$ 1,500	$ 1,500	$0
10.30.10.8647	Special Events	Christmas Party	$ -	$ -	$ 7,000	$ 15,000	$8,000
		HEAL City Events	$ 2,000	$ 2,000	$ 7,000	$ 7,000	$0
		Breast Cancer Awareness	$ -	$ -		$ 3,800	$3,800
		Shred Day (2)			$ 2,000	$ 1,600	($400)
		Expungement Fair			$ 5,000	$ 4,000	($1,000)
		Back to School (Backpack Giveaway & Back to School Vaccine Program $5k)(Extravaganza, STEM prog. $1.5k);			$ 1,000	$ 11,500	$10,500
		Community Outreach + (Commu.Grants 2 $2.5k+$5k)			$ -	$ 17,000	$17,000
		Glenarden Day	$ 21,000	$ 21,000	$ 35,000	$ 35,000	$0
10.30.10.7630	Communication	Telephone Expense, Verizon Wireless	$ 2,500	$ 2,500	$ 2,500	$ 1,429	($1,071)
10.30.10.7660	Codiification	eCode 360 Annual Maintenance Fee	$ 1,195	$ 1,195	$ 1,195	$ 1,195	$0
		Updates	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$0
10.30.10.7121	Maintenance - Computer System	Computer maintenance and license support	$ 2,500	$ 2,500	$ 2,500	$ 2,500	$0
10.30.10.7840	General Expense	Mailers			$ 5,080	$ 11,000	$5,920
10.30.10.7711	Discretionary	Council Discretionary ($300 per councilmember)	$ 2,100	$ 2,100	$ 2,100	$ 2,100	$0
10.30.10.8360	Support Equipment	File cabinet/Chairs	$ -	$ -	$ -	$ 1,600	$1,600
		Total Operating Expenditures	**$ 84,235**	**$ 115,235**	**$ 160,175**	**$ 199,220**	**$44,940**
		Total Expenditures	**$ 197,949**	**$ 267,516**	**$ 313,956**	**$ 363,653**	**$46,440**

FINANCE

CITY OF GLENARDEN



FINANCE

Description

The Treasury Department provides financial, payroll, accounting, collections and budget activities. It also controls all expenditures and services for the City to ensure regulatory compliance, and supervision of procurement. It maintains adequate internal controls, general ledger, and performs monthly financial reporting. Other functions include billings for taxes and business licenses and other collectible receivables. This program also maintains fixed asset records for acquisitions and dispositions, and investment and City debt records. It has the duty to provide assistance for annual external audit. This program has the responsibility to ensure that programs are managed within their respective approved budget.

PERSONNEL EXPENDITURES:

Salaries & Wages	Status/Detail	Number	FY21 Actual Expenditure	FY22 Actual Expenditure	FY23 Approved Budget	FY24 Approved Budget	*FY24 < / >FY23 Change*
Treasurer	Active	1	$ 83,584	$ 64,091	$ 91,171	$ 96,942	$5,771
Staff Accountant	Active	1	$ 56,045	$ 57,727	$ 61,125	$ 70,171	$9,046
Assist. Staff Accountant	Vacant	0	$ 49,682	$ 51,173	$ 54,187	$ 58,181	$3,994
Social Security/Medicare Tax	@7.65%	3	$ 14,482	$ 13,234	$ 15,796	$ 17,235	$1,439
Retirement Benefits	2.5%	3	$ 4,733	$ 12,109	$ 5,162	$ 5,632	$470
Total Personnel Expenditures		**3**	**$ 208,526**	**$ 198,333**	**$227,441**	**$248,161**	**$29,108**

OPERATING EXPENDITURES:

EXPENDITURES SUPPORT DATA

Acct Code	Element/Object	Details	FY21 Actual Expenditure	FY22 Actual Expenditure	FY23 Approved Budget	FY24 Approved Budget	*FY24 < / >FY23 Change*
10.45.10.7650	Conference & Training	Uniform Financial Reporting, Treasurer's conference, MD Government Financial Officers Association, Seminars & workshop, mileage and meals Staff Development, MML Conference or MDGFOA Conference	$ 3,000	$ 4,500	$ 4,500	$ 4,500	0.00
10.45.10.7121	Accounting Software Maintenance	Software maintenance & Support Serv. Inventory Equipment and Accessories & Software	$ 7,000	$ 30,000	$ 53,000	$ 6,000	($47,000)
10.45.10.7125	Maintenance - Shore scan	Shorescan software maintenance & Support Service	$ 1,500	$ 2,000	$ 1,330	$ 1,293	($37)
10.45.10.8630	Office Supplies	Office supplies expense	$ 3,500	$ 3,500	$ 4,000	$ 4,000	$0
10.45.10.8361	Support Equipment /Computers	Office desk, File cabinet, Book case, Laptop Computer & office equipment	$ 3,000	$ 3,000	$ 4,500	$ 4,500	$0
10.45.10.7960	Memberships & Dues	Professional organizations for staff Finance Officers Assoc dues	$ 1,000	$ 1,000	$ 500	$ 500	$0
10.45.10.6120	Temporary Staffing	Temporary Staffing to assist with cleaning up and Substitute when Staff is on Vacation Leave.	$ 5,000	$ 27,713	$ 5,600	$ 5,600	$0
10.45.10.8380	Publications & Reviews	Newspaper & Magazines Budgeting & Accounting Reporting publications	$ 100	$ 100	$ 200	$ 200	$0
10.45.10.7130	Professional Services	Financial Statements Auditing Services FY 2022 and other Contractual consulting services	$ 25,000 $ 3,000	$ 25,000 $ 3,000	$ 27,000 $ -	$ 30,000 $ -	$3,000
10.45.10.7840	General Expense	Miscellaneous Expenses	$ 1,000	$ 1,000	$ 300	$ 300	$0
10.45.10.7510	Advertisement	Classified ads	$ 100	$ 100	$ 850	$ 850	$0
10.45.10.7630	Communications	Telephone Expense, Verizon Wireless	$ 3,300	$ 3,300	$ 2,088	$ -	($2,088)
		Total Operating Expenditures	**$ 56,500**	**$ 104,213**	**$103,868**	**$ 57,743**	**($345)**
		Total Expenditures	**$ 265,026**	**$ 302,547**	**$331,309**	**$305,904**	**$28,763**

EXECUTIVE OFFICE

CITY OF GLENARDEN



EXECUTIVE OFFICE

Description

This is the Office of the Mayor who serves as the Chief Executive Officer of the City. The Mayor sees that ordinances of the City are faithfully executed. The Mayor appoints all head of offices, departments, and agencies with the approval of the Council. All other employees are appointed and removed by the Mayor. The Mayor reports to the Council annually on the condition of municipal affairs and makes recommendations, for the public good and welfare of the City.

Salary	Status/Detail	Number	FY21 Actual Expenditures	FY22 Actual Expenditures	FY23 Approved Budget	FY24 Approved Budget	*FY24->FY23 Change*
Mayor	Active	1	$ 6,000	$ 8,400	$ 8,400	$ 8,400	$ -
Social Security	@.0765	1	$ 459	$ 643	$ 643	$ 643	$ 0
		Total Personnel Expenditures	**$ 6,459**	**$ 9,043**	**$ 9,043**	**$ 9,043**	**$ 0**

OPERATING EXPENDITURES:

EXPENDITURES SUPPORT DATA

Acct Code	Element/Object	Details	*FY21 Actual Expenditures*	*FY22 Actual Expenditure*	*FY23 Approved Budget*	*FY24 Approved Budget*	*FY24->FY23 Change*
10.50.10.7650	Conference & Training	MML Convention (summer/fall), MACo Summer Conference; MaCO Winter Convention attendance; ICMA - all Mileage Reimbursement and Per Diem Expense (MML Convention (summer/fall), hotel $1100, MACo Summer Conference; $635, MaCO Winter Convention attendance; $445 hotel $1100, ICMA Conference; $820 hotel $1100, National League of cities conference $650; Non-Member City Official — $1,650;hotel $1100)	$ -	$ 4,400	$ 6,000	$ 5,000	$ (1,000)
10.50.10.7960	Memberships & Dues	(National League of Cities (NLC); $1,202)	$ 563	$ 595	$ 1,500	$ 1,200	$ (300)
10-50-10-7510	Community Adv/Promotion Outreach	Promotional (Pen, Pencil, Pins,T-Shirts, Etc)	$ 225	$ 1,032	$ 1,200	$ 1,200	$ -
10.50.10.8360	Support Equipment - Executive Office	(Computers / Printer / Label maker w/supplies)	$ -	$ 481	$ 2,000	$ 1,400	$ (600)
10.50.10.7630	Communications	Telephone Expense, Verizon Wireless	$ 1,162	$ 2,279	$ 2,000	$ -	$ (2,000)
10.50.10.8630	Office Supplies	Misc. Office Supplies	$ 746	$ 864	$ 1,200	$ 1,250	$ 50
10.50.10.7840	General Expenses	Mayor Discretionary Fund registrations /city swag(button up shirt, polo shirts/ Mayor gallery frames, engraving)	$ 1,417	$ 213	$ 600	$ 300	$ (300)
		Total Operating Expenditures	**$ 4,113**	**$ 9,864**	**$ 14,500**	**$ 10,350**	**$ 4,636**
		Total Expenditures	**$ 10,572**	**$ 18,907**	**$ 23,543**	**$ 19,393**	**$ 4,636**

PUBLIC SAFETY

CITY OF GLENARDEN



PUBLIC SAFETY

Description

This program provides protection services to citizens and properties by reducing crimes. It also investigates, identifies, and apprehends persons suspected of criminal acts. Police officers work with the community through community oriented policing programs and citizen groups.

Salaries & Wages	Status/ Detail	Number	FY21 Actual Expenditures	FY22 Actual Expenditures	FY23 Approved Budget	FY24 Approved Budget	FY24->FY23 Change
Chief Police	Active	1	$ 93,136	$ 95,930	$ 101,590	$ 106,878	$ 5,288
Captain	Active	1	$ 67,743	$ 71,320	$ 75,531	$ 79,802	$ 4,270
Lieutenant	Active	1	$ 59,409	$ 62,736	$ 66,434	$ 70,744	$ 4,310
Sargeant	Active	1	$ 57,288	$ 60,551	$ 64,121	$ 67,472	$ 3,351
Sargeant	Active	1	$ 55,617	$ 58,830	$ 62,293	$ 65,827	$ 3,534
Corporal	Active/Vacant	1	$ 49,318	$ 52,343	$ 49,318	$ 60,508	$ 11,190
Corporal	Active/Vacant	1	$ 48,500	$ 51,500	$ 54,539	$ 60,508	$ 5,969
Private	Active	1	$ -	$ 50,648	$ -	$ 65,540	$ 65,540
Private	Active	1	$ 54,203	$ 57,374	$ 61,500	$ 56,515	$ (4,985)
Private	Active	1	$ 46,683	$ 50,589	$ 53,570	$ 56,515	$ 2,945
Officer	Active	1	$ -	$ -	$ -	$ 54,897	$ 54,897
Officer	Active	1	$ -	$ -	$ -	$ 54,897	$ 54,897
Officer	Active	1	$ 53,710	$ 56,866	$ 49,253	$ 54,897	$ 5,644
Officer	Active	1	$ 50,046	$ 53,093	$ 57,491	$ 56,270	$ (1,221)
Officer	Active	1	$ 45,355	$ -	$ 49,253	$ 54,897	$ 5,644
Officer	Active	1	$ -	$ -	$ 49,253	$ 54,897	$ 5,644
Officer	Active	1	$ 45,355	$ 48,260	$ 52,381	$ 54,897	$ 2,516
Officer	Active	1	$ 45,150	$ 48,260	$ 50,883	$ 54,897	$ 4,014
Officer	Active	1	$ 45,150	$ 48,050	$ 50,883	$ 54,897	$ 4,014
Officer	Active	1	$ 45,000	$ 48,050	$ 49,781	$ 54,897	$ 5,116
Officer	Active	1	$ 45,000	$ 46,500	$ 49,253	$ 54,897	$ 5,644
Officer	Active	1	0	$ 46,500	$ 49,253	$ 54,897	$ 5,644
Officer	Active	1	$ 22,002	$ 23,413	$ 52,138	$ -	$ (52,138)
Administrative Assistant	Active	1	$ 46,683	$ 48,083	$ 44,517	$ 49,807	$ 5,290
Police Clerk	Active	1	$ 33,743	$ 34,755	$ 40,838	$ 45,123	$ 4,284
Overtime	Overtime estimate		$ 20,000	$ 20,000	$ 25,000	$ 25,000	$ -
Benefits:							$ -
Social Security/Medicare Tax	@ .0765	25	$ 79,108	$ 86,724	$ 96,319	$ 112,484	$ 16,165
Retirement Plan - Chief	2.5%	1	$ 2,794	$ 2,878	$ 2,540	$ 2,672	$ 132
Retirement Plan - Other Staff	2.5%	24	$ 23,024	$ 72,640	$ 28,937	$ 34,087	$ 5,150
Merit Increase / Bonus			$ 4,021	$ 4,142	$ -	$ -	$ -
Awards and Promotions			$ 5,000	$ -	$ -	$ -	$ -
	Total Personnel Expenditures	**25**	**$ 1,143,037**	**$ 1,300,037**	**$ 1,386,870**	**$ 1,619,618**	**$ 232,748**

PUBLIC SAFETY

OPERATING EXPENDITURES:

EXPENDITURES SUPPORT DATA

Acct Code	Element/Object	Details	FY21 Actual Expenditures	FY22 Actual Expenditures	FY23 Approved Budget	FY24 Approved Budget	FY24->FY23 Change
10.55.50.7650	Conference & Training	In-Service training, Weapon training based on 16 officers, Mental health training, and Active Shooter training/ PG Public Health Norcan Training	$ 5,084	$ 7,268	$ 20,000	$ 20,000	$ -
10.55.50.7120	Maintenance Agreement	Maintenance office equipment and Copier	$ -	$ -	$ 2,220	$ -	$ (2,220)
							$ -
10.55.50.7123	Maintenance Agreement-Radio & Livescan	Police cruisers radio repairs, in car camera & computers; Maintenance agreement - Livescan	$ 3,280	$ 2,105	$ 4,400	$ 30,000	$ 25,600
10.55.50.7300	Repair & Maintenance-Vehicles	Preventive maintenance	$ 9,774	$ 2,492	$ 55,000	$ 55,000	$ -
10.55.50.7960	Membership/Dues	Membership and Dues	$ 1,350	$ 803	$ 1,500	$ 1,110	$ (390)
10.55.50.8360	Support Equipment - Law Enforcement Supplies	ASP, pepper spray, etc. Vehicle law books, Crime digest - 5,000 Public Safety Equipment incl Taser Pmt, Hand Radio, Body camera	$ 40,145	$ 64,439	$ 75,888	$ 75,888	$ 0
10.55.50.8360	Support Equipment -Furniture	Police support equipment Two tazers,two body cameras	$ -	$ 21,628			$ -
10.55.50.7791	Live Scan Expense	Live Scan Fingerprinting	$ 292	$ 10,871	$ 16,000	$ 16,000	$ -
10.55.50.8630	Office Supplies	Paper, Pens, Letterhead, printer cartridges & toner, pencils	$ 2,207	$ 2,512	$ 2,500	$ 5,000	$ 2,500
10.55.50.8647	Special Events	NNO, Trunk or Treat, Harvest Day Rewind ($2.5k), Santa Badge, Father Daughter	$ 5,709	$ 12,073	$ 17,500	$ 17,300	$ (200)
10.55.50-8649	Explorer Program (funded by speed camera) (School Prog)	Designed to introduce youth toward safety and police professions & School Youth Program	$ -	$ 2,900	$ -	$ 4,000	$ 4,000
10.55.50.7950	Police Trial Board Expenditures	Expenditures for Police Trial Board - with Council Approval	$ -	$ -	$ 15,000	$ 25,000	$ 10,000
10.55.50.8790	New Officers Start Up Costs	All associated start up equipment	$ 6,697	$ 18,887	$ 13,000	$ 26,000	$ 13,000
							$ -
10.55.50.7630	Communications	Telephone Expense, Verizon Wireless	$ 28,988	$ 28,313	$ 32,160	$ 30,237	$ (1,923)
10.55.50.7790	Drug Screening	Pre-employment physicals, Drug testing, and Psychological testing	$ 3,098	$ 7,810	$ 3,000	$ 6,000	$ 3,000
10.55.50.8450	Uniforms	Dress uniforms, rain coats, uniform p repairs including 6 Bullet proof vests,	$ 3,333	$ 3,997	$ 21,548	$ 24,000	$ 2,452
10.55.50.8520	Ammunition	Annual weapons qualification	$ 1,967	$ 5,313	$ 6,300	$ 6,300	$ -
10.55.50.8612	Energy-Gasoline	Vehicle fuel expense Gas increase 30%	$ 15,609	$ 137,855	$ 65,000	$ 65,000	$ -
10.55.50.8640	Operating Supplies	Ticket Book, Hand Cleaner for finger printing supplies	$ 1,394	$ 1,363	$ 1,000	$ 2,500	$ 1,500
		Total Operating Expenditures	**$ 128,927**	**$ 330,629**	**$ 352,016**	**$ 409,335**	**$ 21,387**
		Total Expenditures	**$ 1,271,964**	**$ 1,630,666**	**$ 1,738,886**	**$ 2,028,953**	**$ 108,220**

Note: *The Explorer Program is funded through the 10% public safety money obtained from the speed camera.*

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CODE ENFORCEMENT

CITY OF GLENARDEN



Code Enforcement

Description

The Code Enforcement Department is responsible for ensuring that County and City codes are adhered to by residents and business owners.

PERSONNEL EXPENDITURES

Wages	Status/ Detail	Number	FY21 Actual Expenditures	FY22 Actual Expenditures	FY23 Approved Budget	FY24 Approved Budget	*FY24 </>FY23 Change*
Manager - Enforcement Officer-Vacant	active	1	$ -	$ -	$ -	$70,575	$70,575
Code Enforcement Officer-Vacant	active	1	$ -	$ -	$ -	$49,551	$49,551
Code Enforcement Officer	Active	1	$46,362	$39,793	$47,645	$51,200	$3,555
Code Enforcement Officer	Active	1	$0	$11,250	$45,530	$49,551	$4,021
Code Enforcement Officer PT-Vacant	active	0.5	$33,817	$35,733	$23,822	$25,600	$1,778
Overtime			$0	$1,957	$0	$0	$0
Benefits:							
Social Security	@ 7.65%	4.5	$6,134	$6,376	$7,128	$18,855	$11,728
Retirement Plan	2.5%	4.5	$2,004	$1,304	$2,329	$6,162	$3,833
Total Personnel Expenditures			**$88,317**	**$96,413**	**$126,454**	**$271,494**	**$145,039**

OPERATING EXPENDITURES:

EXPENDITURES SUPPORT DATA							
Acct Code	**Element/Object**	**Details**	**FY21 Actual Expenditures**	**FY22 Actual Expenditures**	**FY23 Approved Budget**	**FY24 Approved Budget**	**FY24</>FY23 Change**
10.20.10.7650	Conference & Training	Code enforcement required	$1,500	$0	$4,500	$4,500	$0
10.20.10.7300	Repair & Maintenance-Vehicles	Preventive maintenance	$1,700	$321	$3,200	$1,320	($1,880)
10.20.10.8630	Office Supplies	Paper, pens, pencils, printer etc.	$600	$647	$590	$600	$10
10.20.10.7630	Communications	Telephone Expense, Verizon Wirel	$1,000	$2,167	$2,500	$1,378	($1,122)
10.20.10.7121	Software	Permit Tracking System	$1,000	$0	$1,500	$1,500	$0
10.20.10.8640	Operating Supplies	Brochures, Ticket Books, Warning Code Book Publication - 1,200	$1,700	$1,235	$560	$560	$0
10.20.10.8360	Support Equipment	Code Enforcement - Misc Support Laptop computer - 850	$1,350	$150	$1,370	$1,370	$0
10.20.10.8450	Uniforms	Uniforms, uniform patches, PPE, badges	$500	$529	$350	$1,000	$650
10.20.10.8612	Energy-Gasoline	Vehicle fuel two	$2,500	$0	$2,500	$2,500	$0
10.20.10.8792	New officer Setup	Uniform and other Initial items for new officers.	$0	$97	$0	$2,000	$2,000
		Total Operating Expenditures	$11,850	$5,146	$17,070	$16,729	($342)
		Total Expenditures	**$100,167**	**$101,559**	**$143,525**	**$288,223**	**$144,698**

PUBLIC WORKS

CITY OF GLENARDEN



PUBLIC WORKS

Description

The mission of this department is to provide and sustain the City's road system, city properties and Parks and related public services. The primary goal is to provide the maximum services to City residents within available resources and to stimulate economic and community development of the City through infrastructure improvements.

PERSONNEL EXPENDITURES:

	Status / Detail	Full-Time Equivalents (FTEs)	FY21 Actual Expenditures	FY22 Actual Expenditures	FY23 Approved Budget	FY24 Approved Budget	FY24 </>FY2 3 Change
Director of Public Works	Active	1		$ 72,000	$ 72,000	$ 81,554	$ 9,554
PW Field Superintendent	Active	1	$ 52,446	$ 54,019	$ 57,205	$ 60,929	$ 3,724
Maintenance Tech II	Active	1	$ 37,128	$ 35,565	$ 39,715	$ 42,083	$ 2,368
Maintenance Tech II	Active-P/T	0.75	$ 30,184	$ 31,089	$ 32,913	$ 36,823	$ 3,910
Maintenance Tech III	Active	1	$ 38,242	$ 39,389	$ 41,720	$ 46,183	$ 4,463
Maintenance Tech I	Active	1	$ 33,871	$ 31,000	$ 35,882	$ 40,879	$ 4,996
Maintenance Tech III	Active	1	$ 38,178	$ 39,323	$ 41,631	$ 46,183	$ 4,552
Overtime	Overtime hours	5	$ 7,957	$ 8,195	$ 9,000	$ 9,000	$ -
Benefits:							
Social Security/Medicare Tax	@ 7.65%	6.75	$ 18,207	$ 23,759	$ 25,250	$ 27,818	$ 2,568
Retirement	2.5%	6.75	$ 4,797	$ 21,741	$ 8,252	$ 9,091	$ 839
	Total Personnel Expenditures		**$ 261,009**	**$ 356,081**	**$ 363,567**	**$ 400,543**	**$ 36,975**

OPERATING EXPENDITURES:

EXPENDITURES SUPPORT DATA

Acct Code	Element/Object	Details	FY21 Actual Expenditures	FY22 Actual Expenditures	FY23 Approved Budget	FY24 Approved Budget	FY24</>FY2 3 Change
10.60.60.7650	Conference & Training	MOSHA & OSHA Workplace Safety and required training	$ 4,000	$ 1,750	$ 2,000	$ 2,000	$ -
10.60.60.7130	Professional Services	Engineering and reserve studies for streets, sidewalks and street trees	$ 6,000	$ 2,500	$ 6,000	$ 11,000	$ 5,000
10.60.60.7240	Snow Removal	Contract expense for materials, snow removal and salt	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ -
10.60.60.7290	Waste Removal	Dumping fees for branches, grass and leaves from park, and vacant lots owned by the City.	$ 4,000	$ 1,500	$ 1,200	$ 3,000	$ 1,800
10.60.60.7530	Repairs & Maintenance-Building	Exterminator for municipal and King site, electrical repairs HVAC, General building maintenance	$ 20,642	$ 15,510	$ 35,000	$ 30,000	$ (5,000)
10.60.60.7315	Street Cleaning	Street Cleaning Expenses	$ 10,000	$ -	$ -	$ -	$ -
10.60.60.8230	Building Security	Building security expense for Municipal Center including new Cameras around City Hall	$ 5,000	$ 2,500	$ -	$ -	$ -
10.60.60.7123 10.60.60.7121	Repairs & Maintenance-Equipment Computer System	Repairs equipment: propelled mowers, small equipment & tools trailers, salt spreader and chain saw.	$ 13,270	$ 2,038	$ 4,000	$ 13,700	$ 9,700
10.60.60.7310	Repairs & Maintenance-Parks / Landscaping	Maintenance of City Hall Grounds and parks; including removal of weeds, pole and sign maintenance; Landscaping Contracts	$ 5,000	$ 5,000	$ 13,000	$ 13,000	$ -
10.60.60.7311	Repairs & Maintenance-Streets	Pothole repairs, curb, gutter and sidewalk repairs Street Sweeping	$ 655	$ 1,126	$ 20,000	$ 20,000	$ -
10.60.60.7300	Repair and Maintenance-Vehicles	Vehicle repairs for three trucks	$ 15,000	$ 5,000	$ 4,520	$ 5,000	$ 480
10.60.60.7301	Repair and Maintenance-Call-A-Bus	Vehicle repairs for Call A Bus	$ 6,000	$ 6,000	$ -	$ -	$ -
10.60.60.8360	Support Equipment	Mowers, weed-eaters, chainsaws, edger, hedge clippers, blowers	$ 27,492	$ 4,467	$ 3,790	$ 1,710	$ (2,080)
10.60.60.7630	Communications	Walkie Talkies or cell phones	$ 3,000	$ 3,000	$ 3,792	$ 3,826	$ 34
							$ -
	Community Garden	Community Garden for Residents				$ 5,000	$ -
10.60.60.8450	Uniforms and Protective Equipment	Utilizing a uniform service to provide and maintain staff uniforms and protective equipment:	$ 7,500	$ 13,500	$ 12,000	$ 10,500	$ (1,500)
10.60.60.8560	Building Supplies	Soap, disinfectant, paper towels, toilet tissue, toilet seat covers, air freshener, trash can liners, etc.	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ -
10.60.60.8630	Office Supplies	Binders, pens, paper, toner cartridges, folders,	$ 2,367	$ 14,501	$ 500	$ 500	$ (0)
10.60.60.8612	Energy-Gasoline	Vehicle fuel	$ 15,000	$ 5,000	$ 5,760	$ 6,000	$ 240
		Total Operating Expenditures	**$ 193,926**	**$ 132,392**	**$ 160,562**	**$ 174,236**	**$ 28,170**
		Total Expenditures	**$ 454,935**	**$ 488,473**	**$ 524,129**	**$ 574,779**	**$ 35,656**


Budget
45
25%
30%
45%

GENERAL OPERATIONS

- - -

Description

This program provides for general operational expenses, including utilities associated with the operation of the municipal center, general insurance, maintenance agreements for copier, telephone and computers and advertising for personnel.

OPERATING EXPENDITURES SUPPORT DATA

Account Code	Element/Object	Details	FY21 Actual Expenditures	FY22 Actual Expenditures	FY23 Approved Budget	FY24 Approved Budget	FY24 </>FY23 Change
10.75.10.8613	Utilities: Water/Sewer	Water & Sewer City Hall	$ 1,635	$ 1,884	$ 1,820	$ 1,820	$ -
10.75.10.8611	Utilities: Natural Gas	Natural Gas City Hall	$ 241	$ 872	$ 1,830	$ 1,830	$ -
10.75.10.8610	Utilities: Electric	Electricity City Hall & street lights - BGE	$ 89,521	$ 102,966	$ 120,000	$ 108,000	$ (12,000)
10.75.10.6210	Health Care Insurance	Employees Health Care Coverage expenses	$ 270,691	$ 255,347	$ 335,000	$ 310,000	$ (25,000)
10.75.10.8691	Copier Leasing	Lease & Maintenance Agreements-Copier	$ 7,782	$ 3,389	$ 4,000	$ 4,000	$ -
10.75.10.7120	Maintenance -Copier	Copier Maintenance	$ 7,398	$ 11,133	$ 6,780	$ 6,777	$ (3)
10.75.10.7122	Telephone Maintenance	Maintenance Agreements-Telephone	$ -	$ -	$ 2,000	$ 2,000	$ -
10.75.10.7121	Computer Maintenance	Maintenance Agreement Computer/IT	$ 43,828	$ 29,958	$ 26,600	$ 26,600	$ -
10.75.10.7510	Classified Advertising	Ad for equipment, products and personnel	$ -	$ 3,650	$ 1,500	$ 1,500	$ -
10.75.10.8183	Misc. Expense	COG - Staff Appreciation and Awards	$ 114	$ 141	$ 5,000	$ 17,000	$ 12,000
	Retirement Benefits-Suspense	Provision for Retirement Benefit Review 5.0% (Total: 7.5%)	$ -	$ -	$ -	$ 138,693	$ 138,693
10.75.10.6112	Salaries - Suspense	Salary Increases Based on Survey	$ -	$ -	$ 50,000	$ -	$ (50,000)
10.75.10.6135	Bonus - Suspense	Bonus - Based on Merit	$ -	$ -	$ 80,000	$ -	$ (80,000)
10.75.10.8182	Youth Summer Employment	Summer Youth Programs and Activities	$ -	$ 1,937	$ 5,000	$ 2,000	$ (3,000)
10.75.10.7630	Telephone and Communications	Telephone Expense, Verizon Wireless	$ 12,495	$ 10,784	$ 16,000	$ 22,651	$ 6,651
10.75.10.7520	Service Fees-ADP Payroll	Payroll Processing Fees, including 2 biometric time clocks	$ 9,653	$ 10,056	$ 7,020	$ 7,020	$ -
10.75.10.8190	Postage Service	Postage expense	$ 10,846	$ 7,837	$ 10,000	$ 10,000	$ -
10.75.10.7880	Bond Insurance	Bond Insurance	$ 1,062	$ 1,269	$ 804	$ 1,338	$ 534
10.75.10.6240	Unemployment Insurance	State unemployment insurance and FUTA	$ 15,213	$ 17,369	$ 15,500	$ 17,500	$ 2,000
10.75.10.7883	Vehicle Insurance	City cars insurance expense	$ 25,436	$ 25,368	$ 29,934	$ 26,648	$ (3,286)
10.75.10.7881	LGIT - Police Liability Insurance	Police Officers' Liability Insurance Coverage	$ 19,372	$ 24,421	$ 26,619	$ 32,946	$ 6,327
10.75.10.7882	LGIT - Public Officers' Insurance	Insurance expense -Public Officers	$ 3,851	$ 2,012	$ 1,811	$ 1,374	$ (437)
10.75.10.7884	LGIT - Liability Insurance	City Property Insurance and General Liability, and Employment Practices Liability	$ 10,550	$ 10,548	$ 9,001	$ 10,109	$ 1,108
10.75.10.7845	General expense-Storage and Archive	Archiving Expense	$ 13,578	$ 9,578	$ 8,544	$ 8,544	$ -
10.75.10.7230	Contracts-Trash - City	Solid Waste Contract	$ 425,415	$ 463,618	$ 701,000	$ 701,000	$ -
10.75.10.7250	Contracts-Trash Recycling	Solid Waste Contract	$ -	$ -	$ 62,000	$ -	$ (62,000)
10.75.10.7300	Repairs & Maintenances-Vehicles	City Administration's car repair	$ -	$ -	$ 500	$ -	$ (500)
10-75-10-6250	IWIF Expense	Workers' Compensation Insurance	$ 89,473	$ 43,007	$ 125,000	$ 105,426	$ (19,574)
10.75.10.8110	Newsletter - Printing and Postage Cost	Newletter Expenditure	$ -	$ 2,086	$ 6,500	$ 6,500	$ -
10.75.10.7790	Drug Screening	New Hires	$ 486	$ 322	$ 500	$ 500	$ -
10.75.10.7124	Web Site - Re-design	City of Glenarden website	$ 1,452	$ 9,920	$ 5,800	$ 5,800	$ -
10.75.10.7124	Grant Proj Manager					$ 45,000	$ 45,000
10.75.10.7651	Organizational Development/Training	Organizational Development/Training				$ 30,000	$ 30,000
10.75.10.7560	Bank Fees	Bank Fees	$ 3,187	$ 3,652	$ 8,400	$ 8,400	$ -
10.75.10.8200	Pension Plan Fees	Pension Plan Fees (GHI, DIS, Acct, Monthly)	$ -	$ 2,560	$ 5,280	$ 5,280	$ -
10.75.10.8630	Office Supplies	Copier paper	$ 4,482	$ 2,329	$ 4,000	$ 4,000	$ -
		Total Budget	**$ 1,067,761**	**$ 1,058,013**	**$ 1,683,743**	**$ 1,670,256**	**$ 625,730**

WTC COMMUNITY CENTER

CITY OF GLENARDEN



WTC Community Center

Description

Community Center at Woodmore Towne Center used for meetings, baby showers and other events

OPERATING EXPENDITURES:

EXPENDITURES SUPPORT DATA							
Account Code	**Element/Object**	**Details**	**FY21 Actual Expenditures**	***FY22 Actual Expenditures***	***FY23 Approved Budget***	***FY24 Approved Budget***	***FY24 </>FY22 Change***
10.95.10.8610	Utilities	Electricity	$ -	$ -	$ 500	$ 500	$ 0
10.95.10.7630	Communications	Telephone & Communications	$ -	$ -	$ 1,200	$ -	$ (1,200)
10.95.10.8630	Office Supplies	Office Supplies	$ -	$ -	$ 563	$ 563	$ -
10.95.10.8645	Set-up Supplies	Set-up Supplies	$ -	$ -	$ 340	$ -	$ (340)
10.95.10.8646	Cleaning Supplies	Cleaning Supplies	$ -	$ -	$ 900	$ 600	$ (300)
10.95.10.7535	Building Maintenance & Repairs	Interior Maintenance & Repairs, painting	$ -	$ 175	$ 385	$ 385	$ -
10.95.10.7655	Travel	Staff Travel to/fr WTC		$ 12	$ 400	$ 400	$ (0)
		Total Expenditures	**$ -**	**$ 187**	**$ 4,288**	**$ 2,448**	**$ 4,101**

VETERAN'S MEMORIAL

CITY OF GLENARDEN



Veterans Memorial

Description

The Veterans Memorial Park was dedicated in 2015.

EXPENDITURES SUPPORT DATA							
Acct Code	Element/Object	Details	FY21 Actual Expenditures	FY22 Actual Expenditures	FY23 Approved Budget	FY24 Approved Budget	FY24 </>FY23 Change
Veterans Memorial Pavers 10.71.71.7246		Pavers for Veterans Memorial Park	$ -	$ -	$ 8,000	$ 8,000	$ -
Veterans Memorial Mantenance 10.71.71.7310		Landscaping Contract (Brightview >$9,400.00), maintenance, and electrical work	$ 7,000	$ 7,320	$ 9,400	$ 9,445	$ 45
		Total Expenditures	**$ 7,000**	**$ 7,320**	**$ 17,400**	**$ 17,445**	**$10,080**

GOLD ROOM

CITY OF GLENARDEN



GOLD ROOM

Description

This is an enterprise function of the City of Glenarden that operates a banquet room and kitchen which can accommodate social affairs requiring tables and chairs for up to 400 people. The facility is used for cabarets, weddings, repasts, conferences and religious services. Events are approved by Administration and supervised by a part-time Gold Room Coordinator. Event crew members provide maintenance during events. Activity is usually heavy on weekends. There is an established fee schedule for events.

PERSONNEL EXPENSES:

	Status / Detail	Full-Time Equivalents (FTEs)	FY21 Actual Expenditures	FY22 Actual Expenditures	FY23 Approved Budget	FY24 Approved Budget	*FY24 </>FY23 Change*
Gold Room Coordinator	FT/ Vacant	1	$ 40,582	$ 41,799	$ 44,265	$ 52,602	$ 8,337
Event crew Chief	PT/ Vacant	0.5	$ 6,631	$ 14,068	$ 14,068	$ 21,350	$ 7,282
Event crew member	PT/Vacant	0.5	$ 6,028	$ 13,072	$ 13,072	$ 18,980	$ 5,908
Event crew member	PT/Vacant	0.5	$ 6,028	$ 13,072	$ 13,072	$ 18,980	$ 5,908
Event crew member	PT/ Vacant	0.5	$ 6,028	$ 13,075	$ 13,075	$ 18,980	$ 5,905
Social Security	@7.65%	0.5	$ 2,573	$ 3,637	$ 7,463	$ 10,013	$ 2,551
Retirement	@2.5%	0	$ 1,681	$ 2,377	$ 2,439	$ 3,272	$ 834
	Total Personnel Expenses		**$ 71,509**	**$ 101,099**	**$ 107,452**	**$ 144,177**	**$ 6,353**

OPERATING EXPENSES:

EXPENDITURES SUPPORT DATA

Account Code	Element/Object	Details	FY21 Actual Expenditures	FY22 Actual Expenditures	FY23 Approved Budget	FY24 Approved Budget	FY24 </>FY23 Change
55.70.70.7700	Licenses	Dance Hall License	$ -	$ -	$ 3,500	$ -	$ (3,500)
55.70.70.8395	Equipment Rental Cost	Cost of - Rental Of Equipment (Chairs,			$ 7,000	$ 7,000	$ -
55.70.70.8645	Set up expenses	Tablecloths, Napkins and Cups	$ 9,000	$ 4,800	$ 4,800	$ 6,000	$ 1,200
55.70.70.8646	Cleaning Supplies	Includes mops, brooms, cleaning supplies	$ 3,500	$ 3,500	$ 4,800	$ 3,500	$ (1,300)
55.70.70.7650	Training	Coordinator training	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ -
55.70.70.7790	Drug Screening	New Staff	$ -	$ -	$ -	$ 700	$ 700
55.70.70.8630	Office Supplies	Office Supplies, Furniture and Equipment	$ 1,100	$ 1,100	$ 1,200	$ 1,200	$ -
55.70.70.7630	Communications	Telephone Expense, Verizon Wireless	$ 1,200	$ 1,200	$ 1,140	$ 1,140	$ -
55.70.70.7560	Fees-Bank	Bank Fees	$ 2,000	$ 2,000	$ 500	$ 517	$ 17
55.70.70.7121	Maintenance - Computer System	Computer Software -(17 Hat Cloud)			$ 1,000	$ -	$ (1,000)
55.70.70.8700	Depreciation Expense	Gold Room assets Depreciation Expense	$ 5,650	$ 5,650	$ 5,650	$ 5,650	$ -
55.70.70.9910	Operation Transfer	Utilities Expense	$ 20,000	$ -	$ -	$ -	$ -
		Administrative Cost					$ -
55.70.70.8450	Uniforms - Rental & Maintenance	Uniforms	$ 660	$ 250	$ 600	$ 600	$ -
55.70.70.7520	Payroll Charges	ADP Fees	$ -	$ -	$ 960	$ 960	$ -
55.70.70.7655	Travel	Staff Travel	$ -	$ -	$ 229	$ 229	$ -
55.70.70.7530	Repairs and Maintenance	Electrical, plumbing and repairs and misc room maintenances, Carpet cleaning, Dry cl.	$ 10,000	$ 5,000	$ 5,000	$ 3,000	$ (2,000)
							$ -
55.70.70.7510	Marketing & Advertising	Marketing and Advertising	$ 5,000	$ 5,000	$ 6,000	$ 6,000	$ -
55.70.70.7610	Capital Outlay	Furniture, Sound System for Gold Room	$ 25,000	$ 5,000	$ 35,000	$ -	$ (35,000)
		Total Operating Expenses	**$ 84,110**	**$ 34,500**	**$ 78,379**	**$ 37,496**	**$ 43,879**
		Total Expenses	**$ 155,619**	**$ 135,599**	**$ 185,831**	**$ 181,673**	**$ 50,233**

GLENARDEN FARMERS MARKET

CITY OF GLENARDEN



GLENARDEN FARMERS MARKET

Description

As part of the effort to eleminate the food desert effect in the city. This project is initiated to provide fresh food for its citizens and also a conduit for this citizens that are involved in the Garden Project to have a produce sold.

EXPENDITURES SUPPORT DATA						
Element/Object	**Details**	**FY21 Actual Expenditures**	**FY22 Actual Expenditures**	**FY23 Approved Budget**	**FY24 Approved Budget**	***FY24 </>FY23 Change***
20.85.85.8645	Setup Cost	$ -	$ -	$ -	$ 4,500	*$ 4,500*
20.85.85.8646	Cleaning Supplies	$ -	$ -	$ -	$ 2,500	*$ 2,500*
20.85.85.8360	Support Equip.	$ -	$ -	$ -	$ 3,500	*$ 3,500*
20.85.85.7780	Exterminator Services	$ -	$ -	$ -	$ 1,250	*$ 1,250*
20.85.85.7510	Advertising	$ -	$ -	$ -	$ 800	*$ 800*
20.85.85.8640	Operating Supplies	$ -	$ -	$ -	$ 1,250	*$ 1,250*
20.85.85.6310	Temporary Employment	$ -	$ -	$ -	$ 3,000	*$ 3,000*
20.85.85.8613	Utility - Water	$ -	$ -	$ -	$ 2,500	*$ 2,500*
20.85.85.8211	Legal Fees	$ -	$ -	$ -	$ 1,200	*$ 1,200*
	Total Expenditures	**$ -**	**$ -**	**$ -**	**$ 20,500**	**$ 20,500**

AMERICAN RESCUE PLAN

CITY OF GLENARDEN



AMERICAN RESCUE PLAN

Description

As a part of the Federal American Rescue Plan Act (ARPA), the City has received funding from the US Treasury, through the State of Maryland, funds to support certain infrastructure improvement, such as for broadband internet, and facilities that relates to the Coronavirus Local Fiscal Recovery Funds (CLFRF). These funds are available from July 2021 to June 2026 for use.

EXPENDITURES SUPPORT DATA						
Element/Object	**Details**	**FY21 Actual Expenditures**	**FY22 Actual Expenditures**	**FY23 Approved Budget**	**FY24 Approved Budget**	***FY24 </>FY23 Change***
10.38.10.XXXX	Expenditures Relating to the Coronavirus Local Fiscal Recovery Fund allocation	$ -	$ -	$ -	$ -	$ -
10.38.10.XXXX	Transfers to Gold Room	$ -	$ -	$ 43,506	$ 26,289	$ *(17,217)*
10.38.10.XXXX	7th Street Park Exercise Court & Kids Playground	$ -	$ -	$ 272,350	$ 390,000	$ *117,650*
10.38.10.XXXX	Resident / Non-Profit Assist	$ -	$ -	$ 400,000	$ 400,000	$ -
10.38.10.XXXX	Capital for Council Chambers	$ -	$ -	$ 200,000	$ 300,000	$ *100,000*
10.38.10.XXXX	Grant for Glenarden - HOA	$ -	$ -	$ 360,000	$ 360,000	$ -
10.38.10.XXXX	Grant for Glenarden - Housing Authority	$ -	$ -	$ -	$ 60,000	$ *60,000*
10.38.10.XXXX	Storm Water Run-Off- Rebates to Residents Management	$ -	$ -	$ -	$ 200,000	$ *200,000*
10.38.10.XXXX	Cars - Code Enforcement	$ -	$ -	$ -	$ 40,000	$ *40,000*
10.38.10.XXXX	Call - A - Bus	$ -	$ -	$ -	$ 38,000	$ *38,000*
10.38.10.XXXX	Cars & Computers Updated - Police Cars	$ -	$ -	$ -	$ 177,758	$ *177,758*
10.38.10.XXXX	Security Cam and Doors	$ -	$ -	$ -	$ 30,000	$ *30,000*
10.38.10.XXXX	2 Lawn Mowers	$ -	$ -	$ -	$ 25,000	$ *25,000*
10.38.10.XXXX	Pickup Truck - Public Works	$ -	$ -	$ -	$ 70,000	$ *70,000*
10.38.10.XXXX	Leaf Vacuum	$ -	$ -	$ -	$ 60,000	$ *60,000*
10.38.10.XXXX	Street Paving	$ -	$ -	$ -	$ 493,679	$ *493,679*
10.38.10.XXXX	Storm Water Run-Off	$ -	$ -	$ 50,000	$ 100,000	$ *50,000*
10.38.10.XXXX	Contractor - Grant Manager	$ -	$ -	$ 65,000	$ 65,000	$ -
10.38.10.XXXX	Capital for Speed Bump Pilot Program/Curbs, Sidewalks	$ -	$ -	$ 50,000	$ 292,350	$ *242,350*
10.38.10.XXXX	Revenue Loss - City of Glenarden (Includes Back to School Vaccine Program)	$ -	$ -	$ 520,000	$ 486,498	$ *(33,502)*
10.38.10.XXXX		$ -	$ -	$ -	$ -	$ -
	Total Expenditures	**$ -**	**$ -**	**$ 1,960,856**	**$ 3,614,574**	**$ 1,653,718**