



**City of Glenarden**  
*"A City on the Move"*  
 James R. Cousins Building  
 8600 Glenarden Parkway  
 Glenarden, Maryland 20706

**DEMOLITION PERMIT**

**Application for Demolition**

Date of Application

**INTAKE**  
 Received by: \_\_\_\_\_  
 Date: \_\_\_\_\_

SITE INFORMATION				
Site Location (Address):	Land Tax Account:	Subdivision:	Tax Map:	Payment Received:
City/State/Zip:	Lot:	Block:	Parcel:	Received By:
				Date Received:

**Type of Work: (Please check one)**

Raze structure (single) on site  
 Raze a portion of the structure as part of an alteration/addition to the existing structure  
 Raze all structures (multiple) on site

**Application Package Requirements**

- Completed application checklist
- Signed Checklist
- Filing fee payment
- Required plans and cost estimate  
(see application checklist)

\*Prince George's County approved demolition permit must be attached.

Total Distributed Area: \_\_\_\_\_

Total Floor Area of Building: \_\_\_\_\_

Location on premises: \_\_\_\_\_

Description and reason for building demolition: \_\_\_\_\_

Is demolition part of proposed new construction/addition/alteration? YES  NO

If yes, has a building permit application been submitted? YES  NO

Anticipated building permit application filing date: \_\_\_\_\_

If demolition is not part of proposed new construction/addition/alteration, describe stabilization method proposed for the site.

\_\_\_\_\_

PROPERTY OWNER INFORMATION	
Name:	
Address:	City/State/Zip:
Telephone Number:	

**Authorization:**

I hereby certify that I am the property owner, that the application is correct, and that the sign erection will advertise the legal use located on the same property as the sign and constructed in accordance to the Building and Electrical Code, as appropriate.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

FOR OFFICE USE ONLY	
Permit Review Committee Review:	Date Approved:
	Date Rejected:
City Council Review:	Permit Number:
	By:
Code Enforcement Review:	Filing Fee:
	Permit Fee:



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**DEMOLITION PERMIT**

**Demolition Plan Checklist**

Contractor/Company Name: \_\_\_\_\_  
Owner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**CHECKLIST**

**A. Five copies of the Prince George's County approved demolition permit with approved plans.**

- \_\_\_\_\_ 1. Prince George's County Permit Application
- \_\_\_\_\_ 2. Prince George's County Issued Permit
- \_\_\_\_\_ 3. Complete sets of building plans with Prince George's County approval signatures and stamps or letter of exemption

**B. In addition, submit five copies of site plan to include:**

- \_\_\_\_\_ 1. Sealed Plan, by a qualified professional, legal boundaries with bearing and distance drawn to a scale of 1" = 10', 1" = 20', 1" = 30', 1" = 50' or 1" = 100', include a graphic scale
- \_\_\_\_\_ 2. Adjacent landowners/zoning
- \_\_\_\_\_ 3. Location, size, and height of all structures to be demolished
- \_\_\_\_\_ 4. Limits of disturbance
- \_\_\_\_\_ 5. Total area to be disturbed (in acres)
- \_\_\_\_\_ 6. Plan legend and North arrow
- \_\_\_\_\_ 7. Total acreage of the subject property

**C. Additional Requirements**

- \_\_\_\_\_ 1. Two copies of Sediment and Erosion Control Plan approved by Prince George's County Soil Conservation District of Exemption Letter

**APPLICATION & PERMIT FEE**

**Refer to Fee Schedule**

Check or money order should be made payable to: City of Glenarden. Application fee due at time of application submission. Permit Fees due to prior to issuance of permit.

**EROSION AND SEDIMENT CONTROL INSPECTION FEES**

To be calculated by the City of Glenarden (if applicable)