

GOLD ROOM

QUICK REFERENCE

James. R. Cousins Jr. Municipal Center
Gold Room
8600 Glenarden Parkway
Glenarden, MD 20706



AT A GLANCE

Room Dimensions

- 73 ft x 73 ft
- Dance floor 14 x 13 ft
- Stage - (9) 8 x 4 ft panels

Capacity

- (200) Banquet style or less depending on additional service tables

Parking Spaces

- 70 Regular
- 2 Handicap

CATERING INFORMATION

[Click Here to View!](#)

CONTACT:

City of Glenarden Admin. Office
and ask for the Gold Room
301-773-2100

RENTAL HOURS

Sunday 9:00 AM - 12:00 (Midnight)
Monday - Thursday 9:00 AM - 11:00 PM
Friday - Saturday 9:00 AM - 1:00 AM
All time is inclusive of set-up and breakdown

Non-Profit Events - max 4 hours

Repast Events - max 4 hours

Standard Event - max 5.5 hours

WHO CAN USE THE SPACE?

- Glenarden residents with a (1) time annual 20% discount
- Non-city residents

AMENITIES

- Complimentary wifi
- Complimentary parking

RESTRICTIONS

- All food must be from a licensed and insured caterer ([click here to see caterers on our current list](#))
- Caterers must submit all required documentation at least (60) days in advance ([click here to see requirements](#))
- No decoration attached to the structure
- Max capacity at the discretion of the city administration based on final floor plan
- Children to be supervised at all times

GOLD ROOM CHEAT SHEET

• EVENT SEATING •

6 PER TABLE

10 TABLES @ 6 PER = 60 GUESTS
11 TABLES @ 6 PER = 66 GUESTS
12 TABLES @ 6 PER = 72 GUESTS
13 TABLES @ 6 PER = 78 GUESTS
14 TABLES @ 6 PER = 84 GUESTS

BACK HALF OF ROOM

15 TABLES @ 6 PER = 90 GUESTS
16 TABLES @ 6 PER = 96 GUESTS
17 TABLES @ 6 PER = 102 GUESTS
18 TABLES @ 6 PER = 108 GUESTS

TABLE AVAILABILITY

5FT ROUNDS = 22

6FT RECT = 1

8FT RECT = 9

8 PER TABLE

10 TABLES @ 8 PER = 80 GUESTS
11 TABLES @ 8 PER = 88 GUESTS
12 TABLES @ 8 PER = 96 GUESTS
13 TABLES @ 8 PER = 104 GUESTS
14 TABLES @ 8 PER = 112 GUESTS

BACK HALF OF ROOM

15 TABLES @ 8 PER = 120 GUESTS
16 TABLES @ 8 PER = 128 GUESTS
17 TABLES @ 8 PER = 136 GUESTS
18 TABLES @ 8 PER = 144 GUESTS

CHAIR AVAILABILITY

Style A = 150

Style B = 55

Max chair capacity = 205

