

Mayor Cashenna A. Cross and Administrative Staff Reporting

August 2022

To: City Council and the Citizens of the City of Glenarden, MD

From: Mayor Cashenna A. Cross

Date: Friday, August 27th, 2022

Executive Office of the Mayor and Administration key accomplishments.

City of Glenarden Administrative Report

August 2022

Agenda:

- I Mayor Report: Key Highlights Rollup
- II City Manager Report
- III Chief of Police Report
- IV Treasure Report

“Moving the Mission Forward”

Glenarden, Maryland, A City on the Move, is a vibrant, growing, municipality. Every effort is made to guarantee the accuracy of this reporting mechanism. Points of clarity may be raised by emailing the

Administration at:

jmcllung@cityofglenarden.org

cbarbour@ccityofglenarden.org

ccross@cityofglenarden.org

Mayor Report (August 2022)

Key Highlights Rollup

Mayor Cashenna A. Cross Report (July 27, 2022- August 27, 2022)

1. Accomplished:

a. Resolutions/Council Actions:

- i. Awaiting on individual: Resolution for the Youth Advisory Committee x1 (Roland Mincey) resume submitted Mon, Jun 6 at 8:26 PM. Mr. Roland Mincey youth advisory commission candidate needs to turn in application for HR to setup background check and fingerprinting
- ii. Resolutions for appointments to Ethics Commission (Squire Newsome, renewal) Elgin Fuentes submitted.
- iii. Requesting city council to support: Follow-up on actions necessary for traffic Calming measures, Ordinance on Traffic regulation, Sensys Gatsco has per city council request, provided success metrics relative to other jurisdictions over a month ago. Request a formal decision on the contractor's offer.
- iv. Secure a lobbyist for the legislative sessions in Annapolis and nationally. It is an absolute necessity to have a lobbyist to attend the various sessions and be in place to keep the city aware of change actions impacting the municipality.
- v. Equally important securing a project manager for the ARPA Funds reporting.

b. The Mayor's Office has supported/fielded 5 office calls/meetings.

- i. Mayor Cashenna A. Cross Councilmembers and collaborative of 11 cities and over 80 vendors set to host alongside Glenarden Community Center The largest most intricate back to school bash ever which incorporates life skills training for transitional youth, ages 18-24 fun, game, free giveaways, and over three truckloads of free groceries for the community. This engagement is a marker in time for our young college or workforce bound adults to gain knowledge, union apprentice opportunities, and personal hygiene care like application of makes up and free haircuts. The future is extremely bright in the
- ii. Mayors Association of Prince George's County Zoom Meeting August 24.
- iii. Code Red manager's training. The Code Red system will revolutionize the way the City of Glenarden connects with residents. The system includes emergency notifications of inclement weather, and a general notification feature which will call, text, TDD, residents signed up with key pertinent information from the city.
- iv. Addressed the remaining issues left undone/incomplete/ falling into a dilapidated state by DR Horton, builders of Woodmore Town Center at Glenarden. The builder on corroborated notice from DPIE did repair

several miles of concrete surrounding manholes, spalling driveways, and cracking sidewalks. This push ensured the subdivision upon conveying to the HOA in early 2023 is in the most ready state for the conveyance whereas the citizens wouldn't get stuck with complicated residential repairs which the builder needed to fix.

- v. Various companies seeking to offer their support reference the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), signed into law March 27, 2020, provides over \$2 trillion of economic relief to workers, families, small businesses, industry sectors, and other levels of government that have been hit hard by the public health crisis created by the Coronavirus Disease 2019 (COVID-19). LaTasha Carpenter is a Government Aid Grant Referral Agent working with Bottom Line Concepts requests to provide an advisor that will walk CoG through the rebate process, providing refund estimates and assist in processing the refund with the IRS with no upfront cost until refunds are processed. Bottom Line Concepts proposes to be a one-stop-shop from start to finish. To date they have done this process for over 7,000 customers and recovered over 2 billion in refunds. They have been in business since 2009 and work with many of the Fortune 500. They are one of two companies so far who is inquiring about this type of community assistance.
- c. Mayoral Proclamation Actions:
 - i. Upcoming Shirley R. Mason (proclamation to be delivered during 90th birthday celebration)
 - ii. Upcoming Aug 2022: Glenarden Community Center - Maryland Park and Planning (Aug 27, 2022) Back to School Extravaganza
- d. Mayor Cashenna A. Cross Mayoral Community Forum: August "Wellness in our Community" with wellness professional Antonique Vinson, owner of Uniquely Fit Training LLC. The Glenarden Mayoral Community Forum seeks to not only encourage, but to build an advocacy for residents and citizens in need of resources. It's critical that each member of society can reach their maximum potential through greater independence, productivity and increased integration within the community. By raising community awareness on trust, we are uniting to find solutions for better inclusion by increasing awareness to not only understand but to engage citizens on how to become more aware and improve their day-to-day wellbeing.
- e. Review City of Glenarden Administrative City Manager feedback.
- f. The 3rd quarterly community events newsletter pending buildout. Every department is asked to have their quarterly engagements, updates ready for packaging and mailing no later than the 19th of each month. Next due September 19, any reporting desired in the quarterly newsletter. While the city elected a newsletter the concern is filling the document with enough particularly current and relevant details as to make it a use able tool for the citizens' verses outdated paper. The Administration is aligning with this request over the

quarterly postcard detailing the upcoming events. The statistics of usability and value added will be assessed as to not burn through personnel energy, nor taxpayer's dollars.

- g. Mayoral Community outreach program: Partnership building in the coming FY23 legislative year from the Prince George's County to Annapolis.
- h. Supported Maryland-National Capital Police Prince George's County Division and the American Red Cross hosting blood drive. Site: Glenarden Community Center. Wednesday, September 7, 2022 Glenarden Community Center 8615 McLain Avenue Glenarden, MD 20706 TIMES: 01:00 PM - 06:00 PM

https://www.redcrossblood.org/give.html/drive-results?zipSponsor=Glenarden&cid=siebel&med=email&source=bdc_email&utm_source=siebel&utm_medium=email&utm_campaign=bdc_email

- 2. Annapolis Legislative communication/ attendance strategy.
 - a. Often during session, municipal officials are asked to come to Annapolis to testify at bill hearings or meet with Senators and Delegates on issues affecting local municipal government. In the upcoming FY23, it is imperative to build progressive relationships and connections with the elected members at the state level to maintain an active and effective presence in the General Assembly and with the new Governorial staff.
- 3. Administration Projected:
 - a. Take action to hire PM for the ARPA funds spending and place actions on the calendar to deliver on passed resolutions.
 - b. Finance standard operational procedures are being staffed. The expectation is foundationally solid baseline applicable across the board.
 - c. Expanded Community Communication Strategy:
 - d. Hire new television station Manager.
 - e. Updates, upgrades to the television station green room.
 - f. New Director Public Works.
 - g. Attend and support the City Council Charter review team on the various charter reviews and edits.
 - h. Ward 3 costs - pave all the streets as indicated in the initial plan priced at \$1.7 million. Prioritization is necessary. Prioritized list and cost based on budget for FY23 \$179,865 (ward 3 streets only—and another \$250,000 allocated for general street paving, curb and gutters). The firm's name is Gordian. Bird's eye view Google -reveals the need to prioritize Tyrol, Jeff, and Cousins; then further, 2nd, 4th and 7th street due to have a new park effort starting soon.
 - i. Back-2-School Block Party on Thursday September 1, 2022. Mayor Cross and partner county certified nonprofit to help sponsoring the event food for the returning families and students JSWES.

August Report – City Manager

- Worked on Financial Literacy RFP
- Worked on Audit RFP/Resolution
- Met with Fire Marshal for Gold Room Capacity Rating
- Worked on business license issues with Code Enforcement
 - Received 100% compliance with those businesses out of date
- Met with residents and customers about Gold Room and Community Center bookings
 - Booked 16 events
- Had multiple showings of Gold Room and Community Center
- Conducted Public Works Director Interviews
- Met with Alcoholics Anonymous about moving items downstairs for meetings to begin August 9th
- Worked with Human Resources for on boarding of new Administrative Assistant
- Attended National Night Out
- Held staff meeting

August Report – GOLD ROOM

EXECUTED/BOOKED EVENTS THIS MONTH

	Gold Room	GCC at WTC
Gratis		
Church	4	
Wedding	2	
Repast	6	
Corporate	1	
Baby Shower		
Other	15	4
TOTAL	28	4

TOTAL REVENUES \$9801

OTHER INITIATIVES

Sound system for Gold Room was purchased.

Capacity inspection completed by Fire Marshal. Capacity is set at 330.

August Report – Public Works

Accomplished:

- Public works Continued to cut grass throughout the city.
- Public Works Continued to pick up litter throughout the city.
- Public works Continued to order needed supplies for the Public Works staff.
- Public Works Continued to sanitize the City Hall Building (twice a day)
- Public works put Trackers on sandwich board signs.
- Public works set up the Gold Room and cleaned the bathrooms for multiple events.
- Had the Locksmith create multiple keys for the administrative offices.
- Public works set up Community Center for a rented event and continue to clean the center as well as the substation.
- Public Works cut down a branch on Barlowe Road.
- Landscape on Glenarden PKWY and at Municipal Center, cut new undergrowth under Crepe Myrtles.
- Public works cleaned and cleared out the lower Council Chambers at the request of the acting City Manager.

August Report – Human Resources Specialist

Personnel Issues:

Accomplished:

- The 2022 Youth@Work/Summer Youth Enrichment Program came to a successful end on August 12, 2022. A farewell luncheon was held in their honor. Department heads were extremely impressed and stated yes, they would request the same students, if they applied for the program next year.
- With the Administrative Assistant prepared Certificates for each student. Certificates signed by the Mayor, Council President and City Manager.
- Reached out again to Roland Mincey, proposed member of the Youth Advisory Committee, regarding the requirements necessary to obtain his security clearance.
- Assisted the City Manager with drafting a Performance Award Policy.
- Assisted by covering two Community Center events.
- Provided City Manager with the list of eligible candidates for the position of American Rescue Plan Act (ARPA) Project Manager position.
- Processed an Employee Change document for all employees, reflecting the 5.9% COLA.
- Entered on Duty the Administrative Assistant for the Department of Administration and the Deputy Council Clerk for Council.
- Upon approval of the 2023 budget, Code Enforcement reported directly to the Chief of Police. As a result, Realignment paperwork moving the Code Enforcement from the Department of Administration to Public Safety. Employee Change Reports were completed for Code Enforcement Employees.
- Completed training conducted by Mutual of America (MOA) on their migration to a new platform. Thus far, the platform contains:
 - Flexibility Annuity Plan (FLAP) – the City’s retirement plan; and
 - Section 457, Governmental Deferred Compensation Plan

MOA is moving towards a paperless process and expects the employee to allocate their contributions directly into their account(s). Bottom line, Human Resources nor Finance can no longer perform this function for the employee. Additionally, only the employee may designate their beneficiaries.

MOA hopes to have the Group Life Insurance Plan on the new platform by the end of the year.

- Worked with Attorney on various personnel issues.
- Completed ACA Report

Projected Goals:

- Continue reviewing and when necessary, updating Personnel Standard Operating Procedures
- Review Public Safety position descriptions with Chief, for updating purposes.
- In preparation of the Council conducting a salary review, began collecting information on each employee. Information consists of:
 - Official Position Title;
 - Current Salary;
 - Medium Salary – information from Municipal Solutions;
 - 2022 Annual Performance Rating; and

- Length of service with the City.
As well as any other information required by Council.

New Hires:

- Administrative Assistant, effective August 1, 2022
- Deputy Council Clerk, effective August 8, 2022

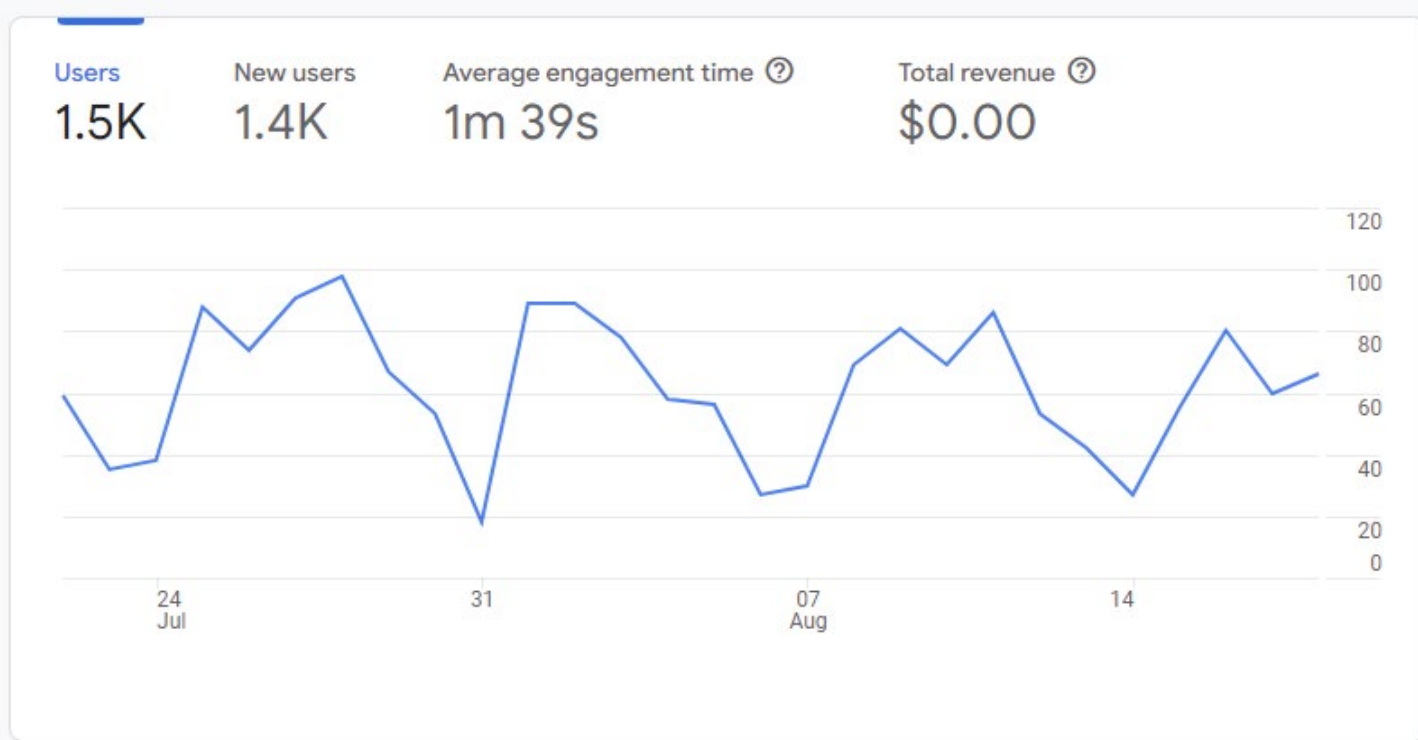
Separation(s):

- Police Officer, effective August 12, 2022

Vacancy Announcement(s):

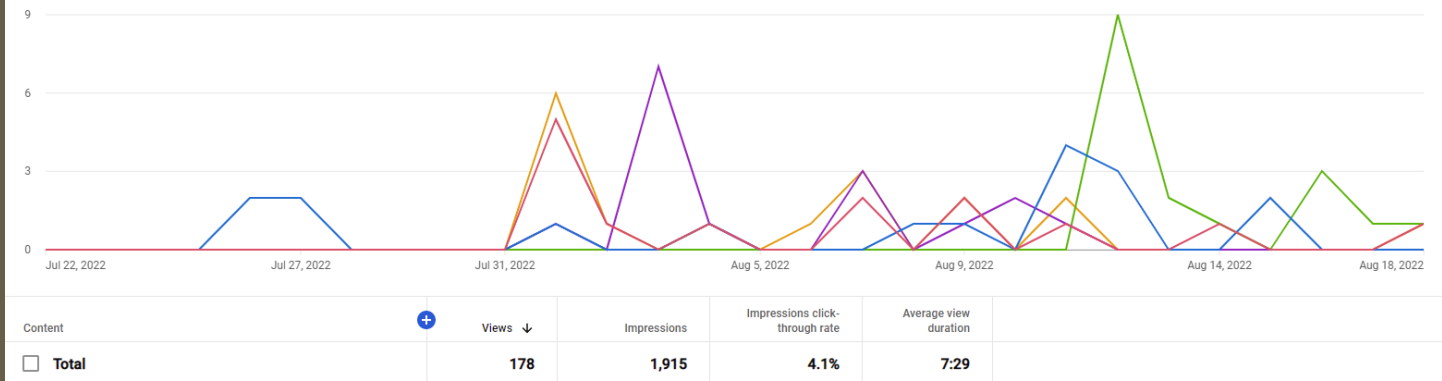
- Gold Room Coordinator – closes 8/24/2022
- Assistant Staff Accountant – closes 8/24/2022
- Gold Room Crew Chief – closes 9/2/2022
- Gold Room Crew Members – Closes 9/2/2022

City Website - Metrics (July 22 - August 18, 2022)



Social Media

YouTube – Metrics (July 22 - August 18, 2022)



Twitter – Metrics (July 23 - August 19, 2022)

AUG 2022 SUMMARY

Tweets
39

Tweet impressions
3,766

Profile visits
1,704

Mentions
4

New followers
12

- Posts/Tweets
- Likes/Tweet Impressions
- Profile Visits
- Comments/Mentions
- Page Likes/Page Followers

Twitter (Continued)

28 day summary with change over previous period



Facebook & Instagram – Metrics (July 22 - August 17, 2022)

Viewership

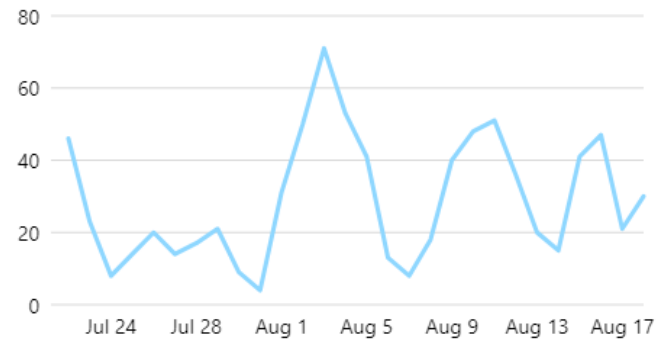
Facebook Page reach ⓘ

1,069 ↑ 250.5%



Instagram reach ⓘ

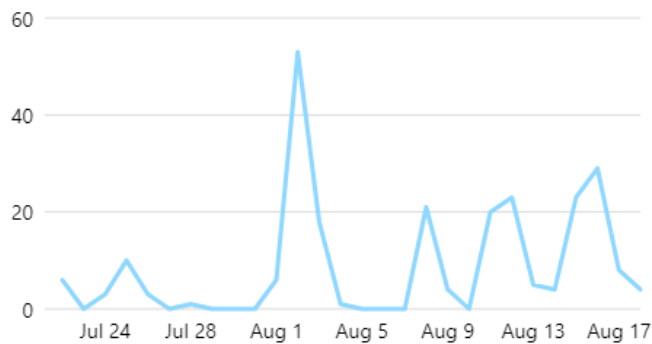
251 ↑ 50.3%



Facebook & Instagram Page Visits

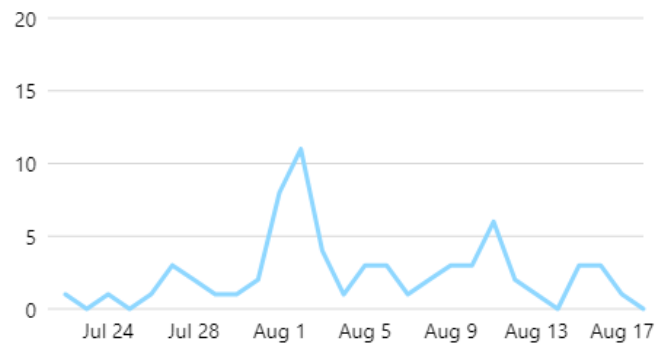
Facebook Page visits ⓘ

242 ↑ 146.9%



Instagram profile visits ⓘ

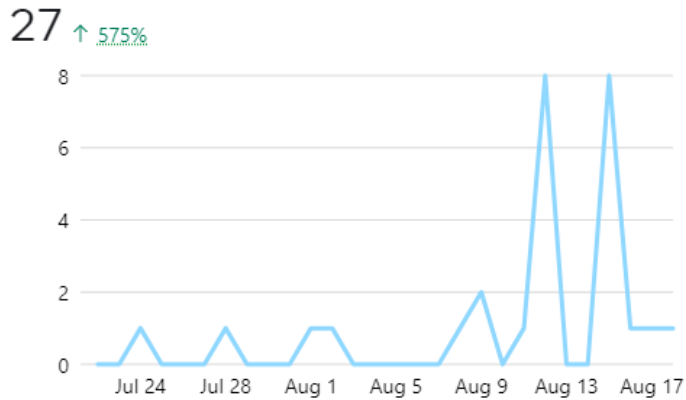
67 ↑ 86.1%



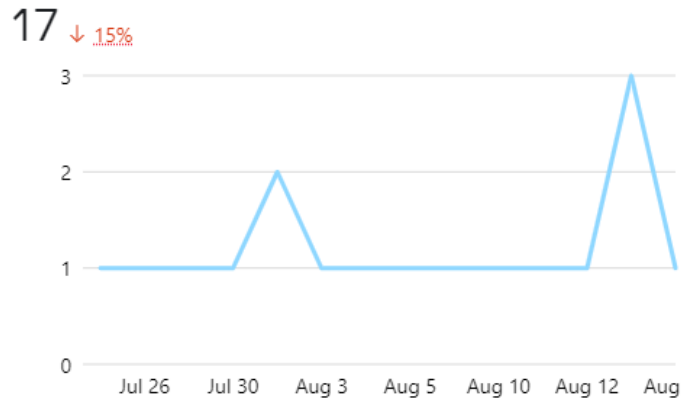
Facebook & Instagram Likes/Followers

A. Cross an

Facebook Page new likes ⓘ



Instagram new followers ⓘ



- Comments –
 - **August 2 Join the Glenarden Branch Library on August 20 at 11AM. School supplies, backpacks,....**
 - **dare2bdifferentoutreach@jayflow301md @solid.clothing4**
 - **jayflow301md** 🙌🙌🙌🙌🙌
 - **solid.clothing4 Thank you!**
 - **August 3 #NNO2022 was a huge success!! Thank you to all of our community partners, staff and....**
 - **dsw.and associates Beautiful** ❤️
 - **August 11 #ICYMI Check out last night's Mayor Cashenna A. Cross Community Forum:..**
 - **officialcaaco** ❤️

Major Key Projects Completed

- **Cable Station** – City updates below; no repairs or issues reported
- **City AR Phone Lines updated reg.** City events, Monthly Mayoral Community Forum, National Night Out, Back-to-School & Transitional Aged Youth Mega Fest
- **Meetings Posted** (on all City media platforms; pre-recording on demand located on the [Archived Council Meetings](#) webpage and [City YouTube](#), re-aired on City channels: Comcast 71 & Verizon 16) –
 - **City of Glenarden Work Session (Budget)**
 - Thursday, July 7, 2022, 6:30PM
 - **City of Glenarden Public Hearing**
 - Tuesday, July 12, 2022, 7:00PM
 - **City of Glenarden Special Regular Meeting**
 - Monday, July 25, 2022, 6:30PM

- **City of Glenarden Special Regular Meeting**
 - Thursday, July 28, 2022, 6:30PM
- **City Council on recess for the month of August**
- **Mayor Cross Monthly Mayoral Community Forum: National Culinary Arts Month**
 - Wednesday, July 27, 2022, 6:30PM (*forum postponed from 7/13*).
- **Mayor Cross Monthly Mayoral Community Forum: Mental Wellness in Our Communities**
 - Wednesday, August 10, 2022, 6:45PM

Glenarden Housing Authority Meetings:

- **Board of Commission Monthly Meeting (Virtual) – located on meeting calendar & GHA page**
 - Monday, August 8, 2022, 7:00PM
- **City Special Events Advertised –**

Community Happenings (website, social media, and cable):

 - **National Night Out 2022** (August 2, 2022 – 6PM-9PM | Teresa Banks Complex (8615 McLain Avenue)
 - **Glenarden Police Awards Ceremony** (August 10, 2022 – 6PM-9PM | Ceremony held virtually for citizens to view on @Glenarden PD Facebook Live (pre-recording uploaded to YouTube and City website – [Calendar & Community Happenings](#))
 - **Back to School Bash & Transitional Aged Youth “18-24” Mega Fest** (August 27, 2022 – 9AM-6PM | Glenarden Community Center – 8615 McLain Avenue) – [register here](#)
 - **Maryland Insurance Administration (MIA) Storm Impact Presentations** for the month of July.
 - **Movie Night with Glenarden PD, Prince George’s County Police and MNC Park Police** (July 29, 2022 – 7PM-10PM) (*cancelled due to inclement weather*)
 - **Local Back-to-School events/giveaways** (*see website Community Happenings & cable channel*)
- **Public Service Announcements –**
 - CITY OF GLENARDEN NOTICE: Upcoming Sidewalk Construction (Reminders)
 - Call-A-Bus operations suspended for 8/9, 8/12 & 8/15.
 - Community Happenings: August 2022 - Glenarden PD Awards, Glenarden Day OPEN MIC AUDITIONS, Back to School Bash & Transitional Aged Youth "18-24" Mega Fest, COVID-19 Economic Recovery Quarterly Job and Resource Fair, Franchot Announces Shop Maryland Tax-Free Week
 - Mayoral Community Forum – 7/27 & 8/10
 - City of Glenarden Municipal Quality of Life Survey

- **Additional Postings/Notifications Advertised –**
 - **Job Postings:**
 - Assisted HR with position postings (located on website, LinkedIn, social media & cable):
 - American Rescue Plan Act Project Manager (closed 7/27)
 - Gold Room Coordinator (open 8/2)
 - Assistant Staff Accountant (open 8/10)
 - Gold Room Crew Chief (open 8/17)
 - Gold Room Crew Member (open 8/17)
 - **Additional Website Content:**
 - City Approved Budget for FY22
 - Invitation for Bid – Snow and Ice Control Services for the City of Glenarden (Posted: 8/12)
 - Invitation for Bid – Cable Television Broadcast Services
 - City Staff Listing Updates
 - City Organizational Chart – *as of August 2022*
 - OnSolve CodeRED pages (*prepared for launch*)
 - **Flag Status Alerts**
 - Lowering the Maryland State Flag to Half-Staff (Posted 8/4)

Special City Advertisements

- National Night Out Recap
- National Night Out – Captain Jackson receives Mayoral Award (video)
- Glenarden Police Awards Ceremony (video)
- Glenarden Day: Open Mic Auditions (August 20th – 21st)

Marquee Postings:

- Mayoral Community Forum for July & August 2022
- National Night Out
- Back to School Bash & Transitional Aged Youth Mega Fest

City Cable Channel Postings:

- City Council Meeting Notices/Meetings
- City of Glenarden Hiring (2)
- City Departmental Contacts
- City Call-A-Bus information
- City Gold Room Advertisement
- City Fingerprinting Services
- City Trash Collections
- Mayoral Community Forum Livestream for July & August 2022
- Mayoral Community Forum Replay (August 2022)
- Back-to-School Bash & Transitional Aged Mega Fest
- City Council Public Hearing Replay – 7/12, 6:30PM
- Movie Night partnership with Glenarden PD (announcement & cancellation update)
- City Council Special Regular Meeting 7/25 Posting
- City Council Special Regular Meeting Replay – 7/25, 6:30PM

- City Council Special Regular Meeting Replay – 7/28, 6:30PM
- Glenarden Branch Library Backpack Giveaway (8/20, 11AM)
- Additional Community Back-to-School Events/Giveaways
- City of Glenarden Quality of Life Survey
- COVID-19 Recovery Job & Resource Fair
- Maryland Tax-Free Week (August 14-20)
- Glenarden Day: OPEN MIC AUDITIONS
- Glenarden Police Department Awards Ceremony
- Prince George’s County - Monkey Pox Town Hall (8/10 & 8/24)
- Mid-Atlantic Carjacking Offenses notice
- Hope in Action – August-September Events
-
- **Additional Assignments Completed:**
 - Worked with SYEP Intern on:
 - preparation of ARPA Survey; *pending info. for print & distribution*
 - uploading content to City cable channels
 - uploading content to City website
 - Prepared updated Cable TV Broadcast Services RFP; approved and open date for 8/17. Advertised on City website and NATOA website & listserv.
 - Established contractual agreement with emergency notification system OnSolve CodeRED; Attended Kick-Off Meeting, (8/8, 3:00PM), Organized and completed OnSolve CodeRED User Training for staff (dates: 8/17, 2PM & 8/18, 10AM).



City of Glenarden
Police Department
Regis Bryant, Chief of Police

CHIEF OF POLICE REPORT

July 20th Lt. Robinson prepared a search warrant the pit bull at 3604 Jeff Road.

July 20th GPD Officers were dispatched to 8607 Johnson Avenue, for suspicious persons in the back yard. Upon arrival, Officers covered the rear and front of the location. Officers observed a rear window broken out and entered the house from an unlocked rear screen door. Officers found a male and a female lying on a blanket with two kittens in a pet carrying case. The female was a juvenile and the male was an adult. Officers contacted the juvenile's mother and she stated she her daughter is a runaway she reported missing on May 18th and she place a peace order against the identified male. The female was transported to her mother's house and the male was arrested and transported to the Department of Corrections for processing.

July 21st GPD Command Staff attended the GHA Meeting located 8639 Glenarden Parkway

July 21st Search Warrant for 3604 Jeff Road signed by Judge for Pitbull at the location.

July 24th Off-Duty Prince George's Police Officer was working at Nordstrom Rack 2700 Campus Way North, when she was notified of a suspect grabbing multiple items off several racks and placing them in a shopping cart and exited the store. GPD Officers canvassed the area and observed the suspect walking towards St. Josephs Drive with a cart full of the stolen merchandise. GPD Officers pursued the suspect who fled on foot behind the Saint Joseph Church. The suspect made good of his escape. GPD Officers recovered the merchandise totaling \$1,926.74.

July 24th GPD Officers were dispatched to the(7-Eleven) located at 8200 Martin Luther King Jr. Hwy for a reported found firearm sitting on the potato chip rack. Upon arrival at this location, Officers spoke with Store Manager advised of a black bag containing a Glock firearm, one 35 round extended magazine, one 17 round magazine and 52 loose 9mm rounds. The firearm had no serial number engraved. Officers reviewed CCTV footage of an unknown suspect male placing a black bag on the chip rack and he removed his wallet from his back pants pocket and paid for store items with cash. The unknown black male exited from the store and was observed entering in a blue sedan. Suspect came back a couple hours later looking for the black bag.

July 24th around 4:00 PM, GPD were dispatched by Prince George's County Police Communications to respond to 3604 Jeff Road for a Disorderly. Lt. Robinson advised the units to be on the lookout for the pit bull. Lt. Robinson started toward the scene. Captain Jackson, who was monitoring the call, also responded to the scene. Upon arrival on the scene, Officers observed the Pit bull outside the location secured by a chain. Lt. Robinson instructed the officers to remove the dog and place it in one of the cruisers until Animal Control came on scene. The pit bull was removed from the premises without incident.

July 25th GPD Officers were dispatched to Metro Access located 3201 Hubbard Rd, Glenarden, Maryland for an unknown trouble call. Upon arrival, Officers spoke with the night shift manager. He stated that an employee was getting into their car that was part in front of the business Metro Access. An unknown black male walked up to the employee with a gun and tried to rob him. The male got nothing from the employee and left the area.

July 31st GPD Officers were dispatched to There was a contact shooting this morning at around 10:35 AM in the parking lot of the Glen At Arden apartments (8108 MLK Jr. Hwy). The victim suffered two non-life-threatening gunshot wounds. Preliminary investigations revealed the victim was shot during a drug deal as a gun, money and drugs were found inside his vehicle. The victim does not live in the area. Prince George's County Police Department notified and will process the scene.

August 1st Assignment of Code Enforcement to Police Department.

August 2nd GPD held their National Night Out at the Theresa Banks Aquatics Center 8615 McLain Ave

August 3rd GPD assisted Secret Service with an Arrest and Search Warrant at Campus Way North. There were 2 arrests made.

August 3rd GPD Officers were dispatched to 3102 Polk Court, for a Welfare Check. Once on scene, the mother reported her son was acting erratic and bizarre, threatening to harm himself and has not taken any medication for his Schizophrenia. Officers transported to University of Maryland Capital Regional Health for a mental evaluation without further incident.

August 4th Code Enforcement Officers completed online training with Prince George's County Department of Permitting Inspections and Enforcement.

August 5th GPD Officer was dispatched to 3101 Hubbard Road, for a stolen vehicle report. Upon arrival, the Officer met with the owner of the stolen vehicle was parked at the location two days earlier. A check of the local business cameras was negative.

August 5th GPD Officer was dispatched to 2901 Campus Way North and 9450 Ruby Lockhart Blvd, for multiple theft from autos. Once on scene at 2901 Campus Way North, Officer observed a black Honda Accord bearing Virginia registration with all the tires stolen. The Black Honda Accord bearing Maryland registration at 9450 Ruby Lockhart Blvd had all their tires stolen. In addition, the rear passenger window was busted. The victim reported 2 bookbags with 2 laptops, miscellaneous credit cards, an identification card and other miscellaneous papers were stolen from the vehicle. The Officer was able to review the camera footage at Hampton Inn and discovered these events took place are between 0620 hours and 0700 hours and the suspects were 2 black males unknown age driving a black Toyota sienna van bearing an unknown temporary registration.

August 10th GPD held their Annual Awards Ceremony at the Gold Room.

August 10th GPD Officer was dispatched to (7-Eleven) located at 8200 Martin Luther King Jr. Highway for a Theft. Communications advised the suspect left in a Blue Mini Cooper with Maryland Tags. Officers canvassed the area and located the vehicle with the subject inside in the 7900 block of Cawker Avenue. A vehicle check revealed the vehicle as stolen. As officers approached the vehicle, they observed the subject asleep inside of the vehicle with a (7-Eleven) container sitting on his lap.

The subject, who is known to GPD Officers started the vehicle and fled the scene at a high rate of speed. Officers pursued the vehicle but ended it when the subject drove on the wrong side of the highway to flee officers. GPD Officer prepared a warrant was prepared for the suspect.

August 11th GPD Officer was dispatched to (7-Eleven) located at 8200 Martin Luther King Jr. Highway for a stolen auto. The victim left his vehicle running and unsecured while inside of the store. His 2014 Honda Accord LX was stolen.

August 12th GPD Officer was dispatched to (7-Eleven) located at 8200 Martin Luther King Jr. Highway for a stolen auto. The victim stated he left her Silver Kia running with the keys in the ignition and doors unlocked because his friend was asleep in the passenger seat. The (7-Eleven) Employee advised a male known for stealing, entered the store and started stealing candy. The employee advised she told the subject she was calling the police and he ran out of the store and got into the victim's vehicle. The passenger jumped out the vehicle and the suspect took off in the vehicle. The suspect, who is known by police was observed on video and has stolen three cars in the past two days. GPD has prepared a warrant for the suspect.

August 12th Farewell Luncheon was held for the students of the Summer Youth Employment Program at the Nutrition Center.

August 14th GPD Officer was dispatched to (7-Eleven) located at 8200 Martin Luther King Jr. Highway after an Officer received a call from the employee advising an individual that has stolen merchandise on multiple occasions was in the store. Once the Officers arrived on the scene, the employees stated the suspect had left the store. After a canvass of the area, the suspect was observed in front of 7941 Johnson Avenue. He fled on foot when he saw the police officers. He was caught and apprehended by the Officers. A check with the Prince George's Communications revealed the suspect had 2 open warrants. One with the US Marshals Services and one with Glenarden Police Department.

POLICE DEPARTMENT CODE ENFORCEMENT AUGUST 2022 SUMMARY

New Businesses: 0

Business License Renewal: 7

Notice of Inspections 10

Vehicle Impounded 0

Building/Sign Permits 2

Citizens' Complaints 10

Citations 5

Stop Work Orders 1

Tow Stickers 0

Inoperative 0

Roll Off Permit 1

ADDITIONAL NOTES:

In Ward#1: In the month of august the vehicles in ward one were in compliance

In ward #2: In the month of august vehicles in ward two were in compliance

In Ward #3: In the month of august there were 5 vehicle that were cited due to being inoperative and parked the wrong way

Stop Work Orders: 7900 block of piedmont Ave

Building permits: 9100 block of Glenarden Parkway and the other one is on the 8600 block of Leslie Ave.

Roll Off Permits: there is I pod on Tyler Ct and a dumpster on second street

Business License Renewal: Seven Businesses are following the rules and regulations of the charter as far as renewal

Notice Of Inspections: Most of the notice of inspection were pertaining to illegal dumping and the removal of mattresses

Two New Businesses: There are no new business in the City of Glenarden.

Inoperative Vehicle: Inoperative Vehicle on Dellwood Ave

Citizens 'Complaints: There were at least 10-20 complaints in the City of Glenarden. Code Enforcement acted on the complaints most of them were neighbor related, asking about the codes if they need a permit or not and others were about residents and their personal problems and how they should go about them if the city can't help.

Other Observations: 3333 Hayes St finished their building this month as well as far as the retaining wall.

Treasurer Report

August 2022



Accomplishments:

July 18 – August 19

1. Completed Payroll Processing for Pay Period ended 07/23, and 08/06.
2. Completed Bill Payment for weeks 07/22, 07/29, 08/05, and 07/19.
3. Continued progress in scanning and filing accounting documents.
4. Payments for the TDA on Retirement Account for 07/29, and 08/12.
5. Payment of TDA Charges for the period 08/2022
6. Worked on the FLAP and GLI Schedule to bring up to account and resolved issues with MOA.
7. Completed Reconciliations for Bank Accounts.
8. Completed and Finalized FY 23 Budget through to Approval.
9. Received and deposited Personal Property Tax, including PPTax-Utilities.
10. Prepared Billing for Personal Property Taxes for more recent certifications.
11. Received the remaining funds for ARPA Grant
12. Completed LGIT Review for Insurance Renewal.
13. Reviewed RFPs for Potential External Auditor
14. Input Approved FY '23 Budget into the ERP System
15. Summer Youth Intern support to the Treasury Dept.

Projected Goals:

thru to September 10, 2022

1. Complete the Payroll Processes for the next pay periods.
2. Complete bill payment for the coming weeks.
3. Reconcile and pay Retirement Account and Group Life Insurance for 09/2022.
4. Resolve MOA Charges for Retirement (FLAP) accounts. – Pay up arrears in Retirement Funds for prior years.
5. Prepare Bank Reconciliation for All Bank accounts.
6. Continued Review - Verizon Accounts for discrepancies, as list needed validation before action. – Project was pushed forward to next month.
7. Review Accounts Receivable to ensure complete collection.
8. Reconciliation of other AR and AP
9. Complete the Treasurer's Report for the period – 06 & 07/2022.
10. Coordinate with Code Enforcement to reconcile business licenses and charges for PPTax.
11. Input and setup AR for Business Licenses – After reconciliation of Business Licenses and BPPTax.
12. Archive files that need to be sent to storage – Shore Scan
13. Start Preparation for the FY 2022 Audit
14. Review resumes to replace the Assist. Staff Accountant