



City of Glenarden

Work Session (Virtual)

Monday, April 4, 2022, at 7:00pm

Agenda

- Call to Order
- Invocation
- Roll Call
- Motion to Adopt Agenda
- Presentation
 - Gold Room Presentation – **Gold Room Coordinator, Jessica Robinson**
- Minutes
 - Special Regular Meeting, Tuesday, January 25, 2022
 - Work Session, Monday, March 7, 2022
- Topic of Discussion
 - GS Proctor & Associates, Inc. – **City Manager, Consuela Barbour**
 - Electric Charging Stations – **City Manager, Consuela Barbour**
 - New Chief of Police-Regis Bryant – **President Curtis**
- Legislation
 - O-XX-2022 An Emergency Ordinance to Amend §16-5 Ethics Commission Established; Powers and Duties
 - O-XX-2022 An Emergency Ordinance to Amend §92-4 Designation of Gold Room Assistant
 - CR-XX-2022 A Resolution to Amend the City Council Rules Section 308
 - R-XX-2022 A Resolution to Amend the City Council Rules Section 307
 - R-XX-2022 A Resolution to Establish a Speed Bump Pilot Program

- R-XX-2022 A Resolution to Retain Engineering Services for Storm Water Management
- R-XX-2022 A Resolution to Retain Engineering Services for Street Paving
- R-XX-2022 A Resolution to Establish a Health and Wellness Committee
- R-XX-2022 A Resolution to use ARPA Funds for the 7th Street Park
- R-XX-2022 A Resolution to Censure Mayor Casheena A. Cross
- R-XX-2022 A Resolution Authorizing a Contract with Municipal Solutions, LLC, to engage in conducting a compensation survey for staff
- R-XX-2022 A Resolution to Declare City Property as Surplus and Approve Auction of the Property
- R-XX-2022 A Resolution to Award Lanham Construction the Contract for Sidewalk Repair and ADA Ramp Installation
- Administrative Report
 - Mayor's Report
 - City Manager's Report
 - Treasurer's Report
 - Chief of Police Report
- Adjourn

RECORD
MEETING



City of Glenarden

Work Session/Regular Session/Public Hearing/Closed Meeting

4/4/2022 - 6:30 pm/7:00 pm/ 7:30 pm

Virtual/Recording _____

Adjourn mtg: _____ pm

Called to Order: 7:01 pm

Invocation by: D. Ferguson

Mayor, City Manager, Treasurer, City Attorney, Guest Speaker:

Council Members ROLL Call

	Present	Absent	Late Arrival
	-		
Councilman Curtis	X		
Councilwoman Ferguson	X		
Councilwoman Fareed	X		
Councilwoman Guillaume			X
Councilman Hairston	X		
Councilman Herring	X		
Councilwoman Jones	X		

Motion to Approve Agenda

Motion by: M. Hairston

Seconded by: E. Fareed

	Vote			
	YES	NO	ABSTAIN	NO OPINION
Councilman Curtis	X			
Councilwoman Ferguson	X			
Councilwoman Fareed	X			
Councilwoman Guillaume				
Councilman Hairston	X			
Councilman Herring	X			
Councilwoman Jones	X			



The City of Glenarden
Work Session (Virtual)
Monday, April 4, 2022, at 7:00 PM
Minutes

Attendees:

Council President – Derek D. Curtis, II
Council Vice President – Angela D. Ferguson
Councilwoman – Erika L. Fareed
Councilwoman – Kathleen J. Guillaume
Councilman – Maurice A. Hairston
Councilman – James A. Herring
Councilwoman – Robin Jones

- Called to Order at 7:00 PM
- Invocation led by Vice President Angela D. Ferguson
- Roll Call
 - Council President – Derek D. Curtis, II – Present
 - Council Vice President – Angela D. Ferguson – Present
 - Councilwoman – Erika L. Fareed – Present
 - Councilwoman – Kathleen J. Guillaume - Absent
 - Councilman – Maurice A. Hairston – Present
 - Councilman – James A. Herring – Present
 - Councilwoman – Robin Jones – Present

6 Present, 1 Absent

- Motion to Adopt Agenda

Councilman Maurice A. Hairston to adopt the agenda – Second by Councilwoman Erika L. Fareed.

Council President – Derek D. Curtis, II - Yes
Council Vice President – Angela D. Ferguson - Yes
Councilwoman – Erika L. Fareed - Yes
Councilwoman – Kathleen J. Guillaume - Absent
Councilman – Maurice A. Hairston - Yes
Councilman – James A. Herring - Yes
Councilwoman – Robin Jones - Yes
6 Yes, 0 No = PASSED

- **Presentation**
 - **Gold Room Presentation – Gold Room Coordinator, Jessica Robinson**
 - **J. Robinson** – Next step methods for the Gold Room will be addressing:
 - Staffing shortage
 - Ms. Robinson will also be presenting a new master set of policies and procedures for the review and approval by the council.
 - The rental guide needs to be updated and accessible online for renters to review prior to signing a rental agreement.
- **Minutes**
 - Special Regular Meeting, Tuesday, January 25, 2022
 - Work Session, Monday, March 7, 2022
- **Topic of Discussion**
 - **GS Proctor & Associates, Inc. – City Manager, Consuela Barbour**
 - **President Curtis** – Request City Manager Consuela Barbour to have GS Proctor present to the council at the next Regular Session, Monday April 11, 2022, at 7:30pm.
 - **Electric Charging Stations – City Manager, Consuela Barbour**
 - **E. Fareed** – Councilwoman Fareed would feel more comfortable if this was part of a comprehensive plan to increase the awareness on energy saving electric vehicles and how they would benefit the community. Councilwoman Fareed requested the following information be provided to the public:
 - What are electric vehicles,
 - How energy saving vehicles work,
 - What the different options are i.e.:
 - ✚ BEV: Battery Electric Vehicles,
 - ✚ HEV: Hybrid Electric Vehicles,
 - ✚ PHEV: Plug-In Hybrid Electric Vehicles, and
 - ✚ E-REV: Extended Range Electric Vehicles
 - Detail the different energy saving initiatives or partnerships

this organization is working with for public access.

- Please have the company send some statistical information showing how the service they provide increases the usage and awareness of electric vehicle cost-effectiveness in the other areas they are working in.

- **President Curtis** – With the electrical infrastructure of the building not being in its best shape. Will someone come in to do an assessment of the overall electrical infrastructure of the building as well as provide an assessment of the charging stations?

- **C. Barbour** – The City Manager will contact CPJ to have them do a total electrical infrastructure analysis of the building per the request of President Curtis.

➤ New Chief of Police-Regis Bryant – **President Curtis**

- Legislation

➤ O-XX-2022 An Emergency Ordinance to Amend §16-5 Ethics Commission Established; Powers and Duties

- **Council Clerk** - Assigned number O-01-2022.

➤ O-XX-2022 An Emergency Ordinance to Amend §92-4 Designation of Gold Room Assistant

- **J. Herring** – Change the language of the text on lines 12, 35, and 32 to Gold Room Assistance instead of Assistant.
- **Council Clerk** - Assigned number O-02-2022.

➤ CR-XX-2022 A Resolution to Amend the City Council Rules Section 308

- **E. Fareed** - Resolution Tabled

➤ R-XX-2022 A Resolution to Amend the City Council Rules Section 307

- **President Curtis** – Suggests moving the meeting dates as follows:
 - Work Session 1st Monday of each month
 - Public Hearing 2nd Monday of each month
 - Regular Meeting 3rd Tuesday of each month
- **E. Fareed** – Will table the Section 308 Charter Resolution. The proposed Section 307 Resolution will be modified to state the above

suggestion from President Curtis.

- **Council Clerk** - Assigned number R-16-2022.

➤ R-XX-2022 A Resolution to Establish a Speed Bump Pilot Program

- **E. Fareed** – Some of the Woodmore Town Center Streets have not been turned over to the city yet. Also, some of the streets are owned by WTC so this needs to be a collaborative effort.
- **E. Fareed** – Suggest putting dividers down the streets on Glenarden Parkway and putting together a comprehensive traffic plan.
- **J. Herring** – Suggest portable speed humps.
- **Council Clerk** - Assigned number R-22-2022.

➤ R-XX-2022 A Resolution to Retain Engineering Services for Storm Water Management

- **Council Clerk** - Assigned number R-23-2022.

➤ R-XX-2022 A Resolution to Retain Engineering Services for Street Paving

- **President Curtis** – Request a point of clarification regarding if Councilman Herring is requesting funds be made available for engineering services in FY22 or FY23?
 - **J. Herring** – Councilman Herring request the funds be made available now in FY22.
 - **President Curtis** – Requested City Manager Consuella Barbour to place receiving an assessment from CPJ as a priority.
- **Council Clerk** - Assigned number R-24-2022.

➤ R-XX-2022 A Resolution to Establish a Health and Wellness Committee

- **J. Herring** – Asks to broaden the need for the health and wellness committee to reach outside of COVID-19 needs.
- **J. Herring** – Line 45, under section #1 mentions the council will commence the search for a chairperson. Normally the committee chair is decided amongst the committee members not the council.
- **E. Fareed** – Councilwoman Fareed asks what are the first steps to establishing a new committee?
 - **J. Herring** – The following is needed to establish a committee:
 1. Establish how many people you want on the

committee.

2. Establish the criteria to become a committee member.
3. Establish the committee bylaws.
4. Send the bylaws to be approved by the Glenarden City Council.

- **Council Clerk** - Assigned number R-25-2022.

- R-XX-2022 A Resolution to use ARPA Funds for the 7th Street Park

- **Council Clerk** - Assigned number R-26-2022.

- R-XX-2022 A Resolution to Censure Mayor Cashenna A. Cross

- **Council Clerk** - Assigned number R-27-2022.

- R-XX-2022 A Resolution Authorizing a Contract with Municipal Solutions, LLC, to Engage in Conducting a Compensation Survey for Staff

- **Council Clerk** - Assigned number R-28-2022.

- R-XX-2022 A Resolution to Declare City Property as Surplus and Approve Auction of the Property

- **J. Herring** – If the items are trash, we should get rid of it. Change the language to state “Approve Auction or Disposal of the Property”

- **Council Clerk** - Assigned number R-29-2022.

- R-XX-2022 A Resolution to Award Lanham Construction the Contract for Sidewalk Repair and ADA Ramp Installation

- **R. Jones** – Lanham Construction contract states that the customer is responsible for obtaining their own city, state, and county permits. If Lanham Construction files for the permits for the client, the client will be charged a service fee of \$495 per permit as well as the permit fee. Please ask Lanham Construction to confirm how many permits are required for this project before we move forward.

- **C. Barbour** – Will have that information to the council by Wednesday, April 6, 2022.

- **Council Clerk** - Assigned number R-30-2022.

- Administrative Report

➤ Mayor's Report

➤ City Manager's Report

- **J. Herring** – Councilman Herring has concerns about the contracted rental space in the Gold Room; why customers are complaining they are being moved to other locations after their agreement was set for the Gold Room. Customers are also complaining about not being allowed to utilize such support equipment i.e., podium, and other staging equipment.
- **J. Herring** – We need to receive some clarification from Goode Trash regarding the multiple complaints received regarding the lack/negligence of bulk trash collection.
- **J. Herring** – Have we received the keys from the resigned Election Board members? If not, we need to send the Police Chief to retrieve all City Property.
- **J. Herring** – Hayes Street Park landscaping repairs need to be made and would like an update from the Mayor regarding the ongoing of the park.

➤ Treasurer's Report

➤ Chief of Police Report

- **R. Jones** – What type of plan of action will the Glenarden Police Department set forth to address the vehicle break-in issues in Woodmore Town Center (WTC) and LA Fitness?
 - **Acting Chief Jackson** – The officers have been instructed to provide extra patrol.

- Adjourned at 10:22 pm

Submitted by:

Victoria Lewis, Council Clerk