



City of Glenarden
Work Session
December 3, 2018 at 7:00PM

Minutes

Attendees:

Council President – Deborah Eason
Council Vice President – James Herring
Councilwoman – Angela D. Ferguson
Councilwoman – Robin Jones
Councilwoman – Carolyn Smallwood
Councilman – Donjuan Williams
Councilwoman – Celestine Wilson
Mayor Edward Estes
Eddie Tobias – Interim City Manager
Alvin Bratton – Treasurer

- Call to Order at 7:00PM
- Invocation led by Councilwoman Robin Jones
- Roll Call

Council President – Deborah Eason
Council Vice President – James Herring
Councilwoman – Angela D. Ferguson – late arrival at 7:10pm
Councilwoman – Robin Jones
Councilwoman – Carolyn Smallwood
Councilman – Donjuan Williams – late arrival 7:35PM
Councilwoman – Celestine Wilson

We have a Quorum

- Motion to Adopt Agenda

Councilman Herring motion to adopt the agenda – Seconded by Councilwoman Eason

Councilwoman Eason - Yes
Councilman Herring - Yes
Councilwoman Ferguson – late arrival
Councilwoman Jones - Yes
Councilwoman Smallwood – Yes
Councilman Williams – late arrival
Councilwoman Wilson – Yes



5 Yes - Agenda Approved

- Presentation
 - ✓ Bill Butler c/o BVP speak on cable equipment **(15 minutes)**
 - ✓ Need up to date equipment
 - ✓ Quality of video picture
 - ✓ Need 3 digital cameras to broadcast into the Verizon and Comcast equipment
 - ✓ Generator to be serviced and serviced every 6 months
 - ✓ Who will maintain the generators and maintenance contract
 - ✓ Is the current generator operational
 - ✓ Rewiring Cable Control Room – A safety concern
 - ✓ Asking Council to rewire the cable room – Council request a cost
 - ✓ Need inventory of the equipment in the Cable Studio
 - ✓ Archival of video tapes some are bad – can the Council assist with the bad tapes for disposal – Council offers to discard the bad tapes
 - ✓ Lighting company to come in the Council Chambers for lights and sounds
 - ✓ Mohamed Abdelhameid c/o City of Seat Pleasant **(15 minutes)**
 - ✓ See the attached presentation
 - ✓ Smart Cities is topic of discussion
 - ✓ Innovation is how technology is used for fundamental problems
 - ✓ Strategic Goals – Connectivity and Data
 - ✓ The Smart City Platform is the Brains of City Operations
 - ✓ City should identify their needs, priorities, and desired outcomes
 - ✓ Then Modernize & Integrate
 - ✓ Infuse with Innovative Technologies
 - ✓ Shared Service Hub – aggregates data from multiple sources
 - ✓ Case Study for City of Glenarden



- ✓ Small Cities can be Smart Cities Too
- ✓ Needs for the City: Functional/Consulting Services, Technical Services and Training
- ✓ Additional Services: see report
 - Smart City vs. INET
 - Controls this data and privacy act- IBM Cloud and access to data – is within the City
 - Seat Pleasant would not have access to the City of Glenarden's data
 - Cost is based on needs and what the City is attempting to accomplish
 - \$130K for first year and \$65K thereafter
 - Investment return: quicker response to citizens, crime reduced, etc.
 - Seat Pleasant has created an LLC.
 - INET is an option
- ✓ Workshops with the various departments
- ✓ More information – contact Mr. Abdelhameid
- Review of Minutes
 - ✓ 11-05-2018 Work Session
 - ✓ 11-13-2018 Regular Meeting
 - ✓ 11-20-2018 Public Hearing

Council President offers to Council to offer any edits of the minutes to the Council Clerk

- Legislation (**December**)
 - O-XX-2019 An Ordinance to Amend §149-46 Schedule XVI: Special Purpose Parking Zones

Will come to the floor for the 1st Reading
Assigned number 0-02-2019



- R-XX-2019 A Resolution to Authorize Acceptance of a Grant from Program Open Space for Improvements to the Martin Luther King Community Park

Will come to the floor
Assigned number R-24-2019

- R-XX-2019 A Resolution to Extend the G.S. Proctor and Associates, Inc. Contract for Professional Lobbying, Grant Writing and Application and Public Relations Services

Will come to the floor
Remove the wording "Grant Writing"
Assigned number R-25-2019

- R-XX-2018 Resolution Authorizing the Purchase of a Public Works Vehicle

Will come to the floor
Assigned number R-26-2019
Sponsored by Deborah Eason

- R-XX-2019 A Resolution to Authorize Participation in the Land and Water Conservation Fund for FY 19

Will come to the floor
Assigned number R-27-2019

- **Legislation (January)**

- R-XX-2019 Resolution to Purchase Glenarden Cable Equipment
- R-XX-2019 A Resolution To Approve A Lease Agreement with Pitney Bowes For the Leasing of A New Digital Mailing System

- **Mayor's Report – See attached Report**

- ✓ Website developer a separate meeting; after the 3 proposals
- ✓ Glenarden qualifying as a sustainable City – open enrollment
- ✓ Council is open for more information with a packet

- **City Manager's Report – See attached Report**

- ✓ Asked to advertise the Code Enforcement Officer position with the Washington Post online



- ✓ Asked to create a system for billing, collecting personal taxes and business
- Public Works Report – See attached Report
- Code Enforcement Report – See attached Report
- Chief of Police Report – See attached Report
 - ✓ 8636 Glenarden Parkway – trash in car, and tags dead
 - ✓ 704 Market is closed now
- City Treasurer’s Report – See attached Report
 - ✓ Completion date for the Audit report - Bratton will communicate with the Auditors for a January 2 completion deadline
 - ✓ Special Revenue Fund - deficit
 - ✓ Enterprise Fund - deficit
- New Business:
 - Automated Postage Machine (Eason)
 - Already spoke on
 - City Ballroom Use (Eason)
 - Maintenance of carpet and new policy to be offered to Council by acting City Manager, Mr. Tobias
 - Exit light is out near the Gold Room
 - Need to review the current Gold Room contracts for clearer guidelines
 - Monitoring and Maintenance (Eason)
 - Revisiting the Guidelines for the Gold Room (Smallwood)
 - Rules for Gold Room to be reviewed
 - Councilmembers Smallwood, Herring and Wilson will review the Gold Room rules and guidelines
 - City of Glenarden Newsletter (Eason)
 - \$6K in the budget for a newsletter for FY 2019

Mayor Edward Estes offers events he wants to reserve the Gold Room for:



- January 21, 2019 – Martin Luther King Holiday event
- February 23, 2019 - Black History Month event
 - Dates are good – A consensus by Council in agreement

Meeting with Principal at Sylvania Woods (Herring)

- School System specifically Sylvania Woods with the Principal to help the kids there – follow up
- Lerner property – eye soar and wants to write a letter to Lerner Corporation – suggestion that Jolene Ivy to co-sign the letter
- 704 Market – already discussed owner, Elgin Jolly need to clean up the property

Pennrose request for office space at the City Hall – Mr. Tobias questions where the office space can be located at City Hall

- Adjourn into Closed Meeting regarding Personnel (Herring)

Councilwoman Eason motion to go into a closed meeting – Seconded by Councilman Herring

Councilwoman Eason - Yes
Councilman Herring - Yes
Councilwoman Ferguson -Yes
Councilwoman Jones - Yes
Councilwoman Smallwood – Yes
Councilman Williams - Yes
Councilwoman Wilson – Yes

7 Yes - Approved

Submitted by:

Toni Taylor, Council Clerk