



City of Glenarden
Work Session
May 6, 2019 at 7:00PM

Minutes

Attendees:

Council President – Deborah Eason
Council Vice President – James Herring
Councilwoman – Angela D. Ferguson
Councilwoman – Robin Jones
Councilwoman – Carolyn Smallwood
Councilwoman – Celestine Wilson
Alvin Bratton – Treasurer

- Call to Order at 7:00PM
- Invocation led in Silent Prayer
- Roll Call
Council President – Deborah Eason
Council Vice President – James Herring
Councilwoman – Angela D. Ferguson
Councilwoman – Robin Jones
Councilwoman – Carolyn Smallwood
Councilman – Donjuan Williams - Absent
Councilwoman – Celestine Wilson

We have a Quorum

- Motion to Adopt Agenda

Councilwoman Smallwood motion to adopt the agenda – Seconded by Councilman Ferguson

Councilwoman Eason - Yes
Councilman Herring - Yes
Councilwoman Ferguson Yes
Councilwoman Jones - Yes
Councilwoman Smallwood – Yes
Councilman Williams – Absent
Councilwoman Wilson – Yes

6 Yes - Agenda Approved



- Presentation
 - Boyd Campbell - Requesting City Owned Property (Jones)
 - Representative of the Gordon Family
 - Century 21 Realtor
 - Mr. Gordon lives on 8th street and wants to build a house for his daughter
 - Mr. Campbell offers that his client Mr. Gordon owns lots 40-45 on McClain Avenue
 - States that the City own lots 34-39 and wants to purchase these lots to have access to the land he owns
 - Councilman Herring offers documentation from PG Atlas that differs from Mr. Campbell's map and information presented
 - Mr. Campbell offers the county records are incorrect
- Review of Minutes
 - 04-01-2019 Work Session
 - 04-03-2019 Special Work Session (Closed)
 - 04-08-2019 Regular Meeting

Council President request Council to offer any edits of the minutes to the Council Clerk

- Legislation (May)
 - O-05-2019 An Ordinance to Amend §149-22 Penalties for Parking Violation
(Second Reading)
 - Will come to the Floor
 - O-XX-2019 An Ordinance to Amend §149-17 No Stopping or Standing **(First Reading)**
 - Will come to the Floor – assigned Legislation number O-07-2019
 - R-XX-2019 Resolution to Approve the appointment of Erika Mitchell-Thomas to the Permit Review Committee
 - Will not come to the Floor



- Move all appointments to the Permit Review Committee to the June legislation after discussion with Mayor Estes – not a good representation for the city – they all are from one part of the city. Need broad candidates from the entire City and not from only one part of the city. President Eason will email the Mayor.
 - R-XX-2019 Resolution to Approve the appointment of Philip McNair to the Permit Review Committee
 - R-XX-2019 Resolution to Approve the appointment of Christopher Beccles to the Permit Review Committee
 - R-XX-2019 Resolution to Approve the appointment of Alana Futrell to the Permit Review Committee
 - R-XX-2019 Resolution to Approve the appointment of Justin Johnson to the Permit Review Committee
 - R-XX-2019 Resolution to Approve the appointment of Nikki Washington to the Permit Review Committee
 - R-XX-2019 Resolution to Approve the appointment of Brandon Slade to the Permit Review Committee
 - Resolution to Authorize A Contract with Revize for Website Development
Will come to the floor and assigned number R-46-2019
- Legislation (June)
 - O-XX-2019 Emergency Ordinance to Set the Real Property Tax Rate and Personal Property Tax Rate for Fiscal Year 2020
 - Assigned O-08-2019
 - R-XX-2019 A Resolution to Approve the Repair of the 2005 Chevrolet Silverado Public Works Truck (Revised)
 - R-XX-2019 Resolution to Authorize a Contract for the Painting, Detailing and Body Repair of the Code Enforcement Vehicle



- R-XX-2019 A Resolution to Issue a Building Permit for Construction of the The Children's National Regional Outpatient Center on Lot 17 in the Woodmore Towne Centre at Glenarden
- R-XX-2019 A Resolution Authorizing the City of Glenarden, MD to Break for Recess
- R-XX-2019 A Resolution to Select the City Council President
- R-XX-2019 A Resolution to Select the City Council Vice President
- R-XX-2019 A Resolution Authorizing the Mayor to Appoint XXXX XXXX as the City Manager of Glenarden
- R-XX-2019 A Resolution for the Sustainable Community (DRAFT – PENDING)
- Mayor's Report - no Mayor's report offered
- City Manager's Report – Interim City Manager was not in attendance – see the report
 - Is the City billing the business owner for picking up the trash? - Mr. Bratton will confirm
 - Frost HOA street lights – Confirm that the City is not paying for three 3 cul-de-sacs' in the Frost area. Council has agreed that the City is not paying for street lights in the Frost area of the Community. Consensus from the Council is for the Council President, Deborah Eason to sign the letter to the Frost HOA President with this intention.
 - The orange save-the-planet clothes bin at the 704 Market property needs to be removed
 - Public Works Report
 - Code Enforcement Report
- Chief of Police Report – see the report
- City Treasurer's Report – see the report
 - 2019 Audit should be started sooner than the fall season
 - Audit is due November 1, 2019 - Strive to be on time this year



- And the Council will use the same auditor as used last year – Council agreed to sign the letter of agreement and request the auditors commence their work by July 1, 2019. Council request that an RFP for a new auditor for 2020 be submitted.
- Inventory list – completed at the end of April – 90-95% completed. New deadline is the end of May 30, 2019.
- New Computers – Technical upgrade with RFP from Mr. Tobias
- Topic of Discussion
 - Old Business
 - Frost Homeowners Association – Council Consensus (Eason) – already discussed
 - Trash company increase – do we have to pay retro and is it across the board for other municipalities – Mr. Bratton will follow-up on this topic
 - New Business
 - Heal City Chair Yoga – Lessoned Learned (Eason)
 - 10 participants – good
 - 12 participants for the chair massage – good
 - Next Heal event - will be identified
 - Participants visited the WOW mobile - 14 persons
 - Negatives – room was not prepared and there was spilled coffee
 - Partition did not offer privacy- due to persons walking through the divider periodically
 - Employee came in the room asking was there any food left over
 - Seniors from nutrition side was coming on the Heal Event side asking for food



- Councilwoman Smallwood – noted that she was concerned with the massager touching her feet and proceeded to her face with no sanitizer to kill any germs.
- Mayor’s request for funding for the MML summer conference booth (Eason) – sent in a request for funds that is over \$2K.
 - Councilwoman Smallwood – No
 - Councilman Herring – No
 - Councilwoman Wilson - pass
 - Councilwoman Jones – No, wants specifics and wants to see an invoice
 - Councilwoman Ferguson – Yes, especially if we can re-use
 - Councilwoman Eason – Yes
- Civic Association Executive Board request to use Council Conference room for their Executive Meetings once a month (Eason)
 - first Wednesday of each month
 - Councilwoman Smallwood - Yes
 - Councilman Herring – Yes
 - Councilwoman Wilson – Yes
 - Councilwoman Jones – Yes, keep it clean
 - Councilwoman Ferguson – Yes
 - Councilwoman Eason – Yes
- Status of Deputy Clerk resume review (Eason)
 - Councilwoman Ferguson and Councilwoman Eason reviewed all resumes and chose four applicants to interview
 - Councilwoman Eason will contact the applicants after a polling is conducted to offer dates



- Councilman Herring offers he like to have the Council Clerk at the interviews.
- Polling for evening times and also open to Saturday dates
- FY 2020 Mayor Budget Hearing Date and Advertisement (Eason)
 - Thursday, May 23, 2019 at 7:30 PM
- Auditor RFP (Williams) – follow up with new auditors
- Requesting a license to operate a mobile auto detail business on city property
 - This is considered solicitation and cannot be done on City property
- Request for the gratis use of the Gold Room for an event sponsored by the GCA (Glenarden Civic Association)
- Councilman Herring - No
- Councilwoman Smallwood – No
- Councilwoman Wilson – Pass
- Councilwoman Jones – No
- Councilwoman Ferguson - Yes
- Councilwoman Eason - Pass
- Discussion of the ordinance that ticketed vehicles (Jones)
 - Councilman Herring offers that he has rode the city and it looks much better and opened up much needed parking.
 - Can ticket on private property but not tow.
 - Citizens letter to Councilwoman Jones offered that sidewalks needs to be ADA compliant in the City and should be included in the 2020 budget and/or the sustainability grant.
 - Verizon cell phone bill
 - More research will be done on the overage of phone minutes



- Adjourn at 10:22PM

Submitted by:

Toni Taylor, Council Clerk