



City of Glenarden  
Work Session  
October 7, 2019 at 7:00PM  
**Minutes**

**Attendees:**

Council President – James Herring  
Council Vice President – Celestine Wilson  
Councilwoman – Deborah Eason  
Councilwoman – Angela Ferguson  
Councilwoman – Robin Jones  
Councilwoman – Carolyn Smallwood  
Councilman – Donjuan Williams  
Edward Estes, Mayor  
Ken Jones, City Manager  
Alvin Bratton, Treasurer

- Call to Order at 7:00PM
- Invocation led by Councilwoman Robin Jones
- Roll Call

Council President – James Herring  
Council Vice President – Celestine Wilson  
Councilwoman – Deborah Eason  
Councilwoman – Angela Ferguson  
Councilwoman – Robin Jones  
Councilwoman – Carolyn Smallwood  
Councilman – Donjuan Williams

**We have a Quorum**

- Motion to Adopt Agenda

Councilwoman Wilson motion to adopt agenda with the following additions under Topic of Discussion: Kitchen Exhaust, Use of City Vehicle, Gold Room Consultant Tasks, Street Naming Request for Pastor Jenkins, Growing Green with Pride Project, Schedule Presentation with P3 Group Development for Municipalities, Cut-off time for tonight's meeting at 9:30PM, Repair of Sidewalk (Johnson Avenue, Reed Street and Polk Street) – Seconded by Councilwoman Smallwood

Councilman James Herring - Yes  
Councilwoman Celestine Wilson - Yes



Councilwoman Deborah Eason - Yes  
Councilwoman Angela Ferguson - Yes  
Councilwoman Robin Jones - Yes  
Councilwoman Carolyn Smallwood - Yes  
Councilman Donjuan Williams - Yes

**7 Yes - Agenda Approved**

- 05-23-2019 Budget Hearing
  - 07-23-2019 Special Work Session (Closed)
  - 07-30-2019 Special Regular Meeting
  - 08-27-2019 Public Hearing
  - 09-03-2019 Work Session
  - 09-09-2019 Regular Meeting
  - 09-17-2019 Public Hearing
- Councilwoman Eason notes correction for the September 3, 2019 Work Session minutes
  - Council President request Council to offer any edits of the minutes to the Council Clerk
    - CR-XX-2020 A Charter Resolution to Amend Article VIII "Finance" Section 818 "Contract Procedure"

**Will come to the Floor**  
**Assigned Charter Resolution number 01**

- O-XX-2020 An Ordinance to Increase the Salary of the City Mayor of Glenarden, Maryland

**Will come to the Floor (First Reading)**  
**Assigned Ordinance number 02**

- O-XX-2020 An Ordinance to Increase the Salary of the City Council of Glenarden, Maryland

**Will come to the Floor (First Reading)**  
**Assigned Ordinance number 03**

- R-XX-2020 A Resolution to Authorize a Match for a Functional Public Art/Bus Shelters



**Will come to the Floor**  
**Assigned Resolution number 14**

- R-XX-2020 A Resolution Granting the Glenarden Truck Club, Glenarden Civic Association and the Glenarden Boys and Girls Club Gratis for use of the Gold Room one event per year

**Will come to the Floor**  
**Assigned Resolution number 15**

- R-XX-2020 A Resolution Authorizing the Sale/Disposal of City Surplus Items

**Will come to the Floor**  
**Assigned Resolution number 16**

- R-XX-2020 The Mayor and Council of the City of Glenarden, Proclaim November 2019 to be Municipal Government Works Month

**Will come to the Floor**  
**Assigned Resolution number 17**

- R-XX-2020 A Resolution to Recognize and Congratulate Payton Payne as a National Track and Field Champion of the Glenarden Track Club

**Will come to the Floor**  
**Assigned Resolution number 18**

- R-XX-2020 A Resolution to Recognize and Congratulate the Glenarden Track Club for the 4x100 Relay Team at the National Champion Track and Field

**Will come to the Floor**  
**Assigned Resolution number 19**

- Legislation (November)

- CR-XX-2020 A Charter Resolution to Amend Article IV "The Mayor" Section 401 "Election; Term of Office" Repeal the Term Limits for the Mayor
- R-XX-2020 A Resolution to Purchase and Install Light Fixtures for the Veterans Memorial Park
- R-XX-2020 A Resolution to Approve a Maintenance Contract for the Veterans Memorial Park



- R-XX-2020 A Resolution Accepting the FY 2019 Independent Auditor's Report
- R-XX-2020 Resolution Authorizing a Contract with Criswell Performance Cars, Inc., for the Purchase of a new Vehicle for the City Manager
- R-XX-2020 A Resolution to Discuss a New Form of Government
- Mayor's Report – See attached Draft Report
  - perkEpave – Mayor Estes will bring perkEpave in for a presentation to the Council
- City Manager's Report – See attached Report
  - Karen Shoultz offer a status report of time clock
- Chief of Police Report – See attached Report
  - Extend meeting to 10:00AM
- City Treasurer's Report – See attached Report
  - Request for the Department pie charts to be done with the Treasurer Report
- Topic of Discussion
  - Deputy Clerk (Williams)
    - Wants to hire a Deputy Clerk that was approved a year ago
    - Consensus: From Councilmembers Jones, Eason, Williams, Ferguson to move forward to hire a Deputy Clerk in the Legislative Office
      - Councilmembers Wilson and Smallwood – Pass
      - Council President Herring – offered that he spoke with the Council Clerk and was told that she can continue to handle the work load
      - Committee members to hire a Deputy Clerk will be Councilmembers Herring, Eason and Ferguson
  - Legislation for the current and upcoming month on the current month agenda (Eason) – back on track
  - Tower Garden Community Garden (Herring)- removed
  - Annexation (Smallwood) – tax break for the businesses with an incentive for being a part of the annexation with possibly a 10 year no property tax break



- Reach out to GS Proctor to meet with Council for status update for annexation
- Councilmembers offer the consensus:
  - Wilson- yes
  - Smallwood – yes
  - Eason – yes and documentation
  - Jones – yes and documentation
  - Williams – yes
  - Ferguson – yes
- Areas Surrounding the City Entrance Signs (Eason)
  - Need landscaping work to be done by Public Works
- Discretionary Fund Policy (O-08-2011) (Ferguson)
- Vending Machine Donation (Herring)
  - Councilmembers are open to receiving the vending machine and using it for Heal City like snacks. Will continue to have this conversation
- Added to list:
  - Exhaust Fan (Eason) – Company to repair will be in the office in the morning the next day
  - Use of City Vehicle (Eason) – already spoke on
  - Gold Room with Ms. Butler Task (Eason) – Ms. Butler will be communicating with the Council President
  - Street renaming Request for Pastor Jenkins (Estes) – Councilwoman Jones will continue to work on this project
  - Growing Green with Pride Project (Estes) on the following streets  
Fulton, MLK Hwy (partial), Glenarden Parkway and Brightseat Road
  - Schedule Presentation P3 Group Development for Municipalities (Estes) – presentation to the Council Potentially a November date
  - Cut of time at 9:30PM (Herring) – extended



- Repair of Sidewalks Johnston Reed and Polk (Jones) – Ken Jones will check into
- Adjourn at 10:40PM

Submitted by:

M. Toni Taylor, City of Glenarden Council Clerk