



City of Glenarden
Special Work Session (Budget) (Virtual)
Thursday, October 29, 2020 at 6:30PM

Minutes

Attendees:

Council President – Robin Jones
Council Vice President – Angela D. Ferguson
Councilwoman – Deborah A. Eason
Councilman – James A. Herring
Councilman – Donjuan Williams
Councilwoman – Celestine E. Wilson
Treasurer, Alvin Bratton
Acting City Manager, Philip O'Donnell

- Call to Order at 6:30PM
- Invocation led by Council President Robin Jones
- Roll Call

Council President – Robin Jones
Council Vice President – Angela D. Ferguson
Councilwoman – Deborah A. Eason
Councilman – James A. Herring
Councilwoman – Carolyn Smallwood - Absent
Councilman – Donjuan Williams
Councilwoman – Celestine E. Wilson

We have a Quorum

- Motion to Adopt Agenda

Councilwoman Jones motion to approve agenda with the added topic of discussion –
Seconded by Councilwoman Eason

Council President – Robin Jones - Yes
Council Vice President – Angela D. Ferguson - Yes
Councilwoman – Deborah A. Eason - Yes
Councilman – James A. Herring - No
Councilwoman – Carolyn Smallwood - Yes
Councilman – Donjuan Williams – Yes
Councilwoman – Celestine E. Wilson – No

4 Yes 2 No's 1 Absent – Approved



- Topic of Discussion

FY 2021 Review of Budget:

- **Public safety (page 16)**

- Council would like to see a confirmed Police roster of all active positions
- Chief of Police request a merit increase for administrative police staff
- Council request Captain status be changed to Active
- Conference & Training details should read 15 Officers and remain at \$10,400
- Maintenance Agreement detail should include Copier and Fingerprint machine and the need to identify current cost for all equipment.
- Maintenance Agreement-Radio & Livescan remain at \$4,400
- Repair & Maintenance - Mr. Bratton will contact Fleet Management for up to date cost
- Membership/Dues - MD Chief of Police membership to be added to the detail and the amount remains the same at \$1,500
- Support Equipment: Council request a break out for all items and the amount remains the same at \$59,444
 - Support Equipment – Vehicles
 - Support Equipment - Furniture
 - Live Scan Expenses amount remains the same at \$16K
 - Office Supplies amount remains the same at \$2,500
 - Special Events amount remains the same at \$10K
 - Explorer Program amount remains the same at \$4K
 - Police Trial Board Expenditures remains the same at \$15K and \$13K respectively
 - Communications remains the same (every Officers has a cell phone) – remains the same at \$32,160
 - Examinations increase to \$3K



- Uniforms – Mr. Bratton will be researching the numbers for uniforms actual cost
- Ammunition will remain the same at \$4K
- Energy-Gasoline will increase to \$65K and the Chief wants a copy of the County gas bill
- Operating Supplies increase to \$1K
- **Code Enforcement (page 17)**
 - Conference & Training will remain the same at \$1,500
 - Repair & Maintenance-Vehicles – Mr. Bratton will research why the current line item is over budget
 - Office Supplies will remain the same at \$600
 - Communications an overage in the line item – will remain the same at \$1K
 - Software will add in the detail the verbiage of Permit Automated Tracking System and will remain at \$1K
 - Operating Supplies will be combined with Publication Expense and will remain the same at \$1700
 - Support Equipment will remove the detail of 1 Camera & Pepper Spray and add the verbiage of Miscellaneous; and reduce to \$500
 - Uniforms increase amount to \$500
 - Energy-Gasoline will remain the same at \$2,500
- **Public Works (page 18)**
 - Acting City Manager offered a quote of \$3,459 for the electrical outdoor box, that appears to be causing the marquee outages.
 - Assistant Field Supervisor to make Active
 - Mechanic Tech III make Active
 - Conference & Training remains the same at \$4K
 - Professional Services remains the same at \$6K



- Snow Removal & Landscaping remain at \$40K and Acting City Manager will consult with Mayor Estes
- Waste Removal remain the same at \$4K
- Repairs and Maintenance-Building increase to \$40K
- Street Cleaning remains at \$0
- Building Security remains at \$5K
- Repairs and Maintenance-Equipment remains the same at \$12,500
- Repairs & Maintenance-Parks reduced to \$5K
- Repairs & Maintenance-Streets remains at \$20K
- Repair and Maintenance-Vehicles – change two trucks to three and remain the same of \$15K
- Repair and Maintenance Call-A-Bus change line item to 7301 and remain the same of \$6K
- Support Equipment increase to \$12K
- Communications stay the same at \$3K
- Uniforms and Protective Equipment – Council request mor detail of the Cintas invoices
- Building Supplies will remain the same at \$9K
- Office Supplies remains the same at \$500
- Energy Gasoline – Mr. Bratton will review
- **General Operations (page 19)**
- **WTC Community Center (page 20)**
- **Veterans Memorial (page 21)**
- **Gold Room (page 24)**
- **General Fund (page 1)**
- **Special Revenue Fund (page 6)**
- **Camera Photo Enforcement (page 7)**



- **Capital Project Fund (page 8)**
- Adjourned at 10:05PM

Submitted by:

M. Toni Taylor, Clerk to the Council

APPROVED 12-14-2020