



City of Glenarden
Special Work Session (Budget) (Virtual)
Tuesday, December 1, 2020 at 6:30PM
Minutes

Attendees:

Council President – Robin Jones
Council Vice President – Angela D. Ferguson
Councilwoman – Deborah A. Eason
Councilman – James A. Herring
Councilwoman – Carolyn Smallwood
Councilman – Donjuan Williams
Councilwoman – Celestine E. Wilson
Treasurer, Alvin Bratton

- Call to Order at 6:30PM
- Invocation led by Council President Robin Jones
- Roll Call

Council President – Robin Jones
Council Vice President – Angela D. Ferguson
Councilwoman – Deborah A. Eason
Councilman – James A. Herring - Absent
Councilwoman – Carolyn Smallwood
Councilman – Donjuan Williams
Councilwoman – Celestine E. Wilson – late arrival

We have a Quorum

- Motion to Adopt Agenda

Councilwoman Jones motioned to approve agenda – Seconded by Councilwoman Ferguson

Council President – Robin Jones - Yes
Council Vice President – Angela D. Ferguson - Yes
Councilwoman – Deborah A. Eason - Yes
Councilman – James A. Herring – Yes
Councilwoman – Carolyn Smallwood - Yes
Councilman – Donjuan Williams – Yes
Councilwoman – Celestine E. Wilson – No



6 Yes 1 No – APPROVED

- Topic of Discussion
 - FY 2021 Review of Budget

Councilwoman Eason – current legislation does not include the \$35K for the City Sidewalk Construction and ADA Compliance

Councilman Herring and Councilwoman Smallwood had concerns with the FY 2021 budget.

Councilwoman Smallwood offers that the Council Secretary (part-time) position should be taken out the budget because the position new title was not discussed with the whole Council. Also, the \$70K coming from the savings and the \$39K coming from general fund, she is not in agreement.

Councilwoman Smallwood's suggestions are the following:

Administration page 10 - Special Events only two events remain for the year: reduce from \$5K to \$2.5K

Energy Gasoline – remove

Repairs & Maintenance – Vehicles – remove

Each Dept decrease discretionary to \$300

Legislation page 13 – cut \$11K from Council Secretary from half the year that remains.

Councilwoman Jones – offers that the Legislative office is the only City office that does not have back-up for the office. Offered that the Deputy Clerk would assist the Council Clerk; however, the Charter offers that Council cannot have the Clerk to the Council and the Deputy Clerk in the Council office at the same time. Which could require a Charter change. Which is the reason for the title change to Council Secretary.

Councilwoman Smallwood is not in agreement with the new position of Council Secretary/Deputy Clerk position.

Councilwoman Eason offers that when she was the Council President, she proposed the Deputy Clerk position for two main reasons; the work load and the continuation



of business when something may occur with the Clerk to the Council absence. Suggest if the option is to offer a Charter change if necessary.

Councilman Williams concurs with Councilwoman Eason's statement. Majority of the Council already agreed on this position three years ago. Offers that there should be forward thinking and the willingness to compromise.

Councilwoman Ferguson agrees with the Councilwoman Smallwood's cuts thus far. But does not agree with the Council Secretary being cut or removed. And agrees with the continuation of business.

Councilwoman Jones also adds that the Human Resources Specialist (HRS) help create the Council Secretary position with the legal sufficiency by the City Attorney.

Councilman Herring offers that once the Council Secretary new title was created, it should have been offered to all Councilmembers.

Councilwoman Smallwood continues with her suggested budget cuts:

Legislative Office:

Conference Training remove all \$14K

Membership Dues reduce from \$7K to \$800 - Councilwoman Jones ask if the documentation to be brought forward to confirm actual cost.

Summer Youth Program – remove from \$2.5K to \$0.00

Office Supplies \$10K to \$5K

Public Safety page 16:

Police Clerks - do not agree with pay raise – total \$7K

Executive Office page 15:

Conference and Training cut to \$3K

Promotional items cut to \$400

Has no cuts for Code Enforcement and Public Works

Gold Room:



\$12K for two employees

Marketing and Advertising reduce to \$5K

Cut the Cost-of-Living Adjustment (COLA) from 3% to 1.5% - which would be a savings of approx. \$20K

Elevator \$50K – remove

Treasure offers that the elevator money is coming from the capital overlay and would not affect the budget

Councilman Herring wants the new departments proposed by the Mayor to be removed from the budget (Human Services and Economic) and not in agreement with the Public Safety cuts.

Councilman Herring and Councilwoman Wilson wants the job description for the Legislative office Council Secretary position. HRS will send this job description to the whole Council.

Councilman Williams ask Chief of Police rationale for the Administrative Staff salary increase.

Chief O'Donnell offers that the Administrative staff was present during the COVID-19 building closure, they are grossly underpaid compared to other administrative City employees and felt it was fair that they both be compensated.

Councilwoman Ferguson would like to see a 50% split of the \$7K for both Administrative Staff in the Public Safety department. And does not agree with the COLA being cut to 1.5%.

Councilwoman Eason suggest budget cuts for all departments:

Public Safety Administrative Staff receive the same as the other employees - the 3% COLA; and does not agree with reducing the COLA to 1.5%

Page 10 Administration Department - decrease Special Events from \$5K to \$3K

Energy Vehicle expense – remove

Repairs - remove

Page 13 Legislative for Conference and Training - research

Membership and Dues a yearly fee pull the information



Summer Youth Program – Does not agree with removing/ Leave at \$2.5K

Postage – does not agree in cutting - research

Page 15 Executive Office – Conference & Training question for Mayor

Advertising - \$1200 is not an enormous fee

Discretionary go back to \$300 in agreement

Page 16 Special Events – Do not agree to cut the \$10K

Page 24 Gold Room – do not agree in cutting the two positions

Councilwoman Wilson questions know that suggestions have been made for budget cuts – “where do we go from here”

Councilwoman Jones offers that Mr. Bratton has information for revision of the budget

Consensus from the Council on the department budget cuts:

For the Council Secretary position in the budget:

Council President – Robin Jones - Yes

Council Vice President – Angela D. Ferguson - Yes

Councilwoman – Deborah A. Eason - Yes

Councilman – James A. Herring – No

Councilwoman – Carolyn Smallwood - No

Councilman – Donjuan Williams – Yes

Councilwoman – Celestine E. Wilson – No

4 Yes 3 No's

For the COLA to be 1.5%

Council President – Robin Jones - No

Council Vice President – Angela D. Ferguson – No

Councilwoman – Deborah A. Eason - No

Councilman – James A. Herring – No

Councilwoman – Carolyn Smallwood - Yes

Councilman – Donjuan Williams – No

Councilwoman – Celestine E. Wilson – Yes

2 Yes 5 No's

Keep the COLA at 3.0%



Council President – Robin Jones - Yes
Council Vice President – Angela D. Ferguson – Yes
Councilwoman – Deborah A. Eason - Yes
Councilman – James A. Herring – Yes
Councilwoman – Carolyn Smallwood - No
Councilman – Donjuan Williams – Yes
Councilwoman – Celestine E. Wilson – No
5 Yes 2 No's

Administrative Office:

Cut Special Events from \$5K to \$2.5K

Energy Gasoline to remove

Maintenance to remove

Discretionary \$500 to \$300

Page 13 Legislative Office

Conference Training reduce to \$1000 per person

Council Secretary will stay in budget

Membership and Dues stay the same – ask the Treasurer to pull the cost

Summer Youth Program – to remove

Council President – Robin Jones - Yes
Council Vice President – Angela D. Ferguson – Yes
Councilwoman – Deborah A. Eason - Yes
Councilman – James A. Herring – Yes
Councilwoman – Carolyn Smallwood – Yes
Councilman – Donjuan Williams – Yes
Councilwoman – Celestine E. Wilson – Yes
7 Yes

Office Supplies – reduced to \$5K

Council President – Robin Jones - No



Council Vice President – Angela D. Ferguson – No
Councilwoman – Deborah A. Eason - No
Councilman – James A. Herring – Pass
Councilwoman – Carolyn Smallwood - Yes
Councilman – Donjuan Williams – No
Councilwoman – Celestine E. Wilson – No

1 Yes 5 No's 1 Pass

5 Councilmembers want to keep at \$10K and 1 Councilmember wants it reduced to 5K

Discretionary reduce to \$300.00

No Changes for Finance Department

Executive Office

Mayor has to make that change for Conference Training – Mr. Bratton will contact Mayor for his approval

Pens and advertisement Councilwoman Smallwood asked for \$400 and Eason said leave at \$1200

Council President – Robin Jones - \$1200
Council Vice President – Angela D. Ferguson – \$1200
Councilwoman – Deborah A. Eason - \$1200
Councilman – James A. Herring – \$400
Councilwoman – Carolyn Smallwood - \$400
Councilman – Donjuan Williams – \$1200
Councilwoman – Celestine E. Wilson – \$400
\$1200

Discretionary reduced to \$300

Page 16 Public Safety

Administrative Staff in Salaries

Council President – Robin Jones - abstain
Council Vice President – Angela D. Ferguson – \$6K and COLA
Councilwoman – Deborah A. Eason – Pass / Pass
Councilman – James A. Herring – \$6K and the Merit



Councilwoman – Carolyn Smallwood – Pass/Pass
Councilman – Donjuan Williams – \$6K
Councilwoman – Celestine E. Wilson – COLA only
3 CM \$6K /1 COLA ONLY /2 No's /1 Abstain
Budget will stay as is

Special Events \$5K or keep at \$10K

Council President – Robin Jones - \$10K
Council Vice President – Angela D. Ferguson – \$10K
Councilwoman – Deborah A. Eason – \$10K
Councilman – James A. Herring – \$10K
Councilwoman – Carolyn Smallwood - \$10K
Councilman – Donjuan Williams – \$10K
Councilwoman – Celestine E. Wilson – \$10K
Keep at \$10K

Code Enforcement – no changes
Public Works – no changes

Gold Room – 2 employees to be furloughed / take out of the budget
Councilwoman Eason – wants to keep the positions in the budget

Marketing and Advertisement to remove \$5K

Council President – Robin Jones - \$5K
Council Vice President – Angela D. Ferguson – \$5K
Councilwoman – Deborah A. Eason - \$5K
Councilman – James A. Herring – Abstain
Councilwoman – Carolyn Smallwood – Remove
Councilman – Donjuan Williams – \$5K
Councilwoman – Celestine E. Wilson - Abstain
4 Keep at \$4K 1 Remove and 2 Abstains

Economic and Human Services Department – take the blank paper away or leave it

Council President – Robin Jones – Yes/remove
Council Vice President – Angela D. Ferguson – Yes/remove
Councilwoman – Deborah A. Eason – Yes/remove pages and reflect on page 5
Councilman – James A. Herring – Yes/remove
Councilwoman – Carolyn Smallwood – Yes/remove
Councilman – Donjuan Williams – Yes/remove



Councilwoman – Celestine E. Wilson – Yes/remove
7 Remove Blank Page

Mr. Bratton will re-offer the revised budget by This Thursday, December 3rd by 3pm

Councilman Herring offers once the changes are done – Council can then discuss the Savings.

- Adjourn at 9:40PM

Submitted by:

M. Toni Taylor
M. Toni Taylor, CMC
Clerk to the Council

APPROVED